

AGENDA
TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETINGS
TO BE HELD ON MARCH 7 AND 9, 2022
AT 7:00 P.M. via VIDEO CONFERENCE

Item # 1 **CALL TO ORDER**

Item # 2 **ADOPTION OF THE AGENDA**

Item # 3 **DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST**

Item # 4 **DELEGATIONS, PRESENTATIONS OR PETITIONS**

4.1 Presentation ~ Economic Development Strategy 2022 Priority Review

Document attached.

Item # 5 **PUBLIC QUESTION PERIOD**

Item # 6 **ADOPTION OF THE MINUTES**

6.1 Minutes of the February 21 and 23, 2022 Council Meetings

Minutes attached. Requires motion to approve.

Item # 7 **ACTION ITEMS**

7.1 Action Items List

Document attached.

Item # 8 **NEW BUSINESS**

Item # 9 **BY-LAWS**

Item # 10 **DEPARTMENT HEAD REPORTS**

10.1 Public Services Report

Report attached. Requires motion to adopt.

10.2 Economic Development and Tourism Report

Report attached. Requires motion to adopt.

10.3 Capital Projects Report

Report attached. Requires motion to adopt.

10.4 Financial Report

Report attached. Requires motion to adopt.

10.5 Community Services Report

Report attached. Requires motion to adopt.

Item # 11 **INFORMATION ITEMS**

11.1 Strategic Priorities Chart

Document attached. For information only.

11.2 Aurora Research Institute ~ Various Research Projects

Document attached. For information only.

Item # 12 **COUNCIL CONCERNS**

Item #13 **IN CAMERA ITEMS**

Item # 14 **ADJOURNMENT**

INUVIK ECONOMIC DEVELOPMENT STRATEGY PRIORITY REVIEW 2022	OBJECTIVE	CURRENT ACTIVITY	PLANNED ACTIVITY
RENEWABLE & NATURAL RESOURCES	Position Inuvik as a Centre for Arctic Energy Innovation	<ul style="list-style-type: none"> Facilitate and promote the Arctic Development Expo 	<ul style="list-style-type: none"> Support the establishment of a NATURAL RESOURCES & RENEWABLE ENERGY WORKING GROUP featuring stakeholders from TOI, GNWT, local businesses, Indigenous governments & other partners involved in energy projects (Planning Officer Joseph was the former lead on this project)
NORTHERN SCIENCES & TECHNOLOGY	Position Inuvik as a Centre for Arctic Social, Physical & Space Sciences & Technologies	<ul style="list-style-type: none"> Facilitate and promote the Arctic Development Expo Working on TOR for COLD WEATHER TESTING WORKING GROUP 	<ul style="list-style-type: none"> Support the establishment of a NORTHERN SCIENCES & TECHNOLOGY WORKING GROUP featuring stakeholders from TOI, GNWT, local businesses, Indigenous governments & other partners involved implementing new technologies Work with local college and Aurora Research Institute to support promoting Inuvik as a destination for research and testing with a special niche focus of Climate Change (mitigation & adaptation)
TOURISM / EVENTS & FESTIVALS / MEETINGS & CONFERENCES	Position Inuvik as a preferred Destination for FIT/MCIT travel by attracting the right visitor, strengthening marketing practices, and advocating for change	<ul style="list-style-type: none"> Re-Branding/Positioning of Inuvik from a community-centre perspective focusing on locally driven tourism development, branding, and guiding principles with strong focus on Indigenous tourism, arts & crafts, & outdoor adventure Working on MCIT collateral and marketing plan in alignment with NWT Conference Bureau Working to promote existing events & festivals as well as cultivate new ones that may draw new visitors to the region 	<ul style="list-style-type: none"> Work with local community and Indigenous governments to create an Indigenous Guardians / Ambassador Program Develop a Business & Operations Plan for new Inuvik Welcome Centre that allows for hybrid services and opportunities for commerce, visitor services, retail, and promotion of local arts, business, events, and culture Expand and refine Inuvik's online visitor-centric promotional channels including website, social media, & digital apps
ARTS & CRAFTS / LOCAL FOODS	Position Inuvik as a regional and territorial hub for arts, crafts, & northern foods	<ul style="list-style-type: none"> Facilitate Arctic Market, Culture Connections, & Concerts in the Park and other similar programming that showcases local arts, crafts, & culture while providing opportunity for exchange and economic benefit for residents Facilitate the ARTISAN COLLECTIVE including video series and online store Working on developing opportunities to showcase and promote local artists at the new Inuvik Welcome Centre 	<ul style="list-style-type: none"> Pursue and resume the INUVIK ARTS COMMITTEE featuring stakeholders from TOI, GNWT, local arts organizations, Indigenous governments and local artists Engage arts, crafts, & local food producers in training opportunities Create specific signage and messaging around Inuvik to indicate where arts & crafts are being created and sold Support more online and in-person opportunities for local artisans, crafters and food vendors
SMALL BUSINESS & ENTREPRENEURSHIP	Create & support partnerships and initiatives that advance small business sustainability, cultivate new opportunities, and support a new generation of entrepreneurs	<ul style="list-style-type: none"> #ShopInuvik & #ShopLocal Campaigns & Small Business Week Annual Inuvik Guide & TOI Online Business Directory Procurement of Department goods and supplies from INNOVATE where possible Working on developing opportunities to showcase and promote local businesses at the new Inuvik Welcome Centre 	<ul style="list-style-type: none"> Work on long-term relationships and strategic objectives with local Indigenous governments Identify and align with opportunities to participate in larger NWT & National initiatives as a means to attract small business and investment to Inuvik Engage with local schools, businesses, college and to identify and support other means of training and skill building initiatives that support and promote youth entrepreneurship

INUVIK

ECONOMIC DEVELOPMENT & TOURISM DEPARTMENT

ECONOMIC DEVELOPMENT STRATEGY
2022 PRIORITY REVIEW



Opportunities Ahead

A Strategy for Economic Growth in the Town of Inuvik

March 2015

- Overview
- Process
- Key Findings
- Objectives
- Timeline
- 2022 Priority Review



