

MINUTES
TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETINGS
HELD ON SEPTEMBER 10 AND 12, 2018
AT 7:00 P.M. IN THE TOWN COUNCIL CHAMBERS

Present:

	<u>Monday</u>	<u>Wednesday</u>
Mayor:	Jim McDonald	Jim McDonald
Deputy Mayor:	Steven Baryluk	Steven Baryluk
Councillors:	Natasha Kulikowski	Natasha Kulikowski
	Joe Lavoie	Joe Lavoie
	Alana Mero (<i>via teleconference</i>)	Alana Mero (<i>via teleconference at 7:08 p.m.</i>)
	Kurt Wainman	Kurt Wainman

Absent:

Councillor Clarence Wood (with notice, both meetings)
Councillor Darrell Christie (without notice, both meetings)

Staff Present:

Grant Hood, Senior Administrative Officer (on Wednesday)
Eric Whitworth, Director of Finance (both meetings, as Acting Senior Administrative Officer on Monday)
Stephanie Sutton, Council Administrator (both meetings)
Lise Saumur, Director of Community Services (on Monday)
Jackie Challis, Director of Economic Development and Tourism (both meetings)
Kecil Joseph, Development Officer (both meetings)
Cyndy Hammond, Director of Protective Services (both meetings)
Matt Hogan, Municipal Enforcement Officer (on Monday)
TJ Moore, Municipal Enforcement Officer (on Monday)

Others: Monday: CBC, Inuvik Drum

Item # 1 **CALL TO ORDER**

Mayor McDonald called both meetings to order at 7:00 p.m.

Item # 2 **ADOPTION OF THE AGENDA**

Moved by Councillor Lavoie, seconded by Deputy Mayor Baryluk:

MOTION: 139/09/18 **"THAT Inuvik Town Council hereby adopts the agenda as presented."**

Motion **CARRIED**.

Item # 3 **DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST**

There were no declarations of conflict of interest or pecuniary interest.



Item # 4 **DELEGATIONS, PRESENTATIONS OR PETITIONS**

There were no delegations, presentations or petitions.

Item # 5 **PUBLIC QUESTION PERIOD**

There were no questions.

Item # 6 **ADOPTION OF THE MINUTES**

6.1 Minutes of the August 8, 2018 Council Meeting

Moved by Councillor Kulikowski, seconded by Councillor Lavoie:

MOTION: 140/09/18 "THAT Inuvik Town Council hereby adopts the minutes of the August 8, 2018 council meeting as presented."

Motion **CARRIED**.

6.2 Minutes of the August 21, 2018 Public Works Committee Meeting

On Monday, Councillor Kulikowski inquired about the timeline for completion of the sanitary outfall replacement project. Mr. Joseph advised that the plan is to have it completed before the end of December 2018 and that the contractor is currently working on pipe connections.

Moved by Deputy Mayor Baryluk, seconded by Councillor Kulikowski:

MOTION: 141/09/18 "THAT Inuvik Town Council hereby adopts the minutes of the August 21, 2018 public works committee meeting as presented."

Motion **CARRIED**.

6.3 Minutes of the August 23, 2018 Administration Committee Meeting

It was noted that a resident was interested in purchasing a residential property currently leased from the Town. Mayor McDonald stated that the decision was made to not fill the vacant position on council this late in the term.

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Moved by Deputy Mayor Baryluk, seconded by Councillor Wainman:

MOTION: 142/09/18 "THAT Inuvik Town Council hereby adopts the minutes of the August 23, 2018 administration committee meeting as presented."

Motion **CARRIED**.

Item # 7

ACTION ITEMS

7.1

Action Items List

Council noted the document.

Airport Road paving project: Mayor McDonald stated that the Town is going to lobby the GNWT to chip seal the Marine By-pass Road as part of the project.

Unightly Property on Industrial Road: SAO to provide direction to staff.

Pool leak/work: Deputy Mayor Baryluk suggested that the Town offer some free pool time to residents in appreciation of their patience during the lengthy shut down. Mayor McDonald mentioned that engineers have completed their assessment of the foundation and have proposed a plan to repair the inlet valves. He added that parts are en route from Germany and that the Town is anticipating reopening the pool at the end of October. SAO Hood stated that once the parts arrive, the Town will seek pricing estimates for the work.

Lottery Regulations Amendments: Deputy Mayor Baryluk noted the September deadline for draft amendments to be brought forward to Council. SAO Hood will be providing the document to the GNWT and the Town's legal team for review on September 13.

Preparation for cannabis legislation: There was no update on scheduling public meeting(s) for October.

