

AGENDA
TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETINGS
TO BE HELD ON SEPTEMBER 14 AND 16, 2020
AT 7:00 P.M. via VIDEO CONFERENCE

Item # 1 **CALL TO ORDER**

Item # 2 **ADOPTION OF THE AGENDA**

Item # 3 **DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST**

Item # 4 **DELEGATIONS, PRESENTATIONS OR PETITIONS**

4.1 RCMP Report

Report attached.

Item # 5 **PUBLIC QUESTION PERIOD**

Item # 6 **ADOPTION OF THE MINUTES**

6.1 Minutes of the August 10 and 12, 2020 Council Meetings

Minutes attached. Requires motion to approve.

Item # 7 **ACTION ITEMS**

7.1 Action Items List

Document attached.

Item # 8 **NEW BUSINESS**

8.1 RFCD 2020-SAO-058 ~ 2020 Community Beautification Contest Results

Document attached. Requires motion to approve.

8.2 RFCD 2020-SAO-060 ~ Fees and Charges Policy Amendments

Document attached. Requires motion to approve.

8.3 RFCD 2020-SAO-061 ~ Waiving of Tipping Fees for Fire Debris, 85 Wolverine

Document attached. Requires council decision.

8.4 RFCD 2020-SAO-062 ~ Taxi Driver Request for Reinstatement of Taxi Permit

Document attached. Requires council decision.

Item # 9

BY-LAWS

9.1 RFCD 2020-SAO-059 ~ Solid Waste Collection By-law 2653/H&S/20

By-law attached. Requires FIRST AND SECOND READINGS.

Item # 10

DEPARTMENT HEAD REPORTS

10.1 Public Works Report

Report attached. Requires motion to adopt.

10.2 Planning & Development Report

Report attached. Requires motion to adopt.

10.3 Community Services Report

Report attached. Requires motion to adopt.

10.4 Economic Development & Tourism Report

Report attached. Requires motion to adopt.

10.5 Senior Administrative Officer Report

Report attached. Requires motion to adopt.

10.6 Protective Services Report

Report attached. Requires motion to adopt.

Item # 11

INFORMATION ITEMS

11.1 Strategic Priorities Chart

Document attached. For information only.

Item # 12 **COUNCIL CONCERNS**

Item #13 **IN CAMERA ITEMS**

Item # 14 **ADJOURNMENT**

POLICING REPORT AUGUST 2020

Inuvik Detachment "G" Division Northwest Territories



Annual Performance Plan (A.P.P.'s) Community Priorities:

Community approved APP's are

- (1) Road Safety - Impaired Driving
- (2) Domestic Violence
- (3) Youth

(1) Road Safety (Impaired Driving):

During the month of August, the Inuvik RCMP investigated sixteen impaired driving incidents. Because of these investigations, three drivers will be facing impaired driving charges and will appear in Inuvik Territorial Court.

(2) Domestic Violence:

In August, the Inuvik RCMP investigated 45 incidents of assault. Of the reported incidents, six were of Domestic Violence and charges are pending in all of these files. There are three males and three female who will now be facing charges in Territorial Court on a variety of criminal code offences.

(3) Youth:

Police Service Dog "Kola"

On the 11th of August 2020 Cpl Natilie Cuvele and Police Service Dog Kola attended the Inuvik Children First Society and gave a presentation and demonstration of Kola's skills and abilities.



Crime Scene Role-Play

On August 17, 2020, Cst Stephanie Leduc and Cst Nick Mysko conducted a Crime Scene Investigation Role-Play at the Inuvik Youth Center. The youth conducted an investigation using clues and problem solving skills to determine "Who done it". Turns out it was Cst Nick Mysko! There were many prizes given out and the role-play enjoyed by all.



Notable Occurrence for the Month.

Over the month of August Inuvik RCMP were granted one Production Order and 2 Search Warrants in relation to on-going investigations under the Criminal Code.

Community Contributions to APP'S

Midnight Sun Fun Run

Cpl Brennan Woodcock and Cst Stephanie Leduc participated in the Midnight Sun Fun Run, in uniform!



Checkpoint

On the 20th of August 2020 at 1103 hours, Inuvik RCMP and Municipal Enforcement conducted a Check stop focusing on Drivers License validity. Approximately 80 vehicles were checked and several verbal warnings issued. Overall, there was very high compliance and positive feedback from the community.

Selective Traffic Enforcement Program (STEP)

STEP was conducted on the West side of Inuvik on August 20. An un-marked vehicle was used to spot traffic infractions and marked vehicles used to stop vehicles. As a result, one warning, one SOTI, and one ASD were issued and one vehicle towed as per Sec 300 MVA.



New Community Concerns (Update on concerns raised in the past if not yet resolved):

Any new issues will be, addressed quickly and efficiently as they currently arise.

The Inuvik Detachment responded to 424 calls for service during the month of Aug 2020.

OCCURRENCES	Aug 2020	Year to Date	Aug 2019	Year Total 2019
Assaults (all categories)	57	404	60	515
Break and Enters (Residence & Business)	5	19	5	27
Theft of Motor Vehicle	2	13	3	26
Theft Under \$ 5000.00	6	54	13	128
Theft Over \$ 5000.00	0	1	1	4
Drugs (Possession)	2	10	0	11
Drugs (Trafficking)	2	23	3	69
Liquor Act	17	130	21	161
Unlawful Sale (Bootlegging)	0	0	0	0
Causing a Disturbance / Mischief (including public intoxication)	186	1306	225	2172
Impaired Driving	16	112	17	138
Other Complaints	131	1122	134	1408
Total Calls for Service	424	3195	482	4309

CATEGORY	Aug 2020	Year to Date	Aug 2019	Year Total 2019
Inuvik Prisoners	80	703	93	1068
Intermittent Prisoners	3	15	4	60
Other Detachment's Prisoners	7	65	20	187
Total Prisoners	90	783	117	1316
Victim Service Unit Referrals	9	87	3	26
Youth Diversion (Community Justice Referrals)	0	3	0	2
Adult Diversion (Community Justice Referrals)	0	0	1	2
Emergency Protection Orders (Detachment Initiated)	0	2	1	4
ODARA Reports	7	37	7	49

SEIZURES	Aug 2020	Year to Date	Aug 2019	Year total 2019
Alcohol	8	19	0	40
Drug	0	5	0	10
Firearm	0	3	0	5

Should you have any questions or concerns regarding this report or any other community matters, please feel free to contact me to discuss.

Report completed by Cpl P.M. Howlett
 Acting Detachment Commander
 Inuvik RCMP Detachment
 Telephone: (867) 777-1111
 Email: paul.howlett@rcmp-grc.gc.ca

Internal Distribution List:

Insp. Dyson Smith - OIC North District
S/Sgt. Louis Jenvenne- North District Advisory NCO
Sue Crookedhand - "G" Division Criminal Operations
Insp. Barry Larocque - Manager, Policing Services NWT Dept. of Justice

External Distribution List:

Duane Smith - Chair Inuvialuit Regional Corporation
Stephanie Sutton - Town of Inuvik
Bobby-Jo Greenland - President Gwich'in Tribal Council



MINUTES
TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETINGS
HELD ON AUGUST 10 AND 12, 2020
AT 7:00 P.M. via VIDEO CONFERENCE

Present:	<u>Monday</u>	<u>Wednesday</u>
Mayor:	Natasha Kulikowski (video conference)	Natasha Kulikowski (video conference)
Councillors:	Steven Baryluk (video conference)	Steven Baryluk (video conference)
	Dez Loreen (video conference)	Dez Loreen (video conference)
	Gary McBride (phone)	Gary McBride (phone)
	Alana Mero (phone)	Ray Solotki (video conference)
	Ray Solotki (video conference)	Kurt Wainman (phone)
	Kurt Wainman (video conference)	Clarence Wood (video conference)
Absent:	Deputy Mayor Paul MacDonald (both meetings with notice)	
	Councillor Clarence Wood (with notice on Monday)	
	Councillor Alana Mero (with notice on Wednesday)	
Staff Present:	Grant Hood, Senior Administrative Officer (video conference, both meetings)	
	Stephanie Sutton, Council Administrator (video conference, both meetings)	
	Jackie Challis, Director of Tourism and Economic Development (video conference, both meetings)	
	Cynthia Hammond, Director of Protective Services (video conference, both meetings)	
	Lise Saumur, Director of Community Services (video conference, both meetings)	
	Rick Campbell, Director of Public Services (video conference, both meetings)	
	Kecil Joseph, Development Officer (phone, both meetings)	
Others:	Cst Stephanie Leduc, Cpl Paul Howlett (video conference, on Monday)	
Item # 1	CALL TO ORDER Mayor Kulikowski called the committee of the whole meeting to order at 7:00 p.m. and the regular council meeting to order at 7:01 p.m.	
Item # 2	ADOPTION OF THE AGENDA The following changes were noted: Deletion: Item 4.2, Inuvik Twin Lakes MLA Lesa Semmler Addition: Item 8.6, Chief Jim Koe Park Redevelopment Project Presentation Moved by Councillor Solotki, seconded by Councillor Loreen:	
MOTION: 155/08/20	“THAT Inuvik Town Council hereby adopts the agenda as amended.”	
	Motion CARRIED .	

Item # 3 **DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST**

There were no declarations of conflict of interest or pecuniary interest.

Item # 4 **DELEGATIONS, PRESENTATIONS OR PETITIONS**

4.1 RCMP Report

Cpl Howlett announced that he would be the Acting Detachment Commander for the foreseeable future and gave an overview of the June and July statistical reports.

Item # 5 **PUBLIC QUESTION PERIOD**

There were no questions.

Item # 6 **ADOPTION OF THE MINUTES**

6.1 Minutes of the July 13 and 15, 2020 Council Meetings

Moved by Councillor McBride, seconded by Councillor Wood:

MOTION: 156/08/20 “THAT Inuvik Town Council hereby adopts the minutes of the July 13 and 15, 2020 council meetings as presented.”

Motion **CARRIED**.

6.2 Minutes of the July 20, 2020 Public Works Committee Meeting

Moved by Councillor Solotki, seconded by Councillor Loreen:

MOTON: 157/08/20 “THAT Inuvik Town Council hereby adopts the minutes of the July 20, 2020 public works committee meeting as presented.”

Motion **CARRIED**.

6.3 Minutes of the July 30, 2020 Council Meeting

Moved by Councillor Wood, seconded by Councillor Solotki:

MOTION: 158/08/20 “THAT Inuvik Town Council hereby adopts the minutes of the July 30, 2020 council meeting as presented.”

Motion **CARRIED**.

MINUTES

Inuvik Town Council Meetings
August 10 and 12, 2020

Page 3 of 6

Item # 7 **ACTION ITEMS**
7.1 Action Items List

Mayor Kulikowski advised that a project officer has been assigned to the Peggy Curtis soccer field & ball field replacement project and that the GNWT is preparing the tender.

Item # 8 **NEW BUSINESS**8.1 RFCD 2020-SAO-055 ~ NWT Shop Local Day Proclamation

Mayor Kulikowski read aloud the proclamation for Inuvik Shop Local Day on September 8.

8.2 RFCD 2020-SAO-056 ~ Strategic Priorities Chart

Moved by Councillor Baryluk, seconded by Councillor Loreen:

MOTION: 159/08/20 "THAT Inuvik Town Council hereby approves the revised Council Priorities section of the Strategic Priorities Chart and requests Administration review and adjust the Operational Strategies portion and bring forward to Council for approval based on the revised Council Priorities."

Motion **CARRIED**.

8.3 Town of Inuvik Application for Community Recreation and Sport Contribution Funding

Moved by Councillor McBride, seconded by Councillor Solotki:

MOTION: 160/08/20 "THAT Inuvik Town Council hereby approves the application for funding under the Municipal and Community Affairs – Community Recreation and Sport contribution program, in the amount of forty-three thousand dollars (\$43,000.00)."

Motion **CARRIED**.

8.4 RFCD 2020-SAO-057 ~ Request for Reduction of Tipping Fees

A request to reduce tipping fees for Eskimo Inn demolition debris was discussed. The project would be two-phase, with the contractor proposing to cap debris from the rear section of the building only. The confirmed estimated number of loads of debris was between 200 and 250.

Councillor Wood stated that the Town should develop guidelines on discounting tipping fees and that the other contractors should not be permitted to cap debris at the solid waste facility when the Town already has a contract in place that includes capping.

Various discounts were debated and the impacts on the Town, solid waste site and solid waste site contractor were discussed.

Moved by Councillor Baryluk, seconded by Councillor Wood:

MOTION: 161/08/20 “THAT Inuvik Town Council hereby approves a reduced tipping fee of 25% for Part 1 of the Eskimo Inn demolition project debris;

AND FURTHER THAT the MacKenzie Delta Hotel Group shall be responsible for the cost of capping the debris to the satisfaction of the Town of Inuvik’s Director of Public Services.”

Motion **CARRIED**.

Moved by Councillor Solotki, seconded by Councillor Baryluk:

MOTION: 162/08/20 “THAT Inuvik Town Council hereby approves a reduced tipping fee of 15% for Part 2 of the Eskimo Inn demolition project debris with the solid waste facility contractor receiving the regular 50% fee split and the discount applying to the Town of Inuvik’s 50% split only.”

Motion **CARRIED**.

8.5 Recreation Facility Utilization Inventory Report

Director Saumur presented the recreation facility utilization inventory report. The Town will be distributing a survey to assist with determining community members’ needs and requirements for facility use. It was suggested that the Town begin marketing the Midnight Sun Complex an ideal location for socially distanced meetings.

8.6 Chief Jim Koe Park Project Update – August 10, 2020

Director Challis gave an update on the project. Councillor Baryluk noted that the performance pavilion location had changed since the last update. Mr. Joseph explained that the location was changed due to additional costs involved with relocating the

existing gravel and extending power access, and that it was decided to stay within the existing area that has power and a good foundation. He pointed out that the existing area is more central on the site and allows more even spacing on either side of the building. It was noted that the platform stage will be assembled once the membrane portion arrives. Ms. Challis advised that the membrane design is currently being reviewed to address snow and wind loads, and that bleacher design is near completion.

More detailed designs of the Arctic Market building and visitor centre were presented. It was noted that the two original separate facilities have been combined into one facility to make the best use of budgeted funds. Ms. Challis advised that the facility will be open to visitors and community groups year-round and will operate during off-hours from the GNWT visitor centre in the summer months. It was noted that although the market and bottom floor of the visitor centre are accessible for those with mobility issues, the top floor is not. Councillor Baryluk recommended incorporating the Town logo on the outside of the facility when finalizing the building's outside design. It was noted that the tender had received a good deal of interest from contractors.

Item # 9

BY-LAWS

9.1

RFCD 2020-SAO-054 ~ By-law 2652/TAX/20 ~ 2020 Annual Tax Billing By-law

Moved by Councillor Wood, seconded by Councillor Baryluk:

MOTION 163/08/20

"THAT Inuvik Town Council hereby gives THIRD AND FINAL READING to By-law 2652/TAX/20, the 2020 annual tax billing by-law."

Motion **CARRIED**.

Item # 10

DEPARTMENT HEAD REPORTS

10.1

Senior Administrative Officer Report

Council noted the report. There were no comments, questions or concerns.

