

**AGENDA**  
**TOWN OF INUVIK ~ REGULAR COUNCIL MEETING**  
**TO BE HELD ON OCTOBER 14, 2020**  
**AT 7:00 P.M. via VIDEO CONFERENCE**

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Item # 1                    **CALL TO ORDER**

Item # 2                    **ADOPTION OF THE AGENDA**

Item # 3                    **DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST**

Item # 4                    **DELEGATIONS, PRESENTATIONS OR PETITIONS**

Item # 5                    **PUBLIC QUESTION PERIOD**

Item # 6                    **ADOPTION OF THE MINUTES**

        6.1                    Minutes of the September 28 and 30, 2020 Council Meetings

Minutes attached. Requires motion to approve.

Item # 7                    **ACTION ITEMS**

        7.1                    Action Items List

Document attached.

Item # 8                    **NEW BUSINESS**

        8.1                    RFCD 2020-SAO-080 ~ Request for Donation of Space – Inuvik Girl Guides

Document attached. Requires Council decision.

        8.2                    RFCD 2020-SAO-073 ~ 2021-2022 As and When Required Electrical & Controls Tender Award

Document attached. Requires motion to approve.

        8.3                    RFCD 2020-SAO-074 ~ 2021-2022 As and When Required Plumbing & Mechanical Tender Award

Document attached. Requires motion to approve.

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8.4                      RFCD 2020-SAO-075 ~ 2021 As and When Required Utilidor Piling Repair Tender Award

Document attached. Requires motion to approve.

8.5                      RFCD 2020-SAO-076 ~ 2021 As and When Required Road and Ditch Maintenance Tender Award

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Document attached. Requires motion to approve.

8.6                      RFCD 2020-SAO-077 ~ 2021 As and When Required Sign, Guard-rail, and Paving Repair Tender Award

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Document attached. Requires motion to approve.

8.7                      RFCD 2020-SAO-078 ~ 2021 As and When Required Brush Cutting Tender Award

Document attached. Requires motion to approve.

8.8                      RFCD 2020-SAO-079 ~ 2021 As and When Required Road Fuel Supply Tender Award

Document attached. Requires motion to approve.

Item # 9                      **BY-LAWS**

9.1                      RFCD 2020-SAO-072 ~ By-law 2654/APP/20 - To Appoint a Director of Finance

By-law attached. Requires THIRD AND FINAL READING.

Item # 10                      **DEPARTMENT HEAD REPORTS**

10.1                      Economic Development & Tourism Report

Report attached. Requires motion to adopt.

10.2                      Senior Administrative Officer Report

Report attached. Requires motion to adopt.

10.3                      Planning & Development Report

Report attached. Requires motion to adopt.

10.4                      Community Services Report

Report attached. Requires motion to adopt.

10.5            Public Services Report

Report attached. Requires motion to adopt.

Item # 11            **INFORMATION ITEMS**

11.1            Strategic Priorities Chart

Document attached. For information only.

Item # 12            **COUNCIL CONCERNS**

Item #13            **IN CAMERA ITEMS**

Item # 14            **ADJOURNMENT**

**MINUTES**  
**TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETINGS**  
**HELD ON SEPTEMBER 28 AND 30, 2020**  
**AT 7:00 P.M. via VIDEO CONFERENCE**

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<b>Present:</b>	<u>Monday</u>	<u>Wednesday</u>
Mayor:	Natasha Kulikowski (video)	Natasha Kulikowski (video)
Deputy Mayor:	Paul MacDonald (video)	Paul MacDonald (video)
Councillors:	Steven Baryluk (video)	Steven Baryluk (phone)
	Gary McBride (video)	Dez Loreen (video)
	Alana Mero (phone)	Gary McBride (video)
	Ray Solotki (video)	Alana Mero (phone)
	Kurt Wainman (video)	Ray Solotki (video)
	Clarence Wood (video)	Kurt Wainman (video)
		Clarence Wood (video)
<b>Absent:</b>	Dez Loreen (with notice)	
<b>Staff Present:</b>	Grant Hood, Senior Administrative Officer (both meetings) Stephanie Sutton, Council Administrator (both meetings) Lise Saumur, Director of Community Services (both meetings) Jackie Challis, Director of Tourism & Economic Development (both meetings) Cyndy Hammond, Director of Protective Services (on Monday)	
<b>Others Present:</b>	Vince Brown, Mackenzie Delta Hotel Group (video, on Monday) Ed Hartley, Kuzuri Judo Club (video, on Monday)	

Item # 1

**CALL TO ORDER**

Mayor Kulikowski called the committee of the whole meeting to order at 7:00 p.m. and the regular council meeting to order at 7:03 p.m.

Item # 2

**ADOPTION OF THE AGENDA**

Moved by Councillor Solotki, seconded by Councillor McBride:

**MOTION: 176/09/20** “THAT Inuvik Town Council hereby adopts the agenda with the following noted addition: Item 8.5 ~ Town of Inuvik Organizational and Service Delivery Tender Award.”

Motion **CARRIED**.

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Inuvik Town Council Meetings  
September 28 and 30, 2020

Item # 3 **DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST**

Councillor Loreen declared a conflict of interest with item 8.2. Councillor Wainman declared a conflict of interest with item 8.1.

Item # 4 **DELEGATIONS, PRESENTATIONS OR PETITIONS**

4.1 Mayor Natasha Kulikowski ~ Presentation on Behalf of the Canadian Association of Municipal Administrators

Mayor Kulikowski presented SAO Hood with his silver pin for 10 years of service with the Town. She also recognized his Senior Administrative Officer of the Year award from the Local Government Administrators of the NWT.

Item # 5 **PUBLIC QUESTION PERIOD**

There were no questions.

Item # 6 **ADOPTION OF THE MINUTES**

6.1 Minutes of the September 14 and 16, 2020 Council Meetings

Moved by Councillor McBride, seconded by Councillor Wood:

**MOTION: 177/09/20 “THAT Inuvik Town Council hereby adopts the minutes of the September 14 and 16, 2020 council meetings as presented.”**

Motion **CARRIED**.

6.2 Minutes of the September 10, 2020 By-law Review Committee Meeting

Moved by Councillor Solotki, seconded by Deputy Mayor MacDonald:

**MOTION: 178/09/20 “THAT Inuvik Town Council hereby adopts the minutes of the September 10, 2020 by-law review committee meeting as presented.”**

Motion **CARRIED**.

6.3 Minutes of the September 22, 2020 Public Works Committee Meeting

Moved by Councillor Wood, seconded by Councillor McBride:

**MOTION: 179/09/20 “THAT Inuvik Town Council hereby adopts the minutes of the September 22, 2020 public works committee meeting as presented.”**

Motion **CARRIED**.

Item # 7 **ACTION ITEMS**

7.1 Action Items List

On Monday, Councillor Wood inquired about the status of the Town’s lease with the ski club. SAO Hood advised that the signed documents were rejected by the NWT Land Titles Office and that a new set needed to be signed and submitted.

It was noted that the Tourism Gateway Sign project was well underway and that components were expected to arrive in town before the river crossings close.

Item # 8 **NEW BUSINESS**

8.1 RFCD 2020-SAO-068 ~ Request for Closure of Mackenzie Road – Eskimo Inn Demolition

Councillor Wainman declared a conflict and went offline.

Councillor Wood inquired if foot traffic would be permitted during the road closure. Mr. Brown advised that the sidewalk would remain open and that the only section of Mackenzie Road that would be closed was directly in front of the Eskimo Inn property.

Moved by Councillor McBride, seconded by Councillor Solotki:

**MOTION: 180/09/20 “THAT Inuvik Town Council hereby approves the closure of Mackenzie Road between the hours of 8:00 a.m. and 6:00 p.m. for removal of Eskimo Inn demolition debris for a period of no more than 4 consecutive days, with two of the days being Saturday and Sunday.”**

Motion **CARRIED**.

Councillor Wainman rejoined the meeting.

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8.2 RFCD 2020-SAO-069 ~ Request for Donation of Space – Kuzuri Judo Club

Councillor Loreen declared a conflict and went offline.

It was noted that the club was requesting donated use of the Midnight Sun Complex community hall for two 4-hour classes per week, preferably on Wednesday evenings and Sunday afternoons, as well as storage space for their mats. When asked about the club's status, Mr. Hartley advised that Inuvik's non-profit club was not a registered society but was affiliated with the NWT Judo Association.

Councillor Solotki stated that although she agreed that the club's classes were a good use of the space, she cautioned that providing free use of the facility would set a precedent. She added that the Town needs to be fair to all paying clubs and groups. She inquired what the Town has allowed in the past and what it would be willing to give up in future. Development of a policy was also mentioned.

Mayor Kulikowski advised that the boot camp group was being operated as a Town program and not as a rental of space. Councillor Baryluk stated that prior to the public health order, the judo club had been using space at the school free of charge.

In terms of the club's storage needs, SAO Hood advised that the canteen and cloak room areas within the hall would not meet the club's needs. He also mentioned that there could be conflicts with Wednesday evenings if Council begins using the space to hold meetings in person.

Deputy Mayor MacDonald stated that he was concerned with waiving fees for the space when other users are being charged and inquired if Council would be prepared to waive fees for paying users as well. He added that the fact that bingos, being a major source of fundraising for many user groups, are currently not permitted will be a reason for others to seek reduced fees or free use of Town facilities.

Mr. Hartley noted that the judo classes are free for participants. He stated that use of the community hall would be temporary and that ice sport users would always use space at the Complex. He mentioned that the judo club currently has no overhead costs and that having to pay for space at the Complex was not included in its budget.

Councillor Solotki recommended including a date to review the decision in the motion. SAO Hood stated that the Town had been approached by the Girl Guides to use the community hall and mentioned that they had secured funding and would be paying the rental fee.

Councillor Wood stated that Council would be setting a precedent in approving the waiving rental fees and inquired how the Town would handle similar requests in the future. He added that the judo club has both adult and youth participants. He stated that the Town approved reduced rates at the last set of Council meetings and that he needed more information about the Town's finances and precedent-setting before deciding.

Councillor Baryluk agreed with setting a time to review the arrangement, adding that it is an extraordinary time with the limits prescribed by the public health order. He also expressed that he did not expect many groups to come forward with similar requests. Deputy Mayor MacDonald stated that he felt further discussion was required before voting on the request.

Councillor Mero stated that she felt adult judo participants should be required to pay the fees for using the hall. Councillor Solotki mentioned that other facility users have paid drop-in fees and inquired if that would work in this case. Mayor Kulikowski stated that the Complex was not interested in adding another layer of administration, and that this would be a term that will be reassessed before programming for 2021 begins.

Councillor Baryluk stated that the \$25 per hour charge would quickly add up to \$1,000 per month and that the judo club's budget did not currently include those overhead costs.

Deputy Mayor MacDonald suggested that Town staff investigate seeking extra funding to assist with making Town facilities more accessible to all user groups this year.

Moved by Councillor McBride, seconded by Councillor Baryluk:

**MOTION: 181/09/20** **"THAT Inuvik Town Council hereby waives the rental fee for use of the Midnight Sun Complex Community Hall by the Kuzuri Judo Club between the hours of 6:00 p.m. and 10:00 p.m. on Wednesdays and between the hours of 2:00 p.m. and 6:00 p.m. on Sundays. This decision will be reviewed by Council and Administration during the first set of Council meetings in 2021."**

Motion **CARRIED**.

Councillor Loreen rejoined the meeting.

8.3

RFCD 2020-SAO-070 ~ Proposed Fees & Charges Policy Amendments – Solid Waste Disposal Facility Tipping Fees

It was noted that the new tipping fee structure would be implemented upon the by-law receiving Third Reading. Deputy Mayor MacDonald recommended deferring implementing new fees until the end of the current solid waste disposal facility operations contract and inquired if the Town had discussed the proposed fee changes with the contractor. SAO Hood explained that the contract covers day-to-day garbage pick-up, capping and operations at the solid waste site and mentions that fees can change. He confirmed that proposed tipping fee changes were not discussed with the contractor and explained that tipping fees are not guaranteed revenue for either the Town or solid waste site contractor in any year.



Mayor Kulikowski stated that tipping fee revenue was not included in the solid waste disposal facility operations contract bidding price and that the Town can amend tipping fees.

Moved by Councillor McBride, seconded by Councillor Baryluk:

**MOTION: 182/09/20** “THAT Inuvik Town Council hereby adopts the amended Fees and Charges Policy FM.021 Schedule A as presented.”

Motion **CARRIED**.

#### 8.4 COVID-19 Impact on Town

SAO Hood gave a brief presentation on the impacts the Town has experienced thus far with COVID-19.

#### 8.5 RFCD 2020-SAO-071 ~ Town of Inuvik Operational and Service Delivery Tender Award

Moved by Councillor Loreen, seconded by Councillor Wood:

**MOTION: 183/09/20** “THAT Inuvik Town Council hereby awards the Town of Inuvik Organizational and Service Delivery Review Contract to NorthWays Consulting.”

Motion **CARRIED**.

### Item # 9 **BY-LAWS**

#### 9.1 RFCD 2020-SAO-063 ~ Solid Waste Collection By-law 2653/H&S/20

Moved by Councillor Wood, seconded by Councillor McBride:

**MOTION: 184/09/20** “THAT Inuvik Town Council hereby gives **THIRD AND FINAL READING** to By-law 2653/H&S/20, the solid waste collection by-law.”

Motion **CARRIED**.

#### 9.2 RFCD 2020-SAO-064 ~ By-law 2654/APP/20 - To Appoint a Director of Finance

Moved by Councillor Loreen, seconded by Councillor McBride:

**MOTION: 185/09/20** “THAT Inuvik Town Council hereby gives **FIRST READING** to By-law 2654/APP/20, a by-law to appoint a director of finance.”

