

AGENDA
TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETINGS
TO BE HELD ON JANUARY 10 AND 12, 2022
AT 7:00 P.M. via VIDEO CONFERENCE

Item # 1 **CALL TO ORDER**

Item # 2 **ADOPTION OF THE AGENDA**

Item # 3 **DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST**

Item # 4 **DELEGATIONS, PRESENTATIONS OR PETITIONS**

Report attached.

Item # 5 **PUBLIC QUESTION PERIOD**

Item # 6 **ADOPTION OF THE MINUTES**

6.1 Minutes of the December 13 and 15, 2021 Council Meetings

Minutes attached. Requires motion to approve.

Item # 7 **ACTION ITEMS**

7.1 Action Items List

Document attached.

Item # 8 **NEW BUSINESS**

8.1 RFCD 2022-SAO-001 ~ Federation of Canadian Municipalities Conference

Document attached. Requires motion to approve.

8.2 RFCD 2022-SAO-002 ~ NWT Association of Communities AGM and Conference

Document attached. Requires motion to approve.

Item # 9 BY-LAWS

9.1 RFCD 2022-SAO-XXX ~ Solid Waste Levy By-law 2677/UTIL/22

By-law attached. Requires FIRST AND SECOND READINGS.

9.2 RFCD 2022-SAO-XXX ~ Water and Sewer Utility Rates By-law 2678/UTIL/22

By-law attached. Requires FIRST AND SECOND READINGS.

Item # 10 DEPARTMENT HEAD REPORTS

10.1 Community Services Report

Report attached. Requires motion to adopt.

10.2 Senior Administrative Officer's Report

Report attached. Requires motion to adopt.

Item # 11 INFORMATION ITEMS

11.1 Strategic Priorities Chart

Document attached. For information only.

11.2 Aurora Research Institute ~ Various Research Projects

Document attached. For information only.

Item # 12 COUNCIL CONCERNS

Item #13 IN CAMERA ITEMS

13.1 Confidential Legal Information - CTV Act, s.23 (3) (h)

Item # 14 ADJOURNMENT

MINUTES
TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETINGS
HELD ON December 13 AND 15, 2021
AT 7:00 P.M. via VIDEO CONFERENCE

Present:	<u>Monday</u>	<u>Wednesday</u>
Mayor:	Clarence Wood	Clarence Wood
Councillors:	Donovan Arey	Donovan Arey
	Tony Devlin	Tony Devlin
	Grant Gowans	Grant Gowans
	Jesse Harder	Jesse Harder
	Natasha Kulikowski	Natasha Kulikowski
	Alana Mero	Alana Mero
	Alfred Moses	Alfred Moses
	Kurt Wainman	Kurt Wainman

Absent:

Staff Present: Grant Hood, Senior Administrative Officer (video, both meetings)
Lise Saumur, Director of Community Services (video, both meetings)
Jackie Challis, Director of Economic Development and Tourism (video, both meetings)
Chidi Amobi, Director of Finance (video, on Monday)
Cynthia Hammond, Director of Protective Services (video, on Monday)
Rick Campbell, Director of Public Services (Monday)

Others Present: David Ebert – Parks Canada (video, on Monday)
Alex Lothian – Parks Canada (video, on Monday)

Item # 1 **CALL TO ORDER**

Mayor Wood called the committee of the whole meeting to order at 7:00 p.m. and the regular Council meeting to order at 7:00 p.m.

Item # 2 **ADOPTION OF THE AGENDA**

Moved by Gowans, seconded by Devlin:

MOTION: 245/12/21 “THAT Inuvik Town Council hereby adopts the agenda with the following deletion of Item 8.2 at the Regular Council Meeting December 15.”

Motion **CARRIED**.

Item # 3 **DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST**

Councillor Harder declared conflict with Item 8.5.

Item # 4 **DELEGATIONS, PRESENTATIONS OR PETITIONS**

There were no delegations or Petitions

Item # 5 **PUBLIC QUESTION PERIOD**

There were no questions.

Item # 6 **ADOPTION OF THE MINUTES**

6.1 Minutes of the November 22 and 24, 2021 Council Meeting

Moved by Deputy Mayor Kulikowski, seconded by Councillor Devlin:

MOTION: 246/12/21 “THAT Inuvik Town Council hereby adopts the minutes of the November 22 and 24 2021 Council meetings as presented.”

Motion **CARRIED**.

Item # 7 **ACTION ITEMS**

7.1 Action Items List

Council noted the document. There were no questions, comments, or concerns.

Item # 8 **NEW BUSINESS**

8.1 RFCD 2021-SAO-123 ~ 2022 Interim Operating and Capital Budget

Moved by Councillor Gowans, seconded by Deputy Mayor Kulikowski:

MOTION: 247/12/21 “BE IT RESOLVED THAT Inuvik Town Council hereby approves the 2022 Interim Operating and Capital Budget as presented.”

Motion **CARRIED**.

8.2 RFCD 2021-SAO-124 ~ Request for Approval of Conditional Use

Alex Lothian provided an updated request and presentation to Council. Deputy Mayor Kulikowski asked about any plans for the yards. Response was they are home for their staff just any other resident. Councillor Gowans asked about the location and energy efficiency. Response was that this location offered the best for solar gain and any adjustment would reduce the efficiency. They had looked at other potential sites. Councillor Arey asked if there is really a difference to have two separate buildings. Response was that the use of the shared wall between units is vital to achieving the efficiency goals. Councillor Devlin noted that there was some concern by residents about the aesthetics of the actual building in comparison to others in the neighbourhood. He asked about the possibility of having two separate dwellings with a shared utility operation. Response was this was looked at along with various types of models. For the best efficiency a square or rectangular design is the best for efficiency to reduce the surface area of the building. Their modelling showed the shared utility would increase operation costs and increase the surface area required to operate. Councillor Mero enquired about using lots on Bompas by where the RCMP are building. SAO Hood noted that at this time this was not available due to the access to the utilidor is not yet available at this time and would entail considerable work to make it accessible. Councillor Harder asked if they had looked at the lots on Mackenzie by where the RCMP are putting their fourplexes as it would be possible to have the buildings be situated the same as on Carmichael. Council was told they were looking for empty lots and not ones where there are already buildings. Councillor Gowans asked if since the first meeting had they consulted with the Town about other lots but none were available that suited the requirements regarding building direction. Deputy Mayor Kulikowski asked if there was any thought of reviewing the design and making into two dwellings. Response was that the Federal government has certain targets they must meet and separating the dwellings would not let them meet those targets.

