

MINUTES
TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETINGS
HELD ON SEPTEMBER 28 AND 30, 2020
AT 7:00 P.M. via VIDEO CONFERENCE

Present:	<u>Monday</u>	<u>Wednesday</u>
Mayor:	Natasha Kulikowski (video)	Natasha Kulikowski (video)
Deputy Mayor:	Paul MacDonald (video)	Paul MacDonald (video)
Councillors:	Steven Baryluk (video)	Steven Baryluk (phone)
	Gary McBride (video)	Dez Loreen (video)
	Alana Mero (phone)	Gary McBride (video)
	Ray Solotki (video)	Alana Mero (phone)
	Kurt Wainman (video)	Ray Solotki (video)
	Clarence Wood (video)	Kurt Wainman (video)
		Clarence Wood (video)
Absent:	Dez Loreen (with notice)	
Staff Present:	Grant Hood, Senior Administrative Officer (both meetings) Stephanie Sutton, Council Administrator (both meetings) Lise Saumur, Director of Community Services (both meetings) Jackie Challis, Director of Tourism & Economic Development (both meetings) Cyndy Hammond, Director of Protective Services (on Monday)	
Others Present:	Vince Brown, Mackenzie Delta Hotel Group (video, on Monday) Ed Hartley, Kuzuri Judo Club (video, on Monday)	

Item # 1 **CALL TO ORDER**

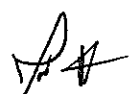
Mayor Kulikowski called the committee of the whole meeting to order at 7:00 p.m. and the regular council meeting to order at 7:03 p.m.

Item # 2 **ADOPTION OF THE AGENDA**

Moved by Councillor Solotki, seconded by Councillor McBride:

MOTION: 176/09/20 "THAT Inuvik Town Council hereby adopts the agenda with the following noted addition: Item 8.5 ~ Town of Inuvik Organizational and Service Delivery Tender Award."

Motion **CARRIED.**



Item # 3 **DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST**

Councillor Loreen declared a conflict of interest with item 8.2. Councillor Wainman declared a conflict of interest with item 8.1.

Item # 4 **DELEGATIONS, PRESENTATIONS OR PETITIONS**

4.1 Mayor Natasha Kulikowski ~ Presentation on Behalf of the Canadian Association of Municipal Administrators

Mayor Kulikowski presented SAO Hood with his silver pin for 10 years of service with the Town. She also recognized his Senior Administrative Officer of the Year award from the Local Government Administrators of the NWT.

Item # 5 **PUBLIC QUESTION PERIOD**

There were no questions.

Item # 6 **ADOPTION OF THE MINUTES**

6.1 Minutes of the September 14 and 16, 2020 Council Meetings

Moved by Councillor McBride, seconded by Councillor Wood:

MOTION: 177/09/20 "THAT Inuvik Town Council hereby adopts the minutes of the September 14 and 16, 2020 council meetings as presented."

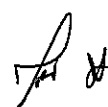
Motion **CARRIED**.

6.2 Minutes of the September 10, 2020 By-law Review Committee Meeting

Moved by Councillor Solotki, seconded by Deputy Mayor MacDonald:

MOTION: 178/09/20 "THAT Inuvik Town Council hereby adopts the minutes of the September 10, 2020 by-law review committee meeting as presented."

Motion **CARRIED**.



6.3 Minutes of the September 22, 2020 Public Works Committee Meeting

Moved by Councillor Wood, seconded by Councillor McBride:

MOTION: 179/09/20 "THAT Inuvik Town Council hereby adopts the minutes of the September 22, 2020 public works committee meeting as presented."

Motion **CARRIED**.

Item # 7 **ACTION ITEMS**

7.1 Action Items List

On Monday, Councillor Wood inquired about the status of the Town's lease with the ski club. SAO Hood advised that the signed documents were rejected by the NWT Land Titles Office and that a new set needed to be signed and submitted.

It was noted that the Tourism Gateway Sign project was well underway and that components were expected to arrive in town before the river crossings close.

Item # 8 **NEW BUSINESS**

8.1 RFCD 2020-SAO-068 ~ Request for Closure of Mackenzie Road – Eskimo Inn Demolition

Councillor Wainman declared a conflict and went offline.

Councillor Wood inquired if foot traffic would be permitted during the road closure. Mr. Brown advised that the sidewalk would remain open and that the only section of Mackenzie Road that would be closed was directly in front of the Eskimo Inn property.

Moved by Councillor McBride, seconded by Councillor Solotki:

MOTION: 180/09/20 "THAT Inuvik Town Council hereby approves the closure of Mackenzie Road between the hours of 8:00 a.m. and 6:00 p.m. for removal of Eskimo Inn demolition debris for a period of no more than 4 consecutive days, with two of the days being Saturday and Sunday."

Motion **CARRIED**.

Councillor Wainman rejoined the meeting.



8.2 RFCD 2020-SAO-069 ~ Request for Donation of Space – Kuzuri Judo Club

Councillor Loreen declared a conflict and went offline.