Motion **CARRIED**.

Moved by Councillor McBride, seconded by Councillor Wood:

**MOTION: 186/09/20** “THAT Inuvik Town Council hereby gives SECOND READING to By-law 2654/APP/20, a by-law to appoint a director of finance.”

Motion **CARRIED**.

9.3 RFCD 2020-SAO-065 ~ Vacant and Derelict Properties By-law 2655/PS/20

Councillor Baryluk inquired about defining “extended period of time”, clearing snow from vacant properties to allow emergency vehicle access, notification requirements for entering a property to inspect for by-law contraventions, and what methods of serving notice to a property owner would be sufficient.

On Wednesday, SAO Hood advised that Administration had relayed Council’s questions to legal counsel and was awaiting a response. He recommended proceeding with giving First Reading to items 9.3, 9.4 and 9.5 with the understanding that some amendments would be brought back to Council.

Moved by Councillor Solotki, seconded by Councillor Wood:

**MOTION: 187/09/20** “THAT Inuvik Town Council hereby gives FIRST READING to By-law 2655/PS/20, the vacant and derelict property by-law.”

Motion **CARRIED**.

9.4 RFCD 2020-SAO-066 ~ Unsightly Land/Premises By-law 2656/H&S/20

Councillor Baryluk noted that some of his questions about clauses in the vacant and derelict property by-law also applied to this by-law.

Moved by Councillor Loreen, seconded by Councillor Solotki:

**MOTION: 188/09/20** “THAT Inuvik Town Council hereby gives FIRST READING to By-law 2656/H&S/20, the unsightly land/premises by-law.”

Motion **CARRIED**.

9.5 RFCD 2020-SAO-067 ~ Water and Sewer Administration, Operations & Management By-law 2657/UTIL/20

Councillor Baryluk noted that the by-law delegates the responsibility to clear fire hydrant access paths to property owners in situations where they cross private property. Councillor Wood inquired how the Town would handle cases where property owners may be unable to clear hydrant access paths due to health, advanced age, or physical

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barriers. Director Hammond stated that the Town would be doing a campaign to educate property owners about their responsibilities. It was noted that the Town is also updating its fire hydrant mapping.

Moved by Councillor McBride, seconded by Councillor Solotki:

**MOTION: 189 /09/20** “THAT Inuvik Town Council hereby gives FIRST READING to By-law 2657/UTIL/20, to water and sewer administration, operations and management by-law.”

Motion **CARRIED**.

## Item # 10

**DEPARTMENT HEAD REPORTS**

10.1

Financial Report

Moved by Councillor McBride, seconded by Councillor Solotki:

**MOTION: 190/09/20** “THAT Inuvik Town Council hereby adopts the financial report as presented.”

Motion **CARRIED**.

10.2

Capital Projects Report

Council noted the report.

## Item # 11

**INFORMATION ITEMS**

11.1

Strategic Priorities Chart

For information only.

## Item # 12

**COUNCIL CONCERNS**

Councillor Wood requested that Council meeting packages be made available online for transparency purposes.

## Item #13

**IN CAMERA ITEMS**

There were no items to be discussed in camera.

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Item # 14

**ADJOURNMENT**

The committee of the whole meeting adjourned at 8:15 p.m.

Moved by Councillor Loreen:

**MOTION: 191/09/20 “THAT the regular council meeting be adjourned at 7:42 p.m.”**

Motion **CARRIED.**

## ACTION ITEMS

### OCTOBER 14, 2020 COUNCIL MEETING

No.	ITEM	REQUIRED ACTION		ACTION TAKEN / ANTICIPATED COMPLETION DATE
1.	Post Council Packages Online			Completed
2.	By-laws: • Vacant & Derelict Properties • Unsightly Land/Premises • Water & Sewer Operation	Bring amendments forward once complete Public Education Campaign once approved		October/November 2020
3.	Fee Waiver for Judo Club use of Community Hall	Review/re-assess		January 2021
4.	Increase Fitness Centre Hours	Staffing to allow for appointments on statutory holidays Advertise closures ahead of time		This will be a continuous review depending on needs and Public Health requirements. To be deleted.
5.	Rec Programming Community Survey	Community Services to create and initiate a survey seeking input into community recreation programming		October 15, 2020
6.	Chief Jim Koe Park Redevelopment <b>Visitor Centre/Arctic Market Building</b>	• Budget • Scope • Site preparation • Functionality	• Community needs • Facility security • Building design details	Tender had one submission that was substantially over budget amount. A review of the next steps to be taken in September and early October.
	Chief Jim Koe Park Redevelopment <b>Performance Pavilion</b>	• Site preparation & installment • Access to park during construction • Demolition/repurposing of Kiosk • Demolition of existing stage		Equipment eith already in Inuvik or being shipped for installation this fall. Update provided at August 10 & 12 council mtgs
7.	Tourism Gateway Sign	Award contract for fabrication and installation		Sign being manufactured and plan has being delivered before road closure.
8.	Smoking Outside of MSC	• Enforcement of distance from entrance(s) • Investigate no smoking options • Smoking shelter		Smoking shelter has been moved and signage installed. Complete.
9.	Gym Passes	Ability to issue passes on a per use rather than per term basis		TBD
10.	Guidelines for Request to Vary Dumping Fees	Administration to develop guidelines for requests to vary dumping fees		Revised tipping fee structure included in new Solid Waste Collection By-law. Item complete.

## ACTION ITEMS

### OCTOBER 14, 2020 COUNCIL MEETING

11.	Dumping Fees	Administration to provide advice on impact of charging by weight vs. per load	Revised tipping fee structure included in new Solid Waste Collection By-law. Item complete.
12.	Breynat Road Redevelopment	Present design work done to date to Council Discuss alternatives/prevent U-turns into Aurora College residence roadway to avoid left-hand turn out of school onto Breynat Road	Target date: presentation to Council deferred indefinitely due to work restrictions in place
13.	Address public intoxication	<ul style="list-style-type: none"> <li>• Meet with homeless and warming shelter boards</li> <li>• Council to discuss lease renewal for the building</li> </ul>	Lease sent to Warming Shelter
14.	Signage at the dock promoting wearing of PFDs	Public Works to determine costs, options, order/post signs, community notices about wearing PFDs at boat launch and social media/website	Completed
15.	Peggy Curtis Ball & Soccer Field Replacement	Tender for construction has been awarded by the GNWT. Project to proceed next year.	
16.	Ski Club Lease	Final documents need to be signed by Ski Club and re-submitted to the NWT Land Titles Office as the original ones were rejected.	

# REQUEST FOR COUNCIL DECISION – DONATIONS

Meeting Date: October 14, 2020

RFCD #: 2020-SAO-080

## TOPIC

### Request for Donation of Space at the Midnight Sun Complex

## BACKGROUND

The Town has received a request from the Inuvik Girl Guides to use the Community Hall at the MSC free of charge on Mondays from October 19 to December 21, 2020 between the hours of 5:30 p.m. and 8:30 p.m.

## FINANCIAL IMPLICATIONS

Due to the lack of availability of the East 3 School gym, the Town amended our fees to a flat rate of \$25 per hour for youth organization programs. Based on the request of 3 hours per week, this would be a loss of \$675 in revenue. There could also be a loss of revenue due to the facility not being available to rent during the requested times.

## STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

## OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

The Girl Guides have been using East 3 School free of charge for their programs. Participants pay a \$150 yearly membership fee.

There has been discussion about Council using the Community Hall to resume in-person meetings on Monday and Wednesday evenings. However, there is a possibility for Council meetings to be held in the Community Lounge.

The Director of Community Services has indicated that Court usually books the space on Mondays and Tuesdays. However, the Town can work with the Girl Guides if the Girl Guides are open to switching their days should the space be requested by a group that is willing to pay to rent the space.

Although the request does not include any storage space, the Girl Guides have indicated that any additional space would be helpful.

While we are currently experiencing difficult times, we are still able to rent the Community Hall. However, if this request is approved, the Hall may no longer be available for paid rentals on a Monday due to required cleaning and switch overs where we would not have time to complete by the 5:30 p.m. start time.

At its September 30, 2020 meeting, Council approved donated use of the Hall to the Kuzuri Judo Club:

## REQUEST FOR COUNCIL DECISION – DONATIONS

Moved by Councillor McBride, seconded by Councillor Baryluk:

**MOTION: 181/09/20** “THAT Inuvik Town Council hereby waives the rental fee for use of the Midnight Sun Complex Community Hall by the Kuzuri Judo Club between the hours of 6:00 p.m. and 10:00 p.m. on Wednesdays and between the hours of 2:00 p.m. and 6:00 p.m. on Sundays. This decision will be reviewed by Council and Administration during the first set of Council meetings in 2021.”

Motion **CARRIED**.

It should also be noted that other groups impacted by the East 3 School gym closure may come forward asking for the same treatment.

### OPTIONS

Council has three options:

1. Deny the request. This can be done by defeating any of the motions.
2. Approve the request as presented by the requester based on information provided.
3. Approve the request with a variation to the request such as the dates and times.

### RECOMMENDATION

Council motion options are:

Option 1: “THAT Inuvik Town Council hereby waives the rental fee for use of the Midnight Sun Complex Community Hall by the Inuvik Girl Guides between the hours of 5:30 p.m. and 8:30 p.m. on Mondays. This decision will be reviewed by Council and Administration during the first set of Council meetings in 2021.”

Option 2: “THAT Inuvik Town Council hereby waives the rental fee for use of the Midnight Sun Complex Community Hall by the Inuvik Girl Guides on DAY between the hours from TIME to TIME. This decision will be reviewed by Council and Administration during the first set of Council meetings in 2021.”

Signature – SAO

 for 





## DONATION AND SPONSORSHIP POLICY MG.001

### **APPLICATION FOR DONATION**

\*Please note that applications should be submitted at least one month prior to the event date.\*

Date: \_\_\_\_\_

#### 1. Name of Applicant

##### **a) ORGANIZATION INFORMATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

##### **Organization's Executive Information:**

President/Chairperson Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

##### **b) INDIVIDUAL INFORMATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

2. If the applicant is:

a) an organization or group, is it a registered society in good standing?

☐ Yes

☐ No

If not in good standing, please explain:

NOTE: If your organization is a registered society, please provide the Town with a copy of your society's letter of incorporation.

b) If the applicant is an organization, is it:

☐ Not-for-profit

☐ Other

If other, explain:

3. **Donation Information**

**NOTE:** Requests for donation of space for licensed events using Town facilities as defined in the Town of Inuvik Donation and Sponsorship Policy are not eligible for donation. Please see the policy for full details.

a) Dollar amount being requested: \$\_\_\_\_\_

- b) If the donation request is for space at a Town facility, please provide details (dates, description of space needed, type of event being held, equipment/supplies needed, etc.)

- c) If the request is for something other than 3 a) or b), please explain:

4. Total cost of event, project or program being promoted: \_\_\_\_\_

5. Have you received donation/donation in-kind assistance from any other organization, individual or government agency?

☐ Yes

☐ No

If yes, please list all organizations, individuals and government agencies from which you have received or are about to receive assistance from and specify the dollar value of that assistance.

_____	_____
Name	Amount
_____	_____
Name	Amount
_____	_____
Name	Amount

6. What monies are you or your organization committing or raising towards the event, project or program you are sponsoring?

\_\_\_\_\_

7. Have you previously applied for and received donation/donation in-kind funding or support from the Town of Inuvik?

☐ Yes

☐ No

If yes, when? \_\_\_\_\_

Amount of donation/donation in-kind assistance received: \_\_\_\_\_

For what purpose?

8. Have you previously applied for and been refused donation/donation in-kind funding or support from the Town of Inuvik? If yes, please explain.

9. Are any of the financial proceeds from the event, project or program you, your organization or group are sponsoring going to be donated to other groups or organizations in Inuvik? Please specify.

\_\_\_\_\_  
 Name of Group/Organization

\_\_\_\_\_  
 Amount of Donation

\_\_\_\_\_  
 Name of Group/Organization

\_\_\_\_\_  
 Amount of Donation

\_\_\_\_\_  
 Name of Group/Organization

\_\_\_\_\_  
 Amount of Donation

10. In order for the Town of Inuvik to process your application for donation/donation in-kind assistance, you may be required to provide the following financial information:

- a) a copy of your group or organization's current budget; and,
- b) a copy of your group or organization's latest audited independent financial statements.

11. You, your group or organization agree to abide by and provide the Town of Inuvik with all the necessary information it requires in order to process this application. This includes requested financial information. Any misrepresentation or material omission on this application can result in the application being declined.

12. Organizations requesting donations from the Town of Inuvik that require Council approval under the Donation and Sponsorship Policy shall ensure that a representative is present at the committee of the whole Council meeting to answer questions or provide additional information. Council reserves the right to postpone making a decision until such time as a representative is available to attend.
13. You, your group or organization will be required to provide the necessary public liability and all perils insurance coverage if required by the Town in order for the Town to provide any donation/donation in-kind assistance for your event, project or program.
14. You, your group or organization hereby agrees to save harmless the Town of Inuvik from any claim, counter claim, damages or lawsuit arising from you or your group or organization's sponsoring of this event, project or program.
15. I/we agree to provide the Town of Inuvik with a follow-up report if requested:

I \_\_\_\_\_ on behalf of \_\_\_\_\_

do hereby declare that I have the authority and approval to make the above donation/donation in-kind application for assistance from the Town of Inuvik.