Parks Canada notified the Town the day following the meeting that they were withdrawing their request at this time and so it was not included on the agenda for the regular Council meeting.

8.3 RFCD 2021-SAO-125 ~ Appointment of Members to the By-law Review Committee

Moved by Councillor Gowans, seconded by Deputy Mayor Kulikowski:

MOTION: 248/12/21 “BE IT RESOLVED THAT Inuvik Town Council hereby appoints the following councillors to the By-law Review Committee for a three (3) year term expiring at the end of Council’s term of office: Councillor Devlin, Councillor Gowans, and Councillor Mero.”

Motion **CARRIED**.

8.4 RFCD 2021-SAO-126 ~ Holiday Hours for Town Facilities

Councillor Devlin asked about staff and Statutory holidays as it appears that some staff are working the, SAO Hood responded that those staff who would normally be working a stat would get the day off if we were closed. Director Saumur noted that we have many casual staff and full time staff who are looking to work those days and will be using them where ever possible.

Moved by Councillor Mero, seconded by Councillor Arey:

MOTION: 249/12/21 “BE IT RESOLVED THAT Inuvik Town Council hereby approves the proposed 2021 Holiday Schedule for all Town Facilities as presented.”

Motion **CARRIED**.

8.5 RFCD 2021-SAO-127 ~ 2022-2026 Solid Waste Disposal Facility Operations Contract

Councillor Harder left the meeting

Moved by Councillor Mero, seconded by Deputy Mayor Kulikowski:

MOTION: 250/12/21 “BE IT RESOLVED THAT Inuvik Town Council hereby awards the 2022-2026 Solid Waste Disposal Facility Operations Contract to Harder Enterprise for the tendered price of \$279,000.00 per year.”

Motion **CARRIED**.

8.6 Request from Royal Canadian Legion McInnes Branch #220 for Approval to Use Lottery Proceeds

Deputy Mayor Kulikowski commented that the Legion does have funds in the bank but are earmarked for building and not operations. Maybe it is possible to access those funds. She also noted that in her opinion she doesn’t see the legion trying to attract new members to raise funds. Councillor Devlin expressed concern that this facility is a licensed facility and so for adults only and how it could set a precedent.

On Wednesday discussion was held about can they use the funds for operation under the by-law of which SAO Hood noted that they can use up to 50% for building and non-revenue generating capital projects. Deputy Mayor Kulikowski noted it would be unfortunate to see an organization no longer exist with a bank account of over \$300,000. He also noted that is the first time we have had a request such as this and there is a fine line in even the interpretation of the section allowing this request to come forward.

Councillor Devlin noted after his review of the regulations there is really no area where this could be approved as even schools are limited to how they can use lottery funds and not for general operations.

Moved by Councillor Mero, seconded by Councillor Gowans:

MOTION: 251/12/21 “BE IT RESOLVED THAT Inuvik Town Council hereby approves the request from the Royal Canadian Legion McInnes Branch #220 to use lottery funds in the amount of \$118,217.80 for operating costs of the branch on the condition that they may not make another request for a period of 12 months. And the funds are to be fully re-paid”

Motion **DEFEATED**.

Item # 9

BY-LAWS

9.1 RFCD 2021-SAO-122 ~ Quarry By-law 2676/GEN/21

Moved by Deputy Mayor Kulikowski seconded by Councillor Devlin:

MOTION: 252/12/21 “BE IT RESOLVED THAT Inuvik Town Council hereby gives **THIRD AND FINAL READING** to By-law 2676/GEN/21, the Quarry By-law.”

Motion **CARRIED**.

Item # 10

DEPARTMENT HEAD REPORTS

10.1 Capital Projects Report

Council noted the report. Deputy Mayor Kulikowski noted that we see numerous times in reports about items being flushed down the sewer. She was asking if there is anything we can do to make the public aware of this. Director Campbell responded that we have put out notices before and they end up on the floor of the Post Office. He acknowledged that there are a couple of areas that do pose issues due to the piping itself, but we are looking at eliminating some of those problem areas with the utilidor project next summer. Councillor Devlin suggested we look at issuing magnets with information and public service announcements.

10.2 Protective Services Report

Council noted the report. There were no questions, comments, or concerns.

10.3 Senior Administrative Officer's Report

Council noted the report. There were no questions, comments, or concerns.

10.4 Capital Projects Report

Council noted the report. There were no questions, comments, or concerns.

10.5 Financial Report

Councillor Kulikowski asked about the timing of the grants=in-lieu from the GNWT and Federal Government as they seemed late. SAO Hood responded that we usually don't receive them until late in the year and in one case with the GNWT it was actually in our next fiscal year.

10.6 Economic Development and Tourism Report

Council noted the report. There were no questions, comments, or concerns.

10.7 Community Services Report

Council noted the report. There were no questions, comments, or concerns.

Moved by Councillor Devlin, seconded by Councillor Gowans:

MOTION: 253/12/21 "THAT Inuvik Town Council hereby adopts the following staff reports as presented: Item 10.1 – Public Services; Item 10.2 – Protective Services; Item 10.3 – Senior Administrative Officer; Item 10.4 – Capital Projects; Item 10.5 – Financial, 10.6 Economic Development and Tourism and, Item 10.7 – Community Services."

Motion **CARRIED**.

Item # 11 **INFORMATION ITEMS**

11.1 Strategic Priorities Chart

For information only.

11.2 Aurora Research Institute ~ Various Research Projects

For information only.

Item # 12 **COUNCIL CONCERNS**

Councillor Mero thanked Director Campbell and his staff for their assistance in getting the warming centre on Berger back up and running so quickly following the fire at the other site. She then provided Council with an update that for the next 6 months the warming shelter will be moving to the group home on Reliance as Health have donated that space for now. This will allow for proper spacing etc. under Public Health Orders.

Council Devlin asked about an accident where a little girl was struck by a car by the Town office. SAO Hood responded that he could not speak to much about the accident, but it was not due to the road conditions and that the person struck had no injuries after being transported to hospital as a pre-caution.

SAO Hood informed Council that the Mackenzie will be cleared on Sunday night.

Item #13

IN CAMERA ITEMS

13.1

Confidential Commercial Information - CTV Act, s.23 (3) (c)

Moved by Deputy Mayor Kulikowski, seconded by Councillor Gowans:

MOTION: 254/12/21 "THAT Inuvik Town Council hereby moves in camera at 8:01 p.m."

