

AGENDA
TOWN OF INUVIK ~ REGULAR COUNCIL MEETINGS
TO BE HELD ON APRIL 13, 2022
AT 7:00 P.M. in COUNCIL CHAMBERS

Item # 1 **CALL TO ORDER**

Item # 2 **ADOPTION OF THE AGENDA**

Item # 3 **DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST**

Item # 4 **DELEGATIONS, PRESENTATIONS OR PETITIONS**

4.1 RCMP Report

Report attached.

Item # 5 **PUBLIC QUESTION PERIOD**

Item # 6 **ADOPTION OF THE MINUTES**

6.1 Minutes of the March 21 and 23, 2022 Council Meetings

Minutes attached. Requires motion to approve.

Item # 7 **ACTION ITEMS**

7.1 Action Items List

Document attached.

Item # 8 **NEW BUSINESS**

8.1 RFCD 2022-SAO-029 ~ 2022 Operations & Maintenance Funding Contribution Agreement

Document attached. Requires Council motion to approve.

8.2 RFCD 2022-SAO-030 ~ 2022 Water & Sewer Contribution Agreement

Document attached. Requires Council motion to approve.

8.3 RFCD 2022-SAO-031 ~ 2022 Community Public Infrastructure Contribution Agreement

Document attached. Requires Council motion to approve.

8.4 RFCD 2022-SAO-033 ~ 2022 Spring cleanup

Document attached. Requires Council motion to approve.

8.5 RFCD 2022-SAO-034 ~ Appointment of 2022 Community Beautification Contest Judges

Document attached. Requires Council motion to approve.

Item # 9 **BY-LAWS**

9.1 RFCD 2022-SAO-032 ~ 2686/GEN/22

By-law attached. Requires FIRST AND SECOND READINGS.

Item # 10 **DEPARTMENT HEAD REPORTS**

10.1 Public Services Report

Report attached. Requires motion to adopt.

10.2 Financial Report

Report attached. Requires motion to adopt.

10.3 Protective Services Report

Report attached. Requires motion to adopt.

10.4 Capital Projects Report

Report attached. Requires motion to adopt.

10.5 Economic Development and Tourism Report

Report attached. Requires motion to adopt.

10.6 Community Services Report

Report to be circulated. Requires motion to adopt.

Item # 11 **INFORMATION ITEMS**

11.1 Strategic Priorities Chart

Document attached. For information only.

11.2 Tourism Stakeholders Meeting Notes

Document attached. For information only.

Item # 12 **COUNCIL CONCERNS**

Item #13 **IN CAMERA ITEMS**

Item # 14 **ADJOURNMENT**



MONTHLY POLICING REPORT MARCH, 2022



Inuvik Detachment “G” Division Northwest Territories



Notable Occurrences for the Month:

There were no significant events reported this month. The Territorial Court is now in full operation and dealing with an immense backlog due to Covid-19. This backlog also creates a great deal of administrative work for our Detachment members as we fulfil requests from the prosecutor's office and prepare for a multitude of trials.

We did not see an uptick in reports to police during the hockey tournament weekends, with 84 calls for service during the Friday, Saturday and Sunday period of each weekend. The majority of calls did not relate to the tournaments or its participants.





The Inuvik RCMP Detachment responded to 357 calls for service during the month of MARCH 2022.

| OCCURRENCES | MARCH 2022 | Year to Date | MARCH 2021 | 2021 Total |
|--|------------|--------------|------------|-------------|
| Assaults | 29 | 85 | 62 | 595 |
| Sexual Offences | 5 | 10 | 8 | 71 |
| Break and Enters (Residence & Business) | 3 | 7 | 3 | 24 |
| Mental Health | 10 | 25 | 0 | 184 |
| Theft Under \$ 5000.00 | 7 | 20 | 14 | 95 |
| Theft Over \$ 5000.00 | 0 | 4 | 0 | 1 |
| Drugs (Possession) | 0 | 0 | 0 | 10 |
| Drugs (Trafficking) | 3 | 5 | 4 | 26 |
| Liquor Act | 27 | 66 | 30 | 186 |
| Unlawful Sale (Bootlegging) | 0 | 0 | 0 | 0 |
| Causing a disturbance / Mischief (including public intoxication) | 134 | 296 | 162 | 2008 |
| Impaired Driving | 7 | 31 | 17 | 289 |
| Other Complaints | 132 | 406 | 65 | 1736 |
| Total Calls For Service | 357 | 954 | 365 | 5245 |



| JUSTICE REPORTS | Current Month | Year to Date | Current Month of previous year | Previous Year Total |
|--|---------------|--------------|--------------------------------|---------------------|
| Victim Services Referral - Accepted | 2 | 10 | 5 | 46 |
| Victim Services Referral - Declined | 7 | 29 | 8 | 123 |
| Victim Services - Proactive Referral | 3 | 5 | 4 | 13 |
| Victim Services - Not Available | 0 | 0 | 0 | 0 |
| Restorative Justice Referrals | 0 | 2 | 0 | 4 |
| Emergency Protection Orders (Detachment Initiated) | 0 | 1 | 0 | 7 |
| | | | | |
| Prisoners Held | 36 | 114 | | |



Annual Performance Plan (A.P.P.'S) Community Priorities

- (1) Family Violence – Domestic and Elder Abuse**
- (2) Road Safety – Impaired Driving**
- (3) Community and Cultural Awareness Including Youth**

(1) Family Violence:

During the month of March, Inuvik RCMP investigated twenty-nine (an increase of one from previous month) reports of violence against persons, including two reports of assault with a weapon. Regrettably, five of these matters involved intimate partner violence. Six of these matters have been cleared by Criminal charge and four remain under investigation for further evidence gathering and charge assessment. The remainder have been investigated and files have been closed. Inuvik RCMP continue to work closely with Victim Services, Social Services and the Health Authority to ensure continued support for victims of violence. This month, new members of our detachment met with social service workers and victim service workers and completed an orientation. Referrals are being made and supervisors are working diligently to assure these are made in a timely manner. Three members of the Inuvik Detachment presented to a group of students on the topic of family violence and identified supports.

(2) Road Safety – Impaired Driving

During the month of March, Inuvik RCMP investigated seven reports of impaired driving with one of these matters cleared by Criminal charge and two remaining under further investigation. The remainder have been closed after investigation or deemed unfounded. A planned Impaired Driving Investigators course has been postponed; however, we are hopeful this is re-scheduled in the near future. Given the upcoming spring weather and more motorists on the road, I will be directing members to conduct traffic check points, especially over the weekend periods. During these checkpoints we will be partnering with Municipal Enforcement Officers.

(3) Community and Cultural Awareness Including Youth

The lifting of Public Health Act restrictions has allowed police to once again enter into the schools and visit with children and youth. Members did a school talk on theft (as the school had been dealing with theft of property issues) with Jr. High students. This also gave our members a chance to connect with and introduce themselves to a number of the participants. A Safety Talk took place at Children's First where members discussed road and pedestrian safety.

Over the course of the Gwich'in Cup and IRC Tournaments, police made several visits to the Arena, both to have a presence and to cheer on the players.



We continue to make every effort to provide a high level of service to the residents of Inuvik and are making plans to initiate a regular "Foot Patrol" in the downtown area, with the intent of being more visible and accessible to citizens and to check-in with local business owners.

If not mentioned in the previous report, a request was made by Couns. Kurt Wainman to have Crime Stopper posters put up around town. There are now several new posters in high traffic areas of town.

Should you have any questions or concerns regarding this report or any other community matters, please feel free to contact me to discuss.

Report completed by Acting Detachment Commander Cpl. Chris Main
Inuvik RCMP Detachment
Telephone: (867) 777-1111
Email: Christopher.main@rcmp-grc.gc.ca

Internal Distribution List:

Insp. David CASEY- OIC North District
S/Sgt Bruce MCGREGGOR - North District Advisory NCO
Sue CROOKEDHAND - "G" Division Criminal Operations
Insp. Dean RIOU – Manager Policing Services/GNWT Liaison Officer

External Distribution List:

Duane Smith - Chair Inuvialuit Regional Corporation
Stephanie Sutton - Town of Inuvik
Ken Smith – Grand Chief Gwich'in Tribal Council

AGENDA
TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETINGS
TO BE HELD ON MARCH 21 AND 23, 2022
AT 7:00 P.M. in COUNCIL CHAMBERS

| | | |
|--------------------------|--|---------------------------------|
| Present: | <u>Monday</u> | <u>Wednesday</u> |
| Mayor: | Clarence Wood | Clarence Wood |
| Councillors: | Deputy Mayor Natasha Kulikowski | Deputy Mayor Natasha Kulikowski |
| | Donovan Arey | Donovan Arey |
| | Tony Devlin | Tony Devlin |
| | Grant Gowans | Grant Gowans |
| | Jesse Harder | Jesse Harder |
| | Alana Mero | Alana Mero |
| | Kurt Wainman | Kurt Wainman |
| Absent: | Councillor Dez Loreen (with notice both meetings) | |
| Staff Present: | Grant Hood, Senior Administrative Officer (both meetings) Lise Saumur, Director of Community Services (both meetings) Jackie Challis, Director of Economic Development and Tourism (both meetings) Chidi Amobi, Director of Finance (Wednesday) Cynthia Hammond, Director of Protective Services (Monday) Rick Campbell, Director of Public Services (Monday) | |
| Item # 1 | CALL TO ORDER | |
| | Mayor Wood called both meetings to order at 7:00 p.m. | |
| Item # 2 | ADOPTION OF THE AGENDA | |
| | Moved by Councillor Mero seconded by Deputy Mayor Kulikowski | |
| MOTION: 059/03/22 | "BE IT RESOLVED THAT Inuvik Town Council hereby adopts the agenda as presented." | |
| | Motion CARRIED . | |
| Item # 3 | DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST | |
| | There were no declarations of conflict of interest or pecuniary interest. | |
| Item # 4 | DELEGATIONS, PRESENTATIONS OR PETITIONS | |
| 4.1 | <u>Presentation ~ Tourism Strategy 2022 Priority Review</u> | |
| | Director Challis presented to Council a summary of the Tourism Strategy, Deputy Mayor Kulikowski asked about the Indigenous tourism section and the artisan collection. Ms. Challis replied that is as before and with the IRC. | |

4.2 Regular Council Meeting (Wednesday)
Presentation ~ Aurora College Transition

On Wednesday Amanda Blair of Planit North gave a presentation and took questions from Council regarding the potential for housing options for Aurora College. Councillor Mero primarily commented on the programs and the importance of programs staying in Inuvik and expanding to ones that are more appropriate for Inuvik and its location. Ms. Blair commented that her focus was investigation of potential housing options however she informed Council she would take their concerns back to the appropriate persons dealing with the transition in reference to programming.

Councillor Devlin also commented on the importance of having professional programs here such as IT and Communications.

Councillor Mero also commented on the importance of arts and its contribution to the community

Ms. Blair presented different options regarding areas where there would be potential for housing units. She noted this was all preliminary and that it was dependant on a number of conditions.

Councillor Harder asked about a time frame for this and Ms. Blair responded that at this time there was no definite one and a lot of it depended on availability of funding.

Council thanked Ms. Blair for the presentation and information.

4.3 Committee of the Whole Meeting (Monday)

Steve Krug representing the Town at the ITC Cup Opening Ceremonies presented an Orange Hockey jersey given from the Malena Selects hockey team to the Town as they were participating in the 2022 IRC Cup tournament

Item # 5 **PUBLIC QUESTION PERIOD**

There were no questions.

Item # 6 **ADOPTION OF THE MINUTES**

6.1 Minutes of the March 7 and 9, 2022 Council Meetings

Moved by Councillor Gowans, seconded by Councillor Mero:

MOTION: 060/03/22 “BE IT RESOLVED THAT Inuvik Town Council hereby adopts the minutes of the March 7 and 9, 2022 Council meetings as presented.”

Motion **CARRIED.**

Item # 7

ACTION ITEMS

7.1

Action Items List

On Monday Councillor Devlin asked about the item regarding the ATV by-law as the date had changed. SAO Hood responded that we are in conjunction with other by-laws reviewing the by-law and it will part of the next by-law review committee meeting.

Councillor Gowans asked about the Food Cycle Corporation and Ski club lease. SAO Hood noted that it has been a complicated issue with surveys and land title issues. Also with the absence of the Development Officer it has also delayed any further work on both items.

Item # 8

NEW BUSINESS

8.1

RFCD 2022-SAO-027 ~ Request for Donation ~ Muskrat Jamboree

Moved by Deputy Mayor Kulikowski, seconded by Councillor Devlin:

MOTION: 061/03/22 “BE IT RESOLVED THAT Inuvik Town Council hereby approves an in-kind donation to the Muskrat Jamboree for the 2022 festival taking place from April 7 to 11, 2022 to include the following:

- **Donation of the Midnight Sun Complex Community Hall, the Roy “Sugloo” Arena dry floor, sound system and portable stage as per the application for donation; and,**
- **Building maintenance assistance of Midnight Sun Complex staff during the festival.”**

Councillor Devlin asked about the cash donation that is in the Donations policy but was not part of the motion. SAO Hood responded that because it is already in the policy approved by Council it does not have to be part of the motion.

Councillor Devlin then expressed concern regarding the cash donation and other organizations coming forward for donations. Councillor Mero noted this was discussed by a previous council and the decision was made then to add to the policy due to the contribution the Jamboree makes to the community.

Greta Sittichinli of the Muskrat Jamboree Committee then gave a presentation to Council. Thanking the Town for its donations and support. Then welcomed further questions from Council in response to the presentation.

Councillor Devlin asked about bingo funds and also how much money is carried forward. The response was the amount carried forward is for the next bingo.

There was some discussion about the bingo funds and Ms. Sittichinli explained they use the funds for providing to sports, elders and those that are short funds for items such

as funeral expenses. She also noted that they do not just use the funds for the Jamboree but also the Kiddies Carnival.

SAO Hood confirmed that the use of funds followed the Lottery regulations. Ms. Sittichinli also noted that they have in the past used the school but at this time its availability is uncertain even for the future.

Councillor Devlin asked where the \$2,500 is spent and the response was it spent of filling the gaps but she did not have the exact spending summary with them.

Deputy Mayor Kulikowski noted that the donation policy is to be reviewed every 3 years and it is due now. SAO Hood responded that it would be on the agenda for this year.

On Wednesday Deputy Mayor Kulikowski thanked the Jamboree Committee for the letter clarifying some points and SAO Hood for providing additional donation history.

Councillor Devlin thanked the Jamboree for all the great job they do.
Motion **CARRIED**.

8.2 RFCD 2022-SAO-02 ~ April 11 Committee of the Whole meeting cancellation

Moved by Deputy Mayor Kulikowski, seconded by Councillor Devlin:

MOTION: 062/03/22 “BE IT RESOLVED THAT Inuvik Town Council hereby cancels the Committee of the Whole meeting scheduled for April 11, 2022.”

Motion **CARRIED**.

