

AGENDA
TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETINGS
TO BE HELD ON JUNE 20 AND 22, 2022
AT 7:00 P.M. IN COUNCIL CHAMBERS

Item # 1 **CALL TO ORDER**

Item # 2 **ADOPTION OF THE AGENDA**

Item # 3 **DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST**

Item # 4 **DELEGATIONS, PRESENTATIONS OR PETITIONS**

4.1 RCMP Report

Report attached.

Item # 5 **PUBLIC QUESTION PERIOD**

Item # 6 **ADOPTION OF THE MINUTES**

6.1 Minutes of the May 25, 2022 Council Meeting

Minutes attached. Requires motion to approve.

Item # 7 **ACTION ITEMS**

7.1 Action Items List

Document attached.

Item # 8 **NEW BUSINESS**

8.1 RFCD 2022-SAO-064 Strategic Priorities Chart

Document attached. Requires motion to approve.

8.2 RFCD 2022-SAO-055 ~ Presentation of Fiscal 2022 Final Operating and Capital Budget

Document attached. Requires motion to approve.

8.3 RFCD 2022-SAO-065 ~ Conditional Use Development Permit Application

Document attached. Requires motion to approve.

8.4 RFCD 2022-SAO-066 ~ Fees and Charges Policy Amendment

Document attached. Requires motion to approve.

8.5 RFCD 2022-SAO-067 ~ Fees Reduction for 2022 Recreation Fields

Document attached. Requires motion to approve.

Item # 9 **BY-LAWS**

9.1 RFCD 2022-SAO-056 ~ Inuvik Fire Department Establishment By-law 2687/FC/22

By-law attached. Requires THIRD AND FINAL READING.

9.2 RFCD 2022-SAO-057 ~ Emergency Management By-law 2688/FC/22

By-law attached. Requires THIRD AND FINAL READING.

9.3 RFCD 2022-SAO-058 ~ Protective Service Fee By-law 2689/FC/22

By-law attached. Requires THIRD AND FINAL READING.

9.4 RFCD 2022-SAO-059 ~ Smoke Detector Repeal By-law 2690/FC/22

By-law attached. Requires THIRD AND FINAL READING.

9.5 RFCD 2022-SAO-060 ~ Fire Hydrant By-law 2691/FC/22

By-law attached. Requires THIRD AND FINAL READING.

9.6 RFCD 2022-SAO-061 ~ Senior and Disabled Exemption By-law 2692/TAX/22

By-law attached. Requires THIRD AND FINAL READING.

9.7 RFCD 2022-SAO-062 ~ Application of Interest on Unpaid Taxes By-law 2693/TAX/22

By-law attached. Requires THIRD AND FINAL READING.

9.8 RFCD 2022-SAO-063 ~ 2022 Annual Tax Levy By-law 2694/TAX/22

By-law attached. Requires FIRST AND SECOND READINGS.

Item # 10 **DEPARTMENT HEAD REPORTS**

10.1 Community Services Report

Report to be circulated. Requires motion to adopt.

10.2 Capital Projects Report

Report attached. Requires motion to adopt.

10.3 Financial Report

Report attached. Requires motion to adopt.

Item # 11 **INFORMATION ITEMS**

11.2 Aurora Research Institute ~ Various Research Projects

Document attached. For information only.

Item # 12 **COUNCIL CONCERNS**

Item #13 **IN CAMERA ITEMS**

Item # 14 **ADJOURNMENT**

**MONTHLY
POLICING REPORT
MAY, 2022**



**Inuvik Detachment
“G” Division
Northwest Territories**

The Inuvik RCMP Detachment responded to 417 calls for service during the month of May.

OCCURRENCES	May 2022	Year to Date	May 2021	2021 Total
Assaults	36	99	43	595
Sexual Offences	3	13	3	71
Break and Enters (Residence & Business)	1	8	3	24
Mental Health	12	37	10	184
Theft Under \$ 5000.00	14	34	5	95
Theft Over \$ 5000.00	0	4	2	1
Drugs (Possession)	0	0	0	10
Drugs (Trafficking)	0	5	3	26
Liquor Act	37	103	50	186
Unlawful Sale (Bootlegging)	0	0	0	0
Causing a disturbance / Mischief (including public intoxication)	105	401	155	2008
Impaired Driving	7	35	15	289
Other Complaints	202	608	95	1736
Total Calls For Service	417	1757		5245

JUSTICE REPORTS	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Victim Services Referral - Accepted	3	13	6	46
Victim Services Referral - Declined	6	35	12	123
Victim Services - Proactive Referral	3	8	1	13
Victim Services - Not Available	0	0	0	0
Restorative Justice Referrals	0	2	0	4
Emergency Protection Orders (Detachment Initiated)	0	1	0	7
Prisoners Held	61	175		

Annual Performance Plan (A.P.P.'S) Community Priorities

(1) Family Violence – Domestic and Elder Abuse



(2) Road Safety – Impaired Driving



(3) Community and Cultural Awareness Including Youth



(1) Family Violence:

During the month of May, Inuvik RCMP responded to thirty-six complaints of violence against persons, including six reports of assault with weapon or causing bodily harm and one report of forcible confinement. Seven of these investigations involved intimate partner violence. As always, Inuvik RCMP continue to work closely with our community partners to ensure victims of crime receive appropriate supports and that through our combined efforts, violent occurrences are reduced. This month, our Detachment hosted a partner appreciation event where staff from victim services, probation services, EMS, community justice and others were able to gather and discuss service delivery.

(2) Road Safety – Impaired Driving

During the month of May, Inuvik RCMP responded to seven complaints of impaired driving, two of which were cleared by criminal code charge. National Road Safety Week spanned from May 17th to May 23rd and National Impaired Driving Enforcement Day took place on May 21st. During Road Safety Week, Inuvik RCMP checked over sixty-five vehicles, issuing primarily warnings for seat belt use and carrying a valid drivers licence; however summary offence tickets were issued for lack of registration, insurance and not having a valid drivers licence. RCMP worked alongside Municipal Enforcement in conducting check stops at various locations within Town and I am pleased to say that only one 24-hour suspension was issued on the National Impaired Enforcement Day. We also helped walk children from the school to the Children's First Centre on a couple occasions, discussing the importance of pedestrian safety.



(3) **Community and Cultural Awareness Including Youth**

Our members are continuing to maintain a visible presence in the community. Despite higher than normal numbers of calls for service, RCMP officers have participated, on a weekly basis, in the East Three School breakfast program and have provided presentations to the elementary students on bicycle and water safety. In addition, presentations on drug and alcohol awareness have been provided to the Junior and High School classes.

Members attended the MMWIG events on May 5th, sharing food, listening to participants experiences and playing games. Foot patrols continue to occur and have become a regular part of the members day and night shifts. Cst. Lucy Killacky attended the swearing in of the Inuvik Native Band Chief and Council on May 16th, and we offer our congratulations to Chief Robert-Tetlich and Councilors. Police have visited the youth centre and often stop by the skate park to offer juice boxes to the kids. I have been impressed by the increase in community involvement since the lifting of restrictions, and will continue to make community engagement a priority for our Detachment.

Should you have any questions or concerns regarding this report or any other community matters, please feel free to contact me to discuss.

Report completed by Acting Detachment Commander Cpl. Chris Main
Inuvik RCMP Detachment
Telephone: (867) 777-1111
Email: Christopher.main@rcmp-grc.gc.ca

Internal Distribution List:

Insp. David CASEY- OIC North District
S/Sgt Bruce MCGREGGOR - North District Advisory NCO
Sue CROOKEDHAND - "G" Division Criminal Operations
Insp. Dean RIOU – Manager Policing Services/GNWT Liaison Officer

External Distribution List:

Duane Smith - Chair Inuvialuit Regional Corporation
Stephanie Sutton - Town of Inuvik
Ken Kyikacichik – Grand Chief Gwich'in Tribal Council

MINUTES
TOWN OF INUVIK ~ REGULAR COUNCIL MEETING
HELD ON MAY 25, 2022
AT 7:00 P.M. IN COUNCIL CHAMBERS

Present:

Mayor: Clarence Wood
Deputy Mayor: Natasha Kulikowski
Councillors: Tony Devlin
Jesse Harder
Alana Mero
Grant Gowans (Via Teleconference)
Kurt Wainman

Absent:

Staff Present: Grant Hood, Senior Administrative Officer
Lise Saumur, Director of Community Services
Jackie Challis, Director of Economic Development and Tourism
Rick Campbell, Director of Public Services

Others Present: Dieter Weise - GNAF

Item # 1 **CALL TO ORDER**

Mayor Wood called the meeting to order at 7:00 PM

Item # 2 **ADOPTION OF THE AGENDA**

Moved by Councillor Mero seconded by Deputy Mayor Kulikowski

MOTION: 013/05/22 “BE IT RESOLVED THAT Inuvik Town Council hereby adopts the agenda as presented.”

Motion **CARRIED**.

Item # 3 **DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST**

Councillor Devlin declared a conflict on Item 8.2

Item # 4 **DELEGATIONS, PRESENTATIONS OR PETITIONS**

There are no delegations or presentations

Item # 5 **PUBLIC QUESTION PERIOD**

There were no questions from the public

Item # 6 **ADOPTION OF THE MINUTES**

6.1 Minutes of the May 9 and 11, 2022 Council Meetings

Moved by Councillor Devlin, seconded by Councillor Mero

MOTION: 094/05/22 “BE IT RESOLVED THAT Inuvik Town Council hereby adopts the minutes of the May 9 and 11, 2022 Council meetings as presented.”

Motion **CARRIED**.

Item # 7

ACTION ITEMS

7.1

Action Items List

Document attached.

Item # 8

NEW BUSINESS

8.1

RFCD 2022-SAO-043 Strategic Priorities Chart

Councillor Devlin asked about some of the dates in the Operational Initiatives seemed to have passed. SAO Hood noted it was a typo and they would be revised. As a result Council decided to send the chart back to Administration to be revised.

Moved by Councillor Mero, seconded by Councillor Harder

MOTION: 095/05/22 “BE IT RESOLVED THAT Inuvik Town Council hereby requests Administration to review and adjust the Operational Initiatives section of the Strategic Priorities Chart based on revisions made by Council to the presented Chart.”

Motion **CARRIED**.

8.2

RFCD 2022-SAO-044 Great Northern Arts Festival Request for Donation

Councillor Devlin left the Council Chambers

Moved by Councillor Mero, seconded by Deputy Mayor Kulikowski

MOTION: 096/05/22 “BE IT RESOLVED THAT Inuvik Town Council hereby approves an in-kind donation to the Great Northern Arts Festival for 2022 to include the following:

- Donation of the Community Hall, Arena Dry Floor, Curling Club Dry Floor and Curling Club Lounge, Community Lounge , Events Pavillion and other items as per the letter of request from the Great Northern Arts Festival; and,
- Building maintenance assistance of Midnight Sun Complex staff during the festival.”

Motion **CARRIED**.

Councillor Devlin returned to the Council Chambers

8.3 RFCD 2022-SAO-052 ~ Amendment to Fees and Charges Policy FM.021 Schedule A

Moved by Deputy Mayor Kulikowski, seconded by Councillor Mero

Deputy Mayor Kulikowski asked if the items being amended in the policy were the result of changes to by-laws being presented later. SAO Hood confirmed that is correct.

MOTION: 097/05/22 “BE IT RESOLVED THAT Inuvik Town Council hereby approves amending the Fees and Charges Policy FM.021 Schedule A as presented.”

Motion **CARRIED**.

8.4 RFCD 2022-SAO-053 ~ Outside Beer Garden Event Policy FP.004

Moved by Councillor Harder, seconded by Deputy Mayor Kulikowski

Deputy Mayor Kulikowski asked about the possibility of an organization being able to apply for multiple events at once. SAO Hood noted that under the new application form that has not been present before will allow for this to happen.

Councillor Devlin asked about having on the application each organization for those serving alcohol been certified under the liquor regulations. SAO Hood noted that this is under the Territorial Liquor Act of which the Town does not have the authority to regulate. It would be the local liquor inspector to monitor.

SAO Hood confirmed that it is the Town’s responsibility to have the portable washrooms emptied and cleaned prior to an event and the events organization’s responsibility to be cleaned and emptied following the event.

MOTION: 098/05/22 “BE IT RESOLVED THAT Inuvik Town Council hereby approves amending the Outside Beer Garden Event Policy FP.004 as presented.”

Motion **CARRIED**.

8.5 RFCD 2022-SAO-054 ~ Cancel June 6 & 8 Committee of the Whole and Regular Council meetings

Moved by Councillor Mero, seconded by Councillor Devlin

MOTION: 099/05/22 “THAT Inuvik Town Council hereby cancels the June 6, 2022 Committee of the Whole meeting and the June 8, 2022 Regular Council meeting.”

Motion **CARRIED**.

Item # 9 **BY-LAWS**

9.1 RFCD 2022-SAO-045 ~ Inuvik Fire Department Establishment By-law 2687/FC/22

Moved by Deputy Mayor Kulikowski, seconded by Councillor Mero

MOTION: 100/05/22 “BE IT RESOLVED THAT Inuvik Town Council hereby gives FIRST READING to By-law 2687/FC/22, a by-law to establish and regulate a fire department.”

Motion **CARRIED**.

Moved by Councillor Devlin, seconded by Councillor Harder

MOTION: 101/05/22 “BE IT RESOLVED THAT Inuvik Town Council hereby gives SECOND READING to By-law 2687/FC/22, a by-law to establish and regulate a fire department.”

Motion **CARRIED**.

9.2 RFCD 2022-SAO-046 ~ Emergency Management By-law 2688/FC/22

Moved by Councillor Mero, seconded by Deputy Mayor Kulikowski

MOTION: 102/05/22 “BE IT RESOLVED THAT Inuvik Town Council hereby gives FIRST READING to By-law 2688/FC/22, a by-law for control of an emergency management plan.”

Motion **CARRIED**.

Moved by Councillor Gowans, seconded by Deputy Mayor Kulikowski

Motion #2:

MOTION: 103/05/22 “BE IT RESOLVED THAT Inuvik Town Council hereby gives SECOND READING to By-law 2688/FC/22, a by-law for control of an emergency management plan.”

9.3 RFCD 2022-SAO-047 ~ Protective Service Fee By-law 2689/FC/22

Moved by Councillor Mero, seconded by Councillor Devlin

Motion #1:

MOTION: 104/05/22 “BE IT RESOLVED THAT Inuvik Town Council hereby gives FIRST READING to By-law 2689/FC/22, a by-law to establish protective services fees for service.”

Moved by Councillor Harder, seconded by Councillor Devlin

Motion #2:

MOTION: 105/05/22 “BE IT RESOLVED THAT Inuvik Town Council hereby gives SECOND READING to By-law 2689/FC/22, a by-law to establish protective services fees for service.”

9.4 RFCD 2022-SAO-048 ~ Smoke Detector Repeal By-law 2690/FC/22

Moved by Councillor Mero, seconded by Deputy Mayor Kulikowski

MOTION: 106/05/22 “BE IT RESOLVED THAT Inuvik Town Council hereby gives FIRST READING to By-law 2690/FC/22, a by-law to repeal a by-law no longer required.”

Moved by Councillor Harder, seconded by Councillor Devlin

MOTION: 107/05/22 “BE IT RESOLVED THAT Inuvik Town Council hereby gives SECOND READING to By-law 2689/FC/22, a by-law to repeal a by-law no longer required.”

9.5 RFCD 2022-SAO-049 ~ Fire Hydrant By-law 2691/FC/22

Moved by Councillor Mero, seconded by Councillor Harder

MOTION: 108/05/22 “BE IT RESOLVED THAT Inuvik Town Council hereby gives FIRST READING to By-law 2691/FC/22, the Fire Hydrant by-law.”

Moved by Deputy Mayor Kulikowski, seconded by Councillor Devlin

MOTION: 109/05/22 “BE IT RESOLVED THAT Inuvik Town Council hereby gives SECOND READING to By-law 2691/FC/22, the Fire Hydrant by-law.”

Motion **CARRIED**.

9.6 RFCD 2022-SAO-050 ~ Senior and Disabled Exemption By-law 2692/TAX/22

Moved by Councillor Devlin, seconded by Councillor Harder

Council asked for clarification on this by-law and its relation to the Territorial Legislation. SAO Hood explained that the Territorial Government will reimburse the Town 50% of the property taxes for those applying each year. It is then up to the Municipality to then decide how they would like to handle the remaining 50% and in the past the Town of Inuvik has chosen to subsidize the remaining 50%. It was also noted that the eligibility for the program is based on the names of the owners on the property title and all names on the title need to be eligible for the program.

MOTION: 110/05/22 “BE IT RESOLVED THAT Inuvik Town Council hereby gives FIRST READING to By-law 2692/TAX/22, the Senior Citizens and Disabled Persons Property Tax Relief By-law.”

Motion **CARRIED**.

Moved by Deputy Mayor Kulikowski, seconded by Councillor Harder

MOTION: 111/05/22 “BE IT RESOLVED THAT Inuvik Town Council hereby gives SECOND READING to By-law 2692/TAX/22, the Senior Citizens and Disabled Persons Property Tax Relief By-law.”

Motion **CARRIED**.

9.7 RFCD 2022-SAO-051 ~ Application of Interest on Unpaid Taxes By-law 2693/TAX/22

Moved by Councillor Harder, seconded by Councillor Mero

MOTION: 112/05/22 “BE IT RESOLVED THAT Inuvik Town Council hereby gives FIRST READING to By-law 2693/TAX/22, Levying of a Penalty on Outstanding Taxes By-law.”

Motion **CARRIED**.

Moved by Councillor Devlin, seconded by Deputy Mayor Kulikowski

MOTION: 113/05/22 “BE IT RESOLVED THAT Inuvik Town Council hereby gives SECOND READING to By-law 2693/TAX/22, Levying of a Penalty on Outstanding Taxes By-law.”

Motion **CARRIED**.

Item # 10

DEPARTMENT HEAD REPORTS

10.1 Protective Services Report

Council noted the report

10.2 Economic Development and Tourism Report

Councillor Devlin asked how the move to the new building is coming. SAO Hood responded that it is moving along well but there have been a couple of technological challenges that overcome and that Council will be given a chance to see the building before it opens in the near future..

10.3 Public Services Report

Councillor Mero asked when the road cleaning would begin and that the street sweeper not clean in the downtown area between 8 and 9 AM. Director Campbell informed Council that the Town is waiting for the forecast to warm up as the forecast is for sleet this coming weekend. He also noted the request regarding the downtown cleaning.

Deputy Mayor Kulikowski commented on the amount of garbage not making it into the bins and in some cases do we require extra bins in certain areas. Director Campbell told Council that many time people are not putting the garbage in the bins and just leaving it next to them as he has looked at some bins to see if they are full and almost everytime there is plenty of room in the bin. There was some discussion about putting out some public notices regarding this. SAO Hood noted that due to staffing shortages at the time this would be difficult but once the Communications and Marketing position is filled it will be looked at.

Council Devlin asked about the recent notice about conserving water. Director Campbell explained that there was a small technical issue at the water plant and it prevented us from switching over treatment trains and so reduced our capacity to produce water. The

situation was resolved in 2 days. He also noted that we could still produce water and meet the basic needs for the community but our water tank reserve was at low levels and so by conserving water would allow for a quicker recovery to normal operations with a full tank.

10.4 Community Services Report

Council asked about the Community Cleanup dates. Director Saumur told Council it started May 23 to June 13th. It was noted that we are not getting as many submissions anymore and individuals and families will be to apply if all the zones are not taken by the beginning of June. Deputy Mayor Kulikowski suggested the Mayor contact CBC to have the information provided during the daily noon show.

Moved by Councillor Mero, seconded by Deputy Mayor Kulikowski

MOTION: 114/05/22 “BE IT RESOLVED THAT Inuvik Town Council hereby adopts the following staff reports as presented: Item 10.1 – Protective Services; Item 10.2 – Economic Development and Tourism; Item 10.3 - Public Services; and Item 10.4 – Community Services.”

Motion **CARRIED**.

Item # 11 **INFORMATION ITEMS**

11.1 Aurora Research Institute ~ Various Research Projects

Documents attached. For information only.

Item # 12 **COUNCIL CONCERNS**

Deputy Mayor Kulikowski asked about anything in our by-laws about commercial properties being responsible to clean up their spaces. SAO Hood noted there is no distinction in our by-laws and could come under the unsightly property by-law.

Councillor Devlin commented on the GNAF Donation application and great amount of information provided.

Item #13 **IN CAMERA ITEMS**

13.1 Confidential Personnel Information - CTV Act, s.23 (3) (c & d)

Moved by Councillor Mero, seconded by Councillor Devlin

MOTION: 115/05/22 “BE IT RESOLVED THAT Inuvik Town Council hereby moves in camera at 7:45 p.m.”

Motion **CARRIED**.

Moved by Deputy Mayor Kulikowski, seconded by Councillor Mero

MOTION: 116/05/22 “BE IT RESOLVED THAT Inuvik Town Council hereby moves out of camera at 8:19 p.m.”

Motion **CARRIED.**

Item # 14

ADJOURNMENT

Moved by Councillor Mero

MOTION: 117/05/22 “BE IT RESOLVED THAT In the regular Council meeting adjourn at 8:19 p.m.”

