

**AGENDA**  
**TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETINGS**  
**TO BE HELD ON FEBRUARY 7 AND 9, 2022**  
**AT 7:00 P.M. via VIDEO CONFERENCE**

---

Item # 1                    **CALL TO ORDER**

Item # 2                    **ADOPTION OF THE AGENDA**

Item # 3                    **DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST**

Item # 4                    **DELEGATIONS, PRESENTATIONS OR PETITIONS**

4.1                        RCMP Statistical Report

Report attached.

Item # 5                    **PUBLIC QUESTION PERIOD**

Item # 6                    **ADOPTION OF THE MINUTES**

6.1                        Minutes of the January 24 and 26, 2021 Council Meetings

Minutes attached. Requires motion to approve.

Item # 7                    **ACTION ITEMS**

7.1                        Action Items List

Document attached.

Item # 8                    **NEW BUSINESS**

8.1                        Pool Rehabilitation Project Update

Verbal update will be provided.

---

Item # 9                      **BY-LAWS**

9.1                      RFCD 2022-SAO-016 ~ Director of Finance Appointment By-law 2679/APP/22

By-law attached. Requires THIRD AND FINAL READING.

9.2                      RFCD 2022-SAO-017 ~ 2022 Interim Tax Billing By-law 2680/TAX/22

By-law attached. Requires THIRD AND FINAL READING.

9.3                      RFCD 2022-SAO-018 ~ Property Class By-law 2681/TAX/22

By-law attached. Requires THIRD AND FINAL READING.

9.4                      RFCD 2022-SAO-019 ~ Installment Tax Payment Plan By-law 2682/TAX/22

By-law attached. Requires THIRD AND FINAL READING.

9.5                      RFCD 2022-SAO-020 ~ By-law 2683/TAX/22 ~ To Provide Property Tax Exemptions for Churches

By-law attached. Requires THIRD AND FINAL READING.

9.6                      RFCD 2022-SAO-021 ~ By-law 2684/GEN/22 ~ To Repeal Several By-laws

By-law attached. Requires THIRD AND FINAL READING.

9.7                      RFCD 2022-SAO-022 ~ Firearms By-law 2685/PS/22

By-law attached. Requires FIRST AND SECOND READINGS.

Item # 10                      **DEPARTMENT HEAD REPORTS**

10.1                      Economic Development and Tourism Report

Report attached. Requires motion to adopt.

10.2                      Senior Administrative Officer's Report

Report attached. Requires motion to adopt.

10.3                      Public Services Report

Report attached. Requires motion to adopt.

10.4            Community Services Report

Report to be circulated. Requires motion to adopt.

Item # 11            **INFORMATION ITEMS**

11.1            Strategic Priorities Chart

Document attached. For information only.

11.2            Aurora Research Institute ~ Various Research Projects

Document attached. For information only.

Item # 12            **COUNCIL CONCERNS**

Item #13            **IN CAMERA ITEMS**

Item # 14            **ADJOURNMENT**



# **MONTHLY POLICING REPORT JANUARY, 2022**



## **Inuvik Detachment “G” Division Northwest Territories**



### **Annual Performance Plan (A.P.P.'S) Community Priorities**

- (1) Family Violence – Domestic and Elder Abuse
- (2) Road Safety – Impaired Driving
- (3) Community and Cultural Awareness Including Youth

#### **(1) Family Violence:**

During the month of January, Inuvik RCMP investigated twenty-eight reports of violence against persons, including two reports of assault causing bodily harm. Two of these matters have been cleared by Criminal charge and seven remain under investigation for further evidence gathering and charge assessment. Seven of these offences were in the context of Intimate Partner Violence. Inuvik RCMP continue to work closely with Victim Services, Social Services and the Health Authority to ensure continued support for victim of violence. Referrals are being made and supervisors are working diligently to assure these are made in a timely manner. Covid-19 restrictions have delayed Family Violence Awareness Week activities and we are hopeful these can resume once restrictions are amended.

#### **(2) Road Safety – Impaired Driving**

During the month of January, Inuvik RCMP investigated seven reports of impaired driving. Two of these matters have been cleared by Criminal charge and one remains under further investigation. Violation ticket and warnings continue to be administered to motorists, which include operation without a valid drivers licence, operating a motor vehicle without liability insurance and registration. A one day impaired driving investigation workshop has been arranged for members of the Inuvik detachment and it is believed this training with further enhance road safety investigations.

#### **(3) Community and Cultural Awareness Including Youth**

Regrettably, Covid-19 restrictions cancelled a visit by G Division Police Dog Services to both the Children's First Centre and East Three School. Our school liaison designate intends to arrange this visit once restrictions permit.

At the request of family, S/Sgt. Bruce McGregor led the funeral procession for respected Elder Collin Allen Sr.



### **Notable Occurrences for the Month:**

In early January, a vehicle crashed into the entrance stairs of the Mad Trapper bar. A male has been arrested and charged under the Motor Vehicle Act and Criminal charges are pending.

After being arrested and charged in Inuvik as part of an investigation under the Controlled Drugs and Substances Act in 2019, an Albertan male has been convicted in Supreme Court of possessing the proceeds of crime over \$5000. Sentencing is expected to take place in mid March.

An Ontarian male arrested and charged with drug trafficking, obstruction of justice, identify fraud and possessing the proceeds of crime over \$5000 in May of 2021, has entered guilty pleas and is also expected to be sentence in March of this year. This investigation was initially subject to a publication ban preventing a detailed release from police.

The RCMP continues to encourage people to contact Protect NWT for any Covid-19 related violations as Protect NWT is the enforcing agency.

## **Inuvik RCMP Detachment responded to 304 calls for service during the month of January 2022.**

OCCURRENCES	JANUARY2022	Year to Date	JANUARY2021	2021 Total
Assaults	28	28	47	502
Sexual Offences	4	4	0	36
Break and Enters (Residence & Business)	4	4	0	26
Mental Health	10	10	11	121
Theft Under \$ 5000.00	5	5	06	106
Theft Over \$ 5000.00	3	3	0	1



Drugs ( Possession )	0	0	0	0
Drugs ( Trafficking )	2	2	0	20
Liquor Act	24	24	17	403
Unlawful Sale (Bootlegging)	0	0	0	0
Causing a disturbance / Mischief (including public intoxication)	131	131	82	1149
Impaired Driving	7	7	14	141
Other Complaints	96	96	233	1648
<b>Total Calls For Service</b>	<b>304</b>	<b>304</b>	<b>387</b>	<b>4654</b>

<b>JUSTICE REPORTS</b>	<b>JANUARY2022</b>	<b>Year to Date</b>	<b>JANUARY2021</b>	<b>2021 Total</b>
Victim Services Referral - Accepted	1	1	6	38
Victim Services Referral - Declined	6	6	5	97
Victim Services - Proactive Referral	1	1	2	16
Youth Alternative Measures (YCJA Warnings & Cautions)	3	3	0	4
Youth Diversion (Community Justice	0	0	0	2



Referrals)				
Adult Diversion (Community Justice Referrals)	2	2	0	2
Emergency Protection Orders (Detachment Initiated)	1	1	0	2
<b>Prisoners Held</b>	40	40	74	938

**Should you have any questions or concerns regarding this report or any other community matters, please feel free to contact me to discuss.**

Report completed by Acting Detachment Commander Cpl. Chris Main  
 Inuvik RCMP Detachment  
 Telephone: (867) 777-1111  
 Email: Christopher.main@rcmp-grc.gc.ca

Internal Distribution List:

Insp. David CASEY- OIC North District  
 S/Sgt Bruce MCGREGGOR - North District Advisory NCO  
 Sue CROOKEDHAND - "G" Division Criminal Operations  
 Insp. Dean RIOU – Manager Policing Services/GNWT Liaison Officer

External Distribution List:





Duane Smith - Chair Inuvialuit Regional Corporation

Stephanie Sutton - Town of Inuvik

Ken Smith – Grand Chief Gwich'in Tribal Council



# **MONTHLY POLICING REPORT DECEMBER, 2021**



## **Inuvik Detachment “G” Division Northwest Territories**



### **Annual Performance Plan (A.P.P.'S) Community Priorities**

Community approved APP'S are

- (1) Family Violence – Domestic and Elder Abuse
- (2) Road Safety – Impaired Driving
- (3) Community and Cultural Awareness Including Youth

#### **(1) Family Violence:**

During the month of December, Inuvik RCMP investigated forty three (43) reports of violence against persons, including thirty nine (39) assault(s), three (3) assault with a weapon or where bodily harm was sustained and one (1) sexualized assault. Three (3) of these matters have been cleared by Criminal Charge and two are still open for further evidence gathering and charge assessment. Eleven of these violent offences were in the context of Intimate Partner Violence. Inuvik RCMP continue to work closely with Victim Services, Social Services, the Health Authority, among other agencies, to ensure continued support for victims of violence and their families. Timely referrals are being made, with support agencies often engaged at the initial on-set of police involvement.

Members of the Inuvik RCMP participated in Family Violence Awareness Week activities and are currently part of an Interagency Group planning for the upcoming National Addictions Awareness Week, which is to be held in January. The RCMP have committed to being a part of a panel presentation for youth / parents specific to mental health, addictions and family violence. Our school liaison members continue to keep in close communication with school officials and are looking forward to potential presentations / activities with the student population in the spring.

#### **(2) Road Safety – Impaired Driving:**

During the month of December, Inuvik RCMP investigated ten (10) reports of impaired driving, two (2) of which were cleared by Criminal Charge and Territorial Licence sanctions. Several violation tickets were issued to vehicle operators for offences under the Motor Vehicle Act. These include: operating a motor vehicle without liability insurance, operating without a valid driver's licence and no registration. Inuvik RCMP continue to encourage citizens to report incidents of suspected impaired drivers. December 4<sup>th</sup>, was national impaired driving enforcement day, which the Detachment membership participated, by setting up a few enforcement locations around Town where driver's were checked for alcohol and drug impairment and vehicle fitness for road worthiness.



On December 15<sup>th</sup>, the Detachment membership participated in the annual Candy Cane check-stop, where multiple agencies come together to support the theme of safe roads and safe communities for the Holiday season.



### **(3) Community and Cultural Awareness Including Youth:**

Inuvik RCMP liaised with East Three Elementary in creating Christmas cards for the “Candy Cane Checkstop” pictured above.

An RCMP liaison officer attended a meeting with the Justice Committee, which was aimed at deferring Youth facing Criminal Charges, pre-Charge and Court referral. The Detachment is committed in increasing our Restorative Justice and referral numbers for 2022 and onward.

Additionally, members of the Inuvik RCMP participated in a virtual Interagency meeting to plan National Addictions Awareness Week activities, which includes a youth / parent educational panel.

Lastly, members have been continuously working on the creation of a “Challenge Coin”. The coin is intended to represent the ongoing partnerships between the RCMP and the Inuvialuit, Gwich’in, and Métis peoples, recognizing we must actively engage in the continuous process of reconciliation. Once a composite draft is complete, members will seek out input and approval from the respective groups.



### **Notable Occurrences for the Month:**

On December 24<sup>th</sup>, members of the Inuvik Detachment had proactively stopped a vehicle for Motor Vehicle Act contraventions. The driver was found to be un-licensed and the vehicle un-registered or insured. The roadside investigation resulted in reasonable grounds to suspect that liquor was being unlawfully possessed, which resulted in the lawful seizure of twenty five (25) 750 millilitre bottles of Smirnoff Vodka, 40% alc/vol.



### **Reduction in Over-All Prisoners:**

The Inuvik Detachment has had a significant reduction in over-all Prisoner's for the year; 24.8 % reduction from 2020 total(s). This can likely be attributed to the strong working relationship that the Detachment has established with the Town shelters. This is a priority for the Detachment and RCMP and processes have been updated to use the RCMP cellblock as a last resort for liquor only offence(s).





