

MINUTES
TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETINGS
HELD ON DECEMBER 10 AND 12, 2018
AT 7:00 P.M. IN THE TOWN COUNCIL CHAMBERS

Present:	<u>Monday</u>	<u>Wednesday</u>
Mayor:	Natasha Kulikowski	Natasha Kulikowski
Deputy Mayor:	Steven Baryluk	Steven Baryluk
Councillors:	Dez Loreen	Dez Loreen
	Gary McBride	Gary McBride
	Alana Mero	Alana Mero
	Ray Solotki	Ray Solotki
	Kurt Wainman	Clarence Wood
	Clarence Wood (<i>via teleconference</i>)	

Absent: Councillor Paul MacDonald (with notice, both meetings)
Councillor Kurt Wainman (with notice on Wednesday)

Staff Present: Grant Hood, Senior Administrative Officer
Stephanie Sutton, Council Administrator
Eric Whitworth, Director of Finance (on Monday)
Matt Hogan, Municipal Enforcement Peace Officer
Kecil Joseph, Development Officer
Cynthia Hammond, Director of Protective Services (on Monday)
Jackie Challis, Director of Tourism & Economic Development
Rick Campbell, Director of Public Services (on Monday)
Lise Saumur, Director of Community Services

Others Present (Monday): John Hicks, Angel Simon, Jonathon Michel, Jessica Sinyard-Hicks, Patricia Davison, Greta Sittichinli, Gerry Kisoun, Jodi Day-McLeod, Sallie Ross, Laura Hicks, Jonathan Wood, Maryssa Camacho, Brian Larman, Kolin Murray, Weronika Murray

Media Present: CBC (on Monday), Inuvik Drum (on Monday)

Item # 1 CALL TO ORDER

Mayor Kulikowski called the committee of the whole meeting to order at 7:01 p.m. and the regular council meeting to order at 7:00 p.m.

Item # 2 ADOPTION OF THE AGENDA

Moved by Councillor McBride, seconded by Councillor Solotki:

MOTION: 220/12/18 "THAT Inuvik Town Council hereby adopts the agenda as presented."

Motion **CARRIED**.



Item # 3 **DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST**

There were no declarations of conflict of interest or pecuniary interest.

Item # 4 **DELEGATIONS, PRESENTATIONS OR PETITIONS**

4.1 **Presentation of National Fire Protection Association 1001 Standard for Professional Fire Fighters Level II Certification**

On Monday, Director Hammond presented certifications to firefighters Kolin Murray, John Hicks, Weronika Murray and Jonathan Wood. Mrs. Murray recognized the hard work of firefighters Brian Larman and Jonathon Michel both in training and preparing recipients for the exams. Director Hammond noted that recipients dedicated 5 years of hard work to complete the program.

4.2 **RCMP Monthly Reports for November 2018**

Council noted the report. No representative was available to present the report.

4.3 **Delegation from Muskrat Jamboree**

Ms. Sittichinli thanked Mayor and Council for allowing committee members to provide an update and introduce themselves. She thanked the Town for its continued support, noting the annual cash donation, half day civic holiday and assistance with setup/teardown of the river site and went on to explain some of the history of the jamboree for the benefit of new councillors. She stated that current committee members are mentoring the younger generation through strength-based leadership and that the event aligns with the Town's economic development strategy while also supporting tourism for the region. She mentioned that all funds raised by king and queen contestants are used to purchase prizes, food and other event expenses.

Councillor Wainman expressed his appreciation to members for their presentation.

4.4 **Presentation of Long-term Service Award**

On Wednesday, SAO Hood presented Stephanie Sutton with her long-term service award.

Item # 5 **PUBLIC QUESTION PERIOD**

There were no questions.



Item # 6 **ADOPTION OF THE MINUTES**

6.1 Minutes of the November 26 and 28, 2018 Council Meetings

Moved by Deputy Mayor Baryluk, seconded by Councillor Mero:

MOTION: 221/12/18 "THAT Inuvik Town Council hereby adopts the minutes of the November 26 and 28, 2018 council meetings as presented."

Motion **CARRIED**.

Item # 7 **ACTION ITEMS**

7.1 Action Items List

Council noted the document. Councillor Wood requested an update on lobbying the GNWT to chip seal Marine By-pass Road. Mayor Kulikowski stated that the draft letter was being reviewed by Administration.

Councillor Wood inquired if the Town would be approaching the Arctic Energy Alliance for funding to assist with outfitting the Midnight Sun Complex with solar panels. SAO Hood confirmed that staff is looking into any and all funding opportunities that the project qualifies for.

On Wednesday, Councillor Wood requested an update on the Midnight Sun Complex entrance canopy project. SAO Hood stated that the project is substantially complete. Mr. Joseph confirmed that the engineers are coming up in February to inspect for final completion.