16. Contact Person:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

# REQUEST FOR COUNCIL DECISION

Meeting Date: October 14, 2020

RFCD #: 2020-SAO-073

## TOPIC

**2020-2021 As and When Required Electrical & Controls Tender Award**

## BACKGROUND

**ISSUE:** 2020-2021 As and When Required Electrical & Controls

The 2020-2021 As and When Required Electrical & Controls Tender closed at 2:00 pm on September 30, 2020.

The following personnel were in attendance at the tender closing on October 01, 2020:

Grant Hood, SAO

Rick Campbell, Director of Public Works

Kecil Joseph, Development Officer

## FINANCIAL IMPLICATIONS

Two bids were received as follows:

Plumb Crazy Mechanical Ltd. - \$40,000.00

McDonald Brothers Electric - \$47,000.00

## STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

## RECOMMENDATION – DIRECTOR OF PUBLIC SERVICES

Administration is recommending the contract be awarded to Plumb Crazy Mechanical Ltd and should Council wish to approve the contract award the motion should be:

**“THAT Inuvik Town Council hereby awards the 2020-2021 As and When Required Electrical & Controls Tender Contract to Plumb Crazy Mechanical Ltd for the tendered price of \$47,000.00.”**

*Signature – Director of Public Services*



*Reviewed by: Signature – SAO*



# REQUEST FOR COUNCIL DECISION

Meeting Date: October 14, 2020

RFCD #: 2020-SAO-074

## TOPIC

### 2020-2021 As and When Required Plumbing and Mechanical Tender Award

## BACKGROUND

**ISSUE:** 2020-2021 As and When Required Plumbing and Mechanical

The 2020-2021 As and When Required Plumbing and Mechanical Tender closed at 2:00 pm on September 30, 2020.

The following personnel were in attendance at the tender closing on October 01, 2020:

Grant Hood, SAO

Rick Campbell, Director of Public Works

Kecil Joseph, Development Officer

## FINANCIAL IMPLICATIONS

Two bids were received as follows:

Plumb Crazy Mechanical Ltd. - \$42,500.00

Rocky's Plumbing & Heating Ltd. - \$33,500.00

Rocky's Plumbing & Heating Ltd. failed to provide the additional addendum

## STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

## RECOMMENDATION – DIRECTOR OF PUBLIC SERVICES

Administration is recommending the contract be awarded to Plumb Crazy Mechanical Ltd. and should Council wish to approve the contract award the motion should be:

**“THAT Inuvik Town Council hereby awards the 2020-2021 As and When Required Plumbing and Mechanical Tender Contract to Plumb Crazy Mechanical Ltd. for the tendered price of \$42,500.00.”**

Signature – Director of Public Services



Reviewed by: Signature – SAO



# REQUEST FOR COUNCIL DECISION

Meeting Date: October 14, 2020

RFCD #: 2020-SAO-075

## TOPIC

### 2021 As and When Required Utilidor Piling Repair Tender Award

## BACKGROUND

**ISSUE:** 2021 As and When Required Utilidor Piling Repair

The 2021 As and When Required Utilidor Piling Repair Tender closed at 2:00 pm on September 30, 2020.

The following personnel were in attendance at the tender closing on October 01, 2020:

Grant Hood, SAO

Rick Campbell, Director of Public Works

Kecil Joseph, Development Officer

## FINANCIAL IMPLICATIONS

One bid was received as follows:

Northwind Industries Ltd. - \$26,250.00

## STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

## RECOMMENDATION – DIRECTOR OF PUBLIC SERVICES

Administration is recommending the contract be awarded to Northwind Industries and should Council wish to approve the contract award the motion should be:

**“THAT Inuvik Town Council hereby awards the 2021 As and When Required Utilidor Piling Repair Tender Contract to Northwind Industries Ltd. for the tendered price of \$26,250.00.”**

Signature – Director of Public Services



Reviewed by: Signature – SAO





# REQUEST FOR COUNCIL DECISION

Meeting Date: October 14, 2020

RFCD #: 2020-SAO-076

## TOPIC

### 2021 As and When Required Road and Ditch Maintenance Tender Award

## BACKGROUND

**ISSUE:** 2021 As and When Required Road and Ditch Maintenance

The 2021 As and When Required Road and Ditch Maintenance Tender closed at 2:00 pm on September 30, 2020.

The following personnel were in attendance at the tender closing on October 01, 2020:

Grant Hood, SAO

Rick Campbell, Director of Public Works

Kecil Joseph, Development Officer

## FINANCIAL IMPLICATIONS

One bid was received as follows:

Northwind Industries Ltd. - \$68,000.00

## STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

## RECOMMENDATION – DIRECTOR OF PUBLIC SERVICES

Administration is recommending the contract be awarded to Northwind Industries and should Council wish to approve the contract award the motion should be:

**“THAT Inuvik Town Council hereby awards the 2021 As and When Required Road and Ditch Maintenance Tender Contract to Northwind Industries Ltd. for the tendered price of \$68,000.00.”**

Signature – Director of Public Services



Reviewed by: Signature – SAO



# REQUEST FOR COUNCIL DECISION

Meeting Date: October 14, 2020

RFCD #: 2020-SAO-077

## TOPIC

**2021 As and When Required Sign, Guard-Rail & Paving Repair Tender Award**

## BACKGROUND

**ISSUE:** 2021 As and When Required Sign, Guard-Rail & Paving Repair

The 2021 As and When Required Sign, Guard-Rail & Paving Repair Tender closed at 2:00 pm on September 30, 2020.

The following personnel were in attendance at the tender closing on October 01, 2020:

Grant Hood, SAO

Rick Campbell, Director of Public Works

Kecil Joseph, Development Officer

## FINANCIAL IMPLICATIONS

One bid was received as follows:

Northwind Industries Ltd. - \$29,250.00

## STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

## RECOMMENDATION – DIRECTOR OF PUBLIC SERVICES

Administration is recommending the contract be awarded to Northwind Industries and should Council wish to approve the contract award the motion should be:

**“THAT Inuvik Town Council hereby awards the 2021 As and When Required Sign, Guard-Rail & Paving Repair Tender Contract to Northwind Industries Ltd for the tendered price of \$29,250.00.”**

Signature – Director of Public Services



Reviewed by: Signature – SAO



# REQUEST FOR COUNCIL DECISION

Meeting Date: October 14, 2020

RFCD #: 2020-SAO-078

## TOPIC

### 2021 As and When Required Brush Cutting Tender Award

## BACKGROUND

**ISSUE:** 2021 As and When Required Brush Cutting

The 2021 As and When Required Brush Cutting Tender closed at 2:00 pm on September 30, 2020.

The following personnel were in attendance at the tender closing on October 01, 2020:

Grant Hood, SAO

Rick Campbell, Director of Public Works

Kecil Joseph, Development Officer

## FINANCIAL IMPLICATIONS

Two bids were received as follows:

Northwind Industries Ltd. - \$40,300.00

Bob's Welding Ltd. - \$44,254.00

## STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

## RECOMMENDATION – DIRECTOR OF PUBLIC SERVICES

Administration is recommending the contract be awarded to Northwind Industries Ltd and should Council wish to approve the contract award the motion should be:

**“THAT Inuvik Town Council hereby awards the 2021 As and When Required Brush Cutting Tender Contract to Northwind Industries Ltd for the tendered price of \$40,300.00.”**

Signature – Director of Public Services



Reviewed by: Signature – SAO



# REQUEST FOR COUNCIL DECISION

Meeting Date: October 14, 2020

RFCD #: 2020-SAO-079

## TOPIC

### 2021 As and When Required Road Fuel Supply Tender Award

## BACKGROUND

**ISSUE:** 2021 As and When Required Road Fuel Supply

The 2021 As and When Required Road Fuel Supply Tender closed at 2:00 pm on September 30, 2020.

The following personnel were in attendance at the tender closing on October 01, 2020:

Grant Hood, SAO

Rick Campbell, Director of Public Works

Kecil Joseph, Development Officer

## FINANCIAL IMPLICATIONS

Two bids were received as follows:

Northwind Petroleum Ltd. - \$14,450.00

Bob's Welding Ltd. - \$14,600.00

## STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

## RECOMMENDATION – DIRECTOR OF PUBLIC SERVICES

Administration is recommending the contract be awarded to Northwind Petroleum Ltd and should Council wish to approve the contract award the motion should be:

**“THAT Inuvik Town Council hereby awards the 2021 As and When Required Road Fuel Supply Tender Contract to Northwind Petroleum Ltd for the tendered price of \$14,450.00.”**

Signature – Director of Public Services



Reviewed by: Signature – SAO



## REQUEST FOR COUNCIL DECISION

Meeting Date: October 14, 2020

RFCD #: 2020-SAO-072

### TOPIC

**By-law 2654/APP/20 ~ To Appoint a Director of Finance**

### BACKGROUND

In order to formalize the hiring of our new Director of Finance, James Das, Council must appoint him to the position by by-law.

The proposed appointment by-law was given First and Second Readings at the September 30, 2020 Council meeting. Council may now proceed with giving Third Reading.

### RECOMMENDATION – SAO

**“THAT Inuvik Town Council hereby gives THIRD AND FINAL READING to By-law 2654/APP/20, a by-law to appoint a Director of Finance.”**

Signature – SAO



TOWN OF INUVIK  
BY-LAW #2654/APP/20

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES TO APPOINT A DIRECTOR OF FINANCE FOR THE TOWN AND TO SET FORTH CERTAIN EMPLOYMENT TERMS AND CONDITIONS

PURSUANT TO the *Cities, Towns and Villages Act*, S.N.W.T. 2003, c. as amended;

WHEREAS the Council of the Municipal Corporation of the Town of Inuvik deems is appropriate and necessary to appoint under the direction of the Senior Administrative Officer, a Director of Finance who will oversee the financial affairs of the Town of Inuvik;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipal Corporation of the Town of Inuvik, in Council duly assembled, enacts as follows:

- 1. That James Das is hereby appointed Director of Finance for the Town of Inuvik effective August 28, 2020.
- 2. The Director of Finance shall, under the direction of the Senior Administrative Officer, perform the statutory duties required by the *Cities, Towns and Villages Act*, under section 45, subsection (2), parts (f) to (l), and subsection (3). Further, they shall perform such other duties that may be assigned by by-law, council resolution, or by the Senior Administrative Officer from time to time.
- 3. The Director of Finance shall report directly to the Senior Administrative Officer.
- 4. The Director of Finance shall be paid an annual salary and benefits as established in the Offer of Employment dated August 28, 2020.
- 5. By-law 2639/APP/19 and any previous by-laws dealing with the appointment of a Treasurer, Comptroller or Director of Finance are hereby repealed.
- 6. This by-law will come into effect upon the day of its final passage.

READ A FIRST TIME THIS 30<sup>TH</sup> DAY OF SEPTEMBER, 2020 A.D.

READ A SECOND TIME THIS 30<sup>TH</sup> DAY OF SEPTEMBER, 2020 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2020 A.D.

MAYOR

SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

SENIOR ADMINISTRATIVE OFFICER

## OVERVIEW

Our team continues to practice physical distancing, monitor risk, and work collaboratively as we manage multiple projects and events working with our various stakeholders. While our team has been splitting their time between working at home, in the office, and off-site at various events, we also have a physically-distancing appropriate work schedule and continue to adhere to risk mitigating measures to ensure the well being of our team and clients.

Our team was busy through the month of September facilitating and hosting a range of ongoing community programming and events including:

- Arctic Market
- Fall Fair
- Movie Drive-In
- Shop-Local Day
- 1000 Reasons To Love Inuvik

Members of our team also took some much-deserved time off during the month of September following a very busy summer of programs and events. ([see attached for summer programs & events report](#))

## MARKETING & COMMUNICATIONS COORDINATOR ACTIVITIES

- Town of Inuvik – Tourism & Event Promotions
  - Social Media Planning & Content Creation
  - Visitor Centric Website Creation
  - Summer Programs & Events
  - Artist & Vendor Profiles
  - Arctic Market
  - Fall Fair
  - Shop Local Day
  - 1000 Reasons To Love Inuvik
  - Small Business Week (October)
- Town of Inuvik – Municipal Communications
  - TOI Staff Profiles
  - Departmental Updates & Requests
  - TOI Website Review
  - Summer Programs & Event Reporting

## SPECIAL PROJECTS & EVENTS COORDINATOR ACTIVITIES

- 2021 Inuvik Guide Preparation
- 2020 Fall Fair
- Arctic Market
- Shop Local Day
- Small Business Week preparation (October)
- Summer Programs & Events Reporting

## DIRECTOR ACTIVITIES

- Capital Project Update Calls & Meetings
  - Chief Jim Koe Park Project(s)
    - Special Events Pavilion
    - Arctic Market / Visitor Centre / Tourism Office Building
  - Tourism Gateway Sign Project
  - Communication with funders
- Administrative Duties
  - Cheque Requisitions
  - Invoice & Expense Reconciliation
  - Funding Reporting
- Departmental Planning & Budgeting
- Summer Programming & Events Reporting (**see attached for summer programs & events report**)
- Facilitating Team Meetings & Daily/Weekly Briefings
- Attended Town Council Meetings
- Facilitated Inuvik Tourism Stakeholder Meeting
- Facilitated Inuvik Arts Committee Meeting
- Attended Economic Development Council Committee Meeting





# ECONOMIC DEVELOPMENT & TOURISM DEPARTMENT

SUMMER PROGRAMS & EVENTS  
SUMMARY REPORT



# SUMMER PROGRAMS & EVENTS SNAPSHOT

**8** Movie Nights

**18** Culture Connection Workshops

**10** Concerts

**12** Arctic Markets

**2** Virtual Cooking Competitions

**3** Days of Midnight Madness Events

**7** Days of Tourism Week Events

**5+** Signature Community Events



### Movie Nights

A public movie was shown each Monday



### Culture Connections

Twice weekly arts & crafts workshops were held



### Outdoor Concerts

An outdoor concert was held each Wednesday and broadcast live over Facebook



### Arctic Market

Each Saturday the Arctic Market was held from 11 - 2

# Summer Programs

From June to September our team delivered community programs to the public 5 days a week.