Motion **CARRIED**.

Moved by Councillor Devlin, seconded by Councillor Gowans:

MOTION: 255/12/21 "THAT Inuvik Town Council hereby moves out of camera at 8:07 p.m."

Motion **CARRIED**.

Item # 14

ADJOURNMENT

The committee of the whole meeting adjourned at 8:07 p.m.

Moved by Deputy Mayor Kulikowski:

MOTION: 256/12/21 "THAT the regular Council meeting be adjourned at 7:22 p.m."

MINUTES APPROVED THIS 12TH DAY OF JANUARY, 2022 BY MOTION #XXX/01/22

MAYOR

SENIOR ADMINISTRATIVE OFFICER

ACTION ITEMS

JANUARY 10 AND 12, 2021 COUNCIL MEETINGS

No.	ITEM	REQUIRED ACTION	ACTION TAKEN / ANTICIPATED COMPLETION DATE
1.	By-law Review Committee appointments	Appoint members, confirm meeting schedule	Item complete.
2.	COVID-19 Vaccination Policies for TOI facilities	Administration to develop and bring forward a vaccination policy modeled on the Government of the Northwest Territories and City of Yellowknife samples whereby visitors, employees and contractors be fully vaccinated to enter Town of Inuvik Facilities, excluding outdoor facilities	Policies to be developed following review of new vaccination availability for children. Estimated to come to Council in January 2022.
3.	Accessibility issues Restrictions on ATV operation	Bring forward potential options to address accessibility issues/prohibited use of ATVs and other types of vehicles on Mackenzie and Kingmingya Roads Public engagement to gauge support for keeping or removing restrictions on ATV operations	Request still under review by Administration. Item will be deferred until January 2022.
4.	Food Cycle Science Corporation	Discuss potential Town participation in 12-week Impact Canada Pilot Program	Community engagement needed prior to discussing potential commitment.
5.	Ambulance Response Time & Community Orientation of New Staff	Mayor to bring item forward to the ambulance service provider	Letter sent by SAO on May 11, 2021. Correspondence received that they are looking into the matter. Mayor & SAO met with hospital COO and contracts administrator about issue. Awaiting response.
6.	Inuvik Girl Guides use of Community Hall	Donated use approved at October 13, 2021 Council meeting.	To be reviewed on or before March 1, 2022
7.	Rec Programming Community Survey	Community Services to create and initiate a survey seeking input into community recreation programming	Report being prepared. Target date: January 2022
8.	Ski Club Lease	Town has signed lease for property from GNWT. Property survey is required in order to move forward with land acquisition.	

REQUEST FOR COUNCIL DECISION

Meeting Dates: January 10 and 12, 2022

RFCD #: 2022-SAO-001

TOPIC

Federation of Canadian Municipalities Conference

BACKGROUND

The Federation of Canadian Municipalities annual conference is scheduled for June 2 - 5 in Regina. Historically the Mayor and other appointed Councillors attend depending on financial resources. For 2022 it is still anticipated this conference will be in person. The travel dates would be Wednesday May 31 to leave Inuvik and return Monday June 6. In the 2022 Interim budget we have budgeted for 2 representatives. It is estimated that for each person attending the costs is approximately \$5,000 in airfare and hotels. The Town needs to decide if representatives now so travel arrangements can be made as they hotel booking fills up very quickly.

Administration is enquiring what Council members are interested in attending. Should there be more than 1 Councillor expressing an interest then council will have to pass a motion to appoint those members who will attend. The alternative is to send more and adjust with the final budget is presented.

FINANCIAL IMPLICATIONS

It is estimated the total cost would be \$10,000 total for 2 attendees.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

Should the conference not go ahead as an in-person event and changes to a virtual one additional Councillors would be able to attend.

OPTIONS

Council has three options:

1. Approve 1 Council appointee to attend via motion
2. Approve more than 1 Councillor to attend understanding the financial implications.
3. Defeat the motion

RECOMMENDATION

Should Council wish to approve as presented, the motion should be:

Option 1:

"BE IT RESOLVED THAT Inuvik Town Council hereby appoints Mayor and Wood and Councillor XXXX to attend the Federation of Canadian Municipalities annual Conference in Regina Saskatchewan June 2 – 5, 2022."

Option 2:

"BE IT RESOLVED THAT Inuvik Town Council hereby appoints Mayor and Wood and Councillor XXXX and Councillor XXX to attend the Federation of Canadian Municipalities annual Conference in Regina Saskatchewan June 2 – 5, 2022."

Signature – Grant Hood, SAO

A handwritten signature in black ink, appearing to read 'G. Hood', is written over a light blue grid background.

REQUEST FOR COUNCIL DECISION

Meeting Dates: January 10 and 12, 2022

RFCD #: 2022-SAO-002

TOPIC

NWT Association of Communities AGM and Conference

BACKGROUND

The NWT Association of Communities annual AGM and conference is scheduled for March 24 - 26 in Hay River. Historically the Mayor and other appointed Councillors attend depending on financial resources. For 2022 it is still anticipated this conference will be in person. The travel dates would be Tuesday March 22 to Monday March 28. In the 2022 Interim budget we have budgeted for 2 representatives. It is estimated that for each person attending the costs is approximately \$3,500 in airfare and hotels. The Town needs to decide it representatives now so travel arrangements can be made as they hotel booking fills up very quickly.

Administration is enquiring what Council members are interested in attending. Should there be more than 1 Councillor expressing an interest then council will have to pass a motion to appoint those members who will attend. The alternative is to send more and adjust with the final budget is presented.

FINANCIAL IMPLICATIONS

It is estimated the total cost would be \$7,000 total for 2 attendees.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

Should the conference not go ahead as an in-person event and changes to a virtual one additional Councilors would be able to attend.

OPTIONS

Council has three options:

1. Approve 1 Council appointee to attend via motion
2. Approve more than 1 Councilor to attend understanding the financial implications.
3. Defeat the motion

RECOMMENDATION

Should Council wish to approve as presented, the motion should be:

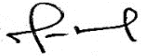
Option 1:

"BE IT RESOLVED THAT Inuvik Town Council hereby appoints Mayor and Wood and Councillor XXXX to attend the Northwest Territories Association of Communities annual Conference in Hay River, NWT March 24 - 26, 2022."