It was noted that the club was requesting donated use of the Midnight Sun Complex community hall for two 4-hour classes per week, preferably on Wednesday evenings and Sunday afternoons, as well as storage space for their mats. When asked about the club's status, Mr. Hartley advised that Inuvik's non-profit club was not a registered society but was affiliated with the NWT Judo Association.

Councillor Solotki stated that although she agreed that the club's classes were a good use of the space, she cautioned that providing free use of the facility would set a precedent. She added that the Town needs to be fair to all paying clubs and groups. She inquired what the Town has allowed in the past and what it would be willing to give up in future. Development of a policy was also mentioned.

Mayor Kulikowski advised that the boot camp group was being operated as a Town program and not as a rental of space. Councillor Baryluk stated that prior to the public health order, the judo club had been using space at the school free of charge.

In terms of the club's storage needs, SAO Hood advised that the canteen and cloak room areas within the hall would not meet the club's needs. He also mentioned that there could be conflicts with Wednesday evenings if Council begins using the space to hold meetings in person.

Deputy Mayor MacDonald stated that he was concerned with waiving fees for the space when other users are being charged and inquired if Council would be prepared to waive fees for paying users as well. He added that the fact that bingos, being a major source of fundraising for many user groups, are currently not permitted will be a reason for others to seek reduced fees or free use of Town facilities.

Mr. Hartley noted that the judo classes are free for participants. He stated that use of the community hall would be temporary and that ice sport users would always use space at the Complex. He mentioned that the judo club currently has no overhead costs and that having to pay for space at the Complex was not included in its budget.

Councillor Solotki recommended including a date to review the decision in the motion. SAO Hood stated that the Town had been approached by the Girl Guides to use the community hall and mentioned that they had secured funding and would be paying the rental fee.

Councillor Wood stated that Council would be setting a precedent in approving the waiving rental fees and inquired how the Town would handle similar requests in the future. He added that the judo club has both adult and youth participants. He stated that the Town approved reduced rates at the last set of Council meetings and that he needed more information about the Town's finances and precedent-setting before deciding.



Councillor Baryluk agreed with setting a time to review the arrangement, adding that it is an extraordinary time with the limits prescribed by the public health order. He also expressed that he did not expect many groups to come forward with similar requests. Deputy Mayor MacDonald stated that he felt further discussion was required before voting on the request.

Councillor Mero stated that she felt adult judo participants should be required to pay the fees for using the hall. Councillor Solotki mentioned that other facility users have paid drop-in fees and inquired if that would work in this case. Mayor Kulikowski stated that the Complex was not interested in adding another layer of administration, and that this would be a term that will be reassessed before programming for 2021 begins.

Councillor Baryluk stated that the \$25 per hour charge would quickly add up to \$1,000 per month and that the judo club's budget did not currently include those overhead costs.

Deputy Mayor MacDonald suggested that Town staff investigate seeking extra funding to assist with making Town facilities more accessible to all user groups this year.

Moved by Councillor McBride, seconded by Councillor Baryluk:

MOTION: 181/09/20 "THAT Inuvik Town Council hereby waives the rental fee for use of the Midnight Sun Complex Community Hall by the Kuzuri Judo Club between the hours of 6:00 p.m. and 10:00 p.m. on Wednesdays and between the hours of 2:00 p.m. and 6:00 p.m. on Sundays. This decision will be reviewed by Council and Administration during the first set of Council meetings in 2021."

Motion **CARRIED**.

Councillor Loreen rejoined the meeting.

8.3 RFCD 2020-SAO-070 ~ Proposed Fees & Charges Policy Amendments – Solid Waste Disposal Facility Tipping Fees

It was noted that the new tipping fee structure would be implemented upon the by-law receiving Third Reading. Deputy Mayor MacDonald recommended deferring implementing new fees until the end of the current solid waste disposal facility operations contract and inquired if the Town had discussed the proposed fee changes with the contractor. SAO Hood explained that the contract covers day-to-day garbage pick-up, capping and operations at the solid waste site and mentions that fees can change. He confirmed that proposed tipping fee changes were not discussed with the contractor and explained that tipping fees are not guaranteed revenue for either the Town or solid waste site contractor in any year.



Mayor Kulikowski stated that tipping fee revenue was not included in the solid waste disposal facility operations contract bidding price and that the Town can amend tipping fees.

Moved by Councillor McBride, seconded by Councillor Baryluk:

MOTION: 182/09/20 "THAT Inuvik Town Council hereby adopts the amended Fees and Charges Policy FM.021 Schedule A as presented."

Motion **CARRIED**.

8.4 COVID-19 Impact on Town

SAO Hood gave a brief presentation on the impacts the Town has experienced thus far with COVID-19.

8.5 RFCD 2020-SAO-071 ~ Town of Inuvik Operational and Service Delivery Tender Award

Moved by Councillor Loreen, seconded by Councillor Wood:

MOTION: 183/09/20 "THAT Inuvik Town Council hereby awards the Town of Inuvik Organizational and Service Delivery Review Contract to NorthWays Consulting."