**Inuvik RCMP Detachment responded to a total of 346 calls for service during the month of DEC 2021.**

OCCURRENCES	DECEMBER 2021	Year to Date	DECEMBER 2020	2020 Total
Assaults	42	502	42	595
Sexual Offences	1	36	3	71
Break and Enters (Residence & Business)	1	26	1	24
Mental Health	9	121	13	184
Theft Under \$ 5000.00	10	106	5	95
Theft Over \$ 5000.00	0	1	0	1
Drugs ( Possession )	0	9	0	10
Drugs ( Trafficking )	4	20	1	26
Liquor Act	24	403	14	186
Unlawful Sale (Bootlegging)	0	0	0	0
Causing a disturbance / Mischief (including public intoxication)	133	1149	169	2008
Impaired Driving	10	141	17	289
Other Complaints	112	1648	121	1736
<b>Total Calls For Service</b>	<b>346</b>	<b>4654</b>	<b>386</b>	<b>5245</b>



JUSTICE REPORTS	DECEMBER 2021	Year to Date	DECEMBER 2020	2020 Total
Victim Services Referral - Accepted	2	38	4	40
Victim Services Referral - Declined	4	97	7	74
Victim Services - Proactive Referral	7	17	4	16
Youth Alternative Measures (YCJA Warnings & Cautions)	3	4	1	0
Youth Diversion (Community Justice Referrals)	0	2	0	0
Adult Diversion (Community Justice Referrals)	0	0	0	2
Emergency Protection Orders (Detachment Initiated)	1	2	0	4
<b>Prisoners Held</b>	41	705	52	938



**Should you have any questions or concerns regarding this report or any other community matters, please feel free to contact me to discuss.**

Report completed by

Inuvik RCMP Detachment

Cst. Brian Davie with assistance of Public Service Employee Martha Blake

Telephone: (867) 777-1111

Email: [brian.davie@rcmp-grc.gc.ca](mailto:brian.davie@rcmp-grc.gc.ca)

Internal Distribution List:

Insp. David CASEY- OIC North District

S/Sgt Bruce MCGREGGOR - North District Advisory NCO

Sue CROOKEDHAND - "G" Division Criminal Operations

Insp. Barry LAROQUE - Manager, Policing Services NWT Dept. of Justice

Insp. Dean RIOU – Manager Policing Services/GNWT Liaison Officer

External Distribution List:

Duane Smith - Chair Inuvialuit Regional Corporation

Stephanie Sutton - Town of Inuvik

Ken Smith – Grand Chief Gwich'in Tribal Council



**MINUTES**  
**TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETINGS**  
**HELD ON JANUARY 24 AND 26, 2022**  
**AT 7:00 P.M. via VIDEO CONFERENCE**

---

<b>Present:</b>	<u>Monday</u>	<u>Wednesday</u>
Mayor:	Clarence Wood	Clarence Wood
Deputy Mayor:	Natasha Kulikowski	Natasha Kulikowski
Councillors:	Tony Devlin	Donovan Arey
	Grant Gowans	Tony Devlin
	Jesse Harder	Grant Gowans
	Alana Mero	Jesse Harder
		Alana Mero
		Kurt Wainman
<b>Absent:</b>	Councillor Donovan Arey (with notice on Monday) Councillor Kurt Wainman (with notice on Monday) Councillor Alfred Moses (with notice both meetings)	
<b>Staff Present:</b>	Grant Hood, Senior Administrative Officer (both meetings) Stephanie Sutton, Council Administrator (both meetings) Lise Saumur, Director of Community Services (both meetings) Jackie Challis, Director of Economic Development and Tourism (both meetings) Chidi Amobi, Director of Finance (both meetings) Cynthia Hammond, Director of Protective Services (on Monday)	
<b>Others Present:</b>	Michael Maltais and Dave Brown, McElhenney Engineering (on Monday)	
Item # 1	<b>CALL TO ORDER</b>	
	Mayor Wood called both meetings to order at 7:00 p.m.	
Item # 2	<b>ADOPTION OF THE AGENDA</b>	
	Moved by Deputy Mayor Kulikowski, seconded by Councillor Gowans:	
<b>MOTION: 013/01/22</b>	<b>“BE IT RESOLVED THAT Inuvik Town Council hereby adopts the agenda as presented.”</b>	
	Motion <b>CARRIED.</b>	
Item # 3	<b>DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST</b>	
	There were no declarations of conflict of interest or pecuniary interest.	

Item # 4 **DELEGATIONS, PRESENTATIONS OR PETITIONS**

4.1 Utilidor System Presentation - Michael Maltais, McElhenney Engineering

Mr. Maltais gave a presentation on the utilidor system. On Wednesday, Mayor Wood noted that McElhenney Engineering required a decision from Council on whether to proceed with a permanent or interchangeable display/artwork so that design work could be completed for the new utilidor bridge across Duck Lake Road. Consensus was to proceed with a permanent display/artwork installation.

Item # 5 **PUBLIC QUESTION PERIOD**

There were no questions.

Item # 6 **ADOPTION OF THE MINUTES**

6.1 Minutes of the January 10 and 12, 2022 Council Meetings

Moved by Councillor Gowans, seconded by Councillor Devlin:

**MOTION: 014/01/22** “BE IT RESOLVED THAT Inuvik Town Council hereby adopts the minutes of the January 10 and 12, 2022 Council meetings as presented.”

Motion **CARRIED**.

Item # 7 **ACTION ITEMS**

7.1 Action Items List

Council noted the document.

Item # 8 **NEW BUSINESS**

8.1 RFCD 2022-SAO-011 ~ 2022 Property Tax Auction

Moved by Councillor Mero, seconded by Councillor Harder:

**MOTION: 015/01/22** “BE IT RESOLVED THAT, in accordance with the *Property Assessment and Taxation Act*, Inuvik Town Council will auction specified properties at the Town Council Chambers or Midnight Sun Complex at 9:00 A.M. on Thursday, March 3, 2022. The minimum sale price shall be 50% of the assessed value as listed for each property. Each property shall be auctioned on the condition that taxes are two (2) years in arrears at the time of the auction.”

Motion **CARRIED**.

## MINUTES

Inuvik Town Council Meetings  
January 24 and 26, 2022

Page 3 of 7

8.2 RFCD 2022-SAO-012 ~ 2022 Property Tax Auctioneer

Moved by Councillor Gowans, seconded by Councillor Devlin:

**MOTION: 016/01/22** “BE IT RESOLVED THAT Inuvik Town Council hereby appoints Ms. Chidi Amobi as the Auctioneer for the 2022 Tax Auction scheduled for March 3, 2022 as per the requirements of the *Property Assessment and Taxation Act*.”

Motion **CARRIED**.

Item # 9 **BY-LAWS**

9.1 RFCD 2022-SAO-005 ~ Solid Waste Levy By-law 2677/UTIL/22

Moved by Councillor Mero, seconded by Deputy Mayor Kulikowski:

**MOTION: 017/01/22** “BE IT RESOLVED THAT Inuvik Town Council hereby gives **THIRD AND FINAL READING** to By-law 2677/UTIL/22, the solid waste levy by-law.”

Motion **CARRIED**.

9.2 RFCD 2022-SAO-006 ~ Water and Sewer Utility Rates By-law 2678/UTIL/22

Moved by Councillor Gowans, seconded by Councillor Devlin:

**MOTION: 018/01/22** “BE IT RESOLVED THAT Inuvik Town Council hereby gives **THIRD AND FINAL READING** to By-law 2678/UTIL/22, the water and sewer utility rates by-law.”

Motion **CARRIED**.

9.3 RFCD 2022-SAO-007 ~ Director of Finance Appointment By-law 2679/APP/22

Moved by Councillor Harder, seconded by Councillor Gowans:

**MOTION: 019/01/22** “BE IT RESOLVED THAT Inuvik Town Council hereby gives **FIRST READING** to By-law 2679/APP/22, a by-law to appoint a Director of Finance.”

Motion **CARRIED**.

Moved by Councillor Mero, seconded by Deputy Mayor Kulikowski:

**MOTION: 020/01/22** “BE IT RESOLVED THAT Inuvik Town Council hereby gives SECOND READING to By-law 2679/APP/22, a by-law to appoint a Director of Finance.”

Motion **CARRIED**.

9.4

RFCD 2022-SAO-009 ~ 2022 Interim Tax Billing By-law 2680/TAX/22

Moved by Councillor Devlin, seconded by Deputy Mayor Kulikowski:

**MOTION: 021/01/22** “BE IT RESOLVED THAT Inuvik Town Council hereby gives FIRST READING to By-law 2680/TAX/22, the 2022 interim tax billing by-law.”

Motion **CARRIED**.

Moved by Councillor Gowans, seconded by Councillor Wainman:

**MOTION: 022/01/22** “BE IT RESOLVED THAT Inuvik Town Council hereby gives SECOND READING to By-law 2680/TAX/22, the 2022 interim tax billing by-law.”

Motion **CARRIED**.

9.5

RFCD 2022-SAO-010 ~ Property Class By-law 2681/TAX/22

Moved by Councillor Devlin, seconded by Councillor Gowans:

**MOTION: 023/01/22** “BE IT RESOLVED THAT Inuvik Town Council hereby gives FIRST READING to By-law 2681/TAX/22, a by-law to establish property classes.”

Motion **CARRIED**.

Moved by Councillor Harder, seconded by Councillor Mero:

**MOTION: 024/01/22** “BE IT RESOLVED THAT Inuvik Town Council hereby gives SECOND READING to By-law 2681/TAX/22, a by-law to establish property classes.”

Motion **CARRIED**.

9.6 RFCD 2022-SAO-013 ~ Installment Tax Payment Plan By-law 2682/TAX/22

Moved by Councillor Gowans, seconded by Councillor Wainman:

**MOTION: 025/01/22** “BE IT RESOLVED THAT Inuvik Town Council hereby gives FIRST READING to By-law 2682/TAX/22, a by-law to implement an Installment Tax Payment Plan.”

Motion **CARRIED**.

Moved by Councillor Wainman, seconded by Councillor Devlin:

**MOTION: 026/01/22** “BE IT RESOLVED THAT Inuvik Town Council hereby gives SECOND READING to By-law 2682/TAX/22, a by-law to implement an Installment Tax Payment Plan.”

Motion **CARRIED**.

9.7 RFCD 2022-SAO-014 ~ By-law 2683/TAX/22 ~ To Provide Property Tax Exemptions for Churches

Moved by Councillor Wainman, seconded by Councillor Gowans:

**MOTION: 027/01/22** “BE IT RESOLVED THAT Inuvik Town Council hereby gives FIRST READING to By-law 2683/TAX/22, a by-law to allow exemptions from municipal taxation.”

Motion **CARRIED**.

Moved by Councillor Arey, seconded by Councillor Wainman:

**MOTION: 028/01/22** “BE IT RESOLVED THAT Inuvik Town Council hereby gives SECOND READING to By-law 2683/TAX/22, a by-law to allow exemptions from municipal taxation.”

Motion **CARRIED**.

9.8 RFCD 2022-SAO-015 ~ By-law 2684/GEN/22 ~ To Repeal Several By-laws

Moved by Councillor Wainman, seconded by Councillor Arey:

**MOTION: 029/01/22** “BE IT RESOLVED THAT Inuvik Town Council hereby gives FIRST READING to By-law 2684/GEN/22, a by-law to repeal by-laws that no longer have any force or effect.”

Motion **CARRIED**.

Moved by Deputy Mayor Kulikowski, seconded by Councillor Wainman:

**MOTION: 030/01/22** “BE IT RESOLVED THAT Inuvik Town Council hereby gives SECOND READING to By-law 2684/GEN/22, a by-law to repeal by-laws that no longer have any force or effect.”

Motion **CARRIED**.

Item # 10

**DEPARTMENT HEAD REPORTS**

10.1 Economic Development and Tourism Report

Council noted the report. Mayor Wood thanked Town staff, fire department volunteers and organizers who put together this year’s Sunrise Festival fireworks and activities.

10.2 Public Services Report

Council noted the report. There were no questions, comments, or concerns.

10.3 Protective Services Report

Council noted the report. There were no questions, comments, or concerns.