# Movie Nights

At the beginning of the summer we created an online poll to allow for public input with movie selections.

Held inside the Community Hall, we screened 8 movies over the course of the summer where attendees were able to pre-register and receive a designated custom COVID friendly seating area, chance to win a door prize & a movie snack.

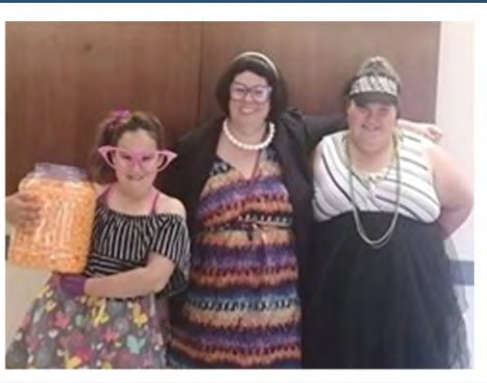
Some evenings included contests (best dressed according to theme) or trivia.



## Movie Night Highlights

- 8 Movies
  - 2 Children/Kids
  - 5 Themed Nights
  - 1 Cultural Themed Night
- Over 100 total attendees including adults, children, & families





**MOVIE MONDAYS**

DEVERY JACOBS      DUANE HOWARD

# THE SUN AT MIDNIGHT

**MOVIE MONDAYS SPECIAL EDITION  
GWICH'IN FILM CULTURAL NIGHT  
MONDAY 24 AUGUST  
6PM TO 9PM**

A cultural evening of film & food featuring:  
Screening of the full-length film *The Sun at Midnight*  
Complimentary samples of country & traditional foods  
Special premiere of 3 short videos showcasing Dinjii Zhuh (Gwich'in) Elders

\*Pre-registration required  
\*Limited Capacity

For more information:  
Call 867.777.8618 or email [tourism@inuuk.ca](mailto:tourism@inuuk.ca)

GWICH'IN TRIBAL COUNCIL

TOWN OF INUVIK  
Northwest Territories

# Culture Connections

Held outdoors within the screened porch of the Western Arctic Visitor Centre, we held 18 separate workshops employing local artists and hosting resident participants wishing to learn a new skill or craft.

This program is made possible with the generous funding support of the NWT Arts Council. Artists are each paid a fee for instruction and all supplies are purchased locally and provided to participants.

We are also grateful to the GNWT Department of ITI Inuvik Office for allowing us to use the outdoor space around the Western Arctic Visitor Centre for our programming.



## Culture Connection Highlights

- 18 Workshops
  - 10 separate artists
  - 90+ participants
- Skills and workshops included:
  - Beaded jewelry making
  - Seal skin & moosehide crafts
  - Painting
  - Beaded brooches, uppers, hats, & more









### Outdoor Concert Highlights

- 10 Concerts
  - 7 separate musicians
  - 100+ LIVE attendees
  - 10,000+ views on Facebook

# Outdoor Concerts

10 outdoor concerts were held either under the tents at the MSC or outside the Western Arctic Visitor Centre.

Concerts were also broadcast LIVE over Facebook.

This program is made possible with the generous funding support of the Government of the NWT Department of EC&E & the NWT Arts Council.

Musicians are each paid a fee per performance.









## Arctic Market Highlights

- 12 Arctic Markets
  - Average 10 Vendors per Market
  - Over 20 different vendors over the season
  - Average 100+ attendees per Market
  - Many weeks the food vendors sold out of their products
  - New vendor profiles were created highlighting their area of speciality, their photo, and information about what motivates them as an artist, cook, or crafter

# Arctic Market

The SUMMER Arctic Market was held each Saturday from 11 am to 2 pm. While the first several markets were held outdoors under the tents, the majority were held inside the Community Hall with special COVID restrictions and modifications in place.



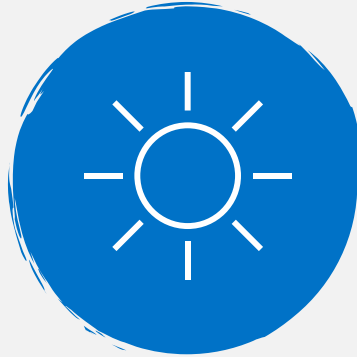






### Inuvik Chopped

Hosted 2 Online  
Cooking Competitions



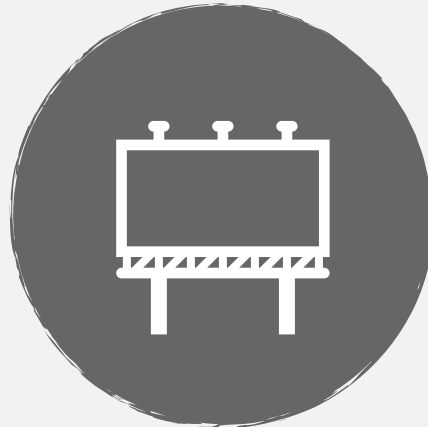
### Midnight Madness

Scavenger Hunt, Midnight  
Concert, Father's Day/Ice  
Cream Sundae Challenge



### National Indigenous Peoples Day

Traditional Storytelling &  
Campfire Tea at Jak Park /  
Broadcast LIVE on Facebook



### Drive-In Movie

150+ people attended  
Drive In Movie as part  
of Fall Fair

# Special Events

From June to September our team  
delivered a number of signature  
special events.

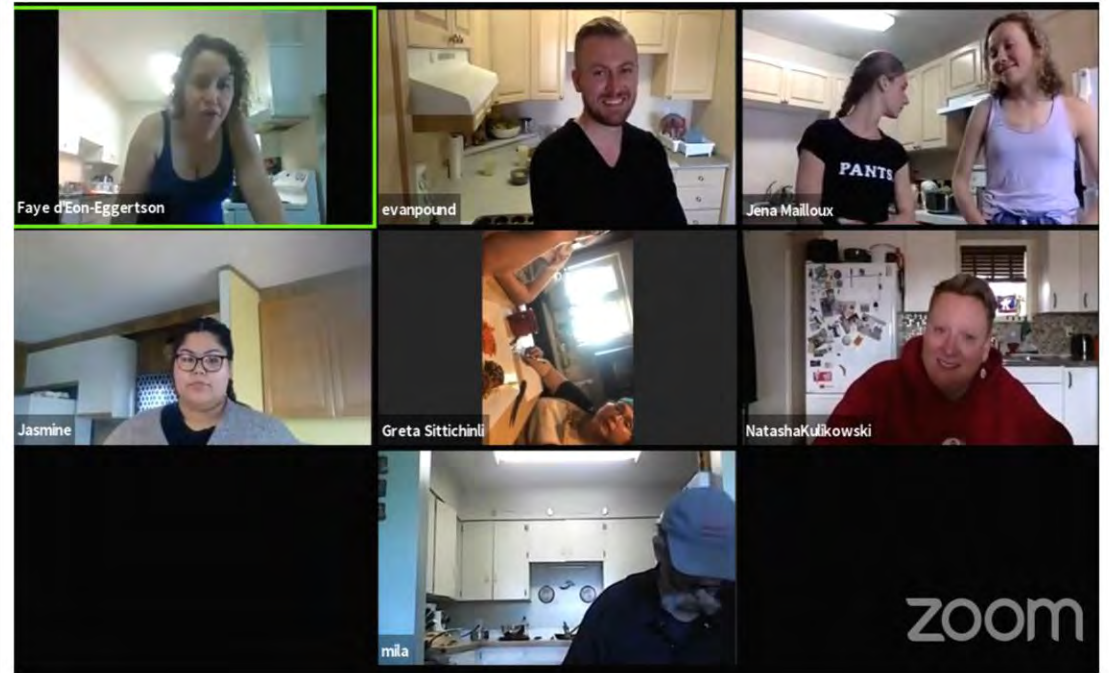
# Inuvik Chopped

Based loosely on the popular Canadian Cooking Show “Chopped” our team held two virtual cooking competitions that met all COVID related protocols. Each competition featured local volunteer cooks, a box of mystery ingredients, guest judges, limited time to prepare, and the showcasing of their final dishes all while cooked and presented live over a Zoom call and broadcast LIVE on the Town of Inuvik Facebook page.

## Inuvik Chopped Highlights

- Inuvik Chopped – Tourism Week Edition
  - Guest Judge: Mayor Natasha Kulikowski
  - Video Link:  
<https://www.facebook.com/watch/?v=242194760419406&extid=aCvdrhFufodRD8bE>
- Inuvik Chopped – Canada Day BBQ Edition
  - Guest Judge: Chef Devon Burgess
  - Guest LIVE DJ: Tanya Gruben
  - Video Link:  
<https://www.facebook.com/watch/?v=341730026817911&extid=U1OW1rfdMV3aqR9w>







### Midnight Madness Highlights

- Family Scavenger Hunt
- Midnight Sales at participating local businesses
- Arctic Market
- Midnight Concert
- Instagram Contests
- Family Father's Day – Midnight Sundae Contest
- Traditional Storytelling

# Midnight Madness

Midnight Madness is an annual 3-day event where we combine the celebration of the Summer Solstice, National Indigenous Peoples Day, the first Arctic Market of the summer as well as local events & activities.

Although activities and events were scaled to meet COVID restrictions our team still hosted 3 days of programming





## Town of Inuvik

Published by Hannah Catherine Prestage [?] · 25 June ·

### Midnight Madness

We hope you all had a great weekend celebrating the Summer Solstice, National Indigenous Peoples Day and Father's Day.

We would like to congratulate the Hicks-Wolki family as the winner of the Ultimate Ice Cream Sundae Prize.

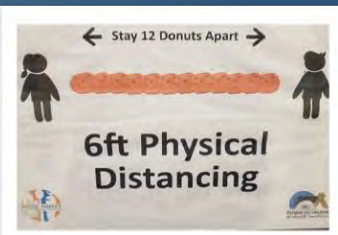
Thank you to Charlton and Laura for sharing their family photo celebrating Father's Day together with their daughters Raelle and Jolie in Tuktoyaktuk. We hope you enjoy your Ultimate Ice Cream Sundae Prize together.



### MIDNIGHT MADNESS FAMILY SCAVENGER HUNT

Head back to where this all began, you will find the prize where the Fire Trucks hide.

If you get lost, give us a call at 867.678.5296







## National Indigenous Peoples Day Highlights

- Storytelling & Campfire at Jak Park
  - Campfire and tea were provided with the assistance of local Youth
  - Local Elder was interviewed about their life in the Mackenzie Delta and shared stories
  - Inuvialuit Communications Society were also on site to film and broadcast the event LIVE on Facebook
  - Visitors from across Canada were able to write in with their questions and comments LIVE during the broadcast

# National Indigenous Peoples Day

National Indigenous Peoples Day is typically one of the most well attended events during the summer in Inuvik.

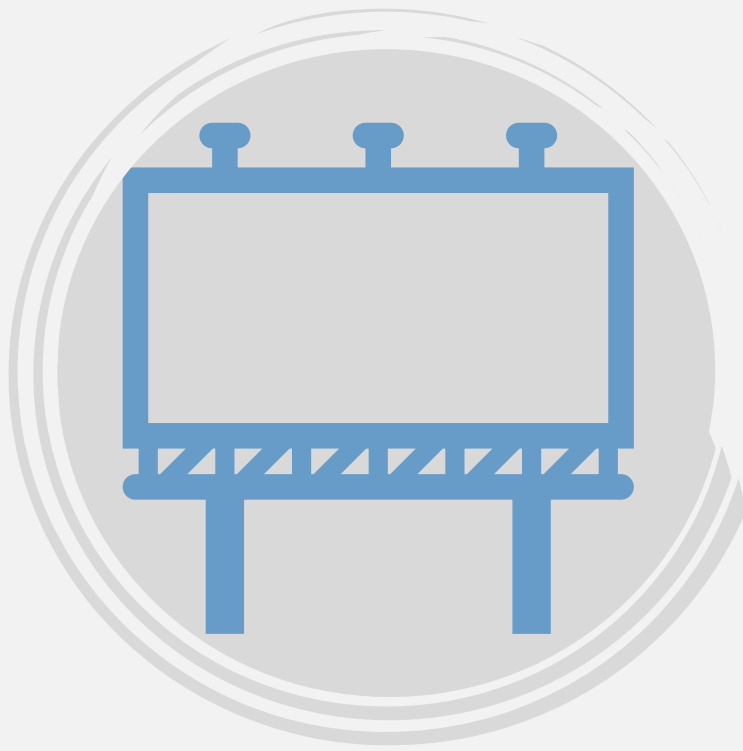
With COVID restrictions local partners chose not to host any specific events. Our team however partnered with Inuvialuit Communications Society and hosted a Traditional Storytelling & Campfire at Jak Park.