ACTION ITEMS

June 20 & 22, 2022 COUNCIL MEETINGS

No.	ITEM	REQUIRED ACTION	ACTION TAKEN / ANTICIPATED COMPLETION DATE
1.	Accessibility issues Restrictions on ATV operation	Bring forward potential options to address accessibility issues/prohibited use of ATVs and other types of vehicles on Mackenzie and Kingmingya Roads Public engagement to gauge support for keeping or removing restrictions on ATV operations	Request still under review by Administration. Item will be deferred until August 2022.
2.	Food Cycle Science Corporation	Discuss potential Town participation in 12-week Impact Canada Pilot Program	SAO Hood had discussion with group at FCM. It was decided to put project on hold until fall due to staffing issues
3.	Inuvik Girl Guides use of Community Hall	Donated use approved at October 13, 2021 Council meeting.	Continue with status quo pending reopening of gym space at East Three Schools.
4.	Ski Club Lease	Town has signed lease for property from GNWT. Property survey is required in order to move forward with land acquisition.	

REQUEST FOR COUNCIL DECISION

Meeting Date: June 20 & 22, 2022

RFCD #: 2022-SAO-064

TOPIC

Town of Inuvik Strategic Priorities Chart

BACKGROUND

On April 27th Council revised their Strategic Priorities section as two items had been accomplished. As a result of these changes the SAO and Directors revised their operational initiatives to align with Council revisions. Those revisions and updates are presented for approval by Council

FINANCIAL IMPLICATIONS

There are no financial implications

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is the Strategic Priorities Chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

Due to some supply chain disruptions and staffing shortages some timelines have had to be adjusted.

OPTIONS


Council has 2 options:

1. Make a motion to approve the proposed Strategic Priorities Chart as presented
2. Refer it back to Administration for review and further adjustments to the Operational Initiatives section.

RECOMMENDATION

"BE IT RESOLVED THAT Inuvik Town Council hereby approves the Strategic Priorities Chart as presented."

Signature – SAO



STRATEGIC PRIORITIES CHART

June 15, 2022

COUNCIL PRIORITIES (Council & SAO)

NOW

1. **TRIPARTITE LEADERSHIP TABLE: Meeting**
2. **ABANDONED/UNSIGHTLY PROPERTY**
3. **RESIDENTIAL PROPERTY: INVENTORY**
4. **CLIMATE ADAPTATION STRATEGY: Funding Research**
5. **COLD TESTING OPPORTUNITIES: Working Group**

TIMELINE

September
September
August
October
September

NEXT

- EMPTY PROPERTY: Options
- COMMUNITY PLAN: Update
- TRAIL PLAN: Draft
- ROAD MAINTENANCE: Priorities
- RECREATION FACILITY: Future Needs
- COUNCIL PROCEEDINGS BYLAW
- LONG TERM FINANCIAL PLAN
- PLASTIC BAG BAN: Bylaw

ADVOCACY/PARTNERSHIP

- *Department Service Decentralization (GNWT)*
- *College Programs: Local Needs Alignment*
- *NTPC: Net Metering Cap Removal*
- *MLA & MP Meeting Schedule*
- *Homeless Strategy: Status*
- *Inuvik Works: Support*

ORGANIZATIONAL INITIATIVE (Directors/Managers)

1. Facility Inspection Checklist (MSC Pilot) - July
2. Health & Safety Program: Review - October
3. Cross Training Program: Needs & Design - September
4. External Funding Chart: Create - September

OPERATIONAL INITIATIVES

SENIOR ADMINISTRATIVE OFFICER

1. **TRIPARTITE LEADERS: Meeting** – September
2. **CLIMATE ADAPT. STRAT.: Research** – Oct.
3. Human Resources Policy: Approval – Sept.
 - Council Proceedings Bylaw: Revisions
 - Lottery Regulations: Update

FINANCE & ADMINISTRATION

1. Health & Safety Manual: Review - November
2. Council Indemnity Bylaw: Review - September
3. **RESIDENTIAL PROPERTY: INVENTORY** - Aug.
 - Cross Training Program
 - E-Service Portal: Launch

ECONOMIC DEVELOPMENT & TOURISM

1. Tourism Action Plan 2023-2024 - December
2. New Office Operations Plan - July
3. **COLD TESTING: Working Group** – Sept
 - Small Business/Artisans 2023-24 – Dec.
 - MCIT 2023-34 - December

PROTECTIVE SERVICES

1. Be Safe/Be Seen: Design - July
2. UNSIGHTLY PROPERTY: Ops Guidelines - July
3. Emergency Response Plan: Update – November
 - Passenger Transportation Bylaw
 - Bite Prevention Program: Pilot Evaluation

RECREATION & LIBRARY

1. Nordic Walking Group: Start-Up – November
2. Elders Engagement Initiative - July
3. Book Club Launch – October
 - Community Group Partnerships

COMMUNITY SERVICES

1. MSC Inspection Schedule - July
2. Swim Pool: Staffing – July
3. Online Booking: Software Selection - October
 - Community Activity Guide/Calendar
 -

CAPITAL

- 2022 Utilidor Replacement: Design – June
- Waste Site Fencing: Design – June
- Swim Pool Rehabilitation: Complete – July
- Breynat Road Upgrade: Tender – Complete
- Lagoon Dike Rehabilitation: Tender - June

PUBLIC WORKS/MSC

1. TRAIL PLAN: Draft – October
2. Sport Field Maintenance: Training – June
3. ROAD MAINT. PRIORITIES: Review – Sept.
 - Water Intake Inspection
 - Drainage Plan: Update

CODES: BOLD CAPITALS = NOW Priorities; CAPITALS = NEXT Priorities; Italics = Advocacy; Regular Title Case = Operational Strategies

REQUEST FOR COUNCIL DECISION

Meeting Dates: June 20 & 22, 2022

RFCD #: 2022-SAO-055

TOPIC

2022 FINAL OPERATING AND CAPITAL BUDGET

BACKGROUND

The 2022 operating and capital budget has been prepared by Administration and is attached for Council's consideration.

FINANCIAL IMPLICATIONS

The financial implications are set out in the budget itself.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

OPTIONS

Council has three options:

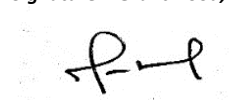
1. Approve the budget as presented via motion
2. Defeat the motion
3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

Should Council wish to approve the budget as presented, the motion should be:

"BE IT RESOLVED THAT Inuvik Town Council hereby approves the Town of Inuvik 2022 Operating and Capital Budget as presented."

Signature – Grant Hood, SAO



Town Of Inuvik
Final Operating Budget
For The Year Ended December 31, 2022, 2023, 2024

	2020	2021	2021	2022	%	2023	%	2024	%
	<u>Actuals</u>	<u>Budget</u>	<u>December 31</u>	<u>Budget</u>	<u>Variance</u>	<u>Forecast</u>	<u>Variance</u>	<u>Forecast</u>	<u>Variance</u>
<u>REVENUES</u>									
Administrative	\$ 12,420,942	\$ 7,766,073	\$ 7,823,917	\$ 7,841,193	1.0%	\$ 7,443,666	-5%	\$ 7,677,405	3%
Protective Services	50,443	78,000	68,575	72,500	-7.1%	72,500	0%	72,500	0%
Public Works	38,998	20,000	20,000	25,000	25.0%	25,000	0%	25,000	0%
Environmental	972,102	465,000	545,014	655,000	40.9%	617,500	-6%	652,708	6%
Economic Development/Tourism	62,992	78,900	162,160	203,400	157.8%	152,500	-25%	152,500	0%
Utilities	3,308,983	3,300,413	3,418,904	3,468,866	5.1%	3,530,976	2%	3,594,991	2%
Recreation	301,941	312,920	277,477	356,000	13.8%	353,350	-1%	412,000	17%
Library	93,929	82,750	77,296	86,250	4.2%	85,755	-1%	85,760	0%
Land	272,110	135,500	208,252	9,500	-93.0%	9,500	0%	9,500	0%
Fiscal	3,579,839	3,487,000	3,806,137	3,496,000	0.3%	3,496,000	0%	3,496,000	0%
	\$ 21,102,279	\$ 15,726,556	\$ 16,407,732	\$ 16,213,709	3%	\$ 15,786,747	-3%	\$ 16,178,364	3%
<u>EXPENSES</u>									
Administrative	\$ 7,597,301	\$ 3,134,143	\$ 3,239,439	\$ 3,121,677	-0.4%	\$ 2,501,646	-20%	\$ 2,535,457	1%
Protective Services	689,390	772,030	740,782	849,047	10.0%	858,463	1%	883,642	3%
Public Works	1,494,096	1,405,670	1,548,110	1,549,582	10.2%	1,501,204	-3%	1,511,201	1%
Environmental	1,217,817	786,200	780,431	984,200	25.2%	984,200	0%	984,200	0%
Economic Development/Tourism	653,119	526,205	542,447	663,009	26.0%	749,677	13%	767,728	2%
Utilities	3,329,789	3,082,864	3,123,493	3,080,506	-0.1%	3,027,034	-2%	3,052,428	1%
Recreation	3,085,539	3,521,014	2,861,003	3,514,045	-0.2%	3,626,403	3%	3,679,476	2%
Library	453,883	445,944	420,859	440,674	-1.2%	477,213	8%	487,964	2%
Land	221,276	111,300	173,327	100	-99.9%	100	0%	100	0%
Fiscal	943,429	808,000	810,140	801,000	-0.9%	801,000	0%	801,000	0%
	\$ 19,685,639	\$ 14,593,370	\$ 14,240,029	\$ 15,003,840	3%	\$ 14,526,940	-3%	\$ 14,703,196	1%
Surplus / (Deficit)	\$ 1,416,640	\$ 1,133,186	\$ 2,167,703	\$ 1,209,869	7%	\$ 1,259,808	4%	\$ 1,475,169	17%
Net Transfers to Capital Expenditures	342,518	1,133,186	1,815,527	1,209,869	0	2,527,532	2	2,593,690	(6)
	\$ 342,518	\$ 1,133,186	\$ 1,815,527	\$ 1,209,869	7%	\$ 2,527,532	109%	\$ 2,593,690	
Surplus (Deficit) after Transfers	\$ 1,074,122	\$ (0)	\$ 352,176	\$ (0)	-31%	\$ (1,267,724)	0%	\$ (1,118,521)	\$ 0
Amortization	\$ 1,810,909	\$ 3,380,000	\$ 3,339,006	\$ 3,339,006	-1%	\$ 3,339,006	0%	\$ 3,339,006	0%

REQUEST FOR COUNCIL DECISION

Meeting Date: June 20 & 22, 2022

RFCD #: 2022-SAO-065

TOPIC

Group Day Home Conditional Use

BACKGROUND

Application for Development Permit has been submitted by Inuvialuit Regional Corporation for the development of a Day Group Home single detached dwelling at 83 Inuit (Lot 19, Block 32, Plan 328) (See Attachment 1).

The proposed development is in R1 – Residential Low Density. The development is listed as a conditional use of the Zone and therefore requires permission from Town Council to proceed.

As outline in the Zoning By-Law No. 2583/P+D/15,

Section 6.1

The general purpose of this land use zone is to establish areas of low density residential development on standard size lots.

Section 6.2 (d)

Groups Home is permitted as a Conditional Use in R1 – Residential Low Density

The current building was previously a day care facility and is being transitioned into a day use group home.

Council has the option of approving the required development as submitted, denied the approval or approve the development with conditions.

FINANCIAL IMPLICATIONS

There are no financial implications

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is the Strategic Priorities Chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS OPTIONS

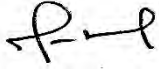
Council has 2 options:

1. Make a motion to approve the proposed Development Application as presented
2. Deny the application by defeating the motion to approve

RECOMMENDATION

"BE IT RESOLVED THAT Inuvik Town Council hereby approves the proposal to accommodate a conditional use of a Group Home at 83 Inuit (Lot 19, Block 32, Plan 328)."

Signature – SAO

A handwritten signature in black ink, appearing to be 'f-l', is written within the signature box.



TOWN OF INUVIK

Box 1160, #2 Firth Street, Inuvik NT, X0E 0T0
Phone: (867) 777-8600 Fax: (867) 777-8601

Construction

8.3

Application No. _____

Permit Fee. \$ _____

FORM 'A' **APPLICATION FOR A DEVELOPMENT PERMIT**

Applicant Information (Please Print):

Name: Inuvialuit Regional Corporation Interest (if not owner): _____
Telephone: 867-620-0210 Email: kjarvis@inuvialuit.com
Mailing Address: _____

Owner Information (if different than applicant):

Registered Owner's Name: _____
Telephone: _____ Email: _____
Mailing Address: _____
If the applicant is not the registered owner of the property, please submit a letter from the registered owner granting you permission to use the property for the intended use.

Property Information:

Address of Property to be Developed: 83 Inuit
Zoning: R1 Lot# 19 Block# 32 Plan# 328 or Certificate of Title: _____
Lot Width: _____ metres Lot Depth: _____ metres Lot Area: _____ square metres
Type of Lot (check one): ☒ Street Facing ☐ Corner ☐ Interior ☐ Other
Existing Use(s) of Property: R1 - Daycare (Currently not operational)
Proposed Use(s) of Property: R1 - Day use group home

PROPOSED DEVELOPMENT(S):

Check all applicable development(s) and submit the completed, corresponding checklist of supporting information with your application.

- | | | | |
|---|---|--|---|
| <input type="checkbox"/> 1. LAND DEVELOPMENT | <input checked="" type="checkbox"/> 2. CONSTRUCTION | <input type="checkbox"/> 3. EXCAVATION | <input type="checkbox"/> 4. ACCESSORY USE |
| <input type="checkbox"/> 5. PORCHES AND DECKS | <input type="checkbox"/> 6. FENCE | <input type="checkbox"/> 7. RELOCATION | <input type="checkbox"/> 8. DEMOLITION |
| <input type="checkbox"/> 9. SIGN | <input type="checkbox"/> 10. HOME OCCUPATION | <input type="checkbox"/> 11. VARIANCE | |

Estimated Cost of Project: \$ 110,000

I hereby make application under the provisions of the Zoning By-law (#2583/P+D/15) for a Development Permit in accordance with the supporting information submitted herewith and which form part of this application.

SIGNATURE:

Applicant's Signature

JUNE 17/12
Date

Owner's Signature (if different than applicant)

Date



TOWN OF INUVIK

Box 1160, #2 Firth Street, Inuvik NT, X0E 0T0
Phone: (867) 777-8600 Fax: (867) 777-8601

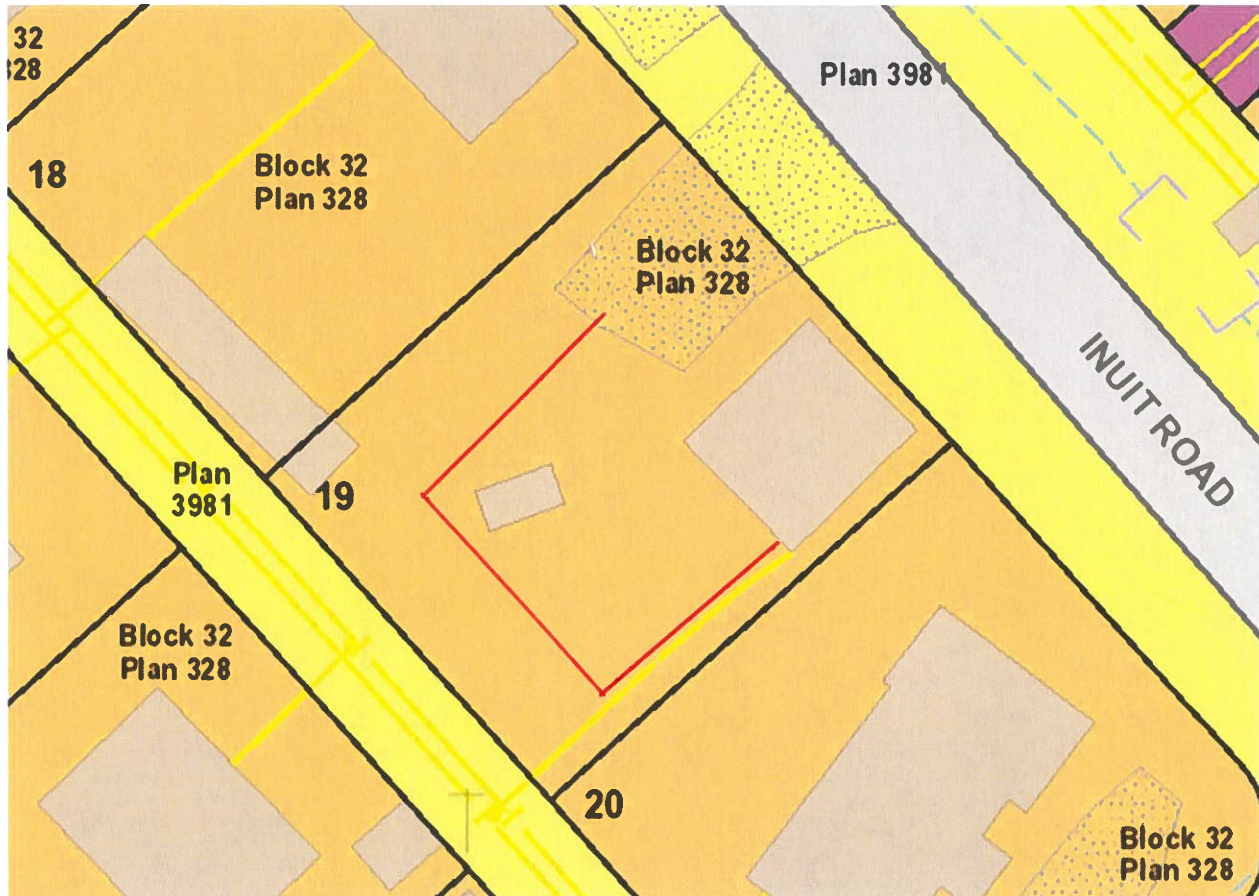
Application No. _____

2. CONSTRUCTION:

- ☐ New Construction
- ☐ Addition to Existing Building
- ☐ 2 sets of site plans showing:
 - Building footprint
 - Legal description of lot
 - Yards and set-backs (front, rear, and side)
 - Provisions for off-street parking, loading, and access and egress points
 - Provisions for landscaping and drainage
- ☐ 2 sets of floor plans (minimum 1:100 scale)
- ☐ 2 sets of elevations (minimum 1:100 scale)
- ☐ 2 sets of sections (minimum 1:100 scale)
- ☐ Proof that notification has been given to all Utility Providers (please attach for gas, electrical, water, sewer etc.)
- ☐ For industrial uses, proof that the OFM has received and accepted a Safety Plan in conformance with the National Fire Code.
- ☐ Estimated commencement date July 4, 2022
- ☐ Estimated completion date August 3, 2022
- ☐ Development Application Fee (enter amount) \$550

Please note that the submission of complete construction documents may be a requirement of the Office of the Fire Marshal of the NWT .

Site Plan – 83 Inuit (Lot 19, Block 32, Plan 328)



— NEW 6' FENCE (CONSTRUCTED OF
PRESSURE TREATED WOOD)



P.O. Box 3033
Inuvik PO
Inuvik, NT X0E 0T0

November 27, 2020

Our File: 20-323

Denny Rodgers/Kate Dunbar
IDC/IDCC
Bag Service 7
Inuvik, NT X0E 0T0

*Via email to: drodgers@inuvialuit.com
kated@idcconstruction*

Re: Inuit Daycare Structural Evaluation and Foundation Plan Design

Location: 83 Inuit Road, Inuvik, NT

The following is a structural review and design for the foundation system for the house located at 83 Inuit Road. The inspection occurred on November 5, 2020. The following activities were undertaken as part the inspection:

1. Inspect the site for drainage and soil conditions
2. Take dimensions of the structure and evaluate overall construction
3. Determine where the load bearing members are.
4. Inspect and diagram the existing foundation
5. Take photos of the structure and foundation

The building is a two-story structure of wood frame construction. Refer to Figure 1 for additional detail on the existing foundation and floor plan. The structure was originally in a different location and move to this lot a few years previous. The foundation is an ad hoc block and wedge foundations (refer to figures). The home is set too low currently to allow for a proper wedge and block foundation. There is significant movement observed within the building. In addition, there is a wood retaining wall near the back of the house that appears to be failing. It is also proposed that a remedy be made for this wall.

Most of the load bearing is taken down the structure to clustered 2x10 beams on edge and under the centre of the building (refer to Figure 1). Also included are numerous photos of the building and supporting structure (see below)

Soil below the structure appears to be dry and drainage is front to back of lot. Some grading will be required to ensure water continues to drain from under the building

Analysis

Structural analysis was conducted using the National Building Code and performing a load analysis on the structure. Based on this load analysis, bearing requirements for foundations were evaluated. It is also recommended that the wood pile and hydraulic jacks be removed, and the entire house be placed on block and wedge foundations. This analysis was based on a soil bearing load rating of 1300 psf. This conservative value for load bearing was utilized for the design and will be confirmed during the time of construction by Sanayut. Refer to Figure 2 for the design requirements of the foundations.



SANAYUT CONSULTING PROFESSIONAL ENGINEERS CORPORATION

Foundation Design

This design involves the use of block and wedge foundations for the entire structure. In order to accommodate the block and wedge foundations the entire house will need to be raised by 16-18". The design for the blocking is shown in Figure 2.

It is estimated that 6 – 8 m³ of gravel will be needed to create the base for the pads and level the site to drain. Site levels are to be set during construction of the foundation. We also propose that either the retaining wall be replaced or that the site be regraded so that the retaining wall is not needed.

