



# MEETING NOTICE

## COMMITTEE OF THE WHOLE MEETING

7:00 P.M. ~ MONDAY, OCTOBER 24, 2022

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## REGULAR COUNCIL MEETING

7:00 P.M. ~ WEDNESDAY, OCTOBER 26, 2022

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We will be broadcasting live on our YouTube Channel

<https://www.inuvik.ca/TOI-YouTube/>

Agendas, minutes and meeting packages available at

<https://www.inuvik.ca/calendar/>

Members of the public who have questions for Mayor & Council  
can submit them in advance to:

Grant Hood

Senior Administrative Officer

[sao@inuvik.ca](mailto:sao@inuvik.ca)

777-8608

**AGENDA**  
**TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETINGS**  
**TO BE HELD ON OCTOBER 24 AND 26, 2022**  
**AT 7:00 P.M. in COUNCIL CHAMBERS**

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Item # 1                    **CALL TO ORDER**

Item # 2                    **ADOPTION OF THE AGENDA**

Item # 3                    **DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST**

Item # 4                    **DELEGATIONS, PRESENTATIONS OR PETITIONS**

Item # 5                    **PUBLIC QUESTION PERIOD**

Item # 6                    **ADOPTION OF THE MINUTES**

        6.1                    Minutes of the October 12, 2022 Council Meeting

Minutes attached. Requires motion to approve.

Item # 7                    **ACTION ITEMS**

        7.1                    Action Items List

Document attached.

Item # 8                    **NEW BUSINESS**

        8.1                    RFCD2022-SAO-080 2023 As and When Required Plumbing and Mechanical

Document attached. Requires motion to approve.

        8.2                    RFCD2022-SAO-081 2023 As and When Required Brush Cutting

Document attached. Requires motion to approve.

        8.3                    RFCD2022-SAO-082 2023 As and When Required Road and Ditch Maintenance

Document attached. Requires motion to approve.

8.4                    RFCD2022-SAO-083 2023 As and When Required Road Fuel Supply

Document attached. Requires motion to approve.

8.5                    RFCD2022-SAO-084 2023 As and When Required Sign, Guard-Rail & Paving Repair

Document attached. Requires motion to approve.

8.6                    RFCD2022-SAO-085 2023 As and When Required Utilidor Piling Repair

Document attached. Requires motion to approve.

8.7                    RFCD2022-SAO-086 2023 As and When Required Electrical & Controls

Document attached. Requires motion to approve.

8.8                    RFCD2022-SAO-087 Conditional Use Amendment to Zoning By-law 2583

Document attached. Requires motion to approve.

Item # 9                    **BY-LAWS**

Item # 10                    **DEPARTMENT HEAD REPORTS**

10.1                    Community Services Report

Report attached. Requires motion to adopt.

Item # 11                    **INFORMATION ITEMS**

11.1                    Strategic Priorities Chart

Document attached. For information only.

11.2                    Aurora Research Institute ~ Various Research Projects

Document attached. For information only.

Item # 12                    **COUNCIL CONCERNS**

Item #13                    **IN CAMERA ITEMS**

Item # 14                    **ADJOURNMENT**

**MINUTES**  
**TOWN OF INUVIK ~ REGULAR COUNCIL MEETING**  
**HELD ON OCTOBER 12, 2022**  
**AT 7:00 P.M. in COUNCIL CHAMBERS**

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**Present:** Wednesday

Mayor: Deputy Mayor Natasha Kulikowski  
Councillors: Whitney Alexis  
Ned Day  
Tony Devlin  
Grant Gowans  
Jesse Harder (via zoom)  
Alana Mero  
Kurt Wainman

**Absent:** Mayor Wood (with notice)

**Staff Present:** Cynthia Hammond, Director of Protective Services  
Jenna MacNeil, Council Administrator  
Lise Saumur, Director of Community Services  
Jackie Challis, Director of Economic Development and Tourism  
Rick Campbell, Director of Public Services

Item # 1 **CALL TO ORDER**

Deputy Mayor Kulikowski called the Regular Council meeting to order at 7:00 PM

Item # 2 **ADOPTION OF THE AGENDA**

Moved by Councillor Devlin seconded by Councillor Alexis:

**MOTION: 168/10/22 "BE IT RESOLVED THAT Inuvik Town Council hereby adopts the agenda as presented."**

Motion **CARRIED**.

Item # 3 **DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST**

Councillor Mero declared conflict with Item 8.1

Item # 4 **DELEGATIONS, PRESENTATIONS OR PETITIONS**

4.1 Presentation of NWTAC Award

On behalf of the Northwest Territories Association of Communities, Deputy Mayor Kulikowski presented an Award to Martha and Winston Moses honouring their son Alfred, for his long-standing dedication to the NWT.

4.2 Children First Society Presentation

Members from the Children First Society provided an update on their operations.