10.2

Capital Projects Report

Council noted the report. There were no comments, questions or concerns.

10.3

Planning & Development Report

Council noted the report. There were no comments, questions or concerns.

10.4

Community Services Report

Council noted the report. It was noted that some graffiti at the skatepark would be removed.

MINUTES

Inuvik Town Council Meetings
August 10 and 12, 2020

Page 6 of 6

10.5 Protective Services Report

Council noted the report. There were no comments, questions or concerns.

10.6 Economic Development & Tourism Report

Moved by Councillor Wood, seconded by Councillor McBride:

MOTION: 164/08/20 **“THAT Inuvik Town Council hereby adopts the following staff reports as presented: Item 10.1 ~ Senior Administrative Officer; Item 10.2 ~ Capital Projects; Item 10.3 ~ Planning and Development; Item 10.4 ~ Community Services; Item 10.5 ~ Protective Services; and, Item 10.6 ~ Economic Development and Tourism.”**

Motion **CARRIED**.

Item # 11 **INFORMATION ITEMS**

11.1 Aurora Research Institute Research Notifications

For information only.

Item # 12 **COUNCIL CONCERNS**

Councillor Baryluk mentioned that brush was reducing visibility when exiting Carmichael Drive. Director Campbell confirmed that brush cutting would be done.

Item #13 **IN CAMERA ITEMS**

There were no items to be discussed in camera.

Item # 14 **ADJOURNMENT**

The committee of the whole meeting adjourned at 8:48 p.m.

Moved by Councillor Loreen:

MOTION: 165/08/20 **“THAT the regular council meeting be adjourned at 7:42 p.m.”**

ACTION ITEMS

SEPTEMBER 14 AND 16, 2020 COUNCIL MEETINGS

No.	ITEM	REQUIRED ACTION		ACTION TAKEN / ANTICIPATED COMPLETION DATE
1.	Chief Jim Koe Park Redevelopment Visitor Centre/Arctic Market Building	<ul style="list-style-type: none"> • Budget • Scope • Site preparation • Functionality 	<ul style="list-style-type: none"> • Community needs • Facility security • Building design details 	Tender had one submission that was substantially over budget amount. A review of the next steps to be taken in September.
	Chief Jim Koe Park Redevelopment Performance Pavilion	<ul style="list-style-type: none"> • Site preparation & installment • Access to park during construction • Demolition/repurposing of Kiosk • Demolition of existing stage 		Work ongoing with design. Update provided at August 10 & 12 council mtgs
2.	Tourism Gateway Sign	<ul style="list-style-type: none"> • Award contract for fabrication and installation 		Tender closed and submissions were higher than anticipated. Review is under way regarding options.
3.	Smoking Outside of MSC	<ul style="list-style-type: none"> • Enforcement of distance from entrance(s) • Investigate no smoking options • Smoking shelter 		While the facility is closed, we are looking at our options but it will be at least a month due to personnel being deployed elsewhere during COVID-19 operations.
4.	Gym Passes	Ability to issue passes on a per use rather than per term basis		TBD
5.	Guidelines for Request to Vary Dumping Fees	Administration to develop guidelines for requests to vary dumping fees		September 30, 2020
6.	Dumping Fees	Administration to provide advice on impact of charging by weight vs. per load		September 30, 2020
7.	Breynat Road Redevelopment	Present design work done to date to Council Discuss alternatives/prevent U-turns into Aurora College residence roadway to avoid left-hand turn out of school onto Breynat Road		Target date: presentation to Council deferred indefinitely due to work restrictions in place
8.	Address public intoxication	<ul style="list-style-type: none"> • Meet with homeless and warming shelter boards • Council to discuss lease renewal for the building 		Lease sent to Warming Shelter
9.	Signage at the dock promoting wearing of PFDs	Public Works to determine costs, options, order/post signs, community notices about		PFD loaner project on hold due to Public Health restrictions. Some signage will be posted.

ACTION ITEMS

SEPTEMBER 14 AND 16, 2020 COUNCIL MEETINGS

		wearing PFDs at boat launch and social media/website	
10.	Peggy Curtis Ball & Soccer Field Replacement	GNWT Infrastructure has advised that they are still planning to proceed with construction this year. GNWT has hired AECOM to assist with project. AECOM is who we had used when looking at the development.	
11.	Ski Club Lease	Final documents need to be signed by Ski Club as the original ones submitted were not accepted.	

REQUEST FOR COUNCIL DECISION

Meeting Dates: September 14 and 16, 2020

RFCD #: 2020-SAO-058

TOPIC

Town of Inuvik Community Beautification Contest 2020

BACKGROUND

The two categories for the Community Beautification Contest are “residential” and “commercial/organizations”. The prize money for the contest is allocated for a first, second, and third prize in each category. The contest also incorporates a prize for a “Winner’s Circle” entry for both the residential and commercial/organizations categories. Winners from the previous year enter into the Winner’s Circle category allowing new entrants a chance to compete and receive recognition for their efforts.

There were a total of seven entries in the 2020 Community Beautification Contest. No entries were submitted in the Winners Circle Commercial/Organizations category this year. The entries were judged based on Creativity, Design, Composition, Tastefulness, Environmental Sensitivity, and Overall Quality. (pictures attached)

RECOMMENDATION

“THAT Inuvik Town Council hereby awards the winners of the Town of Inuvik Community Beautification Contest as follows:

Winner’s Circle – Residential – \$ 325.00 – Kelcy McDonald, 26 Raven Street

First Place – Commercial/Organization – \$ 325.00 – Arctic Chalet

Second Place – Commercial/Organization - \$ 225.00 – King’s Road

Third Place – Commercial/Organization - \$ 125.00 – Lighthouse Church

First Place – Residential – \$ 325.00 – Bev Garven – 21 Ruyant Crescent

Second Place – Residential – \$ 225.00 – Karen Lange – 5-7 Ruyant Crescent

Third Place – Residential – \$ 125.00 – Mary McRae – 34 Centennial Street.”

Signature – Grant Hood, SAO



Signature – Lise Saumur, Director of Community Services

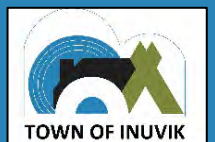


TOWN OF INUVIK 2020 BEAUTIFICATION CONTEST

Winner's Circle
Residential
Category



Kelcy McDonald
26 Raven Street



TOWN OF INUVIK

2020 BEAUTIFICATION CONTEST



1st Place
Residential
Category
Bev Garven
21 Rayant



TOWN OF INUVIK

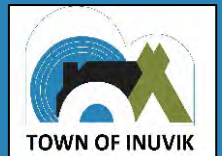
2020 BEAUTIFICATION CONTEST



2nd Place
Residential
Category



Karen Lange
5-7 Ruyant



TOWN OF INUVIK

2020 BEAUTIFICATION CONTEST

3rd Place
Residential
Category



Mary McRae
34 Centennial



TOWN OF INUVIK

2019 BEAUTIFICATION CONTEST

1st Place
Commercial
Category



Arctic Chalet



TOWN OF INUVIK 2020 BEAUTIFICATION CONTEST

2nd Place
Commercial
Category



King's Road
Greenhouse

TOWN OF INUVIK 2020 BEAUTIFICATION CONTEST

3rd Place
Commercial
Category



Lighthouse
Church

REQUEST FOR COUNCIL DECISION

Meeting Dates: September 14 and 16, 2020

RFCD #: 2020-SAO-060

TOPIC

Town of Inuvik Fees and Charges Policy FM.021

BACKGROUND

Boot Camp Fitness Classes will be moving from the previous High School gymnasium location to the Midnight Sun Complex. The instructor has agreed to a revenue sharing arrangement as has been done in the past with our previous Yoga program. The Boot Camp program was previously offered at no charge to the participants. The instructor discussed moving the program to the Midnight Sun Complex with her participants and they were agreeable with paying an attendance fee. We would like to offer an introductory fee of \$ 6.00 per participant per class. While this fee is less than our regular \$ 8.00 drop-in fee, it is in keeping with our \$ 60.00 – 10 pass or \$ 60.00 full course registration. The program will operate by day before appointment booking due to the limitation on available participant spots. This will permit fair access to all.

Several community groups offering youth programs have expressed an interest in rental areas at the Complex. The hourly rate for each of our rental areas differs according to room size. Covid-19 restrictions greatly affect the number of people who can safely occupy any given space. Most groups will require use of our larger rooms in order to accommodate the number of youth in their programs. We would like to propose a set rate per hour for youth groups for any of the available rooms in the facility. Currently the rate for four hours or less in the Community Hall is \$ 75.00 per hour; the Community Lounge is \$ 50.00 per hour; and the Sundog Room is \$ 25.00 per hour. All fees are plus GST. We would like to propose an interim price of \$ 25.00 per hour plus GST for any room rental by a youth organization. As rental times and areas would be based on availability, a uniform per hour rental fee would permit flexibility in scheduling rentals within the facility.

FINANCIAL IMPLICATIONS

A comparison of existing and proposed fees is included in the schedule provided.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

OPTIONS

Council has three options:

1. Approve the amendment as presented via motion
2. Defeat the motion
3. Refer the document back to Administration with suggested changes or areas that require further investigation

RECOMMENDATION

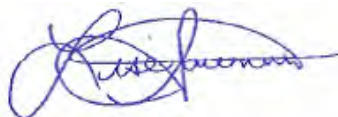
Should Council wish to approve the amendments, the motion should be:

“THAT Inuvik Town Council hereby adopts the amended Fees and Charges Policy FM.021 Schedule A as presented.”

Signature – Grant Hood, SAO



Signature – Lise Saumur, Director of Community Services



Program or Service	Fee	GST	Total	Per
MIDNIGHT SUN COMPLEX				
All Facility Room Rentals (excluding pool lobby, lobby registration desk, business office)				
Booking/Security Deposit	\$ 150.00	\$ -	\$ 150.00	per room per booking
Cancellation/Change Fee	\$ 50.00	\$ -	\$ 50.00	per room per booking
Multiple Room Rentals (excludes pool lobby, lobby registration desk, business office)				
2 meeting rooms	5% discount			per day
3 meeting rooms	10% discount			per day
4 + meeting rooms	15% discount			per day
Rental - Community Hall				
Licensed Event	\$ 900.00	\$ 45.00	\$ 945.00	per day
Non-licensed Event	\$ 600.00	\$ 30.00	\$ 630.00	per day
Non-profit Event (non-licensed)	\$ 300.00	\$ 15.00	\$ 315.00	per day
Wedding (non-licensed)	\$ 300.00	\$ 15.00	\$ 315.00	per day
Bereavement	\$ 50.00	\$ 2.50	\$ 52.50	per day
Hourly Rentals	\$ 75.00	\$ 3.75	\$ 78.75	per hour or part thereof ≤ 4 hrs.
Renter Set-up Time	\$ 200.00	\$ 10.00	\$ 210.00	≤ 4 hours after 5:00 p.m.
Renter Take down Time	\$ 200.00	\$ 10.00	\$ 210.00	≤ 4 hours before 12 noon
Rental – Community Lounge				
Licensed Event	\$ 600.00	\$ 30.00	\$ 630.00	per day
Non-licensed Event	\$ 400.00	\$ 20.00	\$ 420.00	per day
Non-profit Event (non-licensed)	\$ 200.00	\$ 10.00	\$ 210.00	per day
Hourly Rentals	\$ 50.00	\$ 2.50	\$ 52.50	per hour or part thereof ≤ 4 hrs.
Renter Set-up Time	\$ 100.00	\$ 5.00	\$ 105.00	≤ 4 hours after 5:00 p.m.
Renter Take down Time	\$ 100.00	\$ 5.00	\$ 105.00	≤ 4 hours before 12 noon
Rental – Sundog Room				
Licensed Event	\$ 300.00	\$ 15.00	\$ 315.00	per day
Non-licensed Event	\$ 200.00	\$ 10.00	\$ 210.00	per day
Non-profit Event (non-licensed)	\$ 100.00	\$ 5.00	\$ 105.00	per day
Hourly Rentals	\$ 25.00	\$ 1.25	\$ 26.25	per hour or part thereof ≤ 4 hrs.
Set-up	\$ 50.00	\$ 2.50	\$ 52.50	≤ 4 hours after 5:00 p.m.
Take down	\$ 50.00	\$ 2.50	\$ 52.50	≤ 4 hours before 12 noon
Rental - Arena Pad - Dry Floor				
Licensed Event	\$ 1,500.00	\$ 75.00	\$ 1,575.00	per day
Non-licensed Event	\$ 1,000.00	\$ 50.00	\$ 1,050.00	per day
Non-profit Event (non-licensed)	\$ 600.00	\$ 30.00	\$ 630.00	per day
Sport – Youth	\$ 25.00	\$ 1.25	\$ 26.25	per hour - 17 yrs. of age or under
Sport – Adult	\$ 50.00	\$ 2.50	\$ 52.50	per hour
Hourly Rentals	\$ 150.00	\$ 7.50	\$ 157.50	per hour or part thereof ≤ 4 hrs.
Renter Set-up Time	\$ 400.00	\$ 20.00	\$ 420.00	≤ 8 hours after 12:00 noon
Renter Take down Time	\$ 400.00	\$ 20.00	\$ 420.00	≤ 8 hours before 4:00 p.m.
Rental - Curling Pad - Dry Floor				
Licensed Event	\$ 1,000.00	\$ 50.00	\$ 1,050.00	per day
Non-licensed Event	\$ 800.00	\$ 40.00	\$ 840.00	per day
Non-profit Event (non-licensed)	\$ 400.00	\$ 20.00	\$ 420.00	per day
Sport - Youth	\$ 25.00	\$ 1.25	\$ 26.25	per hour - 17 yrs. of age or under
Rental - Pool Lobby				
Non-licensed Event - fundraising	\$ 100.00	\$ 5.00	\$ 105.00	per day - non exclusive
Non-licensed Event - non-fundraising	\$ 50.00	\$ 2.50	\$ 52.50	per day - non exclusive
Rental - Lobby Registration Desk				
Lobby Registration Desk	\$ 100.00	\$ 5.00	\$ 105.00	per day - non exclusive
Rental - Business Office				
Business Office	\$ 50.00	\$ 2.50	\$ 52.50	per day
Sport - Adult	\$ 50.00	\$ 2.50	\$ 52.50	per hour
Hourly Rentals	\$ 100.00	\$ 5.00	\$ 105.00	per hour or part thereof ≤ 4 hrs.

