

**AGENDA**  
**TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETINGS**  
**TO BE HELD ON APRIL 25 AND 27, 2022**  
**AT 7:00 P.M. in COUNCIL CHAMBERS**

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Item # 1                    **CALL TO ORDER**

Item # 2                    **ADOPTION OF THE AGENDA**

Item # 3                    **DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST**

Item # 4                    **DELEGATIONS, PRESENTATIONS OR PETITIONS**

4.1                        Children's First

Item # 5                    **PUBLIC QUESTION PERIOD**

Item # 6                    **ADOPTION OF THE MINUTES**

Item # 7                    **ACTION ITEMS**

7.1                        Action Items List

Document attached.

Item # 8                    **NEW BUSINESS**

8.1                        RFCD 2022-SAO-035~ Appointment of Members to the 2022 Municipal Board of Revision

Document attached. Requires Council decision and motion.

8.2                        RFCD 2022-SAO-036 ~Review/Revision of the Strategic Priorities Chart

Document attached. Requires Council decision.

8.3                        RFCD 2022-SAO-037 ~Review/Revision of the Donations policy – Monday only

Document attached. Requires Council decision.

8.4                    RFCD 2022-SAO-039 ~ Approval of 2021 Audited Financial Statements

Briefing note attached. Requires motion to approve.

8.5                    RFCD 2022-SAO-040 ~ Taxi License #19 Appeal

Briefing note attached. Requires motion to approve.

Item # 9             **BY-LAWS**

9.1                    RFCD 2022-SAO-032 ~ 2686/GEN/22

By-law attached. Requires THIRD AND FINAL READING.

Item # 10            **DEPARTMENT HEAD REPORTS**

Item # 11            **INFORMATION ITEMS**

Item # 12            **COUNCIL CONCERNS**

Item #13            **IN CAMERA ITEMS**

13.1                   Monday Only Confidential Legal Information - CTV Act, s.23 (3) (e)

Item # 14            **ADJOURNMENT**

# ACTION ITEMS

## APRIL 25 & 27, 2022 COUNCIL MEETINGS

No.	ITEM	REQUIRED ACTION	ACTION TAKEN / ANTICIPATED COMPLETION DATE
1.	Accessibility issues Restrictions on ATV operation	Bring forward potential options to address accessibility issues/prohibited use of ATVs and other types of vehicles on Mackenzie and Kingmingya Roads Public engagement to gauge support for keeping or removing restrictions on ATV operations	Request still under review by Administration. Item will be deferred until June 2022.
2.	Food Cycle Science Corporation	Discuss potential Town participation in 12-week Impact Canada Pilot Program	Community engagement needed prior to discussing potential commitment. Due to staffing issues it has been delayed.
3.	Inuvik Girl Guides use of Community Hall	Donated use approved at October 13, 2021 Council meeting.	Continue with status quo pending reopening of gym space at East Three Schools.
4.	Rec Programming Community Survey	Community Services to create and initiate a survey seeking input into community recreation programming	Report presented to the Rec, Parks & Library Advisory Committee Presentation to Council in April 2022
5.	Ski Club Lease	Town has signed lease for property from GNWT. Property survey is required in order to move forward with land acquisition.	

## REQUEST FOR COUNCIL DECISION

Meeting Dates: April 25 & 27, 2022

FCD #: 2022-SAO-035

### TOPIC

### APPOINTMENTS TO THE 2022 MUNICIPAL BOARD OF REVISION SCHEDULED TO BE HELD AT 10:00 A.M. ON THURSDAY, MAY 05, 2022

### BACKGROUND

Pursuant to Sections 30 & 31 Chapter P-10 of the Property Assessment and Taxation Act:

30 (2): “The Council of each Municipal taxing authority shall appoint, by resolution, at least three (3) persons as members of the Municipal Board of Revision.”

30 (3): “The members of a Municipal Board of Revision shall designate one (1) of the members as the Chairperson.”

30 (4): “A majority of the members of a Municipal Board of Revision must be persons who are not Council members.”

31 (3): “The Chairperson and other members of a Municipal Board of Revision may be paid the honoraria that the Council, by resolution, determines for the performance of their respective duties.