Moved by Councillor Wainman, seconded by Councillor Devlin:

**MOTION: 031/01/22** “BE IT RESOLVED THAT Inuvik Town Council hereby adopts the following staff reports as presented: Item 10.1 – Economic Development and Tourism; Item 10.2 – Public Services; and Item 10.3 – Protective Services

Motion **CARRIED**.

Item # 11

**INFORMATION ITEMS**

11.1 Strategic Priorities Chart

For information only. It was noted that the Town received an exemption for the facilitator to travel to Inuvik to proceed with in-person strategic planning sessions next week.

11.2 Aurora Research Institute ~ Various Research Projects

For information only.

11.3 January 19, 2022 By-law Review Committee Meeting Notes

For information only.

**MINUTES**

*Inuvik Town Council Meetings  
January 24 and 26, 2022*

**Page 7 of 7****Item # 12****COUNCIL CONCERNS**

Councillor Wainman suggested that the Town consider installing an electronic information sign on the new utilidor bridge over Duck Lake Road.

Councillor Devlin noted that the electoral boundaries commission has proposed to decrease Inuvik's electoral district to one MLA and inquired if Mayor and fellow councillors felt a response should be sent to the commission. He added that he felt it was important to retain our two current members. Council directed the mayor to prepare a letter to the commission expressing Council's support of retaining both members.

**Item #13****IN CAMERA ITEMS**

There were no items to be discussed in camera.

**Item # 14****ADJOURNMENT**

The committee of the whole meeting adjourned at 7:35 p.m.

Moved by Councillor Wainman:

**MOTION: 032/01/22 "BE IT RESOLVED THAT In the regular Council meeting adjourn at 7:24 p.m."**

# ACTION ITEMS

## FEBRUARY 7 AND 9, 2022 COUNCIL MEETINGS

No.	ITEM	REQUIRED ACTION	ACTION TAKEN / ANTICIPATED COMPLETION DATE
1.	COVID-19 Vaccination Policies for TOI facilities	Administration to develop and bring forward a vaccination policy modeled on the Government of the Northwest Territories and City of Yellowknife samples whereby visitors, employees and contractors be fully vaccinated to enter Town of Inuvik Facilities, excluding outdoor facilities	Policy development under review to see if necessary given the current situation. Completion in February.
2.	Accessibility issues Restrictions on ATV operation	Bring forward potential options to address accessibility issues/prohibited use of ATVs and other types of vehicles on Mackenzie and Kingmingya Roads Public engagement to gauge support for keeping or removing restrictions on ATV operations	Request still under review by Administration. Item will be deferred until March 2022.
3.	Food Cycle Science Corporation	Discuss potential Town participation in 12-week Impact Canada Pilot Program	Community engagement needed prior to discussing potential commitment. Due to staffing issues it has been delayed.
4.	Ambulance Response Time & Community Orientation of New Staff	Mayor to bring item forward to the ambulance service provider	Letter sent by SAO on May 11, 2021. Correspondence received that they are looking into the matter. Mayor & SAO met with hospital COO and contracts administrator about issue. Awaiting response.  Since we have not heard a response and do not anticipate one, it is recommended this item be removed.
5.	Inuvik Girl Guides use of Community Hall	Donated use approved at October 13, 2021 Council meeting.	To be reviewed on or before March 1, 2022
6.	Rec Programming Community Survey	Community Services to create and initiate a survey seeking input into community recreation programming	Report being prepared and will be presented to the Rec, Parks & Library Advisory Committee prior to coming forward to Council. Target date: March 2022
7.	Ski Club Lease	Town has signed lease for property from GNWT. Property survey is required in order to move forward with land acquisition.	



# REQUEST FOR COUNCIL DECISION

Meeting Dates: February 7 and 9, 2022

RFCD #: 2022-SAO-016

## TOPIC

**By-law 2679/APP/22 ~ To Appoint a Director of Finance**

## BACKGROUND

In order to formalize the hiring of our Director of Finance, Chidinma Amobi, Council must appoint her to the position by by-law.

The attached by-law was given First and Second Readings at the January 26, 2022 Council meeting. Council may now proceed with giving Third and Final Reading.

## FINANCIAL IMPLICATIONS

There are no financial implications.

## STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

## OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

## OPTIONS

Council has three options:

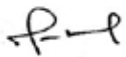
1. Give the by-law the required reading as presented via motion
2. Defeat the by-law on third reading
3. Defer the item via motion with direction to Administration on how to proceed

## RECOMMENDATION

Should Council wish to approve the by-law as presented, the motion should be:

**"BE IT RESOLVED THAT Inuvik Town Council hereby gives THIRD AND FINAL READING to By-law 2679/APP/22, a by-law to appoint a Director of Finance."**

*Signature – Grant Hood, SAO*



TOWN OF INUVIK  
BY-LAW #2679/APP/22

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES TO APPOINT A DIRECTOR OF FINANCE FOR THE TOWN AND TO SET FORTH CERTAIN EMPLOYMENT TERMS AND CONDITIONS

PURSUANT TO the *Cities, Towns and Villages Act*, S.N.W.T. 2003, c. as amended;

WHEREAS the Council of the Municipal Corporation of the Town of Inuvik deems is appropriate and necessary to appoint under the direction of the Senior Administrative Officer, a Director of Finance who will oversee the financial affairs of the Town of Inuvik;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipal Corporation of the Town of Inuvik, in Council duly assembled, enacts as follows:

- 1. That Chidinma Amobi is hereby appointed Director of Finance for the Town of Inuvik effective June 14, 2021.
- 2. The Director of Finance shall, under the direction of the Senior Administrative Officer, perform the statutory duties required by the *Cities, Towns and Villages Act*, under section 45, subsection (2), parts (f) to (l), and subsection (3). Further, they shall perform such other duties that may be assigned by by-law, council resolution, or by the Senior Administrative Officer from time to time.
- 3. The Director of Finance shall report directly to the Senior Administrative Officer.
- 4. The Director of Finance shall be paid an annual salary and benefits as established in the Offer of Employment dated June 14, 2021.
- 5. By-law 2654/APP/20 and any previous by-laws dealing with the appointment of a Treasurer, Comptroller or Director of Finance are hereby repealed.
- 6. This by-law will come into effect upon the day of its final passage.

READ A FIRST TIME THIS 26<sup>TH</sup> DAY OF JANUARY, 2022 A.D.

READ A SECOND TIME THIS 26<sup>TH</sup> DAY OF JANUARY, 2022 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022 A.D.

MAYOR

SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

SENIOR ADMINISTRATIVE OFFICER

# REQUEST FOR COUNCIL DECISION

Meeting Dates: February 7 and 9, 2022

RFCD #: 2022-SAO-017

## TOPIC

### INTERIM TAX BILLING BY-LAW 2680/TAX/22

## BACKGROUND

As per the provisions of the *Property Assessment and Taxation Act (PATA)*, Council may pass a by-law to establish an interim tax levy not exceeding 50% of the previous year's taxes.

The attached by-law was given First and Second Readings at the January 26, 2022 Council meeting. Council may now proceed with giving Third and Final Reading.

## FINANCIAL IMPLICATIONS

This by-law will allow the Town to collect property taxes at 50% of rates charged in 2021. This is an annual process.

## STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

## OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

## OPTIONS

Council has three options:

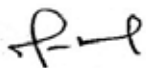
1. Give the by-law the required reading as presented
2. Defeat the by-law on third reading
3. Defer the item via motion with direction to Administration on how to proceed

## RECOMMENDATION

Should Council wish to approve the by-law as presented, the motion should be:

**"BE IT RESOLVED THAT Inuvik Town Council hereby gives THIRD AND FINAL READING to By-law 2680/TAX/22, the 2022 interim tax billing by-law."**

Signature – Grant Hood, SAO



TOWN OF INUVIK  
BY-LAW #2680/TAX/22

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES TO PROVIDE FOR AN INTERIM TAX BILLING FOR THE YEAR 2022 AND TO ALLOW FOR THE IMPOSITION OF INTEREST ON OVERDUE ACCOUNTS.

WHEREAS pursuant to Section 83 subsections (a), (b) (b.1), (c), (e), and (h) of the Property Assessment and Taxation Act, R.S.N.W.T., 1988, Chapter P-10 and subsequent amendments thereto which state:

83. Subject to this Act, the council of a municipal taxing authority may make by-laws
- (a) respecting the granting of discounts for payment of property tax or supplementary property tax with respect to taxable property in the municipal taxation area before specified dates;
  - (b) respecting the payment of property tax by installments;
  - (b.1) respecting the establishment of an interim tax levy not exceeding 50% of the property tax payable for the previous year;
  - (c) respecting the imposition of interest on amounts outstanding, but the rate of interest must not exceed 24% per year;
  - (e) respecting the date or dates on which property taxes or supplementary property taxes are payable;
  - (h) respecting any other matters concerning the manner or means by which property taxes or supplementary property taxes and other moneys owing as property taxes are to be collected, that the council considers appropriate. S.N.W.T. 1997,c.5,s.5(8).

NOW THEREFORE the Council of the Municipal Corporation of the Town of Inuvik in the Northwest Territories, in council duly assembled, enacts as follows:

**SHORT TITLE**

1. This by-law may be cited as the “Interim Tax Levy By-Law 2022.”

**INTERPRETATION**

2. In this by-law:
- a) “**The Town**” means the Municipal Corporation of the Town of Inuvik in the Northwest Territories; and
  - b) Except as herein specifically defined, the words and expressions used in this by-law mean the same as provided by the *Interpretation Act* or the *Property Assessment and Taxation Act*, or the *Cities, Towns and Villages Act*, as the case may be.

**PART 1 - INTERIM BILLING**

3. There is hereby invoiced for the year 2022 against all taxable property in the Town of Inuvik an Interim Tax Billing which is due and payable upon receipt of the Interim Tax Billing.

TOWN OF INUVIK  
BY-LAW #2680/TAX/22  
Page 2 of 2

4. The computation of the rate at which such interim tax billing is issued shall be based as follows:
- a) For the raising of revenue to meet expenditures for the Town for the year 2022 until such time as the final mill rates for 2022 are approved by Council, the rate of **fifty percent (50%)** of the 2021 municipal tax levied shall be applied.

**INTEREST**

5. Interest on all Interim Tax amounts billed under this by-law which are unpaid after **thirty (30) days** of the mailing date shall be paid in an amount equal to **one point eight percent (1.8%) per month**, compounded monthly of the unpaid amount billed and the unpaid interest on the last day of each calendar month thereafter, until all sums due under this by-law in respect of such interim amounts billed and taxes are paid.
6. All sums paid under this by-law shall be paid and applied firstly in payment of the arrears of Property Taxes, secondly in payment of arrears of any other tax levy, charge or expense, and thirdly, in payment of current property taxes, and other taxes, levies, charges or expenses.
7. That By-Law #2662/TAX/21 is hereby repealed.

READ A FIRST TIME THIS 26<sup>TH</sup> DAY OF JANUARY, 2022 A.D.

READ A SECOND TIME THIS 26<sup>TH</sup> DAY OF JANUARY, 2022 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS      DAY OF                     , 2022

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

\_\_\_\_\_  
SENIOR ADMINISTRATIVE OFFICER

# REQUEST FOR COUNCIL DECISION

Meeting Dates: February 7 and 9, 2022

RFCD #: 2022-SAO-018

## TOPIC

**Property Class By-law 2681/TAX/22**

## BACKGROUND

A new proposed Property Class By-law was presented to the By-law Review Committee at its January 19, 2022 meeting.

The attached by-law was given First and Second Readings at the January 26, 2022 Council meeting. Council may now proceed with giving Third and Final Reading.

## FINANCIAL IMPLICATIONS

There are no financial implications.

## STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

## OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

## OPTIONS

Council has three options:

1. Give the by-law the required reading as presented via motion
2. Defeat the by-law on third reading
3. Defer the item via motion with direction to Administration on how to proceed

## RECOMMENDATION

Should Council wish to approve the by-law as presented, the motion should be:

**"BE IT RESOLVED THAT Inuvik Town Council hereby gives THIRD AND FINAL READING to By-law 2681/TAX/22, a by-law to establish property classes."**

*Signature – Grant Hood, SAO*



**TOWN OF INUVIK  
BY-LAW #2681/TAX/22**

---

**A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE  
NORTHWEST TERRITORIES TO ESTABLISH PROPERTY CLASSES**

---

**PURSUANT TO** the *Property Assessment and Taxation Act* of the Northwest Territories, R.S.N.W.T., 1988, Chapter P-10 as amended;

**WHEREAS** the Council of the Town of Inuvik deems it desirable and necessary to establish property classes;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Municipal Corporation of the Town of Inuvik in Council duly assembled enacts as follows:

1. The following classes of property are established in the municipality of Inuvik:
 

(A)	Class 1	<b>Commercial</b> – comprised of: Property principally used for the sale of goods or services
(B)	Class 2	<b>Undeveloped Commercial</b> – comprised of: Vacant land zoned for commercial purposes
(C)	Class 3	<b>Industrial</b> – comprised of: Property principally used for manufacturing, processing or other industrial purposes
(D)	Class 4	<b>Undeveloped Industrial</b> – comprised of: Property principally zoned for industrial purposes
(E)	Class 5	<b>Residential</b> – comprised of: <ol style="list-style-type: none"> <li>(i) Property principally used for residential purposes</li> <li>(ii) Property that is not described in any other property class</li> </ol>
(F)	Class 6	<b>Undeveloped Residential</b> – comprised of: <ol style="list-style-type: none"> <li>(i) Property that is vacant land and not zoned for commercial, industrial, institutional or recreational purposes</li> </ol>
(G)	Class 7	<b>Recreational</b> – comprised of: <ol style="list-style-type: none"> <li>(i) Property operated on a non-profit basis principally used for recreational purposes</li> <li>(ii) Vacant land zoned for recreational purposes</li> </ol>
(H)	Class 8	<b>Institutional</b> – comprised of: <ol style="list-style-type: none"> <li>(i) Property operated by a non-profit organization or used for such purposes as a health facility, school, fire hall, or police detachment</li> <li>(ii) vacant land zoned for institutional purposes</li> </ol>
2. By-law 93-1286 is hereby repealed.
3. This by-law shall come into effect upon the day of its final passage.

**TOWN OF INUVIK**  
**BY-LAW #2681/TAX/22**  
Page 2

READ A FIRST TIME THIS 26<sup>TH</sup> DAY OF JANUARY, 2022 A.D.

READ A SECOND TIME THIS 26<sup>TH</sup> DAY OF JANUARY, 2022 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2022 A.D.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

\_\_\_\_\_  
SENIOR ADMINISTRATIVE OFFICER



# REQUEST FOR COUNCIL DECISION

Meeting Dates: February 7 and 9, 2022

RFCD #: 2022-SAO-019

## TOPIC

### Installment Tax Payment Plan By-law 2682/TAX/22

## BACKGROUND

Our Installment Tax Payment Plan By-law was reviewed at the January 19, 2022 By-law Review Committee meeting.

The attached by-law was given First and Second Readings at the January 26, 2022 Council meeting. Council may now proceed with giving Third and Final Reading.

## FINANCIAL IMPLICATIONS

There are no financial implications.

## STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

## OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

## OPTIONS

Council has three options:

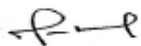
1. Give the by-law the required reading as presented via motion
2. Defeat the by-law on third reading
3. Defer the item via motion with direction to Administration on how to proceed

## RECOMMENDATION

Should Council wish to approve the by-law as presented, the motion should be:

**"BE IT RESOLVED THAT Inuvik Town Council hereby gives THIRD AND FINAL READING to By-law 2682/TAX/22, a by-law to implement an Installment Tax Payment Plan."**

Signature – Grant Hood, SAO



TOWN OF INUVIK  
BY-LAW #2682/TAX/22

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES FOR THE IMPLEMENTATION OF AN INSTALLMENT TAX PAYMENT PLAN

PURSUANT TO the *Property Assessment and Taxation Act* of the Northwest Territories, R.S.N.W.T., 1988, Chapter P-10 as amended;

WHEREAS the Council of the Town of Inuvik deems it desirable and necessary to provide exemptions from municipal taxation;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipal Corporation of the Town of Inuvik in Council duly assembled enacts as follows:

1. Taxpayers of the Town of Inuvik shall have the right to enter into a Pre-authorized Tax Payment Plan to provide for the payment of property taxes in equal monthly installments from January to December in any year.
2. The Plan shall commence on January 1 of each year provided that all property taxes, tax arrears, and penalties are fully paid on or before December 31 of the preceding year.
3. The difference between the taxes levied for the current year and the total of the 12 installments authorized under the Plan will be due when levied.
4. Penalties do not apply to installments paid in accordance with the Plan. However, the Senior Administrative Officer may cancel the privilege of continuing in the Plan if two consecutive payments have not been honoured and the unpaid balance of taxes, if any, shall be subject to the provisions of the Financial Administration By-law.
2. By-law 92-1220 is hereby repealed.
3. This by-law shall come into effect upon the day of its final passage.

READ A FIRST TIME THIS 26<sup>TH</sup> DAY OF JANUARY, 2022 A.D.

READ A SECOND TIME THIS 26<sup>TH</sup> DAY OF JANUARY, 2022 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2022 A.D.

MAYOR

SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

SENIOR ADMINISTRATIVE OFFICER

# REQUEST FOR COUNCIL DECISION

Meeting Dates: February 7 and 9, 2022

RFCD #: 2022-SAO-020

## TOPIC

**By-law 2683/TAX/22 ~ To Provide Property Tax Exemptions for Churches**

## BACKGROUND

Our by-law to provide property tax exemptions for churches was reviewed at the January 19, 2022 By-law Review Committee meeting.

The attached by-law was given First and Second Readings at the January 26, 2022 Council meeting. Council may now proceed with giving Third and Final Reading.

## FINANCIAL IMPLICATIONS

There are no financial implications.

## STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

## OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

## OPTIONS

Council has three options:

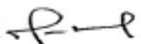
1. Give the by-law the required reading as presented via motion
2. Defeat the by-law on third reading
3. Defer the item via motion with direction to Administration on how to proceed

## RECOMMENDATION

Should Council wish to approve the by-law as presented, the motion should be:

**"BE IT RESOLVED THAT Inuvik Town Council hereby gives THIRD AND FINAL READING to By-law 2683/TAX/22, a by-law to allow exemptions from municipal taxation."**

Signature – Grant Hood, SAO



**TOWN OF INUVIK  
BY-LAW #2683/TAX/22**

---

**A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE  
NORTHWEST TERRITORIES TO ALLOW EXEMPTIONS FROM MUNICIPAL  
TAXATION**

---

**PURSUANT TO** the *Property Assessment and Taxation Act* of the Northwest Territories, R.S.N.W.T., 1988, Chapter P-10 as amended;

**WHEREAS** the Council of the Town of Inuvik deems it desirable and necessary to provide exemptions from municipal taxation;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Municipal Corporation of the Town of Inuvik in Council duly assembled enacts as follows:

1. All land, improvements or mobile units used for the purposes of a church, except for any land, improvements or mobile units that are used as a residence are exempt from municipal taxation.
2. By-law 88-1024 is hereby repealed.
3. This by-law shall come into effect upon the day of its final passage.

**READ A FIRST TIME THIS** 26<sup>TH</sup> **DAY OF** JANUARY, 2022 A.D.

**READ A SECOND TIME THIS** 26<sup>TH</sup> **DAY OF** JANUARY, 2022 A.D.

**READ A THIRD TIME AND FINALLY PASSED THIS** \_\_\_\_ **DAY OF** \_\_\_\_\_, 2022 A.D.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

\_\_\_\_\_  
SENIOR ADMINISTRATIVE OFFICER

# REQUEST FOR COUNCIL DECISION

Meeting Dates: February 7 and 9, 2022

RFCD #: 2022-SAO-021

## TOPIC

### BY-LAW 2684/GEN/22

### TO REPEAL A NUMBER OF BY-LAWS THAT NO LONGER HAVE ANY FORCE OR EFFECT

## BACKGROUND

As part of our ongoing by-law review process, several taxation by-laws and one borrowing by-law have been identified as no longer having any force or effect. These include by-laws for property tax forgiveness where the debt has already been written off of the property tax accounts, and in the case of By-law 2016/BORR/03, the Town has repaid the funds borrowed for construction of the Inuvik Family Centre.

The attached by-law was given First and Second Readings at the January 26, 2022 Council meeting. Council may now proceed with giving Third and Final Reading.

## FINANCIAL IMPLICATIONS

There are no financial implications.

## STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

## OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

## OPTIONS

Council has three options:

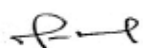
1. Give the by-law the required reading as presented via motion
2. Defeat the by-law on third reading
3. Defer the item via motion with direction to Administration on how to proceed

## RECOMMENDATION

Should Council wish to approve the by-law as presented, the motion should be:

**"BE IT RESOLVED THAT Inuvik Town Council hereby gives THIRD AND FINAL READING to By-law 2684/GEN/22, a by-law to repeal by-laws that no longer have any force or effect."**

Signature – Grant Hood, SAO



TOWN OF INUVIK  
BY-LAW #2684/GEN/22

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES TO REPEAL BY-LAWS WHICH NO LONGER HAVE ANY FORCE OR EFFECT

**WHEREAS** pursuant to the *Cities, Towns and Villages Act* of the Northwest Territories, S.N.W.T. 2003, c. C-22, as amended;

**AND WHEREAS** the Council of the Municipal Corporation of the Town of Inuvik deems it desirable and necessary to repeal by-laws which no longer have any force or effect;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Municipal Corporation of the Town of Inuvik, in Council duly assembled, enacts as follows:

1. That the following by-laws are hereby repealed:

<b><u>Taxation</u></b>	
2596/TAX/16	2016 Tax Reduction By-law
2533/TAX/12	2012 Tax Reduction By-law
2138/TAX/03	Western Arctic Air Ltd. Forgiveness By-law
2039/TAX/02	Willie Simon Forgiveness By-law
<b><u>Borrowing</u></b>	
2016/BORR/02	Long-term Borrowing for Construction of the Inuvik Family Centre

2. This by-law will come into effect upon the day of its final passage.

READ A FIRST TIME THIS 26<sup>TH</sup> DAY OF JANUARY, 2022 A.D.

READ A SECOND THIS 26<sup>TH</sup> DAY OF JANUARY, 2022 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2022 A.D.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

\_\_\_\_\_  
SENIOR ADMINISTRATIVE OFFICER

# REQUEST FOR COUNCIL DECISION

Meeting Dates: February 7 and 9, 2022

RFCD #: 2022-SAO-022

TOPIC

New Proposed Firearms By-law

BACKGROUND

The Town has received a letter requesting an amendment to the Town’s Firearms By-law to enable harvesting of grizzly bears within municipal boundaries. The letter, submitted jointly by the Wildlife Management Advisory Council, Inuvialuit Game Council, and Gwich’in Renewable Resources Board requests that the by-law be amended ahead of the planned fencing of the solid waste disposal facility this year. This will allow them to harvest bears that have become accustomed to freely accessing the facility and who will likely pose a threat to the public once access is restricted with the fencing project. The amendment has also received the support from the GNWT Environment and Natural Resources.

Administration and Protective Services support this by-law amendment. A new proposed by-law is attached for Council’s consideration.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

OPTIONS

- Council has three options:
- 1. Give the by-law the required readings as presented via motion
  - 2. Defeat the by-law on first reading
  - 3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

Should Council wish to approve the by-law as presented, the motions should be:

Motion #1:

“BE IT RESOLVED THAT Inuvik Town Council hereby gives FIRST READING to By-law 2685/PS/22, the firearms by-law.”

Motion #2:

“BE IT RESOLVED THAT Inuvik Town Council hereby gives SECOND READING to By-law 2685/PS/22, the firearms by-law.”