Lifting Procedure

Typical loads for the foundation system are shown in Figure 2. These can be used by the contractor to select air bags or similar devices to lift the home. Typically, contractors in the area use airbags to lift the building in small increments and create the block foundations as the house is being lifted. The contractor is to present the lifting plan to the engineer for approval prior to award of contract.

Please do not hesitate to contact the undersigned if you have any questions.

Yours truly,



Mark Hasegawa, P. Eng
NAPEG PERMIT # P1132

**Sanayut Consulting Professional
Engineers Corporation**
MH:cms



SANAYUT CONSULTING PROFESSIONAL ENGINEERS CORPORATION



Rear of building



Makeshift block and wedge footings on west side



SANAYUT CONSULTING PROFESSIONAL ENGINEERS CORPORATION



Main beam under centre of house



Centre beam



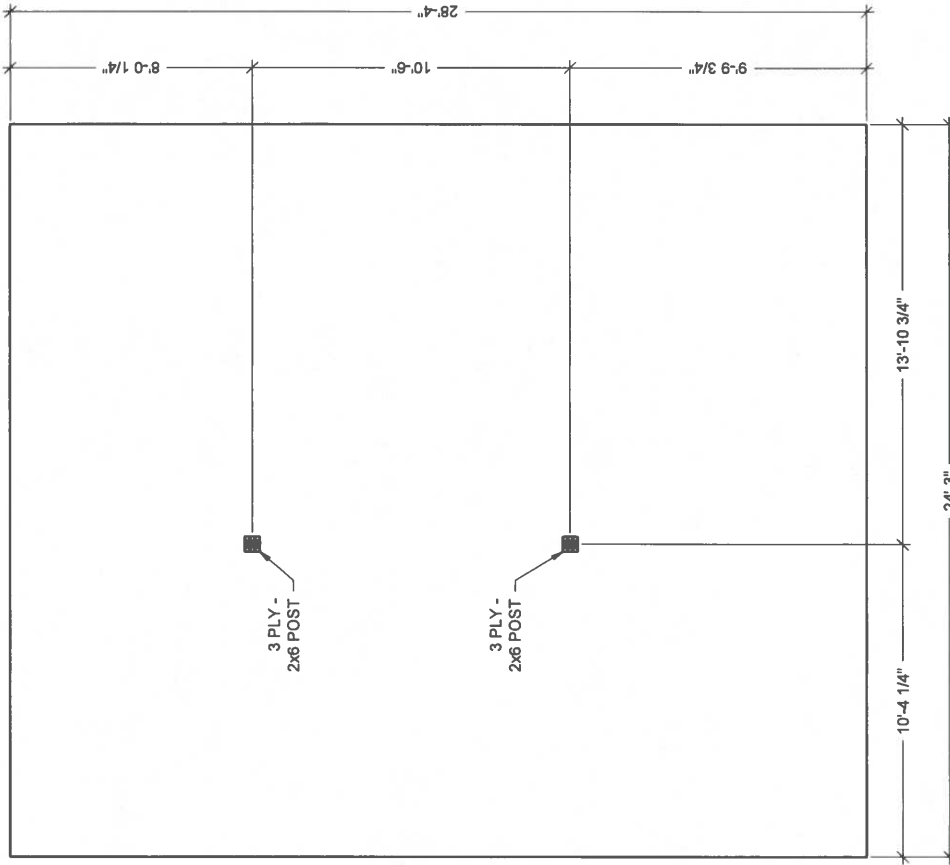
SANAYUT CONSULTING PROFESSIONAL ENGINEERS CORPORATION



Makeshift block and wedge footings on west side

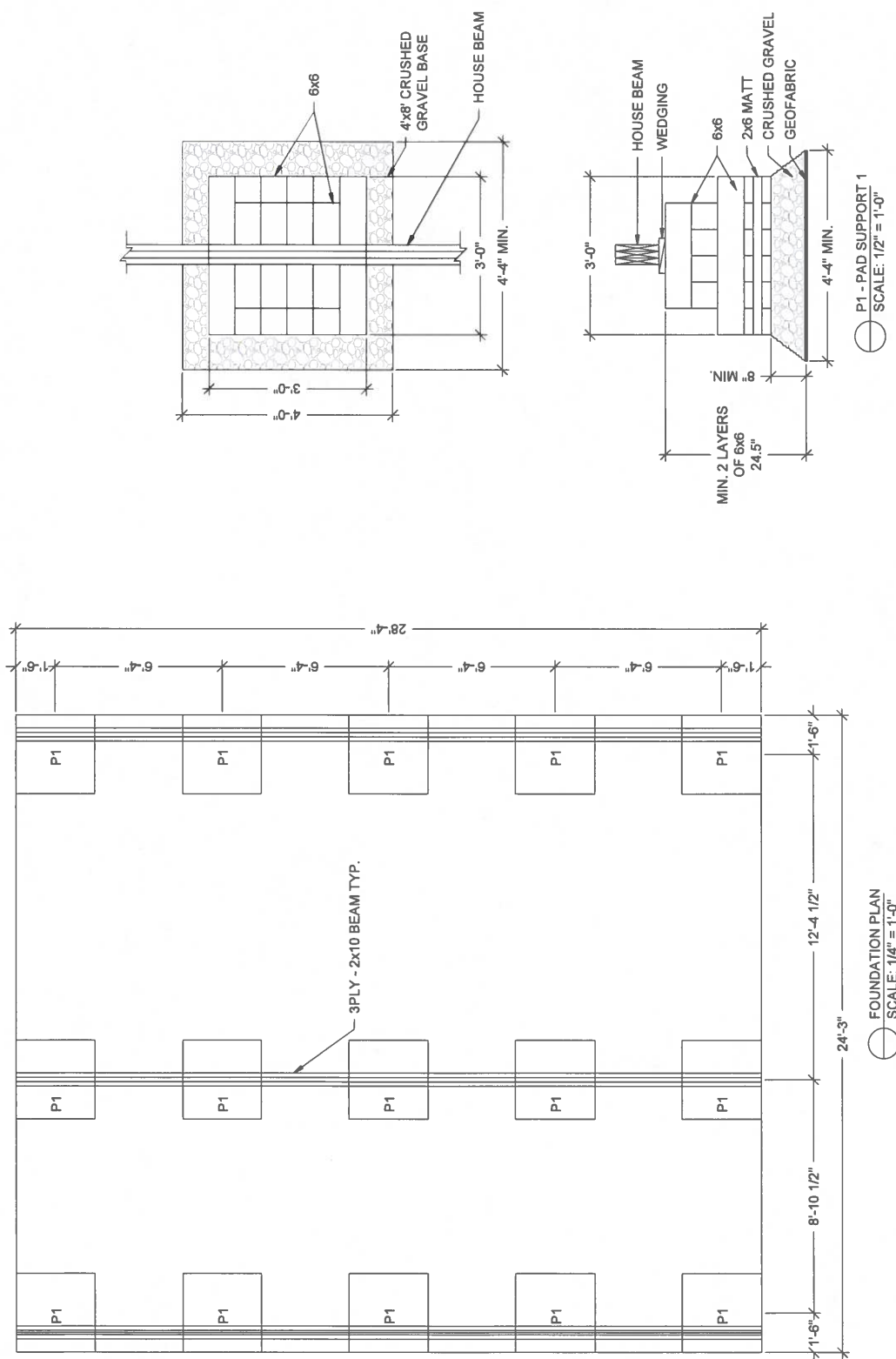


Typical woodblock pad dimensions



MAIN FLOOR PLAN
SCALE: 1/4" = 1'-0"

PROJECT		INUIT STREET DAYCARE FOUNDATION REPAIR INUVIK, NWT		MAIN FLOOR PLAN	
CLIENT		IDC		20-323	
DRAWN BY		PO: SANAVUT INUVIK, NWT		FIG. 1	
CHECKED BY		PO: SANAVUT INUVIK, NWT			
DATE		20/11/27			
ISSUE		FOR APPROVAL			
ISSUE STATUS/REVISION		DATE			
DPS		1X17			
AS SHOWN					

[illegible]

REQUEST FOR COUNCIL DECISION

Meeting Dates: June 20 & 22, 2022

RFCD #: 2022-SAO-066

TOPIC

Amendments to Town of Inuvik Fees and Charges Policy FM.021 Schedule A

BACKGROUND

This amendment to the policy is for the setting of usage fees for the soccer pitch and the ball diamonds.

Administration met to discuss sport field fees. Review was made of fees charged by communities in the Northwest Territories. The recommended fee schedule is attached.

Meetings were held with Field User Groups to obtain their input on the proposed fees. While most were not opposed to the fee structure, we did have some requests for consideration for this season.

FINANCIAL IMPLICATIONS

Setting fees for use will result in some revenue for the Town.

The proposed fees are:

Soccer Pitch and Ball Diamond				
League Fees - Adult	\$ 500.00	\$ 25.00	\$ 525.00	per season per team
League Fees - Youth	\$ 250.00	\$ 12.50	\$ 262.50	per season per team
Tournament - Adult (per field)	\$ 300.00	\$ 15.00	\$ 315.00	per day or part thereof
Tournament Adult/Youth (per field)	\$ 225.00	\$ 11.25	\$ 236.25	per day or part thereof
Tournament - Youth (per field)	\$ 150.00	\$ 7.50	\$ 157.50	per day or part thereof
Hourly Rental - Adult	\$ 40.00	\$ 2.00	\$ 42.00	per hour or part thereof
Hourly Rental - Youth	\$ 20.00	\$ 1.00	\$ 21.00	per hour or part thereof

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

OPTIONS

Council has three options:

1. Approve the amendment as presented via motion
2. Defeat the motion
3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

Should Council wish to approve the policy amendments as presented, the motion should be:

“BE IT RESOLVED THAT Inuvik Town Council hereby approves amending the Fees and Charges Policy FM.021 Schedule A as presented.”

Signature – Grant Hood, SAO

A handwritten signature in black ink, appearing to read 'Grant Hood', is written over a light blue grid background.

Program or Service	Fee	GST	Total	Per
MIDNIGHT SUN COMPLEX AND LIBRARY				
All Facility Room Rentals (excluding pool lobby, lobby registration desk, business office)				
Booking/Security Deposit	\$ 150.00	\$ -	\$ 150.00	per room per booking
Cancellation/Change Fee	\$ 50.00	\$ -	\$ 50.00	per room per booking
Multiple Room Rentals (excludes pool lobby, lobby registration desk, business office)				
2 meeting rooms	5% discount			per day
3 meeting rooms	10% discount			per day
4 + meeting rooms	15% discount			per day
Rental - Community Hall				
Licensed Event	\$ 900.00	\$ 45.00	\$ 945.00	per day
Non-licensed Event	\$ 600.00	\$ 30.00	\$ 630.00	per day
Non-profit Event (non-licensed)	\$ 300.00	\$ 15.00	\$ 315.00	per day
Wedding (non-licensed)	\$ 300.00	\$ 15.00	\$ 315.00	per day
Bereavement	\$ 50.00	\$ 2.50	\$ 52.50	per day
Hourly Rentals	\$ 75.00	\$ 3.75	\$ 78.75	per hour or part thereof ≤ 4 hrs.
Renter Set-up Time	\$ 200.00	\$ 10.00	\$ 210.00	≤ 4 hours after 5:00 p.m.
Renter Take down Time	\$ 200.00	\$ 10.00	\$ 210.00	≤ 4 hours before 12 noon
Rental – Community Lounge				
Licensed Event	\$ 600.00	\$ 30.00	\$ 630.00	per day
Non-licensed Event	\$ 400.00	\$ 20.00	\$ 420.00	per day
Non-profit Event (non-licensed)	\$ 200.00	\$ 10.00	\$ 210.00	per day
Hourly Rentals	\$ 50.00	\$ 2.50	\$ 52.50	per hour or part thereof ≤ 4 hrs.
Renter Set-up Time	\$ 100.00	\$ 5.00	\$ 105.00	≤ 4 hours after 5:00 p.m.
Renter Take down Time	\$ 100.00	\$ 5.00	\$ 105.00	≤ 4 hours before 12 noon
Rental – Sundog Room				
Licensed Event	\$ 300.00	\$ 15.00	\$ 315.00	per day
Non-licensed Event	\$ 200.00	\$ 10.00	\$ 210.00	per day
Non-profit Event (non-licensed)	\$ 100.00	\$ 5.00	\$ 105.00	per day
Hourly Rentals	\$ 25.00	\$ 1.25	\$ 26.25	per hour or part thereof ≤ 4 hrs.
Set-up	\$ 50.00	\$ 2.50	\$ 52.50	≤ 4 hours after 5:00 p.m.
Take down	\$ 50.00	\$ 2.50	\$ 52.50	≤ 4 hours before 12 noon
Rental - Arena Pad - Dry Floor				
Licensed Event	\$ 1,500.00	\$ 75.00	\$ 1,575.00	per day
Non-licensed Event	\$ 1,000.00	\$ 50.00	\$ 1,050.00	per day
Non-profit Event (non-licensed)	\$ 600.00	\$ 30.00	\$ 630.00	per day
Sport – Youth	\$ 25.00	\$ 1.25	\$ 26.25	per hour - 17 yrs. of age or under
Sport – Adult	\$ 50.00	\$ 2.50	\$ 52.50	per hour
Hourly Rentals	\$ 150.00	\$ 7.50	\$ 157.50	per hour or part thereof ≤ 4 hrs.
Renter Set-up Time	\$ 400.00	\$ 20.00	\$ 420.00	≤ 8 hours after 12:00 noon
Renter Take down Time	\$ 400.00	\$ 20.00	\$ 420.00	≤ 8 hours before 4:00 p.m.
Rental - Curling Pad - Dry Floor				
Licensed Event	\$ 1,000.00	\$ 50.00	\$ 1,050.00	per day
Non-licensed Event	\$ 800.00	\$ 40.00	\$ 840.00	per day
Non-profit Event (non-licensed)	\$ 400.00	\$ 20.00	\$ 420.00	per day
Sport - Youth	\$ 25.00	\$ 1.25	\$ 26.25	per hour - 17 yrs. of age or under
Rental - Pool Lobby				
Non-licensed Event - fundraising	\$ 100.00	\$ 5.00	\$ 105.00	per day - non exclusive
Non-licensed Event - non-fundraising	\$ 50.00	\$ 2.50	\$ 52.50	per day - non exclusive
Rental - Lobby Registration Desk				
Lobby Registration Desk	\$ 100.00	\$ 5.00	\$ 105.00	per day - non exclusive
Rental - Business Office				
Business Office	\$ 50.00	\$ 2.50	\$ 52.50	per day
Sport - Adult	\$ 50.00	\$ 2.50	\$ 52.50	per hour
Hourly Rentals	\$ 100.00	\$ 5.00	\$ 105.00	per hour or part thereof ≤ 4 hrs.
Renter Set-up Time	\$ 200.00	\$ 10.00	\$ 210.00	≤ 8 hours after 12:00 noon
Renter Take down Time	\$ 200.00	\$ 10.00	\$ 210.00	≤ 8 hours before 4:00 p.m.

Program or Service	Fee	GST	Total	Per
Rental - Curling Lounge				
Licensed Event	\$ 400.00	\$ 20.00	\$ 420.00	per day
Non-licensed Event	\$ 300.00	\$ 15.00	\$ 315.00	per day
Non-profit Event (non-licensed)	\$ 200.00	\$ 10.00	\$ 210.00	per day
Hourly Rentals	\$ 25.00	\$ 1.25	\$ 26.25	per hour or part thereof ≤ 4 hrs.
Renter Set-up Time	\$ 50.00	\$ 2.50	\$ 52.50	≤ 4 hours after 5:00 p.m.
Renter Take down Time	\$ 50.00	\$ 2.50	\$ 52.50	≤ 4 hours before 12 noon
Rental - Vicki Billingsley Community Room - Library				
Non-licensed Event	\$ 150.00	\$ 7.50	\$ 157.50	per day
Non-profit Event (non-licensed) - meeting	\$ -	\$ -	no charge	per day - during operational hrs.
Hourly Rentals	\$ 25.00	\$ 1.25	\$ 26.25	per hour or part thereof ≤ 4 hrs.
Renter Set-up Time	\$ 50.00	\$ 2.50	\$ 52.50	≤ 4 hours - day before
Renter Take down Time	\$ 50.00	\$ 2.50	\$ 52.50	≤ 4 hours - day after
CONFERENCE/FACILITY EQUIPMENT				
Multiple Rental of Conference Equipment				
One day	10% discount			per day
2 to 4 days	15% discount			per day
5 days or more	20% discount			per day
Conference/Facility Equipment				
Wireless Internet	\$ 20.00	\$ 1.00	\$ 21.00	per day
Wireless Projector	\$ 100.00	\$ 5.00	\$ 105.00	per day
Desktop Projector	\$ 100.00	\$ 5.00	\$ 105.00	per day
HD Digital Projector	\$ 150.00	\$ 7.50	\$ 157.50	per day
Portable Screen	\$ 25.00	\$ 1.25	\$ 26.25	per day
Laptop	\$ 50.00	\$ 2.50	\$ 52.50	per day
DVD Player	\$ 25.00	\$ 1.25	\$ 26.25	per day
LCD TV Monitor	\$ 50.00	\$ 2.50	\$ 52.50	per day
Conference Telephone	\$ 40.00	\$ 2.00	\$ 42.00	per day
Portable Speaker/Mic	\$ 50.00	\$ 2.50	\$ 52.50	per day
Microphones	\$ 5.00	\$ 0.25	\$ 5.25	per day
Flip Chart	\$ 5.00	\$ 0.25	\$ 5.25	per day - must supply own paper
Lobby - Registration Desk	\$ 50.00	\$ 2.50	\$ 52.50	per day
Podium	\$ 15.00	\$ 0.75	\$ 15.75	per day
Sound System	\$ 250.00	\$ 12.50	\$ 262.50	per day
Video Conferencing Equipment	\$ 100.00	\$ 5.00	\$ 105.00	per hour
	\$ 250.00	\$ 12.50	\$ 262.50	per day
Genie Lift Machine	\$ 35.00	\$ 1.75	\$ 36.75	per hour or part thereof
TV/VCR Rental	\$ 25.00	\$ 1.25	\$ 26.25	per day
Disco Ball	\$ 25.00	\$ 1.25	\$ 26.25	per day
Specialty Lights	\$ 25.00	\$ 1.25	\$ 26.25	per type/per day
Fogging Machine	\$ 50.00	\$ 2.50	\$ 52.50	per day
Bubble Machine	\$ 50.00	\$ 2.50	\$ 52.50	per day
Karaoke Machine	\$ 150.00	\$ 7.50	\$ 157.50	per day
Video Camera	\$ 50.00	\$ 2.50	\$ 52.50	per day
Stantions	\$ 10.00	\$ 0.50	\$ 10.50	per stantion/per day
Table Paper	\$ -	\$ -	TBD	
CATERING				
Preparation Kitchen & Supplies	\$ 100.00	\$ 5.00	\$ 105.00	per day
Preparation Kitchen Cleaning Deposit	\$ 150.00	\$ -	\$ 150.00	
Heating/Warming Table	\$ 25.00	\$ 0.50	\$ 25.50	per day/per unit
Warming Table Cleaning Deposit	\$ 25.00	\$ -	\$ 25.00	per waming table
Coffee or Tea Urns	\$ 10.00	\$ 0.50	\$ 10.50	per day /per unit