Item # 8 **NEW BUSINESS**

8.1 RFCD 2018-SAO-061 ~ Request for Donation ~ Inuvik Community Events Society

On Monday, Ms. Day-McLeod advised that the group wished to pay for the hall rental and request an in-kind donation of staff time from the Town as well as use of the foyer at the Midnight Sun Complex. She stated that the group is a registered society and that all funds raised are channeled back into the event. She noted that everything has been purchased locally for the event, except for decorations. SAO Hood stated that staff time would be donated as part of the request. Councillor Mero thanked the group for putting on the event, adding that it is an amazing feat for such a small group. When asked what the anticipated cost for staff was, SAO Hood confirmed approximately \$950.00.



Moved by Councillor Wood, seconded by Councillor Loreen:

MOTION: 222/12/18 "THAT Inuvik Town Council hereby approves of providing an in-kind donation of the Midnight Sun Complex Community Hall, attached kitchen area and foyer to the Inuvik Community Events Society from 4:00 p.m. on December 31, 2018 until 2:00 a.m. on January 1, 2019."

Motion **CARRIED**.

8.2 RFCD 2018-SAO-062 ~ 2019 Interim Operating & Capital Budget

Moved by Deputy Mayor Baryluk, seconded by Councillor McBride:

MOTION: 223/12/18 "THAT Inuvik Town Council hereby approves the 2019 Interim Operating and Capital budget as presented."

Motion **CARRIED**.

8.3 RFCD 2018-SAO-063 ~ Strategic Priorities 2019 Report

Deputy Mayor Baryluk inquired if the document would be made available to the public on the Town's website once approved. Administration confirmed that it would be.

Moved by Councillor Solotki, seconded by Councillor Loreen:

MOTION: 224/12/18 "THAT Inuvik Town Council hereby approves the Strategic Priorities 2019 Report as presented."

Motion **CARRIED**.

8.4 RFCD 2018-SAO-067 ~ Strategic Priorities One Page Chart

Moved by Councillor Wood, seconded by Councillor Mero:

MOTION: 225/12/18 "THAT Inuvik Town Council hereby adopts the Revised Town of Inuvik Strategic Priorities Chart as presented."

Motion **CARRIED**.



8.5 RFCD 2018-SAO-066 ~ Amendment to Policy HR.012 – Personnel Directive

SAO Hood stated that providing arena employees with a one hour lunch/dinner break during their shifts has been difficult through winter months for evening and weekend shifts due to the varied timing for ice floods and functions taking place in the facility. Administration is proposing to provide those employees scheduled during evening and weekend shifts with a paid 30 minute meal break to be taken at the workplace. He stated that this was consistent with how other communities handle their scheduling and that the change meets employment standards regulations.

Moved by Councillor Loreen, seconded by Councillor Mero:

MOTION: 226/12/18 “THAT Inuvik Town Council hereby approves the amendments to Articles 18.06 and 18.07 as presented to Policy HR.012 the Employee Directive Policy.”

Motion **CARRIED**.

8.6 RFCD 2018-SAO-070 ~ Motion to Waive Certain Swim Fees for December 2018

On Monday, Councillor Mero inquired if Administration had a timeline for reopening the pool. SAO Hood stated that at this time, there is no anticipated date. He explained that the pool was drained over the weekend after discovering that it was still leaking and that staff has been unable to determine where the problem lies. Councillor Loreen suggested adding adult swim to the list of free activities to be provided once the pool reopens. Deputy Mayor Baryluk offered words of encouragement to Midnight Sun Complex staff as they work to find a solution.

Moved by Councillor McBride, seconded by Councillor Loreen:

MOTION: 227/12/18 “THAT Inuvik Town Council hereby waives the Midnight Sun Complex Pool Admission Fees for the first two (2) weeks following the re-opening of the facility for the following swim activities:

- Lane Swim
- Public Swim
- Family Swim
- Parent & Tot Swim
- Teen Swim
- Adult Swim.”

Motion **CARRIED**.



Item # 9 **BYLAWS**

9.1 RFCD 2018-SAO-068 ~ Borrowing By-law 2620/BORR/18 (Corporate Credit Card)

Moved by Councillor Mero, seconded by Councillor McBride:

MOTION: 228/12/18 "THAT Inuvik Town Council hereby gives THIRD and FINAL READING to By-law 2620/BORR/18, a by-law to provide for the borrowing of \$250,000.00 during 2019."

Motion **CARRIED**.

9.2 RFCD 2018-SAO-069 ~ Borrowing By-law 2621/BORR/18 (Line of Credit)

Moved by Councillor McBride, seconded by Deputy Mayor Baryluk:

MOTION: 229/12/18 "THAT Inuvik Town Council hereby gives THIRD AND FINAL READING to By-law 2621/BORR/18, a by-law to provide for the borrowing of \$1,500,000.00 during 2019."

Motion **CARRIED**.

9.3 RFCD 2018-SAO-064 ~ Zoning By-law 2622/P+D/18
A by-law to amend Zoning By-law 2583/P+D/15 to add provisions for voluntary penalties

On Monday, discussion took place on fines levied under the by-law. Mr. Joseph confirmed that having voluntary penalties allows someone who is in violation of the provisions of the by-law to pay, in lieu of the original fine, a voluntary penalty to avoid the court process in addition to removing the non-conforming construction. He added that if the violator wishes to pay the voluntary penalty, the original fine would be void. It was noted that a public hearing will be scheduled to seek input into the proposed zoning amendment. SAO Hood stated that typically, hearings are held prior to a regular council meeting.