Schedule A

Approved by Council Motion TBD

Program or Service	Fee	GST	Total	Per
Rental - Business Office (continued)				
Renter Set-up Time	\$ 200.00	\$ 10.00	\$ 210.00	≤ 8 hours after 12:00 noon
Renter Take down Time	\$ 200.00	\$ 10.00	\$ 210.00	≤ 8 hours before 4:00 p.m.
Rental - Curling Lounge				
Licensed Event	\$ 400.00	\$ 20.00	\$ 420.00	per day
Non-licensed Event	\$ 300.00	\$ 15.00	\$ 315.00	per day
Non-profit Event (non-licensed)	\$ 200.00	\$ 10.00	\$ 210.00	per day
Hourly Rentals	\$ 25.00	\$ 1.25	\$ 26.25	per hour or part thereof ≤ 4 hrs.
Renter Set-up Time	\$ 50.00	\$ 2.50	\$ 52.50	≤ 4 hours after 5:00 p.m.
Renter Take down Time	\$ 50.00	\$ 2.50	\$ 52.50	≤ 4 hours before 12 noon
Rental - Vicki Billingsley Community Room - Library				
Non-licensed Event	\$ 150.00	\$ 7.50	\$ 157.50	per day
Non-profit Event (non-licensed) - meeting	\$ -	\$ -	no charge	per day - during operational hrs.
Hourly Rentals	\$ 25.00	\$ 1.25	\$ 26.25	per hour or part thereof ≤ 4 hrs.
Renter Set-up Time	\$ 50.00	\$ 2.50	\$ 52.50	≤ 4 hours - day before
Renter Take down Time	\$ 50.00	\$ 2.50	\$ 52.50	≤ 4 hours - day after
CONFERENCE/FACILITY EQUIPMENT				
Multiple Rental of Conference Equipment				
One day	10% discount			per day
2 to 4 days	15% discount			per day
5 days or more	20% discount			per day
Conference/Facility Equipment				
Wireless Internet	\$ 20.00	\$ 1.00	\$ 21.00	per day
Wireless Projector	\$ 100.00	\$ 5.00	\$ 105.00	per day
Desktop Projector	\$ 100.00	\$ 5.00	\$ 105.00	per day
HD Digital Projector	\$ 150.00	\$ 7.50	\$ 157.50	per day
Portable Screen	\$ 25.00	\$ 1.25	\$ 26.25	per day
Laptop	\$ 50.00	\$ 2.50	\$ 52.50	per day
DVD Player	\$ 25.00	\$ 1.25	\$ 26.25	per day
LCD TV Monitor	\$ 50.00	\$ 2.50	\$ 52.50	per day
Conference Telephone	\$ 40.00	\$ 2.00	\$ 42.00	per day
Portable Speaker/Mic	\$ 50.00	\$ 2.50	\$ 52.50	per day
Microphones	\$ 5.00	\$ 0.25	\$ 5.25	per day
Flip Chart	\$ 5.00	\$ 0.25	\$ 5.25	per day - must supply own paper
Lobby - Registration Desk	\$ 50.00	\$ 2.50	\$ 52.50	per day
Podium	\$ 15.00	\$ 0.75	\$ 15.75	per day
Sound System	\$ 250.00	\$ 12.50	\$ 262.50	per day
Video Conferencing Equipment	\$ 100.00	\$ 5.00	\$ 105.00	per hour
	\$ 250.00	\$ 12.50	\$ 262.50	per day
Genie Lift Machine	\$ 35.00	\$ 1.75	\$ 36.75	per hour or part thereof
TV/VCR Rental	\$ 25.00	\$ 1.25	\$ 26.25	per day
Disco Ball	\$ 25.00	\$ 1.25	\$ 26.25	per day
Specialty Lights	\$ 25.00	\$ 1.25	\$ 26.25	per type/per day
Fogging Machine	\$ 50.00	\$ 2.50	\$ 52.50	per day
Bubble Machine	\$ 50.00	\$ 2.50	\$ 52.50	per day
Karaoke Machine	\$ 150.00	\$ 7.50	\$ 157.50	per day
Video Camera	\$ 50.00	\$ 2.50	\$ 52.50	per day
Stantions	\$ 10.00	\$ 0.50	\$ 10.50	per stantion/per day
Table Paper	\$ -	\$ -	TBD	
CATERING				
Preparation Kitchen & Supplies	\$ 100.00	\$ 5.00	\$ 105.00	per day
Preparation Kitchen Cleaning Deposit	\$ 150.00		\$ 150.00	
Heating/Warming Table	\$ 25.00	\$ 0.50	\$ 25.50	per day/per unit
Warming Table Cleaning Deposit	\$ 25.00		\$ 25.00	per waming table
Coffee or Tea Urns	\$ 10.00	\$ 0.50	\$ 10.50	per day /per unit

Program or Service	Fee	GST	Total	Per
CATERING (continued)				
18.9 L Water & Dispenser	\$ 12.50	\$ -	\$ 12.50	per bottle
Table Cloths	\$ 15.00	\$ 0.75	\$ 15.75	per table
Replacement table cloth	\$ 15.00	\$ 0.75	\$ 15.75	per table
Table Skirting	\$ 10.00	\$ 0.50	\$ 10.50	per table
Replacement Skirting	\$ 10.00	\$ 0.50	\$ 10.50	per table
Drapery	\$ 10.00	\$ 0.50	\$ 10.50	per section
Tables	\$ 12.00	\$ 0.60	\$ 12.60	per table
Chairs	\$ 5.00	\$ 0.25	\$ 5.25	per chair
TRADESHOW EQUIPMENT				
Set-up Included:				
Standard 10 x 10 booth	\$ 50.00	\$ 2.50	\$ 52.50	per booth - drapes/skirts/cloths
Standard 10 x 10 booth	\$ 25.00	\$ 1.25	\$ 26.25	per booth - drapes only
8' high drape only	\$ 3.00	\$ 0.15	\$ 3.15	per linear foot
3' high drape only	\$ 1.50	\$ 0.08	\$ 1.58	per linear foot
6' table with cloth	\$ 25.00	\$ 1.25	\$ 26.25	per table
5' round table with cloth	\$ 15.00	\$ 0.75	\$ 15.75	per table
Set-up Not Included:				
Standard 10 x 10 booth	\$ 30.00	\$ 1.50	\$ 31.50	per booth - drapes/skirts/cloths
Standard 10 x 10 booth	\$ 15.00	\$ 0.75	\$ 15.75	per booth - drapes only
8' high drape only	\$ 2.00	\$ 0.10	\$ 2.10	per linear foot
3' high drape only	\$ 1.00	\$ 0.05	\$ 1.05	per linear foot
DROP ZONE - SEE AMENDED FEES (PAGE 8) IN EFFECT UNTIL PHASE 2 OF THE PUBLIC HEALTH ORDER ENDS				
Drop-in (7 - 11 years)	\$ 2.38	\$ 0.12	\$ 2.50	per specified times
Drop-in (12 - 18 years)	\$ 4.76	\$ 0.24	\$ 5.00	per specified times
Rental	\$ 71.43	\$ 3.57	\$ 75.00	per hour - 2 hour minimum
Rental Damage/Cleaning Deposit	\$ 75.00	\$ -	\$ 75.00	per rental
PLAY ZONE/PARTY ROOM				
Drop-in	\$ 1.90	\$ 0.10	\$ 2.00	
Drop-in -10-pass	\$ 14.29	\$ 0.71	\$ 15.00	
Rental	\$ 47.62	\$ 2.38	\$ 50.00	per hour - 2 hour minimum
Rental Damage/Cleaning Deposit	\$ 50.00		\$ 50.00	per rental
ADMINISTRATIVE SERVICES				
Photocopies				
Colour	\$ 0.39	\$ 0.02	\$ 0.41	per page/per side
Black and white	\$ 0.17	\$ 0.01	\$ 0.18	per page/per side
Computer Printer				
Black and white	\$ 0.25	\$ 0.01	\$ 0.26	
Colour	\$ 1.00	\$ 0.05	\$ 1.05	
Faxing				
Local	\$ 1.00	\$ 0.05	\$ 1.05	per page
Long Distance	\$ 2.00	\$ 0.10	\$ 2.10	per page
Laminator				
lamination per foot	\$ 2.00	\$ 0.10	\$ 2.10	per foot
Plotter				
			TBD	
INUVIK CENTENNIAL LIBRARY				
Membership Card			no charge	
Transient Membership	\$ 14.29	\$ 0.71	\$ 15.00	
Lost Materials			TBD	item cost plus \$ 10.00 admin fee
Interlibrary Loans			no charge*	
ARENA				
Arena - Ice Rates	To receive youth rate the activity or event must be intended for youth participants			
Ice Rental – Youth	\$ 60.00	\$ 3.00	\$ 63.00	per hour
Ice Rental - Adult	\$ 130.00	\$ 6.50	\$ 136.50	per hour

Program or Service	Fee	GST	Total	Per
ARENA (continued)				
Youth Tournament	\$ 55.00	\$ 2.75	\$ 57.75	per hour
Adult Tournament	\$ 120.00	\$ 6.00	\$ 126.00	per hour
Public Skating			No charge	per program time
U 12 Drop in Shinney Hockey	\$ 1.90	\$ 0.10	\$ 2.00	per program time
U 12 Drop in Shinney Hockey - 10 pass	\$ 14.29	\$ 0.71	\$ 15.00	per program time
13 + Drop in Shinney Hockey	\$ 3.81	\$ 0.19	\$ 4.00	per program time
13 + Drop in Shinney Hockey - 10 pass	\$ 28.57	\$ 1.43	\$ 30.00	per program time - students only
Skate Sharpening	\$ 4.76	\$ 0.24	\$ 5.00	per pair of skates
SUPERPASS				
Pool/Gym/Squash Membership	\$ 1,047.62	\$ 52.38	\$ 1,100.00	per 12 months
Corporate Superpass	\$ 5,825.00	\$ 291.25	\$ 6,116.25	per 12 months
FITNESS PROGRAMS - SEE AMENDED FEES (PAGE 8) IN EFFECT UNTIL THE PUBLIC HEALTH ORDER ENDS				
Registration	\$ 57.14	\$ 2.86	\$ 60.00	per person
Flex Pass	\$ 57.14	\$ 2.86	\$ 60.00	per pass - with expiry date
Drop-in	\$ 7.62	\$ 0.38	\$ 8.00	per person/per class
FITNESS CENTRE - SEE AMENDED FEES (PAGE 8) IN EFFECT UNTIL PHASE 2 OF THE PUBLIC HEALTH ORDER ENDS				
Drop-in	\$ 7.00	\$ 0.35	\$ 7.35	per day
1 week gym membership	\$ 30.00	\$ 1.50	\$ 31.50	per week
1 month gym membership	\$ 50.00	\$ 2.50	\$ 52.50	per month
3 month gym membership	\$ 125.00	\$ 6.25	\$ 131.25	per 3 months
12 month gym membership	\$ 450.00	\$ 22.50	\$ 472.50	per 12 months
Card deposit	\$ 20.00		\$ 20.00	
Corporate gym membership	\$ 2,500.00	\$ 125.00	\$ 2,625.00	per 12 months - five cards
Corporate card deposit	\$ 100.00		\$ 100.00	
Small corporate gym membership	\$ 500.00	\$ 25.00	\$ 525.00	per 12 months - one card
Locker Rental	\$ 5.00	\$ 0.25	\$ 5.25	per month
SQUASH - SEE AMENDED FEES (PAGE 8) IN EFFECT UNTIL PHASE 2 OF THE PUBLIC HEALTH ORDER ENDS				
Court rentals - per person / per hour Must wear protective eye wear				
Squash Single	\$ 8.00	\$ 0.40	\$ 8.40	per person/hour
10 punch pass	\$ 75.00	\$ 3.75	\$ 78.75	per person/hour
3 month membership	\$ 91.00	\$ 4.55	\$ 95.55	per person
6 month membership	\$ 169.00	\$ 8.45	\$ 177.45	per person
12 month membership	\$ 312.00	\$ 15.60	\$ 327.60	per person
Racquet Re-string	\$ 32.00	\$ 1.60	\$ 33.60	per racquet
Gear Rental	\$ 5.00	\$ 0.25	\$ 5.25	per racquet and ball
Protective Eye Wear			no charge	
SWIMMING POOL				
Swim Admissions				
Children (0-6)			no charge	
Youth (7-18)	\$ 3.09	\$ 0.16	\$ 3.25	per person per swim
Adult (19-59)	\$ 6.19	\$ 0.31	\$ 6.50	per person per swim
Senior (60+)	\$ 3.09	\$ 0.16	\$ 3.25	per person per swim
Family	\$ 11.43	\$ 0.57	\$ 12.00	per family per swim
Youth - 10 punch pass	\$ 28.57	\$ 1.43	\$ 30.00	
Adult - 10 punch pass	\$ 57.14	\$ 2.86	\$ 60.00	
Senior - 10 punch pass	\$ 28.57	\$ 1.43	\$ 30.00	
Family - 10 punch pass	\$ 109.52	\$ 5.48	\$ 115.00	
Youth - 3 month pass	\$ 78.57	\$ 3.93	\$ 82.50	
Adult - 3 month	\$ 157.14	\$ 7.86	\$ 165.00	
Senior - 3 month pass	\$ 78.57	\$ 3.93	\$ 82.50	
Family - 3 month pass	\$ 314.29	\$ 15.71	\$ 330.00	
Youth - 6 month pass	\$ 142.86	\$ 7.14	\$ 150.00	
Adult - 6 month pass	\$ 285.71	\$ 14.29	\$ 300.00	
Senior - 6 month pass	\$ 142.86	\$ 7.14	\$ 150.00	
Family - 6 month pass	\$ 600.00	\$ 30.00	\$ 630.00	
Youth - 12 month pass	\$ 257.14	\$ 12.86	\$ 270.00	