Option 2:

"BE IT RESOLVED THAT Inuvik Town Council hereby appoints Mayor and Wood and Councillor XXXX and Councillor XXX to attend the Northwest Territories Association of Communities annual Conference in Hay River, NWT March 24 - 26, 2022."

Signature – Grant Hood, SAO

A handwritten signature in black ink, appearing to read 'G. Hood', is written over a light blue grid background.

REQUEST FOR COUNCIL DECISION

Meeting Dates: January 10 and 12, 2022

RFCD #: 2022-SAO-003

TOPIC

Solid Waste Levy By-law

BACKGROUND

In reviewing the rates for consumption billing of water this year, the Town also reviewed the solid waste levy rates. A draft solid waste levy by-law for 2022 is attached for consideration.

FINANCIAL IMPLICATIONS

The increased rates will generate \$25,000 in additional revenue for the Town.

Summary of fees

Description	Old rate	New rate
Residential	\$14.00/month	\$15.00/month
Non-residential 6.0 cubic yard bins	\$112.00/month	\$113.00/month
Non-residential 4.5 cubic yard bins	\$87.00/month	\$88.00/month
Additional pick-ups	\$27.00 each	\$28.00 each

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

The increase in fees was included in the approved 2022 Interim Operating budget.

OPTIONS

Council has three options:

1. Give first and second readings to the attached by-law
2. Defeat the motion
3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

Should Council wish to approve the by-law as presented, the motions should be:

FIRST READING:

“THAT Inuvik Town Council hereby gives FIRST READING to By-law 2677/UTIL/22, the solid waste levy by-law.”

SECOND READING:

“THAT Inuvik Town Council hereby gives SECOND READING to By-law 2677/UTIL/22, the solid waste levy by-law.”

Signature – Grant Hood, SAO

A handwritten signature in black ink, appearing to read 'G. Hood', is written over a faint, circular official stamp.

TOWN OF INUVIK
BY-LAW #2677/UTIL/22

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES TO ESTABLISH A SOLID WASTE LEVY

PURSUANT TO the *Cities, Towns and Villages Act* of the Northwest Territories, S.N.W.T. 2003, c. 22 as amended;

WHEREAS the Council of the Town of Inuvik wishes to raise revenue to offset the costs of its solid waste collection and disposal operations;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipal Corporation of the Town of Inuvik in Council duly assembled enacts as follows:

1. SHORT TITLE

1.1 This by-law may be cited as the **“Solid Waste Levy By-law.”**

2.0 DEFINITIONS

2.1 In this by-law, the following terms shall have the following meanings:

- a) **“Dwelling Unit”** means a building, a self-contained portion of a building, or a suite of rooms for the use of one or more individuals living as a single housekeeping unit;
- b) **“Duplex”** means two dwelling units sharing a common wall, and located side by side or one above the other;
- c) **“Apartment”** or **“Apartment Building”** means a residential land use consisting of at least three dwelling units with shared entrance facilities;
- d) **“Town”** means the Municipal Corporation of the Town of Inuvik in the Northwest Territories;
- e) **“Council”** means the Council of the Municipal Corporation of the Town of Inuvik in the Northwest Territories.

3.0 APPLICATION

- 3.1 The Town is authorized to levy a charge of fifteen dollars (\$15.00) per dwelling unit per month on all Residential buildings containing ten (10) units or less.
- 3.2 The Town is authorized to levy a charge of one hundred and thirteen dollars (\$113.00) per month for 6.0 cubic yard bins and/or eighty-eight dollars (\$88.00) per month for 4.5 cubic yard bins in Residential (11 units or more), Institutional, Commercial and Industrial Zones.
- 3.3 All levies include one pick-up per week. Additional bin pick-ups are available at a fee of twenty-eight dollars (\$28.00) per pick-up.
- 3.4 All charges will be levied at the same time as the monthly charge for water/sewer services provided by the Town.
- 3.5 Application for bins can be made at the Town for Residential (11 units or more), Institutional, Commercial and Industrial users.

4.0 REPEALS

By-law 2661/UTIL/21 is hereby repealed.

5.0 EFFECT

5.1 This by-law shall come into effect upon the day of its final passage.

READ A FIRST TIME THIS _____ DAY OF _____, 2022 A.D.

READ A SECOND TIME THIS _____ DAY OF _____, 2022 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS _____ DAY OF _____, 2022 A.D.

MAYOR

SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

SENIOR ADMINISTRATIVE OFFICER

REQUEST FOR COUNCIL DECISION

Meeting Dates: January 10 and 12, 2022

RFCD #: 2022-SAO-004

TOPIC

Water and Sewer Utility Rates By-law

BACKGROUND

Each year, the Town reviews the rates charged for consumption billing of water. A draft water and utility rates by-law for 2022 is attached for consideration.

FINANCIAL IMPLICATIONS

The increased rates will generate approximately \$40,000 in additional revenue for the Town based on 2021 usage.

OCCUPANCY AND CLASSIFICATION	New Rate	Old Rate
	RATE \$/L MINIMUM \$/MONTH	RATE \$/L MINIMUM \$/MONTH
Residential, non-government	0.0061 Minimum \$67.00	0.006 Minimum \$66.00
Residential, government	0.01127 Minimum \$124.00	0.01118 Minimum \$123.00
Commercial, non-government	0.0081	0.00799
Government, non-residential	0.01127	0.01118
Water Point (In-Town Users)	0.0081	0.00799
Water Point (Out-of-Town Users)	0.01127	0.01118

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

The effect of the increase was included in the approved 2022 Interim Operating budget.

OPTIONS

Council has three options:

1. Give first and second readings to the attached by-law
2. Defeat the motion
3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

Should Council wish to approve the by-law as presented, the motions should be:

FIRST READING:

“THAT Inuvik Town Council hereby gives FIRST READING to By-law 2678/UTIL/22, the water and sewer utility rates by-law.”

SECOND READING:

“THAT Inuvik Town Council hereby gives SECOND READING to By-law 2678/UTIL/22, the water and sewer utility rates by-law.”