Item # 9 **BY-LAWS**

Item # 10 **DEPARTMENT HEAD REPORTS**

10.1 Protective Services Report

On Monday Councillor Devlin asked Director Hammond about the false alarms that continually show up on the report. Director Hammond noted they have been working with the landlords and will continue to do so. While there are penalties in place it is hard to apply when it could be a small child doing it accidentally. There was some discussion about doing some public education on the matter.

Moved by Councillor Mero, seconded by Councillor Harder:

MOTION: 063/03/22 “BE IT RESOLVED THAT Inuvik Town Council hereby adopts the following staff reports as presented: Item 10.1 – Protective Services Report.”

Motion **CARRIED.**

Item # 11 **INFORMATION ITEMS**

11.1 Strategic Priorities Chart

Councillor Wainman asked if we had a Trails plan. SAO Hood responded that it is close to being finalized but again with the absence of the Development Officer it is taking longer than anticipated.

11.2 Aurora Research Institute ~ Various Research Projects

Document attached. For information only.

Item # 12 **COUNCIL CONCERNS**

On Monday Councillor Devlin commented on the hump on Mackenzie Road and that he was expecting it to be cleared on the Sunday evening. SAO Hood noted that this is not done every week but when it is felt it is appropriate. Councillor Devlin asked the Director of Public Works about it and Director Campbell noted our snow clearing policy and that for a good portion of the road in the downtown area it was actually illegal to cross over the road.

Councillor Harder asked what the annual budget for snow removal is. SAO Hood responded that it is \$190,000 per year.

On Wednesday Councillor Wainman expressed concern over the status of the old Welcome sign and that it is laying in the snow after being taken by the Nihtat Gwichin. SAO Hood responded he would look into when the group plans to do resurrect the sign.

Item #13 **IN CAMERA ITEMS**

There were no items to be discussed in camera.

Item # 14 **ADJOURNMENT**

The Committee of the Whole adjourned at 8:06PM

Moved by Councillor Harder

MOTION: 064/03/22 "BE IT RESOLVED THAT the regular Council meeting adjourn at 7:42 p.m."

ACTION ITEMS

APRIL 13, 2022 COUNCIL MEETINGS

| No. | ITEM | REQUIRED ACTION | ACTION TAKEN / ANTICIPATED COMPLETION DATE |
|-----|---|---|---|
| 1. | Accessibility issues Restrictions on ATV operation | Bring forward potential options to address accessibility issues/prohibited use of ATVs and other types of vehicles on Mackenzie and Kingmingya Roads Public engagement to gauge support for keeping or removing restrictions on ATV operations | Request still under review by Administration. Item will be deferred until June 2022. |
| 2. | Food Cycle Science Corporation | Discuss potential Town participation in 12-week Impact Canada Pilot Program | Community engagement needed prior to discussing potential commitment. Due to staffing issues it has been delayed. |
| 3. | Inuvik Girl Guides use of Community Hall | Donated use approved at October 13, 2021 Council meeting. | Continue with status quo pending reopening of gym space at East Three Schools. |
| 4. | Rec Programming Community Survey | Community Services to create and initiate a survey seeking input into community recreation programming | Report presented to the Rec, Parks & Library Advisory Committee Presentation to Council in April 2022 |
| 5. | Ski Club Lease | Town has signed lease for property from GNWT. Property survey is required in order to move forward with land acquisition. | |

REQUEST FOR COUNCIL DECISION

Meeting Dates: April 13, 2022

RFCD #: 2022-SAO-029

TOPIC

Contribution Agreement with the Government of the Northwest Territories for Operations and Maintenance Funding

BACKGROUND

Each year, the GNWT provides funding for Operations & Maintenance expenditures through a contribution agreement.

For fiscal 2022 the amount of the contribution agreement has increased by \$29,000. This revised amount will be adjust for in the fiscal 2022 final budget

FINANCIAL IMPLICATIONS

With this increase in funding will reduce the forecasted deficit noted in the 2022 Interim Budget.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

OPTIONS

Council has three options:

1. Approve the contribution agreement as presented via motion
2. Defeat the motion
3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

Should Council wish to approve the contribution agreement, the motion should be:

“BE IT RESOLVED THAT Inuvik Town Council hereby approves the Contribution Agreement with the Government of the Northwest Territories for Operations & Maintenance funding in the amount of \$2,656,000.”

Signature – Grant Hood, SAO



**CONTRIBUTION AGREEMENT
OPERATIONS AND MAINTENANCE FUNDING**

THIS AGREEMENT made on April 1st, 2022

BETWEEN:

GOVERNMENT OF THE NORTHWEST TERRITORIES
as represented by
the Regional Superintendent, Inuvik Region
Department of Municipal and Community Affairs
(the "GNWT")

OF THE FIRST PART

AND:

Town of Inuvik
(the "Recipient")

OF THE SECOND PART

The Recipient is eligible to receive Operations and Maintenance ("O&M") funding under the Department of Municipal and Community Affairs' ("MACA") Operations and Maintenance Funding Policy Revised August 20, 2017 ("O&M Policy"). The GNWT has determined that the Recipient meets the criteria of the O&M Policy.

The Recipient was authorized by Council Motion no. _____ or dated _____ to enter into this Agreement.

The parties agree as follows:

O&M Funding

1. If the Recipient has:

- (a) met all of its duties and obligations under a previous O&M funding agreement; and
- (b) has disclosed all sources of funding, including those received in kind, respecting the O&M, the GNWT shall pay to the Recipient the total amount of Two Million Six Hundred and Fifty Six Thousand Dollars (\$2,656,000) (the "O&M Funds") in the amounts and on the dates as follows:

| | |
|-------------------|------------|
| April 1, 2022 | \$ 295,112 |
| May 1, 2022 | \$ 295,111 |
| June 1, 2022 | \$ 295,111 |
| July 1, 2022 | \$ 295,111 |
| August 1, 2022 | \$ 295,111 |
| September 1, 2022 | \$ 295,111 |
| October 1, 2022 | \$ 295,111 |
| November 1, 2022 | \$ 295,111 |
| December 1, 2022 | \$ 295,111 |

2. The Recipient acknowledges and agrees that payment by the GNWT of O&M Funds is subject to section 97 of the *Financial Administration Act*, S.N.W.T. 2015, c. 13 as amended, which states:

It is a condition of every contract and other agreement made by or on behalf of Government requiring an expenditure that an expenditure pursuant to the contract or agreement will be incurred only if there is a sufficient uncommitted balance in the appropriation for the department

for the Government fiscal year in which the expenditure is required under the contract or agreement.

3. The Recipient shall inform the GNWT in writing of any additional sources of funding which becomes available to it with respect to the O&M, within thirty (30) days of that availability.

Use of O&M Funds

4. The Recipient shall use the O&M Funds for the costs of providing community government programs and services.

Term

5. This Agreement commences on **April 1, 2022** and terminates on **March 31, 2023** unless terminated in accordance with the provisions of this Agreement.

Financial accountability and reporting

6. The Recipient shall keep proper accounts and records of the revenues and expenditures related to this Agreement, including all working papers and all original invoices, receipts, vouchers and proof of payment, and provide copies of them to the GNWT on request or allow the GNWT, at any reasonable hour, to carry out an audit or inspection of the accounts and records for a period of seven (7) years after the termination of this Agreement.
7. The Recipient shall refund to the GNWT immediately, on receipt of a written request from the GNWT, any monies paid to the Recipient under this Agreement for which, in the opinion of the GNWT, no satisfactory evidence has been provided by the Recipient that the monies have been expended in accordance with this Agreement.

Quarterly and Final Financial Reports

8. The Recipient shall:
 - (a) on each of July 31, 2022, October 31, 2022, January 31, 2023 and April 30, 2023, submit a quarterly report in the form set out in Schedule "A", Quarterly Report, along with copies of all bank statements and other substantiating documents relevant to the expenditures made under this Agreement, to the GNWT; and
 - (a) on or before 120 days after the Recipient's year end, submit to the GNWT an audited schedule of revenues and expenditures related to this Agreement, in the form entitled "Standard Audited Financial Statement Format" posted on the MACA's website at http://www.maca.gov.nt.ca/sites/maca/files/resources/financial_statements_format.pdf and any additional information requested by the GNWT.

Accountability Framework and Additional Reporting Information

9. The Recipient shall, by no later than August 31, 2023 complete and submit to MACA the completed Accountability Framework for Community Governments survey form, located on the MACA website at <http://www.maca.gov.nt.ca/en/services/accountability-framework-community-governments>.
10. The GNWT may seek additional reporting information from the Recipient concerning the performance of this Agreement and the Recipient shall not unreasonably withhold such information from the GNWT.

11. The Recipient shall sign the required Consent to Release Information forms and shall allow the release of information about the Recipient to the Department of Municipal and Community Affairs by the following organizations:
 - (a) Arctic Energy Alliance;
 - (b) Local Government Administrators of the Northwest Territories; and
 - (c) Northwest Territories Association of Community Governments.
12. During the term of this Agreement, upon the request of the GNWT, the Recipient shall meet with the GNWT and provide information and particulars to the GNWT concerning the carrying out of the O&M.

Withholding or Reduction of Funds

13. The GNWT may withhold any part of the O&M Funds if, in the GNWT's opinion, the Recipient has not complied with the requirements of this Agreement. The GNWT may provide to the Recipient the withheld O&M Funds when the Recipient is in compliance with this Agreement.
14. The GNWT may deduct from any payment of the O&M Funds or may require repayment of:
 - (a) any portion of previous payments of the O&M Funds not accounted for as required by this Agreement;
 - (b) any portion of previous payments of the O&M Funds not spent or returned to the GNWT within the time specified in this Agreement or as directed by the GNWT; and
 - (c) the value, as determined by the GNWT, of any unfulfilled O&M obligations of the Recipient which are due at the scheduled time of payment of the O&M Funds.

Confidentiality

14. The Recipient shall ensure that any information related to the affairs of the GNWT to which the Recipient becomes aware of as a result of this Agreement is treated as confidential during and after the term of this Agreement and shall not be disclosed without the prior written approval of the GNWT.
15. The Recipient acknowledges that the GNWT may be required to release information about this Agreement in accordance with the requirements of the *Access to Information and Protection of Privacy Act*.

Liability and indemnification

16. The GNWT, its officers, servants or agents shall not be liable to the Recipient, its administrators, successors and assigns for any direct, indirect, special, incidental, exemplary, consequential or punitive damages, or any other types of commercial damage or loss of every nature and kind attributable to the performance of this Agreement, or whether directly or indirectly as a result of any breach of this Agreement, or from any tortious acts, errors or omissions on the part of the GNWT, its officers, servants or agents.
17. The Recipient shall defend, indemnify and hold harmless the GNWT, its Ministers, officers, employees, servants and agents from and against all claims, actions, causes of action, demands, costs, losses, damages, expenses, suits or other proceedings by whomever made, brought or prosecuted in any manner based upon or related wholly or partially to the acts or omissions of the Recipient in its performance of this Agreement, except to the extent that such losses or damages were caused by the gross negligence or wilful misconduct of the GNWT, its Ministers, officers, employees, servants or agents.
18. The Recipient shall notify the GNWT immediately of any claim, action, or other proceeding made, brought, prosecuted or threatened in writing to be brought or prosecuted that is based upon, occasioned by or in any way attributable to the use or expenditure of the O&M Funds under this Agreement.

Insurance

19. The Recipient shall, without limiting its obligations or liabilities in this Agreement, obtain, maintain and pay for during the term of this Agreement, the following insurance with limits not less than those shown:
- (a) Commercial General Liability Insurance with limits of not less than two million dollars (\$2,000,000.00) inclusive per occurrence for bodily injury, death and damage to property including loss of use of bodily part or function, or property. Such insurance shall include but not be limited to the following terms and conditions:
 - i. Blanket contractual liability;
 - ii. Personal injury liability;
 - iii. Medical payments;
 - iv. Employee as additional insured*
 - v. Broad form property damage;
 - vi. Cross liability;
 - vii. Contingent employers liability;
 - viii. Products and completed operations liability*
 - ix. Contractor's protective liability* and
 - x. Non-owned automobile liability*
- * WHERE APPLICABLE
- The insurance policies in this clause shall be endorsed to show the GNWT as additional named insured and the Recipient shall provide satisfactory evidence of such insurance to the GNWT or a standing authorization to obtain the information from the Recipient's insurance provider, within thirty (30) days of the signing of this Agreement.
- (b) Professional Liability Insurance with limits of not less than one million dollars (\$1,000,000.00) per claim and two million dollars (\$2,000,000.00) in the annual aggregate, to cover claims arising out of the rendering of or failure to render any professional service under this Agreement.
 - (c) All policies shall provide that thirty days written notice be given to the GNWT prior to any material changes or cancellations of any such policies.

Termination and Amendment

20. This Agreement may be terminated by either party at any time before the Recipient has spent all of the O&M Funds. In the event of such termination, the Recipient shall return to the GNWT all O&M Funds not spent under this Agreement and provide the GNWT with an accounting of all expenditures made under this Agreement within thirty (30) days of termination.
21. This Agreement may be amended at any time by the written consent of the parties.

Notices and Addresses

22. In this Agreement, if the GNWT or the Recipient gives any notice, it shall be in writing and will be determined to have been received:
- (a) immediately, if delivered in person;
 - (b) one (1) day after transmittal, if sent electronically; or
 - (c) ten (10) days after mailing, if sent by registered mail;
- if sent to the following address:

if to the GNWT at: Dana Moran
Regional Superintendent
Inuvik Region
Municipal and Community Affairs
PO BOX 1740
INUVIK NT X0E 0T0

if to the Recipient at: His Worship Mayor Clarence Wood
Town of Inuvik
2 FIRTH STREET
PO BOX 1160
INUVIK NT X0E 0T0

or to such other address or person that either party may identify by notice to the other.

Dispute Resolution

23. All disputes about the interpretation and application of this Agreement shall be resolved by the Minister of Municipal and Community Affairs on behalf of the GNWT, in the Minister's sole discretion, and the Minister's decision shall be final.

Severability

24. The parties intend that all provisions of this Agreement shall be fully binding and effective but if any particular provision or part of or all of one provision is found to be void or unenforceable for any reason, then that particular provision shall be deemed severed from the remainder of this Agreement and all other provisions shall remain in force.

General Terms and Conditions

25. This Agreement shall be interpreted and governed by the laws of the Northwest Territories and the laws of Canada as applicable.
26. Time shall be of the essence in this Agreement.
27. The term "Recipient" includes all officers, employees, servants and agents of the Recipient, as the case requires.
28. There shall be no waiver of a breach of any term or condition of this Agreement unless the waiver is in writing signed by the party who has waived the breach and specifically sets out the breach and the agreement to waive the same. A waiver with a respect to a specific breach shall not affect any rights of the parties relating to other or future breaches.
29. This Agreement shall enure to the benefit of and be binding upon the parties hereto, their administrators, successors, and assigns.
30. No member of the Legislative Assembly shall be permitted to obtain any share of part of this Agreement or be entitled to receive any financial benefit arising from this Agreement.
31. Words in this Agreement importing male gender include female gender and words importing the singular include the plural and vice versa.