Councillor Loreen was appointed to last year’s Board.

The Town of Inuvik has received Twenty-one (21) complaints. The deadline for complaints was March 28, 2022.

### FINANCIAL IMPLICATIONS

The cost of honorariums for the members is included in the 2022 interim budget.

### STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

### OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

This is an annual process directed by the *Property Assessment and Taxation Act*.

### OPTIONS

Council has three options:



1. Appoint the members as presented via motion
2. Defeat the motion

3. Refer the document back to Administration with suggested changes or areas that require further investigation

<b>RECOMMENDATION</b>
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The recommended motion is:

**“BE IT RESOLVED that pursuant to the Property Assessment and Taxation Act, S.30., 31, C.P-10, R.S.N.W.T., the Inuvik Town Council hereby appoints Chris Garven, Vince Brown, Councilor X to the 2022 Municipal Board of Revision at an honorarium of \$100.00 per half day and \$150.00 per full day.”**

<i>Signature – Grant Hood, SAO</i>	<i>Signature – Trina Neyando, Lands Officer</i>
	

## REQUEST FOR COUNCIL DECISION

Meeting Dates: April 25 and 27, 2022

RFCD #: 2022-SAO-036

### TOPIC

#### Strategic Priorities Chart Update

### BACKGROUND

Since council finalized their 5 strategic priorities administration has completed 2 of the items.

1. Economic Development Strategy
2. Tourism Strategy

As a result, Council must now replace these items with 2 new priority strategies. These can be new or can be from the next item list as time can change that list. Once Council has finalized the two new items Administration will then review their area to update as a result and review their priorities for any completions. Once this is complete the chart will be brought back to Council for approval.

Until then the chart will not be an information item for future Council meetings.

### FINANCIAL IMPLICATIONS

There are no financial implications.

### STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is the strategic priorities chart.

### OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

### OPTIONS

Council has three options:

1. Add two new items to the top 5 priorities
2. Defeat the motion
3. Do nothing

**RECOMMENDATION – SAO**

**“THAT Inuvik Town Council hereby request Administration to update the Strategic Priorities Chart with the following items:**

- 1. XXXX**
- 2. XXXX**

**And that Administration review and modify the operational priorities as a result of these changes to be brought forward to Council for approval at a later date.”**

*Signature – SAO*

A handwritten signature in black ink, appearing to be 'f-l', is written over a faint, circular official stamp.