Schedule A

Approved by Council Motion TBD

Program or Service	Fee	GST	Total	Per
SWIMMING POOL (continued)				
Swim Admissions (continued)				
Adult - 12 month pass	\$ 514.29	\$ 25.71	\$ 540.00	
Senior - 12 month pass	\$ 257.14	\$ 12.86	\$ 270.00	
Family - 12 month pass	\$ 1,142.86	\$ 57.14	\$ 1,200.00	
Pool Rentals				
1 - 35 people	\$ 142.86	\$ 7.14	\$ 150.00	per hour
36 - 70 people	\$ 171.43	\$ 8.57	\$ 180.00	per hour
71 + people	\$ 238.10	\$ 11.90	\$ 250.00	per hour
Swim Lesson Programs				
10 lessons - Parent & Tot 1, 2, 3	\$ 63.00	\$ -	\$ 63.00	per person - 10 lessons per session
10 lessons - Preschool 1, 2, 3, 4, 5	\$ 63.00	\$ -	\$ 63.00	per person - 10 lessons per session
10 lessons - Swimmer 1, 2, 3	\$ 63.00	\$ -	\$ 63.00	per person - 10 lessons per session
10 lessons - Swimmer 4, 5, 6	\$ 73.50	\$ -	\$ 73.50	per person - 10 lessons per session
10 lessons - Adult Lessons 1, 2, 3	\$ 90.00	\$ 4.50	\$ 94.50	per person - 10 lessons per session
8 lessons - Parent & Tot 1, 2, 3	\$ 50.40	\$ -	\$ 50.40	per person - 8 lessons per session
8 lessons - Preschool 1, 2, 3, 4, 5	\$ 50.40	\$ -	\$ 50.40	per person - 8 lessons per session
8 lessons --Swimmer 1, 2, 3	\$ 50.40	\$ -	\$ 50.40	per person - 8 lessons per session
8 lessons - -4, 5, 6	\$ 58.80	\$ -	\$ 58.80	per person - 8 lessons per session
8 lessons - Adult Lessons 1, 2, 3	\$ 72.00	\$ 3.60	\$ 75.60	per person - 8 lessons per session
Youth Private Lessons (age 14 or younger)	\$ 25.00	\$ -	\$ 25.00	per person - per 1/2 hour class
Adult Private Lessons (age 15 yrs. or older)	\$ 25.00	\$ 1.25	\$ 26.25	per person - per 1/2 hour class
Leadership Programs				
Bronze Medallion/Bronze Cross	Fees calculated based on current material costs, certification fees, instructor fees, number of anticipated candidates and funding opportunities			per person
NLS				per person
Swim & Lifesaving Instructor				per person
Standard First Aid/CPR/AED				per person
Miscellaneous				
Showers	\$ 2.38	\$ 0.12	\$ 2.50	per person
Locker Rental	\$ 0.95	\$ 0.05	\$ 1.00	per locker/per use
YOUTH CAMPS Summer Day Camp / March Break Day Camp - non supervised lunch				
full week	\$ 175.00	\$ -	\$ 175.00	per child
full week - additional child	\$ 135.00	\$ -	\$ 135.00	per additional child
short week - 4 days	\$ 140.00	\$ -	\$ 140.00	per child - due to closure/stat holiday
short week - 4 days - additional child	\$ 108.00	\$ -	\$ 108.00	per additional child - due to closure/stat. hol.
short week - 3 days	\$ 105.00	\$ -	\$ 105.00	per child - due to closure/stat holiday
short week - 3 days - additional child	\$ 81.00	\$ -	\$ 81.00	per additional child - due to closure/stat. hol.
drop-in - per day	\$ 50.00	\$ -	\$ 50.00	per child
drop-in - half day - morning	\$ 20.00	\$ -	\$ 20.00	per child
drop-in - half day - afternoon	\$ 30.00	\$ -	\$ 30.00	per child
cancellation/change fee	\$ 10.00		\$ 10.00	per change or refund
PD FUN DAYS School PD Days - non supervised lunch				
full day	\$ 40.00	\$ -	\$ 40.00	per child
half day - morning	\$ 15.00	\$ -	\$ 15.00	per child
half day - afternoon	\$ 25.00	\$ -	\$ 25.00	per child
RECREATION PROGRAMS				
Girls Night	\$ 15.00	\$ -	\$ 15.00	per child
Boys Night	\$ 15.00	\$ -	\$ 15.00	per child
RESALE MERCHANDISE				
Squash - Resale Merchandise				
Squash Balls	\$ 5.00	\$ 0.25	\$ 5.25	
Rad Wrap	\$ 9.00	\$ 0.45	\$ 9.45	
Rad Cushion	\$ 10.00	\$ 0.50	\$ 10.50	
Ekleton Mirage II	\$ 15.00	\$ 0.75	\$ 15.75	
Head & Wrist Band	\$ 6.00	\$ 0.30	\$ 6.30	
Ekleton O3 Bones	\$ 30.00	\$ 1.50	\$ 31.50	
Protective Eye Wear	as marked	plus	as marked	

Program or Service	Fee	GST	Total	Per
RESALE MERCHANDISE (continued)				
Squash Racquets	as marked	plus	as marked	
Swimming Pool - Resale Merchandise				
Splasher Goggles	\$ 9.00	\$ 0.45	\$ 9.45	
Jr. Champ Goggles	\$ 9.00	\$ 0.45	\$ 9.45	
Vanquisher Goggles	\$ 20.00	\$ 1.00	\$ 21.00	
Silicone Nose Clips	\$ 7.00	\$ 0.35	\$ 7.35	
PVC Ear Plugs	\$ 5.00	\$ 0.25	\$ 5.25	
Silicone Ear Plugs	\$ 7.00	\$ 0.35	\$ 7.35	
Latex Swim Caps	\$ 5.00	\$ 0.25	\$ 5.25	
Silicone Swim Caps	\$ 10.00	\$ 0.50	\$ 10.50	
Miss Glam Swim Caps	\$ 8.00	\$ 0.40	\$ 8.40	
Swim Diapers (reusable)	\$ 12.00	\$ 0.60	\$ 12.60	
Female Swim Suits	as marked	plus		
Male Swim Suits	as marked	plus		
Aquafit Glove	\$ 9.00	plus		
Rainbow Kickboard	\$ 7.50	\$ 0.38	\$ 7.88	
Swim Towel	\$ 5.00	\$ 0.25	\$ 5.25	
Water Wings (arm bands)	\$ 6.00	\$ 0.30	\$ 6.30	
MISCELLANEOUS EQUIPMENT RENTAL				
20' x 20' square tent	\$ 200.00	\$ 10.00	\$ 210.00	first day - with set-up/take down
	\$ 75.00	\$ 3.75	\$ 78.75	per additional day
40' hex tent	\$ 400.00	\$ 20.00	\$ 420.00	first day - with set-up/take down
	\$ 125.00	\$ 6.25	\$ 131.25	per additional day
SL 100 Portable Stage	\$ 700.00	\$ 35.00	\$ 735.00	first day - with set-up/take down
	\$ 125.00	\$ 6.25	\$ 131.25	per additional day
Portable Bar	\$ 75.00	\$ 3.75	\$ 78.75	per unit/per day
25' x 15' Blow Up Screen	\$ 400.00	\$ 20.00	\$ 420.00	per day - with set-up/take down
Tailgate Barbecue	\$ 250.00	\$ 12.50	\$ 262.50	per day
BBQ cleaning deposit	\$ 75.00		\$ 75.00	
Barbeque Delivery or Pick-up	\$ 15.00	\$ 0.75	\$ 15.75	per delivery or per pick-up
Bouncy Castle				TO BE ASSESSED
Arena Ice Cover (set-up / take-down)	\$ 1,800.00	\$ 90.00	\$ 1,890.00	set-up / take down
Arena Ice Cover rental / day	\$ 1,000.00	\$ 50.00	\$ 1,050.00	per day - outside of setup/take down
SPONSORSHIP ADVERTISING				
Zamboni Top	\$ 1,000.00	\$ 50.00	\$ 1,050.00	top - per ice season
Zamboni Side	\$ 1,000.00	\$ 50.00	\$ 1,050.00	per side per ice season
Arena Wall Signs - 4' x 4'	\$ 300.00	\$ 15.00	\$ 315.00	per year (sign extra)
- 4' x 8'	\$ 500.00	\$ 25.00	\$ 525.00	per year (sign extra)
Arena Dasher Boards - half board	\$ 300.00	\$ 15.00	\$ 315.00	per year (sign extra)
- full board	\$ 500.00	\$ 25.00	\$ 525.00	per year (sign extra)
On-ice-logo - Centre Ice	\$ 1,000.00	\$ 50.00	\$ 1,050.00	per season (logo extra)
- Other	\$ 600.00	\$ 30.00	\$ 630.00	per season (logo extra)
Scrolling Video (Lobby)	\$ 10.00	\$ 0.50	\$ 10.50	per day
	\$ 50.00	\$ 2.50	\$ 52.50	per week (7 days)
	\$ 150.00	\$ 7.50	\$ 157.50	per month (28-31 days)
POOL SWIM SPONSORSHIP (sign extra)				
per hour	\$ 142.86	\$ 7.14	\$ 150.00	
1 week - public/teen	\$ 1,000.00	\$ 50.00	\$ 1,050.00	average of 12 hours per week
- family	\$ 500.00	\$ 25.00	\$ 525.00	average of 7 hours per week
- public/teen/family	\$ 1,500.00	\$ 75.00	\$ 1,575.00	average of 19 hours per week
POOL SWIM SPONSORSHIP (sign extra) (continued)				
1 month - public/teen	\$ 2,500.00	\$ 125.00	\$ 2,625.00	average of 36 hours per month
- family	\$ 1,500.00	\$ 75.00	\$ 1,575.00	average of 28 hours per month
- public/teen/family	\$ 3,500.00	\$ 175.00	\$ 3,675.00	average of 64 hours per month
July/Aug - public/teen	\$ 4,000.00	\$ 200.00	\$ 4,200.00	average of 72 hours per month
- public/teen/family	\$ 5,000.00	\$ 250.00	\$ 5,250.00	average of 100 hours per month

Schedule A

Approved by Council Motion TBD

Program or Service	Fee	GST	Total	Per
OTHER				
Staff hours for delivery / set up / take down of equipment	\$ 47.62	\$ 2.38	\$ 50.00	per person/per hour
LOTTERY FEES				
50/50, 1/3 1/3 1/3 and Progressive Bingos				
Less than 6 games being run during the lottery	\$ 20.00	\$ -	\$ 20.00	per license
More than 6 games being run during the lottery	\$ 50.00	\$ -	\$ 50.00	per game
All Other Games				
Total prize value \$1,250.00 or less	\$ 50.00	\$ -	\$ 50.00	per game
Total prize value \$1,250.00 or more	5% of total prize value			per game
Nevada Tickets				
Hall/Media Bingo	\$ 50.00	\$ -	\$ 50.00	per game
Booth fee where licence is for 6 months or less	\$ 50.00	\$ -	\$ 50.00	per day
	\$ 450.00	\$ -	\$ 450.00	per month
Casinos				
Casino Lottery	\$ 50.00	\$ -	\$ 50.00	per day
Raffles				
Raffles with total prize value of \$1,250.00 or less	\$ 25.00	\$ -	\$ 25.00	per raffle
Raffles with total prize value of greater than \$1,250.00	5% of total prize value			per raffle
Fee payable to club room for series of raffle ticket lotteries where the club licence is for a period of less than 6 months	\$ 100.00	\$ -	\$ 100.00	per month
Chase the Ace Style Lottery				
Initial Licence Fee	\$ 50.00	\$ -	\$ 50.00	per licence
Greater than \$1,250.00	5% of total prize value			per licence
Between \$7,000.00 and \$19,999.00	\$ 300.00	\$ -	\$ 300.00	per licence
Greater than \$19,999.00	\$ 1,500.00	\$ -	\$ 1,500.00	per licence
Other Lottery Fees				
Licence Amendment or Cancellation Fee	\$ 25.00	\$ -	\$ 25.00	per occasion
Late Application Processing Fee	\$ 50.00	\$ -	\$ 50.00	per occasion
Processing Fee for Incorrect or Incomplete Documents	\$ 75.00	\$ -	\$ 75.00	per occasion
RESPONSIBLE PET OWNERSHIP FEES				
Dog Licence Fees				
1 Year Dog Licence - Fixed Dog	\$ 25.00	\$ -	\$ 25.00	per licence
1 Year Dog Licence - Intact Dog	\$ 40.00	\$ -	\$ 40.00	per licence
1 Year Dog Licence - Nuisance Dog (fixed or intact)	\$ 100.00	\$ -	\$ 100.00	per licence
Lifetime Dog Licence - Fixed Dog	\$ 150.00	\$ -	\$ 150.00	per licence
Lifetime Dog Licence - Intact Dog	\$ 240.00	\$ -	\$ 240.00	per licence
Replacement of Lost Tag - Fixed Dog	\$ 10.00	\$ -	\$ 10.00	per tag
Replacement of Lost Tag - Intact Dog	\$ 10.00	\$ -	\$ 10.00	per tag
Replacement of Lost Tag - Nuisance Dog	\$ 10.00	\$ -	\$ 10.00	per tag
Impoundment/Seizure Fees				
1st Impoundment/Seizure (Subsidised Rate) - Licenced Dog	\$ 50.00	\$ -	\$ 50.00	per occasion
1st Impoundment/Seizure (Subsidised Rate) - Unlicensed Dog	\$ 100.00	\$ -	\$ 100.00	per occasion
1st Impoundment/Seizure (Subsidised Rate) - Nuisance Dog	\$ 200.00	\$ -	\$ 200.00	per occasion
Each Additional Impoundment/Seizure (Full Rate) - Licenced Dog	\$ 120.00	\$ -	\$ 120.00	per occasion
Each Additional Impoundment/Seizure (Full Rate) - Unlicensed Dog	\$ 120.00	\$ -	\$ 120.00	per occasion
Each Additional Impoundment/Seizure (Full Rate) - Nuisance Dog	\$ 200.00	\$ -	\$ 200.00	per occasion
Daily Maintenance Fees for Impounded/Seized Dogs				
Per day in pound (including first day)				
Licenced Dog	\$ 20.00	\$ -	\$ 20.00	per day
Unlicensed Dog	\$ 30.00	\$ -	\$ 30.00	per day
Nuisance Dog	\$ 40.00	\$ -	\$ 40.00	per day
Veterinarian & Other Fees				
Veterinarian Fees (Licensed, Unlicensed & Nuisance Dogs)	Actual Cost + 10% Administrative Fee			
Medication/Vaccinations (Licensed, Unlicensed & Nuisance Dogs)	Actual Cost + 10% Administrative Fee			
Air Transportation (Licensed, Unlicensed & Nuisance Dogs)	Actual Cost + 10% Administrative Fee			
Veterinarian Boarding (Licensed, Unlicensed & Nuisance Dogs)	Actual Cost + 10% Administrative Fee			
Other Costs Incurred by the Town of Inuvik	Actual Cost + 10% Administrative Fee			

Program or Service	Fee	GST	Total	Per
BUSINESS LICENCE FEES				
Resident Business Licence	\$ 100.00	\$ -	\$ 100.00	per licence
Non-resident Business Licence	\$ 500.00	\$ -	\$ 500.00	per licence
Peddler/Hawker Business Licence - First 3 days	\$ 250.00	\$ -	\$ 250.00	per licence
Peddler/Hawker Business Licence - Each day thereafter	\$ 100.00	\$ -	\$ 100.00	per licence
Cannabis Retail Store Business Licence - Resident	\$ 250.00	\$ -	\$ 250.00	per licence
Cannabis Retail Store Business Licence - Non-resident	\$ 750.00	\$ -	\$ 750.00	per licence
Cannabis Production & Manufacturing Facility - Resident	\$ 250.00	\$ -	\$ 250.00	per licence
Cannabis Production & Manufacturing Facility - Non-resident	\$ 750.00	\$ -	\$ 750.00	per licence
ATV LICENCE FEES				
All ATV operators (exclusive of Elders)	\$ 25.00	\$ -	\$ 25.00	per licence
Elders Licence	\$ 1.00	\$ -	\$ 1.00	per licence
Replacement of a Lost Licence	\$ 10.00	\$ -	\$ 10.00	per licence
Replacement of a Lost Licence - Elders	\$ 1.00	\$ -	\$ 1.00	per licence

THE FOLLOWING FEES WILL BE IN EFFECT UNTIL ~~PHASE 2~~ OF THE PUBLIC HEALTH ORDER ENDS

Fitness Centre
<ol style="list-style-type: none"> For every 4 bookings a member would have their membership reduced by 1 week Entry fee of \$ 3.00 per booking Purchase of 10 -use booklet for \$ 30.00 (\$3.00 and \$ 30.00 fee would be gst included)

Squash
<ol style="list-style-type: none"> For every 4 bookings a member would have their membership reduced by 1 week Entry fee of \$ 2.00 per booking Purchase of 10-use booklet for \$ 20.00 (\$ 2.00 and \$ 20.00 fee would be gst included)

Drop Zone
<ol style="list-style-type: none"> Entry fee of \$ 2.00 per booking Purchase of 10-use booklet for \$ 20.00 (\$ 2.00 amd \$ 20.00 fee would be gst included)

Fitness Programs
<ol style="list-style-type: none"> Entry fee of \$ 6.00 per person per class (\$ 6.00 fee would be gst included)

Room Rentals - Youth Organizations - Programs
<ol style="list-style-type: none"> Rental fee of \$ 26.25 per hour or part thereof ≤ 4 hours. (\$ 26.25 fee would be gst included)

REQUEST FOR COUNCIL DECISION

Meeting Dates: September 14 and 16, 2020

RFCD #: 2020-SAO-061

TOPIC

Waiving of Tipping Fees for Fire Debris – 85 Wolverine

BACKGROUND

Recently, several homes were damaged due to a fire on August 29, 2020. The Senior Administrative Officer has received a request from one homeowner whose house was demolished asking for the tipping fees be waived due to the financial hardship that might be incurred. Unfortunately, the homeowner did not have insurance and therefore is responsible for the cleanup.