32. This Agreement may be executed by the parties in separate counterparts, each of which shall be deemed to constitute an original, and all of which together shall constitute one and the same agreement. This Agreement will be considered fully executed when both parties have executed an identical counterpart, despite all signatures not appearing on the same counterpart. This Agreement may be executed and delivered by facsimile or electronic signatures.

IN WITNESS WHEREOF the parties have executed this Agreement through their authorized representatives as follows:

SIGNED on behalf of the Government of the Northwest on _____ (month) _____ (day), 20_____.

 Dana Moran
 Regional Superintendent, Inuvik Region
 Municipal and Community Affairs

SIGNED on behalf of the Municipal Corporation on _____ (month) _____ (day), 20_____.

 His Worship Mayor Clarence Wood
 Town of Inuvik

Schedule "A"

Quarterly Report

1. The Recipient shall submit to the Designated Contact a Quarterly Report no later than thirty (30) days after the end of each reporting period, as set out in section 8 of this Agreement.
2. A Quarterly Report must include:
 - (a) detailed financial statements (statements of all revenues and expenditures and a statement of financial position) in a form as may be required by the GNWT from time to time; and
 - (b) bank statements.

REQUEST FOR COUNCIL DECISION

Meeting Dates: April 13, 2022

RFCD #: 2022-SAO-030

TOPIC

Contribution Agreement with the Government of the Northwest Territories for Water & Sewer Funding

BACKGROUND

Each year, the GNWT provides funding for Water & Sewer expenditures through a contribution agreement. For 2022, the funding with this agreement has not increased from 2021.

FINANCIAL IMPLICATIONS

There is no financial impact as this amount was included in the 2022 Interim Budget

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

OPTIONS

Council has three options:

1. Approve the contribution agreement as presented via motion
2. Defeat the motion
3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

Should Council wish to approve the contribution agreement, the motion should be:

“BE IT RESOLVED THAT Inuvik Town Council hereby approves the Contribution Agreement with the Government of the Northwest Territories for Water & Sewer Funding in the amount of \$1,385,000.00.”

Signature – Grant Hood, SAO



**CONTRIBUTION AGREEMENT
WATER AND SEWER SERVICES**

This Contribution Agreement package includes:

Contribution Agreement for **Town of Inuvik**

Schedule "A": Quarterly Report form

Instructions:

Print two copies of the Contribution Agreement package and send both copies to the Recipient for signature. Instruct the Recipient to sign and date both copies and then send both signed copies to the Regional Superintendent designated for the Department of Municipal and Community Affairs (MACA) for execution. Have the MACA official sign and date both copies.

After both copies of the Contribution Agreement are signed by both parties, send one original copy of the signed Agreement back to the Recipient and process the other signed original.

NOTE: No funds will be released to the Recipient until the Contribution Agreement package, signed by both parties, has been processed by the regional Shared Financial Services.

**CONTRIBUTION AGREEMENT
WATER AND SEWER SERVICES FUNDING**

THIS AGREEMENT made on April 1st, 2022

BETWEEN:

GOVERNMENT OF THE NORTHWEST TERRITORIES
as represented by
the Regional Superintendent, Inuvik Region
Department of Municipal and Community Affairs
(the "GNWT")

OF THE FIRST PART

AND:

Town of Inuvik
(the "Recipient")

OF THE SECOND PART

The Recipient is eligible to receive Water and Sewer Services ("WSS") funding under the Department of Municipal and Community Affairs' ("MACA") Water and Sewer Services Funding Policy Revised June 10, 2012 ("WSS Policy"). The GNWT has determined that the Recipient meets the criteria of the WSS Policy.

The Recipient was authorized by Council Motion #. _____ dated _____ to enter into this Agreement.

The parties agree as follows:

O&M Funding

1. If the Recipient has:

- (a) met all of its duties and obligations under a previous O&M funding agreement and
- (b) has disclosed all sources of funding, including those received in kind, respecting the WSS, the GNWT shall pay to the Recipient the total amount of One Million Three Hundred and Eighty Five Thousand Dollars (\$1,385,000) (the "WSS Funds") in the amounts and on the dates as follows:

| | |
|-------------------|------------|
| April 1, 2022 | \$ 153,896 |
| May 1, 2022 | \$ 153,888 |
| June 1, 2022 | \$ 153,888 |
| July 1, 2022 | \$ 153,888 |
| August 1, 2022 | \$ 153,888 |
| September 1, 2022 | \$ 153,888 |
| October 1, 2022 | \$ 153,888 |
| November 1, 2022 | \$ 153,888 |
| December 1, 2022 | \$ 153,888 |

2. The Recipient shall use the WSS funds to assist with the operational costs of providing water and sewer services.

3. The Recipient acknowledges and agrees that payment by the GNWT of WSS Funds is subject to section 97 of the *Financial Administration Act*, S.N.W.T. 2015, c. 13 as amended, which states:

It is a condition of every contract and other agreement made by or on behalf of Government requiring an expenditure that an expenditure pursuant to the contract or agreement will be incurred only if there is a sufficient uncommitted balance in the appropriation for the department for the Government fiscal year in which the expenditure is required under the contract or agreement.

4. The Recipient shall inform the GNWT in writing of any additional sources of funding which becomes available to it with respect to the WSS, within thirty (30) days of that availability.

Term

5. This Agreement commences on **April 1, 2022** and terminates on **March 31, 2023**, unless terminated in accordance with the provisions of this Agreement.

Financial accountability and reporting

6. The Recipient shall keep proper accounts and records of the revenues and expenditures related to this Agreement, including all working papers and all original invoices, receipts, vouchers and proof of payment, and provide copies of them to the GNWT on request or allow the GNWT, at any reasonable hour, to carry out an audit or inspection of the accounts and records for a period of seven (7) years after the termination of this Agreement.
7. The Recipient shall refund to the GNWT immediately, on receipt of a written request from the GNWT, any monies paid to the Recipient under this Agreement for which, in the opinion of the GNWT, no satisfactory evidence has been provided by the Recipient that the monies have been expended in accordance with this Agreement.

Quarterly and Final Financial Reports

8. The Recipient shall:
- (a) on each of July 31, 2022, October 31, 2022, January 31, 2023 and April 30, 2023, submit a quarterly report in the form set out in Schedule "A", Quarterly Report, along with copies of all bank statements and other substantiating documents relevant to the expenditures made under this Agreement, to the GNWT; and
 - (a) on or before 120 days after the Recipient's year end, submit to the GNWT an audited schedule of revenues and expenditures related to this Agreement, in the form entitled "Standard Audited Financial Statement Format" posted on the MACA's website at http://www.maca.gov.nt.ca/sites/maca/files/resources/financial_statements_format.pdf, and any additional information requested by the GNWT.
9. The GNWT may seek additional reporting information from the Recipient concerning the performance of this Agreement and the Recipient shall not unreasonably withhold such information from the GNWT.
10. During the term of this Agreement, upon the request of the GNWT, the Recipient shall meet with the GNWT and provide information and particulars to the GNWT concerning the carrying out of the WSS.

Withholding or Reduction of Funds

11. The GNWT may withhold any part of the WSS Funds if, in the GNWT's opinion, the Recipient has not complied with the requirements of this Agreement. The GNWT may provide to the Recipient the withheld WSS Funds when the Recipient is in compliance with this Agreement.

12. The GNWT may deduct from any payment of the WSS Funds or may require repayment of:
- (a) any portion of previous payments of the WSS Funds not accounted for as required by this Agreement;
 - (b) any portion of previous payments of the WSS Funds not spent or returned to the GNWT within the time specified in this Agreement or as directed by the GNWT; and
 - (c) the value, as determined by the GNWT, of WSS unfulfilled obligations of the Recipient which are due at the scheduled time of payment of the WSS Funds.

Confidentiality

13. The Recipient shall ensure that any information related to the affairs of the GNWT to which the Recipient becomes aware of as a result of this Agreement is treated as confidential during and after the term of this Agreement and shall not be disclosed without the prior written approval of the GNWT.
14. The Recipient acknowledges that the GNWT may be required to release information about this Agreement in accordance with the requirements of the Access to Information and Protection of Privacy Act.

Liability and indemnification

15. The GNWT, its officers, servants or agents shall not be liable to the Recipient, its administrators, successors and assigns for any direct, indirect, special, incidental, exemplary, consequential or punitive damages, or any other types of commercial damage or loss of every nature and kind attributable to the performance of this Agreement, or whether directly or indirectly as a result of any breach of this Agreement, or from any tortious acts, errors or omissions on the part of the GNWT, its officers, servants or agents.
16. The Recipient shall defend, indemnify and hold harmless the GNWT, its Ministers, officers, employees, servants and agents from and against all claims, actions, causes of action, demands, costs, losses, damages, expenses, suits or other proceedings by whomever made, brought or prosecuted in any manner based upon or related wholly or partially to the acts or omissions of the Recipient in its performance of this Agreement, except to the extent that such losses or damages were caused by the gross negligence or wilful misconduct of the GNWT, its Ministers, officers, employees, servants or agents.
17. The Recipient shall notify the GNWT immediately of any claim, action, or other proceeding made, brought, prosecuted or threatened in writing to be brought or prosecuted that is based upon, occasioned by or in any way attributable to the use or expenditure of the WSS Funds under this Agreement.

Insurance

18. The Recipient shall, without limiting its obligations or liabilities in this Agreement, obtain, maintain and pay for during the term of this Agreement, the following insurance with limits not less than those shown:
- (a) Commercial General Liability Insurance with limits of not less than two million dollars (\$2,000,000.00) inclusive per occurrence for bodily injury, death and damage to property including loss of use of bodily part or function, or property. Such insurance shall include but not be limited to the following terms and conditions:
 - i. Blanket contractual liability;
 - ii. Personal injury liability;
 - iii. Medical payments;
 - iv. Employee as additional insured*
 - v. Broad form property damage;
 - vi. Cross liability;

- vii. Contingent employers liability;
 - viii. Products and completed operations liability*
 - ix. Contractor's protective liability* and
 - x. Non-owned automobile liability*
- * WHERE APPLICABLE

The insurance policies in this clause shall be endorsed to show the GNWT as additional named insured and the Recipient shall provide satisfactory evidence of such insurance to the GNWT or a standing authorization to obtain the information from the Recipient's insurance provider, within thirty (30) days of the signing of this Agreement.

- (b) Professional Liability Insurance with limits of not less than one million dollars (\$1,000,000.00) per claim and two million dollars (\$2,000,000.00) in the annual aggregate, to cover claims arising out of the rendering of or failure to render any professional service under this Agreement.
- (c) All policies shall provide that thirty days written notice be given to the GNWT prior to any material changes or cancellations of any such policies.

Termination and Amendment

- 19. This Agreement may be terminated by either party at any time before the Recipient has spent all of the O&M Funds. In the event of such termination, the Recipient shall return to the GNWT all O&M Funds not spent under this Agreement and provide the GNWT with an accounting of all expenditures made under this Agreement within thirty (30) days of termination.
- 20. This Agreement may be amended at any time by the written consent of the parties.

Notices and Addresses

- 21. In this Agreement, if the GNWT or the Recipient gives any notice, it shall be in writing and will be determined to have been received:
 - (a) immediately, if delivered in person;
 - (b) one (1) day after transmittal, if sent electronically; or
 - (c) ten (10) days after mailing, if sent by registered mail;

if sent to the following address:

if to the GNWT at: Dana Moran
Regional Superintendent
Inuvik Region
Municipal and Community Affairs
PO BOX 1740
INUVIK NT X0E 0T0

if to the Recipient at: His Worship Mayor Clarence Wood
Town of Inuvik
2 FIRTH STREET
PO BOX 1160
INUVIK NT X0E 0T0

or to such other address or person that either party may identify by notice to the other.

Dispute Resolution

22. All disputes about the interpretation and application of this Agreement shall be resolved by the Minister of Municipal and Community Affairs on behalf of the GNWT, in the Minister's sole discretion, and the Minister's decision shall be final.

Severability

23. The parties intend that all provisions of this Agreement shall be fully binding and effective but if any particular provision or part of or all of one provision is found to be void or unenforceable for any reason, then that particular provision shall be deemed severed from the remainder of this Agreement and all other provisions shall remain in force.

General Terms and Conditions

24. This Agreement shall be interpreted and governed by the laws of the Northwest Territories and the laws of Canada as applicable.
25. Time shall be of the essence in this Agreement.
26. The term "Recipient" includes all officers, employees, servants and agents of the Recipient, as the case requires.
27. There shall be no waiver of a breach of any term or condition of this Agreement unless the waiver is in writing signed by the party who has waived the breach and specifically sets out the breach and the agreement to waive the same. A waiver with a respect to a specific breach shall not affect any rights of the parties relating to other or future breaches.
28. This Agreement shall enure to the benefit of and be binding upon the parties hereto, their administrators, successors, and assigns.
29. No member of the Legislative Assembly shall be permitted to obtain any share of part of this Agreement or be entitled to receive any financial benefit arising from this Agreement.
30. Words in this Agreement importing male gender include female gender and words importing the singular include the plural and vice versa.
31. This Agreement may be executed by the parties in separate counterparts, each of which shall be deemed to constitute an original, and all of which together shall constitute one and the same agreement. This Agreement will be considered fully executed when both parties have executed an identical counterpart, despite all

signatures not appearing on the same counterpart. This Agreement may be executed and delivered by facsimile or electronic signatures.

IN WITNESS WHEREOF the parties have executed this Agreement through their authorized representatives as follows:

SIGNED on behalf of the Government of the Northwest on _____ (month) _____ (day), 20_____.

 Dana Moran
 Regional Superintendent, Inuvik Region
 Municipal and Community Affairs

SIGNED on behalf of the Municipal Corporation on _____ (month) _____ (day), 20_____.

 His Worship Mayor Clarence Wood
 Town of Inuvik

Schedule "A"

Quarterly Report

1. The Recipient shall submit to the Designated Contact a Quarterly Report no later than thirty (30) days after the end of each reporting period, as set out in section 8 of this Agreement.
2. A Quarterly Report must include:
 - (a) detailed financial statements (statements of all revenues and expenditures and a statement of financial position) in a form as may be required by the GNWT from time to time; and
 - (b) bank statements.

REQUEST FOR COUNCIL DECISION

Meeting Dates: April 13, 2022

RFCD #: 2022-SAO-031

TOPIC

Contribution Agreement with the Government of the Northwest Territories for Community Public Infrastructure

BACKGROUND

Each year the GNWT provides funding for Capital expenditures through a contribution agreement. As part of the agreement Council must make a motion to approve the funding. It was anticipated that an increase given last year would be provided for this year but that has not been approved now.