STRATEGIC PRIORITIES CHART		February 8, 2022
COUNCIL PRIORITIES (Council & SAO)		
NOW		TIMELINE
1. TRIPARTITE LEADERSHP TABLE: Meeting 2. ECONOMIC DEVELOPMENT STRATEGY: Target Chart 3. TOURISM STRATEGY: Target Chart 4. CLIMATE ADAPTATION STRATEGY: Funding Research 5. COLD TESTING OPPORTUNITIES: Working Group		May March March June April
NEXT	ADVOCACY/PARTNERSHIP	
<ul style="list-style-type: none"><li>ABANDONED/UNSIGHTLY PROPERTY</li><li>EMPTY PROPERTY: Options</li><li>RESIDENTIAL PROPERTY: Inventory</li><li>COMMUNITY PLAN: Update</li><li>TRAIL PLAN: Draft</li><li>ROAD MAINTENANCE: Priorities</li><li>RECREATION FACILITY: Future Needs</li><li>COUNCIL PROCEEDINGS BYLAW</li><li>LONG TERM FINANCIAL PLAN</li><li>PLASTIC BAG BAN: Bylaw</li></ul>	<ul style="list-style-type: none"><li>Department Service Decentralization (GNWT)</li><li>College Programs: Local Needs Alignment</li><li>NTPC: Net Meterring Cap Removal</li><li>MLA &amp; MP Meeting Schedule</li><li>Homeless Strategy: Status</li><li>Inuvik Works: Support</li></ul>	
ORGANIZATIONAL INITIATIVE (Directors/Managers)		
1. Facility Inspection Checklist (MSC Pilot) - 2. Health & Safety Program: Review - 3. Cross Training Program: Needs & Design - 4. External Funding Chart: Create -		
OPERATIONAL INITIATIVES		
SENIOR ADMINISTRATIVE OFFICER	FINANCE & ADMINISTRATION	
1. TRIPARTITE LEADERS: Meeting – May? 2. CLIMATE ADAPT. STRAT.: Research – June 3. Human Resources Policy: Approval – May <ul style="list-style-type: none"><li>Council Proceedings Bylaw: Revisions</li><li>Lottery Regulations: Update</li></ul>	1. Health & Safety Manual: Review - March 2. E-Service Portal: Launch – May 3. Automated Payroll: Decision - April <ul style="list-style-type: none"><li>Council Indemnity Bylaw: Review</li><li>Cross Training Program</li></ul>	
ECONOMIC DEVELOPMENT & TOURISM	PROTECTIVE SERVICES	
1. EDS: Target Chart – March 2. TOURISM STRATEGY: Target Chart – Mar. 3. COLD TESTING: Working Group – April <ul style="list-style-type: none"><li>New Office: Service Manual</li><li>Post-COVID: Action Plan</li></ul>	1. Be Safe/Be Seen: Design - July 2. Bite Prevention Program: Pilot Evaluation - April 3. Emergency Response Plan: Update – March <ul style="list-style-type: none"><li>Passenger Transportation Bylaw</li><li>UNSIGHTLY PROPERTY: Ops Guidelines</li></ul>	
RECREATION & LIBRARY	COMMUNITY SERVICES	
1. Nordic Walking Group: Start-Up – Mar. 2. Youth Night: Launch – Mar. 3. Book Club Launch – May <ul style="list-style-type: none"><li>Elders Engagement Initiative</li><li>Community Group Partnerships</li></ul>	1. Community Survey: Report – Mar. 2. Swim Pool: Staffing – Feb. 3. Online Booking: Software Selection - April <ul style="list-style-type: none"><li>Community Activity Guide/Calendar</li><li>MSC Inspection Schedule</li></ul>	
CAPITAL	PUBLIC WORKS/MS	
- 2022 Utilidor Replacement: Design – Feb. - Waste Site Fencing: Design – Mar. - Swim Pool Rehabilitation: Complete – Apr. - Breynat Road Upgrade: Tender – Apr. - Lagoon Dike Rehabilitation: Tender - Apr. - Welcome Centre: Completion – June	1. TRAIL PLAN: Draft – May 2. Sport Field Maintenance: Training – June 3. ROAD MAINT. PRIORITIES: Review – May <ul style="list-style-type: none"><li>Water Intake Inspection</li><li>Drainage Plan: Update</li></ul>	
CODES: BOLD CAPITALS = NOW Priorities; CAPITALS = NEXT Priorities; Italics = Advocacy; Regular Title Case = Operational Strategies		



## REQUEST FOR COUNCIL DECISION

Meeting Dates: April 25 and 27, 2022

RFCD #: 2022-SAO-037

### TOPIC

#### Review of Donations Policy

### BACKGROUND

It had been requested by Council and in accordance with the policy it shall be reviewed periodically. Therefore, the policy is being brought forward to Council for review.

Currently Administration does not have any recommended changes to the policy.

### FINANCIAL IMPLICATIONS

There could be financial implications depending on any changes recommended by Council. At this time it Administration is unable to put a figure to the implications.

### STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities chart.

### OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

This item is for discussion by Council

### OPTIONS

Depending on what Council decides they may request Administration to make any Council recommended changes and then bring back to Council for approval via a resolution.

### RECOMMENDATION – SAO

As this is a discussion item there is no recommendation at this time.

Signature – SAO





<b>POLICIES AND PROCEDURES MANUAL</b>	<b>Category</b> Municipal Governance	<b>Policy Number</b> MG.001
	<b>Date</b> November 22, 2017	<b>Resolution Number</b> 218/11/17

### **DONATION AND SPONSORSHIP POLICY**

#### **1. POLICY**

This policy has been developed to assist Council in administering requests for donations and/or sponsorships; to establish guidelines for requests from organizations or individuals who reside in the Town of Inuvik; and, to delineate eligibility for receiving a donation from the Town.

