

MINUTES
TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETINGS
HELD ON APRIL 23 AND 25, 2018
AT 7:00 P.M. IN THE TOWN COUNCIL CHAMBERS

Present:	<u>Monday</u>	<u>Wednesday</u>
Mayor:	Jim McDonald	Jim McDonald
Deputy Mayor:	Steven Baryluk	Steven Baryluk
Councillors:	Darrell Christie (<i>via teleconference</i>) Natasha Kulikowski Joe Lavoie (<i>via teleconference</i>) Alana Mero Clarence Wood	Darrell Christie (<i>via teleconference</i>) Natasha Kulikowski Joe Lavoie Alana Mero Clarence Wood
Youth Representative:		Jessica Clarke-Kuzman
Absent:	Councillor Vince Sharpe (with notice both meetings) Councillor Kurt Wainman (with notice on Monday, without notice on Wednesday) Youth Representative Jessica Clarke-Kuzman (with notice on Monday)	
Staff Present:	Grant Hood, Senior Administrative Officer (both meetings) Stephanie Sutton, Council Administrator (both meetings) Lise Saumur, Director of Community Services (both meetings) Jackie Challis, Director of Economic Development and Tourism (both meetings) Kecil Joseph, Development Officer (both meetings) Rick Campbell, Director of Public Services (on Monday) Eric Whitworth, Director of Finance (on Monday)	
Others: Monday:	Cyndy Hammond Denise McDonald and Bernice Lavoie, Inuvik 60 th Anniversary Committee members Inuvik Fire Department members Brandon Johnston, Jonathon Michel, Weronika Murray and Maryssa Camacho Ken Johnson, Kavik-Stantec Inc. (<i>via teleconference</i>)	
Item # 1	CALL TO ORDER Mayor McDonald called both meetings to order at 7:00 p.m.	
Item # 2	ADOPTION OF THE AGENDA Moved by Councillor Wood, seconded by Councillor Kulikowski:	
MOTION: 069/04/18	"THAT Inuvik Town Council hereby adopts the agenda as presented." Motion CARRIED .	



Item # 3 **DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST**

There were no declarations of conflict of interest or pecuniary interest.

Item # 4 **DELEGATIONS, PRESENTATIONS OR PETITIONS**

4.1 Inuvik's 60th Anniversary Committee

On Monday, committee chair Denise McDonald gave an update on plans for the weekend of Inuvik's 60th taking place July 20-22, 2018 which include: a meet and greet, an old time dance, a pancake breakfast, a cultural & traditional skills demonstration, an Arctic Market, a dance for 16+, a fish fry, and a photo display of the past 60 years. The event has been purposely planned to coincide with the last weekend of the Great Northern Arts Festival in order to allow visitors to attend both events. She stated that committee members are currently working on a budget which will be provided to Council at a later date.

Deputy Mayor Baryluk stated that plans for redeveloping the old Sir Alexander Mackenzie School site this summer need to take this event into consideration and suggested holding off on work that weekend in order to minimize disruptions.

SAO Hood mentioned that the Town has set aside \$25,000.00 to assist with the event. Councillor Wood thanked committee members for their time volunteering to organize the event and suggested that there be plenty of kids' sizes available if apparel is ordered.

Ms. McDonald mentioned that a diamond fundraiser is also being planned.

Item # 5 **PUBLIC QUESTION PERIOD**

There were no questions from the public.

Item # 6 **ADOPTION OF THE MINUTES**

6.1 Minutes of the April 9 and 11, 2018 Council Meetings

Moved by Deputy Mayor Baryluk, seconded by Councillor Lavoie:

MOTION: 070/04/18 "THAT Inuvik Town Council hereby adopts the minutes of the April 9 and 11, 2018 council meetings as presented."

Motion **CARRIED**.



6.2 Minutes of the April 17, 2018 Public Works Committee Meeting

Moved by Councillor Wood, seconded by Councillor Kulikowski:

MOTION: 071/04/18 "THAT Inuvik Town Council hereby adopts the minutes of the April 17, 2018 public works committee meeting as presented."

Motion **CARRIED**.

6.3 Minutes of the April 19, 2018 Administration Committee Meeting

Mr. Whitworth noted that the minutes should reflect that Councillor Lavoie had attempted to attend the committee meeting.