Signature – Grant Hood, SAO





**WILDLIFE MANAGEMENT  
ADVISORY COUNCIL (NWT)**



**Game Council**



Inuvik Town Council  
c/o Grant Hood, Senior Administrative Officer  
Town of Inuvik  
Box 1160  
Inuvik, NT, X0E 0T0  
sao@inuvik.ca

January 21, 2022

**Re: Amending the Town of Inuvik's Firearms Bylaw**

Dear Councilors,

The Wildlife Management Advisory Council (NWTC), Inuvialuit Game Council, and Gwich'in Renewable Resources Board understand that the Town of Inuvik plans to begin installing an electric fence around the solid waste facility (SWF) in 2022 to address concerns related to wildlife. We anticipate that the fence will reduce conflict with bears in the long run, but may result in more problems initially as animals move into town looking for food. Following the Inuvik Waste and Wildlife discussion on May 25, 2021, wildlife co-management partners agreed to implement a plan to harvest grizzly bears before and immediately after the fence is installed. Our goal is to reduce the danger that these habituated bears pose to the public and the potential risk of bears needing to be euthanized within town, while harvesting bears when the hides can be used.

On September 27, 2021, representatives of the WMAC (NWTC), GRRB, Inuvik Hunters and Trappers Committee, Nihtat Gwich'in Renewable Resources Council, and GNWT Environment and Natural Resources met to plan the work. For the fall effort, the IHTC and NRRC identified experienced hunters to harvest the bears and ENR Renewable Resource Officers provided access and accompanied the harvesters in the SWF in order to comply with the current by-law.

To facilitate future work, we request that the Town of Inuvik amend its firearms bylaw (#2636/PS19) under section 4.0, subsection 4.1, to permit the discharge of firearms within the municipal boundary for the purpose of wildlife management activities undertaken by co-management boards and supported by ENR. All parties will work together to ensure that harvests are conducted in a safe manner and will coordinate with the SWF operators any time they are harvesting in that area.



This new exemption would allow bears to be harvested and the hides utilized by Inuvialuit and Gwich'in harvesters without ENR present. A harvest is better than bears becoming public safety concerns and being killed in town in Defence of Life and Property events that happen when the hides are no good. We hope to begin harvesting habituated bears in April and this change would help ensure that wildlife management actions can take place in a timely manner.

Thank you for considering our request. If we can provide any information to further this amendment, please let us know by contacting the WMAC (NWT) office at [wmacnwt@jointsec.nt.ca](mailto:wmacnwt@jointsec.nt.ca) or the GRRB office at [sandersen@grrb.nt.ca](mailto:sandersen@grrb.nt.ca).

Sincerely,



Larry Carpenter  
Chair, Wildlife Management Advisory Council (NWT)  
[wmac-c@jointsec.nt.ca](mailto:wmac-c@jointsec.nt.ca)



Jim Elias  
A/Chair, Inuvialuit Game Council  
[lgc-vc@jointsec.nt.ca](mailto:lgc-vc@jointsec.nt.ca)



William Koe  
Interim Chair, Gwich'in Renewable Resources Board  
[chair@grrb.nt.ca](mailto:chair@grrb.nt.ca)

cc:

Brian Wade, President, Inuvik Hunters and Trappers Committee  
Ryan McLeod, President, Nihtat Gwich'in Renewable Resources Council  
Norman Snowshoe, Regional Superintendent, Environment and Natural Resources  
Marsha Branigan, Manager Wildlife Research and Monitoring, Environment and Natural Resources

**TOWN OF INUVIK**  
**BY-LAW #~~2636~~2685/PS/~~1922~~**

**A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES TO REGULATE OR PROHIBIT THE DISCHARGE OF FIREARMS WITHIN THE MUNICIPAL BOUNDARIES**

**PURSUANT TO** the *Cities, Towns and Villages Act*, S.N.W.T. 2003, c. as amended;

**WHEREAS** Council has been granted the power to make by-laws for municipal purposes respecting the safety, health and welfare of people and the protection of people and property;

**AND WHEREAS** it is the Council of the Municipal Corporation of the Town of Inuvik in the Northwest Territories deems it proper to introduce a by-law restricting and regulating activities involving firearms within municipal boundaries;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipal Corporation of the Town of Inuvik, in Council duly assembled hereby enacts as follows:

**1.0     SHORT TITLE**

1.     This by-law may be cited as the “**Firearms By-law**”.

**2.0     INTERPRETATION**

- 2.1    In this by-law, unless the context requires otherwise:

- 1)     “**Airport Personnel**” means the Inuvik Airport Manager, Airfield Maintenance Specialist or other personnel responsible for enforcing a kill permit or scare permit at the Inuvik Airport.
- 2)     “**Bow**” means a device composed of curved wood or other material, whose ends are joined by a taught string, and is designed to fire an arrow or other projectile by drawing and releasing the string.
- 3)     “**Cross-bow**” means a device with a bow and bowstring mounted on a stock that is designed to propel an arrow, a bolt, a quarrel or any similar projectile on a trajectory guided by a barrel or groove.
- 4)     “**Council**” means the Council of the Municipal Corporation of the Town of Inuvik.
- 5)     “**Firearm**” has the same meaning as in section 2 of the *Criminal Code of Canada*, RSC 1985, c C-46, as amended from time to time, but does not include:
  - i)    a Firearm which is not designated or capable of propelling a projectile, such as a movie prop or toy Firearm; or
  - ii)   a Firearm which uses air to propel a projectile which does not exceed 500 feet per second.
- 6)     “**Peace Officer**” means:
  - i)    a member of the Royal Canadian Mounted Police;
  - ii)   a By-law Enforcement Officer; or
  - iii)  a Peace Officer appointed under the *Wildlife Act*.
- 7)     “**Person**” has the meaning given to it in the *Interpretation Act*.
- 8)     “**Property**” means a parcel of land and any building, structure, or improvement located on such land, as the context of this by-law so requires.
- 9)     “**Summary Conviction Procedures Act**” means the *Summary Conviction Procedures Act*, R.S.N.T. 1988, c.S-15, as amended.
- 10)    “**Ticket**” has the meaning given to it in the *Summary Conviction Procedures Act*.

**TOWN OF INUVIK****BY-LAW #26362685/PS/1922****Page 2**

11) “**Weapon**” means a Firearm, Bow, Cross-Bow, or any other device that propels a projectile by means of an explosion, spring, air, gas, string, wire, or elastic material or any combination of those things.

12) “**Zoning By-law**” means the Town of Inuvik Zoning By-law as amended.

2.2 Save as herein otherwise provided, the terms and expressions in this by-law have the same meaning as in the Interpretation Act, the Motor Vehicles Act, the *All-Terrain Vehicles Act* and the *Cities, Towns and Villages Act* respectively.

**3.0 GENERAL PROHIBITIONS**

3.1 No person shall discharge or use a weapon on property located within the Town of Inuvik Municipal Boundary, as illustrated in Schedule B of this by-law.

**4.0 EXEMPTIONS**

4.1 Section 3 shall not apply to:

- i) any Peace Officer while they are engaged in the lawful execution of their duties;
- ii) any person who uses or discharges a weapon at a shooting range, gun club or similar facility designed and operated for such use in accordance with the Town of Inuvik Zoning By-law as amended; ~~and~~
- iii) any airport personnel authorized to enforce a scare permit or kill permit issued by the Federal and/or Territorial Government; ~~and~~

iv) any person identified by local wildlife co-management boards as being authorized to discharge firearms within municipal boundaries for the purposes of wildlife management and harvesting activities.

**5.0 OFFENCES**

5.1 A Person who violates any provision of this by-law is guilty of an offence and is liable, upon conviction, to a specified penalty as set out in Schedule A of this by-law. If there is no specified penalty listed in Schedule A for a particular offence, the penalty shall be \$1,000.00.

5.2 Where there is a minimum penalty listed for an offence in Schedule A of this by-law, that amount shall be the minimum penalty for that offence.

5.3 Notwithstanding section 5.1, a person who commits the same offence under this by-law a second time within a twelve (12) month period of committing the first offence shall, on conviction, be liable to a penalty double the specified penalty for that offence.

5.4 Notwithstanding section 5.1, a person who commits the same offence under this by-law a third or subsequent time within a twelve (12) month period of committing the first offence shall, on conviction, be liable to a penalty triple the specified penalty for that offence to a maximum of two thousand dollars (\$2,000.00).

**6.0 ENFORCEMENT**

6.1 Where a Peace Officer has reasonable grounds to believe that a person has violated any provision of this by-law, the Peace Officer may commence court proceedings against such person by:

- i) issuing the person a Violation Ticket pursuant to the provisions of the *Summary Conviction Procedures Act*; or
- ii) swearing an information and complaint against the person.

- 6.2 Where a Peace Officer issues a person a ticket in accordance with section 9 of this by-law, the Peace Officer may either:
- i) allow the person to pay the specified penalty established in Schedule A for the offence by including the penalty in the Ticket; or
  - ii) require a court appearance of the person where the Peace Officer believes that it is in the public interest, pursuant to the *Summary Conviction Procedures Act*.

**7.0 OBSTRUCTION**

- 7.1 No Person shall obstruct, hinder, or impede a Peace Officer in the exercise of any of their powers or duties under this by-law or make frivolous, malicious, or vexatious complaints pursuant to the by-law.

**8.0 SEVERABILITY**

- 8.1 If any provision or part of this by-law law is declared by court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the by-law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.

**9.0 CONFLICT WITH ANY OTHER BY-LAW**

- 9.1 In the event of any conflict between any provisions of this by-law and any other by-law heretofore passed, the provisions of this by-law shall prevail.

**10.0 REPEALS**

- 10.1 By-laws ~~70-58, 625, 643, 655~~ 2636/PS/19 and any previous firearms by-laws in effect are hereby repealed.

**11.0 EFFECT**

- 11.1 This by-law shall come into effect upon the day of its final passage.

READ A FIRST TIME THIS \_\_\_\_ DAY OF \_\_\_\_, 2022 A.D.

READ A SECOND TIME THIS \_\_\_\_ DAY OF \_\_\_\_, 2022 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2022 A.D.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this by-law has been made in accordance with the requirements of the *Cities, Towns and Villages Act* and the by-laws of the Town of Inuvik.

---

SENIOR ADMINISTRATIVE OFFICER

SCHEDULE A

SPECIFIED PENALTIES  
(Court Designation Schedule)

SECTION	OFFENCE	SPECIFIED PENALTY	MINIMUM PENALTY
3.1 (i)	Use Weapon Where Prohibited	\$1,000.00	\$250.00
5.3	Second offence within 12 months of committing first offence	Double Specified Penalty	Double Minimum Penalty
5.4	Third offence within 12 months of committing second offence	Triple Specified Penalty	Triple Minimum Penalty
7.1	Obstruction	\$500.00	\$250.00

SCHEDULE B  
TOWN OF INUVIK MUNICIPAL BOUNDARY MAP



## OVERVIEW

While COVID continues to have a significant impact on our operations including events and programs, it does not impact our priorities which focus on our mandate to make Inuvik a desirable place to live, work, invest, and eventually meet, gather, and celebrate. As travel & gathering restrictions continue to evolve as do our programs, services, and delivery of key initiatives and projects.