Item # 5 **PUBLIC QUESTION PERIOD**

There were no questions from the public

Item # 6 **ADOPTION OF THE MINUTES**

6.1 Minutes of the September 26 and 28, 2022 Council Meetings

Moved by Councillor Mero, seconded by Councillor Devlin:

**MOTION 169/10/22 BE IT RESOLVED THAT Inuvik Town Council hereby adopts the minutes of the September 26 and 28, 2022 Council meetings as presented."**

Motion **CARRIED**.

Item # 7 **ACTION ITEMS**

7.1 Action Items List

Councillor Day asked for an update regarding his concern for the grade of the boat launch. Director Campbell said that to make any changes to the waterline, an engineered proposal would have to be submitted to the Land and Water Review Board for approval. Deputy Mayor Kulikowski said that if Council feels strongly about it, it can be added to the budget meeting in December.

Item # 8 **NEW BUSINESS**

Councillor Mero left Chambers at this time.

8.1 RFCD 2022-SAO-078~ Amendments to Zoning By-Law 2583/P+D/15

Moved by Councillor Gowans, seconded by Councillor Devlin:

**MOTION: 170/10/22 "BE IT RESOLVED THAT Inuvik Town Council hereby gives FIRST READING to By-Law 2500/P+D15, a by-law to amend the Community Plan 2583/P+D/15."**

Motion **CARRIED**.

Councillor Mero returned to Chambers.

Item # 9

**BY-LAWS**

There were no by-laws

Item # 10

**DEPARTMENT HEAD REPORTS**

10.1

Economic Development and Tourism Report

In response to Director Challis' Briefing Note suggesting redefining a Cold Weather Testing Group, Councillor Devlin requested council form an Economic Development sub-committee to promote the town as a premiere location for cold weather testing. Councillor Mero expressed her support for Councillor Devlin's suggestion.

10.2

Protective Services Report

There were no questions, comments, or concerns.

Moved by Councillor Alexis, seconded by Councillor Devlin:

**MOTION: 171/10/22 "BE IT RESOLVED THAT Inuvik Town Council hereby adopts the following staff reports as presented: Item 10.1 – Economic Development and Tourism Report; and Item 10.2 – Protective Services Report."**

Item # 11

**INFORMATION ITEMS**

11.1

Strategic Priorities Chart

Council noted the document

11.2

Aurora Research Institute ~ Various Research Projects

Council noted the document

11.3

Past RFCD Donation of Space for T&R Carnival

Council noted the document

Item # 12

**COUNCIL CONCERNS**

There were no concerns.

Item #13

**IN CAMERA ITEMS**

No In Camera items

Item # 14

**ADJOURNMENT**

The committee of the whole meeting adjourned at 7:32 p.m.

Moved by Councillor Mero:

**MOTION: 172/10/22** “BE IT RESOLVED THAT the regular Council meeting adjourn at 7:32 p.m.”

# ACTION ITEMS

October 24 & 26, 2022 COUNCIL MEETINGS

No.	ITEM	REQUIRED ACTION	ACTION TAKEN / ANTICIPATED COMPLETION DATE
1.	Accessibility issues Restrictions on ATV operation	Bring forward potential options to address accessibility issues/prohibited use of ATVs and other types of vehicles on Mackenzie and Kingmingya Roads Public engagement to gauge support for keeping or removing restrictions on ATV operations	By-law to be reviewed at the next bylaw review committee meeting in November.
2.	Food Cycle Science Corporation	Discuss potential Town participation in 12-week Impact Canada Pilot Program	SAO Hood had discussion with group at FCM. It was decided to put project on hold until fall due to staffing issues
	Ski Club Lease	Town has signed lease for property from GNWT. Property survey is required in order to move forward with land acquisition. See item 4.	
3.	Large Solar project	Confirm availability of land for panels	SAO Hood met with lands department in Yellowknife. Confirmation has been confirmed the proposed land is under a lease with the GNWT and the project can use the land. The next steps will be to have the property surveyed so that the land title can be transferred. See item 4
4.	Survey of leased lands	Coordinate the survey of a number of land parcels that are Commissioners Lands that can then be registered with Land Titles and then acquired by the Town.	Comprehensive list of parcels to be constructed and then the surveys can arranged. This process will be scheduled for 2023 and included in the 2023 fiscal budget. It is anticipated to take 6 months from time of survey to the land being registered and transfer request completed by GNWT and Land Title.
5.	Appoint Councillor to Children First Society Board	In the past this person has been a staff member not a Councillor. Typically it has been the Director of Finance. However should Council decide to have a Councillor on their board they must make a motion to appoint someone.	Should Council wish to appoint a Councillor then they need to request Administration to put it on the agenda for the next Council meeting under new business



# REQUEST FOR COUNCIL DECISION

Meeting Dates: October 24 and 26, 2022

RFCD #: 2022-SAO-080

## TOPIC

### 2022-2023 As and When Required Plumbing and Mechanical

## BACKGROUND

**ISSUE:** 2022-2023 As and When Required Plumbing and Mechanical

The 2022-2023 As and When Required Plumbing and Mechanical Tender closed at 2:00 pm on October 19, 2022.