FINANCIAL IMPLICATIONS

This contribution agreement is for a lump sum onetime payment of \$1,854,000. This amount is \$337,000 less than the amount included in the 2022 interim budget. Administration will look at various options including using capital reserves to make up the shortfall.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

These funds are for Capital expenditures and not for operating expenses.

OPTIONS

- Council has three options:
- 1. Approve the request as presented via motion
 - 2. Defeat the motion
 - 3. Refer the document back to Administration with suggested changes or areas that require further investigation

RECOMMENDATION

“That Inuvik Town Council hereby approves the Contribution Agreement with the Government of the Northwest Territories for Community Public Infrastructure Funding in the amount of \$1,854,000.00.”

Signature – Grant Hood, SAO



**CONTRIBUTION AGREEMENT
COMMUNITY PUBLIC INFRASTRUCTURE**

This Contribution Agreement package includes:

Contribution Agreement: Town of Inuvik

Schedule "A": Quarterly Report form

Instructions:

Print two copies of the Contribution Agreement package and send both copies to the Recipient for signature. Instruct the Recipient to sign and date both copies and then send both signed copies to the Regional Superintendent designated for the Department of Municipal and Community Affairs (MACA) for execution. Have the MACA official sign and date both copies.

After both copies of the Contribution Agreement are signed by both parties, send one original copy of the signed Agreement back to the Recipient and process the other signed original.

NOTE: No funds will be released to the Recipient until the Contribution Agreement package, signed by both parties, has been processed by the regional Shared Financial Services.

**CONTRIBUTION AGREEMENT
COMMUNITY PUBLIC INFRASTRUCTURE**

THIS AGREEMENT made on **April 1, 2022**

BETWEEN:

Government Of The Northwest Territories
as represented by the
Regional Superintendent
Inuvik Region
Department of Municipal and Community Affairs
(the "GNWT")

OF THE FIRST PART

AND:

Town of Inuvik
(the "Recipient")

OF THE SECOND PART

The Recipient has applied for Community Public Infrastructure which includes mobile equipment, buildings, and all associated infrastructure ("CPI") funding under the Department of Municipal and Community Affairs' ("MACA") Community Public Infrastructure Funding Policy, Revised July 13, 2015 ("CPI Policy"). The GNWT has determined that the Recipient meets the criteria of the CPI Policy.

The Recipient was authorized by Council Motion or Resolution no. _____ dated _____ to make its application for CPI funding and enter into this Agreement.

The parties agree as follows:

Contribution and Payment

1. If the Recipient has:
 - a) met all of its duties and obligations under the Community Public Infrastructure funding agreement for 2021-2022,
 - b) submitted its Capital Plan for the fiscal year 2022 to 2023 to the GNWT, and
 - c) disclosed all sources of funding, including those received in kind, respecting the CPI,
 the GNWT shall pay to the Recipient the total amount of **One Million Eight Hundred and Fifty Four Thousand Dollars (\$1,854,000.00)** (the "CPI Funds"), as soon as practicable after the signing of this Agreement.

2. The Recipient acknowledges and agrees that payment by the GNWT of the CPI Funds is subject to section 97 of the Financial Administration Act, S.N.W.T. 2015, c. 13 as amended, which states:

It is a condition of every contract and other agreement made by or on behalf of Government requiring an expenditure that an expenditure pursuant to the contract or agreement will be incurred only if there is a sufficient uncommitted balance in the appropriation for the department for the Government fiscal year in which the expenditure is required under the contract or agreement.

3. The Recipient shall, during the term of this Agreement, disclose, in writing, any additional sources of funding that become available to it with respect to CPI, within thirty (30) days of such funding becoming available.

Use of the CPI Funds

4. The Recipient shall use the CPI Funds to complete the projects set out in the Recipient's Capital Plan for the fiscal year 2022-2023 and subject to eligible use of funds outlined in the CPI Policy.

Term

5. This Agreement commences on April 1, 2022 and terminates on March 31, 2023 unless terminated or amended in accordance with the provisions of this Agreement.
6. This Agreement may be amended in writing by the parties.

Transfer of CPI and Lands

7. The parties acknowledge that certain lands (the "Lands"), improvements and chattels, furnishings, equipment and other personal property used by the Recipient to deliver municipal programs and services (the "CPI") are located on Commissioner's lands.
8. The GNWT shall transfer to the Recipient all of the GNWT's estate and interest in CPI to the Recipient and the Recipient shall assume ownership of and responsibility for the CPI except as otherwise set out in this Agreement.
9. If the Lands may be sold by the Commissioner, the GNWT shall transfer title to the Lands to the Recipient in fee simple and the GNWT shall bear the costs of such title transfers.
10. The Recipient shall apply for one or more leases of Commissioner's land for the Lands now reserved by notation for MACA in the Commissioner's lands database known and referred to as the Land Administration System, if the Lands cannot be sold by the Commissioner.

Recipient's Obligations for CPI

11. The Recipient shall have care and custody of the CPI, including but not limited to, the following obligations:
 - a) operate the CPI to preserve the integrity of all structures and safeguard public access and keep structures in good repair;
 - b) operate the CPI to deliver municipal programs and services to all of the residents;
 - c) arrange for and pay for all electrical utilities, heating fuel, telephone and cable services, water and sewage removal, and garbage disposal as required for the CPI;

- d) arrange and pay for all mechanical, heating, electrical, gas and boiler and pressure vessel maintenance, as required for the CPI;
- e) arrange and pay for all snow and ice removal, and security and supervision for the CPI, as necessary to maintain the CPI; and
- f) insure the CPI for their full replacement cost.

Financial accountability and reporting

- 12. The Recipient shall keep proper accounts and records of the revenues and expenditures related to this Agreement, including all working papers and all original invoices, receipts, vouchers and proof of payment, and provide copies of them to the GNWT on request or allow the GNWT, at any reasonable hour, to carry out an audit or inspection of the accounts and records for a period of seven (7) years after the termination of this Agreement.
- 13. The Recipient shall, immediately on receipt of a written request from the GNWT, refund any monies paid to the Recipient under this Agreement for which, in the opinion of the GNWT, no satisfactory evidence has been provided by the Recipient that the monies have been expended in accordance with this Agreement.
- 14. The Recipient shall:
 - a) deposit the CPI Funds into a bank account separate from the Recipient's general operating and other bank accounts, and this separate bank account shall be used solely for the CPI Funds;
 - b) credit to the CPI Funds bank account any funds received from the disposal of any assets that are Community Public Infrastructure ("Assets") that are transferred or purchased pursuant to this Agreement; and
 - c) ensure that Assets sold are sold at fair market value.

Quarterly and Final Financial Reports

- 15. The Recipient shall:
 - a) on the last day of each of July 31, 2022, October 31, 2022, January 31, 2023 and April 30, 2023, submit a quarterly report in the form set out in Schedule "A", Quarterly Report, along with copies of all bank statements and other substantiating documents relevant to the expenditures made under this Agreement, to the GNWT; and
 - b) on or before 120 days after the Recipient's year end, submit to the GNWT an audited schedule of revenues and expenditures related to this Agreement, in the form, "Financial Reporting Model for NWT Municipalities" located on the MACA website at http://www.maca.gov.nt.ca/sites/mac/files/resources/financial_statements_format.pdf, and subject to any additional information required by the GNWT.

Accountability Framework and Additional Reporting Information

- 16. The Recipient shall complete and submit to MACA the completed Accountability Framework for Community Governments survey form, subject to MACA completing revisions to the survey before August 1, 2023.

17. The GNWT may seek additional reporting information from the Recipient concerning the performance of this Agreement and the Recipient shall not unreasonably withhold such information from the GNWT.
18. During the term of this Agreement, upon the request of the GNWT, the Recipient shall meet with the GNWT and provide information and particulars to the GNWT concerning the carrying out of the CPI.

Withholding or Reduction of Funds

19. The GNWT may withhold any part of the CPI Funds for non-compliance with the requirements of this Agreement. The GNWT may provide to the Recipient the withheld CPI Funds when the Recipient is in compliance with this Agreement.
20. The GNWT may deduct from any payment of the CPI Funds or may require repayment of:
 - a) any portion of previous payments of the CPI Funds not accounted for as required by this Agreement, and
 - b) any portion of previous payments of the CPI Funds not spent or returned to the GNWT within the time specified in this Agreement or as directed by the GNWT.

Confidentiality

21. The Recipient shall ensure that any information related to the affairs of the GNWT to which the Recipient becomes aware of as a result of this Agreement is treated as confidential during and after the term of this Agreement and shall not be disclosed without the prior written approval of the GNWT.
22. The Recipient acknowledges that the GNWT may be required to release information about this Agreement in accordance with the requirements of the Access to Information and Protection of Privacy Act.
23. The Recipient acknowledges and agrees that this Agreement may be disclosed to the Legislative Assembly of the Northwest Territories through the public accounts process.

Liability and indemnification

24. The GNWT, its officers, servants or agents shall not be liable to the Recipient, its administrators, successors and assigns for any direct, indirect, special, incidental, exemplary, consequential or punitive damages, or any other types of commercial damage or loss of every nature and kind attributable to the performance of this Agreement, or whether directly or indirectly as a result of any breach of this Agreement, or from any tortious acts, errors or omissions on the part of the GNWT, its officers, servants or agents.
25. The Recipient shall defend, indemnify and hold harmless the GNWT, its Ministers, officers, employees, servants and agents from and against all claims, actions, causes of action, demands, costs, losses, damages, expenses, suits or other proceedings by whomever made, brought or prosecuted in any manner based upon or related wholly or partially to the acts or omissions of the Recipient in its performance of this Agreement, except to the extent that that such losses or damages were caused by the gross negligence or wilful misconduct of the GNWT, its Ministers, officers, employees, servants or agents.
26. The Recipient shall notify the GNWT immediately of any claim, action, or other proceeding made, brought, prosecuted or threatened in writing to be brought or prosecuted that is based upon, occasioned by or in any way attributable to the use or expenditure of the CPI Funds under this Agreement.

Insurance

27. The Recipient shall maintain insurance for the full replacement costs of the CPI.
28. The Recipient shall, without limiting its obligations or liabilities in this Agreement, obtain, maintain and pay for during the term of this Agreement, the following insurance with limits not less than those shown:
- a) Commercial General Liability Insurance with limits of not less than two million dollars (\$2,000,000.00) inclusive per occurrence for bodily injury, death and damage to property including loss of use of bodily part or function, or property. Such insurance shall include but not be limited to the following terms and conditions:
 - i. Blanket contractual liability;
 - ii. Personal injury liability;
 - iii. Medical payments;
 - iv. Employee as additional insured*
 - v. Broad form property damage;
 - vi. Cross liability;
 - vii. Contingent employers liability;
 - viii. Products and completed operations liability*
 - ix. Contractor's protective liability* and
 - x. Non-owned automobile liability*

* WHERE APPLICABLE

The insurance policies in this clause shall be endorsed to show the GNWT as additional named insured and the Recipient shall provide satisfactory evidence of such insurance to the GNWT or a standing authorization to obtain the information from the Recipient's insurance provider, within thirty (30) days of the signing of this Agreement.

- b) Professional Liability Insurance with limits of not less than one million dollars (\$1,000,000.00) per claim and two million dollars (\$2,000,000.00) in the annual aggregate, to cover claims arising out of the rendering of or failure to render any professional service under this Agreement.
- c) All policies shall provide that thirty days written notice be given to the GNWT prior to any material changes or cancellations of any such policies.

Termination

29. This Agreement may be terminated for any reason by either party at any time before the Recipient has spent all of the CPI Funds. In the event of such termination, the Recipient shall return to the GNWT all CPI Funds not spent under this Agreement and provide the GNWT with an accounting of all expenditures made under this Agreement within thirty (30) days of termination.

Notices and Addresses

30. In this Agreement, if the GNWT or the Recipient gives any notice, it shall be in writing and will be determined to have been received:

- a) immediately, if delivered in person;
- b) one (1) day after transmittal, if sent electronically; or
- c) ten (10) days after mailing, if sent by registered mail;

if sent to the following address:

if to the GNWT at: Dana Moran
Regional Superintendent
Inuvik Region
Municipal and Community Affairs
PO BOX 1740
INUVIK NT X0E 0T0
Email: Dana_Moran@gov.nt.ca
Fax: (867) 777-7352

if to the Recipient at: Mayor Clarence Wood
2 FIRTH STREET
PO BOX 1160
INUVIK NT X0E 0T0
Email: sao@inuvik.ca
Fax: (867) 777-8601

or to such other address or person that either party may identify by notice to the other.

Dispute Resolution

31. All disputes about the interpretation and application of this Agreement shall be resolved by the Minister of Municipal and Community Affairs on behalf of the GNWT, in the Minister's sole discretion, and the Minister's decision shall be final.

Severability

32. The parties intend that all provisions of this Agreement shall be fully binding and effective but if any particular provision or part of or all of one provision is found to be void or unenforceable for any reason, then that particular provision shall be deemed severed from the remainder of this Agreement and all other provisions shall remain in force.

General Terms and Conditions

33. This Agreement shall be interpreted and governed by the laws of the Northwest Territories and the laws of Canada as applicable.

34. Time shall be of the essence in this Agreement.

35. The term “Recipient” includes all officers, employees, servants and agents of the Recipient, as the case requires.
36. There shall be no waiver of a breach of any term or condition of this Agreement unless the waiver is in writing signed by the party who has waived the breach and specifically sets out the breach and the agreement to waive the same. A waiver with a respect to a specific breach shall not affect any rights of the parties relating to other or future breaches.
37. This Agreement shall enure to the benefit of and be binding upon the parties hereto, their administrators, successors, and assigns.
38. No member of the Legislative Assembly shall be permitted to obtain any share of part of this Agreement or be entitled to receive any financial benefit arising from this Agreement.
39. Words in this Agreement importing male gender include female gender and words importing the singular include the plural and vice versa.

[The remainder of this page is intentionally left blank.]

40. This Agreement may be executed by the parties in separate counterparts, each of which shall be deemed to constitute an original, and all of which together shall constitute one and the same agreement. This Agreement will be considered fully executed when both parties have executed an identical counterpart, despite all signatures not appearing on the same counterpart. This Agreement may be executed and delivered by facsimile or electronic signatures.

IN WITNESS WHEREOF the parties have executed this Agreement through their authorized representatives as follows:

SIGNED on behalf of the Government of the Northwest Territories on _____ (month) ____ (day), 20____.

Signature

Dana Moran
Regional Superintendent, Inuvik Region

SIGNED on behalf of the Town of Inuvik on _____ (month) ____ (day), 20____.

Signature

Clarence Wood
Mayor

Schedule "A"

Quarterly Report

[illegible]

REQUEST FOR COUNCIL DECISION

Meeting Dates: April 13 2022

RFCD #: 2022-SAO-033

TOPIC

ANNUAL SPRING CLEANUP ACTIVITIES

BACKGROUND

This year's clean-up initiatives include:

- Scheduling two weeks for large item residential pick-up including items that residents no longer want that will be picked up and delivered to the free store at the solid waste disposal facility
- Development of a general series of ads and interviews about clean-up
- Sponsoring the annual beautification contest to encourage residents to clean up their properties
- Sponsoring the graffiti hotline
- Sponsoring the community zone clean-up
- Sponsoring the water rebate program

This year as part of the large item residential pick up, we will also be looking at items for the "free store".