Deputy Mayor Baryluk inquired how much the outstanding amount owed by NTCL amounted to. Mr. Whitworth stated that the accounts receivable amount was not much, however, the property taxes and grants in lieu associated with properties owned or managed by NTCL total approximately \$35,000.00 plus the amounts to be billed for 2018. SAO Hood stated that he met with the Assistant Deputy Minister of MACA in Yellowknife last week to discuss the bills and that there are currently 4 GNWT departments involved. He confirmed that Administration would be preparing a letter to all department Ministers to express the Town's frustration with the process. He also mentioned that the properties will remain under the GNWT's control and that future municipal property taxes will be billed through the grants in lieu process. He confirmed that interest will continue to accrue on the accounts.

Moved by Deputy Mayor Baryluk, seconded by Councillor Kulikowski:

MOTION: 072/04/18 "THAT Inuvik Town Council hereby adopts the minutes of the April 19, 2018 administration committee meeting as amended."

Motion **CARRIED**.

6.4 Minutes of the September 29, 2017 Lottery Committee Meeting

It was clarified that due to the committee's semi-annual meeting schedule, the minutes brought forward to Council for approval are always six months behind.

Councillor Kulikowski inquired when Council could expect to see the proposed lottery regulation amendments that were discussed and circulated at the committee's meeting earlier this month. SAO Hood stated that the committee is scheduled to meet again on May 17 to review the proposed amendments and mentioned that recommended amendments include incorporating the Legion's chase the ace event into the regulations and some changes as a result of input from protective services about fines and other related legal issues. He advised that after the committee's meeting next



month, the amended regulations will be provided to MACA and our legal team for review prior to being presented to Council for approval.

Councillor Kulikowski inquired if the Legion's chase the ace event would remain exempt from lottery fees due to its club licence. SAO Hood confirmed that the event would be subject to the lottery regulations and that lottery fees would be charged based on the total amount of the pot once it is won. He stated that at this time, the proposed lottery licence fee for an event over \$20,000.00 was \$1,500.00.

Moved by Councillor Christie, seconded by Councillor Mero:

MOTION: 073/04/18 "THAT Inuvik Town Council hereby adopts the minutes of the September 27, 2017 lottery committee meeting as presented."

Motion **CARRIED**.

Item # 7

ACTION ITEMS

7.1

Action Items List

Deputy Mayor Baryluk requested that departments provide some background on how their operational strategies were dealt with and completed as well as more detailed updates on those priorities that are not yet complete. Department heads were asked to include the updates in their April monthly staff reports.

Councillor Wood inquired if a public meeting will be scheduled to discuss Council's full-time mayor position. Mayor McDonald suggested discussing it at Council prior to scheduling a public meeting.

Deputy Mayor Baryluk inquired about the Inuvik Satellite Station and Upper Air Facilities' access road renaming. Mr. Joseph advised that NRCAN was engaging the public for suggestions with the hope of having a name chosen by the end of June.

Councillor Kulikowski inquired about the status of the pool leak. SAO Hood advised that the major leak has been successfully fixed along with a significant amount of pool maintenance normally scheduled for September. He added that there are still a few small but accessible leaks and noted that the pool is scheduled to reopen on April 24. Mr. Campbell confirmed that the pool is now successfully retaining the required temperature.

Councillor Kulikowski inquired how this summer's field preparation work in the Jim Koe Park area will be organized and completed. SAO Hood stated that the Town has provided plans for the area to the GNWT and that most likely, it will be a contribution agreement between the GNWT and the Town, with the Town being responsible to contract out the work. Councillor Kulikowski suggested using Curtis Field as the name for the new field as it was the original name of the field that was given up to the GNWT for the school property. She also suggested having a memorial plaque installed at the



Midnight Sun Complex to commemorate the old Dave Jones arena. Mayor McDonald suggested that this could be part of the 60th anniversary. He also noted that he is working on gathering photos of past mayors to be hung in Council Chambers.

Item # 8

NEW BUSINESS

8.1 RFCD 2018-SAO-018 ~ Employee Long-term Service Recognition Award Policy HR.003

SAO Hood stated that the following sentence under item 10 should be removed: *The cash award amounts listed are after taxes have been deducted.*

Moved by Councillor Wood, seconded by Councillor Kulikowski:

MOTION: 074/04/18 "THAT Inuvik Town Council hereby adopts the Employee Long-term Service Recognition Award Policy HR.003 as amended."

Motion **CARRIED**.

8.2 RFCD 2018-SAO-019 ~ Staff Discounts Policy HR.008

Deputy Mayor Baryluk inquired if the staff discounts also apply to councillors. It was confirmed that councillors are not eligible for the discounts.

Moved by Deputy Mayor Baryluk, seconded by Councillor Mero:

MOTION: 075/04/18 "THAT Inuvik Town Council hereby adopts the Staff Discounts Policy HR.008 as presented."

Motion **CARRIED**.