The following personnel were in attendance at the tender opening on October 20 2022:

Clarence Wood, Mayor  
Rick Campbell, Director of Public Works  
Adam Kovacs, A/R Utilities Officer  
Lexie Wellings, Development Officer

## FINANCIAL IMPLICATIONS

Two bids were received as follows:

Plumb Crazy Mechanical Ltd. - \$55,750.00  
Rocky's Plumbing & Heating Ltd - \$57,500.00

## STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

## OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

These tenders are issued annually and are estimated quantities for tendering purposes. Actual expense may vary depending on requirements during the year.

## OPTIONS

Council has two options:

1. Pass the motion to accept and award the tender

2. Refuse the tender by defeating the motion

### RECOMMENDATION – DIRECTOR OF PUBLIC SERVICES

Administration is recommending the contract be awarded to Plumb Crazy Mechanical Ltd and should Council wish to approve the contract award the motion should be:

**“THAT Inuvik Town Council hereby awards the 2022-2023 As and When Required Plumbing and Mechanical Tender Contract to Plumb Crazy Mechanical Ltd for the tendered price of \$55,750.00.”**

*Signature – Director of Public Services*



*Reviewed by: Signature – SAO*



# REQUEST FOR COUNCIL DECISION

Meeting Dates: October 24 and 26, 2022

RFCD #: 2022-SAO-081

## TOPIC

### 2023 As and When Required Brush Cutting

## BACKGROUND

**ISSUE:** 2023 As and When Required Brush Cutting

The 2023 As and When Required Brush Cutting Tender closed at 2:00 pm on October 19, 2022.

The following personnel were in attendance at the tender opening on October 20, 2022:

Clarence Wood, Mayor  
Rick Campbell, Director of Public Works  
Adam Kovacs, A/R Utilities Officer  
Lexie Wellings, Development Officer

## FINANCIAL IMPLICATIONS

One bid was received as follows:

J.B. Firth Enterprises - \$27,630.85

## STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

## OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

These tenders are issued annually and are estimated quantities for tendering purposes. Actual expense may vary depending on requirements during the year.

## OPTIONS

Council has two options:

1. Pass the motion to accept and award the tender
2. Refuse the tender by defeating the motion

### RECOMMENDATION – DIRECTOR OF PUBLIC SERVICES

Administration is recommending the contract be awarded to J.B. Firth Enterprises and should Council wish to approve the contract award the motion should be:

**“THAT Inuvik Town Council hereby awards the 2023 As and When Required Brush Cutting Tender Contract to J.B. Firth Enterprises for the tendered price of \$27,630.85.”**

*Signature – Director of Public Services*



*Reviewed by: Signature – SAO*



# REQUEST FOR COUNCIL DECISION

Meeting Dates: October 24 and 26, 2022

RFCD #: 2022-SAO-082

## TOPIC

### 2023 As and When Required Road and Ditch Maintenance

## BACKGROUND

**ISSUE:** 2023 As and When Required Road and Ditch Maintenance

The 2023 As and When Required Road and Ditch Maintenance Tender closed at 2:00 pm on October 19, 2022.

The following personnel were in attendance at the tender opening on October 20, 2022:

Clarence Wood, Mayor  
Rick Campbell, Director of Public Works  
Adam Kovacs, A/R Utilities Officer  
Lexie Wellings, Development Officer

## FINANCIAL IMPLICATIONS

One bid was received as follows:

Northwind Industries Ltd - \$76,440.00

## STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

## OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

These tenders are issued annually and are estimated quantities for tendering purposes. Actual expense may vary depending on requirements during the year.

## OPTIONS

Council has two options:

1. Pass the motion to accept and award the tender
2. Refuse the tender by defeating the motion

**RECOMMENDATION – DIRECTOR OF PUBLIC SERVICES**

Administration is recommending the contract be awarded to Northwind Industries and should Council wish to approve the contract award the motion should be:

**“THAT Inuvik Town Council hereby awards the 2023 As and When Required Road and Ditch Maintenance Tender Contract to Northwind Industries Ltd for the tendered price of \$76,440.00.”**

*Signature – Director of Public Services*



*Reviewed by: Signature – SAO*



# REQUEST FOR COUNCIL DECISION

Meeting Dates: October 24 and 26, 2022

RFCD #: 2022-SAO-083

## TOPIC

### 2023 As and When Required Road Fuel Supply

## BACKGROUND

**ISSUE:** 2023 As and When Required Road Fuel Supply

The 2023 As and When Required Road Fuel Supply Tender closed at 2:00 pm on October 19, 2022.