OVERVIEW

- From 2012-2014 each of the communities within the Beaufort-Delta had completed local economic development strategies with support from the GNWT Department of ITI with the exception of Inuvik
- In 2014 the Town of Inuvik budgeted funds to complete a Economic Development Strategy; an RFP was issued and in October of 2014 the contract was awarded to the consulting firm Millier Dickinson Blais to complete with supporting funds coming from GNWT



METHODOLOGY

- Environmental Scan
- Secondary Research
 - ICSP
 - Federal, Territorial, & Regional census and statistical information
- Public Outreach
 - Public Open House
 - Stakeholder Interviews
 - Online Survey
 - Focus Groups



KEY FINDINGS

- Building the Knowledge Economy
- The ITH
- Enhancing the role of tourism
- Natural Resources prospects
- Support broad scientific research opportunities
- Building on existing education assets
- Assess feasibility of business incubator
- Arts, Crafts, & Informal economy



GUIDING PRINCIPLES

- Diversifying the local economy and composition of businesses
- Supporting small business growth and entrepreneurship
- Improving residents quality of life by decreasing cost of living and enhancing amenities
- Focusing the Economic Development Department's operations on high value initiatives
- Alignment with territorial and regional initiatives, funding programs and incentives
- Increasing employment opportunities for Inuvialuit, Gwich'in and Metis
- Attracting visitors



2015 ECONOMIC DEVELOPMENT PRIORITIES





TIMELINE

- 2010 Inuvik Community Sustainability Plan (ICSP)
- 2014 TOI receives funding from GNWT and Council approves enlisting firm to complete a new Economic Development Strategy
- 2015 Inuvik Economic Development Strategy Completed
- 2017 Town of Inuvik Strategic Plan
- 2019 Town Council Strategic Priority Workshop
 - Form Committee of Council
 - Undertake Strategy Review
- September 2020 Town of Inuvik Economic Development Strategy Review by Council Committee: Summary Document Created
- 2022 Town Council Strategic Priority Workshop
 - Undertake Strategy Review



2022 PRIORITY REVIEW

- Objectives
- Current department activities
- Planned department activities
- Gaps, tactics, activity request

*refer to handout for details

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ECONOMIC DEVELOPMENT STRATEGY 2022 PRIORITY REVIEW

JACKIE CHALLIS, DIRECTOR
ECONOMIC DEVELOPMENT & TOURISM
JCHALLIS@INUVIK.CA
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MINUTES
TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETINGS
HELD ON FEBRUARY 21 AND 23, 2022
AT 7:00 P.M. via VIDEO CONFERENCE

Present:	<u>Monday</u>	<u>Wednesday</u>
Mayor:	Clarence Wood	Clarence Wood
Councillors:	Donovan Arey	Donovan Arey
	Tony Devlin	Tony Devlin
	Grant Gowans	Grant Gowans
	Jesse Harder	Jesse Harder
	Alana Mero	Alana Mero
	Kurt Wainman	Kurt Wainman
Absent:	Deputy Mayor Natasha Kulikowski (with notice both meetings)	
Staff Present:	Grant Hood, Senior Administrative Officer (both meetings) Stephanie Sutton, Council Administrator (both meetings) Lise Saumur, Director of Community Services (both meetings) Jackie Challis, Director of Economic Development and Tourism (both meetings) Chidi Amobi, Director of Finance (both meetings) Cynthia Hammond, Director of Protective Services (on Monday) Rick Campbell, Director of Public Services (on Monday)	
Item # 1	CALL TO ORDER	
	Mayor Wood called both meetings to order at 7:00 p.m.	
Item # 2	ADOPTION OF THE AGENDA	
	Moved by Councillor Devlin, seconded by Councillor Mero:	
MOTION: 046/02/22	"BE IT RESOLVED THAT Inuvik Town Council hereby adopts the agenda with the following addition: Item 8.2 – Vacancy on Town Council."	
	Motion CARRIED .	
Item # 3	DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST	
	Councillors Gowans and Devlin declared a conflict of interest with a portion of the in-camera session on Monday evening.	

Item # 4 **DELEGATIONS, PRESENTATIONS OR PETITIONS**

There were no delegations, presentations, or petitions.

Item # 5 **PUBLIC QUESTION PERIOD**

There were no questions.

Item # 6 **ADOPTION OF THE MINUTES**

6.1 Minutes of the February 7 and 9, 2022 Council Meetings

Moved by Councillor Gowans, seconded by Councillor Harder:

MOTION: 047/02/22 “BE IT RESOLVED THAT Inuvik Town Council hereby adopts the minutes of the February 7 and 9, 2022 Council meetings as presented.”

Motion **CARRIED**.

Item # 7 **ACTION ITEMS**

7.1 Action Items List

Council noted the document. There were no questions, comments, or concerns.

Item # 8 **NEW BUSINESS**

8.1 RFCD 2022-SAO-024 ~ Strategic Priorities Chart

Moved by Councillor Devlin, seconded by Councillor Gowans:

MOTION: 048/02/22 “BE IT RESOLVED THAT Inuvik Town Council hereby approves the Strategic Priorities Chart as presented.”

Motion **CARRIED**.

MINUTES

Inuvik Town Council Meetings
February 21 and 23, 2022

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8.2 RFCD 2022-SAO-026 ~ Vacancy on Town Council

Moved by Councillor Gowans, seconded by Councillor Devlin:

MOTION: 049/02/22 “BE IT RESOLVED THAT Inuvik Town Council hereby appoints Desmond Loreen to fill the vacant position on Council created by the resignation of Councillor Alfred Moses.”

Motion **CARRIED**.

Item # 9 **BY-LAWS**

9.1 RFCD 2022-SAO-023 ~ Firearms By-law 2685/PS/22

Moved by Councillor Harder, seconded by Councillor Gowans:

MOTION: 050/02/22 “BE IT RESOLVED THAT Inuvik Town Council hereby gives THIRD AND FINAL READING to By-law 2685/PS/22, the firearms by-law.”

Motion **CARRIED**.