Program or Service	Fee	GST	Total	Per
CATERING (continued)				
18.9 L Water & Dispenser	\$ 12.50	\$ -	\$ 12.50	per bottle
Table Cloths	\$ 15.00	\$ 0.75	\$ 15.75	per table
Replacement table cloth	\$ 15.00	\$ 0.75	\$ 15.75	per table
Table Skirting	\$ 10.00	\$ 0.50	\$ 10.50	per table
Replacement Skirting	\$ 10.00	\$ 0.50	\$ 10.50	per table
Drapery	\$ 10.00	\$ 0.50	\$ 10.50	per section
Tables	\$ 12.00	\$ 0.60	\$ 12.60	per table
Chairs	\$ 5.00	\$ 0.25	\$ 5.25	per chair
TRADESHOW EQUIPMENT				
Set-up Included:				
Standard 10 x 10 booth	\$ 50.00	\$ 2.50	\$ 52.50	per booth - drapes/skirts/cloths
Standard 10 x 10 booth	\$ 25.00	\$ 1.25	\$ 26.25	per booth - drapes only
8' high drape only	\$ 3.00	\$ 0.15	\$ 3.15	per linear foot
3' high drape only	\$ 1.50	\$ 0.08	\$ 1.58	per linear foot
6' table with cloth	\$ 25.00	\$ 1.25	\$ 26.25	per table
5' round table with cloth	\$ 15.00	\$ 0.75	\$ 15.75	per table
Set-up Not Included:				
Standard 10 x 10 booth	\$ 30.00	\$ 1.50	\$ 31.50	per booth - drapes/skirts/cloths
Standard 10 x 10 booth	\$ 15.00	\$ 0.75	\$ 15.75	per booth - drapes only
8' high drape only	\$ 2.00	\$ 0.10	\$ 2.10	per linear foot
3' high drape only	\$ 1.00	\$ 0.05	\$ 1.05	per linear foot
DROP ZONE				
Drop-in (7 - 11 years)	\$ 2.38	\$ 0.12	\$ 2.50	per specified times
Drop-in (12 - 18 years)	\$ 4.76	\$ 0.24	\$ 5.00	per specified times
Rental	\$ 71.43	\$ 3.57	\$ 75.00	per hour - 2 hour minimum
Rental Damage/Cleaning Deposit	\$ 75.00	\$ -	\$ 75.00	per rental
PLAY ZONE/PARTY ROOM				
Drop-in	\$ 1.90	\$ 0.10	\$ 2.00	
Drop-in -10-pass	\$ 14.29	\$ 0.71	\$ 15.00	
Rental	\$ 47.62	\$ 2.38	\$ 50.00	per hour - 2 hour minimum
Rental Damage/Cleaning Deposit	\$ 50.00	\$ -	\$ 50.00	per rental
ADMINISTRATIVE SERVICES				
Photocopies				
Colour	\$ 0.39	\$ 0.02	\$ 0.41	per page/per side
Black and white	\$ 0.17	\$ 0.01	\$ 0.18	per page/per side
Computer Printer				
Black and white	\$ 0.25	\$ 0.01	\$ 0.26	
Colour	\$ 1.00	\$ 0.05	\$ 1.05	
Faxing				
Local	\$ 1.00	\$ 0.05	\$ 1.05	per page
Long Distance	\$ 2.00	\$ 0.10	\$ 2.10	per page
Laminator				
lamination per foot	\$ 2.00	\$ 0.10	\$ 2.10	per foot
Plotter				
			TBD	
Soccer Pitch and Ball Diamond				
League Fees - Adult	\$ 500.00	\$ 25.00	\$ 525.00	per season per team
League Fees - Youth	\$ 250.00	\$ 12.50	\$ 262.50	per season per team
Tournament - Adult (per field)	\$ 300.00	\$ 15.00	\$ 315.00	per day or part thereof
Tournament Adult/Youth (per field)	\$ 225.00	\$ 11.25	\$ 236.25	per day or part thereof
Tournament - Youth (per field)	\$ 150.00	\$ 7.50	\$ 157.50	per day or part thereof
Hourly Rental - Adult	\$ 40.00	\$ 2.00	\$ 42.00	per hour or part thereof
Hourly Rental - Youth	\$ 20.00	\$ 1.00	\$ 21.00	per hour or part thereof
INUVIK CENTENNIAL LIBRARY				

Town of Inuvik Fees and Charges Policy FM.021
Schedule A
Approved by Council Motion 221/11/21

Program or Service	Fee	GST	Total	Per
Membership Card			no charge	
Transient Membership	\$ 14.29	\$ 0.71	\$ 15.00	
Lost Materials			TBD	item cost plus \$ 10.00 admin fee
Interlibrary Loans			no charge*	

Program or Service	Fee	GST	Total	Per
ARENA				
Arena - Ice Rates	To receive youth rate the activity or event must be intended for youth participants			
Ice Rental – Youth	\$ 60.00	\$ 3.00	\$ 63.00	per hour
Ice Rental - Adult	\$ 130.00	\$ 6.50	\$ 136.50	per hour
Youth Tournament	\$ 55.00	\$ 2.75	\$ 57.75	per hour
Adult Tournament	\$ 120.00	\$ 6.00	\$ 126.00	per hour
Public Skating			No charge	per program time
U 12 Drop in Shinney Hockey	\$ 1.90	\$ 0.10	\$ 2.00	per program time
U 12 Drop in Shinney Hockey - 10 pass	\$ 14.29	\$ 0.71	\$ 15.00	per program time
13 + Drop in Shinney Hockey	\$ 3.81	\$ 0.19	\$ 4.00	per program time
13 + Drop in Shinney Hockey - 10 pass	\$ 28.57	\$ 1.43	\$ 30.00	per program time - students only
Skate Sharpening	\$ 4.76	\$ 0.24	\$ 5.00	per pair of skates
SUPERPASS				
Pool/Gym/Squash Membership	\$ 1,047.62	\$ 52.38	\$ 1,100.00	per 12 months
Corporate Superpass	\$ 5,825.00	\$ 291.25	\$ 6,116.25	per 12 months
FITNESS PROGRAMS				
Registration	\$ 57.14	\$ 2.86	\$ 60.00	per person
Flex Pass	\$ 57.14	\$ 2.86	\$ 60.00	per pass - with expiry date
Drop-in	\$ 7.62	\$ 0.38	\$ 8.00	per person/per class
FITNESS CENTRE				
Daily	\$ 7.00	\$ 0.35	\$ 7.35	per day
1 week gym membership	\$ 30.00	\$ 1.50	\$ 31.50	per week
1 month gym membership	\$ 50.00	\$ 2.50	\$ 52.50	per month
3 month gym membership	\$ 125.00	\$ 6.25	\$ 131.25	per 3 months
12 month gym membership	\$ 450.00	\$ 22.50	\$ 472.50	per 12 months
Card deposit	\$ 20.00	\$ -	\$ 20.00	
Corporate gym membership	\$ 2,500.00	\$ 125.00	\$ 2,625.00	per 12 months - five cards
Corporate card deposit	\$ 100.00		\$ 100.00	
Small corporate gym membership	\$ 500.00	\$ 25.00	\$ 525.00	per 12 months - one card
Locker Rental	\$ 5.00	\$ 0.25	\$ 5.25	per month
SQUASH				
Court rentals - per person / per hour Must wear protective eye wear				
Squash Single	\$ 8.00	\$ 0.40	\$ 8.40	per person/hour
10 punch pass	\$ 75.00	\$ 3.75	\$ 78.75	per person/hour
3 month membership	\$ 91.00	\$ 4.55	\$ 95.55	per person
6 month membership	\$ 169.00	\$ 8.45	\$ 177.45	per person
12 month membership	\$ 312.00	\$ 15.60	\$ 327.60	per person
Racquet Re-string	\$ 32.00	\$ 1.60	\$ 33.60	per racquet
Gear Rental	\$ 5.00	\$ 0.25	\$ 5.25	per racquet and ball
Protective Eye Wear			no charge	
SWIMMING POOL				
Swim Admissions				
Children (0-6)			no charge	
Youth (7-18)	\$ 3.09	\$ 0.16	\$ 3.25	per person per swim
Adult (19-59)	\$ 6.19	\$ 0.31	\$ 6.50	per person per swim
Senior (60+)	\$ 3.09	\$ 0.16	\$ 3.25	per person per swim
Family	\$ 11.43	\$ 0.57	\$ 12.00	per family per swim
Youth - 10 punch pass	\$ 28.57	\$ 1.43	\$ 30.00	
Adult - 10 punch pass	\$ 57.14	\$ 2.86	\$ 60.00	
Senior - 10 punch pass	\$ 28.57	\$ 1.43	\$ 30.00	
Family - 10 punch pass	\$ 109.52	\$ 5.48	\$ 115.00	
Youth - 3 month pass	\$ 78.57	\$ 3.93	\$ 82.50	
Adult - 3 month	\$ 157.14	\$ 7.86	\$ 165.00	
Senior - 3 month pass	\$ 78.57	\$ 3.93	\$ 82.50	

Program or Service	Fee	GST	Total	Per
SWIMMING POOL (continued)				
Swim Admissions (continued)				
Family - 3 month pass	\$ 314.29	\$ 15.71	\$ 330.00	
Youth - 6 month pass	\$ 142.86	\$ 7.14	\$ 150.00	
Adult - 6 month pass	\$ 285.71	\$ 14.29	\$ 300.00	
Senior - 6 month pass	\$ 142.86	\$ 7.14	\$ 150.00	
Family - 6 month pass	\$ 600.00	\$ 30.00	\$ 630.00	
Youth - 12 month pass	\$ 257.14	\$ 12.86	\$ 270.00	
Adult - 12 month pass	\$ 514.29	\$ 25.71	\$ 540.00	
Senior - 12 month pass	\$ 257.14	\$ 12.86	\$ 270.00	
Family - 12 month pass	\$ 1,142.86	\$ 57.14	\$ 1,200.00	
Pool Rentals				
1 - 35 people	\$ 142.86	\$ 7.14	\$ 150.00	per hour
36 - 70 people	\$ 171.43	\$ 8.57	\$ 180.00	per hour
71 + people	\$ 238.10	\$ 11.90	\$ 250.00	per hour
Swim Lesson Programs				
10 lessons - Parent & Tot 1, 2, 3	\$ 63.00	\$ -	\$ 63.00	per person - 10 lessons per session
10 lessons - Preschool 1, 2, 3, 4, 5	\$ 63.00	\$ -	\$ 63.00	per person - 10 lessons per session
10 lessons - Swimmer 1, 2, 3	\$ 63.00	\$ -	\$ 63.00	per person - 10 lessons per session
10 lessons - Swimmer 4, 5, 6	\$ 73.50	\$ -	\$ 73.50	per person - 10 lessons per session
10 lessons - Adult Lessons 1, 2, 3	\$ 90.00	\$ 4.50	\$ 94.50	per person - 10 lessons per session
8 lessons - Parent & Tot 1, 2, 3	\$ 50.40	\$ -	\$ 50.40	per person - 8 lessons per session
8 lessons - Preschool 1, 2, 3, 4, 5	\$ 50.40	\$ -	\$ 50.40	per person - 8 lessons per session
8 lessons --Swimmer 1, 2, 3	\$ 50.40	\$ -	\$ 50.40	per person - 8 lessons per session
8 lessons - -4, 5, 6	\$ 58.80	\$ -	\$ 58.80	per person - 8 lessons per session
8 lessons - Adult Lessons 1, 2, 3	\$ 72.00	\$ 3.60	\$ 75.60	per person - 8 lessons per session
Youth Private Lessons (age 14 or younger)	\$ 25.00	\$ -	\$ 25.00	per person - per 1/2 hour class
Adult Private Lessons (age 15 yrs. or older)	\$ 25.00	\$ 1.25	\$ 26.25	per person - per 1/2 hour class
Leadership Programs				
Bronze Medallion/Bronze Cross	Fees calculated based on current material costs, certification fees, instructor fees, number of anticipated candidates and funding opportunities			per person
NLS				per person
Swim & Lifesaving Instructor				per person
Standard First Aid/CPR/AED				per person
Miscellaneous				
Showers	\$ 2.38	\$ 0.12	\$ 2.50	per person
Locker Rental	\$ 0.95	\$ 0.05	\$ 1.00	per locker/per use
YOUTH CAMPS Summer Day Camp / March Break Day Camp - non supervised lunch				
full week	\$ 175.00	\$ -	\$ 175.00	per child
full week - additional child	\$ 135.00	\$ -	\$ 135.00	per additional child
short week - 4 days	\$ 140.00	\$ -	\$ 140.00	per child - due to closure/stat holiday
short week - 4 days - additional child	\$ 108.00	\$ -	\$ 108.00	per additional child - due to closure/stat. hol.
short week - 3 days	\$ 105.00	\$ -	\$ 105.00	per child - due to closure/stat holiday
short week - 3 days - additional child	\$ 81.00	\$ -	\$ 81.00	per additional child - due to closure/stat. hol.
drop-in - per day	\$ 50.00	\$ -	\$ 50.00	per child
drop-in - half day - morning	\$ 20.00	\$ -	\$ 20.00	per child
drop-in - half day - afternoon	\$ 30.00	\$ -	\$ 30.00	per child
cancellation/change fee	\$ 10.00		\$ 10.00	per change or refund
PD FUN DAYS School PD Days - non supervised lunch				
full day	\$ 40.00	\$ -	\$ 40.00	per child
half day - morning	\$ 15.00	\$ -	\$ 15.00	per child
half day - afternoon	\$ 25.00	\$ -	\$ 25.00	per child
RECREATION PROGRAMS				
Girls Night	\$ 15.00	\$ -	\$ 15.00	per child
Boys Night	\$ 15.00	\$ -	\$ 15.00	per child
RESALE MERCHANDISE				

Program or Service	Fee	GST	Total	Per
Squash - Resale Merchandise				
Squash Balls	\$ 5.00	\$ 0.25	\$ 5.25	
Rad Wrap	\$ 9.00	\$ 0.45	\$ 9.45	
Rad Cushion	\$ 10.00	\$ 0.50	\$ 10.50	
Ekleton Mirage II	\$ 15.00	\$ 0.75	\$ 15.75	
Head & Wrist Band	\$ 6.00	\$ 0.30	\$ 6.30	
Ekleton 03 Bones	\$ 30.00	\$ 1.50	\$ 31.50	
Protective Eye Wear	as marked	plus	as marked	
Squash Racquets	as marked	plus	as marked	
Swimming Pool - Resale Merchandise				
Splasher Goggles	\$ 9.00	\$ 0.45	\$ 9.45	
Jr. Champ Goggles	\$ 9.00	\$ 0.45	\$ 9.45	
Vanquisher Goggles	\$ 20.00	\$ 1.00	\$ 21.00	
Sillicone Nose Clips	\$ 7.00	\$ 0.35	\$ 7.35	
PVC Ear Plugs	\$ 5.00	\$ 0.25	\$ 5.25	
Silicone Ear Plugs	\$ 7.00	\$ 0.35	\$ 7.35	
Latex Swim Caps	\$ 5.00	\$ 0.25	\$ 5.25	
Silicone Swim Caps	\$ 10.00	\$ 0.50	\$ 10.50	
Miss Glam Swim Caps	\$ 8.00	\$ 0.40	\$ 8.40	
Swim Diapers (reusable)	\$ 12.00	\$ 0.60	\$ 12.60	
Female Swim Suits	as marked	plus		
Male Swim Suits	as marked	plus		
Aquafit Glove	\$ 9.00	plus		
Rainbow Kickboard	\$ 7.50	\$ 0.38	\$ 7.88	
Swim Towel	\$ 5.00	\$ 0.25	\$ 5.25	
Water Wings (arm bands)	\$ 6.00	\$ 0.30	\$ 6.30	
MISCELLANEOUS EQUIPMENT RENTAL				
20' x 20' square tent	\$ 200.00	\$ 10.00	\$ 210.00	first day - with set-up/take down
	\$ 75.00	\$ 3.75	\$ 78.75	per additional day
40' hex tent	\$ 400.00	\$ 20.00	\$ 420.00	first day - with set-up/take down
	\$ 125.00	\$ 6.25	\$ 131.25	per additional day
SL 100 Portable Stage	\$ 700.00	\$ 35.00	\$ 735.00	first day - with set-up/take down
	\$ 125.00	\$ 6.25	\$ 131.25	per additional day
Portable Bar	\$ 75.00	\$ 3.75	\$ 78.75	per unit/per day
25' x 15' Blow Up Screen	\$ 400.00	\$ 20.00	\$ 420.00	per day - with set-up/take down
Tailgate Barbecue	\$ 250.00	\$ 12.50	\$ 262.50	per day
BBQ cleaning deposit	\$ 75.00		\$ 75.00	
Barbeque Delivery or Pick-up	\$ 15.00	\$ 0.75	\$ 15.75	per delivery or per pick-up
Bouncy Castle				TO BE ASSESSED
Arena Ice Cover (set-up / take-down)	\$ 1,800.00	\$ 90.00	\$ 1,890.00	set-up / take down
Arena Ice Cover rental / day	\$ 1,000.00	\$ 50.00	\$ 1,050.00	per day - outside of setup/take down
SPONSORSHIP ADVERTISING				
Zamboni Top	\$ 1,000.00	\$ 50.00	\$ 1,050.00	top - per ice season
Zamboni Side	\$ 1,000.00	\$ 50.00	\$ 1,050.00	per side per ice season
Arena Wall Signs - 4' x 4'	\$ 300.00	\$ 15.00	\$ 315.00	per year (sign extra)
- 4' x 8'	\$ 500.00	\$ 25.00	\$ 525.00	per year (sign extra)
Arena Dasher Boards - half board	\$ 300.00	\$ 15.00	\$ 315.00	per year (sign extra)
- full board	\$ 500.00	\$ 25.00	\$ 525.00	per year (sign extra)
On-ice-logo - Centre Ice	\$ 1,000.00	\$ 50.00	\$ 1,050.00	per season (logo extra)
- Other	\$ 600.00	\$ 30.00	\$ 630.00	per season (logo extra)
Scrolling Video (Lobby)	\$ 10.00	\$ 0.50	\$ 10.50	per day
	\$ 50.00	\$ 2.50	\$ 52.50	per week (7 days)
	\$ 150.00	\$ 7.50	\$ 157.50	per month (28-31 days)

Program or Service	Fee	GST	Total	Per
POOL SWIM SPONSORSHIP (sign extra)				
per hour	\$ 142.86	\$ 7.14	\$ 150.00	
1 week - public/teen	\$ 1,000.00	\$ 50.00	\$ 1,050.00	average of 12 hours per week
- family	\$ 500.00	\$ 25.00	\$ 525.00	average of 7 hours per week
- public/teen/family	\$ 1,500.00	\$ 75.00	\$ 1,575.00	average of 19 hours per week
1 month - public/teen	\$ 2,500.00	\$ 125.00	\$ 2,625.00	average of 36 hours per month
- family	\$ 1,500.00	\$ 75.00	\$ 1,575.00	average of 28 hours per month
- public/teen/family	\$ 3,500.00	\$ 175.00	\$ 3,675.00	average of 64 hours per month
July/Aug - public/teen	\$ 4,000.00	\$ 200.00	\$ 4,200.00	average of 72 hours per month
- public/teen/family	\$ 5,000.00	\$ 250.00	\$ 5,250.00	average of 100 hours per month
Chief Jim Koe Park Events Pavilion				
Program or Service				
Booking/Damage Deposit	\$ 150.00	\$ -	\$ 150.00	per event *
Booking/Damage Deposit- Licenced Event	\$ 500.00	\$ -	\$ 500.00	per licenced event**
Casual Use - not booked - no amenities	no charge	no charge	no charge	non exclusive *
Booked Use - no amenities	deposit required	no gst	deposit required	non exclusive *
Booked Use - amenities required	as indicated	as indicated	as indicated	non exclusive *
Booked Use - Licenced - Exclusive	\$ 1,000.00	\$ 50.00	\$ 1,050.00	per day - 8 a to 11 p **
Booked Use - non-licenced - Exclusive	\$ 625.00	\$ 31.25	\$ 656.25	per day - 8 a to 11 p *
Hourly (non-licenced only - max. 4 hours)	\$ 75.00	\$ 3.75	\$ 78.75	per hr. or part thereof
Set-up (evening before)	\$ 200.00	\$ 10.00	\$ 210.00	per 4 hr. (5:00 - 9:00)
Take down (morning after)	\$ 200.00	\$ 10.00	\$ 210.00	for 4 hr. (9:00 - 1:00)
Security - user's expense	user's expense	user's expense	user's expense	duration of use/event
Insurance - user's expense	user's expense	user's expense	user's expense	duration of use/event
Pavilion Amenities				
Trailer Stage	\$ 700.00	\$ 35.00	\$ 735.00	first day
Trailer stage - per additional day	\$ 125.00	\$ 6.25	\$ 131.25	per additional day
Dance Floor	\$ 300.00	\$ 15.00	\$ 315.00	per event
Platform Stage	\$ 300.00	\$ 15.00	\$ 315.00	per event
Tables	\$ 12.00	\$ 0.60	\$ 12.60	per table/day
Chairs	\$ 5.00	\$ 0.25	\$ 5.25	per chair/day
Package - 1 table with 6 chairs	\$ 30.00	\$ 1.50	\$ 31.50	per package unit/day
Sound System (includes power)	\$ 250.00	\$ 12.50	\$ 262.50	per day
Additional portable washrooms	\$ 50.00	\$ 2.50	\$ 52.50	per unit/day
Washroom Pump out	\$ 116.50	\$ 5.83	\$ 122.33	first unit
Washroom Pump out	\$ 25.00	\$ 1.25	\$ 26.25	additional unit same location
Hand-wash Stations	\$ 50.00	\$ 2.50	\$ 52.50	per unit/day
Additional Garbage bins	\$ 50.00	\$ 2.50	\$ 52.50	per bin
Garbage disposal + MSC staff	\$ 35.00	\$ 1.75	\$ 36.75	per diposal trip + MSC staff
MSC Staff - as required	\$ 50.00	\$ 2.50	\$ 52.50	per staff/per hour
Table cloths	\$ 15.00	\$ 0.75	\$ 15.75	per table
Table skirting	\$ 10.00	\$ 0.50	\$ 10.50	per table
Pipe and drape	\$ 10.00	\$ 0.50	\$ 10.50	per 10' section
Heaters	\$ 50.00	\$ 2.50	\$ 52.50	per /own propane
Power	\$ 25.00	\$ 1.25	\$ 26.25	per day
Wifi access	\$ 20.00	\$ 1.00	\$ 21.00	per day
Podium	\$ 15.00	\$ 0.75	\$ 15.75	per day
Zip Walls	TBD	TBD	TBD	TBD
OTHER				
Staff hours for delivery / set up / take down of equipment	\$ 47.62	\$ 2.38	\$ 50.00	per person/per hour
LOTTERY FEES				
50/50, 1/3 1/3 1/3 and Progressive Bingos				
Less than 6 games being run during the lottery	\$ 20.00	\$ -	\$ 20.00	per license
More than 6 games being run during the lottery	\$ 50.00	\$ -	\$ 50.00	per game
All Other Games				
Total prize value \$1,250.00 or less	\$ 50.00	\$ -	\$ 50.00	per game
Total prize value \$1,250.00 or more	5% of total prize value			per game