The Town may:

- Lend certain furnishings to local groups that will assist them in hosting their local event
- Provide relief on facility user fees or rentals
- Provide promotional items to groups or individuals

#### **2. PURPOSE**

The purpose of this policy is:

- To establish funding criteria and application procedures for requests for financial assistance from groups and organizations
- To provide Council and staff with clear direction in considering and responding to requests for assistance
- To secure an open and transparent decision-making process for requests for donations
- To provide an accessible and equitable process for groups and organizations seeking donations
- To establish a process which allows Council to conduct a meaningful comparison of requests for donations
- To provide a process which allows Council to maintain an equitable distribution of donations

The Town will implement and maintain a donations and sponsorship program with the purpose of demonstrating good corporate citizenship. Annually, the Town of Inuvik will budget the exact amount of money it will expend for donations to support various community events, programs and projects.

Donation requests will be evaluated against predetermined criteria and with due regard to the value of the donation request. This donation/donation in-kind funding assistance is not meant to provide annual operating funds for groups or organizations on an ongoing basis, unless specifically set out in this policy. Council's decision regarding the funding recommendation is final and binding.

The criteria to be met by organizations requesting donations and/or sponsorships from the Town are as follows:

- Be based within the Town of Inuvik
- Be not for profit
- Fundraising efforts
- The significance of the event
- The total cost of the event
- The benefit to the community
- Monies raised through events or activities associated with the donation must be used or distributed wholly within the Town of Inuvik with the exception of Territorial or National Championships
- Not be the recipient of any other financial or other type of assistance from Council
- Not be a Federal or Territorial government funded initiative
- Agree to acknowledge Council's contribution in all publicity relating to the events or activity to which the donation applies

Preference is given to groups and organizations falling within the following categories:

- not-for-profit
- can demonstrate community support and involvement
- can demonstrate how the funds or in-kind donation from the Town is to be spent with the expected outcome of the event
- events, projects or programs that support, sustain, promote, inform, educate, celebrate, preserve and/or provide access to the arts, culture, environment, heritage, youth, children, elders, recreation and/or healthy living activities

The following are not eligible for support: individuals, organizations, projects or activities located outside the town's municipal boundaries; professional fundraisers working on behalf of an organization; generic requests that may have been sent to various organizations; requests for cash donations; "to whom it may concern" letters; and, requests for donation of Town facilities for licensed events.

Requests for donations should be concise, submitted in writing, and include the following:

- An outline of the project or event for which the donation is being requested and the expected outcome;
- The amount or in-kind services being requested together with a total budget or projected cost of the event; and,
- A completed application form.

Applications should be submitted at least one month prior to the event.

### **3. DEFINITIONS**

Donations refer to in-kind contributions only.

In-kind donations are donations that do not involve a direct cash contribution but instead might include providing promotional items or Town services, or waiver of user/rental fees.

Sponsorships relate to opportunities that will in most cases offer a promotional opportunity for the Town. Where Town sponsorship has been approved, groups or organizations must recognize the Town of Inuvik by using the Town logo on all advertising and printing.

Town facilities as defined within this policy shall include the following:

- Swimming Pool
- Squash Courts
- Kids Play Zone
- Community Hall
- Arena
- Curling Ice Surface and Lounge (during periods it is not being leased by the Inuvik Curling Club)
- Sun Dog Room
- Community Lounge
- Portable Stage
- Eligible resources

Municipally owned resources eligible for donation include:

- a) Use of a municipally owned facility (rental fee waived/reduced)
- b) Municipal staff support for an event (wages waived/reduced)
- c) Use of municipally owned equipment (rental fee waived/reduced)
- d) Use of municipally owned materials (rental fee waived/reduced)

### **4. REQUESTS FOR A DONATION**

All requests for a donation must be made in writing and provide supporting details that the event is providing an economic or cultural/social benefit to the community and surrounding region.

A not-for-profit group must be sponsoring the event and this group must complete the written application.

A detailed budget showing proposed revenues and expenditures for the event must be submitted with the application. Council reserves the right to request a financial statement for the previous year prepared by a qualified person.