Item # 10 **DEPARTMENT HEAD REPORTS**

10.1 Capital Projects Report

Council noted the report. There were no questions, comments, or concerns.

10.2 RFCD 2022-SAO-025 ~ Quarterly Financial Report Discussion

Moved by Councillor Gowans, seconded by Councillor Harder:

MOTION: 051/02/22 “BE IT RESOLVED THAT Inuvik Town Council hereby Inuvik Town Council hereby requests that Administration provide financial reporting including a Statement of Operations and Accumulated Surplus on a monthly basis.”

Motion **CARRIED**.

Item # 11 **INFORMATION ITEMS**

There were no information items.

MINUTES

Inuvik Town Council Meetings
February 21 and 23, 2022

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Item # 12

COUNCIL CONCERNS

Councillor Wainman expressed concern for pedestrians not using sidewalks where available.

Item #13

IN CAMERA ITEMS

13.1

Confidential and Personal Information - CTV Act, s.23 (3) (b) and (c)

Moved by Councillor Arey, seconded by Councillor Devlin:

MOTION: 052/02/22 "BE IT RESOLVED THAT Inuvik Town Council hereby moves in camera at 7:04 p.m."

Motion **CARRIED**.

Moved by Councillor Mero, seconded by Councillor Harder:

MOTION: 053/02/22 "BE IT RESOLVED THAT Inuvik Town Council hereby moves out of camera at 7:52 p.m."

Motion **CARRIED**.

Item # 14

ADJOURNMENT

The committee of the whole meeting adjourned at 7:52 p.m.

Moved by Councillor Wainman:

MOTION: 054/02/22 "BE IT RESOLVED THAT the regular Council meeting adjourn at 7:15 p.m."

ACTION ITEMS

MARCH 7 AND 9, 2022 COUNCIL MEETINGS

No.	ITEM	REQUIRED ACTION	ACTION TAKEN / ANTICIPATED COMPLETION DATE
1.	COVID-19 Vaccination Policies for TOI facilities	Administration to develop and bring forward a vaccination policy modeled on the Government of the Northwest Territories and City of Yellowknife samples whereby visitors, employees and contractors be fully vaccinated to enter Town of Inuvik Facilities, excluding outdoor facilities	Policy development under review to see if necessary given the current situation. Completion in February.
2.	Accessibility issues Restrictions on ATV operation	Bring forward potential options to address accessibility issues/prohibited use of ATVs and other types of vehicles on Mackenzie and Kingmingya Roads Public engagement to gauge support for keeping or removing restrictions on ATV operations	Request still under review by Administration. Item will be deferred until March 2022.
3.	Food Cycle Science Corporation	Discuss potential Town participation in 12-week Impact Canada Pilot Program	Community engagement needed prior to discussing potential commitment. Due to staffing issues it has been delayed.
4.	Inuvik Girl Guides use of Community Hall	Donated use approved at October 13, 2021 Council meeting.	To be reviewed on or before March 1, 2022
5.	Rec Programming Community Survey	Community Services to create and initiate a survey seeking input into community recreation programming	Report being prepared and will be presented to the Rec, Parks & Library Advisory Committee prior to coming forward to Council. Target date: March 2022
6.	Ski Club Lease	Town has signed lease for property from GNWT. Property survey is required in order to move forward with land acquisition.	

Director of Public Works Monthly Report for February 2022

During the month of February, the public works department had various projects and tasks that were completed or are ongoing.

- The Utilidor crew has had another busy month; we are still having problems with grease plugs in a couple of areas, but we were able get to them with some preventive maintenance before they became spills. We had signs of a water leak that was showing up on Boot Lake Road and we were able to track it back to the McDonald Apartments on Council Crescent. It was from a leaking sprinkler system in the building, and it took them about 2 weeks to get the people in from the south to redo their system. It is fixed now.
- We had to do a complete town wide snow removal as well as have a couple of loaders out during a couple of wind events. We had barely completed it and it started snowing again.
- We had to have a bunch of snow hauled away from different areas of town because they were becoming a problem for traffic.
- The sand truck has had a busy month keeping the slippery parts of the roads sanded.
- We started to take down the Xmas lights but due to equipment failures related to the cold weather, we did not finish. Once the hoses are replaced, we will have it finished up!
- We are still having some problems with garbage being placed beside the garbage bins and in some cases not even making it to the bin, but there has been some improvement in some areas of town. The other problem is with the customers who rent bins from us not clearing enough snow so that the truck can get to the bins to empty them.
- Electric power produced by the solar panels at the Town Hall and the Midnight Sun Complex is available online at <https://www.inuvik.ca/en/living-here/building-energy-monitoring-system.asp>
- We have the engineers busy getting contracts out for several projects including utilidor work, uoad work, solid waste site fencing and dike improvements for the sewage lagoon. We want to get them out in the couple of months.

These are some of the things that happened in February 2022, as well as our usual jobs and everyday duties involved in running the Town's Public Works Systems.

Rick Campbell
Director of Public Services
Town of Inuvik



OVERVIEW

While COVID continued to have a significant impact on our operations including events and programs, it does not impact our priorities which focus on our mandate to make Inuvik a desirable place to live, work, invest, and eventually meet, gather, and celebrate. As travel & gathering restrictions continue to evolve as do our programs, services, and delivery of key initiatives and projects. The anticipation of the March 1st Health Order and lifting of gathering limits and the allowing of leisure travel within the Northwest Territories will have significant impacts on our upcoming season of events & operations.