The following personnel were in attendance at the tender opening on October 20, 2022:

Clarence Wood, Mayor  
Rick Campbell, Director of Public Works  
Adam Kovacs, A/R Utilities Officer  
Lexie Wellings, Development Officer

## FINANCIAL IMPLICATIONS

One bid was received as follows:

Bob's Welding Ltd. - \$26,150.00

## STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

## OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

These tenders are issued annually and are estimated quantities for tendering purposes. Actual expense may vary depending on requirements during the year.

## OPTIONS

Council has two options:

1. Pass the motion to accept and award the tender
2. Refuse the tender by defeating the motion

**RECOMMENDATION – DIRECTOR OF PUBLIC SERVICES**

Administration is recommending the contract be awarded to Bob's Welding Ltd and should Council wish to approve the contract award the motion should be:

**"THAT Inuvik Town Council hereby awards the 2023 As and When Required Road Fuel Supply Tender Contract to Bob's Welding Ltd for the tendered price of \$26,150.00."**

*Signature – Director of Public Services*



*Reviewed by: Signature – SAO*





# REQUEST FOR COUNCIL DECISION

Meeting Dates: October 24 and 26, 2022

RFCD #: 2022-SAO-084

## TOPIC

### 2023 As and When Required Sign, Guard-Rail & Paving Repair

## BACKGROUND

**ISSUE:** 2023 As and When Required Sign, Guard-Rail & Paving Repair

The 2023 As and When Required Sign, Guard-Rail & Paving Repair Tender closed at 2:00 pm on October 19, 2022.

The following personnel were in attendance at the tender opening on October 20, 2022:

Clarence Wood, Mayor  
Rick Campbell, Director of Public Works  
Adam Kovacs, A/R Utilities Officer  
Lexie Wellings, Development Officer

## FINANCIAL IMPLICATIONS

One bid was received as follows:

J.B. Firth Enterprises - \$40,227.00

## STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

## OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

These tenders are issued annually and are estimated quantities for tendering purposes. Actual expense may vary depending on requirements during the year.

## OPTIONS

Council has two options:

1. Pass the motion to accept and award the tender
2. Refuse the tender by defeating the motion

**RECOMMENDATION – DIRECTOR OF PUBLIC SERVICES**

Administration is recommending the contract be awarded to J.B. Firth Enterprises and should Council wish to approve the contract award the motion should be:

**“THAT Inuvik Town Council hereby awards the 2023 As and When Required Sign, Guard-Rail & Paving Repair Tender Contract to J.B. Firth Enterprises for the tendered price of \$40,227.00.”**

*Signature – Director of Public Services*



*Reviewed by: Signature – SAO*



# REQUEST FOR COUNCIL DECISION

Meeting Dates: October 24 and 26, 2022

RFCD #: 2022-SAO-085

## TOPIC

### 2023 As and When Required Utilidor Piling Repair

## BACKGROUND

**ISSUE:** 2023 As and When Required Utilidor Piling Repair

The 2023 As and When Required Utilidor Piling Repair Tender closed at 2:00 pm on October 19, 2022.

The following personnel were in attendance at the tender opening on October 20, 2022:

Clarence Wood, Mayor  
Rick Campbell, Director of Public Works  
Adam Kovacs, A/R Utilities Officer  
Lexie Wellings, Development Officer

## FINANCIAL IMPLICATIONS

One bid was received as follows:

Northwind Industries Ltd - \$27,562.50

## STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

## OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

These tenders are issued annually and are estimated quantities for tendering purposes. Actual expense may vary depending on requirements during the year.

## OPTIONS

Council has two options:

1. Pass the motion to accept and award the tender
2. Refuse the tender by defeating the motion

**RECOMMENDATION – DIRECTOR OF PUBLIC SERVICES**

Administration is recommending the contract be awarded to Northwind Industries and should Council wish to approve the contract award the motion should be:

**“THAT Inuvik Town Council hereby awards the 2023 As and When Required Utilidor Piling Repair Tender Contract to Northwind Industries Ltd for the tendered price of \$27,562.50.”**

*Signature – Director of Public Services*



*Reviewed by: Signature – SAO*



# REQUEST FOR COUNCIL DECISION

Meeting Dates: October 24 and 26, 2022

RFCD #: 2022-SAO-086

## TOPIC

### 2022-2023 As and When Required Electrical & Controls

## BACKGROUND

**ISSUE:** 2022-2023 As and When Required Electrical & Controls

The 2022-2023 As and When Required Electrical & Controls Tender closed at 2:00 pm on October 19, 2022.