Signature – Grant Hood, SAO



**TOWN OF INUVIK
BY-LAW #2678/UTIL/22**

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES TO ESTABLISH WATER AND SEWER UTILITY RATES

PURSUANT TO the *Cities, Towns and Villages Act* of the Northwest Territories, S.N.W.T. 2003, c. 22 as amended;

WHEREAS the Council of the Town of Inuvik deems it desirable and necessary to establish a separate water and sewer utility rates by-law that can be easily amended from time to time;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipal Corporation of the Town of Inuvik in Council duly assembled enacts as follows:

1.0 SHORT TITLE

1.1 This by-law may be cited as the "**Water and Sewer Utility Rates By-law.**"

2.0 DEFINITIONS

2.1 In this by-law, the following terms shall have the following meanings:

- a) **"Council"** means the Council of the Municipal Corporation of the Town of Inuvik;
- b) **"Customer"** means a person(s) or a business, government or institutional entity receiving water and/or sewer service from a public Town owned water and/or sewer main;
- c) **"Dwelling Unit"** means a building, a self-contained portion of a building, or a suite of rooms for the use of one or more individuals living as a single housekeeping unit. A dwelling unit contains sleeping, cooking and separated or shared toilet facilities and is intended as a permanent or semi-permanent residence;
- d) **"SAO"** means the Senior Administrative Officer of the Town of Inuvik or their designate;
- e) **"Town"** means the Municipal Corporation of the Town of Inuvik;
- f) **"Water and Sewer Utility Rates"** means the schedule of rates, as amended from time to time and shown as Schedule A attached to and forming part of this by-law.

3.0 GENERAL

- 3.1 Water and sewer customers will be billed for water and sewer services on a monthly basis at the first of each month, as per Schedule A, parts I and II, attached to and forming part of this by-law. Billings are due and payable within thirty (30) days of the billing date.
- 3.2 If any provision or part of a provision of this by-law is declared by court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the by-law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.
- 3.3 In the event of any conflict between any provisions of this by-law and any other by-law heretofore passed, the provisions of this by-law shall prevail.

4.0 REPEALS

4.1 By-Law 2660/UTIL/21 is hereby repealed.

5.0 EFFECT

5.1 This by-law shall come into effect upon the day of its final passage.

READ A FIRST TIME THIS _____ DAY OF _____, 2022 A.D.

READ A SECOND TIME THIS _____ DAY OF _____, 2022 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS _____ DAY OF _____, 2022 A.D.

MAYOR

SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

SENIOR ADMINISTRATIVE OFFICER

SCHEDULE ‘A’

WATER AND SEWER UTILITY RATES BY-LAW

PART I ~ SERVICE AND CONSUMPTION MONTHLY CHARGES

OCCUPANCY AND CLASSIFICATION	<u>2022</u> CONSUMPTION BILLING
	RATE \$/L MINIMUM \$/MONTH
Residential, non-government	0.0061 Minimum \$67.00
Residential, government	0.01127 Minimum \$124.00
Commercial, non-government	0.0081
Government, non-residential	0.01127
Water Point (In-Town Users)	0.0081
Water Point (Out-of-Town Users)	0.01127

Notes to Part I:

1. Residential charges are per dwelling unit.
2. Apartment buildings are charged residential rate; non-government or government depending on ownership.
3. Where there is a mixture of residential or other occupancy, water charges are based pro-rata on an estimate of water use by the different occupancies.
4. Water point – current holders may deliver sewage (grey water) to the Town of Inuvik Sewage Lagoon up to a volume equivalent to the bulk water volume purchased under this contract for no additional charge.

PART II ~ UNMETERED STANDBY FIRE PROTECTION CHARGE

UNMETERED FIRE LINE MAXIMUM DIAMETER	MONTHLY STANDBY CHARGE
50 mm (2 inch) and under	\$0.00
100 mm (4 inch)	\$10.00
150 mm (6 inch)	\$25.00

Notes to Part II:

1. Charges listed in Part II are additional to charges listed in Part I.

SCHEDULE A
Page 2
WATER AND SEWER UTILITY RATES BY-LAW

PART III ~ OTHER SERVICES AND CHARGES

Regularly scheduled service application: new or modify	\$25.00
Emergency call - service requested within less than two working days	\$40.00
Meter check test to 20 mm (3/4 inch) diameter (Note 1)	\$50.00
Meter check test, larger than 20 mm (Note 1)	at cost
Repair damage to meter, owner's responsibility	at cost
Appointment charge, or no access charge, levied for no show	\$20.00
Thaw utilidette or other private lines	at cost
Establish temporary service (Note 2).....	at cost
Hydrant flow test	\$300.00
Hydrant connection damage deposit, per meter	\$100.00
Past due account penalty: percentage of overdue balance.....	(Note 3)
NSF cheque, per cheque	\$20.00
Reinstatement after 48-hour turn-off notice	\$25.00 plus payment of all outstanding amounts on the water account, and a \$150.00 security deposit.
Keys for Water Point account	\$20.00
Water Point charge of lock fee (Account holder requested)	\$100.00

Notes to Part III:

1. Meter test charges do not apply if meter is found to be in error beyond standard limits stated in the by-law.
2. Cost for this service shall not include costs for items or work which will become part of a permanent or regular service within twelve months.
3. The percentage to be levied is established and adjusted from time to time by the Town Council.



TOWN OF INUVIK

COMMUNITY SERVICES DEPARTMENT REPORT TO COMMITTEE OF THE WHOLE DECEMBER 2021

COMMUNITY SERVICES – Lise Saumur – Director of Community Services

December was a great month with several activities happening at the facility despite the Public Health Orders in effect. Skate with Santa, Craft Days, Drive Thru Christmas Presents with Santa, Activity Days, Meetings, and even a few parties. The return of some of our University/College students was great as they were able to fill the void over the Christmas break. Kudos go out to our very own resident Santa for going above and beyond yet again this year.

It was a year of many challenges for all. Despite many setbacks, information overload, and constant re-interpretation of restrictions and requirements, staff as well as our facility users, sailed through yet another Covid-19 year. Kudos to staff as well as the public for their ongoing and continued patience and understanding, as we continue working towards getting back together for events and activities with less restrictions and worries.