MARKETING & COMMUNICATIONS COORDINATOR ACTIVITIES

Position currently vacant

SPECIAL PROJECTS & EVENTS COORDINATOR ACTIVITIES

Position currently vacant

DIRECTOR ACTIVITIES

- Administrative Duties
- Municipal Communications
- Funding Procurement / Administration / Reporting
- Project Management
 - Inuvik Guide
 - Arctic Development Expo
 - Show Us Some Heart: Valentine's Day Window Decorating Contest
 - Inuvik Loves Foodie Edition: Poll & Recipe Submission Contest
- Partnership & Collaboration Activities
 - Conference Call NWT Arts & GNWT/ITI re: legacy sewing equipment
 - Partnership with Parks Canada to deliver a 2-Day Mitt Making Workshop
 - Conference Call with Lucy Kuptana at the Inuvialuit Regional Corporation
- Ongoing Projects & Planning Activities
 - Economic Development Strategy: Strategic Priority Review
 - Tourism Strategy: Strategic Priority Review
 - Annual Department Work Plan
 - Operational Guidelines / Schedule / Procedure Strategy Document for new building
- Meetings & Events
 - Town Council & Administration Strategic Priority Workshops
 - Town Council Meetings (via Zoom)
 - Directors' Meeting (via Teams)
 - Onboarding Call & Webinar with Pheedloop (via Google Meet)



COMMUNITY HIGHLIGHTS

SHOW US SOME LOVE: VALENTINE’S WINDOW DECORATING CONTEST

Summary:

We asked Inuvik to Show Us Some Love and decorate your windows in a heart & Valentine’s theme. We would like to congratulate Vayla Smith (submitted by Sandra Blake) as the \$100 Gift Card Winner for this year’s contest.

Links:

[Facebook Album of Photo Submissions HERE](#)

INUVIK LOVES FOODIE EDITION: POLL & RECIPE CONTEST

Summary:

We asked Inuvik residents to complete our online Poll to tell us which are some of their favourite meals & snacks to share with friends. See the poster for poll results. We also asked residents to submit their favourite recipe to make for friends or family and to include the full recipe and a photo of their creation to be considered for the contest.

We had a lot of delicious submissions (some of which we will be posting at a later date) but the winning recipe for Caribou Head Poutine was submitted by Laurence Carter.

Prize: Family BBQ Prize Pack

Links:

[View Poll Results & Winning Recipe Submission HERE](#)

CELEBRATE THE LIGHT: COMMUNITY LANTERN LIGHT UP

Summary:

A team from the Town of Inuvik as well as a team from the Inuvialuit Communications Society visited as many households as possible on the evening of Sunday, January 23 to capture photos and videos of families and their lanterns as they stood in their own driveways, yards, doorways, & porches. We also encouraged those who were not able to get photographed on the Sunday night, to send in their own photo of their family and/or lantern.

Partners:

Inuvialuit Communications Society

Sponsors:

APTN

Links:

[View Album of Over 100 Images of Inuvik Families & their Lanterns HERE](#)

[View Community Lantern Light-Up Promotional Video HERE](#)

**CAPITAL PROJECTS REPORT FOR COUNCIL
As Of February 28, 2022**

Note: All dates/times and costs are based on information available at the time of report compilation and are subject to change due to year adjustments and late invoices

Project	Budget	% of Work Complete	Expenditure to Date	Comments
Utilidor Replacement	\$ 4,000,000	10%	\$100,633	Engineering and tender document are in progress
2nd Water Tank- Start Up	297,000	0%		Planned in May
WTP - Glycol Heat Exchanger	346,620	30%	\$47,400	Planned in May
Biomass Project Hidden Lake	785,171	30%	\$245,806	The equipment is being assembled and will be shipped as soon as it is ready.
WTP - Beam installation	65,000	0%	\$4,676	Planned in May
Sewage Lagoon	1,200,000	5%		Engineering work is being completed
Chief Jim Koe Park Enhancement	172,460	0%		Planned in May
Firehall Exhaust System	51,000	10%		Awaiting instructions to install the beam
Pool Liner	488,000	75%	\$212,067	Process is ongoing and will be completed by March 31.
Haul All Garbage Bins	84,895	100%	\$84,892	Complete
Expand Solid Waste Site and Install Fencing	800,000	10%		Engineering and tender document are in progress
Garbage Bin Pad Improvement	25,000	0%		Planned in June
Breynat Road Upgrade	1,011,146	5%		Ongoing, Tender documents being prepared
Tractor	65,000	5%		Planned in May but currently seeking quotes from different vendors.
Fitness Equipment	15,000	0%		Planned in May, however, it will be replaced as needed
Conference Equipment	20,000	0%		Planned in May, however, it will be replaced as needed

Vehicle	70,000	90%	\$63,893	Light installation to be completed in February.
Town Office and Firehall Energy Upgrades	795,000	0%		Planned in May
Firehall bathroom renovation	30,000	0%		Preliminary discussions will start in February
Fire Training Site refurbishment	30,000	0%		Planned in March
MSC Flooring replacement	62,000	0%		Planned in May, flooring type being investigated
SCBA Replacement	65,000	0%		Payment will be made in February
MSC Concession equipment	100,000	5%		Preliminary discussions with the supplier
Additional dressing room	350,000	5%		Working on architectural plans
Flooring replacement for Firehall	10,000	0%		To be completed in conjunction with MSC flooring replacement
Signage for Chief Jim Koe Park	20,000	0%		Planned in June
Discovery Inuvik signage	20,000	0%		Planned in May
Zip up sidings Pavilion	24,000	0%		Supplier to be contacted in March
Dance floor - Pavilion 30x30	15,000	0%		Planned in May
Radar Sign for Municipal Enforcement	10,000	0%		Planned in February
Smart Board for Conference rooms	20,000	95%	\$19,652	Equipment ordered and shipped