## MARKETING & COMMUNICATIONS COORDINATOR ACTIVITIES

Position currently vacant

## SPECIAL PROJECTS & EVENTS COORDINATOR ACTIVITIES

Position currently vacant

## DIRECTOR ACTIVITIES

- Administrative Duties
  - Cheque Requisitions
  - Invoice & Expense Reconciliation
  - Visitor Inquiries
- Funding Procurement / Administration / Reporting
  - CanNor (ongoing)
  - Canadian Heritage - CCRF (new)
  - NWT Arts Council (new)
  - GNWT – ITI – TPDMP (new)
  - GNWT – ITI – CTICP (new)
- Project Management
  - Inuvik Sunrise Festival
  - Culture Connections Workshops
  - WINTER Arctic Market
  - Inuvik Guide
- Partnership & Collaboration Activities
  - Conference Call with NWT Tourism
  - Conference Call with Inuvialuit Communications Society
  - Conference Calls with Inuvik Sunrise Festival Sponsors





- Ongoing Projects & Planning Activities
  - Annual Department Work Plan
  - Operational Guidelines / Schedule / Procedure Strategy Document for new building
  - Annual Department Marketing & Promotional Plan
  - New visitor-facing website & updated branding
  - 3-Year Funding Procurement & Capital Project Planning
- Meetings & Workshops
  - Meeting with SAO & Directors re: Sunrise Festival
  - Attended Town Council meetings via Zoom
  - Held meetings with artists & instructors re: Culture Connections Workshops
  - Attended a Conference Call via Zoom with various levels of government and CanNor to discuss OECD mission to Inuvik

## SPECIAL NOTES

### INUVIK SUNRISE FESTIVAL – JANUARY 21-23

As most are aware the 2022 Inuvik Sunrise Festival was originally scheduled for January 7-9 to coincide with the official return of the sun, as it is every year. Because of rising cases in Inuvik and the region and noting additional restrictions as a result of renewed Health Orders, our team made the decision to postpone the festival for two weeks in hopes that time would afford us a more conducive environment for activities and small, managed gatherings.

The original 2022 Inuvik Sunrise Festival schedule of events included:

- Family & Public Glow in the Dark & themed Skates
- Child & Family Movies
- Taste of Inuvik: Take Out Edition featuring:
  - Food Vendors
  - Live Music
  - FREE Cupcakes
  - FREE Country Food
  - Distribution of Lantern Kits
- Arctic Market
  - Food Vendors
  - Craft Vendors
  - Distribution of Lantern Kits



- Fireworks & Radio Show
  - Fireworks
  - Radio Show via local LIVE broadcast with host
  - Food Trucks
- Snow Us Some Sun Snow Sculpture Contest
- Community Lantern Light Up

As it turns out, the COVID situation did not resolve as we had hoped and Administration & Directors met to discuss a new approach. We also were in close communication with the local office of the EHO and the office of the CPHO in Yellowknife to discuss our plans. All parties agreed that holding at least a few COVID friendly online/remote/at-a-distance events was important for the mental and community health of our residents. Therefore, our team quickly pivoted and worked with some of our sponsors and partners to create a small but refined list of potential activities and events and we held the modified Inuvik Sunrise Festival from January 21-23. (See below for details)

#### ACKNOWLEDGEMENTS

I would personally like to extend a sincere thank you to all Departments and Town of Inuvik Staff and Directors who contributed and supported this year's amended Sunrise Festival in all of its forms.

Of particular note I would like to acknowledge the following:

- Ryan Binder, who has been an incredible asset as our logistics coordinator for the festival. He has been the much needed "muscle" behind a lot of the tasks to prepare for the event. In addition to running delivery on Friday night to 200 households, he also spent 5 hours Sunday night accompanying and assisting the film crew and I navigate through Town as we tried to capture photos of as many participants in the lantern event as possible. Ryan's contributions in his short-term contract with the Town were immeasurable and we are grateful for his assistance.
- Director of Community Services, Lise Saumur and the MSC Staff who helped distribute 200 lantern kits on Friday night and who have helped in the set-up, arranging of vehicles, and other essential tasks over the weekend and the weeks leading up to the event
- Fire Chief Cynthia Hammond and the Department of Protective Services including Officer Waighorn and Officer Firth who were out conducting traffic control on Saturday night
- Inuvik Fire Department and other emergency personnel (RCMP, AMS) who were out ensuring safety and precautionary support for our residents on Saturday night
- The "Detonation Crew" of volunteers who spend a lot of hours ordering, hauling, storing, organizing, and setting-up the actual Fireworks: Ken Crocker, Paul MacDonald, Brian Larman, & Maryssa Camacho



- Director of Public Services, Rick Campbell and the Department of Public Works and our contractors for snow clearing and hauling for parking and Fireworks access roads. I would also like to thank Rick and his crew for arranging the very large snow block for carving – and while in the end, it ended up not being used – the effort to install and assemble it was appreciated.

Our Sponsors:

[See Our Sponsor Acknowledgement Poster HERE](#)

## #SPECTACULARINUVIKSUN

### Summary:

This contest asked Inuvik residents to submit their best family photo celebrating the sun in any season.

### Entries:

70 photos were submitted

### Prize:

RT Airfare & 2 nights hotel stay for 2 from Inuvik/Yellowknife

### Sponsors:

NWT Tourism

Canadian North

Top of the World Travel

### Links:

[Photo Album of Entries HERE](#)

[WINNING Submission HERE](#)

## INUVIK SUN & CUPCAKE PHOTO CONTEST

### Summary:

This contest asked Inuvik residents to submit their photo of them and their Sunrise Cupcake that features the sun and the sponsor logo

### Entries:

10 families submitted photos

### Prize:

Karis Cake Snack Pack & a Town of Inuvik Family Prize Pack

### Sponsors:

NorthwesTel

### Partners:

Karis Cakes & More

### Links:

[Photo Album of Entries HERE](#)

[WINNING Submission HERE](#)



## CUPCAKE HAPPY DANCE VIDEO CONTEST

### Summary:

This contest asked Inuvik residents to submit their video of them enjoying their cupcake and celebrating the return of the sun

### Entries:

16 families submitted photos

### Prize:

Karis Cake Snack Pack & a Town of Inuvik Family Prize Pack

### Sponsors:

NorthwesTel

### Partners:

Karis Cakes & More

### Links:

[Video Playlist of Entries HERE](#)

[Winning Submission HERE](#)

## FIREWORKS

### Summary:

In collaboration with the Inuvik Fire Department & the Department of Protective Services, a team of volunteers (Ken Crocker, Paul MacDonald, Brian Larman, & Maryssa Camacho) order, secure, organize, haul, store, & detonate a large selection of Fireworks purchased annually by the Town of Inuvik for a fantastic community Fireworks display

### Sponsors:

Arctic Petroleum Services

### Links:

[Facebook LIVE feed HERE](#)

[Kristian Binder DRONE footage of Fireworks HERE](#)



## SNOW US SOME SUN SNOW SCULPTURE CONTEST

### Summary:

This contest asked Inuvik residents to build a snow sculpture in their front yard or on their property paying tribute to the return of the Sun

### Entries:

5 families entered the contest

### Prize:

Karis Cake Snack Pack & a Town of Inuvik Family Prize Pack

### Partners:

Department of Community Services

### Links:

[Photo Album of Entries HERE](#)

[WINNING Submission HERE](#)

## LANTERN KITS

### Summary:

The Town of Inuvik assembled and distributed lantern kits to nearly 200 families on the evening of Friday, January 21. Families were encouraged to create their own lanterns using items from the kit in addition to materials they had at home.

### Partners:

Department of Community Services

### Sponsors:

APTN

### Links:

[View the contents of the Lantern Kits HERE](#)

## CELEBRATE THE LIGHT: COMMUNITY LANTERN LIGHT UP

### Summary:

A team from the Town of Inuvik as well as a team from the Inuvialuit Communications Society visited as many households as possible on the evening of Sunday, January 23 to capture photos and videos of families and their lanterns as they stood in their own driveways, yards, doorways, & porches. We also encouraged those who were not able to get photographed on the Sunday night, to send in their own photo of their family and/or lantern.

### Partners:

Inuvialuit Communications Society

### Sponsors:

APTN

### Links:

[View Album of Over 100 Images of Inuvik Families & their Lanterns HERE](#)

**\*\*SHORT PROMOTIONAL VIDEO COMING SOON\*\***



**SAO Report to Council**

**For the month of January 2022**

**Prepared By: Grant Hood SAO**

January was the start of the new calendar year but general continuation of my activities that in many ways do not vary much month to month.

During the month I participated in the following meetings:

- Zoom meeting with strategic session facilitator
- Directors meetings regarding Sunrise Festival
- Meet with Directors regarding Public Health order and facility closure options
- LGANT Conference planning meeting
- CanNor – Planned visit by OECD representatives – participated with Director of Economic Development & Tourism
- Meetings with MACA and Health regarding Covid situation
- Webinar through Municipal World about setting realistic goals and priorities

As well dealt with HR and staffing and legal issues. Assisted the Director of Finance regarding year end when asked.

## Director of Public Works Monthly Report for January 2022

During the month of January, the public works department had various projects and tasks that were completed or are ongoing.

- The Utilidor crew has had another busy month; we are still having problems with grease plugs in a couple of problem areas. We had a water main break in the main utilidor right behind the Warming Center on Berger Street on Jan 22 at about 2:00 p.m. The guys were able to get it repaired and back up and running by about 6:00 p.m. that night. Still a lot of calls were about people having no water due to their utilidette pipes freezing up. Very cold month this January.

A few pictures of the water main break on Jan 22, 2022



Here is a picture showing the actual break in the pipe and another picture of what it looks like before we take the spray foam insulation off. And the last picture shows the chipping away of the foam. Once we get all the foam removed, we put a repair clamp on and reinsulate it and close it all back up. Cracks like this in the cast cement pipe are usually caused by pipe jacking.

- We had to do 2 complete town wide snow removals as well as have a couple of loaders out during a couple of wind events. We had barely completed one town wide snow removal and had to start another.
- We had to have a bunch of snow hauled away from different areas of town because they were becoming a problem for traffic.
- The sand truck has had a busy month keeping the slippery parts of the roads sanded.
- We left the town's Christmas lights up for the month of January, but we will be taking them down in February.
- Beaufort Mechanical Services has finished as much of this year's utilidor replacement project as they could and have placed back into service the pieces that didn't get replaced. They will be able to get this project started again in late

May as soon as we no longer need the waste heat from the power plants to heat the water that we produce at the water plant.

- We are still having some problems with garbage being placed beside the garbage bins and in some cases not even making it to the bin, but there has been some improvement in some areas of town.
- Electric power produced by the solar panels at the Town Hall and the Midnight Sun Complex is available online at <https://www.inuvik.ca/en/living-here/building-energy-monitoring-system.asp>
- We have the engineers busy getting contracts out for several projects including utilidor work, road work, solid waste site fencing and dike improvements for the sewage lagoon. We want to get them out in the next 2 months.

These are some of the things that happened in January 2022, as well as our usual jobs and everyday duties involved in running the Town's Public Works Systems.

Rick Campbell  
Director of Public Services  
Town of Inuvik





**COMMUNITY SERVICES DEPARTMENT  
REPORT TO COMMITTEE OF THE WHOLE  
JANUARY 2022**

**COMMUNITY SERVICES – Lise Saumur – Director of Community Services**

Application for funding under the New Horizons for Seniors program was made for Community Services Elder Initiatives. If approved, several initiatives will be developed with an Elders Team. A few targeted initiatives are a Digital Literacy Program, Elder/Youth Mentoring and Story Time Program, Elder Active and Intergenerational Elder Active Program. Funding aside, portions of these initiatives will be implemented regardless within the parameters of the current Community Services budget.

January was a difficult month for the Department with partial closure then full closure of our facilities. All rentals for the Month of January were postponed or cancelled due the Covid-19 Temporary Public Health Order restrictions and/or cancellation of variance approvals. Although we were closed, we were busy juggling staffing duties and availability as well as rerouting facility rentals with our user groups. We have a few groups who have had to postpone and rebook their events three or more times.

We will be re-advertising the competition for the Aquatic Supervisor position as no suitable applications were received.

Councillor Devlin and members of the previous Parks, Recreation, Library Advisory Committee will be meeting shortly to go over the results of the user survey that was conducted in early 2021. A report to Council will follow.

**RECREATION REPORT – Steve Krug – Recreation Co-ordinator**

**Sunrise Festival**

Several events were planned to take place in the MSC over the weekend of the Sunrise Festival and the Roy Ipana Memorial Arena but were cancelled due to COVID-19.

**Arena**

The Roy Ipana Memorial Arena was closed based on the Public Health order and more COVID-19 lock downs. These lockdowns displaced all our user groups from January 4<sup>th</sup>, 2022, through January 31, 2022. The arena was empty until January 31<sup>st</sup> at 5:00 pm when the temporary Public Health Order lifted. Everything from Drop-in Hockey, Public Skate and scheduled ice user groups were all cancelled.