Territorial and national competitions may be eligible for a donation.

**5. APPROVAL OF REQUESTS FOR A DONATION**

All requests for a donation received by the Town shall be reviewed by Administration to ensure the request includes the information required as stated in this policy (i.e. evidence they are a not-for-profit group, economic benefit is clearly stated, detailed budget includes all revenues and expenditures for the event, etc.) before the request is presented to Council.

Organizations requesting donations from the Town of Inuvik that require Council approval under this policy shall ensure that a representative is present at the Council meeting to answer questions or provide additional information. Council reserves the right to postpone making a decision until such time as a representative is available to attend.

Council shall make the decision on approval of all requests for a donation unless otherwise specified in this policy.

**6. REQUESTS FOR DONATION OF FURNISHINGS**

The Town may lend furnishings such as tables, chairs, conference draperies and linens, bleachers, portable barbecue, tents and barricades to local groups for events at no charge. The local group is responsible for picking up, setting up, returning and replacing any item(s) that are damaged or missing.

If a local group requires the Town to deliver, set up or pick up the borrowed item(s), or if the group does not return the item(s) as agreed, the Town will pick up the item(s) and may bill the group for staff time, equipment costs, material costs and a 20% administration fee.

The Senior Administrative Officer or his/her designate has the authority to donate furnishings to local non-profit recognized charities.

**7. REQUESTS FOR ITEM DONATIONS**

The Senior Administrative Officer or his/her designate has the authority to donate promotional items (such as a golf shirt, hat, pen, etc.) or passes for use of the pool, gym or squash courts, subject to availability, for prizes, gifts or silent auction items. Requests for donation of the portable barbecue or tents shall be at the discretion of the Senior Administrative Officer. A monthly report shall be prepared for Council to include any donations approved by the Senior Administrative Officer.

**8. REQUESTS FOR REDUCTION OR ELIMINATION OF FEES FOR USE OF TOWN FACILITIES**

Not-for-profit groups may request a reduction or elimination of fees from the Town of Inuvik for the use of Town facilities. Any reduction or elimination of fees can only be done by motion of Council. This reduction or elimination of fees shall only be done in exceptional circumstances and will not be granted for licensed events using Town facilities.

Youth and student groups may be eligible to apply for reduced facility user fees up to 50 % of the current subsidized rate provided they show a statement of need and that the registration fees are in line with similar groups in the region. This can be applied to sports tournaments and clinics.

Where user groups require meeting space for a limited time and the space is not being rented, approval shall be at the discretion of the Senior Administrative Officer or his/her designate. The exception to this shall be the community room at the library and the fire training area at the fire department. The Head Librarian, in consultation with the Director of Community Services, shall have the authority to allow the use of the community room at no charge. The Fire Chief, in consultation with the Senior Administrative Officer, shall have the authority to allow the use of the fire training area at no charge. A monthly report including any donations of either of these areas shall be provided to Council.

## **9. PRE-APPROVED ANNUAL DONATIONS**

Each year, the Town of Inuvik shall provide the following financial donations which do not require Council approval and are to be included in the annual budget allocation. These donations are to be reviewed every three (3) years.

### **1) Aurora College Scholarship - \$1,000.00**

This is for the Town of Inuvik scholarship that is presented annually to a student enrolled in the Office Administration Program. Applicants are required to write an essay on a topic which is changed each year.

### **2) Northern Arts and Cultural Centre (NACC) - \$5,000.00**

The Northern Arts and Cultural Centre brings world class entertainment to Inuvik which normally would not be available to the citizens. As a sponsor, we receive recognition of our contribution.

### **3) Inuvik Volunteer Fire Fighters Ball and Children's Show**

The Inuvik Volunteer Fire Department holds a Ball and children's show the first Saturday and Sunday in May each year.

### **4) Muskrat Jamboree**

Each year, the Muskrat Jamboree may use the Community Hall free of charge for its closing ceremonies and the organizing committee will also receive a \$2,500.00 cash donation.



