

**MINUTES**  
**TOWN OF INUVIK ~ COMBINED COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETING**  
**HELD ON MAY 23, 2018**  
**AT 7:00 P.M. IN THE TOWN COUNCIL CHAMBERS**

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**Present:**

Mayor: Jim McDonald (*via teleconference, at 7:28 p.m.*)  
Deputy Mayor: Steven Baryluk  
Councillors: Darrell Christie (*via teleconference*)  
Natasha Kulikowski  
Joe Lavoie  
Alana Mero  
Kurt Wainman  
Clarence Wood

Youth Representative: Jessica Clarke-Kuzman

**Absent:** Councillor Vince Sharpe (with notice)

**Staff Present:** Eric Whitworth, Director of Finance/Acting Senior Administrative Officer  
Grant Hood, Senior Administrative Officer (*via teleconference*)  
Stephanie Sutton, Council Administrator  
Jackie Challis, Director of Tourism and Economic Development  
Lise Saumur, Director of Community Services  
Kecil Joseph, Development Officer

**Others:** S/Sgt Dustin Ward, Inuvik RCMP  
Patricia Davison, Merlyn Rogers and Rebecca Steen, Muskrat Jamboree Committee

**Media:** Inuvik Drum, CBC

**Item # 1                      CALL TO ORDER**

Deputy Mayor Baryluk called the meeting to order at 7:00 p.m.

**Item # 2                      ADOPTION OF THE AGENDA**

Moved by Councillor Wood, seconded by Councillor Christie:

**MOTION: 092/05/18** "THAT Inuvik Town Council hereby adopts the agenda with the following noted additions: Item 8.1 - RFCD 2018-SAO-024 ~ Fire Department Remuneration Policy FD.003; Item 8.2 - RFCD 2018-PS-002 ~ MSC New Entrance Canopy, Ramp and Site Work Tender Award; Item 8.3 - 2018 Final Operating & Capital Budget; and, Item 9.2 - 2617/TAX/18 ~ 2018 Annual Tax Billing By-law."

Motion **CARRIED**.



Item # 3                      **DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST**

There were no declarations of conflict of interest or pecuniary interest.

Item # 4                      **DELEGATIONS, PRESENTATIONS OR PETITIONS**

4.1                          RCMP Monthly Report

Council noted the report. Highlights included:

- Aboriginal Shield Program with grade nine students at East Three School
- Participation in the first Pride Parade held in Inuvik on April 21
- Investigation of a report of an armed robbery
- Patrol to Sitidgi Lake on April 14 with DFO and Conservation Officers
- Assisting with organizing this year's bike rodeo taking place May 30 – June 1 alongside East Three School and the Town of Inuvik Protective Services Department

S/Sgt Ward advised that citizens are actively contacting the RCMP about suspected impaired drivers and also potential domestic violence situations. Councillor Wood thanked the detachment for its ongoing work with youth and the impaired driving initiatives. Councillor Mero noted the number of members who attended the Pride Parade which she said sends a strong message to the community. Deputy Mayor Baryluk mentioned that the year-to-date numbers for drug trafficking seemed low compared to the previous year and requested that efforts to try to curb trafficking in the community continue.

4.2                          Muskrat Jamboree Committee

Patricia Davison introduced members of the Muskrat Jamboree committee and read aloud a letter from Chair Greta Sittichinli who was unable to attend. The letter mentioned that the committee had received a letter from the Town advising of the bingo date it had been allotted. The committee had submitted a response letter to the Town on May 16, 2018 appealing the decision, and outlining questions it had about the allocation process but had not receive a response from the Town. Councillor Mero, Lottery Committee Chair, advised that a response had been e-mailed by the SAO earlier in the day. SAO Hood stated that when applications are received, groups are ranked according to an established list of criteria and that dates are awarded based on the rankings. He noted that there were 11 groups ranked above the Jamboree Committee. The December 8 date specifically requested was given to a higher priority group during the process and the Jamboree Committee was assigned a different date. He added that every year, the committee overrides the priority list and gives the Jamboree Committee the Saturday bingo during the Jamboree weekend, even if another group who may be ranked higher may have specifically requested that date. He pointed out that the lottery regulations stipulate that the committee will do its best to assign the requested dates but that there is no guarantee.



Ms. Davison thanked Council and Administration for the clarifications provided.

Item # 5                    **PUBLIC QUESTION PERIOD**

There were no questions.

Item # 6                    **ADOPTION OF THE MINUTES**

6.1                        Minutes of the May 7 and 9, 2018 Council Meetings

Councillor Wood thanked Administration for the energy supply information update released to the public last week. SAO Hood stated that the release had been provided to Inuvik Gas Ltd. prior to being made public. Deputy Mayor Baryluk stated that he was able to respond to some inquiries and clarify the issue for people.

Deputy Mayor Baryluk requested that the fact that those council members present at the meeting unanimously supported the Mayor attending the International Mayor's Forum on Tourism in China be added to item 11.3.