Motion **CARRIED**.

Item # 9 **BY-LAWS**

9.1 RFCD 2020-SAO-063 ~ Solid Waste Collection By-law 2653/H&S/20

Moved by Councillor Wood, seconded by Councillor McBride:

MOTION: 184/09/20 "THAT Inuvik Town Council hereby gives **THIRD AND FINAL READING** to By-law 2653/H&S/20, the solid waste collection by-law."

Motion **CARRIED**.

9.2 RFCD 2020-SAO-064 ~ By-law 2654/APP/20 - To Appoint a Director of Finance

Moved by Councillor Loreen, seconded by Councillor McBride:

MOTION: 185/09/20 "THAT Inuvik Town Council hereby gives **FIRST READING** to By-law 2654/APP/20, a by-law to appoint a director of finance."

Motion **CARRIED**.



Moved by Councillor McBride, seconded by Councillor Wood:

MOTION: 186/09/20 "THAT Inuvik Town Council hereby gives **SECOND READING** to By-law 2654/APP/20, a by-law to appoint a director of finance."

Motion **CARRIED**.

9.3 RFCD 2020-SAO-065 ~ Vacant and Derelict Properties By-law 2655/PS/20

Councillor Baryluk inquired about defining "extended period of time", clearing snow from vacant properties to allow emergency vehicle access, notification requirements for entering a property to inspect for by-law contraventions, and what methods of serving notice to a property owner would be sufficient.

On Wednesday, SAO Hood advised that Administration had relayed Council's questions to legal counsel and was awaiting a response. He recommended proceeding with giving First Reading to items 9.3, 9.4 and 9.5 with the understanding that some amendments would be brought back to Council.

Moved by Councillor Solotki, seconded by Councillor Wood:

MOTION: 187/09/20 "THAT Inuvik Town Council hereby gives **FIRST READING** to By-law 2655/PS/20, the vacant and derelict property by-law."

Motion **CARRIED**.

9.4 RFCD 2020-SAO-066 ~ Unsightly Land/Premises By-law 2656/H&S/20

Councillor Baryluk noted that some of his questions about clauses in the vacant and derelict property by-law also applied to this by-law.

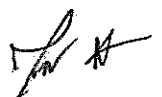
Moved by Councillor Loreen, seconded by Councillor Solotki:

MOTION: 188/09/20 "THAT Inuvik Town Council hereby gives **FIRST READING** to By-law 2656/H&S/20, the unsightly land/premises by-law."

Motion **CARRIED**.

9.5 RFCD 2020-SAO-067 ~ Water and Sewer Administration, Operations & Management By-law 2657/UTIL/20

Councillor Baryluk noted that the by-law delegates the responsibility to clear fire hydrant access paths to property owners in situations where they cross private property. Councillor Wood inquired how the Town would handle cases where property owners may be unable to clear hydrant access paths due to health, advanced age, or physical



barriers. Director Hammond stated that the Town would be doing a campaign to educate property owners about their responsibilities. It was noted that the Town is also updating its fire hydrant mapping.

Moved by Councillor McBride, seconded by Councillor Solotki:

MOTION: 189 /09/20 "THAT Inuvik Town Council hereby gives FIRST READING to By-law 2657/UTIL/20, to water and sewer administration, operations and management by-law."

Motion **CARRIED**.

Item # 10 **DEPARTMENT HEAD REPORTS**

10.1 Financial Report

Moved by Councillor McBride, seconded by Councillor Solotki:

MOTION: 190/09/20 "THAT Inuvik Town Council hereby adopts the financial report as presented."

Motion **CARRIED**.

10.2 Capital Projects Report

Council noted the report.

Item # 11 **INFORMATION ITEMS**

11.1 Strategic Priorities Chart

For information only.

Item # 12 **COUNCIL CONCERNS**

Councillor Wood requested that Council meeting packages be made available online for transparency purposes.

Item #13 **IN CAMERA ITEMS**

There were no items to be discussed in camera.



Item # 14

ADJOURNMENT

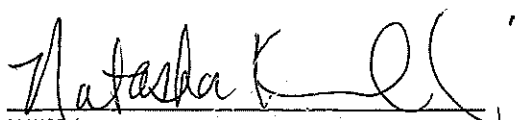
The committee of the whole meeting adjourned at 8:15 p.m.

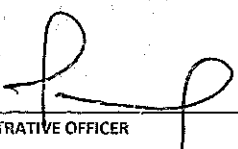
Moved by Councillor Loreen:

MOTION: 191/09/20 "THAT the regular council meeting be adjourned at 7:42 p.m."

Motion **CARRIED**.

MINUTES APPROVED THIS 14TH DAY OF OCTOBER, 2020 BY MOTION #193/10/20


MAYOR


SENIOR ADMINISTRATIVE OFFICER