The Community Beautification Policy was developed to assist with setting guidelines. A copy is attached for reference.

FINANCIAL IMPLICATIONS

As a result of the free tipping for some commercial loads, the Town will not receive the normal 50% of the fees that would be collected. This also applies to the contractor who operates the solid waste site under contract with the Town. It should be noted, however, that any tipping fees collected throughout the year are only an estimate and that there is no guarantee that any eligible fees would be collected in any year.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

OPTIONS

Council has four options:

1. Approve the recommended items and dates
2. Defeat the motion to approve and not have any of the programs go ahead in 2022
3. Revise the recommended motion for approval

4. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

Should Council wish to approve spring cleanup activities for 2022, the motion should be:

“BE IT RESOLVED THAT Inuvik Town Council hereby approves of the following spring clean-up activities for 2022:

- Free tipping for residential users from May 21 to June 5;
- Free tipping for commercial and industrial users from May 21 to June 5 with the exception of construction and demolition debris, and hazardous materials;
- Two weeks (May 21 to June 5) will be scheduled for large item residential pick-up;
- Sponsorship of the Community Beautification Contest with categories for residential, commercial and industrial properties;
- Support for the annual Community Zone Clean-up;
- Support for the continuation of the Water Rebate Program;
- Support for the continuation of the Graffiti Hotline Program; and,
- Support for the development of a general series of ads and interviews about clean-up.”

Signature – Grant Hood, SAO



| | | |
|---------------------------------------|---|---------------------------------------|
| POLICIES AND PROCEDURES MANUAL | Category Financial Management | Policy Number FM.022 |
| | Date May 26, 2021 | Resolution Number 114/05/21 |

COMMUNITY BEAUTIFICATION PROGRAM POLICY

1.0 POLICY

- 1.1 The Town of Inuvik will sponsor a variety of Community Beautification Programs each year for residents and businesses within the community. Programs will be approved annually by Town Council motion.

2.0 COMMUNITY BEAUTIFICATION CONTEST

Advertising

- 2.1 Advertising for the annual community beautification contest will begin at the end of May each year or within 1 week of being approved by Town Council. The Town will advertise on the community channel, Town website, and Town social media channels as well as posting notices at locations in Town.

Categories

- 2.2 There will be 2 categories:

- i) Commercial/Organizations
- ii) Residential

Prizes

- 2.3 Cash prizes will be awarded as follows:

| <u>COMMERCIAL/ORGANIZATION</u> | |
|---|----------|
| • Winner's Circle (winners of previous year only) | \$325.00 |
| • New Entry (current year) 1 st Place | \$325.00 |
| • New Entry (current year) 2 nd Place | \$225.00 |
| • New Entry (current year) 3 rd Place | \$125.00 |
| <u>RESIDENTIAL</u> | |
| • Winner's Circle (winners of previous 2 years only) | \$325.00 |
| • New Entry (current year) 1 st Place | \$325.00 |
| • New Entry (current year) 2 nd Place | \$225.00 |
| • New Entry (current year) 3 rd Place | \$125.00 |
| There will also be a list of honourable mentions for each category. | |

- 2.4 Should there be less than 3 entries in the new entry category, prizes will be awarded based on the amounts listed in clause 2.3 for the category. Total prize amounts for all categories will not be combined and split among the winners.

Contest Rules

- 2.5 Residents, businesses, or community organizations within the municipal limits of Inuvik are eligible to enter.
- 2.6 Entry forms will be available at the Town Office, the Midnight Sun Complex and on the Town of Inuvik website.
- 2.7 The Community Services Department will coordinate the contest.

Contest Judging

- 2.8 Judges will be not less than 2 people appointed by Council and shall include at least one (1) Councillor and may include Town staff. Applicants cannot be contest judges.
- 2.9 The judges will provide the names of contest winners to the Director of Community Services for processing of cash prizes.
- 2.10 Contest closing and judging dates will be chosen annually.
- 2.11 After judging has taken place, a winners list will be provided to Administration to ensure that winners are officially recognized by Council motion.

3.0 COMMUNITY ZONE CLEANUP

- 3.1 The Community Services Department will coordinate and administer the program.
- 3.2 The program is open to local non-profit groups and organizations. The Town will provide non-profit groups and organizations with an opportunity to raise funds in exchange for cleaning a selected zone from the zone map.
- 3.3 Non-profit community organizations can register on a first come, first serve basis. Each group is only allowed to select one zone each.
- 3.4 Registration deadlines will be chosen annually. At that time, any groups wishing to acquire a second zone may submit their request to the Community Services Department. All zones are allocated on a first come, first serve basis.
- 3.5 Advertising for the annual community zone cleanup program will begin at the end of May each year or within 1 week of being approved by Town Council. The Town will advertise on the community channel, Town website, and Town social media channels as well as posting notices at locations in Town.

- 3.6 Upon successful cleaning of the zone and with approval of the Community Services Department, each group will be awarded their funds based on meeting the criteria established by the Town under this policy. Total funds to be allocated will not exceed \$5,300.00, divided among all zones.
- 3.7 Garbage bags and gloves will be provided to all participants.
- 3.8 The following criteria must be met for a zone to be considered fully cleaned up:
- a) All garbage in the zone must be picked up, placed, and secured in the garbage bags provided, and the bags are to be located near the edge of the property closest to the road access to facilitate being picked up by the Town.
 - b) Each participating group or organization must contact the Midnight Sun Complex at 777-8640 if they have left bags at the edge of their zone that are ready to be picked up.
 - c) Each participating group or organization must immediately contact the Midnight Sun Complex at 777-8640 after their zone cleanup has been completed to arrange for inspection.
- 3.9 The Town may refuse to allocate funds to groups or organizations that do not meet the zone cleanup criteria outlined in this policy.

4.0 RESIDENTIAL FREE TIPPING AND LARGE ITEM PICK-UP

- 4.1 This service is intended for residents who do not have a means to transport large items to the landfill.
- 4.2 The Town has the right to refuse pick up of large items due to health or safety concerns.
- 4.3 Each year, the Town will designate 2 weeks in the spring for large item pick-up. During this time, residents can have their large items collected by the Town's solid waste collection contractor free of charge.
- 4.4 Residents must contact the Town a minimum of 3 business days before the day they would like their large item to be removed.
- 4.5 Large items must be placed on the curb where regular garbage pick-up takes place by 8:00 a.m. Items will be picked up as soon as crews are available. Large items that will be accepted for pick-up include appliances, mattresses, beds, furniture, bicycles, etc.
- 4.6 The following list of items are NOT approved for pick-up during this period:
- (a) Hazardous Waste Items including batteries, paints, solvents, oils, chemicals, oil tanks, animal waste, small engines/motors, propane tanks, motor bikes, etc.
 - (b) Residential construction or demolition materials.

- 4.7 The Public Works Department administers this program. Advertising of free tipping and large item pick-up dates will begin at the end of May each year or within 1 week of being approved by Town Council. The Town will advertise on the community channel, Town website, Town social media channels, as well as posting notices at locations in town.

5.0 WATER REBATE PROGRAM

- 5.1 The water rebate program is offered by the Town of Inuvik during the summer months to encourage residential homeowners to enhance and beautify their properties.
- 5.2 The water rebate program is available only to residential homeowners who have a Town of Inuvik water and sewer utility account for their property. The homeowner's account cannot be in arrears.
- 5.3 To be eligible for the program, residents must apply for the rebate by completing and returning a rebate application form available from the Town.
- 5.4 Submitting a rebate application form does not guarantee receiving a rebate. There is no guarantee that participating in this program will result in lower water and sewer utility bills.
- 5.5 Water rebates are applied directly to the customer's water and sewer utility account in September or October of the year in which the rebate was applied for.
- 5.6 The rebate is calculated using average water consumption amounts from January to May less consumption amounts for June, July, and August.
- 5.7 For newly built properties or properties that have changed ownership, the rebate will only be available once the owner has owned the property for the 5-month period from January to May. This will ensure that the Town has the full 5 months of consumption amounts to use as an average. For properties that regularly have zero consumption in any of the months between January and May, those months will be excluded when calculating the average consumption.
- 5.8 The Finance Department will coordinate and administer the program. Advertising will begin at the end of May each year or within 1 week of being approved by Town Council. The Town will advertise on the community channel, Town website, Town social media channels as well as posting notices at locations in Town.

REQUEST FOR COUNCIL DECISION

Meeting Dates: April 13, 2022

RFCD #: 2022-SAO-034

TOPIC

APPOINTMENT OF 2022 COMMUNITY BEAUTIFICATION CONTEST JUDGES

BACKGROUND

Each year, the Town of Inuvik supports a variety of community beautification activities and programs including a contest for residents and businesses. As per the policy, a minimum of 2 people, 1 being a Council member, must be appointed to the judging committee by Council.

The complete Community Beautification Policy is attached and gives more detailed information about the Town’s activities and programs.

FINANCIAL IMPLICATIONS

Cash prizes for the Community Beautification Contest are budgeted for annually.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

OPTIONS

- Council has three options:
- 1. To decide which councillor and which staff member wishes to serve on the committee and appoint them via motion
 - 2. Defeat the motion
 - 3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

Once names are finalized, the recommended motion should be:

“BE IT RESOLVED THAT Inuvik Town Council hereby appoints the following councillor and staff to the 2022 Community Beautification Contest Judging Committee: APPOINTEE #1 and APPOINTEE #2.”

Signature – Grant Hood, SAO



REQUEST FOR COUNCIL DECISION

Meeting Dates: April 13, 2022

RFCD #: 2022-SAO-032

TOPIC

BY-LAW 2686/GEN/22
TO REPEAL A BY-LAW THAT NO LONGER HAVE ANY FORCE OR EFFECT

BACKGROUND

As part of our ongoing by-law review process and in preparation for the next By-law review committee meeting it was found that one of the scheduled By-laws to review have been replaced with Territorial legislation. This was By-law 910/TAX/85 Mobile Assessment By-Law. Following discussion with our legal counsel it was confirmed that the Mobil Assessment By-law was irrelevant due to the passing of the Property Taxation and Assessment Act.

The *Municipal Act* – including the sections which authorized the Town to pass this By-Law – was repealed in 1987. It was replaced by the Cities, Towns and Villages Act . The sections do not have a modern equivalent as the *Property Assessment and Taxation Act* has completely changed the way mobile units are assessed for taxation purposes. As a result, the authority for the Town to prepare a Mobile Unit Assessment Roll, as the By-Law contemplates, no longer exists.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

OPTIONS

- Council has three options:
- 1. Give the by-law the required readings as presented via motion
 - 2. Defeat the by-law on first reading
 - 3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

Should Council wish to approve the by-law as presented, the motions should be:


Motion #1:

“BE IT RESOLVED THAT Inuvik Town Council hereby gives FIRST READING to By-law 2686/GEN/22, a by-law to repeal by-laws that no longer have any force or effect.”

Motion #2:

“BE IT RESOLVED THAT Inuvik Town Council hereby gives SECOND READING to By-law 2686/GEN/22, a by-law to repeal by-laws that no longer have any force or effect.”

Signature – Grant Hood, SAO



TOWN OF INUVIK
BY-LAW #2686/GEN/22

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES TO REPEAL BY-LAWS WHICH NO LONGER HAVE ANY FORCE OR EFFECT

WHEREAS pursuant to the *Cities, Towns and Villages Act* of the Northwest Territories, S.N.W.T. 2003, c. C-22, as amended;

AND WHEREAS the Council of the Municipal Corporation of the Town of Inuvik deems it desirable and necessary to repeal by-laws which no longer have any force or effect;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipal Corporation of the Town of Inuvik, in Council duly assembled, enacts as follows:

1. That the following by-laws are hereby repealed:

Taxation
910//TAX/85 Mobile Assessment By-Law

2. This by-law will come into effect upon the day of its final passage.

READ A FIRST TIME THIS ____ DAY OF _____, 2022 A.D.

READ A SECOND THIS ____ DAY OF _____, 2022 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS __ DAY OF __, 2022 A.D.

MAYOR

SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

SENIOR ADMINISTRATIVE OFFICER

Director of Public Works Monthly Report for March 2022

During the month of March, the public works department had various projects and tasks that were completed or are ongoing.

- The Utilidor crew has had another busy month; we are still having problems with grease plugs in a couple of areas, but we were able get to them with some preventive maintenance before they become spills. We were called to take a look at water that was pooling behind the Northern store housing units on Nanuk Place, and we were able to track it back to an abandoned service that the CC was split. This service has not been used in about 15 years and I am not sure why it froze and split now but we were able to shut down the water mains and get a new CC installed right away. We had to have a vacuum truck come in and suck up most of the water from the spill because if we let it freeze in place it would have jacked up about 40 ft of the Utilidor system. We also had to replace another CC up on a unit on Alder drive. Had to do a emergency shutdown in the area 2 afternoons to get it to stop leaking.
- We haven't had too much snow fall during the month but had to do a good clean up of snow from the parking lots at the MSC because of the 2 Hockey tournaments during March.
- We had to have a bunch of snow hauled away from different areas around town to improve site lines at intersections.
- The sand truck has had a busy month keeping the slippery parts of the roads sanded.
- We Have had an Engineer come into an assessment of the stainless-steel piping in the water treatment plant. There is some premature rusting and leaks appearing in sections of the piping and we want to know why and what we must do to stop it or at least slow it down.
- We are still having some problems with garbage being placed beside the garbage bins and in some cases not even making it to the bin, but there has been some improvement in some areas of town. The other problem is with the customers who rent bins from us not clearing enough snow so that the truck can get to the bins to empty them. We are still getting calls from different parts of town about this matter.
- Electric power produced by the solar panels at the Town Hall and the Midnight Sun Complex. I am not going to continue doing this as it will now be available online at <https://www.inuvik.ca/en/living-here/building-energy-monitoring-system.asp>
- We have the engineers busy getting contracts out for several projects including Utilidor work, Road work, Solid Waste site fencing and Dike improvements for the Sewage lagoon. We want to get them out in the couple of months.
- We have received most of the Dust stop product to do this summers dust suppression program so we should be able to start using this in late May early June.

These are some of the things that happened in March 2022, as well as our usual jobs and everyday duties involved in running the Town's Public Works Systems.