Program or Service	Fee	GST	Total	Per
Nevada Tickets				
Hall/Media Bingo	\$ 50.00	\$ -	\$ 50.00	per game
Booth fee where licence is for 6 months or less	\$ 50.00	\$ -	\$ 50.00	per day
	\$ 450.00	\$ -	\$ 450.00	per month
Casinos				
Casino Lottery	\$ 50.00	\$ -	\$ 50.00	per day
Raffles				
Raffles with total prize value of \$1,250.00 or less	\$ 25.00	\$ -	\$ 25.00	per raffle
Raffles with total prize value of greater than \$1,250.00	5% of total prize value			per raffle
Fee payable to club room for series of raffle ticket lotteries where the club licence is for a period of less than 6 months	\$ 100.00	\$ -	\$ 100.00	per month
Chase the Ace Style Lottery				
Initial Licence Fee	\$ 50.00	\$ -	\$ 50.00	per licence
Greater than \$1,250.00	5% of total prize value			per licence
Between \$7,000.00 and \$19,999.00	\$ 300.00	\$ -	\$ 300.00	per licence
Greater than \$19,999.00	\$ 1,500.00	\$ -	\$ 1,500.00	per licence
Other Lottery Fees				
Licence Amendment or Cancellation Fee	\$ 25.00	\$ -	\$ 25.00	per occasion
Late Application Processing Fee	\$ 50.00	\$ -	\$ 50.00	per occasion
Processing Fee for Incorrect or Incomplete Documents	\$ 75.00	\$ -	\$ 75.00	per occasion
RESPONSIBLE PET OWNERSHIP FEES				
Dog Licence Fees				
1 Year Dog Licence - Fixed Dog	\$ 25.00	\$ -	\$ 25.00	per licence
1 Year Dog Licence - Intact Dog	\$ 40.00	\$ -	\$ 40.00	per licence
1 Year Dog Licence - Nuisance Dog (fixed or intact)	\$ 100.00	\$ -	\$ 100.00	per licence
Lifetime Dog Licence - Fixed Dog	\$ 150.00	\$ -	\$ 150.00	per licence
Lifetime Dog Licence - Intact Dog	\$ 240.00	\$ -	\$ 240.00	per licence
Replacement of Lost Tag - Fixed Dog	\$ 10.00	\$ -	\$ 10.00	per tag
Replacement of Lost Tag - Intact Dog	\$ 10.00	\$ -	\$ 10.00	per tag
Replacement of Lost Tag - Nuisance Dog	\$ 10.00	\$ -	\$ 10.00	per tag
Impoundment/Seizure Fees				
1st Impoundment/Seizure (Subsidised Rate) - Licenced Dog	\$ 50.00	\$ -	\$ 50.00	per occasion
1st Impoundment/Seizure (Subsidised Rate) - Unlicensed Dog	\$ 100.00	\$ -	\$ 100.00	per occasion
1st Impoundment/Seizure (Subsidised Rate) - Nuisance Dog	\$ 200.00	\$ -	\$ 200.00	per occasion
Each Additional Impoundment/Seizure (Full Rate) - Licenced Dog	\$ 120.00	\$ -	\$ 120.00	per occasion
Each Additional Impoundment/Seizure (Full Rate) - Unlicensed Dog	\$ 120.00	\$ -	\$ 120.00	per occasion
Each Additional Impoundment/Seizure (Full Rate) - Nuisance Dog	\$ 200.00	\$ -	\$ 200.00	per occasion
Daily Maintenance Fees for Impounded/Seized Dogs				
Per day in pound (including first day)				
Licensed Dog	\$ 20.00	\$ -	\$ 20.00	per day
Unlicensed Dog	\$ 30.00	\$ -	\$ 30.00	per day
Nuisance Dog	\$ 40.00	\$ -	\$ 40.00	per day
Veterinarian & Other Fees				
Veterinarian Fees (Licensed, Unlicensed & Nuisance Dogs)	Actual Cost + 10% Administrative Fee			
Medication/Vaccinations (Licensed, Unlicensed & Nuisance Dogs)	Actual Cost + 10% Administrative Fee			
Air Transportation (Licensed, Unlicensed & Nuisance Dogs)	Actual Cost + 10% Administrative Fee			
Veterinarian Boarding (Licensed, Unlicensed & Nuisance Dogs)	Actual Cost + 10% Administrative Fee			
Other Costs Incurred by the Town of Inuvik	Actual Cost + 10% Administrative Fee			
BUSINESS LICENCE FEES				
Resident Business Licence Fee	\$ 100.00	\$ -	\$ 100.00	per licence
Renewal Fee - if paid before May 1	\$ 100.00	\$ -	\$ 100.00	per licence
Renewal Fee - if paid between May 2 and August 31	\$ 150.00	\$ -	\$ 150.00	per licence
Renewal Fee - if paid between September 1 and December 31	\$ 200.00	\$ -	\$ 200.00	per licence
Non-resident Business Licence	\$ 500.00	\$ -	\$ 500.00	per licence
Renewal Fee - if paid before May 1	\$ 500.00	\$ -	\$ 500.00	per licence
Renewal Fee - if paid between May 2 and August 31	\$ 550.00	\$ -	\$ 550.00	per licence
Renewal Fee - if paid between September 1 and December 31	\$ 600.00	\$ -	\$ 600.00	per licence
Peddler/Hawker Business Licence - First 3 days	\$ 250.00	\$ -	\$ 250.00	per licence

Program or Service	Fee	GST	Total	Per
Peddler/Hawker Business Licence - Each day thereafter	\$ 100.00	\$ -	\$ 100.00	per licence
Cannabis Retail Store Business Licence - Resident	\$ 250.00	\$ -	\$ 250.00	per licence
Renewal Fee - if paid before May 1	\$ 250.00	\$ -	\$ 250.00	per licence
Renewal Fee - if paid between May 2 and August 31	\$ 300.00	\$ -	\$ 300.00	per licence
Renewal Fee - if paid between September 1 and December 31	\$ 350.00	\$ -	\$ 350.00	per licence
Cannabis Retail Store Business Licence - Non-resident	\$ 750.00	\$ -	\$ 750.00	per licence
Renewal Fee - if paid before May 1	\$ 750.00	\$ -	\$ 750.00	per licence
Renewal Fee - if paid between May 2 and August 31	\$ 800.00	\$ -	\$ 800.00	per licence
Renewal Fee - if paid between September 1 and December 31	\$ 850.00	\$ -	\$ 850.00	per licence
Cannabis Production & Manufacturing Facility - Resident	\$ 250.00	\$ -	\$ 250.00	per licence
Renewal Fee - if paid before May 1	\$ 250.00	\$ -	\$ 250.00	per licence
Renewal Fee - if paid between May 2 and August 31	\$ 300.00	\$ -	\$ 300.00	per licence
Renewal Fee - if paid between September 1 and December 31	\$ 350.00	\$ -	\$ 350.00	per licence
Cannabis Production & Manufacturing Facility - Non-resident	\$ 750.00	\$ -	\$ 750.00	per licence
Renewal Fee - if paid before May 1	\$ 750.00	\$ -	\$ 750.00	per licence
Renewal Fee - if paid between May 2 and August 31	\$ 800.00	\$ -	\$ 800.00	per licence
Renewal Fee - if paid between September 1 and December 31	\$ 850.00	\$ -	\$ 850.00	per licence
ATV LICENCE FEES				
All ATV operators (exclusive of Elders)	\$ 25.00	\$ -	\$ 25.00	per licence
Elders Licence	\$ 1.00	\$ -	\$ 1.00	per licence
Replacement of a Lost Licence	\$ 10.00	\$ -	\$ 10.00	per licence
Replacement of a Lost Licence - Elders	\$ 1.00	\$ -	\$ 1.00	per licence
TIPPING FEES - SOLID WASTE FACILITY				
LOCAL WASTE				
LOAD SIZE AND BULK DISCOUNT	PRICE FIRST 20,000 LBS	GST	TOTAL	PRICE (+ GST) EACH ADDITIONAL 1,000 LBS
X-Large - Base Load Weight: 20,000 lb.				
0-50 LOADS (Bulk Discount 0%)	\$ 325.00	\$ 16.25	\$ 341.25	\$15.00
51-100 LOADS (Bulk Discount: 15%)	\$ 275.00	\$ 13.75	\$ 288.75	\$10.00
101-200 LOADS (Bulk Discount 20%)	\$ 260.00	\$ 13.00	\$ 273.00	\$5.00
200+ LOADS (Bulk Discount 25%)	\$ 240.00	\$ 12.00	\$ 252.00	\$5.00

Program or Service	Fee	GST	Total	Per
TIPPING FEES - SOLID WASTE FACILITY (cont'd)				
LOCAL WASTE (cont'd)				
Large - Base Load Weight: 5,000 lb.				
0-50 LOADS (Bulk Discount 0%)	\$ 125.00	\$ 6.25	\$ 131.25	\$15.00
51-100 LOADS (Bulk Discount: 15%)	\$ 110.00	\$ 5.50	\$ 115.50	\$10.00
101-200 LOADS (Bulk Discount 20%)	\$ 100.00	\$ 5.00	\$ 105.00	\$5.00
200+ LOADS (Bulk Discount 25%)	\$ 95.00	\$ 4.75	\$ 99.75	\$5.00
Medium (1-ton truck & truck/trailer combination)	\$ 65.00	\$ 3.25	\$ 68.25	per load
Small (1/2 ton to 1 ton truck)	\$ 35.00	\$ 1.75	\$ 36.75	per load
TIPPING FEES - OUT OF TOWN WASTE				
LOAD SIZE AND BULK DISCOUNT	PRICE FIRST 20,000 LBS	GST	TOTAL	PRICE (+ GST) EACH ADDITIONAL 1,000 LBS
X-Large - Base Load Weight: 20,000 lb.				
0-50 LOADS (Bulk Discount 0%)	\$ 1,000.00	\$ 50.00	\$ 1,050.00	\$15.00
51-100 LOADS (Bulk Discount: 15%)	\$ 850.00	\$ 42.50	\$ 892.50	\$10.00
101-200 LOADS (Bulk Discount 20%)	\$ 800.00	\$ 40.00	\$ 840.00	\$5.00
200+ LOADS (Bulk Discount 25%)	\$ 750.00	\$ 37.50	\$ 787.50	\$5.00
Large - Base Load Weight: 5,000 lb.				
0-50 LOADS (Bulk Discount 0%)	\$ 250.00	\$ 12.50	\$ 262.50	\$30.00
51-100 LOADS (Bulk Discount: 15%)	\$ 220.00	\$ 11.00	\$ 231.00	\$20.00
101-200 LOADS (Bulk Discount 20%)	\$ 200.00	\$ 10.00	\$ 210.00	\$10.00
200+ LOADS (Bulk Discount 25%)	\$ 190.00	\$ 9.50	\$ 199.50	\$10.00
Medium (1-ton truck & truck/trailer combination)	\$ 600.00	\$ 30.00	\$ 630.00	per load
Small (1/2 ton to 1 ton truck)	\$ 400.00	\$ 20.00	\$ 420.00	per load
QUARRY FEES				
Usage Area Clean-up Deposit	\$ 1,000.00	-	-	per area
Permit Application Fee	\$ 50.00	-	-	per area per season
Quarry Administration & Maintenance	\$ 0.75	-	-	per cubic meter (minimum 1,000)
Quarry Restoration	\$ 0.50	-	-	per cubic meter (minimum 1,000)
Quarry Royalty	\$ 0.25	-	-	per cubic meter (minimum 1,000)
GNWT Surcharge	\$ 0.30	-	-	per cubic meter (minimum 1,000)

REQUEST FOR COUNCIL DECISION

Meeting Dates: June 20 & 22, 2022

RFCD #: 2022-SAO-067

TOPIC

SPORT FIELD FEES – RATES REDUCTION FOR 2022 SEASON

BACKGROUND

Administration met to discuss sport field fees. Review was made of fees charged by communities in the Northwest Territories. The recommended fee schedule is attached.

Meetings were held with Field User Groups to obtain their input on the proposed fees. While most were not opposed to the fee structure, we did have some requests for consideration for this season.

The user groups would like to see fees for this season charged at a lower (initiation) rate.

Inuvik Minor Ball have not previously had registration fees for their youth to play. Any fees previously required for insurance or league play has been covered through fundraising. League play and fundraising opportunities have been somewhat restricted for the past two seasons due to Covid. The Minor Ball Association would like to be able to rejuvenate their league and fundraising ventures through having at least one season of reduced rates. In addition, the Minor Ball Association does not run full summer. The rates were suggested per team per season with the anticipated season running from June to August. Inuvik Minor Ball wraps their season by Mid July due to people heading out for vacation after that time. They have proposed payment of \$ 50.00 per team for their league play and \$ 50.00 per day/per field for their tournament. They have indicated that they are willing to go a little higher per team but would appreciate consideration for the rate they have proposed for this season.

The Fastball Association has not given any request for consideration but would likely expect the same fees afforded to the Slo-Pitch Association.

The Slo-Pitch Association has indicated that they would like the same fees as requested by the Minor Ball Association. They charge players \$ 500.00 per team (\$ 20.00 each for 25 players) for league play. They were not able to give us a definitive break down of these fees, however they indicated that the fees go in part towards insurance per registered team participant, and a portion per team goes towards the \$ 200.00 Association affiliation fee, and another portion goes towards the supply of baseballs and game books for each team. For tournaments, the Association charges \$ 300.00 per team (\$ 12.00 each for 25 players) per tournament. Again, they were not able to give a definitive break down of these fees, however they did indicate that a portion of each team's fee goes towards the cost of umpires and tournament cash prizes.

FINANCIAL IMPLICATIONS

The recommended fee structure is indicated below. The fees each Association is proposing for this season's play is indicated in red.

	Fee (including GST)	Per	Fee for 2022 Proposed by each user group	Difference in revenue (per team)
League Fees – Adult (Fastball & Slo-pitch)	\$ 525.00	per season/per team	\$ 52.50	- \$ 472.50
League Fees – Youth (Minor Ball)	\$ 262.50	per season/per team	\$ 52.50	- \$ 210.00
Tournament – Adult (per field) (Fastball & Slow-pitch)	\$ 315.00	per day or part thereof	\$ 52.50	- \$ 262.50
Tournament – Adult/Youth per field	\$ 225.00	per day or part thereof		
Tournament – Youth (per field) (Minor Ball)	\$ 157.50	per day or part thereof	\$ 52.50	- \$ 105.00
Hourly Rental – Adult	\$ 40.00	per hour or part thereof		
Hourly Rental – Youth	\$ 20.00	per hour or part thereof		

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

OPTIONS

Council has three options:

1. Approve the amendment as presented via motion
2. Defeat the motion
3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

Should Council wish to approve the policy amendments as presented, the motion should be:

“BE IT RESOLVED THAT Inuvik Town Council hereby approves amending the Fees and Charges Policy fees for the 2022 season.”

Signature – Grant Hood, SAO



Signature – Lise Saumur, Director of Community Services



REQUEST FOR COUNCIL DECISION

Meeting Dates: June 20 & 22, 2022

RFCD #: 2022-SAO-056

TOPIC

BY-LAW 2687/FC/22

A BY-LAW TO ESTABLISH AND REGULATE A FIRE DEPARTMENT

BACKGROUND

On May 12 the By-law review Committee met to review a number of by-laws and discuss proposed changes. Present at the meeting were Mayor Wood, Councillors Devlin, Gowans and Mero. Staff present were SAO Hood, Directors Hammond and Campbell plus Municipal Enforcement Officer Firth. Also present was a representative of the Town's legal firm via video conference.

The committee was presented with some small revisions to by-law 2648/FC/20 which reset some numbering and also deleted references to specific sections of Territorial Legislation

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

OPTIONS

Council has three options:

1. Give the by-law the required readings as presented via motion
2. Defeat the by-law on third reading
3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

Should Council wish to approve the by-law as presented, the motions should be:

"BE IT RESOLVED THAT Inuvik Town Council hereby gives THIRD AND FINAL READING to By-law 2687/FC/22, a by-law to establish and regulate a fire department."

Signature – Grant Hood, SAO



**TOWN OF INUVIK
BY-LAW #2687/FC/22**

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES TO ESTABLISH AND REGULATE A FIRE DEPARTMENT

PURSUANT TO the *Cities, Towns and Villages Act* of the Northwest Territories, S.N.W.T. 2003, c. 22 as amended;

AND WHEREAS the Council of the Municipal Corporation of the Town of Inuvik has established and operates a fire service;

AND WHEREAS the Council of the Municipal Corporation of the Town of Inuvik in the Northwest Territories deems it necessary to prevent and suppress fires and to regulate the duties and responsibilities of the fire department;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipal Corporation of the Town of Inuvik in Council duly assembled enacts as follows:

1 INTERPRETATION

1.1 In this by-law, unless the context otherwise requires:

- a) **“Approved”** means approved by the Council of the Municipal Corporation of the Town of Inuvik.
- b) **“Council”** means the Council of the municipal corporation of the Town of Inuvik.
- c) **“Department”** means the Town of Inuvik Fire Department.
- d) **“Deputy Fire Chief”** means a person designated by the Fire Chief as fire department second in command and to act in the place of the Fire Chief in the Fire Chief’s absence or in the case of a vacancy in the position of Fire Chief.
- e) **“Fire Chief”** means a full-time employee of the Town of Inuvik appointed under the *Cities, Towns, and Villages Act*, S.N.W.T. 2003, c. 22 and subsequent amendments thereto.
- f) **“Fire Department”** means a group of firefighters authorized to provide fire protection services by the Town.
- g) **“Fire Protection”** means a range of programs designed to protect the lives and property of the residents of the Fire Department response area from the adverse effects of fire, sudden medical emergency or exposure to dangerous conditions created by man or nature and includes fire suppression, fire prevention, fire safety education, communication, training of persons involved in the provision of Fire Protection Services, rescue and emergency services and the delivery of all those services.
- h) **“Firefighter”** means any person employed in, or appointed to, a fire department and assigned to undertake fire protection services, rescue and emergency services and the delivery of all of those services and includes a volunteer firefighter.
- i) **“Member”** means any defined firefighter or employee of the department.
- j) **“Office of the Fire Marshal”** (OFM) means a person appointed in the Fire Prevention Act R.S.N.W.T. 1988,c.F-6; or his/her designate, exercising the powers and duties found within the Act.
- k) **“Officer”** means a person who acts as a Fire Chief, Deputy Fire Chief, Captain, or Lieutenant.
- l) **“Senior Administrative Officer”** means a person appointed by the Council of the Town of Inuvik to the position of Senior Administrative Officer pursuant to the *Cities, Towns, and Villages Act*, S.N.W.T. 2003, c. 22 and includes any person designated by them to act on their behalf.

TOWN OF INUVIK
BY-LAW #2687/FC/20
Page 2

- m) **“Town”** means the Municipal Corporation of the Town of Inuvik in the Northwest Territories.
- n) **“Volunteer Firefighter”** means a firefighter who provides fire protection services either voluntarily or for a nominal consideration, honorarium, training or activity allowance.

2 ESTABLISHMENT

- 2.1 A department for the Town of Inuvik, to be known as the Inuvik Fire Department, is hereby established and continued under this by-law and the head of this Department shall be known as the Fire Chief.
- 2.2 The goals of the Fire Department shall reflect the Core Services identified by Council and be contained within the Inuvik Fire Department Policies and Operating Guidelines, as presented to Council from time to time.

3 COMPOSITION

- 3.1 The Fire Department shall consist of the Fire Chief, Deputy Fire Chief, Captains, Lieutenants, Firefighters providing training, public education, maintenance of equipment and apparatus and emergency response, Administrative personnel, and any other person(s) as may be authorized or considered necessary from time to time by Council or by the Senior Administrative Officer on recommendation from the Fire Chief for the Fire Department to perform Fire Protection Services.
- 3.2 There shall be one Fire Chief appointed by by-law.

4 TERMS AND CONDITIONS OF EMPLOYMENT

- 4.1 Subject to Town of Inuvik Personnel Policies, the remuneration and other terms and conditions of employment or appointment of the members that comprise the Fire Department shall be determined by the Fire Chief and the Senior Administrative Officer acting in accordance with policies and programs established or approved by Council.

5 ORGANIZATION

- 5.1 The Fire Chief may re-organize; eliminate Divisions; establish other Divisions; may do all or any of these things or any combination of them, as may be required to ensure the proper administration and efficient operation of the Fire Department and the effective management of Fire Protection Services for the Town of Inuvik.
- 5.2 The Fire Chief may assign or re-assign such Members to a Division to assist them in the administration and operation of that Division.

6 CORE SERVICES

- 6.1 The core services of the Fire Department shall be those contained in Schedule “A” attached to and forming part of this by-law.