Town of Inuvik
Operating Budget Variance
For the 1 Month ending January 31, 2022

	2022	2022	2022				
	<u>Budget</u>	<u>Budget to Date</u>	<u>Actual</u>	<u>Variance</u>	<u>%</u>	<u>Notes</u>	
REVENUE							
Administrative	\$ 7,905,373	\$ 29,208	\$ 19,948	\$ (9,260)	-32%	1	
Protective Services	64,000	2,083	150	(1,933)	-93%		
Public Works	25,000	-	-	-	0%		
Environmental	495,000	417	-	(417)	-100%		
Tourism	152,500	1,042	26,000	24,958	2395%	2	
Recreation	258,300	14,725	1,398	(13,327)	-91%	3	
Library	83,250	63	20,071	20,008	31758%	4	
Fiscal	3,467,000	70,000	78,247	8,247	12%		
Total Revenue	\$ 12,450,423	\$ 117,538	\$ 145,813	\$ 28,275	24%		
EXPENSES							
Administrative	\$ 3,138,442	\$ 148,174	\$ 104,005	\$ 44,169	-30%	5	
Protective Services	843,530	49,665	44,974	4,690	-9%		
Public Works	1,515,729	84,699	84,516	183	0%		
Environmental	786,200	167	5,146	(4,980)	2988%		
Tourism	790,751	65,150	52,361	12,789	-20%		
Recreation	3,611,670	180,778	169,351	11,427	-6%		
Library	466,091	34,775	30,131	4,644	-13%		
Fiscal	801,000	66,750	67,056	(306)	0%		
Total Expense	\$ 11,953,413	\$ 630,157	\$ 557,541	\$ 72,617	-12%		
Surplus / (Deficit)	\$ 497,009	\$ (512,619)	\$ (411,727)	\$ 100,892			
Land Fund Revenue	\$ 11,500	\$ 217	\$ 1,878	\$ 1,661	765%		
Land Fund Expenditure	100	8	-	8	-100%		
Surplus / (Deficit)	\$ 11,400	\$ 209	\$ 1,878	\$ 1,669			
Utility Fund Revenue	\$ 3,350,900	\$ 42	\$ 1,500	\$ 1,458	3471%		
Utility Fund Expenses	3,049,250	139,884	80,294	59,590	-43%	6	
Surplus / (Deficit)	\$ 301,650	\$ (139,842)	\$ (78,795)	\$ 61,047			
Total Surplus / (Deficit)	810,059	(652,252)	(488,644)	163,608			
Capital Project Funding							
Community Public Infrastructure	\$ 4,340,910	\$ 70,000	\$ 63,893	\$ 6,107	-9%		
Gas Tax	2,030,000	-	-	-	0%		
Transfer from Reserves	999,086	-	-	-	0%		
Contribution Agreements and other funding	2,813,203	-	-	-	0%		
Total Capital Project Funding	\$ 10,183,199	\$ 70,000	\$ 63,893	\$ 6,107	-9%		
Capital Projects							
Water Utility	\$ 6,693,791	\$ 261,724	\$ 239,228	\$ 22,496	-9%		
Other Capital Projects	4,353,501	70,000	74,715	(4,715)	7%		
Total Capital Projects	\$ 11,047,292	\$ 331,724	\$ 313,944	\$ 17,780	-5%		
Net Capital Projects	\$ (864,093)	\$ (261,724)	\$ (250,051)	\$ (11,674)	-4%		
Surplus (Deficit) after Transfers	(54,034)	(913,976)	(738,695)	(175,281)	-19%		
Amortization	3,500,000						

Notes

- 1 Timing differences for revenue earned from development permits and business licences
- 2 Increase in Sunrise festival sponsorship revenue
- 3 Minimal revenue generated due to gathering restriction to mitigate covid community spread.
- 4 Received the literacy funding
- 5 Expenditure timing for computer software, legal fees and other minor administrative expenses.
- 6 Expenditure timing for various maintenance cost.

TOWN OF INUVIK
STATEMENT OF FINANCIAL POSITION
AS AT January 31, 2022

Financial asset	2022	2021
Cash	7,361,724	7,330,695
Reserve deposits	2,368,718	2,857,775
Taxes and grants in-lieu of taxes receivable	1,149,088	1,172,895
Other accounts receivable	1,403,561	1,541,059
Due from Children first Society - current	120,000	120,000
	12,403,092	13,022,424
Liabilities		
Accounts payable and accrued liabilities	1,572,186	2,086,253
Deferred revenue	4,290,301	3,700,861
Landfill restoration liability	161,667	160,000
Long term debt	12,511,829	12,511,829
	18,535,982	18,458,943
Net Financial Debt	(6,132,890)	(5,436,519)
Non -Financial Assets		
Tangible capital assets	138,525,455	138,525,455
Land held for resale - non current	1,680,096	1,680,096
Due from Children First Society - non- current	196,036	216,036
Prepaid expenses	66,938	89,261
Inventory	129,141	129,141
	140,597,666	140,639,989
Accumulated Surplus	134,464,776	135,203,471



**COMMUNITY SERVICES DEPARTMENT
REPORT TO COMMITTEE OF THE WHOLE
FEBRUARY 2022**

COMMUNITY SERVICES – Lise Saumur – Director of Community Services

February was hopefully the last month of rental cancellations or rescheduling of rental dates. The end of the month brought forth the announcement of the lifting of the Public Health Order for Gatherings. Preparations have commenced to move operations forward with this welcome change.

We have reached out to Trainers to assist in the recertification and training of pool staff. The response to a call for assistance was well received and we should have no problems being able to recertify existing staff and certify some new staff once the pool repairs have been completed and we have been approved to reopen for use. We are still looking to fill the Aquatic Supervisor position, however, several Leadership Trainers have indicated a potential interest in the position.

Councillor Devlin and members of the previous Parks, Recreation, and Library Advisory Committee met to go over the results of the user survey that was conducted in early 2021. A report on the results and subsequent discussion will be forthcoming at the next Council meeting. We have also put a call out for Volunteers to sit on the next Parks, Recreation, and Library Advisory Committee. The closing date for letters of interest is March 14th. Recommendation for appointments to this Committee will be brought forward at the next meeting of Council.

MSC MAINTENANCE REPORT – Robin Langille – Facilities Forman

- Clearing Snow and spreading sand at Town owned buildings
- Monitoring Refrigeration and boiler plant
- Engaging contractors to repair items at Town Facilities
- Picking up large items for landfill
- Resurfacing Ice after user groups
- Ice taps and ice maintenance
- Cleaning and sanitizing dressing rooms, and washrooms after user groups
- Cleaning the Town Office and library daily
- Minor repairs to facilities
- Picking up deliveries from Post Office, Manitoulin, and Northwind for internal customers
- Cleaning and sanitizing fitness centre
- Provide logistics for meetings and events at the MSC

RECREATION REPORT – Steve Krug – Recreation Co-ordinator

February 7th was a professional development day with Gordon in the Council Chambers to go over new strategic priorities chart. Recreation has since picked a couple new priorities for its section and will be working towards completing them.