IVFD Highway Rescue Parameters: Director Hammond advised that she would be attending focus group meetings in October for communities involved in highway rescue.

Road name changes: Deputy Mayor Baryluk inquired how many other road names were being considered for name changes. Mayor McDonald explained the need to verify what the spellings should be prior to proceeding with officially changing the names and that 3 or 4 roads were involved. It was noted that a meeting was to be scheduled this month with those requesting the changes.

Snowmobile crossing signage: SAO to contact the GNWT to request that signage be installed.

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Item # 8

NEW BUSINESS

8.1

RFCD 2018-SAO-031 ~ Accountability Framework Submission

On Monday, there were several questions about the submission including the lack of a municipal asset management plan, the lack of a staff orientation manual, the fact that not all staff have current performance appraisals or appropriate training and the lack of a community emergency measures committee.

When asked, Mr. Joseph stated that during his tenure, there has not been much done in the way of asset management. Mr. Whitworth advised that staff orientation is done verbally and that staff who have reached the top of their salary scale saw no need for yearly appraisals.

Mayor McDonald expressed that training for water treatment plant staff is ongoing and noted the high turnover of staff this summer. He stated that over the next year, staff members will attain class 3 rating and that both Veolia and Dillon Consulting would be coming in to do some onsite training as well.

SAO Hood advised that the questionnaire had been changed to indicate that the Town does have a community emergency measures committee. He went into some detail about the fact that the Town does not currently do life costing for capital projects but that this would be done moving forward.

Moved by Deputy Mayor Baryluk, seconded by Councillor Lavoie:

MOTION: 143/09/18 "THAT Inuvik Town Council hereby approves the completed Accountability Framework Questionnaire as completed by the Senior Administrative Officer and presented to Council during the September 10 and 12, 2018 Council meetings."

Motion **CARRIED**.

8.2

Community Beautification Contest Results

Director Saumur noted that prize values were incorrect in the briefing note provided to Council. She stated that the contest was changed this year to include new entries in a separate category from previous winners. Winners will be announced publicly upon approval.

Moved by Councillor Lavoie, seconded by Deputy Mayor Baryluk:

MOTION: 144/09/18 "THAT Inuvik Town Council hereby awards the winners of the Town of Inuvik Community Beautification Contest as follows:
Winner's Circle – Residential – \$ 325.00 – Colin Cunningham
Winner's Circle – Commercial/Organization – \$ 325.00 – Elder Day Program
First Place – Residential – \$ 325.00 – Kelcy McDonald
First Place – Commercial/Organization – \$ 325.00 – Alestine's

Second Place – Residential – \$ 225.00 – Trina & Lawrence Neyando
Second Place – Commercial/Organization – \$ 225.00 – King Road Garden
Third Place – Residential – \$ 125.00 – Mary McRae
Third Place – Commercial/Organization – \$ 125.00 – Multi-Use Government Building
Honourable Mention – Residential – Amelia, Whitney, and Family”.

Motion CARRIED.

8.3

Recommended Changes to Town of Inuvik Fees and Charges Policy FM.021

Director Saumur went through the list of fee changes. Discussion took place on incorporating a preparation kitchen cleaning deposit to be returned once the kitchen has been cleaned after an event. This fee has come up due to the fact that the kitchen has been left a mess after events taking place in the community hall and that it is currently unclear who is responsible for cleaning up – the group renting the community hall or the caterer.

Deputy Mayor Baryluk suggested that the fees could always be changed in future if it is determined that the deposit is not enough.

Moved by Deputy Mayor Baryluk, seconded by Councillor Kulikowski:

MOTION: 145/09/18 “THAT Inuvik Town Council hereby adopts the amended changes to the Town of Inuvik Fees and Charges policy FM.021 as presented.”

Motion CARRIED.

8.4

Senate Committee Meeting Discussion

Mayor McDonald reminded Council that all were invited to meet with the Senate Committee on the Arctic on September 11 and the Senate Committee on Aboriginal Peoples on September 12 and inquired if councillors wanted to give input into the statement that would be presented. Suggestions included the region's frustration with the moratorium on drilling in the Arctic, support for utilizing satellite technology to map our area, support for energy innovation, the high cost of living in the north, the struggle to heat our homes, more federal support in terms of developing our own resources, and the fact that Canada has fallen behind the rest of the world in terms of resource development and innovation. Mayor McDonald mentioned that similar technology and equipment designed by Canadians and used in the Canadian Beaufort Sea in the 1970s and 1980s is now being used in the Russian Arctic. He added that it seems that the federal government has lost interest in the resources in the North and that the demand for energy worldwide is not decreasing.