7 RESPONSIBILITIES AND AUTHORITY OF FIRE CHIEF

- 7.1 The Fire Chief shall be the head of the Fire Department and is ultimately responsible to Council, through the Senior Administrative Officer, for proper administration and operation of the Fire Department including the delivery of Fire Protection Services.
- 7.2 The Fire Chief shall report to the Senior Administrative Officer and will perform the duties as described in the *Fire Prevention Act*, R.S.N.W.T. 1988, c.F-6 and the *Emergency Management Act*, S.N.W.T. 2018, c.17.
- 7.3 The Fire Chief shall be authorized to make such general orders, policies, procedures, rules and regulations and to take such other measures as the Fire Chief may consider necessary for the proper administration and efficient operation of the Fire Department for the Town of Inuvik. The Fire Chief shall effectively manage Fire Protection Services

TOWN OF INUVIK
BY-LAW #2687/FC/20
Page 3

for the prevention, control and extinguishment of fires, the protection of life and property, the management of emergencies, and without restricting the generality of the foregoing:

- a) respond to and mitigate emergencies, directing resources as required by the incident;
- b) conduct investigations as required, in consultation and collaboration with the Office of the Fire Marshal;
- c) conduct fire safety inspections upon complaint or request, or as part of a scheduled plan in consultation and collaboration with the Office of the Fire Marshal;
- d) for the care and protection of all property belonging to the Fire Department;
- e) for arranging for the provision and allotment of strategic staffing and facilities, apparatus, equipment, materials, services and supplies for the Fire Department;
- f) for the development and implementation of aid and other fire protection and emergency service agreements within the Town of Inuvik's borders upon the approval of Council;
- g) for the development and implementation of aid and other fire protection and emergency service agreements outside the Town of Inuvik's borders upon the approval of Council;
- h) for determining and establishing the qualifications and criteria for employment or appointment, and the duties of, all members of the Fire Department;
- i) for the conduct and the discipline of members of the Fire Department;
- j) for preparing, and upon approval by Council, implementing and maintaining a departmental fire service plan and program for the Town of Inuvik;
- k) for keeping an accurate record of all fires, rescues and emergencies responded to by the Fire Department and reporting of same to the Office of the Fire Marshal;
- l) for keeping such other records as may be required by Council, the Town of Inuvik and the Fire Prevention Act, R.S.N.W.T. 1988, c.F-6
- m) for preparing and presenting reports of the Fire Department to Council; and,
- n) for exercising control over the budget approved by Council for the Fire Department.

8 SUPERVISION – GENERAL DUTIES AND RESPONSIBILITIES

- 8.1 The Deputy Fire Chief(s) shall be the second ranking officer of the Fire Department and shall be subject to and shall perform such duties as are assigned to them by the Fire Chief and shall act on behalf of the Fire Chief in case of absence or vacancy in the office of Fire Chief.

9 EMERGENCY RESPONSES OUTSIDE LIMITS OF THE TOWN OF INUVIK

- 9.1 The Fire Department shall not respond to a call with respect to a fire or an emergency incident outside the limits of the Town of Inuvik except with respect to a fire or an emergency:
- a) on property beyond the Town of Inuvik's border where the Fire Chief or designate determines that immediate action is necessary to preserve and protect life and/or property and the correct department is notified to respond and/or assumes command or establishes alternative measures acceptable to the Fire Chief or designate;
 - b) in a city, town, village or hamlet with which an agreement has been entered into to provide fire protection services.

- c) on property with respect to which an agreement has been entered into with any person or Town of Inuvik to provide fire protection;
- d) on those highways that are under the jurisdiction of the Government of the Northwest Territories or other agency within the Town of Inuvik for which an automatic aid agreement has been entered; or
- e) response due to a request for special assistance as required through a declaration of a territorial or federal emergency and such request has been approved by the Fire Chief, the Senior Administrative Officer and the Mayor.

10 SEVERABILITY

- 10.1 If any provision or part of a provision of this by-law is declared by a court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the by-law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.

11 REPEALS

- 11.1 By-law 2648/FC/20 and any amendments thereto are hereby repealed.

12 EFFECT

- 12.1 This by-law will come into effect upon the day of its final passage.

READ A FIRST TIME THIS 25th DAY OF May, 2022 A.D.

READ A SECOND TIME THIS 25th DAY OF May, 2022 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS __ DAY OF __, 20xx A.D.

MAYOR

SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this by-law has been made in accordance with the requirements of the *Cities, Towns and Villages Act* and the by-laws of the Town of Inuvik.

SENIOR ADMINISTRATIVE OFFICER

SCHEDULE A

TOWN OF INUVIK FIRE DEPARTMENT CORE SERVICES

Emergency Response Services		Approved to Deliver	
		Yes	No
1.	Basic firefighting – no expected rescue component		X
2.	Structural firefighting including rescue	X	
3.	Vehicle firefighting	X	
4.	Grass, brush, forestry firefighting	X	
5.	Marine firefighting		X
6.	Automatic aid	X	
7.	Mutual aid		X
8.	Basic medical assist	X	
9.	Advanced medical assist with defibrillation (AED)	X	
10.	Awareness level hazardous materials	X	
11.	Operations level hazardous materials	X	
12.	Technician level hazardous materials		X
13.	Vehicle crashes	X	
14.	Vehicle extrication	X	
15.	Transportation incidents involving vehicles, aircraft and watercraft	X	
16.	Water and ice – shore based	X	
17.	Water and ice – water entry	X	
18.	Water and ice – boat		X
19.	Public Hazards – downed hydro lines, carbon monoxide and gas leaks	X	
20.	Ambulance assist	X	
21.	Police assistance	X	
22.	Public utilities assistance	X	
23.	Community emergency plan participation	X	
24.	Urban search and rescue		X
25.	High angle rescue		X
26.	Confined space rescue	X	
27.	Farm/silo rescue		X
28.	Inspections upon request or complaint	X	
29.	Fire investigations	X	

REQUEST FOR COUNCIL DECISION

Meeting Dates: June 20 & 22, 2022

RFCD #: 2022-SAO-057

TOPIC

BY-LAW 2688/FC/22

A BY-LAW FOR CONTROL OF AN EMERGENCY MANAGEMENT PROGRAM

BACKGROUND

On May 12 the By-law review Committee met to review several by-laws and discuss proposed changes. Present at the meeting were Mayor Wood, Councillors Devlin, Gowans and Mero. Staff present were SAO Hood, Directors Hammond and Campbell plus Municipal Enforcement Officer Firth. Also present was a representative of the Town's legal firm via video conference.

The committee was presented with a major revision to the previous emergency measures organization and references to a Territorial Act that has been replaced. The revision updated the previous by-law to be in line with the revised legislation including the name of the act from the Civil Emergencies Measures Act to the Emergency Management Act. In addition, a number of definitions were added to better clarify sections.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

OPTIONS

Council has three options:

1. Give the by-law the required readings as presented via motion
2. Defeat the by-law on third reading
3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

Should Council wish to approve the by-law as presented, the motions should be:

"BE IT RESOLVED THAT Inuvik Town Council hereby gives THIRD AND FINAL READING to By-law 2688/FC/22, a by-law for control of an emergency management plan."

Signature – Grant Hood, SAO



TOWN OF INUVIK
BY-LAW #2688/FC/22

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES TO PROVIDE FOR THE CONTROL OF AN EMERGENCY MANAGEMENT PROGRAM

PURSUANT TO the *Emergency Management Act*, S.N.W.T. 2018, c. 17 and the *Cities, Towns and Villages Act*, S.N.W.T. 2003, c. 22 as amended;

WHEREAS the *Emergency Management Act* provides the Town with various powers relating to emergency management and requires the Town to establish a local emergency management organization and develop local emergency plans.

NOW THEREFORE BE IT RESOLVED that the Council of the Municipal Corporation of the Town of Inuvik in Council duly assembled enacts as follows:

1 SHORT TITLE

This By-law may be referred to as the Town of Inuvik Emergency Management By-law.

2 INTERPRETATIONS

2.1 In this by-law unless the context otherwise requires:

- a) **“Act”** means the *Emergency Management Act*, R.S.N.W.T. 2018, c.17 as amended;
- b) **“Council”** means the duly elected Council for the Municipal Corporation of the Town of Inuvik.
- c) **“Declaration of a State of Local Emergency”** means a declaration made by resolution of City Council pursuant to the *Emergency Management Act* S.N.W.T. 2018, c. 17 and the *Cities, Towns and Villages Act*, S.N.W.T. 2003, c. 22 as amended.
- d) **“Director of Protective Services”** means a full-time employee of the Town of Inuvik appointed as the Fire Chief or Director of Protective Services or designate under the *Cities, Towns, and Villages Act*, as amended.
- e) **“Emergency”** means a current or imminent event that requires prompt coordination of action or special regulation of persons or property in order to protect the safety, health or welfare of people or to limit or prevent damage to property or the environment;
- f) **“Local Emergency Management Organization”** means the organization established under this by-law.
- g) **“Emergency Management Co-ordinator”** means the person designated as such under Section 7 of this by-law;
- h) **“Emergency Management Planning Committee”** means the committee established under this by-law;
- i) **“Emergency Management Plan”** means the Emergency Management Plan of the Town of Inuvik;
- j) **“Local Coordinator”** means the Senior Administrative Officer or the Senior Administrative Officer’s designate;
- k) **“Mayor”** means the Mayor of the Town of Inuvik;
- l) **“Municipality”** means the geographic area under the jurisdiction of the Town of Inuvik;

TOWN OF INUVIK
BY-LAW #2688/FC/22
Page 2

- m) **“Senior Administrative Officer”** means the Senior Administrative Officer of the Town of Inuvik or the Senior Administrative Officer’s designate, as appointed pursuant to the *Cities, Towns and Villages Act* S.N.W.T. 2003, c. 22.
- n) **“Town”** means the Municipal Corporation of the Town of Inuvik;

3 EMERGENCY MEASURES PLAN

- 3.1 In the event that an emergency should occur within the boundaries of the Town of Inuvik or nearby so as to affect the inhabitants of the Town of Inuvik, or the threat of an emergency, the plan for the coordination of emergency services shall come into effect.
- 3.2 In the event that an emergency should occur within the boundaries of the Town of Inuvik or nearby so as to affect the inhabitants of the Town of Inuvik, or the threat of an emergency, the plan for the co-ordination of emergency services, a copy of which is hereto attached and which forms "Schedule A" to this By-Law shall come into effect forthwith.
- 3.3 There shall be a committee to be known as the Emergency Measures Planning Committee.
- 3.4 The Emergency Measures Planning Committee shall be responsible for:
 - a) The review of all plans, programs and expenditures relating to planning;
 - b) Submission to Council of estimates of expenditures for the maintenance and operation of the Emergency Measures Agency;
 - c) Submission to Council at least twice per year a progress report of activities;
 - d) Submission to Council, for the approval of the municipal emergency plan.
- 3.5 The Emergency Measures Planning Committee comprised of the heads of municipal departments and emergency services or such other persons as may be deemed necessary by the Emergency Measures Agency to formulate the Emergency Plan.
- 3.6 The Town of Inuvik Director of Protective Services by virtue of his/her position shall be designated as the Emergency Measures Co-ordinator and shall be the Chair of the Emergency Measures Planning Committee.
- 3.7 The Emergency Measures Agency for the Town shall be responsible for operations during an emergency and will be comprised of those members listed in the emergency plan. The Mayor or designate shall act as chair with the SAO being responsible for administering the Emergency Operations Center.
- 3.8 No employee of the Town may enter into agreement or commit the use of equipment, manpower or facilities with any federal or provincial organization requesting the use of such equipment, manpower, or facilities for the purpose of emergency measures or national survival without the specific authority of the Council following a recommendation by the Chair of the Emergency Measures Agency to Council.
- 3.9 The Emergency Measures Co-ordinator will:
 - a) Co-ordinate the emergency plan;
 - b) Provide advice and assistance to department heads and emergency services regarding planning, organization and training;
 - c) Prepare annually estimates of expenditures for the operation and maintenance of the emergency measures organization;
 - d) Prepare and carry out a training program and such studies or exercises as are required;

TOWN OF INUVIK
BY-LAW #2688/FC/22
Page 4

- e) Prepare and carry out a continuing program of public information;
 - f) Make such recommendations as are deemed necessary for the economy and effectiveness of civil emergency planning to the SAO for the Town;
 - g) Develop emergency organizations and plans in those areas of emergency measures not normally the responsibility of an existing municipal service;
 - h) Provide advice and assistance to individuals or private organizations on emergency measures.
- 3.10 Subject to the approval of the Council, the Emergency Measures Agency may negotiate agreements with other municipal corporations for the purposes of mutual aid or for the formation of joint organizations; and with the federal and provincial governments.
- 3.11 Subject to the approval of Council, the Emergency Measures Agency may enter into agreements with Agencies, other than Government Agencies, for the employment of their members within the structure of Emergency Government. These members would be employed as individuals and in accordance with their skills.
- 3.12 Salaries, honoraria, accounting budgeting, auditing, personnel, administration, contracting, administrative procedures of the Emergency Measures Agency shall be in accordance with existing by-laws, regulations and resolution of the Town.

4 SEVERABILITY

- 4.1 The provisions of this by-law are severable and the invalidity of any part of this by-law shall not affect the validity of the remainder of this by-law.

5 SCHEDULES

- 5.1 The Town of Inuvik Emergency Response Plan, attached as Schedule A, shall form part of this by-law.

6 REPEALS

- 6.1 By-law 2573/FC/14 and any subsequent amendments thereto are hereby repealed.

7 COMING INTO FORCE

- 7.1 This By-Law shall come into force and take effect upon the day of final passing thereof.

READ A FIRST TIME THIS 25th DAY OF May, 2022 A.D.

READ A SECOND TIME THIS 25th DAY OF May, 2022 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS ____ DAY OF ____, 20xx A.D.

MAYOR

SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

SENIOR ADMINISTRATIVE OFFICER

REQUEST FOR COUNCIL DECISION

Meeting Dates: June 20 & 22, 2022

RFCD #: 2022-SAO-058

TOPIC

BY-LAW 2689/FC/22 A BY-LAW TO ESTABLISH PROTECTIVE SERVICES FEES FOR SERVICE

BACKGROUND

On May 12 the By-law review Committee met to review several by-laws and discuss proposed changes. Present at the meeting were Mayor Wood, Councillors Devlin, Gowans and Mero. Staff present were SAO Hood, Directors Hammond and Campbell plus Municipal Enforcement Officer Firth. Also present was a representative of the Town's legal firm via video conference.

The committee was presented with a minor name change to reflect the department and remove specific sections reference in Territorial legislation and just reference the act.

As with other by-law changes the fees were removed from the by-law and added to the fees and charges policy which is also presented at the same meeting.

FINANCIAL IMPLICATIONS

There are no financial implications. There have been no changes the actual fee amounts.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

OPTIONS

Council has three options:

1. Give the by-law the required readings as presented via motion
2. Defeat the by-law on third reading
3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

Should Council wish to approve the by-law as presented, the motions should be:

“BE IT RESOLVED THAT Inuvik Town Council hereby gives THIRD AND FINAL READING to By-law 2689/FC/22, a by-law to establish protective services fees for service.”

Signature – Grant Hood, SAO

A handwritten signature in black ink, appearing to read 'G. Hood', is written over a light blue grid background.

**TOWN OF INUVIK
BY-LAW 2689/FC/22**

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES TO CONSOLIDATE AND OTHERWISE ESTABLISH A PROTECTIVE SERVICES FEES FOR SERVICES BY-LAW

WHEREAS pursuant to the Cities, Towns and Villages Act, S.N.W.T. 2003, c. 22 and subsequent amendments thereto which state:

AND WHEREAS the Council of the Municipal Corporation of the Town of Inuvik deems it expedient and wishes to both consolidate and update the various fees and charges to be collected by the Town of Inuvik with respect to fire fighting and fire protection services;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipal Corporation of the Town of Inuvik in Council duly assembled enacts as follows:

1 SHORT TITLE

1.1 This by-law may be cited as the “Protective Services Fee By-law”.

2 INTERPRETATION

2.1 In this by-law:

- a. **“Apparatus”** means any motorized vehicle utilized by the fire department to provide Fire Protection Services; this included but is not limited to Pumpers, Tankers, Rescue, and Utility vehicles.
- b. **“Council”** means the Council of the municipal corporation of the Town of Inuvik;
- c. **“Cost of Service”** means the dollar value equivalent for the direct and indirect costs of providing a program or service as calculated by the Senior Administrative Officer;
- d. **“False Alarm”** means an emergency alarm, such as a fire alarm, which is set off unnecessarily; or a needless alarm given in error or with intent to deceive.
- e. **“Fire Chief”** means a full time employee of the Corporation appointed under the Cities, Towns, and Villages Act, S.N.W.T. 2003, Chapter 22 and subsequent amendments thereto;
- f. **“Fire Department”** means a group of Firefighters authorized to provide fire protection services by the Corporation;
- g. **“Firefighter”** means any person employed in, or appointed to, a fire department and assigned to undertake fire protection services, rescue, and emergency services and the delivery of all those services;
- h. **“Fire Protection”** means a range of programs designed to protect the lives and property of the residents of the Fire Department response area from the adverse effects of fire, sudden medical emergency or exposure to dangerous conditions created by man or nature and includes fire suppression, fire prevention, fire safety education, communication, training of persons involved in the provision of Fire Protection Services, rescue and emergency services and the delivery of all those services;

TOWN OF INUVIK
BY-LAW 2689/FC/22
Page 2 of 3

- h. **“Inspection”** means the regulatory inspections by the Fire Chief or designate of the Inuvik Fire Department to assess regulatory compliance with the National Fire Code as well as applicable By-laws.
 - i. **“Person”** means an individual human being or a corporation and includes a partnership, society and an association or a group of persons acting in concert unless context explicitly or by necessary implication otherwise requires;
 - j. **“ ‘Program or Service’ or ‘Program and Service’ ”** either of these phrases when used in this by-law with respect to fees or other charges for products, programs, services, public utilities, infrastructure and facilities provided by the Town and for the use of property under the ownership, direction, management or control of the municipality.
 - k. **“Senior Administrative Officer”** means a person appointed by the Council of the Town of Inuvik to the position of Senior Administrative Officer pursuant to ~~section 41~~ of the Cities, Towns, and Villages Act, S.N.W.T. 2003, c. 22 and includes any person designated by him or her to act on their ~~his or her~~ behalf; and,
 - l. **“Town”** means the Municipal Corporation of the Town of Inuvik in the Northwest Territories.
- 2.2 In this By-law, all other terms, phrases and their derivatives as set out in the attached schedules shall have the meanings given in the by-law (including any amended or successor by-law) referenced in the individual part of the schedule.
- 2.3 If or when the terms, phrases or their derivatives are not consistent with the context, words in the present tense shall include the future, words in the plural context shall include the singular and words in the singular number include the plural. The word “shall” is always mandatory and not merely directory. Words not defined shall be interpreted in accordance with the *Interpretation Act, R.S.N.W.T. 1988, c. 1-8* and the *Cities, Towns and Villages Act, S.N.W.T. 2003, c. 22* and if not defined in either of these Acts, they are not to be given their common and ordinary meaning.
- 2.4 Services provided under this by-law shall be in accordance with By-Law # 2687/FC/22 or as amended – A By-Law to Establish and Regulate a Fire Department.
- 2.5 The marginal notes and headings in this by-law are for reference purposes only.
- 2.6 Any Act, Regulation or By-law that is referenced to in this By-law shall be interpreted as including any successor Act, Regulation or By-law.

3 SEVERABILITY

- 3.1 The provisions of this by-law are severable and the invalidity of any part of this by-law shall not affect the validity of the remainder of this by-law.

4 FEES

- 4.1 The fees shall be set out in the Town of Inuvik Fees Charges Policy and may be waived at the discretion of Council.

5 REPEALS

- 5.1 By-law 2566/FC/14 and any amendments thereto are hereby repealed.

6 EFFECT

- 6.1 This by-law will come into effect upon the day of its final passage.

READ A FIRST TIME THIS 25th DAY OF May, 2022 A.D.

READ A SECOND TIME THIS 25th DAY OF May, 2022 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS __ DAY OF _____, 20XX
A.D.

MAYOR

SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

SENIOR ADMINISTRATIVE OFFICER

REQUEST FOR COUNCIL DECISION

Meeting Dates: June 20 & 22, 2022

RFCD #: 2022-SAO-059

TOPIC

BY-LAW 2690/FC/22 A BY-LAW TO REPEAL BY-LAW 88-1030 SMOKE DETECTOR BY-LAW

BACKGROUND

On May 12 the By-law review Committee met to review several by-laws and discuss proposed changes. Present at the meeting were Mayor Wood, Councillors Devlin, Gowans and Mero. Staff present were SAO Hood, Directors Hammond and Campbell plus Municipal Enforcement Officer Firth. Also present was a representative of the Town's legal firm via video conference.

The committee was informed that when this by-law was enacted there was no Territorial legislation regarding smoke detectors. Since then, there has been Territorial legislation regarding them and as such our by-law is no longer required.

FINANCIAL IMPLICATIONS

There are no financial implications. There have been no changes the actual fee amounts.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

OPTIONS

Council has three options:

1. Give the by-law the required readings as presented via motion
2. Defeat the by-law on third reading
3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

Should Council wish to approve the by-law as presented, the motions should be:

"BE IT RESOLVED THAT Inuvik Town Council hereby gives THIRD AND FINAL READING to By-law 2690/FC/22, a by-law to repeal a by-law no longer required."

Signature – Grant Hood, SAO

A handwritten signature in black ink, appearing to read "G. Hood", is written within a rectangular box.