8.3 RFCD 2018-SAO-017 ~ 2018 Board of Revision Appointments

As Councillor Sharpe would not be in town on the scheduled date, his name was removed from the motion.

Moved by Deputy Mayor Baryluk, seconded by Councillor Lavoie:

MOTION: 076/04/18 "BE IT RESOLVED THAT pursuant to the Property Assessment and Taxation Act, S. 30, 31, C.P-10, R.S.N.W.T., the Inuvik Town Council hereby appoints Chris Garven, Verna Firth and Councillor Alana Mero to the 2018 Municipal Board of Revision at an honorarium of \$100.00 per half day and \$150.00 per full day."

Motion **CARRIED**.



8.4

RFCD 2018-SAO-020 ~ Community Recreation and Sport Funding

Deputy Mayor Baryluk pointed out some grammatical errors in the funding application. It was also noted that the funding amount should be \$43,000.00.

Moved by Councillor Kulikowski, seconded by Deputy Mayor Baryluk:

MOTION: 077/04/18 "THAT Inuvik Town Council hereby approves the application to the Government of the Northwest Territories for Community Recreation and Sport Funding in the amount of \$43,000.00."

Motion **CARRIED**.

8.5

RFCD 2018-SAO-021 ~ CWWF Fund Second Water Tank Tender Award

Mayor McDonald stated that Kavik-Stantec Inc. had reviewed the tenders received for the project, all of which came in considerably over budget. He added that Administration is proposing to use some of the money budgeted for the utilidor replacement project to cover the shortfall. SAO Hood advised that there is some room to extend the project completion date past March 31, 2019 if needed with prior approval from the Federal government. Mr. Johnson stated that the recommended successful bidder, Ryfan Electric Ltd., has confirmed its ability to meet the proposed substantial completion date of September 15, 2018. He mentioned that one concern is weather delays and the fact that the contractor would not be able to advance welding during wet periods. Mr. Johnson further stated that penalties would not be applied for weather related work stoppage.

It was noted that the addition of the boiler upgrade project, which was not a necessity in order to complete the water tank project, has been removed at this time in order to decrease overall project costs. SAO Hood stated that there may be separate funding available for that project at a later date.

Mr. Campbell stated that having a second water tank allows the Town to increase the amount of water in reserve for backup fire protection and to give the Town more flexibility should the water treatment plant pumps have to be taken offline for any reason. He stated that the Town will need to replace the original water tank's asphalt liner with an epoxy type of liner in order to bring it up to regulation.

Some corrections to the conditions in the proposed motion were pointed out:

1. The price for the steel tank is fixed and not to be subject to fluctuations in steel costs.
2. Completion of the initial site clearing and placement of an initial layer of granular material be completed by May 15, 2018."



Deputy Mayor Baryluk inquired how allocating funds out of the budget would affect this year's utilidor replacement project. Mr. Campbell stated that a smaller project will be picked in order to accommodate the reduced budget.

Moved by Councillor Wood, seconded by Deputy Mayor Baryluk:

MOTION: 078/04/18 "THAT Inuvik Town Council hereby awards the Second Water Tank Construction Project to Ryfan Electric Ltd. in the amount of \$3,104,642.00 with the following conditions:

1. The price for the steel tank is fixed and not to be subject to fluctuations in steel costs.
2. Completion of the initial site clearing and placement of an initial layer of granular material be completed by May 15, 2018."

Motion **CARRIED**.

Item # 9

BYLAWS

There were no by-laws.

Item # 10

DEPARTMENT HEAD REPORTS

10.1 Financial Report

Council noted the report.

10.2 Capital Projects Report

Council noted the report.

10.3 Senior Administrative Officer's Report

Council noted the report.

Moved by Councillor Wood, seconded by Councillor Lavoie:

MOTION: 079/04/18 "THAT Inuvik Town Council hereby adopts the following staff reports as presented: Financial Report; Capital Projects Report; and, Senior Administrative Officer's Report."

Motion **CARRIED**.



Item # 11

INFORMATION ITEMS

11.1

Updated Strategic Priorities Chart

For information only.

11.2

Notification of Research ~ Project Jewel: Using Inuvialuit Ways of Knowing to Understand How On-the-land Programming Can Foster Wellness

For information only.

11.3

Notification of Research ~ Metadata Drive by Indigenous Communities in Canada's North: An Exploration

For information only.

11.4

Notification of Research ~ Digital Mapping of Inuvialuit Archaeology and Heritage

For information only.

11.5

Notification of Research ~ Sustainable Water Governance and Indigenous Law Project

For information only.