Recreation, Parks, Library Advisory Board meeting took place on the 22nd. Our new Council Chairperson, Councillor Devlin was there. We discussed a variety of topics and had some good discussions.

Arena

The arena has been operating steadily this month. All Arena user groups are now back to regular schedules. IRC Cup and Gwich'in Cup planning meetings have been taking place in preparation for the tournaments in March.

Youth Night

Youth Night was one of the new strategic plans mentioned for Recreation. Youth Night was held on the 25th and was very popular. The advertising went out on a Monday morning and was full by Wednesday. Youth night featured a glow in the dark skate for one hour, followed by a movie and snack in the MSC Community Hall. More of these nights will be taking place in the future. Under the Public Health order at the time, we could host 20 participants. There was a \$10.00 fee to attend.

Fitness Centre

The MSC Fitness Centre is currently operating by appointments. Evening appointments are the most popular. The new key card system should be operational soon.

LIBRARY SERVICES REPORT – Tom Samoil – Manager of Library Services

	<u>December 2021</u>	<u>January 2022</u>	<u>February 2022</u>
Computer Hours	171	184.25	1802
Items used in library	9	15	96
Total Loans	439	370	578
Total Patrons	699	449	673
Adult	501	384	506
Youth	198	65	167

Visitor Statistics

Visitor statistics have increased in all categories with an exceptional jump in computer usage statistics suggesting that computer usage was a major reason for visiting the library in February.

Programs

Valentine's Day themed activity kits were created with stories and take-home activities for families to enjoy. Requests for kits rolled in very quickly after they were announced on the town Facebook page. Demand exceeded expectations and the supply of kits nearly ran out.

RENTAL ACTIVITIES REPORTCommunity Hall

- Girl Guides – 4 days
- Western Arctic Youth Collective – 1 day
- TOI Youth Night – 1 day

Community Lounge

- Parks Canada – 3 days
- NWT Arts – 6 days
- Recreation Parks Library Advisory Committee – 1 day
- Youth Birthday Party – 1 day
- TOI Strategic Planning – 2 days

Sundog Room

- Inuvik Hunters and Trappers Committee – 5 days

Cancellations

- Kuzuri Judo – Lounge – 4 days
- Arctic Market – Hall – 2 days
- Joint Secretariat – Hall – 5 days
- TOI Directors/Managers Meeting – Lounge – 1 day
- Tourism Stakeholder Meeting – Lounge – 1 day
- Girl Guides – Hall – 2 days
- Joint Secretariat – Lounge – 5 days

Cancellation – To Be Rescheduled

- Conference – Lounge – 3 days
- Children First Gala – Hall – 1 day
- GTC – Hall – 4 days
- IRC – Hall – 4 days
- Wildlife Management Advisory Council – Lounge – 3 days
- Tourism Culture Connections – Lounge – 4 days
- Wedding – Hall – 1 day
- GTC – Lounge – 4 days
- Environment and Natural Resources – Hall – 2 days

STRATEGIC PRIORITIES CHART		February 8, 2022
COUNCIL PRIORITIES (Council & SAO)		
NOW		TIMELINE
1. TRIPARTITE LEADERSHP TABLE: Meeting 2. ECONOMIC DEVELOPMENT STRATEGY: Target Chart 3. TOURISM STRATEGY: Target Chart 4. CLIMATE ADAPTATION STRATEGY: Funding Research 5. COLD TESTING OPPORTUNITIES: Working Group		May March March June April
NEXT	ADVOCACY/PARTNERSHIP	
<ul style="list-style-type: none">• ABANDONED/UNSIGHTLY PROPERTY• EMPTY PROPERTY: Options• RESIDENTIAL PROPERTY: Inventory• COMMUNITY PLAN: Update• TRAIL PLAN: Draft• ROAD MAINTENANCE: Priorities• RECREATION FACILITY: Future Needs• COUNCIL PROCEEDINGS BYLAW• LONG TERM FINANCIAL PLAN• PLASTIC BAG BAN: Bylaw	<ul style="list-style-type: none">• Department Service Decentralization (GNWT)• College Programs: Local Needs Alignment• NTPC: Net Meterring Cap Removal• MLA & MP Meeting Schedule• Homeless Strategy: Status• Inuvik Works: Support	
ORGANIZATIONAL INITIATIVE (Directors/Managers)		
1. Facility Inspection Checklist (MSC Pilot) - 2. Health & Safety Program: Review - 3. Cross Training Program: Needs & Design - 4. External Funding Chart: Create -		
OPERATIONAL INITIATIVES		
SENIOR ADMINISTRATIVE OFFICER	FINANCE & ADMINISTRATION	
1. TRIPARTITE LEADERS: Meeting – May? 2. CLIMATE ADAPT. STRAT.: Research – June 3. Human Resources Policy: Approval – May <ul style="list-style-type: none">• Council Proceedings Bylaw: Revisions• Lottery Regulations: Update	1. Health & Safety Manual: Review - March 2. E-Service Portal: Launch – May 3. Automated Payroll: Decision - April <ul style="list-style-type: none">• Council Indemnity Bylaw: Review• Cross Training Program	
ECONOMIC DEVELOPMENT & TOURISM	PROTECTIVE SERVICES	
1. EDS: Target Chart – March 2. TOURISM STRATEGY: Target Chart – Mar. 3. COLD TESTING: Working Group – April <ul style="list-style-type: none">• New Office: Service Manual• Post-COVID: Action Plan	1. Be Safe/Be Seen: Design - July 2. Bite Prevention Program: Pilot Evaluation - April 3. Emergency Response Plan: Update – March <ul style="list-style-type: none">• Passenger Transportation Bylaw• UNSIGHTLY PROPERTY: Ops Guidelines	
RECREATION & LIBRARY	COMMUNITY SERVICES	
1. Nordic Walking Group: Start-Up – Mar. 2. Youth Night: Launch – Mar. 3. Book Club Launch – May <ul style="list-style-type: none">• Elders Engagement Initiative• Community Group Partnerships	1. Community Survey: Report – Mar. 2. Swim Pool: Staffing – Feb. 3. Online Booking: Software Selection - April <ul style="list-style-type: none">• Community Activity Guide/Calendar• MSC Inspection Schedule	
CAPITAL	PUBLIC WORKS/MSC	
- 2022 Utilidor Replacement: Design – Feb. - Waste Site Fencing: Design – Mar. - Swim Pool Rehabilitation: Complete – Apr. - Breynat Road Upgrade: Tender – Apr. - Lagoon Dike Rehabilitation: Tender - Apr. - Welcome Centre: Completion – June	1. TRAIL PLAN: Draft – May 2. Sport Field Maintenance: Training – June 3. ROAD MAINT. PRIORITIES: Review – May <ul style="list-style-type: none">• Water Intake Inspection• Drainage Plan: Update	
CODES: BOLD CAPITALS = NOW Priorities; CAPITALS = NEXT Priorities; Italics = Advocacy; Regular Title Case = Operational Strategies		