Moved by Councillor Mero, seconded by Councillor Lavoie:

**MOTION: 093/05/18 "THAT Inuvik Town Council hereby adopts the minutes of the May 7 and 9, 2018 council meetings as amended."**

Motion **CARRIED**.

6.2                        Minutes of the May 15, 2018 Public Works Committee Meeting

Councillor Kulikowski requested an update on the pool closure. SAO Hood stated that at this point, the Town is waiting for the engineers to seek quotes from companies to inspect the structure and foundation as well as perform ground-penetrating radar on the ground underneath the pool. He added that until this process is complete, work needed to fix the cracked vents cannot proceed and the pool will need to remain drained and closed. He mentioned that the pressure testing done prior to refilling the pool did not detect the cracks due to the area being above where the testing was taking place. He noted that the vents circulate and heat the pool water and that relocating them for better access may not be an option.

Councillor Kulikowski inquired if the work would be covered by insurance. SAO Hood stated that as far as he was aware, it would not be covered by insurance. He added that \$125,000 was set aside in the budget to replace the pool liner but that it will not be enough.

Deputy Mayor Baryluk noted that the sewer outfall project is still within budget and requested that the ground penetrating radar discussion be added to the minutes.

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Moved by Councillor Wood, seconded by Councillor Mero:

**MOTION: 094/05/18 "THAT Inuvik Town Council hereby adopts the minutes of the May 15, 2018 public works committee meeting as amended."**

Motion **CARRIED**.

**6.3** Minutes of the May 17, 2018 Administration Committee Meeting

Moved by Councillor Wood, seconded by Councillor Kulikowski:

**MOTION: 095/05/18 "THAT Inuvik Town Council hereby adopts the minutes of the May 17, 2018 administration committee meeting as presented."**

Motion **CARRIED**.

**Item # 7** **ACTION ITEMS**

**7.1** Action Items List

Council noted the document.

**Item # 8** **NEW BUSINESS**

**8.1** RFCD 2018-SAO-024 ~ FD.003 – Fire Department Remuneration Policy

Deputy Mayor Baryluk noted that the hourly rate in the policy was less than minimum wage. Mr. Whitworth clarified that this is an honorarium and that the firefighters are not employees.

Moved by Councillor Wood, seconded by Councillor Mero:

**MOTION: 096/05/18 "THAT Inuvik Town Council hereby adopts Fire Department Policy FD.003 – Remuneration Policy as presented."**

Motion **CARRIED**.



8.2 RFCD 2018-PS-002 ~ MSC New Entrance Canopy, Ramp and Site Work Tender Award

Mayor McDonald declared a conflict of interest and hung up the call.

The discrepancy between the 2 bids was noted. Mr. Joseph stated that the contractor has indicated its ability to complete the project on time and within budget. Councillor Lavoie stated that he was uncomfortable approving the expenditure without knowing the extent of potential damage at the pool and suggested waiting to award this tender.

It was noted that the project is to be completed 70 days from tender award, bearing in mind that there are events scheduled at the complex during this time. Councillor Mero inquired if the contractor was confident with the price of steel. Mr. Joseph stated that the contractor checked with a number of suppliers to confirm the price. SAO Hood added that this is a fixed price contract and that the Town intends to include penalty clauses.

Councillor Mero inquired if it would be possible to delay awarding the contract at this point. Deputy Mayor Baryluk inquired if there was dedicated funding tied in that has to be spent. SAO Hood cautioned Council against delaying and recommended contacting legal counsel given that the project had already been delayed once. He confirmed that there was no dedicated outside funding. He also confirmed that any work being done at the pool would not affect this contract.

With respect to the building foundation, SAO Hood stated that the engineer has indicated that if there were any major problems with the foundation being washed away, we would have seen a lot more gravel in the parking lot and in the sump system, which is not the case. He added that the area below the pool is the major concern.

Councillor Kulikowski stated that the pool and building entrance were two separate issues. Councillor Wood stated that the front entrance is a safety issue which he did not feel should be delayed.

Councillor Lavoie inquired where the money for pool repairs will come from, especially if it is determined to be a greater problem than anticipated. Further discussion took place under Item 8.3.

Moved by Councillor Christie, seconded by Councillor Mero:

**MOTION: 097/05/18 "THAT Inuvik Town Council hereby awards the Midnight Sun Complex new entrance canopy, ramp and site work contract to 6240 NWT Ltd. for the tendered price of \$264,800.00."**

Motion **CARRIED**.

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8.3 2018 Final Operating & Capital Budget

A/SAO Whitworth noted the \$2.3M projected deficit, due mainly to costs associated with the second water tank project that came in at \$4.3M after engineering fees. He stated that Administration felt comfortable presenting the deficit budget to MACA for approval with the intention of including the funds in next year's budget to cover it.