On Wednesday, Mayor McDonald reported that both meetings had gone very well and that it was the first time we have been given the opportunity to voice our concerns and give our opinions. Councillor Kulikowski, who attended the sessions, stated that both groups left with a much better understanding of the challenges we face on a daily basis.

Item # 9

BYLAWS

There were no by-laws.

Item # 10

DEPARTMENT HEAD REPORTS

10.1

Financial Report

Council noted the report. There were no comments, questions or concerns.

10.2

Public Works Department Report

Council noted the report. There were no comments, questions or concerns.

10.3

Planning and Development Department Report

Council noted the report. There were no comments, questions or concerns.

10.4

Protective Services Department Report

Council noted the report. Director Hammond noted the 911 memorial service at 9:00 a.m. on September 11 as well as the resignation of Municipal Enforcement Constable TJ Moore at the end of the month. Mayor McDonald thanked Constable Moore for his service.

Councillor Wainman inquired if there was a limit on how many hours a taxi driver could operate in a day. SAO Hood stated that he would need to look into this.

10.5

Senior Administrative Officer's Report

Council noted the report. There were no comments, questions or concerns.

10.6

Capital Projects Report

Council noted the report. Deputy Mayor Baryluk inquired where the new tourism gateway sign would be located. Mayor McDonald mentioned the location near the CBC transmitter along Airport Road. The sign's design is still being discussed and the Town has inquired about a quote to reproduce the artwork on the existing sign.



10.7 Community Services Department Report

Council noted the report. Extending the library's hours Mondays through Thursdays was noted along with the hard work done this summer on resurfacing the Boot Lake Trail. It was noted that picnic tables will be installed in the new open spots created on the trail. Mr. Joseph mentioned that the Town had received funding to do upgrades, install new signage along the trail and to replace the gazebo that was lost to fire.

Director Saumur advised that the Robertson family was pleased to see that their donated benches had been installed at the skateboard park in memory of their son.

10.8 Economic Development and Tourism Department Report

Council noted the report.

Deputy Mayor Baryluk noted the number of conferences coming to town this fall. Mayor McDonald pointed out the challenge faced by staff in supporting both conferences and regular recreation activities at the Midnight Sun Complex. He added that the region has seen an increase in tourism this year and that tourists, for the most part, have had a good experience. He stated that the Arctic Market and concerts in the park were a great addition to the list of community activities being offered.

Moved by Councillor Kulikowski, seconded by Deputy Mayor Baryluk:

MOTION: 146/09/18 "THAT Inuvik Town Council hereby adopts the following staff reports as presented: finance; public works; planning and development; protective services; senior administrative officer; capital projects; community services; and, economic development and tourism."

Motion **CARRIED**.

Item # 11 **INFORMATION ITEMS**

11.1 Strategic Priorities Chart

Council noted the document. For information only.

11.2 Aurora Research Institute ~ Notification of Multi-year Research: *Untying Our Hands*

Council noted the document. For information only.

11.3 Aurora Research Institute ~ Notification of Research: *Using Plankton to Help Understand How Animals Adapt to Changing Climate*

Council noted the document. For information only.

A handwritten signature in dark ink, consisting of a large capital 'P' followed by a stylized lowercase 'h' or similar flourish.

Item # 12

COUNCIL CONCERNS

Councillor Kulikowski noted that a sign on Semmler Place was missing. She also requested an update on the community's fuel supply situation. Mayor McDonald stated that there is some interest from a couple of groups and that the Inuvialuit Regional Corporation's feasibility study to assess natural gas development potential in the Beaufort Delta region has been completed. He advised that ATCO is looking at a potential LNG supply for the community.

Deputy Mayor Baryluk mentioned that signage is needed on several crosswalks around town. He also mentioned a request from the warming shelter for the Town to erect no parking signs in the facility's parking lot. On Wednesday, it was noted that the property already has a private property sign that municipal enforcement can enforce.

Councillor Wainman stated that a walkway is needed between Wolverine Road and Stantons on Navy Road due to increased pedestrian traffic. Director Whitworth noted that the budget includes funding for sidewalks which he did not believe had been allocated.

Councillor Kulikowski recommended increasing the brush cutting budget for next year.

Item #13

IN CAMERA ITEMS

There were no items to be discussed in camera.

Item # 14

ADJOURNMENT

The committee of the whole meeting adjourned at 8:15 p.m.

Moved by Councillor Kulikowski:

MOTION: 147/09/18 "THAT the regular council meeting be adjourned at 7:37 p.m."

MINUTES APPROVED THIS 26TH DAY OF SEPTEMBER, 2018 BY MOTION #149/09/18

MAYOR

SENIOR ADMINISTRATIVE OFFICER