Rick Campbell
Director of Public Services
Town of Inuvik

Town of Inuvik
Operating Budget Variance
For the 2 Months ending February 28, 2022

| | 2022 Budget | 2022 Budget to Date | 2022 Actual | Variance | % | Notes |
|---|------------------------|--------------------------------|------------------------|---------------------|---------------|--------------|
| REVENUE | | | | | | |
| Administrative | \$ 7,905,373 | \$ 2,228,983 | \$ 2,129,578 | \$ (99,405) | -4% | 1 |
| Protective Services | 64,000 | 3,500 | 3,020 | (480) | -14% | |
| Public Works | 25,000 | - | - | - | 0% | |
| Environmental | 495,000 | 41,667 | 37,279 | (4,388) | -11% | |
| Tourism | 152,500 | 2,084 | 26,113 | 24,029 | 1153% | 2 |
| Recreation | 258,300 | 31,512 | 9,173 | (22,339) | -71% | 3 |
| Library | 83,250 | 63 | 20,071 | 20,008 | 31758% | 4 |
| Fiscal | 3,467,000 | 140,000 | 146,538 | 6,538 | 5% | |
| Total Revenue | \$ 12,450,423 | \$ 2,447,808 | \$ 2,371,771 | \$ (76,037) | -3% | |
| EXPENSES | | | | | | |
| Administrative | \$ 3,138,442 | \$ 321,964 | \$ 279,505 | \$ 42,459 | -13% | 5 |
| Protective Services | 843,530 | 109,454 | 113,879 | (4,425) | 4% | |
| Public Works | 1,515,729 | 197,898 | 130,205 | 67,693 | -34% | 6 |
| Environmental | 786,200 | 54,500 | 73,231 | (18,732) | 34% | |
| Tourism | 790,751 | 107,561 | 71,589 | 35,972 | -33% | 7 |
| Recreation | 3,611,670 | 464,366 | 415,840 | 48,526 | -10% | |
| Library | 466,091 | 73,384 | 69,766 | 3,618 | -5% | |
| Fiscal | 801,000 | 133,417 | 133,722 | (305) | 0% | |
| Total Expense | \$ 11,953,413 | \$ 1,462,543 | \$ 1,287,738 | \$ 174,806 | -12% | |
| Surplus / (Deficit) | \$ 497,009 | \$ 985,265 | \$ 1,084,033 | \$ 98,768 | | |
| Land Fund Revenue | \$ 11,500 | \$ 3,104 | \$ 2,378 | \$ (726) | -23% | |
| Land Fund Expenditure | 100 | 16 | 32 | (16) | 100% | |
| Surplus / (Deficit) | \$ 11,400 | \$ 3,088 | \$ 2,346 | \$ (742) | | |
| Utility Fund Revenue | \$ 3,350,900 | \$ 170,292 | \$ 170,131 | \$ (161) | 0% | |
| Utility Fund Expenses | 3,049,250 | 374,268 | 352,130 | 22,138 | -6% | |
| Surplus / (Deficit) | \$ 301,650 | \$ (203,976) | \$ (181,999) | \$ 21,977 | | |
| Total Surplus / (Deficit) | 810,059 | 784,377 | 904,380 | 120,003 | | |
| Capital Project Funding | | | | | | |
| Community Public Infrastructure | \$ 4,340,910 | \$ 179,000 | \$ 173,113 | \$ 5,887 | -3% | |
| Gas Tax | 2,030,000 | 100,000 | 100,633 | (633) | 1% | |
| Transfer from Reserves | 999,086 | - | - | - | 0% | |
| Contribution Agreements and other funding | 2,813,203 | - | 122,400 | (122,400) | 0% | |
| Total Capital Project Funding | \$ 10,183,199 | \$ 279,000 | \$ 396,146 | \$ (117,146) | 42% | |
| Capital Projects | | | | | | |
| Water Utility | \$ 6,693,791 | \$ 453,379 | \$ 398,515 | \$ 54,864 | -12% | |
| Other Capital Projects | 4,353,501 | 662,895 | 380,505 | 282,390 | -43% | 8 |
| Total Capital Projects | \$ 11,047,292 | \$ 1,116,274 | \$ 779,020 | \$ 337,254 | -30% | |
| Net Capital Projects | \$ (864,093) | \$ (837,274) | \$ (382,873) | \$ (454,401) | -54% | |
| Surplus (Deficit) after Transfers | (54,034) | (52,897) | 521,507 | (574,404) | -1086% | |
| Amortization | 3,500,000 | | | | | |

Notes

- 1 Timing differences for revenue earned from property tax.
- 2 Increase in Sunrise festival sponsorship revenue
- 3 Minimal revenue generated due to gathering restriction to mitigate covid community spread.
- 4 Received literacy funding
- 5 Expenditure timing for professional development and other minor administrative expenses.
- 6 Increased due to cost incurred on snow removal
- 7 Decreased as a result of vacant positions within the department
- 8 Expenditure timing for pool rehabilitation project

TOWN OF INUVIK
STATEMENT OF FINANCIAL POSITION
AS AT February 28, 2022

| Financial asset | 2022 | 2021 |
|--|--------------------|--------------------|
| Cash | 6,811,642 | 7,330,695 |
| Reserve deposits | 2,230,831 | 2,857,775 |
| Taxes and grants in-lieu of taxes receivable | 3,128,509 | 1,172,895 |
| Other accounts receivable | 1,069,552 | 1,541,059 |
| Due from Children first Society - current | 120,000 | 120,000 |
| | 13,360,534 | 13,022,424 |
| Liabilities | | |
| Accounts payable and accrued liabilities | 1,581,469 | 2,086,253 |
| Deferred revenue | 3,966,381 | 3,700,861 |
| Landfill restoration liability | 163,333 | 160,000 |
| Long term debt | 12,511,829 | 12,511,829 |
| | 18,223,012 | 18,458,943 |
| Net Financial Debt | (4,862,478) | (5,436,519) |
| Non -Financial Assets | | |
| Tangible capital assets | 138,525,455 | 138,525,455 |
| Land held for resale - non current | 1,680,096 | 1,680,096 |
| Due from Children First Society - non- current | 177,463 | 216,036 |
| Prepaid expenses | 75,300 | 89,261 |
| Inventory | 129,141 | 129,141 |
| | 140,587,455 | 140,639,989 |
| Accumulated Surplus | 135,726,644 | 135,203,471 |

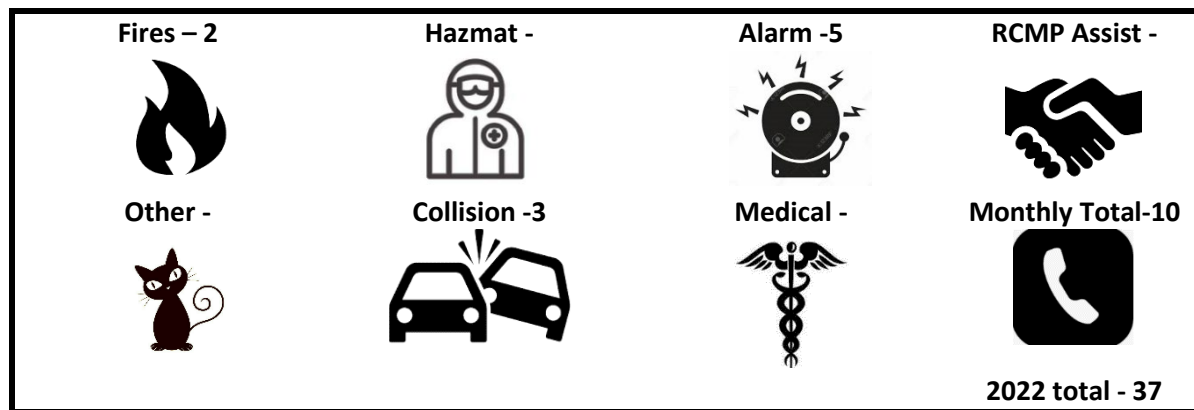
Protective Services

March 2022

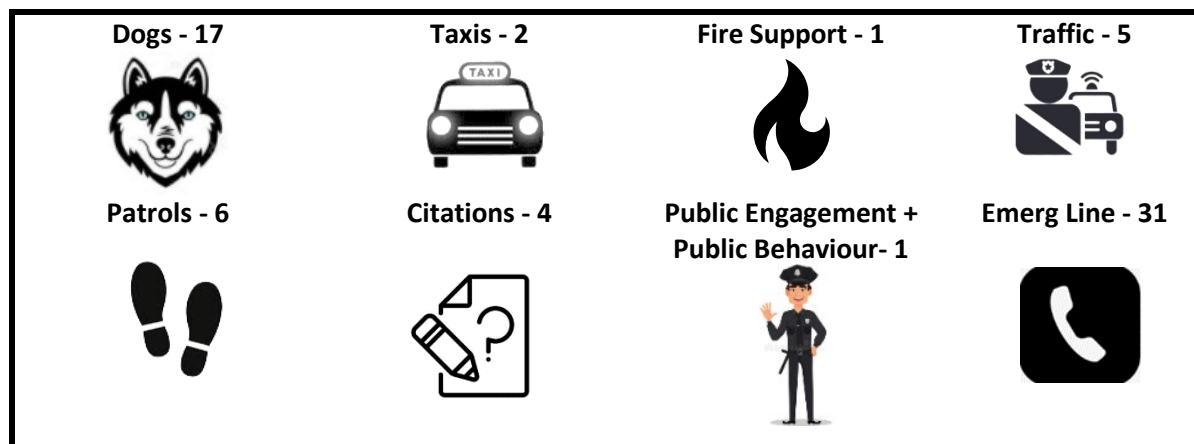
Report to Council



March 2022 Statistics



March 2022 Statistics



FIRE DEPARTMENT SUMMARY

PUBLIC ENGAGEMENT AND PREVENTION

We continue to engage the public through our Inuvik Fire Department Facebook page. We celebrated International Women's Day, recognizing the 12 strong female role models that comprise 35% of our ranks. Required fire drills were completed.

TRAINING

During the month of March, training included Building Preplans, Hazardous Materials, Truck Maintenance and Equipment Inspections. 6 instructors successfully completed NFPA 1041 Level II Fire Service Instructor. This is a significant achievement in the development and delivery of training that meets professional fire service standards for the Inuvik Fire Department.

EMERGENCY RESPONSE

The Fire Department responded to 10 incidents in August. These included Alarm Investigations, Alarms due to cooking smoke, vehicle fires, chimney fires and mutual aid assistance.

INCIDENTS

| Incident # | Date | Time | Day | Description | # Resp | Hours |
|------------|------------|-------|-----|---|--------|-------|
| FD22-027 | 2022-03-03 | 18:23 | TH | Mutual Aid – unresponsive boot lk trail | 5 | 1 |
| FD22-028 | 2022-03-08 | 10:12 | TU | Alarm – cooking homeless | 1 | |
| FD22-029 | 2022-03-15 | 15:34 | TU | Mutual Aid AMS Nihjaa | 1 | |
| FD22-030 | 2022-03-19 | 05:02 | SA | Mutual Aid AMS lift | 5 | |
| FD22-031 | 2022-03-22 | 12:27 | TU | Alarm – cooking homeless | 1 | |
| FD22-032 | 2022-03-22 | 16:36 | TU | Alarm – malfunction – CJK bldg. | 1 | |
| FD22-033 | 2022-03-23 | 12:21 | WE | Alarm- cooking – Tunnunuk | 8 | |
| FD22-034 | 2022-03-24 | 14:14 | TH | Alarm – mischief – children's first | 1 | |
| FD22-035 | 2022-03-25 | 13:16 | FR | Fire – vehicle – irc parking lot | 12 | |
| FD22-036 | 2022-03-25 | 22:48 | FR | Fire- chimney- centennial | 12 | |

TRAINING

| Date | Description | # Personnel |
|---------------|---|-------------|
| 2022-03-02 | Blg preplans – GNWT multi use and records | 20 |
| 2022-03-09 | Blg preplans – presentations | 18 |
| 2022-03-16 | Hazmat NFPA 472 Prep | 22 |
| 2022-03-23 | Hazmat NFPA 472 Operations | 22 |
| 2022-03-24-27 | NFPA 1041 Fire Instructor Level II | 7 |
| 2022-03-30 | Apparatus Equipment Inspections | 18 |

SUMMARY

Complaint response increased from February with most complaints pertaining to animal control related issues. MED received 43 total calls to service, 9 of which were on-call emergency response. The dog pound saw 10 new intakes. 2 of which were flown South for rescue with the others being returned to their owners. At the end of the month the dog pound was empty. One notable occurrence was a confirmed case of rabies in a fox that engaged in an altercation with a domestic dog. The risk to public safety and domestic animals was mitigated and this case was resolved.

Along with animal control complaints MED assisted the Fire Department, RCMP and GNWT Environmental Health Department with a variety of issues.

COMPLAINT RESPONSE

| Report Type | Activity/Incident Type | Total |
|--------------|---|-------|
| Case Report | ANIMAL CONTROL: ALLOW DOG TO BE AT LARGE | 12 |
| Case Report | ANIMAL CONTROL: CRUELTY OR NEGLECT | 1 |
| Case Report | ANIMAL CONTROL: OTHER | 1 |
| Case Report | ANIMAL CONTROL: DOG SURRENDER | 2 |
| Case Report | ANIMAL CONTROL: UNLICENCED DOG | 1 |
| Case Report | ANIMAL CONTROL: VICIOUS/ AGGRESSIVE DOG | 2 |
| Case Report | PASSENGER TRANSPORTATION: Taxi Inspection | 1 |
| Field Report | TRANSPORT DOG TO AIRPORT | 1 |
| Citation | HIGHWAY TRAFFIC BYLAW: USING RESTRICTED ELECTRONIC DEVICE | 2 |
| Citation | HIGHWAY TRAFFIC BYLAW: EXCEED POSTED SPEED LIMIT | 1 |
| Citation | MOTOR VEHICLE ACT: OPERATE MV WITH OBSTRUCTED LICENCE PLATE | 1 |
| Citation | RESPONSIBLE PET OWNERSHIP BYLAW: ALLOW DOG TO BE AT LARGE | 2 |

PROACTIVE ENGAGEMENT

| Report Type | Activity/Incident Type | Total |
|--------------|-------------------------------|-------|
| Field Report | TRAFFIC ENFORCEMENT OPERATION | 1 |
| Field Report | SCHOOL ZONE PATROL | 6 |
| Field Report | ASSIST FIRE | 1 |