The following personnel were in attendance at the tender opening on October 20, 2022.  
:

Clarence Wood, Mayor  
Rick Campbell, Director of Public Works  
Adam Kovacs, A/R Utilities Officer  
Lexie Wellings, Development Officer

## FINANCIAL IMPLICATIONS

One bid was received as follows:

Plumb Crazy Mechanical Ltd. - \$44,000.00

## STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

## OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

These tenders are issued annually and are estimated quantities for tendering purposes. Actual expense may vary depending on requirements during the year.

## OPTIONS

Council has two options:

1. Pass the motion to accept and award the tender
2. Refuse the tender by defeating the motion

**RECOMMENDATION – DIRECTOR OF PUBLIC SERVICES**

Administration is recommending the contract be awarded to Plumb Crazy Mechanical Ltd and should Council wish to approve the contract award the motion should be:

**“THAT Inuvik Town Council hereby awards the 2022-2023 As and When Required Electrical & Controls Tender Contract to Plumb Crazy Mechanical Ltd for the tendered price of \$44,000.00.”**

*Signature – Director of Public Services*



*Reviewed by: Signature – SAO*



# REQUEST FOR COUNCIL DECISION

Meeting Dates: October 24 & 26, 2022

RFCD #: 2022-SAO-087

## TOPIC

### Duplex (side by side) Conditional Use

## BACKGROUND

ISSUE: An application for Development Permit has been submitted by Housing NWT for the construction of a Duplex (side by side) on 13 Kugmallit Rd (Lot 6 Block 81 Plan 1090)  
(See Attachment 1)

- The proposed development is in R1 – Residential Low-Density Zone (See Attachment 2). The development is listed as a conditional use of the Zone and therefore requires permission from Town Council to proceed.
- As per the Zoning By-law 2583/P+D/15 Section 6.1(2):
  1. *Duplex dwelling is permitted as a Conditional Use in R1 – Residential Low Density*
- R1 – Residential Low-Density Zone – the general purpose of this zone is to establish areas of low-density residential development on standard-size lots. The main permitted uses for this lot include:
  - a. Single detached dwelling;
  - b. Religious establishments;
  - c. Small parks and playgrounds which serve specific residential developments;
  - d. Home occupations;
  - e. Public or quasi-public buildings and uses serving the immediate area;
  - f. Public utility buildings and installations; and
  - g. Accessory buildings and uses to the above uses.
- According to the Town's Zoning By-law, Conditional Uses are considered on their individual merits and circumstances by the Council and may be permitted on a specific site within a zone, provided that the use conforms to all regulations of the particular zone to which the use applies and provided the Council has given due consideration to adjoining land uses.
- In reviewing and rendering a decision on this application for the development of a Conditional Use, Council shall have regard for the specific land use regulations outlined in the Town of Inuvik Zoning By-law No. 2583/P+D/15. The Specific Land Use Regulations apply to the uses included in Part Seven of the Zoning By-law, irrespective of the zone in which they are located. Where these regulations appear to be in conflict of the zone regulations (whether for a permitted or conditional use), the Specific Land Use Regulations shall take precedence and shall be applied in addition to the requirements of the zone.
- Although Staff does not oppose this request, we would like to draw Council's attention to how the new construction is in keeping with the overall character of the neighborhood. Does the design or overall architectural style of the new units as well as density, roof style, or even lot dimensions drastically alter the identifying features and architectural characteristics of the community along 13 Kugmallit Rd? Town Council needs to ensure compatibility between the new construction and existing units in the neighborhood. Keep in mind, the land was previously used for a duplex and was accepted for R1 conditional use. Since demolition of said duplex, it is Housing NWT's plan to rebuild.
- Council has the option of approving the required development as submitted, deny the approval, or approve the development with conditions.

### FINANCIAL IMPLICATIONS

There are no financial implications.

### STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

### OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

### OPTIONS

Council has four options:

1. Approve the conditional use as presented via motion
2. Approve the conditional use via motion with conditions
3. Defeat the motion
4. Defer the item via motion with direction to Administration on how to proceed

### RECOMMENDATION

Should Council wish to approve the budget as presented, the motion should be:

**“BE IT RESOLVED THAT Inuvik Town Council hereby approves the proposal to accommodate a Duplex unit (side by side) on Kugmallit Rd (Lot 6 Block 81 Plan 1090).”**

Signature – Development Officer

*Lexie Wellings*

Reviewed by SAO:

*[Signature]*





## TOWN OF INUVIK

### COMMUNITY SERVICES DEPARTMENT REPORT TO COMMITTEE OF THE WHOLE SEPTEMBER 2022

#### COMMUNITY SERVICES – Lise Saumur – Director of Community Services

A formal facility inspection was performed by the Office of the Fire Marshall. Several items were previously addressed following a walk-through tour prior to the formal inspection. We have a few items staff are working on to satisfy the requirements of the inspection report. The Office of the Fire Marshall will be working on new occupancy numbers for the facility as certain requirements for occupancy calculations have been updated.