FINANCIAL IMPLICATIONS

It is estimated the tipping fees would be between \$1,050.00 and \$1,750.00. 50% of this would normally go to the Solid Waste Site contractor.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

There are no implications on the strategic plan or priorities chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

It is understood that one other residence may not have insurance as well and so this might set a precedent.

OPTIONS

- Council has two options:
- 1. Deny the request by voting against the motion waiving the tipping fees
 - 2. Approve the waiving of the tipping fees

RECOMMENDATION

The recommended Council motion is:

“THAT Inuvik Town Council hereby approves waiving the tipping fees for debris resulting from the August 29, 2020 fire at 85 Wolverine Road.”

Signature – SAO

REQUEST FOR COUNCIL DECISION

Meeting Dates: September 14 and 16, 2020

RFCD #: 2020-SAO-062

TOPIC

Appeal of Taxi Application Denial

BACKGROUND

The Town received an application to transfer the current taxi permit for car #21 to a new owner. This application was denied, and the permit not issued due to certain conditions under the by-law not being met. The application was denied under section 11.7 that notes for a person has not has their license suspended in the last 5 years. The applicant has had a suspension and demerit points given even though they have been reduced.

As a result, the applicant has appealed to Council as the Senior Administrative Officer has agreed with the Municipal Enforcement Department in denying the application.

Copies of correspondence related to this appeal are included in the Council package.

FINANCIAL IMPLICATIONS

There is a transfer fee of \$5,000 that would be paid to the Town upon the transfer of the permit. With the denial, this transfer fee is not paid.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

There are no implications on the strategic plan or priorities chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

While the applicant has taken the opportunity to take additional driving courses, our by-law is very specific regarding the suspension article. There are some concerns about the type of offences that caused the suspension in this case. The Municipal Enforcement Officers had provided the applicant with options that would allow the permit to be transferred but the applicant himself would not be allowed to drive the vehicle.

OPTIONS

- Council has two options:
- 1. Deny the appeal by voting against the motion to allow the transfer
 - 2. Approve the appeal and allow the transfer to be completed

RECOMMENDATION

The recommended Council motion is:

“THAT Inuvik Town Council hereby upholds the appeal of the transfer of the Owner/Operator Permit for Taxi #21 to Mr. Salah Eldin Abd Mohamed allowing Mr. Mohamed to obtain the required permit.”

Signature – SAO



Town of Inuvik
 P.O Box 1160
 2 Firth Street
 Inuvik, NT
 X0E 0T0

Date: September 7, 2020

To: Grant Hood, CPA, CMA

Senior Administrative Officer

Re: Application for Owner / Operator Taxi Number 21

Subject: Application Appeal

Dear SAO Grant Hood,

My name is Salah Eldin Abd Mohamed, I have been living in Inuvik for the last year and a half. I decided to drive taxi in Inuvik. I have an opportunity to purchase a transferrable permit Car 21. I have secured a loan for the purchase, obtained insurance, registration for the vehicle, criminal record check, and employment opportunity with United Taxi Services LTD.

I have submitted my application on September 1st, and my application has been denied by the Municipal Enforcement Division due to Section 11.7 of the Passenger Transportation Bylaw #2577/L+P/14 states that in order to hold a taxi Owner/Operator Permit, the person must:

e) not have had his or her driver's license suspended within the last five (5) years

My license was suspended from April 30th 2019 – June 10th 2019 for having 12 demerit points. The suspension was lifted as a result of a course completion with the Department of Transportation. In November 2019 I have successfully completed a Defensive Driving Course with Arctic Response Canada LTD. As a result of the defensive driving course, my license demerit has been reduced by 6 demerit points. As of September 7 2020, I only have 6 demerit points on my license.

Prior to this appeal, the insurance company has evaluated my application and accepted the defensive driving course as an asset.

The defensive driving course has made me a better driver. I hope that this course completion, and the previous exam to lift my license, as well as the insurance company's approval, prove to be substantial efforts to re-evaluate my application.

Please find all the attached documents.

I would like to appoint Abdalla Mohamed as my representative for this appeal case.

Salah Eldin Abd Mohamed



REQUEST FOR COUNCIL DECISION

Meeting Dates: September 12 and 14, 2020

RFCD #: 2020-SAO-059

TOPIC

New Proposed Solid Waste Collection By-law

BACKGROUND

A new proposed Solid Waste Collection By-law was presented to the By-law Review Committee at its June 17, 2020 and September 10, 2020 meetings. We were once again fortunate to have Lawson Lundell's Alyssa Holland on the line during both meetings.

The existing by-law was passed in 1992 and is quite outdated in terms of definitions and practices. Noted changes in the new by-law include:

- a) Updated definitions and legislation references
- b) Giving a broader authority to the Senior Administrative Officer to manage the provisions of the by-law
- c) Updated specified penalties

The committee recommended that the by-law (with amendments made at both meeting) be presented to Council for discussion and approval. The proposed by-law is attached for Council's consideration.

FINANCIAL IMPLICATIONS

There are no financial implications apart from a potential minor increase in revenues generated from specified penalties.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

OPTIONS

Council has the following options to consider:

1. Give the by-law first and second readings as presented
2. Pass a motion to defer first reading until a future date
3. Refer the by-law back to Administration with direction for suggested changes or areas that require further investigation

4. Defeat the by-law on first reading. Once defeated, a by-law cannot be brought back as written and would require revision.

RECOMMENDATION

Motion #1:

"THAT Inuvik Town Council hereby gives FIRST READING to By-law 2653/H&S/20, the solid waste collection by-law."

Motion #2:

"THAT Inuvik Town Council hereby gives SECOND READING to By-law 2653/H&S/20, the solid waste collection by-law."

Signature – SAO



**TOWN OF INUVIK
BY-LAW #2653/H&S/20**

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES TO PROVIDE FOR GARBAGE COLLECTION, REMOVAL AND DISPOSAL

PURSUANT to the *Cities, Towns and Villages Act*, S.N.W.T. 2003, c. 22, the Council of the Municipal Corporation of the Town of Inuvik in the Northwest Territories, in regular session, duly assembled, enacts as follows:

1.0 SHORT TITLE

1.1 This by-law may be cited as the “**Solid Waste Collection By-law**”.

2.0 INTERPRETATION

2.1 In this by-law:

- 1) “**Apartment Complex**” means any residential building which is either occupied or intended to be occupied by more than eight families living independently of one another upon the same premises.
- 2) “**Ashes**” means the powdery residue accumulated on property left after the combustion of any substance and includes any partially burnt wood, charcoal, coal or other material;
- 3) “**Bulky Waste**” means large items of refuse that are not garbage and includes appliances, furniture, mattresses, automobiles and automobile parts, concrete, tires, grease, oil, night soil, scrap metal, derelict machinery, car and truck bodies, derelict boats, derelict motor toboggans, non-working or scrap machinery, large containers, tree cuttings exceeding 1 metre in length or 5 centimetre in diameter, tree stumps, roots, turf, earth, rocks, iron, any other bulky material in excess of 1.2 metres in length or 23 kilograms in weight, other such waste matter as may accumulate as a result of demolition or construction operations, and any other material designated by the Director of Public Services to be uncollectable.
- 4) “**Collection**” means the removal of garbage from an approved receptacle to the solid waste disposal facility where such removal is done by the municipality or a contractor under contract for the Town.
- 5) “**Commercial Premises**” means any building used as any type of industrial or commercial establishment including warehouses, factories, stores, cafes, wholesale or retail business places, office blocks, hospitals, schools, hotels and motels, and any other establishment which is designated by Council as constituting commercial premises.
- 6) “**Construction and Demolition Waste**” means waste building materials and rubble resulting from construction, repair, remodeling or demolition activities and shall include tree stumps, earth, sand and stone.

- 7) **“Council”** means the municipal council of the Town of Inuvik.
- 8) **“Director of Public Services”** means the person appointed by the Council of the Town of Inuvik as the Director of Public Services, and includes any person designated by them to act on their behalf.
- 9) **“Garbage”** means waste or debris from domestic, commercial or industrial activities including broken household dishes and utensils, condemned meats, fish, fruits and vegetables resulting from the handling, preparation, cooking and consumption of food, empty or partly empty tins, boxes, cartons, bottles and containers, discarded paper and fabric, solid waste, liquid waste, rubbish, and yard rubbish.
- 10) **“Blue Bin Commercial Container”** means a type of garbage receptacle designed for the storage of waste between collection times that prevents access to such waste by domestic animals and wildlife, and the design, construction and location of which has been approved by the Town.
- 11) **“Garbage Unacceptable for General Collection”** includes bulky waste, construction and demolition waste, toxic and hazardous materials, trade waste and night soil (honey bag or other receptacle used for the collection of human waste).
- 12) **“Hazardous Waste”** means any waste that may present a hazard to persons, flora, fauna or public lands, including wastes of a pathological, an explosive, a highly flammable, a radioactive or a toxic nature.
- 13) **“Inert Waste”** means waste which is neither chemically nor biologically reactive and will not decompose or only very slowly.
- 14) **“Liquid Waste”** means garbage made up of waste materials or substances that have sufficient moisture or other liquid contents to be free flowing but that are not suitable for disposal through a sewer system.
- 15) **“Night Soil”** means human excrement collected from buckets, cesspools, and outhouses.
- 16) **“Owner”** “Owner” means the person named on a certificate of title registered with the Northwest Territories Land Titles Office or, if that person is deceased, their estate.
- 17) **“Peace Officer”** means any By-law Enforcement Officer of the Town of Inuvik, or any RCMP officer.
- 18) **“Person”** has the meaning given to it in the *Interpretation Act*.
- 19) **“Responsible Person”** means:
 - i) where premises are occupied by the owner, the owner
 - ii) where premises are leased, the lessee
 - iii) in any other case, the person in charge of the property in question.

- 20) **“Salvage”** means reusable solid waste that has been deposited at designated areas of the solid waste disposal facility that are accessible to the general public.
- 21) **“Senior Administrative Officer”** means the Senior Administrative Officer of the Municipal Corporation of the Town of Inuvik, or their designate.
- 22) **“Street”** means any public roadway used by waste collection vehicles to gain access to the boundary of a private property from which garbage or refuse is being collected.
- 23) **“Solid Waste”** means the useless, unwanted, or discarded solid waste materials resulting from normal human activities including semi-liquid or wet wastes with insufficient liquid content to be free flowing.
- 24) **“Solid Waste Disposal Facility”** means any area set aside by the Town for the dumping of garbage, domestic waste, refuse and any other non-hazardous waste.
- 25) **“Tipping”** means the off-loading of vehicles at the solid waste disposal facility.
- 26) **“Tipping (Dumping) Fees”** means the fees levied and collected by the Town for solid waste disposed at the solid waste disposal facility as listed in the Dumping Fees By-law.
- 27) **“Town”** means the Municipal Corporation of the Town of Inuvik.

3.0 **GENERAL PROVISIONS**

- 3.1 The responsible person of a residential building shall transport and deposit all garbage from that building into a blue bin commercial container unless exempted under section 4.2. If the container is full, the responsible person shall immediately notify the Director of Public Services.
- 3.2 All garbage disposed of in a blue bin commercial container must be:
 - (a) contained in an appropriate disposal vessel in good repair and securely tied;
 - (b) be a maximum weight of 23 kilograms per bundle; and
 - (c) be a maximum length of 1.2 metres.
- 3.3 The owner or operator of a commercial premises shall deposit all garbage in a blue bin commercial container designated for their business.
- 3.4 No person shall leave garbage or hazardous waste of any kind accessible to wildlife.
- 3.5 Except as otherwise provided for in this by-law, the collection, removal and disposal of garbage within the Town of Inuvik shall be under the supervision of the Town or its designated agents and no person shall discard, dispose of or deposit garbage anywhere in the community except in such places and at such times and under such conditions as the Director of Public Services may authorize.

- 3.6 The disposal of garbage unacceptable for general collection shall be the sole responsibility of the person controlling such garbage. Such garbage shall not be deposited in blue bin commercial containers and shall not be included in general garbage collection undertaken by the municipality.
- 3.7 No person shall put out or permit to be put out any garbage for collection unless such garbage is contained in garbage containers or cans which are in the opinion of the Director of Public Services in good condition, except as otherwise provided in this by-law.
- 3.8 Any person using a garbage can or container shall ensure that its cover is kept firmly in place upon the container or can.
- 3.9 All wet garbage shall be wrapped securely in paper or placed in plastic bags prior to being placed in garbage containers or cans for collection.
- 3.10 The following material may be placed for collection even if not in garbage containers or cans, but only on days designated by the Town to be large item pick-up days:
- (i) Christmas trees, shrubs, bushes if tied in bundles not exceeding 4 feet in length or 12 inches in diameter;
 - (ii) Clippings or weeds if tied in boxes or bags;
 - (iii) Boxes of waste which are sturdy enough to handle. Such boxes shall not exceed a capacity of 5 cubic feet with a maximum weight of 50 pounds;
 - (iv) Mattresses;
 - (v) Household appliances;
 - (vi) Household furniture;
 - (vii) Household electronics; and
 - (viii) Other materials as approved by the Director of Public Services.
- 3.11 If any person is in breach of or violates any of the provisions of this by-law, the Town may refuse to collect any garbage, collectable refuse, or ashes at such premises and the responsible person for the premises will be directly responsible for the collection, removal and disposal thereof as well as an applicable fees.
- 3.12 No person shall dispose of hazardous waste in blue bin commercial containers or individual pickups and will only be accepted at the solid waste disposal facility and deposited in the appropriate area.

4.0 GARBAGE COLLECTION

- 4.1 Collection of garbage and collectable refuse shall occur on such days and at such times as the advertised route schedule dictates.
- 4.2 For properties where blue bin commercial containers have not been installed for garbage collection, on garbage collection days, the garbage container or can must be placed by the responsible person at the front property line near the roadway running adjacent to it or at such other place designated by the Director of Public Services to be the pickup location. The garbage containers or cans are to be placed at such pickup location by 8:00 a.m. on the mornings of the day of collection.