Item # 12

COUNCIL CONCERNS

Committee of the Whole Meeting

12.1

Parking Causing Poor Visibility and Traffic Congestion

Councillor Wood brought up parking, traffic congestion and poor visibility issues at Alestine's Restaurant on Franklin Road and the NorthwesTel building construction site on Kingmingya Road. Deputy Mayor Baryluk stated that the construction zone near NorthwesTel is no different than in any other town and that it is a temporary inconvenience for drivers. He added that drivers need to ensure that lanes are clear before entering and adhere to basic rules of the road. He noted the difference with Alestine's being a permanent business that requires a more long-lasting solution.

Councillor Mero stated that as Council supported Alestine's business venture in the first place, Council should also be part of coming up with a solution. Mayor McDonald noted that warnings and notices to drivers would go a long way to help alleviate the situation and mentioned that the restaurant is not currently in full compliance with what Council approved with respect to parking on the property. Administration was directed to contact the owners to discuss parking with them. Discussion followed on the option of installing no parking signs in the vicinity.



SAO Hood pointed out that municipal enforcement had already discussed concerns and has suggested that NorthwesTel set up flag people at both ends of the construction zone.

12.2 RCMP Patrols

Councillor Wood requested more frequent RCMP patrols downtown in relation to increased intoxicated persons frequenting the area.

12.3 Energy Supply Issue

Councillor Wood requested that the Town become more proactive in regularly informing the public about progress on the community's gas supply situation even if there is not much to report. Mayor McDonald stated that unfortunately at this stage, there is not a lot to discuss due to confidentiality issues and things happening behind the scenes; however, he assured everyone that the Town remains committed to reaching a positive solution for the community. Councillor Wood stated that simply providing an indication of progress being made would help the public's comfort level and help to quell general speculation about people leaving town due to the high cost of home heating fuel. Mayor McDonald mentioned that regular conference calls are taking place and that a sit down meeting is scheduled for Friday, April 27.

Deputy Mayor Baryluk stated that the community's general perception is that that the Town has done nothing about the situation over the past 2 years since the announcement was made that the gas franchise agreement between the Town and Inuvik Gas Ltd. would be ending in 2018. He stated that the fact that nothing promising has been announced does not mean that work is not being done.

Regular Council Meeting

12.4 Crosswalk Signage

Councillor Wood requested that the Town look into installing a crosswalk near the library and suggested that a traffic survey be done to seek input from the public on other potential crosswalk locations. SAO Hood advised that the paint is in storage and that the public works department is waiting for roads to dry up before beginning painting.

Councillor Wood suggested installing flashing lights at crosswalks for better visibility. Discussion followed on the issue of how to connect them to power sources.

Councillor Mero suggested that with the amount of children playing on the sides of the road around town, it would be appropriate to lead a public education campaign focusing on pedestrian safety. She suggested that the library might be a good place to start as they have a well-attended after school program. SAO Hood suggested fencing on Mackenzie Road opposite the library to discourage kids from running across to slide down.



Councillor Kulikowski suggested some notices to remind drivers to stop at stop signs as well as more enforcement for those who do not stop when required.

Deputy Mayor Baryluk stated that there is only so much that the Town can do and that regular safety skills should be taught at home. He stated that the public looks to the Town to solve problems when many things are not the Town's direct responsibility. SAO Hood stated that municipal enforcement staff has been active within the schools and that road safety could be added to the list of topics they cover.

Deputy Mayor Baryluk noted the spring thaw and water on the roads and inquired about the public works department's culvert steaming plan. SAO Hood stated that staff is currently dealing with some leaks along the utilidor system but assured council that culvert steaming would begin shortly. He added that there are drainage issues in the area along Kingmingya Road by the school's back entrance in an area that drivers continue to use as a roadway that causes water to accumulate there every year.

12.5

International Mayor's Forum on Tourism

Mayor McDonald announced that he had received a personal invitation to attend the International Mayor's Forum on Tourism in Zhengzhou, China next month and was considering attending. Several councillors encouraged the mayor to attend and agreed that it would be a fantastic opportunity for Inuvik to be showcased to the Chinese market and may very well inspire some Chinese tourism for our region.

Item #13

IN CAMERA ITEMS

There were no items to be discussed in camera.

Item # 14

ADJOURNMENT

The committee of the whole meeting adjourned at 8:10 p.m.

Moved by Councillor Kulikowski:

MOTION: 080/04/18 "THAT the regular council meeting be adjourned at 7:28 p.m."

Motion **CARRIED**.



MINUTES APPROVED THIS 9TH DAY OF MAY, 2018 BY MOTION #082/05/18


MAYOR


SENIOR ADMINISTRATIVE OFFICER