#### MSC MAINTENANCE REPORT – Robin Langille – Facilities Foreman

- Monitoring refrigeration and boiler plants
- Cleaning interior and exterior of MSC
- Playground inspections
- Inspection and cleaning port a potties
- Adding crush stone around sports fields
- Logistics for town sponsored events
- Opening and closing trailer stage for events
- Making ice on arena and curling club floor
- Completing task list for pool re-opening
- Engaging contractors to repair items at Town Facilities
- Picking up roadside garbage
- Plant watering
- Daily garbage pick up at parks and green spaces
- Cleaning welcome centre, library, and town office daily
- Logistics for events at Chief Jim Koe Park and MSC events
- Starting refrigeration plant for ice season
- Fixing leaks in the pool

#### LIBRARY SERVICES REPORT – Bill Mann – Library Services Manager

	July 2022	August 2022	September 2022
Hours Open	42.5	42.5	47.5*
Total Patrons	1251	1172	1722**
Children < 12			75/41/104/159/87
Teens			41/31/28/67/38
Adults			189/172/240/253/228
Tourists			57
Computer hours			327.75 total 84.5/51/75/70/47.5
Items used in Library			
Total Loans	224 items	473 items	497 items
Programs			Reading Rascals ***
Program Attendance			3-5 children + 2-3 parents
After-School			Attendance stats available for next report

#### **NOTES:**

\* We began to open the Library at 9:00 am rather than 9:30 am since Staff are on site since 8:30 am and this allows access to washrooms & wifi for some patrons

\*\* there were 5 weeks in September, elevating the Total Patron numbers (increase is still evident from previous month); children, youth & adults are broken down by week for reference

\*\*\* *Reading Rascals* has few in attendance, yet it remains popular for those who attend

*Books-in-the-Home* begins Oct 5 and runs Wednesdays 6:30-7:30 pm until Nov

*Book Club* begins Oct 17 and runs Mondays 8:00 pm to close until Nov 21

## **RECREATION REPORT – Steve Krug – Recreation Co-ordinator**

### **Chief Jim Koe Park**

The Beaufort Delta Education Council held a teacher meet and greet in Chief Jim Koe Park on August 31<sup>st</sup>. The Stageline stage was set up for this event. The event lasted till roughly 9:00 pm. Steve and Robin packed up the Stageline trailer after it was finished.

### **Programs**

**Green Shacks** – The Green Shacks were packed up from the two locations and brought back to the complex yard for winter storage. Green Shacks were located in the Choo-Choo Park and Kingaluk Park. The Choo-choo Park is still the most popular location for them.

**Drop Zone** – The Drop Zone was packed up after the long weekend in September. The Drop Zone was popular over the summer for birthday parties. Children's First and the Inuvik Youth Centre also attended on a regular basis.

**Community Registration Night** – Community registration Night took place in the Community Hall on September 14<sup>th</sup>. Ten Community groups signed up to attend the evening. Groups included: Inuvik Curling Club, Girl Guides, Inuvik Robotics Club, Search and Rescue, Beginner Yoga, Inuvik Minor Hockey, Inuvik Can't Skate Hockey. The event ran from 6:30 PM – 8:30PM.

**Arena User Group Meeting** – The Annual Arena User Group Meeting took place September 19<sup>th</sup> at 7:00 PM in the Sundog Room. All Arena User groups were represented at the meeting except for the Inuvik Speed Skating Club. No major items or concerns came from the meeting, although water temperature in the dressing room showers were mentioned by 3 of the 5 groups. The Arena opened on October 6<sup>th</sup>.

**Midnight Sun Complex –Fitness Centre** – The Fitness Centre got some new gear. Two new treadmills and an Elliptical replaces the older machines. Members have noticed the new gear and are excited to use it. General maintenance and cleaning are taking place.

**Fitness Programs** – Fall Fitness Programs have started again at the MSC. Boot Camp is taking place on Tuesdays and Thursdays with instructors: Natasha Kulikowski and Annick Jenks. The instructors are alternating classes. Beginner Yoga has also started on Wednesday nights at the Complex with Nathalie St. Pierre.

## **RENTAL ACTIVITIES REPORT**

### **Community Hall**

- |   |   |
|---|---|
| - Boot Camp – 4 days                      | - Funeral Service/Feast – 2 days          |
| - Territorial Court – 2 days              | - Community Registration Night – 1 day    |
| - Northern Arts & Cultural Centre – 1 day | - Tourism – Art/TRC Workshop – 1 day      |
| - Ahmadiyya Muslim Youth Assoc. – 1 day   | - Truth & Reconciliation Kids Day – 1 day |

### **Community Lounge**

- |   |                                   |
|---|-----------------------------------|
| - Waterloo University – 3 days              | - Staff First Aid Course – 2 days |
| - Tourism Stakeholder Meeting – 1 day       | - Boot Camp – 4 days              |
| - Beaufort-Delta Education Council – 5 days |                                   |