5.0 AUTHORITY OF SENIOR ADMINISTRATIVE OFFICER

- 5.1 The Senior Administrative Officer is authorized to make any rules or regulations he or she considers necessary concerning the safe use and efficient operation of the solid waste disposal facility and the general management of the solid waste in the Town that do not contradict the provisions of this by-law.
- 5.2 Without limiting the generality of the Senior Administrative Officer's powers under section 5.1, and for greater certainty, the Senior Administrative Officer is authorized to:
- a) deny use of the solid waste disposal facility and/or collection services, either temporarily or permanently, to any person who violates any of the terms of this by-law including failing to pay the required fees;
 - b) reject any solid waste for any reason;
 - c) close the solid waste disposal facility to the public in order to protect the public from harm; and
 - d) Determine the time and frequency of solid waste collection.

6.0 GARBAGE COLLECTION CONTRACTS

- 6.1 The Town may contract with any person and may grant an exclusive or non-exclusive right to any person or persons for the collection, removal, disposal and recycling of all or a portion of its solid waste on any terms and conditions that it deems to be proper and expedient, and that person or persons shall be designated the Town's garbage collection contractor.

7.0 FEES AND EXEMPTIONS

- 7.1 All private residential users of the landfill site will be exempted from garbage tipping fees only.

7.2 Council may designate times during the year where tipping fees will be waived for solid waste disposal in conjunction with community clean-up activities.

7.3 Tipping fees shall be charged as per the Dumping Fees By-law as amended.

8.0 PROHIBITIONS

8.1 No person shall place, mix or permit to be placed or mixed with any material for removal as garbage, collectable refuse or ashes, or other highly combustible material.

8.2 No person shall dispose of or permit to be disposed of any garbage, collectable refuse, ashes, or other waste material at any place within the Town other than the solid waste disposal facility or other place as designated by the Council through the Director of Public Services or their agent from time to time, and other than during such times as the Council directs.

8.3 At no time shall the Town accept any hazardous or contaminated industrial waste from outside of the municipal boundaries.

8.4 Inert waste generated within the Town of Inuvik will be accepted as per Territorial Government regulations.

8.5 No person shall burn garbage.

9.0 RIGHT OF ENTRY

9.1 All authorized collectors of garbage, collectable refuse and ashes may enter yards and premises of any person at all reasonable times for the purpose of carrying out their duties.

11.0 UNCOLLECTABLE MATERIALS

11.1 For all items uncollectable under this by-law, it is the responsibility of the owner to dispose of such items at the solid waste disposal facility according to the facility's operating rules and solid waste facility manual.

12.0 OFFENCES

8.1 Every person who contravenes any provision of this by-law is guilty of an offence and is liable upon Summary Conviction (if a fine is not otherwise specified in Schedule A attached to and forming part of this by-law) to:

(a) for the first and each subsequent offence:

i) for a person, to a fine not exceeding two thousand dollars (\$2,000.00), or to imprisonment for a term not exceeding six (6) months, or to both;

- ii) for a corporation, to a fine not exceeding ten thousand dollars (\$10,000.00), or to imprisonment for a term not exceeding six (6) months, or to both.

8.2 A Peace Officer may issue a Summary Offence Ticket in the form prescribed by the *Summary Convictions Procedures Act* to any person who contravenes any provision of this by-law, and such person may, in lieu of prosecution, pay the Town of Inuvik the specified penalty for the offence as listed in Schedule A attached to and forming part of this by-law, prior to the court date specified on the ticket.

13.0 SEVERABILITY

13.1 If any provision or part of a provision of this by-law is declared by a court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the by-law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.

15.0 REPEALS

15.1 By-laws 92-1215, 92-1224 and 93-1281 as amended and any other garbage collection by-laws in effect are hereby repealed.

16.0 EFFECT

16.1 This by-law shall come into effect upon the day of its final passage.

READ A FIRST TIME THIS ____ DAY OF _____, 2020 A.D.

READ A SECOND TIME THIS ____ DAY OF _____, 2020 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS ____ DAY OF _____, 2020 A.D.

MAYOR

SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

SENIOR ADMINISTRATIVE OFFICER

SCHEDULE A

SPECIFIED PENALTIES

SECTION	OFFENCE	PENALTY	
		Individual	Corporation
3.1 3.3	Allowing waste material to accumulate	\$50.00	\$250.00
3.5	Depositing waste material on or near a street or public property	\$50.00	\$50.00
3.7	Using unapproved container or can	\$50.00	\$250.00
3.8	Fail to secure cover on container or can	\$25.00	\$200.00
3.9	Improperly placing wet garbage out for collection	\$25.00	\$200.00
8.1	Placing highly combustible materials out for collection with garbage	\$200.00	\$1,000.00
8.2	Disposing of waste materials in unapproved locations		
	First Offence	\$100.00	\$1,000.00
	Second Offence	\$200.00	\$2,000.00
	Third and subsequent offences	\$350.00	\$3,000.00
	All by-law sections not specified in this schedule	\$100.00	\$1,000.00

Director of Public Works Monthly Report for July and August 2020

During the months of July and August, the public works department had various projects and tasks that were completed or are ongoing

- The Utilidor crew has had another busy month; we are still having problems with grease plugs and the old sections of utilidor have been moving up and down as always. We have had to respond to a couple of sewage backups that were very difficult to bust up. This past 2 months, our main problem areas have been in the sewer line that runs along Breynat Street behind the greenhouse. We have had grease plugs in it a couple of times in August and it has taken a fair bit of work to get it flowing good again. We have collected and removed some of the waste like gloves and wipes from the primary cells at the sewage lagoon and will keep working at it to get the rest cleaned up.
- We have done our maintenance on another 200 piles this summer and have had to spend a fair bit of time leveling out Junctions J-68 and J-114. J-68 is located behind the Library and J-114 is behind the Bertha Allen home on Kingmingya road. Both junctions are on the older steel pilings and both are T intersections. J-68 was jacked up about 8 inches and all the utilidors running into it were jacked up also. We had to level out the utilidors and in one spot we have lowered it by 18 inches over the last 3 years. J-114 is on steel piles as well as having a steel frame that it is built on. We lowered the junction and surrounding utilidor as well as filling in under the junction with fill and created some drainage paths so that the pilings are no longer sitting in water.
- We dealt with a couple of drainage issues on the utilidor system up on the piece of the system that runs between Alder Drive and Centennial Street.
- We had trouble with the water intake line this spring when we had higher than normal silt loads in the river. Right now, we are back using the main intake as the silt load in the river has dropped back to the normal for the summer. Due to the higher than normal silt loads this past summer, we have had to use a much higher level of coagulant and polymer for most of the summer.
- We had to dig out and replace a culvert for 2 driveways on Centennial Street. We replaced it with one culvert and made a pad for a garbage bin at the same time.
- We had pads for the blue garbage bins developed around town and are also fixing up a few of the old pads that were giving us problems in the past.
- We did a resurfacing program where we finished off the remaining gravel roads that we did not get done last year. We have received our calcium order and plan to have it spread for this year's dust suppression program and will be doing just under 9 kms of roads. Since doing this, we have had to have this regraded as regular maintenance of the roads.
- We have had a brushing crew out working since early June and have done several ditches on roads around town as well as around signs and corners and we will have more done as needed.
- We have had a crew out and repaired a few signs that were not done in the first blitz and have had to have the stop sign at the liquor store replaced twice so far this summer.
- We have had a crew out repairing potholes in August and I didn't have anything done on the rough spots on Inuit Road and Bompas Street as I will have to have some large sections dug out and the road bed repaired as it is in poor shape.
- I had some work done at the Food Bank to prevent people from sleeping on the steps and landing back there and will have the temporary fencing removed from there once it gets cold again.

10.1

- I also had the stairs at the Library across from the News Stand removed and replaced with a set of steps that fold up and can be folded down when needed. I also had the large rocks removed from the area for right now and dressed the area up with some crushed rock. It is the best I could come up with to address the problem with it being used as a congregation area and having to deal with the litter and other messes left there on a daily basis.

Electric Power Produced by the Solar Panels at the Town Hall and Midnight Sun Complex					
Date	Location	Leg 1	Leg 2	Leg 3	System lifetime
01-Jan-20	Town hall	8682	9553	6144	24397 Kwh
01-06-20		9170	9984	6281	25435 Kwh
01-Jan-20	MSC	20034	18136	20398	58568 Kwh
01-06-20		20985	19057	21411	61453 Kwh

These are some of the things that happened in July and August for 2020, as well as our usual jobs and everyday Sduties involved in running the Town's Public Works Systems.

Rick Campbell
Director of Public Services
Town of Inuvik



STAFF REPORT TO COUNCIL

PLANNING AND DEVELOPMENT

10.2

#2 Firth Street, Inuvik, NT, X0E 0T0

DATE: September 08 2020

TO: Mayor and Council

FROM: Kecil Joseph, Development Officer

SUBJECT: Monthly Development Permit Summary, August 2020

ATTACHMENT(S): Summary of Development Permits issued for August 2020

Purpose

This information report provides a summary of development permits issued in August 2020 and does not include construction work completed by the Town of Inuvik.

Other Considerations

The values identified reflect the construction of the building or structure, including materials and labour.

Permits Summary

Total Development Permits:

- 5 development permits totalling \$250.00 in fees

Significant Development Permits:

- None

Development Permits:

Construction

- D2027 - Curtis Gruben - 28-30 Mackenzie Road - Construction: Renovation

Fence

- D2029 Paisley Vanvilet - 21 Dolphin Street - Fence Construction
- D2030 - Carmen (Shiloh) Vanvliet - 15 Dolphin Street - Fence Construction
- D2032 - Steven Larkin - 52 Breynat Street - Fence Construction

Sign

- D2031 - Susan Eveleigh - Corner of NT Road & Navy - Free Standing Sign

Stop Orders Issued

- None

Other

- None

Summary and Conclusion

The Department recommends that Council receive this report for information.

Respectfully submitted:



Kecil Joseph, Development Officer



TOWN OF INUVIK DEVELOPMENT REPORT 2020

#	Permit Number	Issued	Applicant	Site Address	Legal Address	Zoning	Contractor	Development Type	Value	Deposit Paid	Development Fee
JANUARY											
1	D2001	16-Jan-20	Patrick and Ethel Gruben	73 Bonnetplume Road	Lt:35 BL:8 PL:327	R2	IDC Construction	Construction: Single Detached Residential Unit	\$ 400,000.00	\$ -	\$ 2,000.00
Total									\$ 400,000.00	\$ -	\$ 2,000.00
FEBRUARY											
2	D2002	26-Feb-20	Peggy Jay	2 Carmicheal Drive East	Lt:1 BL:35 PL:402	R1		Home Occupation: Office Space for Event/Conference/Communications	-	-	\$ 100.00
3	D2003	26-Feb-20	Mike Lee	36 Boot Lake Road	Lt:2 BL:51 PL:635	R2		Home Occupation: Video Production	-	-	\$ 100.00
Total									\$ -	\$ -	\$ 200.00
March											
4	D2004	04-Mar-20	Abdalla Mohamed	45 Bonnetplume Road	Lt:50 BL:8 PL:3627	R2		Home Occupation: Office for Short Term/Long Term Rentals	-	-	\$ 100.00
5	D2005	09-Mar-20	Edward Hatcher	3 Wolverine Road	Lt:78 BL:70 PL:3752	RHM		Construction: House Addition	\$ 15,000.00	-	\$ 75.00
6	D2006	25-Mar-20	Kits and Clubs Day Home	15 Bompas Road	Lt:1 BL:26 PL:1077	R2		Home Occupation: Day Home for Kids	-	-	\$ 100.00
7	D2007	29-Mar-20	Cynthia Steward	4 Gwichin Road	Lt:9 BL:32 PL:328	R1		Accessory Use: Shed	\$ 5,000.00	-	\$ 50.00
Total									\$ 20,000.00	\$ -	\$ 325.00
April											
Total									\$ -	\$ -	\$ -
May											
8	D2008	05-May-20	Demond Loreen	26 Tuma Drive	Lt:8 BL:29 PL:1096	R1		Home Occupation: Administrative for Total Arctic Wrestling	\$ -	\$ -	\$ 100.00
9	D2009	05-May-20	GNWT	Jak Park			Northern Industrial Construction Ltd	Construction: Jak Park Look Out Tower Repairs	\$ 145,477.00	\$ -	\$ 727.39
10	D2010	06-May-20	Swedish Space Corporation (SMS)	Inuvik Satellite Facility	Lt:2 BL:101 PL:4271	ST	McDonald Bros Electric Ltd	Construction: Installing New Satellite Antenna	\$ 1,700,000.00	\$ -	\$ 8,500.00
11	D2011	19-May-20	Eleanor Elias	20 Kugmallit Road	Lt:46 BL:70 PL:1154	RMH	-	Construction: Cover Deck	\$ 6,000.00	\$ -	\$ 50.00

12	D2012	22-May-20	Jeremy Burns	14 Tuma Drive	Lt:14 BL:79 PL:1096	R1	-	Accessory Use: Work Shop Storage Buildings	\$ 5,000.00	\$ -	\$ 50.00
13	D2013	22-May-20	Jeremy Burns	14 Tuma Drive	Lt:14 BL:79 PL:1096	R1	-	Relocation: Work Shop Storage Buildings	\$ -	\$ -	\$ 20.00
14	D2014	26-May-20	Raymond and Kim Wainman	15 Centennial Drive	Lt:126 BL:34 PL:3834	R1	-	Construction: Residential Addition	\$ 15,000.00	\$ -	\$ 75.00
15	D2015	29-May-20	Peter Clarkson	23 Centennial Drive	Lt:12 BL:34 PL:3835	R1	-	Construction: New Residential Unit	\$ 250,000.00	\$ -	\$ 1,250.00
16	D2016	29-May-20	GNWT	Airport Quarry		A	Northwind Indsutries	Relocation: Shed	0	\$ 200.00	\$ 20.00
								Total	\$ 2,121,477.00	\$ 200.00	\$ 10,792.39

June

17	D2017	18-Jun-20	Maung Win	47 Kugmallit Road	Lt:19 BL:37 PL:455	R1	-	Construction: Addition	\$ 4,000.00		\$ 50.00	
18	D2018	18-Jun-20	Briam Larman	44 Reliance Street	Lt:9 BL:36 PL:402	R1	-	Accessory Use: Shed	\$ 5,000.00		\$ 50.00	
19	D2019	19-Jun-20	IDC Construction Ltd	56-70 Tununuk Place	Lt:41-7-5-8 BL:20 PL:1136	R2	-	Excavation: Lot fill and Site Work	\$ 350,000.00		\$ 1,750.00	
20	D2020	23-Jun-20	Jeff and Stephanie Sutton	18 Gwich'in Road	Lt:2 BL:32 PL:328	R1	-	Construction: Foundation Repairs	\$ 20,000.00		\$ 100.00	
21	D2021	29-Jun-20	Vince Brown	33 Industrial Road	Lt:15 BL:49 PL:633	M2	-	Fence Construction	\$ 500.00		\$ 50.00	
									Total	\$ 379,500.00	\$ -	\$ 2,000.00