## DONATION AND SPONSORSHIP POLICY MG.001

### **APPLICATION FOR DONATION**

\*Please note that applications should be submitted at least one month prior to the event date.\*

Date: \_\_\_\_\_

#### 1. Name of Applicant

##### **a) ORGANIZATION INFORMATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

##### **Organization's Executive Information:**

President/Chairperson Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

##### **b) INDIVIDUAL INFORMATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail: \_\_\_\_\_



2. If the applicant is:

a) an organization or group, is it a registered society in good standing?

☐ Yes

☐ No

If not in good standing, please explain:

NOTE: If your organization is a registered society, please provide the Town with a copy of your society's letter of incorporation.

b) If the applicant is an organization, is it:

☐ Not-for-profit

☐ Other

If other, explain:

### 3. Donation Information

**NOTE:** Requests for donation of space for licensed events using Town facilities as defined in the Town of Inuvik Donation and Sponsorship Policy are not eligible for donation. Please see the policy for full details.

a) Dollar amount being requested: \$\_\_\_\_\_

b) If the donation request is for space at a Town facility, please provide details (dates, description of space needed, type of event being held, equipment/supplies needed, etc.)

c) If the request is for something other than 3 a) or b), please explain:

4. Total cost of event, project or program being promoted: \_\_\_\_\_

5. Have you received donation/donation in-kind assistance from any other organization, individual or government agency?

☐ Yes

☐ No

If yes, please list all organizations, individuals and government agencies from which you have received or are about to receive assistance from and specify the dollar value of that assistance.

_____	_____
Name	Amount
_____	_____
Name	Amount
_____	_____
Name	Amount

6. What monies are you or your organization committing or raising towards the event, project or program you are sponsoring?

\_\_\_\_\_

7. Have you previously applied for and received donation/donation in-kind funding or support from the Town of Inuvik?

☐ Yes

☐ No

If yes, when? \_\_\_\_\_

Amount of donation/donation in-kind assistance received: \_\_\_\_\_

For what purpose?

8. Have you previously applied for and been refused donation/donation in-kind funding or support from the Town of Inuvik? If yes, please explain.

9. Are any of the financial proceeds from the event, project or program you, your organization or group are sponsoring going to be donated to other groups or organizations in Inuvik? Please specify.

\_\_\_\_\_  
 Name of Group/Organization

\_\_\_\_\_  
 Amount of Donation

\_\_\_\_\_  
 Name of Group/Organization

\_\_\_\_\_  
 Amount of Donation

\_\_\_\_\_  
 Name of Group/Organization

\_\_\_\_\_  
 Amount of Donation

10. In order for the Town of Inuvik to process your application for donation/donation in-kind assistance, you may be required to provide the following financial information:

- a) a copy of your group or organization's current budget; and,
- b) a copy of your group or organization's latest audited independent financial statements.

11. You, your group or organization agree to abide by and provide the Town of Inuvik with all the necessary information it requires in order to process this application. This includes requested financial information. Any misrepresentation or material omission on this application can result in the application being declined.

12. Organizations requesting donations from the Town of Inuvik that require Council approval under the Donation and Sponsorship Policy shall ensure that a representative is present at the Council meeting to answer questions or provide additional information. Council reserves the right to postpone making a decision until such time as a representative is available to attend.
13. You, your group or organization will be required to provide the necessary public liability and all perils insurance coverage if required by the Town in order for the Town to provide any donation/donation in-kind assistance for your event, project or program.
14. You, your group or organization hereby agrees to save harmless the Town of Inuvik from any claim, counter claim, damages or lawsuit arising from you or your group or organization's sponsoring of this event, project or program.
15. I/we agree to provide the Town of Inuvik with a follow-up report if requested:

I \_\_\_\_\_ on behalf of \_\_\_\_\_

do hereby declare that I have the authority and approval to make the above donation/donation in-kind application for assistance from the Town of Inuvik.

16. Contact Person:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

# REQUEST FOR COUNCIL DECISION

Meeting Dates: April 25 & 27, 2022

RFCD #: 2022-SAO-040

## TOPIC

### Appeal by Taxi #19 Regarding Extension of License Suspension

## BACKGROUND

On April 14, 2022, the owner of Taxi License #19 had his license revoked following a 30-day suspension.