### **Pool Lobby**

- Terry Fox Fun – 1 day

### **Play Zone**

- Birthday Parties – 5 days

### **Sundog Room**

- |                                    |                               |
|------------------------------------|-------------------------------|
| - NT Power Corporation - 2 days    | - Inuvik Minor Hockey – 1 day |
| - Arena User Group Meeting – 1 day | - Fulbright Canada – 4 days   |
| - Yoga – 2 days                    |                               |

### **Chief Jim Koe Park – Boardwalk/Pavilion**

- |                                  |                             |
|----------------------------------|-----------------------------|
| - Truth & Reconciliation – 1 day | - Tourism Fall Fair – 1 day |
| - IRC – 1 day                    |                             |

### **Cancellations**

- |  |  |
|--|--|
| - 1 Drop Zone rental                           | - 2 Play Zone rentals                    |
| - Hall – NWT Courts – 2 days                   | - Lounge – Private Rental – day          |
| - Hall – Gwich'in Renewable Resources – 5 days | - Lounge – NWT Teacher's Assoc. – 2 days |

# STRATEGIC PRIORITIES CHART

June 15, 2022

## COUNCIL PRIORITIES (Council & SAO)

### NOW

1. **TRIPARTITE LEADERSHIP TABLE: Meeting**
2. **ABANDONED/UNSIGHTLY PROPERTY**
3. **RESIDENTIAL PROPERTY: INVENTORY**
4. **CLIMATE ADAPTATION STRATEGY: Funding Research**
5. **COLD TESTING OPPORTUNITIES: Working Group**

### TIMELINE

September  
September  
August  
October  
September

### NEXT

- EMPTY PROPERTY: Options
- COMMUNITY PLAN: Update
- TRAIL PLAN: Draft
- ROAD MAINTENANCE: Priorities
- RECREATION FACILITY: Future Needs
- COUNCIL PROCEEDINGS BYLAW
- LONG TERM FINANCIAL PLAN
- PLASTIC BAG BAN: Bylaw

### ADVOCACY/PARTNERSHIP

- *Department Service Decentralization (GNWT)*
- *College Programs: Local Needs Alignment*
- *NTPC: Net Metering Cap Removal*
- *MLA & MP Meeting Schedule*
- *Homeless Strategy: Status*
- *Inuvik Works: Support*

## ORGANIZATIONAL INITIATIVE (Directors/Managers)

1. Facility Inspection Checklist (MSC Pilot) - July
2. Health & Safety Program: Review - October
3. Cross Training Program: Needs & Design - September
4. External Funding Chart: Create - September

## OPERATIONAL INITIATIVES

### SENIOR ADMINISTRATIVE OFFICER

1. **TRIPARTITE LEADERS: Meeting** – September
2. **CLIMATE ADAPT. STRAT.: Research** – Oct.
3. Human Resources Policy: Approval – Sept.
  - Council Proceedings Bylaw: Revisions
  - Lottery Regulations: Update

### FINANCE & ADMINISTRATION

1. Health & Safety Manual: Review - November
2. Council Indemnity Bylaw: Review - September
3. **RESIDENTIAL PROPERTY: INVENTORY** - Aug.
  - Cross Training Program
  - E-Service Portal: Launch

### ECONOMIC DEVELOPMENT & TOURISM

1. Tourism Action Plan 2023-2024 - December
2. New Office Operations Plan - July
3. **COLD TESTING: Working Group** – Sept
  - Small Business/Artisans 2023-24 – Dec.
  - MCIT 2023-34 - December

### PROTECTIVE SERVICES

1. Be Safe/Be Seen: Design - July
2. UNSIGHTLY PROPERTY: Ops Guidelines - July
3. Emergency Response Plan: Update – November
  - Passenger Transportation Bylaw
  - Bite Prevention Program: Pilot Evaluation

### RECREATION & LIBRARY

1. Nordic Walking Group: Start-Up – November
2. Elders Engagement Initiative - July
3. Book Club Launch – October
  - Community Group Partnerships

### COMMUNITY SERVICES

1. MSC Inspection Schedule - July
2. Swim Pool: Staffing – July
3. Online Booking: Software Selection - October
  - Community Activity Guide/Calendar
  -

### CAPITAL

- 2022 Utilidor Replacement: Design – June
- Waste Site Fencing: Design – June
- Swim Pool Rehabilitation: Complete – July
- Breynat Road Upgrade: Tender – Complete
- Lagoon Dike Rehabilitation: Tender - June

### PUBLIC WORKS/MSC

1. TRAIL PLAN: Draft – October
2. Sport Field Maintenance: Training – June
3. ROAD MAINT. PRIORITIES: Review – Sept.
  - Water Intake Inspection
  - Drainage Plan: Update

CODES: BOLD CAPITALS = NOW Priorities; CAPITALS = NEXT Priorities; Italics = Advocacy; Regular Title Case = Operational Strategies

## NWT Scientific Research Licence # 17131 Issued

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Please be advised that the NWT Scientific Research Licence has been issued to Dr. Jane Parmley for the project entitled: Assessing One Health competencies and learning outcomes: focus groups of climate change professionals. The Notification of Research summarizing the researcher's activities and locations is attached.