July

22	D2022	08-Jul-20	Salah Mohamed	33 Ruyant Crescent	Lt:9 BL:70 PL:929	RMH	-	Home Occupation: Office for Cleaning Company	-	-	\$100.00	
23	D2023	16-Jul-20	Shiloh Ltd	15 Dolphin Street	Lt:1 BL:8 PL:228	R1	-	Construction: Renovation	\$ 50,000.00	-	\$250.00	
24	D2024	16-Jul-20	Erin Sydney	45 Centennial Street	Lt:17 BL:68 PL:3658	R1	-	Fence Construction	\$ 3,800.00	-	\$50.00	
25	D2025	17-Jul-20	Bob's Welding	42 Industrial Road	Lt:11 BL:76 PL:1018	M1	-	Construction: Maintenace Shop	\$ 150,000.00	-	\$750.00	
26	D2026	29-Jul-20	Northwest Company	147 & 151 Kinminya R	Lt:5&6 BL:18 PL:228	C1	Arctic Restoration	Fence Construction	\$ 10,000.00	-	\$50.00	
									Total	\$ 213,800.00	\$ -	\$ 1,200.00

August											
27	D2027	05-Aug-20	Curtis Gruben	28-30 Mackenzie Road	Lt:11 BL:9 PL:228	R2		Construction: Renovation	\$ 2,000.00	-	\$50.00
29	D2029	13-Aug-20	Paisley Vanvilet	21 Dolphin Street	Lt:16 BL:44 PL:564	R1	James Cardinal	Fence Construction	\$ 3,000.00	-	\$50.00
30	D2030	18-Aug-20	Carmen (Shiloh) Vanvliet	15 Dolphin Street	Lt:1 BL:8 PL:228	R1	James Cardinal	Fence Construction	\$ 3,000.00	-	\$50.00
31	D2031	19-Aug-20	Susan Eveieigh	Corner of NT Road &	Lt:55 BL:92 PL:695	M1	Inuvik Construction	Free Standing Sign	\$ 1,000.00	-	\$50.00
32	D2032	20-Aug-20	Steven Larkin	52 Breynat Street	Lt:73 BL:34 PL:3834	R1		Fence Construction	\$ 3,800.00	-	\$50.00
Total									\$ 12,800.00	\$ -	\$ 250.00

Year to Date Total	\$3,147,577.00	\$200.00	\$14,767.39
--------------------	----------------	----------	-------------



**COMMUNITY SERVICES DEPARTMENT
REPORT TO COMMITTEE OF THE WHOLE
AUGUST 2020**

COMMUNITY SERVICES OVERVIEW (Lise Saumur – Director of Community Services)

Summer program staff planned a Teddy Bear Picnic at Duck Lake Park for children aged 3 to 8 years. Due to weather conditions, the picnic was moved indoors to the Arena Pad. Sixteen children and parents were in attendance.

We continue to plan for additional facility use as we head into the fall. Ice user groups are drafting their “Emerging Wisely” plans for GNWT approval. We are working on facility use plans for approval that will coincide with our user group requirements. Several discussions and meetings have been held to ensure that we are all on the same page with respect to moving forward with a 2020-2021 ice season. Due to timing and approval requirements, we are looking at starting the ice season after Thanksgiving this year. Although restrictions due to Covid-19 will impact ice time use we are looking at ways to mitigate the down time due to requirements for additional cleaning and transition times between user groups.

In our next Emerging Wisely submission, we will be taking a look at a few operational changes in order to streamline the cleaning and appointment times for each area of the facility. We are hoping to be able to open up a few more fitness centre appointment times. Changes to the GNWT Emerging Wisely document made effective on September 3, 2020 will now permit same household play for squash which should facilitate improved use of the squash courts. We will be putting forth a request for exemption consideration through the use of sport masks to permit non household play for court users.

We have also commenced work on a plan for Protect NWT approval of a Community Services After School Program as well as the previously operating Library After School Program. Due to the limitations placed for indoor groups, we are looking at operating the Library program in additional satellite locations within the Midnight Sun Complex. The program would be consistent with the format and operation of the existing Library program but would be sectioned out into two locations at the Library and three at the MSC. If approved, we would be able to accommodate up to fifty children in the program. Several avenues currently exist for staff funding of the satellite locations without impact to the existing approved budget. Further, we are going to move ahead with the application process to be licensed with GNWT Early Childhood and Education Department for our delivery of an After-School Program. If approved, we would receive payment funds per child in attendance which could be used for staffing and additional supplies.

Covid-19 has impacted the use of the East Three gymnasiums for the 2020-2021 school year. Gym user groups have been displaced as the school’s gymnasium will not be available for community use. We have talked to a few groups who have been displaced. We are looking to try to accommodate their requirements should they receive approval to resume their programs with their governing bodies and with Protect-NWT. We have been able to negotiate Boot Camp fitness classes into the facility and have received GNWT approval to move ahead with this program.

CONFERENCE ACTIVITIES REPORT (Lise Saumur – Director of Community Services)

Bookings:

Youth Centre – Arena Pad – 10 days
 Northwest Territories Power Corporation – Lounge – 2 days
 Lunch with the Mayor – Arena Pad – 4 days
 Tourism – Movie Night – Community Hall – 4 days
 Tourism – Arctic Market – Community Hall – 5 days

Equipment Rental

Tent/Tables/Chairs (1 day)
 Equipment rental – Tables (1 day)

Cancelled Events (booked pre-Covid-19):

Territorial Court – Hall (6 days)
 Wedding – Hall (1 day)

MSC MAINTENANCE REPORT (Robin Langille – Recreation Facilities Foreman)

For August 2020 Facilities maintenance report:

Cut Grass and weeds in Green Spaces
 Did roadside pick up
 Did large item pickup
 Cut willows around Utilidor
 Checked and recorded playgrounds daily
 De-compacted play surfaces on playgrounds
 Provided logistical support for events being run by Recreation and Tourism Departments
 Screened black dirt
 Hauled and spread black dirt at Cemetery
 Watered flowers
 Daily maintenance at the MSC
 Removed some wooden garbage boxes
 Removed graffiti
 Cleaned and disinfected fitness centre, library, and town office
 Fixed mechanical seal on glycol pump
 Swept streets
 Set portable stage and attached screen for drive in movie “dry run”
 Scraped, prepared, and painted storage room at food bank as per EHO’s direction
 Completed some brushing and cleaning of the trails

POOL REPORT (Bob Everett – Aquatic Supervisor)

August 2020 Pool Report.

PFD Loaner Station.

The Aquatic Staff(Arn & I) went to the site of the Loaner Station and were met by Mackenzie from CBC North and Eric from the Inuvik Drum.

An interview by Mackenzie (CBC) and an article by Eric (The Drum) were done on the morning of July 31st, 2020.

The CBC interview aired that night on CBC North and the article was published in the next publication of the Drum.

Since August 12th - 15 Adult, 3 Youth and 3 Children's PFDs were lent out from the Complex. That is 21 safer boaters on the water enjoying their adventures.

First Aid Training

As, we are still in Phase 2 there is the opportunity for staff training, but not for the general public. Staff training is allowed because, we are considered to be in the same “ bubble” and with the same precautions against the transmission of Covid-19. Currently all aquatic staff are current.

I have drafted an over- coming Covid -19 situations in a First Aid instructional setting. Just a draft, but it does cover ways to effectively social distance, disinfect, sanitize, the use of appropriate PPE in the classroom/ venue and entering and exiting the classroom/ building.

Pool Maintenance.

There is ongoing maintenance by aquatic staff in the equipment room, repairs on equipment, and other areas of the pool, for when we resume aquatic programming.

There is a larger piece of maintenance ongoing, that deal with structure, and the pool liner.

LIBRARY SERVICES REPORT (Kolin Murray – Library Services Manager)

Library Services Report **August 2020**

	Feb. 2020	Mar. 2020	April 2020	May 2020	June 2020	July 2020	August 2020
Total Patrons	5733	2600	0	0	48	333	576
Hours Open	244	146	0	0	43.5	152	176.5
Total Children < 12	2071	983	0	0	12	125	167
Total Teens	453	209	0	0	0	3	17
Total Adults	3209	1408	0	0	36	205	388
Total Tourists	?	?	0	0	0	0	0
Number of Programs	33	16	4	4	1	4	3
Program Attendance	1486	454			10	84	46
Items Used in Library	235	224	0	0	0	37	141
Total Loans	1445	1093	16	166	189	706	602
Computer Hours	1420	575	0	0	12	101	129

July Highlights

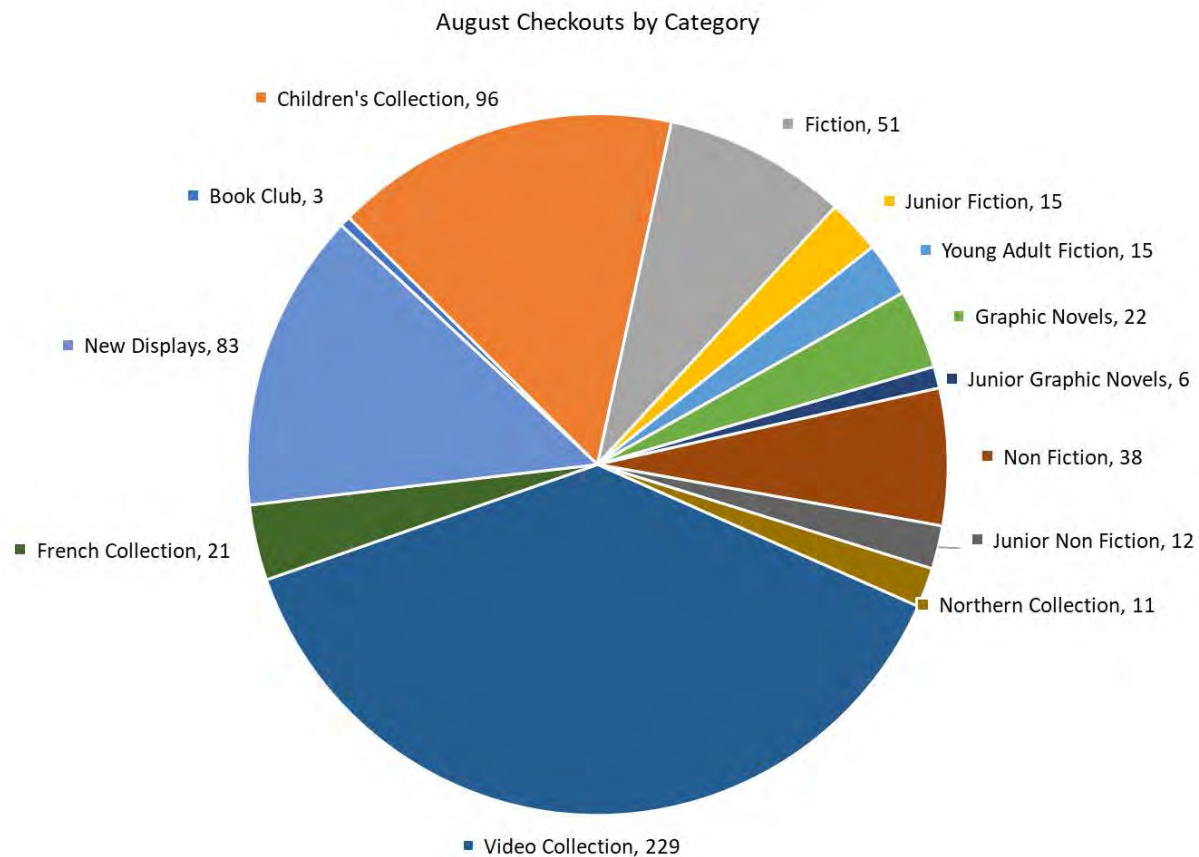
- **The library is now open at 9:30 AM five days a week.**
 - **Monday 9:30 AM – 8:00 PM (closed 12-1)**
 - **Tuesday 9:30 AM – 5 PM (closed 12-1)**
 - **Wednesday 9:30 PM – 8:00 PM (closed 12-1)**
 - **Thursday 9:30 AM – 5 PM (closed 12-1)**
 - **Friday 9:30 AM – 5 PM (closed 12-1)**
 - **Saturday 1:00 PM – 5:00 PM**
- **Covid-19 Precautions**
 - Library staff and users are adhering to all covid precautions and procedures as outlined in the Town's 'Emerging Wisely' plan.
 - We are currently limited to a maximum of 15 patrons at a time. Visits are limited to one hour to ensure everyone gets a chance to visit. **Patrons book appointments by email, phone, or our web form available at inuvik.ca/library**
- Kolin participates regularly with the other NWT libraries as we compare and share best practices for operating public libraries safely.
- **Dolly Parton Imagination Library**
 - **New Registrations this month: 1**
 - **Total graduated since program inception: 49**

- **Active Registrants: 109** (The Dolly Parton Imagination Library sends free books to children registered in our postal code until age 5. Registration forms are available at the library.)

Circulation Report

We loaned 602 items this August.

Below is a visual representation of what parts of our collection were most popular this month



Summer Programming

Inuvik Book Club:

- The book club met virtually on 25 August, 2020 to discuss “*An Elderly Lady is Up to No Good*” by Helene Tursten.
- The book club is reading “Drive Your Plow Over the Bones of the Dead,” by Olga Tokarczuk. We have extra copies available.

Due to low turnouts to virtual meetings, the book club will be taking a short hiatus until they are able to meet in person again. Visit <http://inuvikbook.club> to sign up to the mailing list, request copies of upcoming titles, and vote on upcoming theme and book selections – book club selections are available for everyone.

Summer Reading Fun:

‘Summer Reading Fun’ was an 8-week activity program for families to enjoy together.

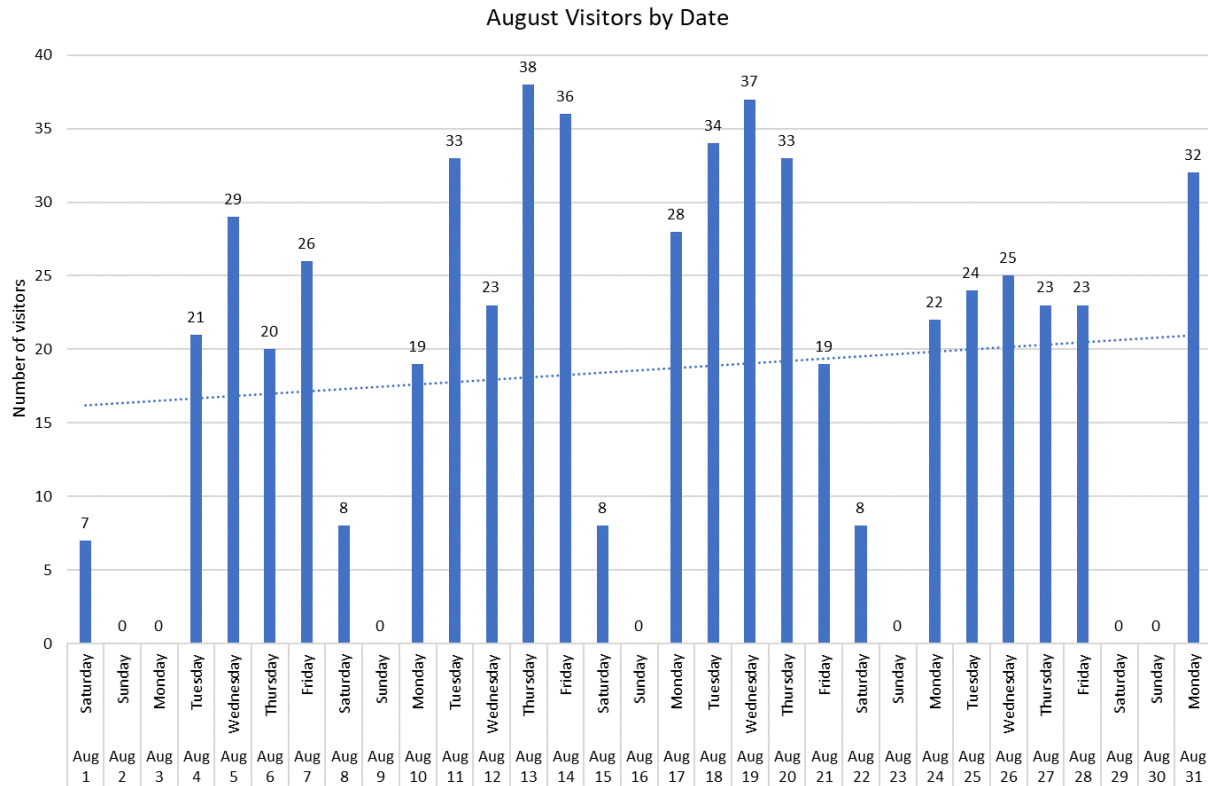
Families were given craft kits, activity instructions, free books, and certificates for completing the challenges.