NWT Scientific Research Licence # 16974 Issued

Please be advised that the NWT Scientific Research Licence has been issued to Dr. Sangita Sharma for the project entitled: Capturing the anticipated/unanticipated consequences of COVID-19 among Indigenous peoples in Arctic communities . The Notification of Research summarizing the researcher's activities and locations is attached.

Thank you,
Manager, Scientific Services
Aurora Research Institute
Tel: (867) 777-3298
licence@nwtresearch.com
polar.nwtresearch.com



February 22, 2022

Notification of Research

I would like to inform you that Northwest Territories Scientific Research Licence No. 16974 has been issued to:

Dr. Sangita Sharma
University of Alberta
1-126 Li Ka Shing Centre for Health Research Innovation
8602 112 Street
Edmonton, AB
T6G 2E1, Canada
Phone: 780-492-3214
Email: gita.sharma@ualberta.ca

to conduct the following study:

Capturing the anticipated/unanticipated consequences of COVID-19 among Indigenous peoples in Arctic communities (5167)

Please contact the researcher if you would like more information about this research project.

Summary of Research

This licence has been issued for the scientific research application No.5167.

Led by Arctic communities and informed by Indigenous methodologies, the research team aim to work with Indigenous people to immediately explore knowledge gaps in 18 Arctic communities of varying size to document and understand: 1) The experiences, challenges, and consequences (positive and negative) of COVID-19 and COVID-19 prevention strategies on the health of Indigenous people; 2) Recommendations from Indigenous people to inform culturally safe approaches to COVID-19 prevention, management, and treatment; 3) The experiences and challenges of implementing COVID-19 prevention strategies, including knowledge gaps, of public health/policy makers; and 4) The experiences, challenges, and concerns experienced by healthcare providers in the prevention, treatment, and management of COVID-19, including recommendations to reduce barriers and increase accessibility for Indigenous people.

A community-based participatory research approach ensures communities work with the research team on all aspects of the project. Two-Eyed Seeing is a concept describing the ability to see a situation from one eye with the strengths of Indigenous knowledge, wisdom, and ways of knowing, and from the other with the strengths of Western knowledge and ways of knowing, and learning to use both eyes together, for the benefit of all. The well-established Community Advisory Board of

Elders, Indigenous leaders, and Arctic community members will guide all aspects of the project. The team will engage staff and community partners through email, teleconference, and videoconferencing.

Data collection will consist of interviews performed remotely (via telephone or videoconferencing) with community members, Elders, healthcare providers, and policy makers. Sample sizes will be different depending on the size of each community. A research assistant in each community will be trained to conduct interviews according to questionnaires that have been developed in collaboration with the Community Advisory Board.

Recruitment will be accomplished through a combination of public postings (on social media, community bulletin boards, and through email networks) and snowball sampling (asking participants and partners to recommend other participants from their own networks). Community members and Elders will be recruited by locally hired staff members via telephone as well as utilizing contacts available from personal social networks, through community Facebook pages, and the local Band Office or Hamlet. Community radio and a local rolling TV channel will be utilized to advertise the project and encourage participation. Staff will continue recruiting until the required number of participants is reached, noting refusal rate. Healthcare Providers and Policymakers will be recruited by University of Alberta staff, who will be connected to potential healthcare providers through the Community Advisory Board, which includes members in key healthcare and policy positions.

The sample size was calculated based on community size and what the communities felt was feasible. 18 communities have requested to participate in the current study that vary in size and healthcare service access. The research team organized communities by population into large (> 5000 people), medium (1000-5000 people), small (< 1000 people), and very small (<100 people). An equal distribution of sex and ages will be recruited from each community.

Number of interviews estimated by size category:

- Large communities: 80 community members, 8 healthcare providers, 8 policymakers, 4 Elders
- Medium communities: 60 community members, 4 healthcare providers, 8 policymakers, 2 Elders
- Small communities: 30 community members, 2 healthcare providers, 4 policymakers, 1 Elder
- Very small communities: 10 community members, 1 healthcare provider, 2 policymakers, 1 Elder

Estimated Interview Totals: Community members: 810; Healthcare providers: 63; Policymakers: 86; Elders: 33.

The research will be coordinated by a post-doctoral researcher living in Yellowknife who will coordinate with local partners in each community, assist with recruitment of local staff, and provide training and coordination based in the North.

This project was designed in accordance with the OCAP (Ownership, Control, Access, Possession) Principles recommended by the First Nations Information Governance Council. Careful consideration and consultation with partners ensures that the data collected remains in the North, can be readily accessed by Northern stakeholders, and is subject to approval by community partners to ensure that sensitive traditional or local knowledge is not released. To capture these considerations, the research team has established research agreements with the Department of Health and Social Services and community organizations, and a data sharing agreement with the NWT SPOR unit, Hotii ts'eeda.

The research team will work closely with community partners, community research assistants, and

the Community Advisory Board to ensure ongoing communication throughout the life of the project. The research team includes team members living and working in Northern communities, who will liaise with local partners and advisors on development of questionnaires, data collection, recruitment, data analysis, and dissemination.