On March 12, 2022, this license was suspended under Section 11.7 (g) of the Town of Inuvik Passenger Transportation Bylaw that

requires all Owner/ Operator permit holders to be employed by a licensed Passenger Transportation Business endorsed for Taxi service.

Neither Passenger Transportation Business (Delta or United) would allow him to drive under their Taxi Business License.

On March 12, 2022, Mr. Alemu was provided with 30 days' notice to either negotiate with one of the Passenger Transportation Business to work under their license, or sell his license, before it was revoked on April 14, 2022.

In that 30-day period, he was unable to come to an agreement with either of the Passenger Transportation Businesses, nor was he was unable to find a suitable buyer that met the Owner/Operator requirements under the Passenger Transportation Bylaw.

As such, his license has been revoked and with this revocation, it becomes property of the town.

He has attempted to sell his license without success and is asking that the revocation of his license be reversed, and he be allowed more time to sell his license.

Should an extension be allowed, his license will still be suspended (as per Section 11.7 (g) of the Town of Inuvik Passenger Transportation Bylaw), and he would not be allowed to operate as a taxi.

Under the by-law the license holder may appeal this decision to Council which he has done.

## FINANCIAL IMPLICATIONS

There are no financial implications.

## STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

## OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

The letter of appeal is included with this note as well as the correspondence from Municipal Enforcement notifying Mr. Alemu of the revocation of the license. While Mr. Alemu is noting there is possible discriminatory reasons for

the Taxi companies not to hire him the Town has no jurisdiction or power to force them to do so. Mr. Alemu met with the SAO regarding this situation and was informed then that the Town cannot force the taxi companies or any other business for that matter who they must hire. At that time the SAO informed him should he feel this is the reason for them not to hire him there are other avenues that he might be able to pursue such as the Human Rights Commission.

It should be noted that Municipal Enforcement have no reason to suspend or revoke this license should a Taxi company allow Mr. Alemu to work under their banner as he has met all other requirements including this past February renewal process in previous years while working for them.

### OPTIONS

Council has two options:

1. Via resolution reverse the decision by Adminsitration to revoke the license per the by-law and allow for more time to sell and stating a timeline
2. Defeat the resolution therby upholding the license revocation

### RECOMMENDATION

Should Council wish to reverse the license revocation and allow further time to sell the license the motion should be:

**“BE IT RESOLVED THAT Inuvik Town Council hereby reverses the revocation of Taxi Owner/Operator License # 19 for a period of 30 days but remain suspended to allow for sale of the license after which time should the permit not be sold the license it shall be revoked and cancelled.”**

*Signature – Grant Hood, SAO*



YARED ALEMU (CAR 19)

Box 1943

Inuvik, NT

April 18, 2022

Mayor Wood & Town Council

Town of Inuvik

Re: APPEAL OF REVOCATION OF TAXI OWNER/OPERATOR PERMIT

Dear Mayor Wood;

I am appealing this decision based on the fact that I cannot get a letter of employment from either taxi companies in Inuvik due to ethnicity issues, the taxi companies will not hire me because I am from Ethiopia and the company's owners are from Sudan, our countries have been enemies for years and the discrimination has followed us to Canada.

I am requesting more time to enable me to sell my permit and car which cost me \$35,000.00.

Thank you for your understanding of my situation.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Yared Alemu', with a stylized flourish underneath.

Yared Alemu (car 19)

**Town of Inuvik – Protective Services**

2 Firth Street, PO Box 1160

Inuvik, NT X0E0T0

(P) 867-777-8616 | (F) 867-777-8607 | (E) medofficer1@inuvik.ca



April 14, 2022

Yared Alemu (Car 19)

PO Box 1943

Inuvik, NT X0E 0T0

**Re: Revocation of Taxi Owner/Operator Permit**

Dear Sir;

On March 12, 2022, the Town of Inuvik Municipal Enforcement Division was made aware that you no longer held employment under the United Taxi Service. Section 11.7 (g) of the Town of Inuvik Passenger Transportation Bylaw requires all Owner/ Operator permit holders to be employed by a licensed Passenger Transportation Business endorsed for Taxi service. On March 14, 2022 you were issued a letter outlining that your Owner/ Operator permit had been suspended for 30 days, allowing the opportunity to rectify the issue above.