Thank you,  
Manager, Scientific Services  
Aurora Research Institute  
Tel: (867) 777-3298  
licence@nwtresearch.com  
polar.nwtresearch.com



October 20, 2022

## Notification of Research

I would like to inform you that Northwest Territories Scientific Research Licence No. 17131 has been issued to:

Dr. Jane Parmley  
University of Guelph  
50 Stone Road East  
Ontario Veterinary College, Department of Population Medicine  
Stewart Building, Rm 2524  
Guelph, ON  
N1G 2W1, Canada  
Phone: 5192656737  
Email: [jparmley@uoguelph.ca](mailto:jparmley@uoguelph.ca)

to conduct the following study:

**Assessing One Health competencies and learning outcomes: focus groups of climate change professionals (5194)**

Please contact the researcher if you would like more information about this research project.

### Summary of Research

This licence has been issued for the scientific research application No.5194.

The objective of this work is to identify the competencies (knowledge, skills, and attitudes) needed for success in climate change-related employment positions, and in turning climate change mitigation and adaptation knowledge into action. This study is needed to better prepare future One Health professionals to tackle complex problems that lie at the interface of human, animal, and environmental health, such as climate change.

This research involves one virtual focus group with people from the Northwest Territories, Nunavut, and the Yukon working in climate change-related employment positions. Organizations from which individuals could be recruited include, for example, the Government of the Northwest Territories, the Government of Canada, and the Inuvialuit Regional Corporation. The focus group will be conducted online using Microsoft Teams and will last about 2 hours. This session will ideally take place sometime between September and December 2022. Participants will then be invited to provide feedback on the draft One Health evaluation framework that is developed from this project (expected late 2022/early 2023).

This research uses focus group methodology to obtain a range of perspectives from people working on climate change. Climate change professionals in Ontario, Quebec, Atlantic Canada, and Western Canada have already participated. A series of 8 open-ended questions will be used to facilitate discussion with participants about their experiences and thoughts on the competencies required for success in the field of climate change. These sessions will be recorded to facilitate transcription, at which time the participants names will be deidentified to "Participant 1", "Participant 2", etc. The transcriptions will be used to conduct thematic analysis to identify common themes within and across the sessions. The data from this study will be stored in the Principal Investigators home office on an audio-recording device and a research computer. Following the session, the audio- and video-recordings will be deleted once the transcriptions have been created and validated.

This research will allow the team to revise the One Health competency framework to ensure relevancy for climate change mitigation and adaptation training. The goal is to improve the ability of program graduates to tackle complex problems, like climate change, at the interface of human, animal, and environmental health. The incorporation of the experiences and perspectives from professionals living and working in the Northwest Territories is imperative as some of the most obvious effects of climate change are seen in Canada's North.

The professionals that partake in this work will receive a focus group summary about 1 week following the session to ensure the researcher gathered an accurate representation of the session. The knowledge generated through this project will also be shared via scientific conferences, peer-reviewed articles, and in Carrie McMullen's PhD thesis.

Potential participants will be invited to partake in this study via email using publicly available contact information. Within this email, there will be a link to a Qualtrics survey where the participant will be able to provide online informed consent to partake in the study. For those that consent, a follow-up email will be sent to arrange a date and time for the focus group session. These participants will partake in the online focus group, and will receive a short summary of the session via email about 1 week following the focus group. Any interested participants or organizations can request a presentation of the focus group results when they become available.

The fieldwork for this study will be conducted from October 21, 2022 to December 31, 2022.

Sincerely,

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Niccole Hammer  
Manager, Scientific Services

#### Distribution

Inuvialuit Regional Corporation  
Town of Inuvik  
Town of Norman Wells  
North Slave Métis Alliance  
Liidlí Kue First Nation  
Yellowknives Dene First Nation  
Salt River First Nation 195  
Smith Landing First Nation  
Sahtu Secretariat Incorporated

Inuvik Community Corporation  
Nihtat Gwich'in Council  
Dehcho First Nations  
Akwaitcho Territory Government  
Village of Fort Simpson  
City of Yellowknife  
Town of Fort Smith  
Northwest Territory Métis Nation  
Wek'èezhìi Renewable Resources Board

Inuvialuit Joint Secretariat  
Gwich'in Tribal Council  
Sahtu Land and Water Board  
South Slave Research Centre - ARI

Gwich'in Renewable Resources Board  
Norman Wells Land Corporation  
Sahtu Renewable Resources Board