Respectfully Submitted,

Peace Officer Aaron Waighorn

Peace Officer Raven Firth

Director of Protective Services Cynthia Hammond

**CAPITAL PROJECTS REPORT FOR COUNCIL
As Of March 31, 2022**

Note: All dates/times and costs are based on information available at the time of report compilation and are subject to change due to year adjustments and late invoices

| Project | Budget | % Of Work Complete | Expenditure to Date | Comments |
|---|-----------------|--------------------|---------------------|--|
| Utilidor Replacement | \$ 4,000,000 | 10% | \$100,633 | Engineering and tender document are in progress |
| 2nd Water Tank- Start Up | 297,000 | 0% | | Planned in May |
| WTP - Glycol Heat Exchanger | 346,620 | 30% | \$48,754 | Planned in May |
| Biomass Project Hidden Lake | 785,171 | 30% | \$245,806 | The equipment is being assembled and will be shipped as soon as it is ready. |
| WTP - Beam installation | 65,000 | 0% | \$4,676 | Planned in May |
| Sewage Lagoon | 1,200,000 | 5% | | Engineering work is being completed |
| Chief Jim Koe Park Enhancement | 172,460 | 0% | | Planned in May |
| Firehall Exhaust System | 51,000 | 10% | | Awaiting instructions to install the beam |
| Pool Liner | 488,000 | 75% | \$368,026 | Experiencing delays from the contractor due to shortage of staff. Estimated completion date will be May. |
| Haul All Garbage Bins | 84,895 | 100% | \$84,892 | Complete |
| Expand Solid Waste Site and Install Fencing | 800,000 | 10% | | Engineering and tender document are in progress |
| Garbage Bin Pad Improvement | 25,000 | 0% | | Planned in June |
| Breynat Road Upgrade | 1,011,146 | 5% | | Ongoing, Tender documents being prepared |
| Tractor | 65,000 | 10% | | Finalized pricing with Vendor, currently negotiating deposit down-payment. The remaining balance will be paid when the Town receive the Tractor. |
| Fitness Equipment | 15,000 | 0% | | Planned in May, however, it will be replaced as needed |
| Conference Equipment | 20,000 | 0% | | Planned in May, however, it will be replaced as needed |

| | | | | |
|--|---------|------|----------|---|
| Vehicle | 70,000 | 100% | \$76,465 | Complete. |
| Town Office and Firehall Energy Upgrades | 795,000 | 0% | | Planned in May |
| Firehall bathroom renovation | 30,000 | 0% | | Ongoing discussions regarding the nature of work such as flooring type and other bathroom accessories that best suit or achieve the project objectives. |
| Fire Training Site refurbishment | 30,000 | 0% | | Planned in May |
| MSC Flooring replacement | 62,000 | 0% | | Planned in May, flooring type being investigated |
| SCBA Replacement | 65,000 | 0% | | Payment will be made in April |
| MSC Concession equipment | 100,000 | 5% | | Preliminary discussions with the supplier |
| Additional dressing room | 350,000 | 5% | | Working on architectural plans |
| Flooring replacement for Firehall | 10,000 | 0% | | To be completed in conjunction with MSC flooring replacement |
| Signage for Chief Jim Koe Park | 20,000 | 0% | | Planned in June |
| Discovery Inuvik signage | 20,000 | 0% | | Planned in May |
| Zip up sidings Pavilion | 24,000 | 0% | | Supplier to be contacted in May |
| Dance floor - Pavilion 30x30 | 15,000 | 0% | | Planned in May |
| Radar Sign for Municipal Enforcement | 10,000 | 0% | | Received quote and signs will be shipped next month |
| Smart Board for Conference rooms | 20,000 | 95% | \$19,652 | Equipment ordered and shipped |



OVERVIEW

Our mandate to make Inuvik a desirable place to live, work, invest, and eventually meet, gather, and celebrate continues to be our central focus. As travel & gathering restrictions continue to evolve as do our programs, services, and delivery of key initiatives and projects. The anticipation of the April 1st Health Order and lifting of gathering limits and the allowing of leisure travel within the Northwest Territories will have significant impacts on our upcoming season of events & operations.

MARKETING & COMMUNICATIONS COORDINATOR ACTIVITIES

Position currently vacant

SPECIAL PROJECTS & EVENTS COORDINATOR ACTIVITIES

Position currently vacant

DIRECTOR ACTIVITIES

- Administrative Duties
- Municipal Communications
- Funding Procurement / Administration / Reporting
- Project Management
 - Inuvik Guide
 - Arctic Development Expo (ADE)
 - Opening & Preparation of the Inuvik Welcome Centre
 - Arctic Market
 - Summer Programs & Events
- Partnership & Collaboration Activities
 - Collaborating with ICEDO on potential Spring event
 - Collaborating with Inuvik Muskrat Jamboree to hire YOUTH Content Creators
 - Collaborating with CanNor and GNWT-ITI to support and OECD visit to Inuvik during the ADE
 - Partnership with Parks Canada to deliver a 2-Day Mitt Making Workshop
 - Supported an Entrée Canada / Destination Canada / NWT Tourism fam tour
- Ongoing Projects & Planning Activities
 - Inuvik Branding Refresh (collateral, website, merchandise)
 - Annual Department Work Plan
 - Operational Guidelines / Schedule / Procedure Strategy Document for new building
- Meetings & Events
 - Inuvik Tourism Stakeholder Committee
 - Town Council Meetings
 - Director's Meetings
 - Staffing Interviews with HR Coordinator
 - Webinars with Pheedloop



TOWN OF INUVIK

COMMUNITY SERVICES DEPARTMENT REPORT TO COMMITTEE OF THE WHOLE MARCH 2022

COMMUNITY SERVICES – Lise Saumur – Director of Community Services

We have scheduled a week of training for facility staff in mid May. The training will include, confined space, fall arrest/protection and planning, fork lift, aerial lift, and skid steer. Two utilidor staff will also be included in the confined space, fall arrest, and skid steer training. We have received \$ 16,000 in funding to cover the majority of this training for Community Services staff from the Delta and Sahtu Sport and Recreation reimbursement Program under the Professional Development and Training Fund.

We have been successful in obtaining CPRA funding under the Youth Experience Employment Program for two summer student positions (one for Public Works summer crew and one for Summer Programs) The funding is a 100% subsidy to a maximum of \$ 10,000 per position.

March was a very busy and interesting month through the relaxing of Covid-19 restrictions, return of the Gwich'in Cup and IRC Cup, return of fitness centre operations to 24/7 membership access, and the implementation of a few new program initiatives at the complex and the library.

Facilities Foreman, Robin Langille has successfully completed Class 4 Engineer certification.

MSC MAINTENANCE REPORT – Robin Langille – Facilities Foreman

- Cleaning Snow and spreading sand at Town owned building
- Monitoring refrigeration room and boiler plant
- Draining air and adding glycol to boiler system
- Repairing ammonia leak and replacing starting contactor for motor for 50 horsepower compressor
- Engaging contractors to repair items at Town Facilities
- Replacement and installation of new upgraded Fire Panel
- Picking up large items for landfill
- Resurfacing ice after user groups
- Ice taps and ice maintenance
- Cleaning and sanitizing dressing and washrooms after user groups
- Cleaning Town Office and library daily
- Minor repairs to facilities
- Picking up deliveries from Post Office, Manitoulin, and Northwind for internal customers
- Providing logistics for meeting and events at the MSC
- Providing service for the Gwich'in and IRC tournaments

LIBRARY SERVICES REPORT

Tom Samoil, Library Services Manager has left the employ of the Town of Inuvik. Tom was fortunate to successfully obtain a position in the library field which fell into his career aspirations of working as a legal/law librarian.

The following programs were reinstituted following the lifting of Covid-19 restrictions. Due to space limitations, participants must register for each program.

Reading Rascals which will run on Fridays from 10:30 – 11:30 a.m. This program will run each Friday until the end of May. Parents attend with their children who are aged five and under. A book is read followed by themed crafts, activity booklets, and snacks.

Books in the Home which will run on Mondays from 6:00 – 7:00 p.m. through to the end of May. Parents attend with their children who are 5 – 8 years of age. The parents read with their children then share and discuss with other parents. Activity booklets themed with the book are worked on and brought home for additional fun. Participants leave with their own book to take home to read again with their children.

A few new programs are being rolled out for April, May, and June. Again, due to space limitations, participants must register for each program. Library staff will be working on additional initiatives in the upcoming weeks.

Egg-speriments with Aurora College/Aurora Research Institute is being held on Thursday, April 14th for all ages from 2:00 – 3:00 p.m. in the Vicky Billingsley Community Room.

National Poetry Month – Creative Writing Contest runs from April 1st – April 25th. Everyone is encouraged to enter by writing a story, poem, or song. The contest entry categories are grades 4-8, grades 9-12, and Adults 18+.

Vision Board Workshops which will run from 5:00 – 6:30 p.m. on April 20th, May 18th, and June 22nd. This program is geared for youth aged 12 – 17 to come join an evening of crafting and goal setting.

Youth Book Club for you aged 12 – 17 will run from 5:00 – 6:30 p.m. on April 27th, May 25th, and June 29th. This program will encourage youth to share passages or quotes from their reading; pick their own books and perform reviews for others to see; pick their own genre or favourite author and share what they love about their reading with the club group; talk about what they are #CurrentlyReading or what is on their #ToBeRead list.

RECREATION REPORT – Steve Krug – Recreation Co-ordinator

Met with the local MACA Staff. Meeting topics included: refresher on MACA funding opportunities, who the contacts are, applications start and closing dates and other dissuasions about funding.

March 4th Recreation held a youth night. Youth nights cost \$ 10/ child. Youth Night was very popular with Glow in the Dark Skating and a movie. Everyone who came got a couple glow in the dark bands. There were roughly 20 participants.

March 7-11 was March Break week 1. This program was held in the afternoons only from 1 pm - 5 pm. Participants did a variety of outdoor activities, Snow shoeing, Nordic walking and sliding at the ski club hill. After the outdoor activities kids came into have a snack and get ready for skating. There was crafts and colouring too.

March 14-18 was March Break Week 2. This program was held in the afternoons only from 1pm -5 pm. This week's program offered more outdoor activities at the Ski Club, Field trips to the Library and special guests from ARI. ARI was here on two afternoons to do some science experiments and play on the giant map of Canada.

Table Tennis – There was a surprise drop into Town from the Table Tennis North Coaches. We arranged two evening sessions and two-day sessions for the coaches to showcase the sport. This was very unexpected, but it turned out great. Plans to develop a table tennis program are underway.

Gwich'in Cup – The Annual Gwich'in Cup was hosted in the Arena March 11-13th. This was the first major event in the arena since a lot of the public health orders were lifted. It was a great turn out.

IRC Cup – the Annual IRC Cup was hosted the very next weekend in the Arena. March 17-20th. Lots of excitement in the rink for the return of the IRC Cup. On behalf of the Town of Inuvik, Steve accepted a special gift from one of the teams, Every Child matters hockey jersey from Melena Selects. This jersey was then presented to the Mayor at the Monday Council meeting. Recommending the Jersey be put into a display case and be hung in the MSC above the trophy case.

Kicksleds have arrived and are being assembled. Kicksleds are very popular in the Yukon during the spring months. There are plans to host a couple of try it events to gain interest in the activity. Currently we have 10 sleds in a range of sizes for everyone to participate.

Fitness Centre - The new card system for members has been installed and is now operational. There was a transition period to get members back onto the card system. Front desk staff were trained in how the new system works. During the Pandemic, some equipment was tapped off for spacing while some other gear was removed for social distancing measures. This gear has since been put back onto the gym floor.

Squash – Standard operations for squash. Some rentals from players. New rental equipment was ordered to refresh our stock.

RENTAL ACTIVITIES REPORT

Community Hall

- Western Arctic Youth Collective – 4 days
- Girl Guides – 1 day
- Gwich'in Tribal Council Meetings – 4 days
- Gwich'in Cup Tournament – 3 days
- IRC Cup Cultural Activities – 3 days
- Birthday Party – 1 day

Community Lounge

- Western Arctic Youth Collective – 4 days
- Tourism – Mitt Making Course – 2 days
- Kuzuri Judo – 2 days
- Environment and Natural Resources – 1 day
- Boot Camp – 4 days
- March Break programs – 10 days
- Girl Guides – 1 day
- Aboriginal Sports Circle – 1 day
- Baby Reveal Party – 2 days
- Tourism Stakeholders Meeting – 1 day

Sundog Room

- Western Arctic Youth Collective – 4 days
- IRC – 42 Director's Meeting – 5 days
- IRC Cup – 4 days

Pool Lobby

- Western Arctic Youth Collective – 4 days
- Inuvik Movie Popcorn – 1 day
- Inuvik Minor Hockey Association – 1 day

| STRATEGIC PRIORITIES CHART | | February 8, 2022 |
|--|--|--|
| COUNCIL PRIORITIES (Council & SAO) | | |
| NOW | | TIMELINE |
| 1. TRIPARTITE LEADERSHP TABLE: Meeting 2. ECONOMIC DEVELOPMENT STRATEGY: Target Chart 3. TOURISM STRATEGY: Target Chart 4. CLIMATE ADAPTATION STRATEGY: Funding Research 5. COLD TESTING OPPORTUNITIES: Working Group | | May March March June April |
| NEXT | ADVOCACY/PARTNERSHIP | |
| <ul style="list-style-type: none">• ABANDONED/UNSIGHTLY PROPERTY• EMPTY PROPERTY: Options• RESIDENTIAL PROPERTY: Inventory• COMMUNITY PLAN: Update• TRAIL PLAN: Draft• ROAD MAINTENANCE: Priorities• RECREATION FACILITY: Future Needs• COUNCIL PROCEEDINGS BYLAW• LONG TERM FINANCIAL PLAN• PLASTIC BAG BAN: Bylaw | <ul style="list-style-type: none">• Department Service Decentralization (GNWT)• College Programs: Local Needs Alignment• NTPC: Net Meterring Cap Removal• MLA & MP Meeting Schedule• Homeless Strategy: Status• Inuvik Works: Support | |
| ORGANIZATIONAL INITIATIVE (Directors/Managers) | | |
| 1. Facility Inspection Checklist (MSC Pilot) - 2. Health & Safety Program: Review - 3. Cross Training Program: Needs & Design - 4. External Funding Chart: Create - | | |
| OPERATIONAL INITIATIVES | | |
| SENIOR ADMINISTRATIVE OFFICER | FINANCE & ADMINISTRATION | |
| 1. TRIPARTITE LEADERS: Meeting – May? 2. CLIMATE ADAPT. STRAT.: Research – June 3. Human Resources Policy: Approval – May <ul style="list-style-type: none">• Council Proceedings Bylaw: Revisions• Lottery Regulations: Update | 1. Health & Safety Manual: Review - March 2. E-Service Portal: Launch – May 3. Automated Payroll: Decision - April <ul style="list-style-type: none">• Council Indemnity Bylaw: Review• Cross Training Program | |
| ECONOMIC DEVELOPMENT & TOURISM | PROTECTIVE SERVICES | |
| 1. EDS: Target Chart – March 2. TOURISM STRATEGY: Target Chart – Mar. 3. COLD TESTING: Working Group – April <ul style="list-style-type: none">• New Office: Service Manual• Post-COVID: Action Plan | 1. Be Safe/Be Seen: Design - July 2. Bite Prevention Program: Pilot Evaluation - April 3. Emergency Response Plan: Update – March <ul style="list-style-type: none">• Passenger Transportation Bylaw• UNSIGHTLY PROPERTY: Ops Guidelines | |
| RECREATION & LIBRARY | COMMUNITY SERVICES | |
| 1. Nordic Walking Group: Start-Up – Mar. 2. Youth Night: Launch – Mar. 3. Book Club Launch – May <ul style="list-style-type: none">• Elders Engagement Initiative• Community Group Partnerships | 1. Community Survey: Report – Mar. 2. Swim Pool: Staffing – Feb. 3. Online Booking: Software Selection - April <ul style="list-style-type: none">• Community Activity Guide/Calendar• MSC Inspection Schedule | |
| CAPITAL | PUBLIC WORKS/MSC | |
| - 2022 Utilidor Replacement: Design – Feb. - Waste Site Fencing: Design – Mar. - Swim Pool Rehabilitation: Complete – Apr. - Breynat Road Upgrade: Tender – Apr. - Lagoon Dike Rehabilitation: Tender - Apr. - Welcome Centre: Completion – June | 1. TRAIL PLAN: Draft – May 2. Sport Field Maintenance: Training – June 3. ROAD MAINT. PRIORITIES: Review – May <ul style="list-style-type: none">• Water Intake Inspection• Drainage Plan: Update | |
| CODES: BOLD CAPITALS = NOW Priorities; CAPITALS = NEXT Priorities; Italics = Advocacy; Regular Title Case = Operational Strategies | | |



Inuvik Tourism Stakeholder Meeting

3:00 to 5:00 pm MST

Friday, April 1

PRESENT

Tony Devlin, Inuvik Town Councillor / Executive Director, Inuvik Youth Centre

Kyle Mustard, Public Outreach Education Officer, Parks Canada

Chris Bruckner, Inuvik Cycling Club

Sharla Greenland, Chief Operating Officer, Gwich'in Tribal Council

Don Craik, Regional Superintendent, GNWT-ITI

Yvonne Dimaano, Business Development Officer, GNWT-ITI

Luisa Ospina, Tourism Development & Compliance Supervisor, GNWT-ITI

Karli Zschogner, CBC Reporter / Video Journalist – Inuvik

Corrine Bullock, Western Arctic Youth Collective

Dieter Weise, Executive Director, Great Northern Arts Society

Amanda King, Board of Directors, Inuvik Community Greenhouse

Adi Scott, Coordinator, Inuvik Community Greenhouse

Jackie Challis, Director Economic Development & Tourism, Town of Inuvik

NOTES

Welcome & Opening Remarks

Jackie Challis welcomed the group back to our first in-person meeting in nearly 2 years.