The fieldwork for this study will be conducted from February 22, 2022 to December 31, 2022

Sincerely,

Niccole Hammer
Manager, Scientific Services

Distribution

Inuvialuit Regional Corporation
Gwich'in Tribal Council
K'ahsho Got'ine Charter Community Council
Dehcho First Nations
North Slave Métis Alliance
Hamlet of Fort Providence
Jean Marie River First Nation
Northwest Territory Métis Nation
Wek'èezhii Renewable Resources Board
Deh Gah Got'ie Dene Council
Ka'a'gee Tu First Nation
Yellowknives Dene First Nation

Town of Inuvik
GTC Department of Cultural Heritage
Xahweguweh/Yamoga Land and Financial
Corporation
Tlicho Government
Akaitcho Territory Government
Village of Fort Simpson
Sambaa K'e Dene Band
Sahtu Secretariat Incorporated
Inuvialuit Joint Secretariat
Inuvik Community Corporation
Nihtat Gwich'in Council
Health and Social Services and NTHSSA

NWT Scientific Research Licence # 16969 Issued

Please be advised that the NWT Scientific Research Licence has been issued to Dr Sonja Ostertag for the project entitled: Country Foods for Good Health Initiatives across the Northwest Territories. The Notification of Research summarizing the researcher's activities and locations is attached.

Thank you,
Manager, Scientific Services
Aurora Research Institute
Tel: (867) 777-3298
licence@nwtresearch.com
polar.nwtresearch.com



February 22, 2022

Notification of Research

I would like to inform you that Northwest Territories Scientific Research Licence No. 16969 has been issued to:

Dr Sonja Ostertag
University of Waterloo
200 University Ave W
Waterloo, ON
N2L 3G1, Canada
Phone: 519-888-4567 ext. 30365
Email: sonja.ostertag@uwaterloo.ca

to conduct the following study:

Country Foods for Good Health Initiatives across the Northwest Territories (5091)

Please contact the researcher if you would like more information about this research project.

Summary of Research

This licence has been issued for the scientific research application No.5091.

The short-term objectives of this study are to: i) administer a health communication and risk perception survey tailored for the Inuvialuit Settlement Region (ISR) – the Inuvialuit Food Messages Survey; ii) capture Inuvialuit values and perspectives of the country food system through interviews and photos for research and community use; iii) determine the current concentrations of contaminants and nutrients in Inuvialuit country foods.

In the long term, this research will foster linkages between biological monitoring programs and human health research studies to support regional and territorial human health risk assessments and messaging initiatives, including the Inuit Health Survey. Further, this research will foster the consumption of country foods.

Samples of country foods will be collected in communities between February 1st and Aug 31st 2022 by local research assistants. The foods will be prepared by the local research assistants and a fist-size portion of each part of the animal (if applicable) will be taken and placed in a sample bag - samples of fresh (uncooked) tissue will be collected from the same animal. This will let the team learn about what or how cooking, drying or ageing the food changes it. Details about the animal will be recorded including the location of harvest, animal size/sex and use of lead shot (for birds).

Food Analysis: 1. All fresh/frozen sample replicates ($n = 3-10$) will be analyzed for total mercury, methylmercury, cadmium, lead, selenium, zinc, PUFAs and vitamin D. 2. A subset of samples (e.g., fresh/frozen muscle and fat/maktak from marine mammals; muscle of predatory fish) will be analyzed in 2020/2021. 3. Samples will be archived for future analyses and additional nutrients (year 2 or 3 of project, pending funding and community and regional priorities). 4. Two veterinarians will test food and blood samples for pathogens. 5. Research results will be reviewed with Government of Northwest Territories (GNWT), Health and Social Services (HSS), Inuvialuit Regional Corporation (IRC), Joint Secretariat (JS), Hunters and Trappers Committees (HTC) and Community Corporations for interpretation prior to final reporting.

Inuvialuit Food Messages Survey: The research team will draft an Inuvialuit Food Messages Survey prepared based on outcomes from interviews conducted previously. The draft survey will be piloted in Tuktoyaktuk and Paulatuk in January 2022 to receive feedback on language and content. The final survey will be administered in Aklavik, Inuvik, Sachs Harbour, Ulukhaktok, Paulatuk and Tuktoyaktuk in spring/summer 2022.

Photo Collection: A youth ambassador in each community will be recruited to collect photos of country food and country food activities throughout their respective community. Photos will be used for research purposes, such as a photo-lead interview, and a community photo project.

Interviews: Interviews will be conducted with Inuvialuit Knowledge-holders in winter/spring 2022 to record diverse knowledge and perspectives about the Inuvialuit Food System. Participants will include harvesters, Elders and youth ($n = 200$) from each community in the ISR.

Project initiation: Community and regional consultation took place in March-April 2021 to receive input on the project. The proposed research reflects the input from individuals, locals, regional and territorial organizations.

Project updates were sent to all HTCs and CCs in the ISR in February, May and November 2021 to develop the project proposal and methodology. The local research assistants will help with project coordination for each community. Interpretation of results will occur in communities throughout.

Posters, postcards, public meetings and radio announcements will be used to advertise the project in the communities and invite youth and elders to participate. Team leaders will present to communities and local organizations annually (virtually or in person) and results presentations will take place in each community in March 2024.

The fieldwork for this study will be conducted from February 22, 2022 to December 31, 2022.

Sincerely,

Niccole Hammer
Manager, Scientific Services

Distribution
Inuvialuit Regional Corporation
Hamlet of Aklavik
Hamlet of Ulukhaktok
Town of Inuvik
Hamlet of Paulatuk

Aklavik Community Corporation
Ulukhaktok Community Corporation
Inuvik Community Corporation
Paulatuk Community Corporation
Sachs Harbour Community Corporation

Hamlet of Sachs Harbour
Hamlet of Tuktoyaktuk
Health and Social Services and NTHSSA

Tuktoyaktuk Community Corporation
Inuvialuit Joint Secretariat