RENTAL ACTIVITIES REPORT

Community Hall

- Town of Inuvik Christmas Party – 1 day
- Boot Camp – 3 days
- Kuzuri Judo – 3 days
- Joint Secretariat Christmas Party – 1 day
- Girl Guides – 1 day
- Culture Connections – 1 day
- Inuvik Minor Hockey AGM – 1 day
- Inuvik Community Events Society – 2 days

Sundog Room

- Turner Environmental Services – 1 day
- Community Services Meeting – 1 day

Equipment

- 30 dish place settings – Curling Club Rental
- 20 tables – Santas Elves

Community Lounge

- Boot Camp – 2 days
- Dalhousie University – 1 day
- Girl Guides – 1 day
- Joint Secretariat – 5 days
- Culture Connections – 1 day
- Birthday Parties – 2 days
- Children's Activities – 1 day

Pool Lobby

- Inuvik Minor Hockey Meeting – 1 day
- Children's Crafts – 2 days
- Children's Activities – 7 days

Cancellations

- Tourism Stakeholder Meeting – Hall – 1 day

MSC MAINTENANCE REPORT – Robin Langille – Facilities Forman

- Picking up large items for Landfill
- Resurfacing ice after user groups
- Cleaning and sanitizing dressing rooms, bleachers, and washrooms after user groups
- Doing ice maintenance
- Logistics for MSC events in community hall, community lounge, pool lobby and sundog room
- Cleaning and sanitizing the fitness centre, library, squash courts, town office and fire hall
- Clearing snow and spreading sand at town owned building
- Monitoring refrigeration plant
- Diagnosing and restarting compressors
- Monitoring boiler plant
- Engaging contractors to repair items at Town Facilities

RECREATION REPORT – Steve Krug – Recreation Co-ordinator

Christmas / Holiday

The Annual Holiday Light up and Decorating Contest was held this year. There were a number of new winners in the categories. Thanks to Councilor Harder and Councilor Arey for their input and help in judging the contest. Winner's displays were posted on the TOI Facebook and Website. The winners were as follows: Winner's Circle – Brendon Buckle, First Place – Janine Gordon, Second Place – Jonathon Michel and Angel Simon, Third Place – Gerry Conley, Camps/Out on the Land – Cheryl Greenland.

There were two craft nights at held at the MSC for children over the course of December. December 8th & 15th from 6:30pm – 8:30pm. Crafts were aged appropriate with staff available for assistance if needed. A light snack was also provided.

Skating with Santa

Skating with Santa this year was a bit different from years past, but the event was still enjoyed by everyone who attended. There was three different times to skate with Santa and all the available registration spaces were filled. Santa handed out candy canes and posed for pictures with families.

Social Distance Present Pick up

The Annual TOI Kids Christmas party was unable to take place this year in part of the COVID 19 restrictions. In place of this Annual event a drive-through present pick up was developed. Parents called in to register their children and given a time slot to pick up gifts. The location for pickup was in the MSC Fitness Centre parking lot. This location was made easy to identify by the Christmas inflatables and lights set up for decorations. Santa was in attendance, handing out approximately 225 gifts, getting pictures taken and greatly adding to the Christmas Spirit.

Arena

This year most of the Arena user groups wanted to keep as much ice time as possible over the Holiday Break. The Arena schedule was amended with some cancellations but that allowed those spaces to be put up for private rentals and additional public skating, and drop-in hockey times.

Fitness Centre

The MSC fitness Centre is operating smoothly. There were some concerns from members about other members not following cleaning procedures. Staff continue to remind members to clean equipment both before and after use. Some new publications and posters were also used to help remind members.

LIBRARY SERVICES REPORT – Tom Samoil – Manager of Library Services

The Library Report is not currently available as Tom is on leave. The report for December with be added to the January report for the Committee of the Whole Council Meeting in early February.



SAO Report to Council

For the month of December 2021

Prepared By: Grant Hood SAO

December was a month of varied activities primarily focused on budget meeting preparation and year end preparations with the Director of Finance for the first part of the month.

For once I had minimal meetings except for internal meetings about HR and staffing.

I did have discussions with GNWT lands regarding the lease renewal and Aurora Disposal Facility. During the month I was able to present to lands proper application paperwork for the area in question and they have now gone out for consultation. We expect to have this issue resolved in late January or early February.

Over the holiday break I prepared the final year payroll and other office functions.

STRATEGIC PRIORITIES CHART

AUGUST 2021

The Town of Inuvik recognizes the Truth and Reconciliation Calls to Action in its decision-making processes
<https://www.inuvik.ca/TRC-Calls-to-Action/>

COUNCIL PRIORITIES

NOW 1. PARKS & TRAILS: Long-term Plan 2. OPERATIONAL REVIEW & HR MANUAL 3. ENVIRONMENTAL: Town Practices Review 4. INTEGRATED COMMUNITY SUSTAINABILITY PLAN: Update 5. SCHOOL ZONE AND PARKS & PLAYGROUNDS SPEED LIMITS		TIMELINE 1. August 2021 2. September 2021 3. October 2021 4. November 2021 5. September 2021
NEXT <ul style="list-style-type: none">• Council and Committee Meeting Review – August 2021• Council Indemnity By-law Review – September 2021	ADVOCACY / PARTNERSHIPS <ul style="list-style-type: none">• <i>Inuvik Leadership Table (GTC/IRC)</i>• <i>Quarterly RCMP Liaison</i>• <i>Homeless Strategy (Interagency Group)</i>• <i>Mackenzie Valley Highway (GNWT)</i>• <i>Inuvik MLAs Council Meetings (GNWT)</i>• <i>Public Utility Council Rate Reviews</i>• <i>Mental Health Services (GNWT)</i>• <i>College Changes (GNWT)</i>• <i>Invite MP to Council Meetings (FEDs)</i>• <i>Increased Communication when Ministers Visiting (GNWT)</i>• <i>Inuvialuit Energy Security Project</i>	

OPERATIONAL STRATEGIES

ECONOMIC DEVELOPMENT & TOURISM 1.Chief Jim Koe Park: Arctic Market/Visitor Building – Dec 2021 2.Operations Guideline & Service Manual (Visitor Ctr) – Dec 2021 3.Post-COVID Action Plan – Dec 2021 • MCIT/ Event Festival Marketing Strategy • 3-year Funding and Budget Procurement Strategy	FINANCE & ADMINISTRATION 1. TOI Online Registration & Services Integration – Oct 2021 2. New Payroll System: Testing & Implementation – Mar 2022 (test) & June 2022 (implement) 3. Budget Preparation: Capital Expenditures – Nov 2021 • Restructuring of Administration Dept • Procurement Policy Review • Job Description Review • Injury/Incident Report Form Development
PUBLIC WORKS & INFRASTRUCTURE 1. PARKS & TRAILS: Long Term Plan – Aug 2021 2. Roads Maintenance Priority List: Review – Dec 2021 3. Water Intake System Review – Mar 2022 • Utilidor Replacement Schedule – Sept 2021 • Solid Waste Site Operations Contract Review – Sept 2021	COMMUNITY SERVICES 1. Recreation Facility: Community Survey Report – Sept 2021 2. Community Groups (Contacts) Listing & Events Calendar – Dec 2021 3. Library Outreach Programs – TBD • Keyless Entry System Review – Ongoing • eRec Replacement Program – Oct 2021
SENIOR ADMINISTRATION OFFICER 1.OPERATIONAL REVIEW & HR MANUAL – Sept 2021 2.ICSP: Update – Nov 2021 3.ENVIRONMENTAL: Town Practices Review – Oct 2021 • ATIPP Implementation – June 2022 • Land Administration Agreement Review • 2021 Elections Preparation	PROTECTIVE SERVICES 1. Emergency Management Plan Review – Sept 2021 2. SCHOOL ZONE AND PARKS & PLAYGROUNDS SPEED LIMITS – Sept 2021 3. Bite Prevention Program – Sept 2021 • Reviewing Operational Guidelines – FD and MED • Development of Youth Programming