**Fitness Centre**

The MSC Fitness Centre was shut down for a week due to the closing of Municipal facilities as a safety precaution for staff and the public. The Centre has since reopened, and members continue to make appointments to attend.

**RENTAL ACTIVITIES REPORT**

**Community Hall**

- |  |  |
|--|--|
| - Sunrise Festival Activities – 3 days postponed | - Sunrise Festival Activities – 3 days cancelled |
| - Girl Guides – 4 days                           | - Wildlife Management Advisory Council – 4 days  |
| - IRC – 42 Director's Meeting – 5 days           | - NT Power Corp – 3 days                         |

**Pool Lobby**

- |  |  |
|--|--|
| - Sunrise Festival Activities – 2 days postponed | - Sunrise Festival Activities – 3 days cancelled |
|--|--|

**Sundog Room**

- IRC – 42 Director's Meeting – 5 days

**RENTAL ACTIVITIES REPORT continued****Community Lounge**

- Kuzuri Judo – 4 days
- Sunrise Festival Activities – 2 days postponed
- Inuvik Ski Club – 2 days
- Tourism Stakeholder Meeting – 1 day
- IRC – 42 Director's Meeting – 5 days
- Culture Connections – 2 days
- Sunrise Festival Activities – 3 days cancelled
- Canadian Coast Guard Youth Council – 2 days
- IRC – Food Safe Course – 2 days
- University of Waterloo – 3 days

**MSC MAINTENANCE REPORT – Robin Langille – Facilities Forman****Ongoing**

- Picking up large items for landfill
- Monitoring refrigeration plant
- Engaging contractors to repair items at Town Facilities
- Clearing snow and spreading sand at Town owned buildings
- Helping contractors with logistics and pick ups of materials for projects at facilities
- Cleaning and sanitizing library, town office, and fire hall
- Monitoring boiler plant

**Beginning of Month**

- Resurfacing ice after user groups
- Cleaning and sanitizing dressing rooms, bleachers, and washrooms after user groups
- Cleaning and sanitizing the fitness centre, squash courts
- Logistics for events in the community hall, community lounge, pool lobby, and sundog room
- Minor repairs to facilities

**When MSC was closed to public**

- Put together stanchions and stanchion carts
- Fix barrier on top of wall on squash courts
- Re-enforced cupboards in Community Lounge
- Inventoried and cleaned all tables
- Two days of Ice maintenance
- Cleaned pool change rooms walls and floors. The floors are on going
- Helped CIMCO with some refrigeration plant repairs and programming
- Did inventory on all pipe and drape
- Laundered, ironed, folded new napkins and tablecloths
- Inventoried, and steam cleaned all blue clothed chairs
- Cleaned up under the stage in Community Hall
- Washed walls and floors in second floor storage room

**LIBRARY SERVICES REPORT – Tom Samoil – Manager of Library Services**

	<b><u>November 2021</u></b>	<b><u>December 2021</u></b>	<b><u>January 2022</u></b>
Computer Hours	135	171	184.25
Items used in library	19	9	15
Total Loans	414	439	370
Total Patrons	625	699	449
Adult	465	501	384
Youth	160	198	65

**Visitor Statistics**

- o Due to the library closing to the public in January, several visitor statistics show a sharp decrease compared to December with the notable exception of computer hours. Despite being closed to the public for over a week, computer usage was still higher in January than in December.

**Programs**

- o While the library was closed to the public, we introduced a kids take-home activity kit. We expected to hand out approximately 10 kits, but demand exceeded our expectations and we passed out 24 kits.

**Zero Tolerance**

- o Two zero tolerance incident reports were submitted in January. A total of three individuals are currently banned from Municipal facilities for zero tolerance policy violations.

STRATEGIC PRIORITIES CHART

AUGUST 2021

The Town of Inuvik recognizes the Truth and Reconciliation Calls to Action in its decision-making processes  
<https://www.inuvik.ca/TRC-Calls-to-Action/>

COUNCIL PRIORITIES

<b>NOW</b> <b>1. PARKS &amp; TRAILS: Long-term Plan</b> <b>2. OPERATIONAL REVIEW &amp; HR MANUAL</b> <b>3. ENVIRONMENTAL: Town Practices Review</b> <b>4. INTEGRATED COMMUNITY SUSTAINABILITY PLAN: Update</b> <b>5. SCHOOL ZONE AND PARKS &amp; PLAYGROUNDS SPEED LIMITS</b>		<b>TIMELINE</b> <b>1. August 2021</b> <b>2. September 2021</b> <b>3. October 2021</b> <b>4. November 2021</b> <b>5. September 2021</b>
<b>NEXT</b> <ul style="list-style-type: none"><li>• Council and Committee Meeting Review – August 2021</li><li>• Council Indemnity By-law Review – September 2021</li></ul>	<b>ADVOCACY / PARTNERSHIPS</b> <ul style="list-style-type: none"><li>• <i>Inuvik Leadership Table (GTC/IRC)</i></li><li>• <i>Quarterly RCMP Liaison</i></li><li>• <i>Homeless Strategy (Interagency Group)</i></li><li>• <i>Mackenzie Valley Highway (GNWT)</i></li><li>• <i>Inuvik MLAs Council Meetings (GNWT)</i></li><li>• <i>Public Utility Council Rate Reviews</i></li><li>• <i>Mental Health Services (GNWT)</i></li><li>• <i>College Changes (GNWT)</i></li><li>• <i>Invite MP to Council Meetings (FEDs)</i></li><li>• <i>Increased Communication when Ministers Visiting (GNWT)</i></li><li>• <i>Inuvialuit Energy Security Project</i></li></ul>	

OPERATIONAL STRATEGIES

<b>ECONOMIC DEVELOPMENT &amp; TOURISM</b> 1.Chief Jim Koe Park: Arctic Market/Visitor Building – Dec 2021 2.Operations Guideline & Service Manual (Visitor Ctr) – Dec 2021 3.Post-COVID Action Plan – Dec 2021 • MCIT/ Event Festival Marketing Strategy • 3-year Funding and Budget Procurement Strategy	<b>FINANCE &amp; ADMINISTRATION</b> 1. TOI Online Registration & Services Integration – Oct 2021 2. New Payroll System: Testing & Implementation – Mar 2022 (test) & June 2022 (implement) 3. Budget Preparation: Capital Expenditures – Nov 2021 • Restructuring of Administration Dept • Procurement Policy Review • Job Description Review • Injury/Incident Report Form Development
<b>PUBLIC WORKS &amp; INFRASTRUCTURE</b> <b>1. PARKS &amp; TRAILS: Long Term Plan – Aug 2021</b> 2. Roads Maintenance Priority List: Review – Dec 2021 3. Water Intake System Review – Mar 2022 • Utilidor Replacement Schedule – Sept 2021 • Solid Waste Site Operations Contract Review – Sept 2021	<b>COMMUNITY SERVICES</b> 1. Recreation Facility: Community Survey Report – Sept 2021 2. Community Groups (Contacts) Listing & Events Calendar – Dec 2021 3. Library Outreach Programs – TBD • Keyless Entry System Review – Ongoing • eRec Replacement Program – Oct 2021
<b>SENIOR ADMINISTRATION OFFICER</b> <b>1.OPERATIONAL REVIEW &amp; HR MANUAL – Sept 2021</b> <b>2.ICSP: Update – Nov 2021</b> <b>3.ENVIRONMENTAL: Town Practices Review – Oct 2021</b> • ATIPP Implementation – June 2022 • Land Administration Agreement Review • 2021 Elections Preparation	<b>PROTECTIVE SERVICES</b> 1. Emergency Management Plan Review – Sept 2021 <b>2. SCHOOL ZONE AND PARKS &amp; PLAYGROUNDS SPEED LIMITS – Sept 2021</b> 3. Bite Prevention Program – Sept 2021 • Reviewing Operational Guidelines – FD and MED • Development of Youth Programming

ORGANIZATIONAL EXCELLENCE

<ul style="list-style-type: none"><li>1. Employee Orientation - Leadership Team - Aug. &amp; Staff – Outcome from Operational Review &amp; HR Manual</li><li>2. Job Description Review: Expectations &amp; Individual Training Needs – Outcome from Operational Review &amp; HR Manual</li><li>3. Respectful Workplace: Staff Discussion – Online Course for All Staff</li><li>4. Staff Development Program: Proposal – July 2021</li><li>5. Interdepartmental Relations – Ongoing</li></ul>
<b>BOLD CAPITALS</b> = Council NOW Priorities; <b>CAPITALS</b> = Council NEXT Items; <i>Italics</i> = Advocacy; Title Case = Operational Strategies

## NWT Scientific Research Licence # 16943 Issued

---

Please be advised that the NWT Scientific Research Licence has been issued to Mr. Patrick Gall for the project entitled: Solar Resource Monitoring in Inuvik, NT. The Notification of Research summarizing the researcher's activities and locations is attached.

Thank you,  
Manager, Scientific Services  
Aurora Research Institute  
Tel: (867) 777-3298  
licence@nwtresearch.com  
polar.nwtresearch.com



January 25, 2022

## Notification of Research

I would like to inform you that Northwest Territories Scientific Research Licence No. 16943 has been issued to:

Mr. Patrick Gall  
Aurora Research Institute  
191 Mackenzie Road  
BOX 1450  
Inuvik, NT  
X0E0T0, Canada  
Phone: (867) 777-3298  
Email: patrick.gall@auroracollege.nt.ca

to conduct the following study:  
**Solar Resource Monitoring in Inuvik, NT (5156)**

Please contact the researcher if you would like more information about this research project.

### Summary of Research

This licence has been issued for the scientific research application No.5156.

The objective of this solar resource monitoring campaign is to calibrate existing local solar resource monitoring equipment as well as confirm data available through various national and international solar irradiance databases such as the Canadian Weather Energy and Engineering Dataset (CWEEDS). Providing this calibration will in turn inform future solar energy system installations in Inuvik.

The research team will establish a solar resource assessment station on the grounds of the Western Arctic Research Centre. Power generation data will also be collected from the SolarWall and the Fronius Solar Electric systems already installed at the Western Arctic Research Centre. Once established, the data logger will be left running, collecting data without any human interaction. Due to the relatively simple terrain and small size of Inuvik, this single site will be able to act as a reference for future solar installations inside the municipal boundaries of Inuvik.

The research team will correlate the data provided by the monitoring station with the performance of the following already existing systems:

- 1) 20kW solar electric system at the Western Arctic Research Centre.
- 2) 20kW solar electric system on the Government of the Northwest Territories Records buildings in

Inuvik.

- 3) The solar wall installed on the 3rd floor of the Western Arctic Research Centre.
- 4) Solar irradiance data from CWEEDS and similar national inventories for the region.

The results of this project will be made available on the [nwtresearch.com](http://nwtresearch.com) website. These results will include any posters, promotional material, and results summaries as well as the complete feasibility study and field reports. Aurora Research Institute (ARI) staff will create and share a slideshow presentation containing the findings of this project as part of the Summer Speaker Series hosted at ARI.

The fieldwork for this study will be conducted from January 25, 2022 to December 31, 2022.

Sincerely,

---

Niccole Hammer  
Manager, Scientific Services

Distribution  
Inuvialuit Regional Corporation  
Town of Inuvik  
Gwich'in Tribal Council

Inuvik Hunters and Trappers Committee  
Gwich'in Renewable Resources Board  
Nihtat Gwich'in Renewable Resource Council

## NWT Scientific Research Licence # 16950 Issued

---

Please be advised that the NWT Scientific Research Licence has been issued to Mark Dobrow for the project entitled: Organizational Learning with Indigenous Communities. The Notification of Research summarizing the researcher's activities and locations is attached.