We employed local Elder Gerry Kisoun and local youth Mackenzie Cockney to assist with the event. It was also broadcast LIVE on Facebook







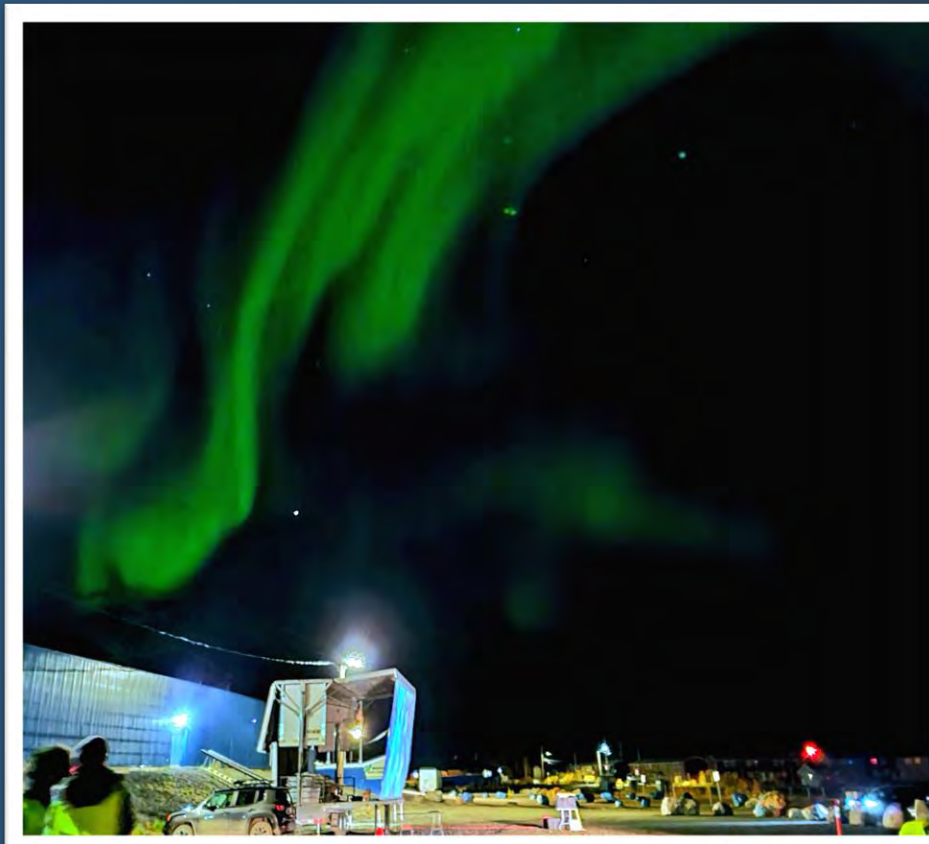


### Drive In Movie Highlights

- Launched a Public Poll to garner interest and preferred movie choice
- We worked with the office of the CPHO to ensure our event was able to host up to 40 vehicles with a 6pax max capacity limit
- Over 30 vehicles attended Jurassic Park
- Entrance was by donation and monies raised was split between the 4 families affected by the Wolverine fire

# Inuvik's First Drive In Movie

As an effort to create a unique family event & activity that was also in line with current COVID restrictions, our Department working with our colleagues in the Community Services & Municipal Enforcement Departments successfully hosted Inuvik's first Drive In movies as part of this year's Fall Fair events.





### Tourism Week

Storytelling, Scavenger Hunt,  
Camp Fire with Sparky & Parka,  
LIVE w/Tourism Operators



### Virtual Events

Scavenger Hunt, Midnight  
Concert, Virtual Competitions,  
Father's Day/Ice Cream Sundae  
Challenge



### Fall Fair

Large Arctic Market with 18  
vendors, Arctic Market Bag  
Design & Giveaway with ACTMC



### Ambassador of the Week

7 local ambassadors  
recognized by Inuvik Mayor  
each week

# Special Events

...continued





## Tourism Week Highlights

- Storytelling at Duck Lake / FB LIVE with Jim McDonald
- 6 Various Instagram challenges
- FB LIVE Spring Update from the land with Jimmy Kalinek at his camp
- Family Scavenger Hunt
- Community workshops / partnership with ACTMC
- Demonstration & encouragement of Participaction activities
- Inuvik Chopped
- Firesmart & Campfire with Parks Canada Parka mascot and Inuvik Fire Department Mascot Sparky / FB LIVE

# Tourism Week

Tourism Week is an annual national campaign that aims to strengthen resident and industry sentiment and support of the tourism industry.

The Town of Inuvik hosts 7 days of programs, events, & activities encouraging local residents to become “tourists in their own town” and to advocate the unique experiences to be had in our home community

National Tourism Week  
24.05.20 | 31.05.20

**Sights & Sounds - Monday 25 May**

**Online**  
Tune in live at 7pm to hear Town of Inuvik Facebook page for an evening of live and streaming with Jim McDonald by the campfire.

**Let's Get Active**  
Head down to the Town of Inuvik Office at 1pm to be in with the chance of collecting 1 of 10 Camp Mugs to take part in the Instagram Challenge. Find your Mug, Post your Photo (Physical Distancing Measures Apply).

**Instagram**  
Show us your perfect spot to catch a sunset over Inuvik and win the mug. #InuvikTourismWeek

TOWN OF INUVIK  
NORTHWEST TERRITORIES  
TOURISM WEEK  
SEMAINE DU TOURISME



Inuvik Tourism Week  
24.05.20 | 31.05.20

**Brave the Outdoors - Saturday 30 May**

**Online**  
Tune in to Facebook Live at 4pm as Paula from Parks Canada and Gary from the Inuvik Department read their mailbag and learn about being Fox Smart ready for Summer.

**Let's Get Active**  
Local tour operators Junk and Clay are spending their time outdoors with their pups. We want to know who your adventure buddy is? Since it's boating season, who are you going to take out on the water this weekend if the ice clears?

**Instagram**  
Warmer weather means eating outside, so show us your favourite thing to cook on the BBQ or the campfire. #InuvikEats

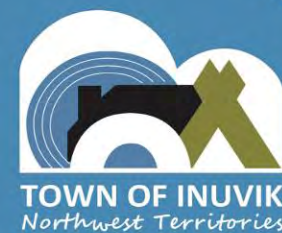
TOWN OF INUVIK  
NORTHWEST TERRITORIES  
TOURISM WEEK  
SEMAINE DU TOURISME



**INUVIK  
CHOPPED  
FRIDAY 29 MAY**

TOWN OF INUVIK  
NORTHWEST TERRITORIES

National Tourism Week  
24.05.20 | 31.05.20



**TOURISM WEEK**  
**SEMAINE DU TOURISME**

MAY 24 - 31 / du 24 au 31 MAI

2020





## Virtual Event Highlights

- Instagram & Facebook Contests
- LIVE Concerts broadcast over Facebook
  - Final Concert had a reach of 23K with over 4K views
- LIVE Storytelling & Events broadcast over Facebook
- LIVE Cooking Competitions broadcast over Facebook
  - Canada Day BBQ Edition had a reach of 5K with over 2K views

# Virtual Events

Providing relevant and engaging community programming amidst COVID restrictions can be challenging logistically, however our team worked hard to provide “virtual” opportunities for engaging residents and visitors from afar by broadcasting using FB Live or by encouraging “self-directed” activities and competitions.





**Inuvik Chopped Results - BBQ Edition**

12 weeks ago · 1.4K views

👍❤️👎 22



**Join us virtually for an evening of storytelling by the fire with Jim...**

17 weeks ago · 877 views

👍❤️👎 33



**Inuvik Chopped**

16 weeks ago · 2K views

👍❤️😬 65



**A short video shot LIVE on Tues, May 26, 2020 with Jimmy Kalinek...**

17 weeks ago · 852 views

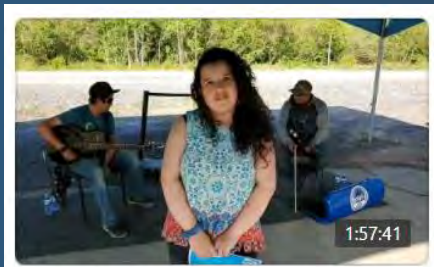
👍❤️ You and 38 others



**Live Concert with Michael Francis & Louie Goose**

13 weeks ago · 2.3K views

👍❤️👎 48



**Join us for a relaxed evening of Fiddle and Guitar music, as our...**

11 weeks ago · 5.2K views


👍❤️😬 113



**Celebrate National Indigenous Peoples Day with Gerry Kisoun a...**

13 weeks ago · 1.1K views


👍❤️😬 27



**A campfire chat with Parka from Parks Canada NWT and Sparky...**

16 weeks ago · 1.5K views

👍❤️👎 49



**Happy Wednesday! Join us tonight for our final Live Concert of the...**

4 weeks ago · 4.9K views

👍❤️ You and 59 others



**Join us tonight for a "Living Room Live" Concert with Michael Franci...**

8 weeks ago · 4.8K views

👍❤️😬 89

# Fall Fair

While normally the Fall Fair is a large event with a high rate of participation from residents and local community organizations and individuals, as a result of COVID this year's Fall Fair was scaled back to include and expanded Arctic Market, an interactive giveaway opportunity with ACTMC, and the Drive-In movie

## Fall Fair Highlights

- 18 local artisans, crafters, and food vendors had a table at the Arctic Market with a large public turnout
- Town of Inuvik partnered with the ACTMC who had staff and equipment on site to create customized Arctic Market bags for attendees
- Hosting a Drive-In theatre, although with challenges, was well received by the community and a positive addition to our COVID-friendly offerings











### **Ambassador of the Week Highlights**

- 7 Local Ambassadors chosen and recognized with an Inuvik Gift Bag / famous “yellow bucket”
- Mayor was photographed with each Ambassador, accompanied by a small write-up in the Inuvik Drum each week
- The program was well received and allowed us to recognize local citizens who contribute to their community and act as ambassadors for Inuvik

# Ambassador of the Week

The Department in collaboration with the Mayor typically hosts the Visitor of the Week program each summer. However with the border restrictions affecting visitor numbers into the region, we transformed the program to highlight local champions and community advocates





Eric Bowring/WNS, photo

**AMBASSADOR OF THE WEEK**

Our Ambassador of the Week is Corrine Bullock, right, who was born and raised in Inuvik. Bullock likes many things about the community but its friendliness stands out to her the most. She says anyone coming up to visit should drive, as the Dempster Highway has some wonderful views. She's always scouring the bulletin boards to find something new going on, noting the community is so diverse there's always something interesting. Her favourite place to check out around town is the Boot Lake Trail – it doesn't matter what time of year it is, she says, it's a great trek to make. Inuvik's best kept secrets are its people, she says. She shows her Inuvik spirit by participating in community events and volunteering.



Eric Bowring/WNS, photo

**AMBASSADOR OF THE WEEK**

Our Ambassador of the Week is Laura Hicks, who has lived in Inuvik on and off since she was a child, but decided to stay because of the people. She says anyone who comes to visit should check out the Inuvik-Tuktoyaktuk Highway for the best berry picking and fishing opportunities. The views at Gwich'in Park and Caribou Creek are her favourite places to take in a view. Another thing Laura recommends is checking out the ACTMC, which she says is the "coolest thing."



Eric Bowring/WNS, photo

**AMBASSADOR OF THE WEEK**

Our Ambassador of the Week is Greta Sittichinli. Having lived in Inuvik for 34 years, she has a hard time narrowing down just one thing to say about what she loves about it, but settled on the Muskrat Jamboree because it brings the whole community together. She says anyone coming to visit should check out her home town of Aklavik either by driving the ice road in the winter or by boat in the summer. On that note, she also recommends Shingle Point and if you have a vehicle, she recommends the drive to Tuktoyaktuk. Her favourite spot in the Beaufort Delta is her secret berry patch on the Inuvik-Tuktoyaktuk Highway – though she won't divulge its location. Whenever she travels, she tells everyone she meets to come to Inuvik because it's the Gateway to the Arctic.

**AMBASSADOR OF THE WEEK**

Mataya Gillis, age 16, is pictured receiving a gift package from Mayor Natasha Kulikowski for her ongoing representation of Inuvik to the world. Having lived in Inuvik her whole life, she says her favourite parts of the town are the people. She recommends anyone visiting the region to make the trip to Tuktoyaktuk to get a view of the ever-changing scenery. While around town, she recommends taking the hiking trail at Gwich'in Territorial Park. Mataya also suggested anyone visiting should check out Inuvik's best kept secret – Campbell Lake, where residents can hang out on a beach. When travelling abroad, she likes to tell people about the utilities, the buildings and the people of her town.

Eric Bowring/WNS, photo



Eric Bowring/WNS, photo

**AMBASSADOR OF THE WEEK**

Our Ambassador of the Week is Kristian Binder. Here he is showing off one of his favourite vantage points for his photography. Binder is a near-lifelong resident of Inuvik and was born here. He loves the diversity of photography options around town, taking floral, wildlife, sky and nature photos along the Inuvik-Tuktoyaktuk Highway in the summer and catching the auroras along the ice road in the winter. He recommends getting out on the ice road for anyone who hasn't been to town before. It's a great viewpoint, but he also recommends the truck by-pass or going out to Shell Lake to get great night shots. He says to make sure to catch the fall colours when Inuvik transitions to winter. He shows his spirit by taking as many photos as he can and finding ways to give back, including donating sales from his custom printed masks to the Inuvik Food Bank.



Eric Bowring/WNS, photo

**AMBASSADOR OF THE WEEK**

Our Ambassador of the Week is Lance Gray, seen here with Mayor Natasha Kulikowski outside his office on Shell Lake the day after his birthday. Having lived in Inuvik since he was born, his favourite thing about the community is the people, both those who were born here and folks who come up to visit and end up staying. He highly recommends anyone visiting to take the drive to Tuktoyaktuk, check out Alestine's in town and be sure to see the Igloo Church. His favourite view is the lookout point at Gwich'in park. He also recommends to check out Inuvik's best kept secret – Onion Lake, which sports an island where chives grow. He shows his Inuvik spirit by spreading the word about how awesome Inuvik is wherever he goes.