Date	Kids	Adults	Activity
24 June	8	2	Mini Amazing Race: Outdoor Play
1 July	(Book Giveaway outside)		Canada Day Book Giveaway
8 July	14	8	DIY Monsters
15 July	10	7	Nature Arts and Crafts
22 July	17	11	Tangrams Puzzles
29 July	12	5	Inuvik Bingo
5 August	8	5	Pose & Click! Photo scavenger hunt.
12 August	12	6	Silly Photo Contest
19 August	10	5	Rag Doll Contest
June Total	8	2	
July Total	53	31	
August Total	30	16	

Attendance Summary

We are slowly getting busier. The table below shows how many visitors we had for each day of the week. The blue dotted line shows an upward trend.

- We had **576** visitors in August and **333** in July.
- Our average number of daily visits on days we were open was **24**



RECREATION REPORT (Steve Krug – Recreation Co-ordinator)

Recreation Report August 2020

Midnight Sun Fun Run

The Annual Midnight Sun Fun Run was held August 15th. There was roughly 50 people who participated this year. Participation numbers were lower than this year than previous as tourists were not allowed into the NWT. Local tourism usually brings in 20-25 additional participants to the Midnight Sun Fun Run.

The Fun Run was noticeably different from years past under COVID19. Start times were held sooner to allow for two heats in the 5Km distance. Heat #1 will allow for 25 participants and heat #2 will allow for 25 also. In the end only 1 heat of 5KM was needed and the 10km and Half Marathon were combined starts.

The new 5KM route was a success this was in part to do with new course signage. The course in previous years was lightly marked with computer made signage. This year professional signs were ordered and can be re-used for future events.

Community Zone Clean Up

A second call for groups had gone out. One group had shown interest in cleaning up a couple of zones, ultimately that group was unable to complete their commitment to cleaning the zone. Now that school has started back another attempt will be made to both the elementary and the high school to offer zone clean up. Hopefully, this time the uptake will be more successful.

Green Shack Program

The Green Shack program started early into August this summer and finished on August 30th. Programming at the Green Shacks was on a rotational basis of every 3 days to allow for COVID19 mitigation. Weather was a factor for participation, but over all the program was a success.

There was one small case of vandalism. The roof of the Green Shack shingles were ripped off by a youth who climbed on top. The mother of the youth was very cooperative and called me to inform me that it was her child who caused the damage. She offered a bundle of shingles and the youths time and labour to help repair the roof. While the youth was not on the roof helping, they did do ground clean up from the old shingles that were stripped off to put the new ones on.

Fitness Centre

The Fitness Centre at the MSC is operating by appointments. Appointment times are continuing to fill up daily. Regular cleaning is being done to the equipment after all appointments are finished.

Squash

The courts are seeing very limited use currently. Due to the restrictions in place, it is hard for players to adjust to the new 1 player per court.

Drop Zone

The Drop Zone has been packed up from the arena. The last day for activities was on August 28th. All features and activities have been inventoried and stored away for the winter.

OVERVIEW

Our team continues to practice physical distancing, monitor risk, and work collaboratively as we manage multiple projects and events working with our various stakeholders. While our team has been splitting their time between working at home, in the office, and off-site at various events, we also have a physically-distancing appropriate work schedule and continue to adhere to risk mitigating measures to ensure the well being of our team and clients.

Our team was busy through the month of August facilitating and hosting a range of ongoing community programming and events including:

- Movie Mondays
- Culture Connections Workshops (Tuesday/Thursday)
- Outdoor Concerts (Wednesdays & Saturdays)
- Arctic Market (Saturdays)

MARKETING & COMMUNICATIONS COORDINATOR ACTIVITIES

- Town of Inuvik – Tourism & Event Promotions
 - Social Media Planning & Content Creation
 - Visitor Centric Website Creation
 - Summer Programs & Events
 - Artist & Vendor Profiles
 - Movie Mondays
 - Culture Connections
 - Arctic Market
 - Outdoor Concerts
 - Fall Fair
 - Shop Local Day
 - Small Business Week
- Town of Inuvik – Municipal Communications
 - TOI Staff Profiles
 - Departmental Updates & Requests
 - TOI Website Review

SPECIAL PROJECTS & EVENTS COORDINATOR ACTIVITIES

- 2021 Inuvik Guide Preparation
- 2020 Fall Fair Preparation
- Arctic Market
- Movie Mondays
- Culture Connections
- Outdoor Concerts
- Shop Local Day preparation
- Small Business Week preparation

DIRECTOR ACTIVITIES

- Capital Project Update Calls & Meetings
 - Chief Jim Koe Park Project(s)
 - Special Events Pavilion
 - Arctic Market / Visitor Centre / Tourism Office Building
 - Tourism Gateway Sign Project
 - Communication with funders
- Administrative Duties
 - Cheque Requisitions
 - Invoice & Expense Reconciliation
 - Funding Reporting
- Departmental Planning & Budgeting
 - Arctic Market
 - Movie Mondays
 - Culture Connections
 - Outdoor Concerts
 - Summer Programs & Events
 - Fall Fair
 - Shop Local Day
 - Small Business Week
- Facilitating Team Meetings & Daily/Weekly Briefings
- Attending Town Council Meetings



SAO Report to Council

For the month of August 2020

Prepared By: Grant Hood SAO

For August, the first three weeks were primarily annual leave. However, while away I participated in the Committee of the Whole and Regular Council Meetings. During this time, I also conducted a final interview for the Director of Finance position. And after reviewing the candidates a selection was made. During the last week of the month I was under self-isolation. During that time, I finalized the Director of Finance offer and he accepted the position. He is anticipated to start in early October.

While in self-isolation I worked remotely mainly on catching up on items and discussing various situations with Directors. I also started to prepare for the 2021 interim budget.

MONTHLY REPORT

Protective Services

August 2020



FIRE DEPARTMENT SUMMARY

OPERATIONS

Operations continue to align with the Emerging Wisely Orders from the CPHO. Risk mitigation plans have been implemented for essential operations, as well as training activities. Regular maintenance and inspections continued.

PUBLIC ENGAGEMENT AND PREVENTION

The Fire Department attended regularly scheduled fire drills, conducted building inspections, and provided public education activities with the local youth centre.

TRAINING

With the lifting of restrictions, the fire department has begun practical training sessions. August training sessions included: live fire training and regular maintenance.

EMERGENCY RESPONSE

The Fire Department responded to 8 incidents in August. These ranged from simple alarm calls, cooking fires, mischief and a devastating structure fire involving 4 residences. Regarding the last incident, firefighters are to be commended for their unwavering determination to mitigate this large-scale emergency, preventing extensive damage to the neighbourhood.

INCIDENTS

Number	Date	Time	Description	# responders
FD20-048	08/01/20	02:30	Citizen assist – flooding	5
FD20-049	08/02/20	02:00	Mutual Aid – handcuff removal	2
FD20-050	08/03/20	18:30	Alarm cooking	2
FD20-051	08/09/20	13:30	False alarm maintenance	1
FD20-052	08/14/20	23:38	Mischief Fire extinguisher	6
FD20-053	08/21/20	09:10	Hazmat CO exposure	1
FD20-054	08/21/20	13:00	Hazmat Battery Leak	2
FD20--55	29/08/20	03:02	Structure Fire Wolverine	16

TRAINING

Date	Description	# personnel
07/08/20	Monthly inspections	12
07/15/20	Flashover theory	17
07/22/20	Flashover practical	10
07/29/20	Vehicle fires	11

PUBLIC EDUCATION/PREVENTION/MAINTENANCE

Date	Description	# personnel
08/04/20	Youth Centre	1
08/12/20	Children's First Fire Drill	1
multiple	Apparatus mechanical inspections	3

MUNICIPAL ENFORCEMENT SUMMARY

SUMMARY

Bylaw related complaints were average this month with MED's focus being on managing public behavior as many complaints came in from business owners within the downtown core. Motor vehicle citations were higher than usual this month with numerous joint operations taking place with the Inuvik RCMP. Semi annual Taxi Permit renewals were conducted.

The dog pound began the month with 4 dogs however with 3 dogs being flown out to rescues down South and one dog being adopted locally, the pound was empty as of September 1st. During this time, MED will focus on a deep clean and sanitizing both inside and outside the pound facility, preparing for the winter months.

COMPLAINT RESPONSE

Report Type	Activity/Incident Type	Total
Case Report	ANIMAL CONTROL: INJURED DOG	2
Case Report	ANIMAL CONTROL: ALLOW DOG TO BE AT LARGE	3
Caser Report	ANIMAL CONTROL: CRUELTY/ NEGLECT	1
Case Report	TRAFFIC PARKING: PARK WHERE PROHIBITED	2
Case Report	TRAFFIC PARKING: ABANDON MOTOR VEHICLE	2
Case Report	LIQUOR: POSSESSION WHERE PROHIBITED	5
Case Report	LIQUOR: DRUNK IN PUBLIC	4
Case Report	NOISE: PARTY	1
Case Report	ANIMAL CONTROL: OWNER SURRENDER	1

PROACTIVE ENGAGEMENT

Report Type	Activity/Incident Type	Total
Field Report	TRANSPORT DOG TO AIRPORT	3
Field Report	ASSIST RCMP	1
Field Report	ASSIST FIRE	1
Citation	IMPROPER USE OF LICENCE PLATE	1
Citation	OPERATE MV WITHOUT INSURANCE	2
Citation	OPERATE MV WITHOUT REGISTRATION	1
Citation	OPERATE UNINSURED ATV	1
Citation	OPERATE ATV IN PROHIBITED AREA	2
Citation	OPERATE MV WITHOUT CARE FOR OTHERS	1
Citation	OPERATE MV W/O VALID LICENCE	2
Citation	USING RESTRICTED HANDHELD DEVICE	3
Citation	OPERATE ATV W/O LICENCE, REGISTRATION	2
Citation	FAIL TO WEAR HELMET WHILE OPERATING ATV	1

Respectfully Submitted, Peace Officer Matt Hogan, Peace Officer Aaron Waighorn, Director of Protective Services, Cynthia Hammond

STRATEGIC PRIORITIES CHART AUGUST 2020

COUNCIL PRIORITIES

NOW 1. BREYNAT ROAD: Redesign Cost Estimate 2. PARKS & TRAILS: Long-term Plan 3. UTILIDOR: SCADA & Funding 4. OPERATIONAL REVIEW & HR MANUAL 5. DERELICT BUILDINGS: Options		TIMELINE 1. September 2020 2. December 2020 3. October 2020 4. December 2020 5. November 2020
NEXT • TOURISM STRATEGY: COMPLETE • ENVIRONMENTAL: Town Practices Review • INTEGRATED COMMUNITY SUSTAINABILITY PLAN: Update • SCHOOL ZONE AND PARKS & PLAYGROUNDS SPEED LIMITS	ADVOCACY / PARTNERSHIPS • <i>Peggy Curtis Field Development (GNWT)</i> • <i>Quarterly RCMP Liaison</i> • <i>Airport Road Repair (GNWT)</i> • <i>Homeless Strategy (Interagency Group)</i> • <i>Satellite Receiving Station Licensing (Fed)</i> • <i>Mackenzie Valley Highway (GNWT)</i> • <i>Inuvik MLAs Council Meetings (GNWT)</i> • <i>Public Utility Council Rate Reviews</i> • <i>Mental Health Services (GNWT)</i> • <i>Airport Bypass Chip Seal (GNWT)</i> • <i>College Changes (GNWT)</i> • <i>Invite MP to Council Meetings (FEDs)</i> • <i>Increased Communication when Ministers Visiting (GNWT)</i>	

OPERATIONAL STRATEGIES

ECONOMIC DEVELOPMENT & TOURISM 1. Chief Jim Koe Park Redevelopment Project: Dec 2020 2. Tourism Gateway Sign: Dec 2020 3. Economic Development Priority Review: Aug 2020 • Tourism Marketing Action Plan – Sept 2020 • Ec Dev Sector Committees (create & hold first meeting) – Sept 2020	FINANCE & ADMINISTRATION 1. MAIS: Voter Module Activation – July 2020 2. Website E-Commerce Module Proposal – Sept 2020 3. Revised 2020-2021 Budget & Forecast – July 2020 • Time Tracking Software (MAIS) - 2021 • Cross Training Schedule Review – November 2020
PUBLIC WORKS & INFRASTRUCTURE 1. PARKS & TRAILS: Long Term Plan – Dec 2020 2. BREYNAT ROAD: Redesign Cost Estimate – Sept 202 3. UTILIDOR: SCADA & Funding – Oct 2020 • Utilidor Replacement Schedule – Sept 2020 • Roads Maintenance Manual – Complete • Road Plan: 3-Year Priorities – Complete	COMMUNITY SERVICES 1. RECREATION FACILITY: Utilization Inventory – Complete 2. Community Events (Contacts) Calendar – Sept 2020 3. Library Outreach Programs – Sept 2020 • Keyless Entry System Review – Nov 2020 • eRec Review – Dec 2020
SENIOR ADMINISTRATION OFFICER 1. OPERATIONAL REVIEW & HR MANUAL – Dec 2020 2. ICSP Review – September 2020 3. ATIPP Implementation – December 2021 • ENVIRONMENTAL: Practices Review – Committee	PROTECTIVE SERVICES 1. Emergency Management Plan Review – August 2020 2. Ongoing Professional Development & Succession Planning 3. DERELICT BUILDINGS: Options & Enforcement – Nov 2020 • Reviewing Operational Guidelines

ORGANIZATIONAL EXCELLENCE

1. Employee Orientation - Leadership Team - Aug. & Staff – Outcome from Operational Review & HR Manual 2. Job Description Review: Expectations & Individual Training Needs – Outcome from Operational Review & HR Manual 3. Respectful Workplace: Staff Discussion – Once Staff Meetings Resume 4. Staff Development Program: Proposal – October 2020 5. Interdepartmental Relations – December 2020
--

BOLD CAPITALS = Council NOW Priorities; CAPITALS = Council NEXT Items; *Italics* = Advocacy; Title Case = Operational Strategies