ORGANIZATIONAL EXCELLENCE

1. Employee Orientation - Leadership Team - Aug. & Staff – Outcome from Operational Review & HR Manual
2. Job Description Review: Expectations & Individual Training Needs – Outcome from Operational Review & HR Manual
3. Respectful Workplace: Staff Discussion – Online Course for All Staff
4. Staff Development Program: Proposal – July 2021
5. Interdepartmental Relations – Ongoing

BOLD CAPITALS = Council NOW Priorities; **CAPITALS** = Council NEXT Items; *Italics* = Advocacy; Title Case = Operational Strategies



Dec 01, 2021
Application No. 5145

Application for Single Year Research

I would like to inform the Town of Inuvik that an application for a Northwest Territories Scientific Research Licence has been received by the Aurora Research Institute. Application No. 5145 was submitted by:

Mrs Somayeh (Raha) Ravasian Kashi
Pauktuutit Inuit Women of Canada 520-1 Nicholas Street ,

Phone: 6132188715
Email: rravasian@pauktuutit.ca

to conduct the following study:
"Meeting Survivors' Needs: Gender-Based Violence against Inuit Women and the Criminal Justice System Response."

Please read the enclosed application and send comments to the Manager of Scientific Services at the Aurora Research Institute. A comment form has been included with this review package for your convenience. Responses can be submitted online at <https://polar.nwtresearch.com> or emailed to licence@nwtresearch.com.

Sincerely,

Nicole Hammer
Manager, Scientific Services



Application #5145

"Meeting Survivors' Needs: Gender-Based Violence against Inuit Women and the Criminal Justice System Response."

Year: 2022 Length Of Project: Year 1 of 1

Inuvialuit Settlement Region, Gwich'in Settlement Area

Physical Sciences

Principal Investigator:

Mrs Somayeh (Raha) Ravasian Kashi
Pauktuutit Inuit Women of Canada
Pauktuutit Inuit Women of Canada 520-1 Nicholas Street ,
Ottawa, ON
K1N 7B7, Canada
Phone: 6132188715
Email: rravasian@pauktuutit.ca

Primary Contact Information:
Same as Principal Investigator

Research Supervisor Information:
Same as Principal Investigator

Emergency Contact Information:
Same as Principal Investigator

Team Members:
Elizabeth Comack

Research Locations

Description for where research will be carried out:

Communities:

Inuvik

Project Description

Dates of Research Activity:

Start Date: Jan 01, 2022 -- End Date: Dec 31, 2022

Objective:

Pauktuutit is conducting a research project to study the criminal justice system response to gender-based violence in three regions of Inuit Nunangat—Inuvialuit, Nunavut, and Nunavik—in order to increase awareness and understanding of the needs, challenges, and service gaps that face Inuit women. The primary research question is: How can the criminal justice system be made more responsive to the needs of Inuit women who experience gender-based violence? The goal is to advance effective criminal justice strategies to alleviate gender-based violence and prevent re-victimization, with a focus on the needs and safety of Inuit women.

Rationale:

Gender-based violence—specifically, physical and sexual assaults against women—is a serious issue. The criminal justice system has been given a key role in responding to this violence. In 2018, the Northwest Territories had the second highest rate (5,396) of female victims of police-reported intimate partner violence in Canada. The overall rate for Canada in 2018 was 507 per 100,000 population (Conroy, Burczycka, & Savage 2019: 39). That same year, the Northwest Territories had the second highest rate of sexual assault in Canada (368 per 100,000); the national rate of sexual assault was 78 per 100,000 (Moreau 2019: 47).

This research is premised on a trifold belief: 1. All Inuit women have the right to live their lives free from the threat and reality of gender-based violence; 2. Criminal justice interventions in gender-based violence should serve a multitude of purposes, including protecting women's safety, preventing violence, holding perpetrators accountable, and providing victims with meaningful redress; and 3. An effective criminal justice system response is one that realizes victims' needs.

Methodology:

This application is an extension of a previous Northwest Territories Scientific Research License (No. 16853) issued on June 18, 2021.

Two forms of data collection for the study were completed in 2021: 1. A quantitative online survey to measure Inuit women's understanding of and experiences with the criminal justice system and how they feel about their safety, legal rights, and access to justice; and 2. Qualitative interviews (conducted on-line or by phone) with 10 criminal justice actors and service providers whose work brings them into close contact with the criminal justice system in Inuvialuit.

This research license application pertains to a third method of data collection: Qualitative interviews with Inuit women with lived experience of gender-based violence and the criminal justice response.

On the recommendation of the Project Advisory Committee, Paulatuk and Ulukhaktok were initially selected as the Inuvialuit sites of the research. An Inuk woman was trained to conduct these interviews. However, due to COVID travel restrictions, she has been unable to travel to the communities from Inuvik (where she lives). As such, the site for the Inuvialuit portion of the study has been re-located to Inuvik.

This final portion of the study, therefore, will involve one-on-one interviews with 10 to 12 Inuit women who have lived experience of gender-based violence and the criminal justice response. Participants will be asked about any experiences of physical or sexual violence they have had, what they needed to keep themselves safe and supported, and whether the criminal justice system assisted in meeting their needs. They will also be asked about what they think should be done to improve the role of the criminal justice system so that Inuit women can live free from gender-based violence.

To recruit participants, Pauktuutit will work with local partners and stakeholders to advertise the project through several channels (posters, radio, and social media). Interviews with participants will take place at a safe and secure location (i.e. the local women's shelter). Participants will be provided with a consent form in order to ensure their free, prior, and informed consent. Confidentiality will be maintained throughout the study (including the treatment of documents and in the final report).