**AMBASSADOR OF THE WEEK**

Our Ambassador of the Week is Mackenzie Cockney. A lifelong Inuvikian, Mackenzie spends a lot of his time volunteering with Elders, local youth programs, the town and the Canadian Junior Rangers. He says anyone who comes out to Inuvik needs to check out the awesome fishing opportunities. His favourite fishing spot is Husky Lake just off the Inuvik-Tuktoyaktuk Highway. When he's not fishing, he's still hanging out in the bush around the area. He shows his Inuvik spirit by helping out, volunteering and getting involved in the community.

Eric Bowring/WNS, photo





# ACKNOWLEDGEMENTS

The Director would like to acknowledge the excellent work of her two dedicated staff Hannah Prestage our Marketing & Communications Coordinator and Luisa Ospina our Special Projects & Event Coordinator for their extraordinary efforts this past summer. Each of them adapted their usual M-F, 8:30-5:00 work schedules to accommodate for evening and weekend programming and often worked late into the evenings in unpredictable weather. With the additional COVID measures required at each event, I am proud to say that both Hannah & Luisa worked particularly hard to ensure that residents and participants were able to enjoy safe & interactive programming 5 days a week for 3.5 months. I sincerely appreciate their efforts.

In addition, I would like to recognize the work of the staff at the Midnight Sun Complex. Often behind the scenes, this crew also works a range of shifts and both indoors and outdoors to accommodate for and to support many of our community events. We would particularly like to thank Robin, the MSC Foreman, Chad, Gord, Tye, Shawn, & Dale as well as Gil, Angel, Jason, & Steve for being our boots on the ground not only this summer but throughout the year.

And finally, we would like to thank the residents of Inuvik for their patience, understanding, and support while we adapted many of our events and programming to meet the requirements under the current health order. We would especially like to thank all those who came out and purchased from our vendors at the Arctic Market each week or who participated in one of our special events, competitions, or workshops over the summer. An active and involved community is a happy & healthy community and we look forward to supporting this ideal in the future.



# THANK YOU

JACKIE CHALLIS, DIRECTOR  
ECON. DEV. & TOURISM  
TOWN OF INUVIK  
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**SAO Report to Council**

**For the month of September 2020**

**Prepared By: Grant Hood SAO**

September continued to be a month of dual workloads. During the month I started preparing the work sheets for the 2021 interim budget including meeting with Directors and Managers to discuss preliminary guidelines and schedule.

I also spent some time on human resources issues regarding manpower and discussions about possible changes in the Municipal Enforcement Department. Also coordinated with the new Director of Finance and his arrival.

Participated in various meetings including Sunrise Festival planning and by-law review.

Reviewed two different RFP submissions. First for the Operational review and the second for the auditor. The auditor submissions were also reviewed by the incoming Director of Finance. This award will be done at the October 26/28 Council meetings.

Coordinated with NWTEL to fix internal voicemail system and with Arctic Digital to restore the normal Wi-fi at the MSC.

As stated earlier the new Director of Finance starts October 13 and I spent time preparing for his arrival in regard to setting up on server, phone system and office as I will be self isolating for the first two weeks of his employment.





# STAFF REPORT TO COUNCIL

## PLANNING AND DEVELOPMENT

10.3

#2 Firth Street, Inuvik, NT, X0E 0T0

DATE: October 08 2020

TO: Mayor and Council

FROM: Kecil Joseph, Development Officer

SUBJECT: Monthly Development Permit Summary, September 2020

ATTACHMENT(S): Summary of Development Permits issued for September 2020

### Purpose

This information report provides a summary of development permits issued in September 2020 and does not include construction work completed by the Town of Inuvik.

### Other Considerations

The values identified reflect the construction of the building or structure, including materials and labour.

### Permits Summary

#### Total Development Permits:

- 10 development permits totalling \$2717.00 in fees

#### Significant Development Permits:

- D2041 - NWT Housing Corporation - 15 Nanuk Place - Construction: New Single Detached Residential Unit

#### Development Permits:

##### Construction

- D2033 - Gerry Kisoun - 28 Raven Street - Construction: Foundation Replacement
- D2035 - Bob's Welding Ltd - 7-9 Willow Road - Construction: New Prefabricated Metal Building
- D2036 - TD&L Painting - 17 Industrial Road - Construction: New Roof Construction
- D2038 - Melinda Gillis - 30 Industrial Road - Construction: Placement of Building on lot to be used as shop
- D2040 - Edgar Maring - 36 Semmler Place - Construction: Foundation repairs, new Deck, new Storage Bldg

- D2041 - NWT Housing Corporation - 15 Nanuk Place - Construction: New Single Detached Residential Unit

## Sign

- D2037 - Paul MacDonald - 59D King Road - Sign: Wall and Facia

## Demolition

- D2034 - Bob's Welding Ltd - 7-9 Willow Road - Demolition: Metal Storage Building
- D2042 - Vince Brown - 129 Mackenzie Road - Demolition: Remainder of the Eskimo Inn Hotel Building

## Relocation

- D2039 - Melinda Gillis - 30 Industrial Road - Relocation: Boiler Shack

### Stop Orders Issued

- 17 Industrial Road - Construction: New Roof Construction

### Other

- None

### Summary and Conclusion

The Department recommends that Council receive this report for information.

Respectfully submitted:

*Kecil Joseph*

Kecil Joseph, Development Officer



# TOWN OF INUVIK DEVELOPMENT REPORT 2020

#	Permit Number	Issued	Applicant	Site Address	Legal Address	Zoning	Contractor	Development Type	Value	Deposit Paid	Development Fee
<b>JANUARY</b>											
1	D2001	16-Jan-20	Patrick and Ethel Gruben	73 Bonnetplume Road	Lt:35 BL:8 PL:327	R2	IDC Construction	Construction: Single Detached Residential Unit	\$ 400,000.00	\$ -	\$ 2,000.00
<b>Total</b>									\$ 400,000.00	\$ -	\$ 2,000.00
<b>FEBRUARY</b>											
2	D2002	26-Feb-20	Peggy Jay	2 Carmicheal Drive East	Lt:1 BL:35 PL:402	R1		Home Occupation: Office Space for Event/Conference/Communications	-	-	\$ 100.00
3	D2003	26-Feb-20	Mike Lee	36 Boot Lake Road	Lt:2 BL:51 PL:635	R2		Home Occupation: Video Production	-	-	\$ 100.00
<b>Total</b>									\$ -	\$ -	\$ 200.00
<b>March</b>											
4	D2004	04-Mar-20	Abdalla Mohamed	45 Bonnetplume Road	Lt:50 BL:8 PL:3627	R2		Home Occupation: Office for Short Term/Long Term Rentals	-	-	\$ 100.00
5	D2005	09-Mar-20	Edward Hatcher	3 Wolverine Road	Lt:78 BL:70 PL:3752	RHM		Construction: House Addition	\$ 15,000.00	-	\$ 75.00
6	D2006	25-Mar-20	Kits and Clubs Day Home	15 Bompas Road	Lt:1 BL:26 PL:1077	R2		Home Occupation: Day Home for Kids	-	-	\$ 100.00
7	D2007	29-Mar-20	Cynthia Steward	4 Gwichin Road	Lt:9 BL:32 PL:328	R1		Accessory Use: Shed	\$ 5,000.00	-	\$ 50.00
<b>Total</b>									\$ 20,000.00	\$ -	\$ 325.00
<b>April</b>											
<b>Total</b>									\$ -	\$ -	\$ -
<b>May</b>											
8	D2008	05-May-20	Demond Loreen	26 Tuma Drive	Lt:8 BL:29 PL:1096	R1		Home Occupation: Administrative for Total Arctic Wrestling	\$ -	\$ -	\$ 100.00
9	D2009	05-May-20	GNWT	Jak Park			Northern Industrial Construction Ltd	Construction: Jak Park Look Out Tower Repairs	\$ 145,477.00	\$ -	\$ 727.39
10	D2010	06-May-20	Swedish Space Corporation (SMS)	Inuvik Satellite Facility	Lt:2 BL:101 PL:4271	ST	McDonald Bros Electric Ltd	Construction: Installing New Satellite Antenna	\$ 1,700,000.00	\$ -	\$ 8,500.00
11	D2011	19-May-20	Eleanor Elias	20 Kugmallit Road	Lt:46 BL:70 PL:1154	RMH	-	Construction: Cover Deck	\$ 6,000.00	\$ -	\$ 50.00

12	D2012	22-May-20	Jeremy Burns	14 Tuma Drive	Lt:14 BL:79 PL:1096	R1	-	Accessory Use: Work Shop Storage Buildings	\$ 5,000.00	\$ -	\$ 50.00
13	D2013	22-May-20	Jeremy Burns	14 Tuma Drive	Lt:14 BL:79 PL:1096	R1	-	Relocation: Work Shop Storage Buildings	\$ -	\$ -	\$ 20.00
14	D2014	26-May-20	Raymond and Kim Wainman	15 Centennial Drive	Lt:126 BL:34 PL:3834	R1	-	Construction: Residential Addition	\$ 15,000.00	\$ -	\$ 75.00
15	D2015	29-May-20	Peter Clarkson	23 Centennial Drive	Lt:12 BL:34 PL:3835	R1	-	Construction: New Residential Unit	\$ 250,000.00	\$ -	\$ 1,250.00
16	D2016	29-May-20	GNWT	Airport Quarry		A	Northwind Indsutries	Relocation: Shed	0	\$ 200.00	\$ 20.00
								Total	\$ 2,121,477.00	\$ 200.00	\$ 10,792.39

### June

17	D2017	18-Jun-20	Maung Win	47 Kugmallit Road	Lt:19 BL:37 PL:455	R1	-	Construction: Addition	\$ 4,000.00		\$ 50.00	
18	D2018	18-Jun-20	Briam Larman	44 Reliance Street	Lt:9 BL:36 PL:402	R1	-	Accessory Use: Shed	\$ 5,000.00		\$ 50.00	
19	D2019	19-Jun-20	IDC Construction Ltd	56-70 Tununuk Place	Lt:41-7-5-8 BL:20 PL:1136	R2	-	Excavation: Lot fill and Site Work	\$ 350,000.00		\$ 1,750.00	
20	D2020	23-Jun-20	Jeff and Stephanie Sutton	18 Gwich'in Road	Lt:2 BL:32 PL:328	R1	-	Construction: Foundation Repairs	\$ 20,000.00		\$ 100.00	
21	D2021	29-Jun-20	Vince Brown	33 Industrial Road	Lt:15 BL:49 PL:633	M2	-	Fence Construction	\$ 500.00		\$ 50.00	
									Total	\$ 379,500.00	\$ -	\$ 2,000.00

### July

22	D2022	08-Jul-20	Salah Mohamed	33 Ruyant Crescent	Lt:9 BL:70 PL:929	RMH	-	Home Occupation: Office for Cleaning Company	-	-	\$100.00	
23	D2023	16-Jul-20	Shiloh Ltd	15 Dolphin Street	Lt:1 BL:8 PL:228	R1	-	Construction: Renovation	\$ 50,000.00	-	\$250.00	
24	D2024	16-Jul-20	Erin Sydney	45 Centennial Street	Lt:17 BL:68 PL:3658	R1	-	Fence Construction	\$ 3,800.00	-	\$50.00	
25	D2025	17-Jul-20	Bob's Welding	42 Industrial Road	Lt:11 BL:76 PL:1018	M1	-	Construction: Maintenace Shop	\$ 150,000.00	-	\$750.00	
26	D2026	29-Jul-20	Northwest Company	147 & 151 Kinminya R	Lt:5&6 BL:18 PL:228	C1	Arctic Restoration	Fence Construction	\$ 10,000.00	-	\$50.00	
									Total	\$ 213,800.00	\$ -	\$ 1,200.00

### August

27	D2027	05-Aug-20	Curtis Gruben	28-30 Mackenzie Road	Lt:11 BL:9 PL:228	R2		Construction: Renovation	\$ 2,000.00	-	\$50.00
29	D2029	13-Aug-20	Paisley Vanvilet	21 Dolphin Street	Lt:16 BL:44 PL:564	R1	James Cardinal	Fence Construction	\$ 3,000.00	-	\$50.00
30	D2030	18-Aug-20	Carmen (Shiloh) Vanvilet	15 Dolphin Street	Lt:1 BL:8 PL:228	R1	James Cardinal	Fence Construction	\$ 3,000.00	-	\$50.00
31	D2031	19-Aug-20	Susan Eveieigh	Corner of NT Road &	Lt:55 BL:92 PL:695	M1	Inuvik Construction	Free Standing Sign	\$ 1,000.00	-	\$50.00
32	D2032	20-Aug-20	Steven Larkin	52 Breynat Street	Lt:73 BL:34 PL:3834	R1		Fence Construction	\$ 3,800.00	-	\$50.00
<b>Total</b>									<b>\$ 12,800.00</b>	<b>\$ -</b>	<b>\$ 250.00</b>