Thank you,  
Manager, Scientific Services  
Aurora Research Institute  
Tel: (867) 777-3298  
[licence@nwtresearch.com](mailto:licence@nwtresearch.com)  
[polar.nwtresearch.com](http://polar.nwtresearch.com)



February 03, 2022

## Notification of Research

I would like to inform you that Northwest Territories Scientific Research Licence No. 16950 has been issued to:

Mark Dobrow  
University of Toronto  
Institute of Health Policy, Management and Evaluation  
155 College Street, Suite 425  
Toronto, ON  
M5T 3M6, Canada  
Phone: 647-267-1145  
Email: mark.dobrow@utoronto.ca

to conduct the following study:

**Organizational Learning with Indigenous Communities (5079)**

Please contact the researcher if you would like more information about this research project.

### Summary of Research

This licence has been issued for the scientific research application No.5079.

The purpose of this study is to gather information that organizations can use to improve how they support health and wellness. This study will help the research team understand how organizations can learn from communities, specifically Gwich'in and Tłıchǫ communities.

This study is being done as a collaboration between Gwich'in Tribal Council (GTC), Tłıchǫ Government (TG), the Northwest Territories (NWT) Department of Health and Social Services (HSS), NWT Health and Social Services Authority (NTHSSA) and University of Toronto.

The research questions for this project are:

- 1.How do organizations learn from the knowledges and evidence within communities?
- 2.What does 'learning organization' mean to Gwich'in and Tłıchǫ communities?
- 3.What does 'learning health system' mean to Gwich'in and Tłıchǫ communities?

This study will inform health system capacity building to learn from and apply knowledges and evidence in a way that improves patient experience and care for Indigenous peoples.

The NWT organizations will each receive their respective results from the study, giving them insight



into how to improve their own programs and services. These results will be particularly important to guide their relationships with the communities they serve and meet public commitments such as the Truth and Reconciliation Commission's Calls to Action.

Three organizations will be the focus of research: Gwich'in Tribal Council, Tłıchǵ Government and Government of NWT. Each organization will be studied to see how they learn from communities in their different roles to support the health and wellness of NWT residents.

The research team will focus the data collection and analysis on three program areas: medical travel, the public health response to COVID-19, and on-the-land healing. These focus areas will allow the team to explore organizational and system learning from different perspectives.

The research team will collect information using different methods. Working with Gwich'in and Tłıchǵ Elders and research assistants as well as community partners, the research team will review literature in a way that combines Indigenous and western ways of knowing. Interviews of 1 to 2 hours will be done with people living in 2 NWT communities and with people working in the 3 organizations. With permission, the interviews will be audio recorded. The interviews will gather information about situations when the organizations learned from or with community and how different things make this learning easier or more difficult. Talking circles of 2 to 4 hours will be done with people living in the same 2 NWT communities and with people working in the 3 organizations. The talking circles will gather information about situations when the organizations learned from or with community and what people think a 'learning organization' should look like. Documents like websites, policy, newspaper articles and other publications will be reviewed for evidence to answer the research questions.

Data collection and analysis are planned to be finished in late 2022, when results will be shared with all communities and organizations collaborating in this study.

Interviews and talking circles will take place in Tsiigehtchic, Inuvik, Behchokǵ, Yellowknife and possibly Whatì. These communities were selected with guidance from the teams organizational and community partners.

Please note: discussions are still ongoing to confirm the Tłıchǵ community partners. At this time, the research team has only been able to have preliminary discussions with Tłıchǵ Government staff. Due to the COVID-19 outbreak in NWT that began in the summer of 2021, discussions with Tłıchǵ communities had to be postponed. The research team is committed to engaging and listening to Tłıchǵ communities before research begins.

The research team have established a steering group comprising Indigenous Elders, community leaders and partner/case organization representatives to guide and help carry out the research.

Project progress and results will be communicated with NWT communities and health system decision makers, care providers and scholars in different ways. If public health restrictions permit, in-person gatherings with partner organizations and communities will be held to present and discuss study findings. The team will also pursue broadcasting summaries of the results on local community radio. The organizations involved in this research will be given progress updates throughout and at the conclusion of research, including recommendations.

All knowledge holders (participants) involved in the research will be provided with their own audio recordings, transcripts, and a final summary of results if they wish to receive them. All communities

will also receive the final reports and any results summaries. The project team will ensure that findings are presented at in-person gatherings in each community when public health safety measures permit. The team would also like to bring research findings to life through mixed audiovisual media (e.g., videos, community radio). Working with local talent, the team would like to produce short audiovisual products that recognize Indigenous community contributions to organizational learning in healthcare; document Indigenous people's experiences with health services; and encourage continued discussion about Indigenous and western ways of understanding health and healthcare.

With the steering group, the team will prepare journal articles (with co-authorship by Elders, steering group members and/or other NWT partners, as appropriate) and co-present findings at national and international conferences. Credit will be given to all partners in any publications or presentations.

In addition to her PhD dissertation, Crystal Milligan will prepare a study brief for circulation among health system policy and practitioner audiences.

The fieldwork for this study will be conducted from February 3, 2022 to December 31, 2022.

Sincerely,

---

Niccole Hammer  
Manager, Scientific Services

#### Distribution

Town of Inuvik  
Tlicho Government  
Akaitcho Territory Government  
City of Yellowknife  
Health and Social Services and NTHSSA  
Gwich'in Tribal Council  
Tsiigehtchic Charter Community Council  
Wek'èezhii Renewable Resources Board

GTC Department of Cultural Heritage  
North Slave Métis Alliance  
Yellowknives Dene First Nation  
Northwest Territory Métis Nation  
Gwich'in Renewable Resources Board  
Nihtat Gwich'in Council  
Tsiigehtchic Charter Community Gwichya  
Gwich'in Band

## NWT Scientific Research Licence # 16952 Issued

---

Please be advised that the NWT Scientific Research Licence has been issued to Dr. Ali Shiri for the project entitled: Inuvialuit Voices: cultural heritage preservation and access through digital storytelling in digital libraries. The Notification of Research summarizing the researcher's activities and locations is attached.

Thank you,  
Manager, Scientific Services  
Aurora Research Institute  
Tel: (867) 777-3298  
licence@nwtresearch.com  
polar.nwtresearch.com



February 03, 2022

## Notification of Research

I would like to inform you that Northwest Territories Scientific Research Licence No. 16952 has been issued to:

Dr. Ali Shiri  
University of Alberta  
5-163 Education Centre North  
School of Library and Information Studies  
Edmonton, AB  
T6G 2G5, Canada  
Phone: (780)-492-5315  
Email: [ashiri@ualberta.ca](mailto:ashiri@ualberta.ca)

to conduct the following study:

**Inuvialuit Voices: cultural heritage preservation and access through digital storytelling in digital libraries (5103)**

Please contact the researcher if you would like more information about this research project.

### Summary of Research

This licence has been issued for the scientific research application No.5103.

The overarching objective of this study is to investigate, develop, and evaluate a real-time, audio-recording digital storytelling and commenting user interface for the Inuvialuit Digital Library in the Inuvialuit Settlement Region (ISR) in order to facilitate live capturing of Inuit community input and stories while interacting with the Digital Library.

Specific objectives of this project will include: a) establishing a novel community-driven participatory design methodology for developing an audio-recording digital storytelling user interface; b) designing, prototyping, and developing said interface with Inuvialuktun features such as storytelling and commenting functionalities that can be captured in real time; c) exploring the enhancement of the currently-available digital materials of cultural heritage within the Library through real-time stories and comments by Inuvialuit community members; and, d) conducting a community-driven usability evaluation of the real-time, digital storytelling user interface and its audio-recording functionalities.

Informed by Indigenous and community-based research methodologies, this study will adopt ethnography and participatory design to investigate, design and evaluate an audio-recording digital

storytelling user interface for the Inuvialuit Digital Library. Ethnography will be employed to conduct observation and interviews, and open houses in the Inuvialuit Cultural Centre (ICC) in Inuvik. Specific ethnographic and participatory research tools include: interviews and conversations, focus groups, oral histories, participant observation, workshops, and site visits. These methods will be agreed upon and adjusted in collaboration with community collaborators and, as such, will be used to understand complex cultural information and issues in local context. Co-design, which is a type of participatory design methodology, requires that design processes be generally iterative in nature. The research team will use a variety of methods to increase opportunities for community input.

Participatory design will be adopted in three stages: a) initial development of the conceptual design behind the audio-recording user interface; b) a discovery process to clarify user goals and agree on the outcome of the project; and, c) prototyping, to iteratively shape and design the user interface in close collaboration with ISR community members, and to conduct a user-centred evaluation of the resulting user interface.

In the early stages of the project, and with close collaboration with the ICC in Inuvik, the research team will hold an open-house event followed by a number of focus group conversations. The purpose is to engage community leaders, elders, and members in order to gather and analyze user needs and requirements, to elicit information about the idea of digital storytelling interfaces, and how the Inuvialuit Digital Library can benefit from such technological enhancements such as real-time capturing of stories and comments.

As a part of this multi-method community consultation process, community members will be shown items in the Inuvialuit Digital Library (<https://inuvialuitdigitallibrary.ca/>). Given that the ISR communities are already familiar with and make regular use of the Digital Library, specific oral and family history and language materials will be shown to community members to encourage and provide storytelling opportunities and informal conversations. Situational observation of their interactions within the natural setting will be conducted and cultural and interactive nuances of Indigenous storytelling will be recorded by the researchers. In particular, the community elders and ICC language instructors will be involved to suggest digital storytelling features and functionalities as a basis for designing a prototype of a real-time digital storytelling interface.

Following community consultation and input, a prototype user interface with audio capturing functionalities will be designed. The prototype will be designed using both paper-based and digital techniques to allow community members to comfortably comment, critique, and evaluate the suitability of user interface elements. The interface will be translated into the dialects of Inuvialuktun through collaboration with, and employment of, local translators.

Evaluation is an iterative and ongoing part of participatory user interface design and development. Once the prototype is designed and functional, community workshops will be held at ICC for conducting usability evaluation of the resulting user interface for both prototype and the final iteration of the interface. To maximize the participation of members from all ISR communities, workshops will be held in conjunction with ICC language revitalization and trades workshops, and community events such as Inuvialuit Summer Literacy camps and the Inuvialuit Day.

Participants will complete a number of storytelling and commenting user tasks that will contribute to the usability of the prototype interface. They will be asked to choose from diverse range of digital items (video, audio, image, electronic book, etc.) from the Inuvialuit Digital Library that are aligned with their personal interests and record and replay their stories and comments about the items in real-time. They will be asked to record short (2-5 minutes) and medium-length (20-30 minutes)

stories and comments in relation to various content types, such as family photos, cultural celebration videos, language-learning electronic books, and their own story in order to test the performance and functionality of the interface. They will be asked to make comments about their interaction experience, the ease of learning, the ease of use of the user interface, and possible improvements that need to be made. Observation notes will be recorded during the user interaction with the audio-recording interface. Based on user input and observations, final improvements will be made to the interface to complete the development process.

Another open-house community workshop will be held to evaluate the final iteration of the interface using a select number of individuals that would consist of elders, college students, Inuvialuit language teachers, and ICRC staff members.

Results will be communicated iteratively during the project through community presentations, workshops, and open houses. Pre-prints of academic publications will be uploaded to an open repository (at the University of Alberta Libraries) and linked to the project website.

The real-time, audio-recording interface will continue to be available to community as a part of the Inuvialuit Digital Library (<https://inuvialuitdigitallibrary.ca/>) after the project is completed. The Inuvialuit Cultural Centre will have long term control of the library and interface.

The fieldwork for this study will be conducted from February 3, 2022 to December 31, 2022.

Sincerely,

---

Niccole Hammer  
Manager, Scientific Services

#### Distribution

Inuvialuit Regional Corporation  
Hamlet of Aklavik  
Hamlet of Ulukhaktok  
Town of Inuvik  
Hamlet of Paulatuk  
Hamlet of Sachs Harbour  
Hamlet of Tuktoyaktuk

Aklavik Community Corporation  
Ulukhaktok Community Corporation  
Inuvik Community Corporation  
Paulatuk Community Corporation  
Sachs Harbour Community Corporation  
Tuktoyaktuk Community Corporation  
Inuvialuit Joint Secretariat