SAO Hood noted that the second water tank project deadline can be extended a full year to March 31, 2020 which would allow the Town to spread the expenditure out over another year. He stated that the Town's engineer has approached the contractor to discuss completing the pad and foundation this year, letting it sit for the winter and finishing the tank next year. As of meeting time, the contractor had not confirmed whether or not this was acceptable. Mayor McDonald stated that the project was not tendered this way. SAO Hood confirmed that it was not, but stated that it was a pretty aggressive schedule to begin with and that he did not feel that it would be a big change. Mayor McDonald inquired if there would be an impact on the cost. SAO Hood stated that the contractor had scheduled 24 hour shifts with welding and other work in order to complete the project within tender deadlines but could not answer what the impact on the cost would be.

Councillor Lavoie once again asked where funds to fix the pool will come from. SAO Hood stated that the Town could apply under an emergency by-law to borrow the funds as the Town still has funds available under its borrowing limit, or it may be faced with making some hard decisions. He added that unfortunately at this point, we have to wait for the ground-penetrating radar results. A/SAO Whitworth stated that there is \$1M budgeted next year for pool liner replacement. Mayor McDonald stated that Council needs to be cautious given that we do not have confirmed repair costs.

Moved by Councillor Mero, seconded by Councillor Kulikowski:

**MOTION: 098/05/18 "THAT Inuvik Town Council hereby approves the 2018 Final Operating and Capital Budget as presented."**

Motion **CARRIED**.

Item # 9 **BYLAWS**

9.1 2616/APP/18 ~ To Appoint a Director of Protective Services

Moved by Councillor Wood, seconded by Councillor Wainman:

**MOTION: 099/05/18 "THAT Inuvik Town Council hereby gives THIRD AND FINAL READING to By-law 2616/APP/18, a by-law to appoint a Director of Protective Services."**

Motion **CARRIED**.



9.2                    2617/TAX/18 ~ 2018 Annual Tax Billing By-law

Moved by Councillor Wood, seconded by Councillor Kulikowski:

**MOTION: 100/05/18 "THAT Inuvik Town Council hereby gives FIRST READING to By-law 2617/TAX/18, the 2018 Annual Tax Billing By-law."**

Motion **CARRIED**.

Moved by Councillor Mero, seconded by Councillor Christie:

**MOTION: 101/05/18 "THAT Inuvik Town Council hereby gives SECOND READING to By-law 2617/TAX/18, the 2018 Annual Tax Billing By-law."**

Motion **CARRIED**.

Item # 10                    **DEPARTMENT HEAD REPORTS**

10.1                    Monthly Financial Report

Moved by Councillor Kulikowski, seconded by Councillor Wood:

**MOTION: 102/05/18 "THAT Inuvik Town Council hereby adopts the financial report as presented."**

Motion **CARRIED**.

Item # 11                    **INFORMATION ITEMS**

11.1                    Strategic Priorities Chart

Council noted the document. For information only.

11.2                    Health & Safety Committee Meeting Minutes

Council noted the document. For information only.

Item # 12                    **COUNCIL CONCERNS**

12.1                    Councillor Wood mentioned loose dogs, installing more picnic tables around town and fixing the potholes in the Midnight Sun Complex parking lot. He requested advertising that the public should call protective services about dogs and that the Town inventory what areas should have picnic tables installed, noting an area near Lauron Apartments. It was noted that the Midnight Sun Complex parking lot will be graded shortly.

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- 12.2 Councillor Wainman noted that his company has ground-penetrating radar equipment that it uses for ice testing and that he would check to see if it has the proper program and contact Town staff.
- 12.3 Councillor Kulikowski requested that staff advertise the website subscription process in order to encourage new subscribers.
- 12.4 Councillor Kulikowski inquired if the Town was planning to reduce the use of disposable products at this year's Arctic Energy and Emerging Technologies Conference & Tradeshow. Ms. Challis stated that the Midnight Sun Complex kitchen area does not have the ability to clean the volume of dishes it would take to move away from disposables but that the evening dinners would have hard cutlery and dishes. Councillor Mero requested an update on registration numbers. Ms. Challis confirmed that over 150 people have registered to attend.
- 12.5 Deputy Mayor Baryluk advised that a stakeholder meeting had taken place regarding safety around grizzly bears at the landfill and that it has been suggested to close the dump to scavenging over the summer months. Council supported this initiative.

Item #13 **IN CAMERA ITEMS**

13.1 Confidential Item [CTV Act, s. 23 (3) (c)]

Moved by Councillor Mero, seconded by Councillor Wainman:

**MOTION: 103/05/18 "THAT Inuvik Town Council hereby moves in camera at 8:06 p.m."**

Motion **CARRIED**.

Moved by Councillor Wainman, seconded by Councillor Lavoie:

**MOTION: 104/05/18 "THAT Inuvik Town Council hereby moves out of camera at 8:46 p.m."**

Motion **CARRIED**.

Item # 14 **ADJOURNMENT**

Moved by Councillor Mero:

**MOTION: 105/05/18 "THAT the regular meeting be adjourned at 8:47 p.m."**

Motion **CARRIED**.





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**MINUTES APPROVED THIS 27<sup>TH</sup> DAY OF JUNE, 2018 BY MOTION #110/06/18**

  
\_\_\_\_\_  
**MAYOR**

  
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**SENIOR ADMINISTRATIVE OFFICER**