TOWN OF INUVIK
BY-LAW #2690/FC/22

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES TO REPEAL BY-LAWS WHICH NO LONGER HAVE ANY FORCE OR EFFECT

WHEREAS pursuant to the *Cities, Towns and Villages Act* of the Northwest Territories, S.N.W.T. 2003, c. C-22, as amended;

AND WHEREAS the Council of the Municipal Corporation of the Town of Inuvik deems it desirable and necessary to repeal by-laws which no longer have any force or effect;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipal Corporation of the Town of Inuvik, in Council duly assembled, enacts as follows:

1. That the following by-laws are hereby repealed:

<u>Fire Control</u>	
88-1030	Smoke Detector By-Law

2. This by-law will come into effect upon the day of its final passage.

READ A FIRST TIME THIS 25th DAY OF May, 2022 A.D.

READ A SECOND TIME THIS 25th DAY OF May, 2022 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS __ DAY OF __, 2022 A.D.

MAYOR

SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

SENIOR ADMINISTRATIVE OFFICER

REQUEST FOR COUNCIL DECISION

Meeting Dates: June 20 & 22, 2022

RFCD #: 2022-SAO-060

TOPIC

BY-LAW 2691/FC/22 FIRE HYDRANT BY-LAW

BACKGROUND

On May 12 the By-law review Committee met to review several by-laws and discuss proposed changes. Present at the meeting were Mayor Wood, Councillors Devlin, Gowans and Mero. Staff present were SAO Hood, Directors Hammond and Campbell plus Municipal Enforcement Officer Firth. Also present was a representative of the Town's legal firm via video conference.

This by-law had been presented to an earlier review committee and some minor changes were recommended from that review. Administration has made those changes specifically regarding the colour of the hydrants and eliminating the word inspector and replacing with the Fire Chief or their designate.

In additions the penalties section was re-written to come into line with current Territorial Legislation.

FINANCIAL IMPLICATIONS

There are no financial implications. There have been no changes the actual fee amounts.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

OPTIONS

Council has three options:

1. Give the by-law the required readings as presented via motion
2. Defeat the by-law on third reading
3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

Should Council wish to approve the by-law as presented, the motions should be:

“BE IT RESOLVED THAT Inuvik Town Council hereby gives THIRD AND FINAL READING to By-law 2691/FC/22, the Fire Hydrant by-law.”

Signature – Grant Hood, SAO

A handwritten signature in black ink, appearing to read 'G. Hood', is written over a light blue grid background.

TOWN OF INUVIK
BY-LAW #2691/FC/22

BEING A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN
THE NORTHWEST TERRITORIES FOR THE CONTROL OF DEFINITION AND
IDENTIFICATION OF FIRE HYDRANTS

PURSUANT TO the *Cities, Towns and Villages Act* of the Northwest Territories, S.N.W.T.
2003, c. 22 as amended;

NOW THEREFORE BE IT RESOLVED the Council of the Municipal Corporation of the Town
of Inuvik, in session duly assembled, enacts as follows:

1. SHORT TITLE

This by-law may be cited as the “Fire Hydrant By-law”.

2. INTERPRETATION

In this by-law:

- a) “**Council**” means the Council of the Municipal Corporation of the Town of Inuvik.
- b) “**Fire Chief**” means the Fire Chief of the Fire Department of the Municipal Corporation of the Town of Inuvik.
- c) “**Fire Department**” means the Fire Department of the Municipal Corporation of the Town of Inuvik.
- d) “**Fire Hydrant**” means a device primarily used and located for the delivery of water, to the Fire Department, for use in combatting fires.
- e) “**Hydrant Access Path**” means the route from the curb of the road, by the most direct means to the hydrant, where direct access by such a route is available and shall include both the front and rear sides of the hydrant.
- f) “**Hydrant Area**” means the area surrounding hydrant in all directions to a distance of ten (10) feet.
- g) “**Owner**” includes the person for the time being managing or receiving the rent of the land or premises in connection with which the word is used whether on his own account or as agent or trustee of any other person, or who would so receive the rent if such land and premises were left, and shall also include a leasee or occupant of the property who, under the terms of a lease, is required to repair and maintain the property in accordance with the standards for maintenance and occupancy of property.
- h) “**Permanent**” means a time greater than 24 hours.
- i) “**Person**” includes not only an individual, but also a partnership and body corporate and any association as well as the Government of Canada and the Government of the N.W.T.
- j) “**Private Fire Hydrant**” means a hydrant that is privately owned by a person.
- k) “**Public Fire Hydrant**” means any hydrant not privately owned by a person.
- l) “**Town**” means the Municipal Corporation of the Town of Inuvik.

3. HYDRANT IDENTIFICATION

- 3.1) All fire hydrants shall be identified when installed upon a utilidor, by means of reflective red paint on all sides and the top.
- 3.2) Every fire hydrant not installed upon a utilidor shall be identified by a means that is approved in writing by the Fire Chief.

TOWN OF INUVIK
BY-LAW #2691/FC/22
Page 2

- 3.3) Every fire hydrant not installed upon a utilidor may be required by the Fire Chief to have a sign installed on the edge of the nearest road or at the edges of all roads, that provide a hydrant access path. This sign shall conform to Annex A of this by-law and shall be of a minimum of six feet above ground level at the road.

4. HYDRANT ACCESS AND VISIBILITY

- 4.1) No person shall obstruct nor cause to be obstructed by any permanent means whatsoever the visibility of any fire hydrant from any direction without prior written consent of the Fire Chief.
- 4.2) No person shall block or restrict access to, nor cause to be blocked or restrictions of access to any fire hydrant by any permanent means whatsoever without prior written consent of the Fire Chief.
- 4.3) The hydrant area around each hydrant is to be kept free and clear at all times. This includes playground, sports and recreational items as well as storage.
- 4.4) The hydrant area around each hydrant is to be kept free and clear at all times of animals that are tied, chained or otherwise under control.
- 4.5) It is the responsibility of the owner of land on which there is a hydrant access path, or a hydrant located beside or behind that property, to ensure that sufficient brush and other vegetative material is kept from restricting access to that hydrant or hydrant access path.
- 4.6) No person shall deface, alter or remove nor cause to be altered, defaced or removed, any sign or posts indicating the location of a fire hydrant.

5. HYDRANT USE

- 5.1) No person shall use, nor cause to be used, any fire hydrant for purposes other than emergency fire fighting, without prior written approval of the Fire Chief.
- 5.2) No fire fighter or any other Town employee requires written consent from the Fire Chief to use a fire hydrant for any purpose, if that purpose is required in performing their duties.

6. ENFORCEMENT

- 6.1) The Fire Chief or their designate are hereby appointed to enforce the provisions of this by-law.
- 6.2) The Fire Chief or their designate may at all reasonable times enter onto property in order to inspect any fire hydrant and to carry out tests that are deemed necessary.
- 6.3) Where a person has contravened the provisions of this by-law, the Fire Chief or their designate shall send a notice to that person requiring them him to conform to the requirements of this by-law.
- 6.4) Every person to whom a notice is sent, or who is required to do anything by or pursuant to this by-law, shall obey such notice and do such thing as required by the notice.

7. PENALTIES

- 7.1) Every person who contravenes any provision of this by-law is guilty of an offence and is liable upon Summary Conviction to:
- I. for a person, to a fine not exceeding two thousand dollars (\$2,000.00), or to imprisonment for a term not exceeding six (6) months, or to both;
 - II. for a corporation, to a fine not exceeding ten thousand dollars (\$10,000.00), or to imprisonment for a term not exceeding six (6) months, or to both.

TOWN OF INUVIK
BY-LAW #2691/FC/22
Page 3

- 7.2) In addition to any fine that may be levied, the court may order a person convicted of an offence under this by-law:
- I. to pay any fee or charge that may otherwise be payable by the person to the Town in respect of any licence or permit that should have been obtained by the person; and,
 - II. to do or refrain from doing any activity that the court may specify.
- 7.3) A Peace Officer may issue a Summary Offence Ticket in the form prescribed by the Summary Convictions Procedures Act to any person who contravenes any provision of this by-law, and such person may, in lieu of prosecution, pay the Town of Inuvik the specified penalty for the offence prior to the court date specified on the ticket.

8. SEVERABILITY

- 8.1) If any provision or part of a provision of this by-law is declared by court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the by-law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.

9. CONFLICT WITH ANY OTHER BY-LAW

- 9.1) In the event of any conflict between any provisions of this by-law and any other by-law heretofore passed, the provisions of this by-law shall prevail.

10. REPEALS

- 10.1) By-law 547/FC/79 is hereby repealed.

11. EFFECT

- 11.1) This by-law shall come into effect upon the day of its final passage.

READ A FIRST TIME THIS 25th DAY OF MAY, 2022 A.D.

READ A SECOND TIME THIS 25th DAY OF MAY, 2022 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS __ DAY OF __ , 20xx A.D.

MAYOR

SENIOR ADMINISTRATIVE OFFICER

TOWN OF INUVIK
BY-LAW #2691/FC/22
Page 4

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

SENIOR ADMINISTRATIVE OFFICER

REQUEST FOR COUNCIL DECISION

Meeting Dates: June 20 & 22, 2022

RFCD #: 2022-SAO-061

TOPIC

BY-LAW 2692/TAX/22 SENIOR CITIZENS AND DISABLED PERSONS PROPERTY TAX RELIEF

BACKGROUND

On May 12 the By-law review Committee met to review several by-laws and discuss proposed changes. Present at the meeting were Mayor Wood, Councillors Devlin, Gowans and Mero. Staff present were SAO Hood, Directors Hammond, and Campbell plus Municipal Enforcement Officer Firth. Also present was a representative of the Town's legal firm via video conference.

In reviewing this by-law administration felt that the previous by-law included two distinct items first the property tax relief and then the ability to charge interest on overdue accounts. Administration presented the committee with two by-laws separating out the two components. In addition, the forms portion of the by-law has been removed as the application is tied to the Territorial legislation and application for the 50% portion and as such should their application change, we can follow suit without having to change the by-law.

With the by-law now a separate one administration will do further investigation regarding status changes of properties during a tax year.

FINANCIAL IMPLICATIONS

There are no financial implications other than normal annual changes in exempt properties.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

OPTIONS

Council has three options:

1. Give the by-law the required readings as presented via motion
2. Defeat the by-law on third reading
3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

Should Council wish to approve the by-law as presented, the motions should be:

“BE IT RESOLVED THAT Inuvik Town Council hereby gives THIRD AND FINAL READING to By-law 2692/TAX/22, the Senior Citizens and Disabled Persons Property Tax Relief By-law.”

Signature – Grant Hood, SAO

A handwritten signature in black ink, appearing to be 'G. Hood', is written over a light blue circular stamp that contains the text 'Inuvik Town Council'.

**TOWN OF INUVIK
BY-LAW #2692TAX/22**

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES EXEMPTING SENIOR CITIZENS AND DISABLED PERSONS PROVIDING RELIEF ON PROPERTY TAXES

PURSUANT to the Property Assessment and Taxation Act R.S.N.W.T. 1988, c.10, and subsequent amendments thereto;

AND PURSUANT to the Senior Citizens and Disabled Persons Property Tax Relief Act, R.S.N.W.T. 1989, c.22 and subsequent amendments thereto;

AND WHEREAS it is deemed appropriate to waive tax penalties and provide relief from property taxes for senior citizens and disabled persons;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipal Corporation of the Town of Inuvik, in Council duly assembled, enacts as follows:

1. SHORT TITLE

This by-law may be cited as the “Senior Citizens and Disabled Property Tax Relief”.

2. INTERPRETATION

In this by-law:

2.1 “**Date of Eligibility**” means the effective date an individual is eligible for Property Tax Relief as a Senior Citizen and Disabled Person.

2.2 “**Dependant**” means an individual who resides with a senior citizen or disabled person and who, at any time within the relevant taxation period, is

(a) dependant on the senior citizen or disabled person for support (Employment Income less than the GNWT Basic Personal Exemption), and

(b) either

(i) the spouse of the senior citizen or disabled person, including a person who has cohabited with the senior citizen or disabled person for at least one year, or

(ii) a child, grandchild, niece, nephew, brother, sister, parent, grandparent, aunt or uncle of the senior citizen or disabled person; (*personne á charge*)

2.3 “**Disabled Person**” means an individual who at any time within the relevant taxation period is:

(a) in receipt of a pension or allowance for –

(iii) a total disability or partial disability of at least 25% under the Workers’ Compensation Act;

(iv) for a severe and prolonged disability under the Canada Pension Plan; or

(v) for a disability of at least 50% under the War Veterans Allowance Act (Canada) or the Civilian War Pensions and Allowance Act (Canada); or

(vi) produces a medical certificate satisfactory to the Senior Administrative Officer indicating that the person suffers from a severe or prolonged disability and setting out of the nature and extent of the disability.

TOWN OF INUVIK
BY-LAW #2692/TAX/22
Page 2

2.4 “Eligible Property” means:

- (a) a mobile unit, or
- (b) a single family dwelling unit or a mobile unit, and the parcel of land within the meaning of the Property Assessment and Taxation Act upon which it is situated, where the land is owned by the same person who owns the single family dwelling unit or mobile unit.

2.5 “Mobile Unit” means a mobile unit as defined in the Property Assessment and Taxation Act.

2.6 “Senior Citizen” means an individual who, at any time during the relevant taxation period, has attained the age of 65 years.

2.7 “Taxes” means taxes levied by the Town of Inuvik under the Property Assessment and Taxation Act in respect of eligible property, but does not include arrears, local improvement charges, or interest charges.

3. CONDITIONS

- 3.1 Eligible property of a Senior Citizen or Disabled Person shall be exempt from penalties on unpaid taxes, from the date of eligibility, where the Senior Citizen or Disabled Person is the owner of the eligible property and ordinarily resides in it.
- 3.2 Eligible Senior Citizens and Disabled Persons will make application annually for an exemption of tax penalties and relief on property taxes on the prescribed form.
- 3.3 Council may, upon application, exempt the eligible property of a senior citizen or disabled person for 50% of the taxes where the senior citizen or disabled person is the owner of the eligible property and ordinarily resides on it.
- 3.4 Council shall not exempt from taxes the eligible property of a senior citizen or disabled person who is a part owner of the eligible property unless the other part owner, or all other part owners are senior citizens, disabled persons or dependants of the senior citizen or disabled person.
- 3.5 Council shall not exempt from taxes the eligible property of a senior citizen or a disabled person which is used for a commercial activity and/or has been approved for a Home Occupation permit.
- 3.6 Every senior citizen or disabled person who wishes to apply for the exemption from taxes shall complete the prescribed form.

4. SEVERABILITY

- 4.1 If any provision or part of a provision of this by-law is declared by court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the by-law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.

5. CONFLICT WITH ANY OTHER BY-LAW

- 5.1 In the event of any conflict between any provisions of this by-law and any other by-law heretofore passed, the provisions of this by-law shall prevail.

6. REPEALS

- 6.1 By-law 2096/TAX/03 is hereby repealed.

7. EFFECT

- 7.1 This by-law shall come into effect upon the day of its final passage.

TOWN OF INUVIK
BY-LAW #2692/TAX/22
Page 3

READ A FIRST TIME THIS 25th DAY OF MAY, 2022 A.D.

READ A SECOND TIME THIS 25th DAY OF MAY, 2022 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS _ DAY OF _ , 20XX A.D.

MAYOR

SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

SENIOR ADMINISTRATIVE OFFICER

REQUEST FOR COUNCIL DECISION

Meeting Dates: June 20 & 22, 2022

RFCD #: 2022-SAO-062

TOPIC

BY-LAW 2693/TAX/22 LEVYING OF PENALTIES ON OVERDUE PROPERTY TAX ACCOUNTS

BACKGROUND

On May 12 the By-law review Committee met to review several by-laws and discuss proposed changes. Present at the meeting were Mayor Wood, Councillors Devlin, Gowans and Mero. Staff present were SAO Hood, Directors Hammond and Campbell plus Municipal Enforcement Officer Firth. Also present was a representative of the Town's legal firm via video conference.

This by-law is the result of separating out of the senior citizen and disabled property tax relief by-law and the ability to charge penalties on overdue property tax accounts.

FINANCIAL IMPLICATIONS

There are no financial implications other than normal annual changes in exempt properties.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

OPTIONS

Council has three options:

1. Give the by-law the required readings as presented via motion
2. Defeat the by-law on third reading
3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

Should Council wish to approve the by-law as presented, the motions should be:

“BE IT RESOLVED THAT Inuvik Town Council hereby gives THIRD AND FINAL READING to By-law 2693/TAX/22, Levying of a Penalty on Outstanding Taxes By-law.”

Signature – Grant Hood, SAO

A handwritten signature in black ink, appearing to read 'G. Hood', is written over a light blue circular stamp. The stamp contains the text 'Inuvik Town Council' and '2022'.

**TOWN OF INUVIK
BY-LAW #2693/TAX/22**

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES TO AUTHORIZE THE LEVYING OF A PENALTY ON OUTSTANDING TAXES

PURSUANT to the Property Assessment and Taxation Act R.S.N.W.T. 1988, c.10

WHEREAS the Town of Inuvik may, by by-law, provide that in the event of taxes remaining unpaid on a specific date in the year in which taxes are levied, there shall be added to such unpaid taxes, by way of penalty, an amount not exceeding one point eight percent (1.8%) of the unpaid taxes on the last day of each calendar month thereafter so long as the taxes remain unpaid;

AND WHEREAS it is deemed expedient and necessary to provide for the implementation of penalties on late payment of taxes;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipal Corporation of the Town of Inuvik, in Council duly assembled, enacts as follows:

1. SHORT TITLE

This by-law may be cited as the “Penalty on Outstanding Taxes”.

2. INTERPRETATION

In this by-law:

- 2.1 “**Taxes**” means taxes levied by the Town of Inuvik under the *Property Assessment and Taxation Act* in respect of eligible property, but does not include arrears, local improvement charges, or interest charges.

3. CONDITIONS

- 3.1 That in the event of taxes remaining unpaid sixty (60) days after the date that the current tax notice is mailed, there shall be added to such unpaid taxes, by way of penalty, an amount of one point eight per cent (1.8%) per month thereof in the next succeeding twelve (12) months period, and in each twelve (12) month period thereafter, so long as the said taxes remain unpaid.
- 3.2 Any such penalty imposed shall be added to the unpaid taxes in respect of which such penalty was imposed and shall for all purposes form part of such unpaid taxes.

4. SEVERABILITY

- 4.1 If any provision or part of a provision of this by-law is declared by court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the by-law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.

5. CONFLICT WITH ANY OTHER BY-LAW

- 5.1 In the event of any conflict between any provisions of this by-law and any other by-law heretofore passed, the provisions of this by-law shall prevail.

6. EFFECT

- 6.1 This by-law shall come into effect upon the day of its final passage.

TOWN OF INUVIK
BY-LAW #2692/TAX/22
Page 2

READ A FIRST TIME THIS 25th DAY OF MAY, 2022 A.D.

READ A SECOND TIME THIS 25th DAY OF MAY, 2022 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS _ DAY OF _ , 20XX A.D.

MAYOR

SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

SENIOR ADMINISTRATIVE OFFICER

REQUEST FOR COUNCIL DECISION

Meeting Dates: June 20 & 22, 2022

RFCD #: 2022-SAO-063

TOPIC

2022 ANNUAL TAX BILLING BY-LAW 2694/TAX/22

BACKGROUND

Town Council must pass a by-law to process the second (and final) tax billing each year. Where the interim tax billing by-law authorizes and allows the Town to bill property owners based on 50% of the previous year’s taxes levied, the annual tax billing by-law sets the mill rates for the year and allows the Town to collect the remaining taxes.

The draft annual tax levy by-law is attached for Council’s consideration.

FINANCIAL IMPLICATIONS

Collecting property taxes enables the Town of Inuvik to finance its activities and continue to provide the level of service that residents expect as well as to replace, repair and maintain Town infrastructure.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

OPTIONS

- Council has three options:
- 1. Give first and second readings to the attached by-law
 - 2. Defeat the motion
 - 3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

Should Council wish to approve the by-law as presented, the motions should be:

Motion #1:

“BE IT RESOLVED THAT Inuvik Town Council hereby gives FIRST READING to By-law 2694/TAX/22, the 2022 annual tax billing by-law.”

Motion #2:

“BE IT RESOLVED THAT Inuvik Town Council hereby gives SECOND READING to By-law 2694/TAX/22, the 2022 annual tax billing by-law.”

Signature – Grant Hood, SAO



TOWN OF INUVIK
BY-LAW #2694/TAX/22

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES TO PROVIDE FOR THE LEVYING OF TAXES TO RAISE REVENUE TO MEET THE ESTIMATED EXPENDITURES OF THE MUNICIPALITY THEREIN FOR THE CALENDAR YEAR 2022

WHEREAS pursuant to the *Cities, Towns and Villages Act*, S.N.W.T. 2003, c.22

AND WHEREAS pursuant to the Property Assessment and Taxation Act Chapter P-10 R.S.N.W.T. 1988 and subsequent

AND WHEREAS the following sums are necessary, on the basis of the said estimates and demands, after taking into account the said anticipated revenues and estimate of unpaid taxes;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipal Corporation of the Town of Inuvik in Council duly assembled enacts as follows:

1. SHORT TITLE

This by-law may be cited as the “Annual Tax Levy By-law 2022.”

2. INTERPRETATION

2.1 In this by-law:

- (a) “**Mill**” means the taxation unit per thousand dollars of assessed value;
- (b) “**Mill Rate**” means the applicable figure, expressed in parts per thousand, established pursuant to Part II;
- (c) “**Person**” includes a corporation, but does not include the Town;
- (d) “**The Town**” means the Municipal Corporation of the Town of Inuvik in the Northwest Territories.