### September

33	D2033	04-Sep-20	Gerry Kisoun	28 Raven Street	Lt:8 BL:44 PL:564	R1	-	Construction: Foundation Replacement	\$ 5,000.00	-	\$ 50.00
34	D2034	18-Sep-20	Bob's Welding Ltd	7-9 Willow Road	Lt:10-11 BL:49 PL:633	M1	-	Demolition: Metal Storage Building	-	\$ 200.00	\$ 20.00
35	D2035	18-Sep-20	Bob's Welding Ltd	7-9 Willow Road	Lt:10-11 BL:49 PL:633	M1	-	Construction: New Prefabricated Metal Building	\$ 70,000.00	-	\$ 350.00
36	D2036	18-Sep-20	TD&L Painting	17 Industrial Road	Lt:23-11 BL:49 PL:633	M1	-	Construction: New Roof Construction	\$ 5,000.00	-	\$ 50.00
37	D2037	18-Sep-20	Paul MacDonald	59D King Road	Lt:23 BL:98 PL:3820	M1	-	Fence: Wall and Facia	\$ 350.00	-	\$ 50.00
38	D2038	22-Sep-20	Melinda Gillis	30 Industrial Road	Lt:17 BL:76 PL:1018	M1	-	Construction: Placement of Building on lot to be used as shop	\$ 40,000.00	-	\$ 200.00
39	D2039	22-Sep-20	Melinda Gillis	30 Industrial Road	Lt:17 BL:76 PL:1018	M1	-	Relocation: Boiler Shack	-	-	\$ 20.00
40	D2040	25-Sep-20	Edgar Maring	36 Semmler Place	Lt:17 BL:76 PL:1018	R1	-	Construction: Foundation repairs, new Deck, new Storage Bldg	\$ 10,000.00	-	\$ 50.00
41	D2041	28-Sep-20	NWT Housing Corporation	15 Nanuk Place	Lt:23 BL:25 PL:228	R1	-	Construction: New Single Detached Residential Unit	\$ 350,000.00	-	\$ 1,750.00
42	D2042	28-Sep-20	Vince Brown	129 Mackenzie Road	Lt:13-20 BL:20 PL:228	C1	-	Demolition: Remainder of the Eskimo Inn Hotel Building	-	\$ 5,000.00	\$ 177.00
<b>Total</b>									<b>\$ 480,350.00</b>	<b>\$ 5,200.00</b>	<b>\$ 2,717.00</b>
<b>Year to Date Total</b>									<b>\$3,627,927.00</b>	<b>\$5,400.00</b>	<b>\$19,484.39</b>



**COMMUNITY SERVICES DEPARTMENT  
REPORT TO COMMITTEE OF THE WHOLE  
SEPTEMBER 2020**

**COMMUNITY SERVICES OVERVIEW (Lise Saumur – Director of Community Services)**

The Department has been busy assisting users with mitigation plans and variance applications. Groups wishing to operate outside of phase two of the GNWT Emerging Wisely Plan must submit an Application to Vary from Public Health Order Requirements.

We have submitted a variance application for Squash Bubbles. Other squash clubs/facilities were recently approved for this variance. Unfortunately, Inuvik was not part of the initial discussions, so we are a little behind in getting this approval. Once approved, our squash players will be able to form player bubbles of 5. They will then be able to play actual games.

The Government of Canada (Sport Canada) provided funds to Municipal and Community Affairs (MACA) through the COVID-19 Emergency Support Fund for Sport Organizations program to help NWT community and sport and recreation organizations continue contributing to the sport sector and deal with the impacts of the COVID-19 pandemic. We applied for staff funding for after-school programs at the Midnight Sun Complex and Library. We were successful in receiving \$ 21, 857.00 for this initiative. We are putting in an application to vary from the Public Health Order and should be able to commence this program shortly.

COVID-19 has certainly thrown a number of wrenches into normal operations, but the staff and the public have been working well together to ensure we comply with requirements and are able to mitigate the conditions in order to successfully continue with meetings, programs, and activities for the community. Local groups and organizations are to be commended for the additional time and effort they are putting in to forge ahead with their plans and activities for their members and participants.

**RECREATION REPORT (Steve Krug – Recreation Co-ordinator)**

Council Report  
September 2020

**Boot Camp**

A new program taking place at the MSC. In years past this program took place at East Three School. Due to the fact there is no access to the School gym, the program is now being offered by the Town of Inuvik.

So far this fitness program is popular. Several of the first classes have been to capacity of 14 participants. Due to COVID-19 restrictions this is the maximum number of participants allowed. The Boot Camp Instructor is Natasha Kulikowski.

Boot Camp classes are offered twice weekly on Tuesdays and Thursdays from 7:00pm – 8:00pm. Participants must call in to reserve a space for the class, pass a simple screening and pay their drop-in fee of \$6.00.

#### Halloween Planning

Meetings between Community Services/Library Department and Tourism & Economic Development Department have started to plan a few Halloween activities. A release of events and activities will be soon.

#### COVID19

The Recreation Department ordered floor stickers for the lobby of the MSC. This will help with social distancing guidelines at the MSC front desk. The floor stickers were designed in Yellowknife by a company called Signed.

After some research and talking to the folks from ARI these stickers can be produced locally at a fraction of the cost at the ACTMC (Aurora College Trades and Manufacturing Centre). After some technical difficulties and trouble shooting, the stickers are finished. The stickers made locally cost \$2.75/ 5-inch sticker.

#### Arena

All arena user groups were asked to submit their return to play plans to Community Services for review. This was to see what the plans were in details and to determine how a user groups plans would impact operations at the Roy Ipana Memorial Arena. After working with the arena user groups their plans were sent into the Environmental Health Department for approval. Currently all active groups have met the approvals from the Town of Inuvik and the Environmental Health Department.

Seating stickers have been made at the ACTMC for players dressing rooms, arena bleachers and players boxes. The seating stickers are intended to support social distancing during the arena season.

An informal Arena User Group meeting was held on September 22 to talk about operations, schedules and other details about the arena operating under COVID19. Most User groups shared the same concerns and had similar questions.

#### Fitness Centre

Bookings at the MSC Fitness Centre are still popular with members. Although morning bookings have slowed down in the past month. Evenings are always booked, and a wait list is usually needed. Members continue to follow the rules on pre booking, having indoor shoes, and answering screening questions. Cleaning tasks are taking place in a timely manner.

**CONFERENCE ACTIVITIES REPORT (Lise Saumur – Director of Community Services)**

Booking	Event	Location	Use
Town of Inuvik	Lunch with the Mayor	Arena Pad	2 days
Town of Inuvik	Lunch with the Mayor	Community Hall	1 day
Tourism & Economic Development	Arctic Market	Community Hall	1 day
Gwich'in Renewable Resources Board	Meetings/Workshops	Community Hall	4 days
Town of Inuvik	Directors/Supervisors meeting	Community Hall	1 day
1 <sup>st</sup> Canadian Ranger Patrol Group – Inuvik	Training	Community Hall	1 day
Territorial Court	Court	Community Hall	2 days
Dene Nation – Jordan's Principle	Film Screening	Community Hall	1 day
Boot Camp	Fitness Class	Community Hall	1 day
Boot Camp	Fitness Class	Community Lounge	4 days
Joint Secretariat – Inuvialuit Gaming Council	Meetings/Workshops	Community Lounge	5 days
Joint Secretariat – Fisheries Joint Management Committee/Hunters and Trappers Committee	Meetings/Workshops	Community Lounge	3 days
Inuvik Emergency Warming Centre Society	Meeting	Sundog Room	1 day
Community Services	Ice User Group Meeting	Sundog Room	1 day
Inuvik Housing Corporation	Board Meeting	Sundog Room	1 day
Tourism and Economic Development	Movie Night	MSC Parking Lot	1 day

**Cancelled Events (booked pre-Covid-19):**

Territorial Court – Community Hall (3 days)

Private Birthday Party – Community Hall (1 day)

Sunrise Festival Meeting – Community Lounge (1 day)

**POOL REPORT (Bob Everett – Aquatic Supervisor)****POOL REPORT SEPTEMBER 2020.****Pool Maintenance.**

These are trying times with the state of the swimming pool.

Not knowing the extent of the repairs required to fix all the existing filtration needs to reopen our Aquatic Centre.

There are ongoing tests and procedures that will assist us with these questions and answers.



Many tests are being carried out for a resolution towards our reopening. The Aquatic staff are awaiting results of these tests and will be available to assist in any of the needs for repairs or maintenance.

### Staff development.

The full-time lifeguard ( Arn ) and I just spent two days on an International Red Cross webinar focused on Water Safety, Injury prevention, Psychological Critical Thinking and Care, Lifeguarding skills, and development.

This 2-day webinar featured Doctors, Trainers, and other aquatic Professional trainers from all over the world. There were outstanding presentations from the delegates.

### Lifeguard/ PFD Loaning / Ice Safety.

We were able to loan from the MSC, 23 PFD/ Lifeguards this boating season, and I hope that people will consider borrowing more for the upcoming sledding and hunting season, when ice is thin and there are chances of falling through the ice.

I am working on developing an Ice Safety Awareness campaign. With the help of media, bulletin boards and Ice Safety literature from the Lifesaving Society.

### **MSC MAINTENANCE REPORT (Robin Langille – Recreation Facilities Foreman)**

For September 2020 Facilities maintenance report:

Work at Cemetery screening and stock piling black dirt

Adding crush stone to plots

Replaced some wood on the boardwalk on the Boot Lake trail

Did roadside pick up

Did large garbage pick up

Picked up and took to the landfill wooden garbage boxes

Provided logistics for a number of events in the MSC

Provided logistical support for the Drive- In movie

Checked and recorded playgrounds daily

Emptied public garbage cans

Took down the hanging flowers and returned the baskets intact to the Greenhouse

Cleaned and disinfected the Fitness Centre, Library, Town Office

Relocated smoking enclosure and bike rack at MSC

Re-organized the lower storage area at MSC

Organized and prepared equipment for flooding the playing surfaces

Observing Foam Jacking at the Pool

Routine maintenance at the MSC

## LIBRARY SERVICES REPORT (Kolin Murray – Library Services Manager)

### Library Services Report September 2020

	March 2020	April 2020	May 2020	June 2020	July 2020	August 2020	September 2020
<b>Total Patrons</b>	2600	0	0	48	333	576	<b>691</b>
<b>Hours Open</b>	146	0	0	43.5	152	176.5	<b>180.5</b>
<b>Total Children &lt; 12</b>	983	0	0	12	125	167	<b>250</b>
<b>Total Teens</b>	209	0	0	0	3	17	<b>25</b>
<b>Total Adults</b>	1408	0	0	36	205	388	<b>405</b>
<b>Total Tourists</b>	?	0	0	0	0	0	<b>0</b>
<b>Number of Programs</b>	16	4	4	1	4	3	<b>4</b>
<b>Program Attendance</b>	454			10	84	46	<b>56</b>
<b>Items Used in Library</b>	224	0	0	0	37	141	<b>50</b>
<b>Total Loans</b>	1093	16	166	189	706	602	<b>567</b>
<b>Computer Hours</b>	575	0	0	12	101	129	<b>205</b>

#### September Summary

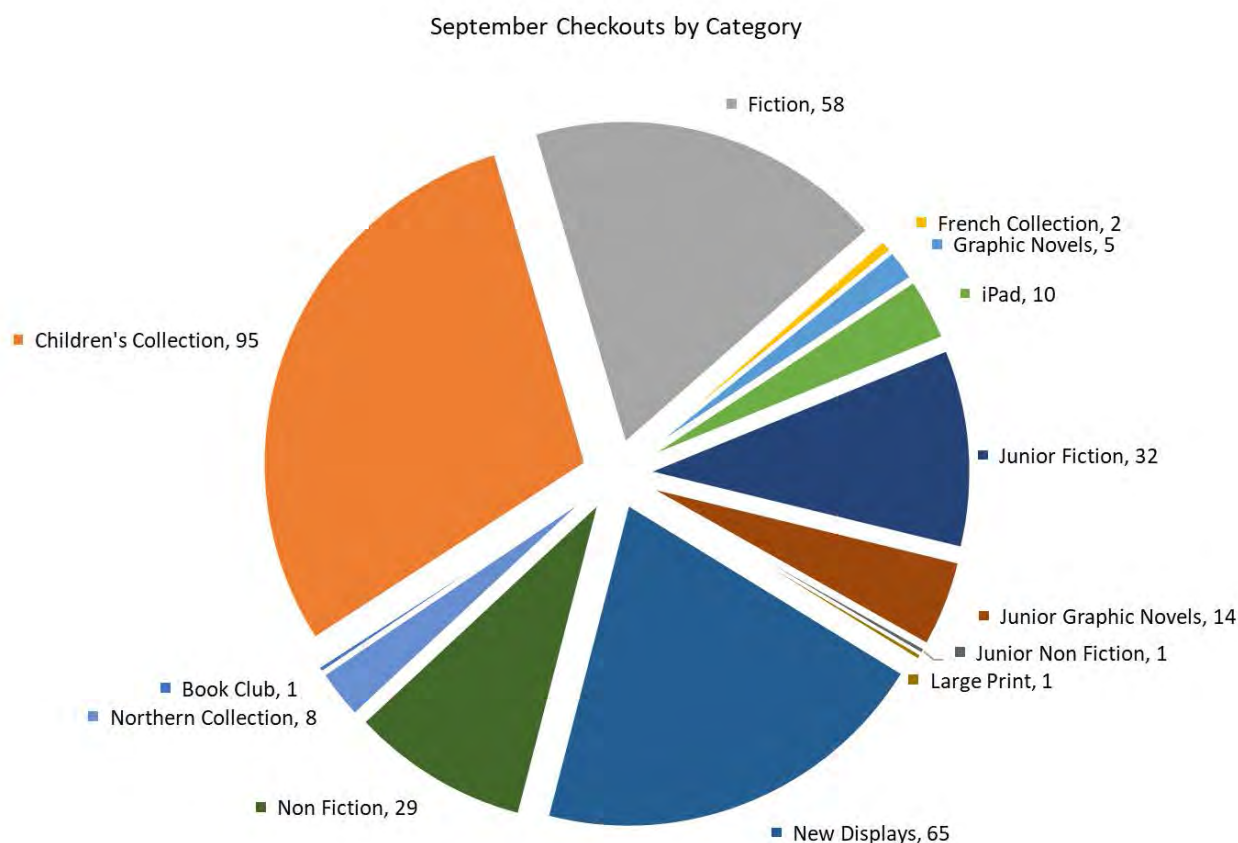
- The library is **open at 9:30 AM five days a week.**
  - Monday 9:30 AM – 8:00 PM (closed 12-1)
  - Tuesday 9:30 AM – 5 PM (closed 12-1)
  - Wednesday 9:30 PM – 8:00 PM (closed 12-1)
  - Thursday 9:30 AM – 5 PM (closed 12-1)
  - Friday 9:30 AM – 5 PM (closed 12-1)
  - Saturday 1:00 PM – 5:00 PM
- **Covid-19 Precautions**
  - Library staff and users are adhering to all COVID-19 precautions and procedures as outlined in the Town's 'Emerging Wisely' plan.
  - We are currently limited to a maximum of 15 patrons at a time. Visits are limited to one hour to ensure everyone gets a chance to visit. **Patrons book appointments by email, phone, or our web form available at [inuvik.ca/library](http://inuvik.ca/library)**
- Library staff invigilated **one** exam for a distance student this month.
- **We have not had reason to file even a single zero tolerance report since March 15, 2020.**
- The **Vicki Billingsley Community Room** was used for **two** free bookings by eligible community groups.
- **Dolly Parton Imagination Library**

- New Registrations this month: 0
- Total graduated since program inception: 51
- Active Registrants: 107 (The Dolly Parton Imagination Library sends free books to children registered in our postal code until age 5. Registration forms are available at the library.)