Communication Plan:

Pauktuutit has over 35 years of experience conducting interviews and needs assessments and developing prevention and awareness campaigns and knowledge exchange across Inuit Nunangat. To this end, Pauktuutit ensures that differing socio-economic and regional circumstances of Inuit are captured and incorporated during program and project development through building community networks and advisory bodies that embrace broad and comprehensive Inuit input and expertise. The resulting initiatives are guided by Inuit women, ensuring the initiatives successfully meet their needs and those of their families and communities.

For this project, a Project Advisory Committee comprised of representatives from each of the three regions of Inuit Nunangat has been formed. In addition to providing ongoing guidance as the project proceeds, the Project Advisory Committee members will be asked to provide feedback on the study's draft report, including whether their region is well-represented.

The qualitative interviews with Inuit women will form the basis of a report highlighting key issues, recommendations, and promising practices to improve criminal justice responses to gender-based violence to meet the needs of Inuit women. The report will be disseminated to key stakeholders and made available on Pautkuutit's website. Interview participants who wish to receive a copy of the report will be asked to initial the Consent Form and provide their contact information.

Travel Arrangements:

Given the COVID-19 restrictions, no one will be travelling to Inuvialuit to conduct interviews. Instead, an Inuk woman who lives in Inuvik has been hired and trained to conduct the interviews with Inuit women in that community. COVID protocols will be followed during those meetings.

Ethics

Will you be interviewing or surveying NWT residents?

Yes

What organization conducted (or will be conducting) the Ethics review for this research?

Aurora Research Ethics Committee and the University of Manitoba Sociology/Psychology Research Ethics Board. An Ethics renewal and amendment (to change the study location) was submitted to Aurora College on Nov 18, 2021. The UM has renewed the ethics certificate for the project and is awaiting the decision of Aurora College (as the principal agency) before accepting the amendment request.

When was the review received (or anticipated to be received)?

Jan 03, 2022

How will you maintain participant confidentiality in your research?

Confidentiality and anonymity will be maintained in both the data collection process as well as the reporting on the findings of the research. Participants will be told that they need only disclose information or experiences that they are comfortable in sharing, and that what they say will be held in the strictest confidence. The researchers, interviewer, and transcriptionist have each signed an Oath of Confidentiality to ensure that the identity of study participants and what is said during the interview is kept confidential. With participants' permission, the interview will be audio-recorded (otherwise notes will be taken). During transcription, any personal identifiers will be removed and each interview will be assigned an ID number. In writing up the report, attention will be given to ensuring that any quotes cited from study participants do not breach their anonymity. As well, the communities in which the interviews are conducted will not be named in the report (only the region in which they are located).

How will the data be stored over the short and long terms?

Interview recordings and transcripts will be stored on a password-protected and encrypted Internet site (Sync.com). Only the project manager (Ravasian), the researcher (Comack), and the professional transcriptionist will have access to these data. Any documents downloaded from this site by the researchers will be stored on their password-protected computers. Electronic copies of the Consent Forms will also be stored on Sync.com (paper copies will be shredded).

Interview recordings, transcripts, and Consent Forms will be deleted and/or destroyed once the project reaches its conclusion (approximately September, 2022).

Supporting Information

Potential Adverse Impacts:

Sensitive issues such as trauma and unresolved emotional issues may arise with interview participants who have been affected by gender-based violence in their lives and/or who have had negative interactions with the criminal justice system.

Adverse Impact Mitigation:

To mitigate potential risks, a number of precautions will be taken. Interviews with Inuit women will be conducted in a safe and supportive environment. A mental health worker or counsellor will be available either on-site or easily accessible during the period of time when the interviews are conducted to provide support to participants if they need or want to follow-up during or after the interview. All interview participants will be provided with a list of mental health support resources and Inuit-specific self-care and aftercare resources.

Emergency Response Plan

Interview participants will be informed that they can choose to not answer any question posed to them and can stop the interview at any point. They will also have the right to withdraw their consent once the interview is underway and up to the time the final report is being prepared (approximately April 2022). At the end of the interview, participants will be asked how they are feeling and whether they require support. They will be provided with the contact information of a trained mental health worker/counsellor that they can call as well as a list of resources and Inuit-specific self-care and aftercare materials.

Tags:

Inuit women; criminal justice system; gender-based violence;

Distribution

Inuvialuit Regional Corporation
Town of Inuvik
Inuvialuit Joint Secretariat
Inuvik Community Corporation



Dec 01, 2021
Application No. 5145

Scientific Research Licence Comment Form

Town of Inuvik

Project Details

"Meeting Survivors' Needs: Gender-Based Violence against Inuit Women and the Criminal Justice System Response."

Submitted by: Mrs Somayeh (Raha) Ravasian Kashi

Length of Project: 1 year(s)

Comments on Project

Please outline any concerns, requests or suggestions regarding Application No. 5145 :

No concerns, requests or suggestions to express at this time(check here):

☐

Signature of Town of Inuvik official

PRINT NAME

Grant Hood

SIGNATURE

DATE

December 8, 2021

Confirmation Report

Fax Number 18677778601
 Local Name
 Fax Name

The job has been sent.
 Original Size: 8.5 x 11"



AURORA RESEARCH INSTITUTE
 AURORA COLLEGE

Aurora Research Institute
 PO Box 1450, Inuvik, NT X0E0T0
 Tel: (867) 777-3298 Fax: (867) 777-4264

www.nwtresearch.com

Dec 01, 2021
 Application No. 5145

Scientific Research Licence Comment Form

Town of Inuvik

Project Details

"Meeting Survivors' Needs: Gender-Based Violence against Inuit Women and the Criminal Justice System Response."

Submitted by: Mrs Somayah (Raha) Ravasian Kashi
 Length of Project: 1 year(s)

Comments on Project

Please outline any concerns, requests or suggestions regarding Application No. 5145:

No concerns, requests or suggestions to express at this time (check here): ☐

Signature of Town of Inuvik official

PRINT NAME

SIGNATURE

DATE

Grant Hood

[Signature]

December 8, 2021

Page 6 | 6 Ravasian Kashi, Somayah (Raha) Application No. 5145

No.	Job	Remote Station	Start Date & Time	Duration	Pages	Protocol	Contents	Status
1	4866 ARI		12- 8; 10:35 AM	18 Secs	1/1	Super G3		Completed