2.2 Except as herein specifically defined, and as the context may otherwise require, the words and expressions used in this by-law mean the same as provided by the *Interpretation Act*, the *Cities, Towns and Villages Act*, the *Property Assessment and Taxation Act* or the *Education Act*, as the case may be.

3. LEVY

- 3.1 On behalf of the Town, and pursuant to the “*Property Assessment and Taxation Act*,” there is hereby levied for the year 2022, against all lands in the Town liable to taxation, a tax which is due and payable within sixty (60) days of the mailing date of the tax notice.
- 3.2 The Town Council deems it necessary that the computation of the rate at which such tax is levied shall be based as follows and such is fixed hereby:
- 3.3 for the raising of revenue to meeting estimated expenditures for the Town for the year 2022 (see “*Schedule B*” attached to and forming part of this by-law), the following mill rate shall be applied:

Property Class 1 – Commercial	22.56 mills
Property Class 2 - Undeveloped Commercial	30.21 mills
Property Class 3 – Industrial	22.56 mills
Property Class 4 – Undeveloped Industrial	30.21 mills
Property Class 5 – Residential	17.63 mills
Property Class 6 – Undeveloped Residential	24.57 mills

Property Class 7 – Recreational	18.25 mills
Property Class 8 – Institutional	18.40 mills

3.4 for the raising of revenue to meet the requirements of the School District for the fiscal year 2022 (see “Schedule A” attached to and forming part of this by-law), the following mill-rate shall be applied:

Education Mill Rate	2.99 mills
----------------------------	-------------------

4. **INTEREST**

- 4.1 Interest on all taxes levied under this by-law unpaid after sixty (60) days of the mailing date, shall be paid in an amount equal to one point eight percent (1.8%) of the unpaid taxes on the last day of each calendar month thereafter, until all sums due under this by-law in respect of such interest and taxes shall be paid.
- 4.2 All sums paid under this by-law shall be paid and applied firstly in payment of the arrears of property taxes; secondly in payment of arrears of any other tax, levy, expense or charge; and, thirdly in payment of current property taxes, and other taxes, levies, expenses or charges.

5. **SEVERABILITY**

- 5.1 If any provision or part of a provision of this by-law is declared by court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the by-law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.

6. **CONFLICT WITH ANY OTHER BY-LAW**

- 6.1 In the event of any conflict between any provisions of this by-law and any other by-law heretofore passed, the provisions of this by-law shall prevail.

7. **EFFECT**

- 7.1 This by-law shall come into effect upon the day of its final passage.

8. **REPEALS**

- 8.1 By-law 2670/TAX/21 is hereby repealed.

READ A FIRST TIME THIS _____ DAY OF _____, 2022 A.D.

READ A SECOND TIME THIS _____ DAY OF _____, 2022 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS _____ DAY OF _____, 2022 A.D.

MAYOR

SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

SENIOR ADMINISTRATIVE OFFICER

SCHEDULE "A"

MILL RATE ESTABLISHMENT ORDER (2022)



Government of Northwest Territories / Gouvernement des Territoires du Nord-Ouest

VIA EMAIL: (867) 777-8601 sao@inuvik.ca

Mr. Grant Hood
Senior Administrative Officer
Town of Inuvik
2 Firth Street PO BOX 1160
INUVIK NT X0E0T0

Dear Mr. Hood:

2022 Education Mill Rates in Municipal Taxation Areas

This letter is to advise that the Minister of Finance has established 2022 education mill rates for the Municipal Taxation Areas in keeping with the policy that ensures mill rates increase each year at the rate of inflation.

The 2022 Inuvik education mill rate is 2.99.

Please do not hesitate to contact our office at (867) 767-9158 extension 15051 if there are any questions regarding this matter.

Sincerely,

Kelly Bluck
Director, Fiscal Policy, Finance

c. Mr. Celestino Oh, Assistant Comptroller General and Superintendent of Insurance, Reporting, Treasury and Risk Management, Finance

Ms. Grace Lau-a, Director, Community Operations, Municipal and Community Affairs

SCHEDULE “B”

TOWN OF INUVIK OPERATING REVENUE AND EXPENDITURE SUMMARY									
Town Of Inuvik Final Operating Budget For The Year Ended December 31, 2022, 2023, 2024									
	2020	2021	2021	2022	%	2023	%	2024	%
	Actuals	Budget	December 31	Budget	Variance	Forecast	Variance	Forecast	Variance
REVENUES									
Administrative	\$ 12,420,942	\$ 7,766,073	\$ 7,823,917	\$ 7,841,193	1.0%	\$ 7,443,666	-5%	\$ 7,677,405	3%
Protective Services	50,443	78,000	68,575	72,500	-7.1%	72,500	0%	72,500	0%
Public Works	38,998	20,000	20,000	25,000	25.0%	25,000	0%	25,000	0%
Environmental	972,102	465,000	545,014	655,000	40.9%	617,500	-6%	652,708	6%
Economic Development/Tourism	62,992	78,900	162,160	203,400	157.8%	152,500	-25%	152,500	0%
Utilities	3,308,983	3,300,413	3,418,904	3,468,866	5.1%	3,530,976	2%	3,594,991	2%
Recreation	301,941	312,920	277,477	356,000	13.8%	353,350	-1%	412,000	17%
Library	93,929	82,750	77,296	86,250	4.2%	85,755	-1%	85,760	0%
Land	272,110	135,500	208,252	9,500	-93.0%	9,500	0%	9,500	0%
Fiscal	3,579,839	3,487,000	3,806,137	3,496,000	0.3%	3,496,000	0%	3,496,000	0%
	\$ 21,102,279	\$ 15,726,556	\$ 16,407,732	\$ 16,213,709	3%	\$ 15,786,747	-3%	\$ 16,178,364	3%
EXPENSES									
Administrative	\$ 7,597,301	\$ 3,134,143	\$ 3,239,439	\$ 3,121,677	-0.4%	\$ 2,501,646	-20%	\$ 2,535,457	1%
Protective Services	689,390	772,030	740,782	849,047	10.0%	858,463	1%	883,642	3%
Public Works	1,494,096	1,405,670	1,548,110	1,549,582	10.2%	1,501,204	-3%	1,511,201	1%
Environmental	1,217,817	786,200	780,431	984,200	25.2%	984,200	0%	984,200	0%
Economic Development/Tourism	653,119	526,205	542,447	663,009	26.0%	749,677	13%	767,728	2%
Utilities	3,329,789	3,082,864	3,123,493	3,080,506	-0.1%	3,027,034	-2%	3,052,428	1%
Recreation	3,085,539	3,521,014	2,861,003	3,514,045	-0.2%	3,626,403	3%	3,679,476	2%
Library	453,883	445,944	420,859	440,674	-1.2%	477,213	8%	487,964	2%
Land	221,276	111,300	173,327	100	-99.9%	100	0%	100	0%
Fiscal	943,429	808,000	810,140	801,000	-0.9%	801,000	0%	801,000	0%
	\$ 19,685,639	\$ 14,593,370	\$ 14,240,029	\$ 15,003,840	3%	\$ 14,526,940	-3%	\$ 14,703,196	1%
Surplus / (Deficit)	\$ 1,416,640	\$ 1,133,186	\$ 2,167,703	\$ 1,209,869	7%	\$ 1,259,808	4%	\$ 1,475,169	17%
Net Transfers to Capital Expenditures	342,518	1,133,186	1,815,527	1,209,869	0	2,527,532	2	2,593,690	(6)
	\$ 342,518	\$ 1,133,186	\$ 1,815,527	\$ 1,209,869	7%	\$ 2,527,532	109%	\$ 2,593,690	
Surplus (Deficit) after Transfers	\$ 1,074,122	\$ (0)	\$ 352,176	\$ (0)	-31%	\$ (1,267,724)	0%	\$ (1,118,521)	\$ 0
Amortization	\$ 1,810,909	\$ 3,380,000	\$ 3,339,006	\$ 3,339,006	-1%	\$ 3,339,006	0%	\$ 3,339,006	0%



TOWN OF INUVIK

COMMUNITY SERVICES DEPARTMENT REPORT TO COMMITTEE OF THE WHOLE MAY 2022

COMMUNITY SERVICES – Lise Saumur – Director of Community Services

May saw the department planning and getting ready for a very busy June. We did interviews for the Library Services Manager and are hopeful for the successful candidate to sign their offer to be here in early July. On a sad note, we bid farewell to Jade Pingol, Assistant Librarian who has accepted a position with the GNWT. The re-opening of our Drop Zone and Play Zone areas has been extremely popular for birthday party rentals.

RENTAL ACTIVITIES REPORT

Community Hall

- Girl Guides – 4 days
- Dene Nation Workshop – 2 days
- Birthday Party – 1 day
- Federal Indian Day School Class Action meetings – 2 days

Community Lounge

- Kuzuri Judo – 3 days
- Boot Camp – 9 days
- Indigenous Peoples Day meeting – 1 day
- Tourism Stakeholder Meeting – 1 day
- Arctic Energy Alliance – 1 day

Sundog Room

- ENR Fire Training – 3 days
- Sports Fields meeting – 1 day

Pool Lobby

- Pool Staff – Interest for Training meeting – 1 day

Arena Pad

- Yard Sale – 1 day
- Drop Zone Parties – 7

Play Zone

- Parties – 4

RECREATION REPORT

Arena Pad

Drop Zone equipment was set up on the pad with available times after school, in the evenings, and on the weekends for youth to come play. The Drop Zone will close during the Arctic Development Expo in June and then again during the Great Northern Arts Festival (GNAF). Program staff will be planning other workshops/activities for the youth during the shutdown for GNAF.

A very successful Garage/Yard sale was held on the Arena Pad on May 14th. The feedback from both the sellers and buyers was quite positive. We may look to host another through the summer or in early fall.

Soccer Coaching Clinic

We have been working with many different organizations in the Northwest Territories in an attempt to bring a soccer coaching clinic to Inuvik. While there is no organized soccer association in Inuvik, the Community Services department is looking to get some training clinics done in order to kick-start a soccer program when Minor Ball wraps their season in mid-July.

Green Shacks

Once summer program staff are done school at the end of June, we will be opening up our Green Shack program for the summer. A poster for scheduled playground times and locations will be out before the end of June.

Drop Zone and Play Zone

Both these areas are on the comeback with their popularity. We will be adding to the Drop Zone program with special events, workshops, and activities through July and August. A program itinerary will be available at the end of June.

MSC MAINTENANCE REPORT – Robin Langille – Facilities Foreman

- Monitoring refrigeration and boiler plants
- Adding glycol and draining air from heating system
- Engaging contractors to repair items at Town facilities
- Cleaning of MSC interior and exterior
- Picking up large garbage items for roadside pick up
- Playground inspections
- Park inspection and garbage pick up
- Cleaning Town Office and library daily
- Moving Tourism staff from Town Office to Welcome Centre
- Logistics for events at facilities

LIBRARY SERVICES REPORTNational Poetry Month – Creative Writing Contest

Two of the winning submissions were included in April's report. The submission below was missed and is included here now.

The Power Outage

By Adriana Mor ey
Adriana morey

There was yet another power outage and I was sitting on the sofa waiting for the power to come back on. It had been like this for months and it just seemed to be getting worse, after a couple days there was another power outage and I had enough of it. I went to my car and drove to the mayor's office.

I was sitting in the waiting room staring at the bookshelf when I saw a book with a blank cover. I was curious about what the book was about so I walked over and grabbed it. It was stuck and wouldn't come out more than half way, all of a sudden the bookshelf opened into an elevator. I walked in and pressed the basement button, the next thing I knew I was in a room filled with tv's showing the insides of everyone's houses.

All of a sudden someone grabbed me from behind and knocked me out, when I woke up my whole body was aching and I was in a bag being dragged across the ground. All the thumping and banging on my head caused me to pass out again. I woke up in a big dark room with a big mirror and no doors in sight.

All of a sudden the mirror opened and a ladder was dropped down. Three scientists climbed down, all three were wearing long white coats and holding large bags. Sticking out of the bags I saw a fourth nurse walk out with an ambulance bed. My thoughts felt like a tornado, what if I was dreaming, what if I was kidnapped, what if I was in heaven!?

One of the nurses began walking towards me, they pulled a needle from their bag and suddenly stabbed me with it. After that they all sprinted up the ladder and stared at me for about 15 minutes. All of a sudden the lights turned on, I felt my eyes getting blurry and within a minute I was asleep. I woke up what seemed to be days later and got off an ambulance bed.

I look forward to see the nurses doing something with the bed, I started screaming at them but they didn't even look at me. They just continued doing something with the bed, I looked down to see what they were doing and I saw them stitching up my body.

I was paralyzed with fear when all of a sudden I felt a weird rough sensation on my face. That's when I woke up in my bed with my dog licking my face. I was so relieved it was all a dream, I pushed my dog off of me but as soon as i did i felt dripping on my cheek. When I looked up I saw blood dripping, then the power turned off. Wait... I don't have a dog?

CAPITAL PROJECTS REPORT FOR COUNCIL
As Of May 31, 2022

Note: All dates/times and costs are based on information available at the time of report compilation and are subject to change due to year adjustments and late invoices

Project	Budget \$	% Of Work Complete	Expenditure to Date	Comments
Utilidor Replacement	4,000,000	10%	\$100,633	Last year project continuation is underway and costing for next years project being prepared to purchase materials
2nd Water Tank- Start Up	297,000	0%	\$0	Startup is currently underway
WTP - Glycol Heat Exchanger	346,620	30%	\$53,809	Installation to be completed during summer
Biomass Project Hidden Lake	785,171	30%	\$245,806	Awaiting shipment of equipment
WTP - Beam installation	65,000	0%	\$4,676	Planning and tender being prepared. Majority of actual project is moved to 2023 and reflected in 2022 budget.
Sewage Lagoon	1,200,000	5%	\$0	Tender being prepared
Chief Jim Koe Park Enhancement	172,460	99%	\$395,580	Building officially opening in June
Firehall Exhaust System	51,000	10%	\$0	Awaiting instructions to install the beam
Pool Liner	488,000	75%	\$426,761	Due to contractor availability completion is now expected to be in July
Haul All Garbage Bins	84,895	100%	\$84,892	Complete
Expand Solid Waste Site and Install Fencing	800,000	10%	\$1,048	Tender has been issued and closes at the end of June
Garbage Bin Pad Improvement	25,000	0%	\$0	Planned in July
Breynat Road Upgrade	1,011,146	5%	\$0	Tender has been issued and closes at the end of June
Tractor	65,000	10%	\$4,000	Tractor has been ordered and awaiting delivery. Actual amount is lower and reflected in 2022 final budget
Fitness Equipment	15,000	0%	\$0	Planned in May, however, it will be replaced as needed
Conference Equipment	20,000	0%	\$0	Planned in May, however, it will be replaced as needed
Vehicle	70,000	100%	\$76,465	Complete. Final 2022 budget has been adjusted for additional costs
Town Office and Firehall Energy Upgrades	795,000	0%	\$96,836	Project scheduled to start June 20

Firehall bathroom renovation	30,000	0%	\$0	Ongoing discussions regarding the nature of work such as flooring type and other bathroom accessories that best suit or achieve the project objectives.
Fire Training Site refurbishment	30,000	0%	\$0	Planning in process
MSC Flooring replacement	62,000	0%	\$0	Flooring type being investigated
SCBA Replacement	65,000	0%	\$65,689	Complete
MSC Concession equipment	100,000	5%	\$0	Preliminary discussions with the supplier regarding scope of work required.
Additional dressing room	350,000	5%	\$0	Working on architectural plans
Flooring replacement for Firehall	10,000	0%	\$0	To be completed in conjunction with MSC flooring replacement
Signage for Chief Jim Koe Park	20,000	0%	\$0	Planned in June
Discovery Inuvik signage	20,000	0%	\$0	Planned in September
Zip up sidings Pavilion	24,000	0%	\$0	Supplier to be contacted in July
Dance floor - Pavilion 30x30	15,000	0%	\$0	Planned in July
Radar Sign for Municipal Enforcement	10,000	0%	\$0	Completed
Smart Board for Conference rooms	20,000	95%	\$19,652	Equipment ordered and awaiting delivery

Town of Inuvik
Operating Budget Variance
For the 5 Months ending May 31, 2022

	2022		2022		2022		Variance	%	Notes
	<u>Budget</u>		<u>Budget to Date</u>		<u>Actual</u>				
REVENUE									
Administrative	\$ 7,905,373	\$	2,627,457	\$	2,221,649	\$	(405,808)	-15%	1
Protective Services	64,000		51,011		54,897		3,887	8%	
Public Works	25,000		25,000		25,000		-	0%	
Environmental	495,000		165,417		281,424		116,007	70%	2
Tourism	152,500		70,376		65,631		(4,746)	-7%	3
Recreation	258,300		88,687		125,750		37,063	42%	4
Library	83,250		20,249		20,671		421	2%	
Fiscal	3,467,000		800,444		807,673		7,229	1%	
Total Revenue	\$ 12,450,423	\$	3,848,642	\$	3,602,695	\$	(245,946)	-6%	
EXPENSES									
Administrative	\$ 3,138,442	\$	1,097,654	\$	1,061,445	\$	36,208	-3%	
Protective Services	843,530		317,465		299,971		17,493	-6%	
Public Works	1,515,729		518,021		537,884		(19,863)	4%	
Environmental	786,200		248,499		209,248		39,251	-16%	5
Tourism	790,751		302,216		193,227		108,989	-36%	6
Recreation	3,611,670		1,355,203		1,203,549		151,653	-11%	
Library	466,091		189,868		167,275		22,593	-12%	
Fiscal	801,000		333,667		333,723		(56)	0%	
Total Expense	\$ 11,953,413	\$	4,362,592	\$	4,006,323	\$	356,269	-8%	
Surplus / (Deficit)	\$ 497,009	\$	(513,950)	\$	(403,628)	\$	110,322		
Land Fund Revenue	\$ 11,500	\$	3,755	\$	(10,042)	\$	(13,797)	-367%	
Land Fund Expenditure	100		40		52		(12)	29%	
Surplus / (Deficit)	\$ 11,400	\$	3,714	\$	(10,094)	\$	(13,808)		
Utility Fund Revenue	\$ 3,350,900	\$	971,708	\$	973,383	\$	1,675	0%	
Utility Fund Expenses	3,049,250		1,321,674		1,071,688		249,986	-19%	
Surplus / (Deficit)	\$ 301,650	\$	(349,966)	\$	(98,305)	\$	251,661		
Total Surplus / (Deficit)	810,059		(860,202)		(512,027)		348,175		
Capital Project Funding									
Community Public Infrastructure	\$ 4,340,910	\$	215,496	\$	2,063,685	\$	(1,848,189)	858%	
Gas Tax	2,030,000		233,334		100,633		132,701	-57%	
Transfer from Reserves	999,086		-		-		-	0%	
Contribution Agreements and other funding	2,813,203		934,023		419,018		515,005	-55%	
Total Capital Project Funding	\$ 10,183,199	\$	1,382,853	\$	2,583,336	\$	(1,200,483)	87%	
Capital Projects									
Water Utility	\$ 6,693,791	\$	1,080,034	\$	404,923	\$	675,111	-63%	7
Other Capital Projects	4,353,501		796,229		1,176,497		(380,268)	48%	
Total Capital Projects	\$ 11,047,292	\$	1,876,263	\$	1,581,420	\$	294,843	-16%	
Net Capital Projects	\$ (864,093)	\$	(493,410)	\$	1,001,916	\$	(1,495,326)	-303%	
Surplus (Deficit) after Transfers	(54,034)		(1,353,612)		489,889		(1,843,501)	-136%	
Amortization	3,500,000								

Notes

- 1 Timing differences for revenue earned from property tax
- 2 Increased due to Royalty fee received during the year
- 3 Increase in Sunrise festival sponsorship revenue
- 4 Revenue generated from recreational services and funding received for the seniors program
- 5 Expenditure timing for garbage collection invoice processing
- 6 Decreased as a result of vacant positions within the department
- 7 Expenditure timing for utilidor project



May 26, 2022

Notification of Amendment

Please be advised that the Northwest Territories Scientific Research Licence No. 17000 has been Amended. This amendment is for the project entitled: **Examining research policy and practice in Canada's North to support evidence-based decision-making**

Below are the details pertaining to the amendment to this licence:

Additional location of research:
Tlicho Government

Sincerely,

Nicole Hammer
Manager, Scientific Services
Aurora Research Institute
Tel: (867) 777-3298
licence@nwtresearch.com

Distribution

- Inuvialuit Regional Corporation
- Inuvik Community Corporation
- Town of Inuvik
- GTC Department of Cultural Heritage
- Nihtat Gwich'in Council
- Inuvialuit Joint Secretariat
- Aklavik Community Corporation
- Ehdıitat Gwich'in Council
- Gwich'in Renewable Resources Board
- Gwich'in Tribal Council
- Hamlet of Aklavik
- Hamlet of Fort McPherson

- Hamlet of Paulatuk
- Hamlet of Sachs Harbour
- Hamlet of Tuktoyaktuk
- Hamlet of Ulukhaktok
- Paulatuk Community Corporation
- Sachs Harbour Community Corporation
- Tetlit Gwich'in Council
- Tsiigehtchic Charter Community Council
- Tsiigehtchic Charter Community Gwichya Gwich'in Band
- Tuktoyaktuk Community Corporation
- Ulukhaktok Community Corporation
- Sahtu Renewable Resources Board