As of April 14, 2022, our department has not yet received confirmation of employment from either Licensed Passenger Transportation Business that you hold employment with them, therefore the Town of Inuvik is revoking your Taxi Owner/Operator Permit for Car 19, effective April 14, 2022 as per section 22.2 (c) for no longer meeting the requirements of the Passenger Transportation Bylaw. Effective April 14, 2022 please remove all exterior numbering from your vehicle as well as the above vehicle roof sign as you are no longer permitted to operate as a taxi in the Town of Inuvik.

Section 22.4 of the Passenger Transportation Bylaw states *"a person whose licence or permit has been suspended or revoked under this section may appeal the decision of the inspector or SAO to Council within thirty (30) days of notice of the decision by submitting written notice to the SAO"*.

The Town of Inuvik Municipal Enforcement will continue to monitor this matter to ensure compliance.

Please do not hesitate to contact our department if you have any questions or concerns.

Regards,

Peace Officer R. Firth  
Municipal Enforcement Peace Officer  
Town of Inuvik

Cynthia Hammond  
Director of Protective Services  
Town of Inuvik

C.C. Grant Hood, SAO

Chidinma Amobi, Acting SAO



## REQUEST FOR COUNCIL DECISION

Meeting Dates: April 25 and 27, 2022

RFCD #: 2022-SAO-038

### TOPIC

### 2021 AUDITED FINANCIAL STATEMENTS

### BACKGROUND

We have received the 2021 audited financial statements from our auditor, EPR Yellowknife Accounting Professional Corporation Chartered Professional Accountants.

MACA has reviewed and approved these statements prior to them being presented at this time.

### FINANCIAL IMPLICATIONS

There are no financial implications.

### STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

### OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

### OPTIONS

Council has two options:

1. Approve the document as presented via motion
2. Defeat the motion

### RECOMMENDATION

Should Council wish to approve the document, the motion should be:

**“BE IT RESOLVED THAT Inuvik Town Council hereby approves the 2021 audited financial statements as presented.”**

*Signature – Grant Hood, SAO*



# REQUEST FOR COUNCIL DECISION

Meeting Dates: April 25 & 27, 2022

RFCD #: 2022-SAO-039

## TOPIC

### BY-LAW 2686/GEN/22 TO REPEAL A BY-LAW THAT NO LONGER HAVE ANY FORCE OR EFFECT

## BACKGROUND

As part of our ongoing by-law review process and in preparation for the next By-law review committee meeting it was found that one of the scheduled By-laws to review have been replaced with Territorial legislation. This was By-law 910/TAX/85 Mobile Assessment By-Law. Following discussion with our legal counsel it was confirmed that the Mobil Assessment By-law was irrelevant due to the passing of the Property Taxation and Assessment Act.

The *Municipal Act* – including the sections which authorized the Town to pass this By-Law – was repealed in 1987. It was replaced by the Cities, Towns and Villages Act . The sections do not have a modern equivalent as the *Property Assessment and Taxation Act* has completely changed the way mobile units are assessed for taxation purposes. As a result, the authority for the Town to prepare a Mobile Unit Assessment Roll, as the By-Law contemplates, no longer exists.

## FINANCIAL IMPLICATIONS

There are no financial implications.

## STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

## OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

This By-Law was given first and second readings at the April 13 Council meeting

## OPTIONS

Council has three options:

1. Give the by-law the required readings as presented via motion
2. Defeat the by-law on third reading
3. Defer the item via motion with direction to Administration on how to proceed

## RECOMMENDATION

Should Council wish to approve the by-law as presented, the motions should be:

Motion #1:

**“BE IT RESOLVED THAT Inuvik Town Council hereby gives THIRD AND FINAL to By-law 2686/GEN/22, a by-law to repeal by-laws that no longer have any force or effect.”**

*Signature – Grant Hood, SAO*

A handwritten signature in black ink, appearing to read 'G. Hood', is written over a light blue rectangular stamp. The stamp contains the text 'Inuvik Town Council' and '2022' in a circular arrangement around the signature.