### Circulation Report

We loaned 567 items in September.

Below is a visual representation of what parts of our collection were most popular this month.



### Programming Report

#### Inuvik Book Club:

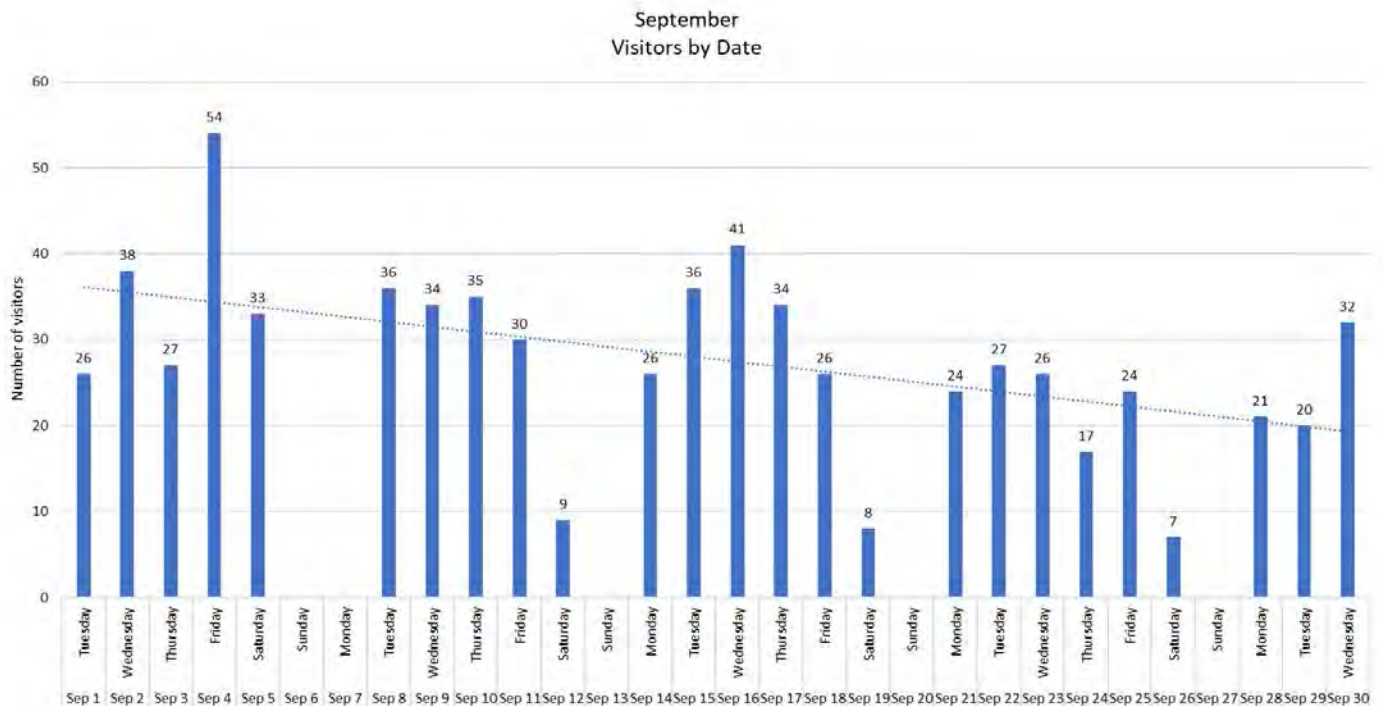
[Due to low turnouts to virtual meetings, the book club is taking a short hiatus until it is easier to meet again in person.](#)

### Books in the Home

Books in the Home continues in mixed/online format. Families come on Wednesdays to pick up an individual craft kit and a free book. At 6:30PM, the story reading video airs on our YouTube Channel and is shared to the Town of Inuvik Facebook page.

Date	Kids	Adults	Activity	Book	Author	Theme
<b>9 September</b>	10	5	Brown bag backpack	If I Built a School	Chris Van Dusen	Back to school
<b>16 September</b>	8	4	Leaf craft	In the Middle of Fall	Kevin Henkes	Fall
<b>23 September</b>	8	7	Biodiversity	In Arctic Waters	Laura Crawford	Science Literacy Week
<b>30 September</b>	6	8	Bucket with stickers	How Full Is Your Bucket?	Tom Rath and Mary Reckmeyer	Understanding Feelings
<b>Total</b>	<b>32</b>	<b>24</b>				

### **Attendance Summary**



Library attendance continues to increase.

- Monthly visits were **691** in September, an increase of **115** visits from last month. (despite the downward trend indicated by the dotted line)
- On days we are open, our average number of visitors is **28**.



## **Director of Public Works Monthly Report for September 2020**

During the month of September, the public works department had various projects and tasks that were completed or are ongoing.

- The Utilidor crew has had another busy month; we are still having problems with grease plugs and the old sections of utilidor have been moving up and down as always. We have had to respond to a couple of sewage backups that were very difficult to bust up. This past 2 months our main problem areas have been in the sewer line that runs along Breynat Street behind the greenhouse. We have had grease plugs in it a couple times in September and has taken a fair bit of work to get it flowing good again. We are going to auger this out and see if this helps any!
- We have done our maintenance on another 200 piles this summer and have had to spend a fair bit of time leveling out Junctions J-68 and J-114. J-68 is located behind the Library and J-114 is behind the Bertha Allen home on Kingmingya Road. Both junctions are on the older steel pilings and both are T-intersections. J-68 was jacked up about 8 inches and all the utilidors running into it were jacked up also. We had to level out the utilidors and in one spot we have lowered it by 18 inches over the last 3 years. J-114 is on steel piles as well as having a steel frame that it is built on. We lowered the junction and surrounding utilidor as well as filled in under the junction and created some drainage paths so that the pilings are no longer sitting in water.
- We have flushed the entire distribution system and in doing so we have identified several fire hydrants that need some work. The guys have repaired all the fire hydrants and have also done all the required maintenance to the bleeders in our system as well.
- We have had a lot of work done in the booster station just off of Bompas Street. There are a series of check valves and pumps that required a lot of work to get working properly again. We also had to do a fair bit of work to the fire pump as the cooling system was leaking badly and had to be repaired. The building was built in the early 80's so it has been in service for a number of years.
- We had trouble with the water intake line this spring when we had higher than normal silt loads in the river. Right now, we are back using the main intake as the silt load in the river has dropped back to the normal for the summer. Due to the higher than normal silt loads this past summer, we have had to use a much higher level of coagulant and polymer for most of the summer. We have brought in enough of a supply to get us to the end of January if needed.
- We had pads for the blue garbage bins developed around town and are now changing out bin sizes to try and make the bin placements work better.
- We have had our gravel street graded twice in September.
- We have started doing the groundwork in Jim Koe Park, developing the new parking areas as well as getting the new area prepared for the large tent that will cover the stage and bleachers area. We have had the fire pit relocated in the park and the old kiosk has been moved over to the Youth Center area. We have also had a large amount of black dirt hauled in and spread out to level the grass areas.
- We had the fence taken down in the Ruyant Crescent Park and are now having black dirt hauled in and the field leveled so that we can regrow the grass field next summer.
- The new folding steps that we tried out at the Library have proven to be what was needed as the area has less people sitting there and leaving a mess.

Electric power produced by the solar panels at the Town Hall and the Midnight Sun Complex:

Date	Location	Leg 1	Leg 2	Leg 3	System lifetime
01-Jan-20	Town hall	8682	9553	6144	24397 Kwh
01-06-20		9170	9984	6281	25435 Kwh
01-Jan-20	MSC	20034	18136	20398	58568 Kwh
01-06-20		20985	19057	21411	61453 Kwh

These are some of the things that happened in September for 2020, as well as our usual jobs and everyday duties involved in running the Town's Public Works Systems.

Rick Campbell  
 Director of Public Services  
 Town of Inuvik

STRATEGIC PRIORITIES CHART    AUGUST 2020

COUNCIL PRIORITIES

<b>NOW</b> 1. <b>BREYNAT ROAD: Redesign Cost Estimate</b> 2. <b>PARKS &amp; TRAILS: Long-term Plan</b> 3. <b>UTILIDOR: SCADA &amp; Funding</b> 4. <b>OPERATIONAL REVIEW &amp; HR MANUAL</b> 5. <b>DERELICT BUILDINGS: Options</b>		<b>TIMELINE</b> 1. <b>September 2020</b> 2. <b>December 2020</b> 3. <b>October 2020</b> 4. <b>December 2020</b> 5. <b>November 2020</b>
<b>NEXT</b>  • TOURISM STRATEGY: COMPLETE • ENVIRONMENTAL: Town Practices Review • INTEGRATED COMMUNITY SUSTAINABILITY PLAN: Update • SCHOOL ZONE AND PARKS & PLAYGROUNDS SPEED LIMITS	<b>ADVOCACY / PARTNERSHIPS</b>  • <i>Peggy Curtis Field Development (GNWT)</i> • <i>Quarterly RCMP Liaison</i> • <i>Airport Road Repair (GNWT)</i> • <i>Homeless Strategy (Interagency Group)</i> • <i>Satellite Receiving Station Licensing (Fed)</i> • <i>Mackenzie Valley Highway (GNWT)</i> • <i>Inuvik MLAs Council Meetings (GNWT)</i>  • <i>Public Utility Council Rate Reviews</i> • <i>Mental Health Services (GNWT)</i> • <i>Airport Bypass Chip Seal (GNWT)</i> • <i>College Changes (GNWT)</i> • <i>Invite MP to Council Meetings (FEDs)</i> • <i>Increased Communication when Ministers Visiting (GNWT)</i>	

OPERATIONAL STRATEGIES

<b>ECONOMIC DEVELOPMENT &amp; TOURISM</b> 1. Chief Jim Koe Park Redevelopment Project: Dec 2020 2. Tourism Gateway Sign: Dec 2020 3. Economic Development Priority Review: Aug 2020 • Tourism Marketing Action Plan – Sept 2020 • Ec Dev Sector Committees (create & hold first meeting) – Sept 2020	<b>FINANCE &amp; ADMINISTRATION</b> 1. MAIS: Voter Module Activation – July 2020 2. Website E-Commerce Module Proposal – Sept 2020 3. Revised 2020-2021 Budget & Forecast – July 2020 • Time Tracking Software (MAIS) - 2021 • Cross Training Schedule Review – November 2020
<b>PUBLIC WORKS &amp; INFRASTRUCTURE</b> 1. <b>PARKS &amp; TRAILS: Long Term Plan – Dec 2020</b> 2. <b>BREYNAT ROAD: Redesign Cost Estimate – Sept 202</b> 3. <b>UTILIDOR: SCADA &amp; Funding – Oct 2020</b> • Utilidor Replacement Schedule – Sept 2020 • Roads Maintenance Manual – Complete • Road Plan: 3-Year Priorities – Complete	<b>COMMUNITY SERVICES</b> 1. <b>RECREATION FACILITY: Utilization Inventory – Complete</b> 2. Community Events (Contacts) Calendar – Sept 2020 3. Library Outreach Programs – Sept 2020 • Keyless Entry System Review – Nov 2020 • eRec Review – Dec 2020
<b>SENIOR ADMINISTRATION OFFICER</b> 1. <b>OPERATIONAL REVIEW &amp; HR MANUAL – Dec 2020</b> 2. ICSP Review – September 2020 3. ATIPP Implementation – December 2021 • ENVIRONMENTAL: Practices Review – Committee	<b>PROTECTIVE SERVICES</b> 1. Emergency Management Plan Review – August 2020 2. Ongoing Professional Development & Succession Planning 3. <b>DERELICT BUILDINGS: Options &amp; Enforcement – Nov 2020</b> • Reviewing Operational Guidelines

ORGANIZATIONAL EXCELLENCE

1. Employee Orientation - Leadership Team - Aug. & Staff – Outcome from Operational Review & HR Manual 2. Job Description Review: Expectations & Individual Training Needs – Outcome from Operational Review & HR Manual 3. Respectful Workplace: Staff Discussion – Once Staff Meetings Resume 4. Staff Development Program: Proposal – October 2020 5. Interdepartmental Relations – December 2020
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**BOLD CAPITALS** = Council NOW Priorities; **CAPITALS** = Council NEXT Items; *Italics* = Advocacy; Title Case = Operational Strategies