Councillor Wainman inquired how pre-existing conditions are handled under the zoning by-law. Mr. Joseph clarified that pre-existing conditions are grandfathered in and that if any changes are required, an owner would need to apply for a permit, and then the current zoning regulations would apply.

Moved by Councillor Solotki, seconded by Councillor Wood:

MOTION: 230/12/18 "THAT Inuvik Town Council hereby gives FIRST READING to By-law 2620/P+D/18, a by-law to amend the Zoning By-law 2583/P+D/15."

Motion **CARRIED**.



- 9.4 RFCD 2018-SAO-065~ Zoning By-law 2623/P+D/18
A by-law to amend Zoning By-law 2583/P+D/15 to add provisions for Cannabis retail and production facilities
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On Monday, SAO Hood stated that the amendment categorizes cannabis retail stores as a conditional use under the core commercial, general commercial and light industrial zones. If approved, all applications to open cannabis retail stores would be required to be presented to Council for decision and that each one would be dealt with on a case by case basis. Councillor Wainman stated that he did not want to see cannabis retail businesses located in the downtown core. Discussion followed on including wording in the by-law to prohibit downtown locations entirely, creating a new zone to deal specifically with cannabis retail stores, and on the pros and cons of having cannabis retail stores tucked away in the industrial zone versus the much more accessible downtown area. SAO Hood stated that a public hearing will need to be held and that Council will have to take public input into consideration before giving second reading to the by-law.

SAO Hood noted that cannabis production facilities are currently not allowed under current NWT legislation.

Moved by Councillor Loreen, seconded by Councillor Wood:

MOTION: 231/12/18 "THAT Inuvik Town Council hereby gives FIRST READING to By-law 2623/P+D/18, a by-law to amend the Zoning By-law 2583/P+D/15."

Motion **CARRIED**.

Item # 10

DEPARTMENT HEAD REPORTS

10.1 Public Works Department Report

Council noted the report. Deputy Mayor Baryluk noted the leak coming down from Hidden Lake and inquired if staff has a plan to fix it should it become more serious. Director Campbell confirmed that equipment will be on site should we need to repair the leak before spring.

10.2 Planning and Development Department Report

Council noted the report.

10.3 Senior Administrative Officer's Report

Council noted the report.

10.4 Capital Projects Report

Council noted the report.



10.5 Economic Development and Tourism Department Report

Council noted the report.

10.6 Community Services Department Report

Council noted the report. Deputy Mayor Baryluk inquired if staff had received any feedback or concerns from Inuvik Minor Hockey regarding female changing rooms. Director Saumur stated that the groups designate a changing room during their practices and that the cloak room off of the community hall was used during this fall's hockey school.

10.7 Protective Services Department Report

On Monday, Deputy Mayor Baryluk noted that 20 members had responded to a stove fire/natural gas call. Director Hammond explained that when a call comes in as a structural fire, it requires a full department response. She noted that by the time members arrived on scene and investigated, everyone was sent home.

Deputy Mayor Baryluk noted that the dog pound remained at maximum capacity during most of November and that Council may need to discuss how the Town handles animal control given the fact that we are not operating a shelter. Director Hammond stated that Peace Officer Hogan works to divert animals back to their owners as well as to shelters in the south. Officer Hogan stated that Canadian North gives the Town 3 vouchers per month to transport animals south. He added that the higher number of surrenders has backlogged the pound. He stated that he did not feel euthanizing animals was the best option and that the Town is not in the position to consider that as an option. He added that the department continues to promote public education on responsible pet ownership. It was noted that the department will be offering a subsidy to assist with spays and neuters in the new year.

Moved by Deputy Mayor Baryluk, seconded by Councillor Loreen:

MOTION: 232/12/18 "THAT Inuvik Town Council hereby adopts the following departmental reports as presented: public works; planning and development; senior administrative officer; capital projects; economic development and tourism; community services; and, protective services."

Motion **CARRIED**.

Item # 11 **INFORMATION ITEMS**

There were no information items.



Item # 12 **COUNCIL CONCERNS**

There were no council concerns.

Item #13 **IN CAMERA ITEMS**

13.1 Committee of the Whole ~ Confidential Item [CTV Act, s. 23 (3) (b)]

Moved by Councillor Mero, seconded by Councillor Loreen:

MOTION: 233/12/18 "THAT Inuvik Town Council hereby moves in camera at 8:02 p.m."

Motion **CARRIED.**

Moved by Councillor Mero, seconded by Councillor Loreen:

MOTION: 234/12/18 "THAT Inuvik Town Council hereby moves in camera at 8:35 p.m."

Motion **CARRIED.**

Item # 14 **ADJOURNMENT**

The committee of the whole meeting adjourned at 8:36 p.m.

Moved by Councillor Mero:

MOTION: 235/12/18 "THAT the regular council meeting be adjourned at 7:13 p.m."

MINUTES APPROVED THIS 9TH DAY OF JANUARY, 2019 BY MOTION #002/01/19



MAYOR



SENIOR ADMINISTRATIVE OFFICER