She informed the group of the mechanics for the meeting and encouraged an open dialogue and sharing between stakeholders, noting the group is informal and welcomes newcomers. She noted she has missed holding in-person meetings and is grateful for those that took the time to join the meeting.

The intention is to provide both virtual and in-person participation options in coming meetings.

Stakeholder Roundtable

Inuvik Youth Centre

Tony Devlin encouraged members of the group and public to visit the Youth Centre to view their recently completed painting project which has created colourful youth-created and inspired murals throughout their building.

The Youth Centre is typically open from 3:30 on into the evenings with programming and activities and are open to visitors attending.

Parks Canada

Kyle Mustard let us know that Parks Canada is very busy this summer and is happy to report that all 4 of their Base Camps trips are not only full, but have waitlists.

Other projects/initiatives currently underway or planned for this Spring/Summer include:

- Familiarization Tour with Yukon Tourism
- German Film Crew
- Recently attended the Calgary Outdoor and Adventure Show. The Show had over 13K visitors and there was much interest by attendees in travelling to the North
- Pingo Pride – annual Grade 6 trips with Inuvik & Tuktoyaktuk youth
- Youth Camps at Ivvavik National Park
- Plans are again underway in partnership with the Tuktoyaktuk Community Corporation to staff the Pingo & Tuktoyaktuk Visitor Centres

Inuvik Cycling Club

Chris Bruckner is the leader of the Inuvik Cycling Club. The Cycling Club facilitates weekly rides and focuses on creating an inclusive environment where riders of all abilities and develop their skills and have fun. Moving forward Chris would also like to find local partners and organizations to help the Club engage local Youth.

Currently the main event of focus and promotion has been the Annual Matt's Aklavik Icebreaker. For details on upcoming rides, events, and Club Updates please find their Inuvik Cycling Club page on Facebook.

The Inuvik Cycling Club would like to partner with the Town of Inuvik Department of Protective Services for their Helmet & School Outreach programs.

Weather and road conditions can have a significant impact on activities.

Gwich'in Tribal Council

Sharla Greenland provided an update on behalf of the Gwich'in Tribal Council.

- Work continues on their Strategic Plan with many programs and activities being developed for Gwich'in participants, families, businesses, and communities.
- The Gwich'in Tribal Council just completed hosting their 2021 Annual General Assembly (postponed from earlier dates) March 29-31 in Inuvik
- The 2022 Gwich'in Tribal Council Annual General Assembly will be held in Fort McPherson August 16-18
- April 22 is National Gwich'in Day and this April 22nd will mark the 30th Anniversary of the signing of the Comprehensive Land Claim. There will likely be celebrations and events in all Gwich'in communities. More information to come.
- Work continues on the Gwich'in Wellness Camp. While the initial and main purpose of the facility is to provide a forum and place for healing and wellness programs for Gwich'in Participants, the Gwich'in Tribal Council would also like to expand the usability of the facility to include areas of research, on-the-land learning, facility rentals, and ecotourism.
 - Currently engaged in strategic planning for the site and suite of programs
 - With funding and partnerships, the Gwich'in Tribal Council are continuously working on upgrades and improving amenities for the Camp including:
 - An accessible improved dock and walkways
 - Solar Panels & Bio Mass Furnace
 - 5 Yurts
 - Transportation options (skidoos, large commuter boat)

GNWT – Department of Tourism, Industry, & Investment

Don Craik provided a brief update on the plan for regional Parks & Campgrounds including the potential to open for May long weekend. All contracts for Park Operators are currently out for competition.

Upgrades are planned for Happy Valley Campground including shower renovations which could mean some temporary of shifting/amending services such as washrooms and park access while the work is being done this summer.

Don also spoke to the many programs their department has been administrating to support tourism and others during the pandemic.

Yvonne Dimaano, just recently returned to her position as Business Development Officer after a year of maternity leave. She also serves as the loans officer for BDIC and spoke to the ongoing work she and her colleagues have been doing to support local businesses and tourism operators over the last two years to secure funding to assist them during the pandemic.

Luisa Ospina introduced herself as new to the role as Tourism Development & Compliance Supervisor. She mentioned she has been busy with year-end and familiarizing herself with all the different programs and client files. She is currently working on Tourism Operator licensing and is pleased that many of the Inuvik operators have renewed their licences while there are also a few new operators for the coming year.

She mentioned that they anticipate Cruise Ships will be returning to the coastal communities and she looks forward to visiting those and other communities in the region. She reminded the group that ITI has access to many online training and skill development programs and additionally she is working on the planning and delivery of similar workshops in person in the months, year to come.

Other activities include planning for Tourism Week, engaging Youth, and ensuring that the two Visitor Centres under her supervision (the Dempster Highway Visitor Centre in Dawson City and the Western Arctic Visitor Centre in Inuvik) are fully staffed and ready to open in early June.

Great Northern Arts Society (GNAS)/ Great Northern Arts Festival (GNAF)

Dieter Weise let the group know he was excited and busy working on the 2022 Great Northern Arts Festival scheduled from July 8-17th. He noted that the Festival will back to having a full ten days of a retail gallery, carving tents, musical performances, and workshops.

GNAF is currently open for Artist Applications and looks forward to welcoming artists back to Inuvik from across the North.

The GNAS has recently moved office spaces and is now located on the third floor of the Professional Building.

Now that COVID restrictions have lessened there are plans to host more public events, workshops, and artist showcases throughout the year.

Inuvik Community Greenhouse

Adi Scott mentioned that they have been very busy and look to re-focus and re-position the Greenhouse as an accessible and community space that is inclusive. Some of the coming planned changes including opening the Greenhouse to the public during operating hours with more of an “open door” policy; meaning that while there is Staff onsite, they hope to have the doors unlocked so people may come and go from the space.

Further planned activities for the Greenhouse include:

- Organized tours for visitors
- Daily Lunch/Coffee House from 11 to 1
- Bi-Weekly fundraising & social events
- Veggie Boxes & Annual Plant Sale
- Arctic Market
- AGM on May 28
- Amplifying the Hydroponic Growing Trailers

Longer term projects include:

- Building on the Community Coordinator training programs
- Literacy programs (local foods, plants, Indigenous & Traditional knowledge incorporation)
- Food Security programs
- Promoting the Greenhouse as a community venue and rental facility
- Social Programs & partnerships for example working with local hospital and providing vouchers to local produce to diet-dependent patients
- Working with ICEDO on locally produced veggie boxes and food parcels

Western Arctic Youth Collective (WAYC)

Corrine Bullock recently joined the WAYC team as full-time Staff. She mentioned they are currently engaged in strategic planning but she looks forward to learning more from members of the group and looks for opportunities for collaboration.

Town of Inuvik Update

Jackie Challis provided updates from the Economic Development & Tourism Department on the following:

- Department Staffing
 - Currently the two vacant positions (vacant since December 2021) Marketing & Communications Coordinator and the Special Projects & Events Coordinator are both out for competition and the Town hopes to be providing offers of employment for Full-Time, Permanent replacements in the coming weeks.
 - With the staffing shortage, some of the normal Spring/Early Summer programming has been postponed or significantly scaled back due to capacity in delivery
- Arctic Development Expo
 - After 2 years of not hosting an in-person event, the Arctic Development Expo will be held June 13-15 at the Midnight Sun Complex. They are expecting 200+ participants.
 - The event will include many of the same elements as previous Expo's including social events, conference sessions, Expo Arena, learning tours, key note presentations, public admission times, evening cultural and entertainment events, catered meals, & more.

- Jackie noted there are currently many opportunities for local businesses, individuals, artists, and organizations to become involved in this multi-faceted community event. Current calls for quotes and services can be found on the Town of Inuvik Bids & Tender pages.
- Specific opportunities are also available for local tourism operators and stakeholders. While Jackie will be getting in touch with many of the group individually, she welcomes anyone who would like to be involved to contact her directly.
- Inuvik Tourism Strategy – Strategic Priority Review
 - Provided to meeting participants ahead of time (via email and also in print at the meeting) Jackie provided stakeholders with a copy of the Action Plan from the 2020 Inuvik Tourism Strategy as well as the Strategic Priority Review Document.
 - Context and a background overview to the Strategy was given as well as notice that Inuvik Town Council had also just recently reviewed and approved the Action Plan & Priorities as presented.
 - Jackie welcomes and encourages anyone with particular feedback to reach out directly
- 2022 Summer Events & Programming
 - Jackie briefly reviewed some of the community events she had noted in her calendar. Noting many of the events are not actually organized by the Town of Inuvik but, that she has in her calendar for the coming Spring/Summer include:
 - Inuvik Muskrat Jamboree – April 8-11
 - Special Edition Arctic Market – April 9
 - Matt’s Aklavik Icebreaker (Inuvik to Aklavik Ice Road Bike Ride) – April 10
 - Mad Trapper Rendezvous (Aklavik) – April 15-18
 - Beluga Jamboree (Tuktoyaktuk) – April 22-25
 - Gwich’in Day – April 22
 - Firefighter’s Ball – May 7
 - Tourism Week – May 29-June 5
 - Inuvialuit Day – June 5
 - NACC Leela & Jay Gilday Concert (Igloo Church) – June 2
 - Muskrat Jamboree Kiddies Carnival – June 4-5
 - Arctic Development Expo – June 13-15
 - Inuvik Midnight Madness – June 17-19
 - First Outdoor Summer Arctic Market – June 18
 - Midnight Sun Fun Run – June 18
 - National Indigenous Peoples Day – June 21
 - Arctic Arts Summit (Whitehorse) June 27-29
 - Indigenous Summer Games (Yellowknife) June 30 – July 3
 - Canada Day – July 1
 - Great Northern Arts Festival – July 8-17
 - Folk on the Rocks (Yellowknife) – July 15-17
 - Midway Music Festival – July 29-Aug 1
 - (Funding Dependent) TBA Inuvik Community Event – Aug 19-21
 - Last Outdoor Summer Arctic Market / Fall Fair – Sept 10

- Economic Development & Tourism Department Summer Programs take place from 6pm to 9pm in Chief Jim Koe Park from late June to early September.
 - Multi-Media Mondays (movies, film, music, digital & art displays)
 - Culture Connections Workshops Tuesdays/Thursdays (artisan & cultural workshops)
 - Concerts in the Park (Wednesday evenings & Saturdays during the Arctic Market)
 - Summer Season Outdoor Arctic Market (every Saturday from 11 am to 2pm, rain or shine, in the new Arctic Market space at the Inuvik Welcome Centre)
- New “Inuvik Welcome Centre”
 - The Inuvik Welcome Centre is the newest addition to Chief Jim Koe Park. While currently under construction with a planned soft opening during the Arctic Development Expo, our target opening day will be Saturday, June 18th.
 - The Inuvik Welcome Centre is one complete venue, with two distinct spaces:
 - The first space is a long, slightly elevated wooden covered outdoor boardwalk made with plank floors and wood/beam construction. With power access every 10 feet along the open-air promenade, this space will house the weekly Arctic Market as well as an array of future community programs, workshops, and events.
 - The second space is a two-storey Welcome Centre that will house the Economic Development & Tourism Department Director & Staff Offices (3) and a small storage area, Staff coffee area and washroom on the second floor.
 - The first floor will have the main reception counter, 1 public unisex washroom, retail and promotional space and a small community room to be used for meetings and workshops.
 - It will include digital & physical displays and opportunity to showcase local artists and promote local businesses
 - This space will be open year-round with extended hours in the Summer to include some evenings and weekends
 - While the Department is still drafting their short & long-term operational and strategic plan for the space, the desire of the Town of Inuvik is that this space becomes a well used shared, community space.
 - The opportunities and potential are limitless but may include:
 - Artists in Residencies
 - Pop-Up Shops
 - Coffee Kiosk / Food Carts
 - Art Installations & Showcases
 - Greenhouse planter boxes, living walls, grow plots
 - Private Rentals (Weddings, Special Events)
 - Outdoor workshops and worker spaces
 - Movies & Film
 - Outdoor Community Feasts / BBQ
 - Community Presentations / Speaker Series

Door Prize Draw for Participants

Names of those present were entered into a random draw for Town of Inuvik promotional items:

- INUVIK Hoodie (Welcome in 3 languages w/Delta Braid, printing done at Innovate/ACTMC)
- Town of Inuvik travel coffee mug x 2
- Town of Inuvik reusable cutlery sets x 2
- Town of Inuvik Truly Arctic T-Shirt

Wrap-Up & Closing

Jackie noted that the strength of the community is often found in our ability to work together and that the Inuvik Tourism Stakeholder Committee is one example. She noted the many “hats” we all wear around the table and while we are each busy within our own roles, she appreciates the coming together in person and finds there are often important connections and working partnerships found by sharing information and ideas with other tourism stakeholders.

Next Meeting

Friday, May 6th 3:00 PM to 5:00 pm