

AGENDA
TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETINGS
TO BE HELD ON MARCH 6 AND 8, 2023
AT 7:00 P.M. in COUNCIL CHAMBERS

Item # 1 **CALL TO ORDER**

Land Acknowledgement

Item # 2 **ADOPTION OF THE AGENDA**

Item # 3 **DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST**

Item # 4 **DELEGATIONS, PRESENTATIONS OR PETITIONS**

4.1 RCMP Report

Report attached.

Item # 5 **PUBLIC QUESTION PERIOD**

Item # 6 **ADOPTION OF THE MINUTES**

6.1 Minutes of the February 20 and 22, 2023 Council Meetings

Minutes attached. Requires motion to approve.

6.2 Minutes of the February 23, 2023, Special Council Meeting

Minutes attached. Requires motion to approve.

Item # 7 **ACTION ITEMS**

7.1 Action Items List

Document attached.

Item # 8 **NEW BUSINESS**

8.1 RFCD 2023-SAO-025 ~ Lifeguard Uniform Community Contest

Document attached. Requires motion to approve.

8.2 RFCD 2023-SAO-026~ Appointment of Members to the 2023 Municipal Board of Revision

Document attached. Requires motion to approve.

Item # 9 **BY-LAWS**

Item # 10 **DEPARTMENT HEAD REPORTS**

10.1 Community Services Report

Report attached. Requires motion to adopt.

10.2 Public Services Report

Report attached. Requires motion to adopt.

Item # 11 **INFORMATION ITEMS**

11.1 Strategic Priorities Chart

Document attached. For information only.

11.2 Aurora Research Institute ~ Various Research Projects

Document attached. For information only.

Item # 12 **COUNCIL CONCERNS**

Item #13 **IN CAMERA ITEMS**

Item # 14 **ADJOURNMENT**

MONTHLY POLICING REPORT FEBRUARY, 2023



Inuvik Detachment “G” Division Northwest Territories

The Inuvik RCMP Detachment responded to 285 calls for service during the month of FEBRUARY 2023.

OCCURRENCES	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Assaults (Not including sexual assaults)	28	52	30	470
Sexual Offences	3	9	2	42
Break and Enters (Residence & Business)	0	2	1	43
Theft of Motor Vehicle	1	2	0	13
Theft Under \$ 5000.00	5	11	9	116
Theft Over \$ 5000.00	1	1	0	1
Drugs (Possession)	1	1	0	3
Drugs (Trafficking)	0	3	0	26
Liquor Act	15	32	16	349
Unlawful Sale (Bootlegging)	0	0	0	0
Causing a disturbance / Mischief	98	195	121	1587
Causing a Disturbance	18	27	28	349
Mischief - damage to property	3	14	8	116
Mischief - obstruct enjoyment	77	154	85	1122
Impaired Driving	10	19	12	112
Other Complaints	46	131	50	586
Total Violations	208	458	241	3348

JUSTICE REPORTS	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Victim Services Referral - Accepted	9	15	5	39
Victim Services Referral - Declined	47	115	5	233
Victim Services - Proactive Referral	3	4	1	8
Victim Services - Not Available	0	0	0	0
Restorative Justice Referrals	0	0	2	5
Emergency Protection Orders (Detachment Initiated)	1	2	1	7
ODARA Reports	6	11	1	60
Prisoners Held	42	66	32	380
Prisoners Escorted	0	0	0	0
Prisoners Held non-PROS Agency	0	0	0	1
Prisoners Escorted Non-PROS Agency	0	0	0	0
Liquor Destroyed Immediately	0	1	2	42



Annual Performance Plan (A.P.P.'S) Community Priorities

Family Violence-Domestic and Elder Abuse

During the month of February, Inuvik RCMP responded to 28 reports of violence against persons. Six occurrences were in the context of intimate partner violence, including one occurrence in which the victim was taken via air ambulance to Yellowknife. The victim has returned and is receiving community based services. In response to this event, police executed a search warrant and charged an individual with assault causing bodily harm.

Police continue to work closely with community partners in an effort to lessen the prevalence of person crimes within the community.

Road Safety – Impaired Driving

RCMP responded to 10 complaints of impaired driving. Our traffic initiative specific to check-stops and traffic enforcement continues and this month over 20 vehicles stops were conducted and 5 check-stops completed. As a result, summary offence tickets were issued ranging from cell phone use to not having valid insurance. I am pleased to say that the vast majority of drivers stopped were in compliance with the Motor Vehicle Act and appreciative of police efforts to increase road safety. Police have been monitoring the area of Kingmingya and Breynat during lunch and after school pick ups.

Community and Cultural Awareness, including Youth

Members continue to participate in the East Three Breakfast Program each Friday morning. Meetings have taken place with school administrators and as a result police have increased their school visits. Members participated in a "Pep-Rally" where they played some 3 on 3 basketball. Cst. Kearns continued with his Bystander Intervention Program which is set to wrap up in March. Cpl. Main and Cst. Bursey presented a Healthy Living presentation to the Grade 5's which ended in a "push-up" challenge and several prizes being handed out. Cst. Barnes helped judge the wisdom fest science fair and Cst. Bursey and Cst. Demont took in some of the great hockey at the IRC Tournament. RCMP were invited to participate in the Regional Wisdom Fest in March and are excited for the opportunity.





Should you have any questions or concerns regarding this report or any other community matters, please feel free to contact me to discuss.

Report completed by Cpl. Chris Main
Inuvik RCMP Detachment
Telephone: (867) 777-1111
Email: Christopher.main@rcmp-grc.gc.ca

Internal Distribution List:

S/Sgt Bruce MCGREGOR - North District Advisory NCO
Sue CROOKEDHAND - "G" Division Criminal Operations

External Distribution List:

Duane Smith - Chair Inuvialuit Regional Corporation
Ken Kyikavichik – Grand Chief Gwich'in Tribal Council

MINUTES
TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETING
HELD ON FEBRUARY 20 AND 22, 2023
AT 7:00 P.M. in COUNCIL CHAMBERS

Present:	<u>Monday</u>	<u>Wednesday</u>
Mayor:	Clarence Wood	Clarence Wood
Councillors:	Whitney Alexis	Whitney Alexis
	Tony Devlin	Ned Day
	Grant Gowans	Tony Devlin
	Jesse Harder	Grant Gowans
	Alana Mero	Jesse Harder
	Kurt Wainman	Alana Mero via zoom
		Kurt Wainman

Absent: Natasha Kulikowski (On Monday and Wednesday, with notice)
Ned Day (On Monday, without notice)

Staff Present: Grant Hood, Senior Administrative Officer via Zoom (on Monday)
Cynthia Hammond, Acting Senior Administrative Officer
Jenna MacNeil, Council Administrator
Jackie Challis (on Monday)
Rick Campbell, Director of Public Services (on Monday)

Item # 1 CALL TO ORDER

Mayor Wood called both meetings to order at 7:00 PM

Item # 2 ADOPTION OF THE AGENDA

Moved by Councillor Gowans, seconded by Councillor Harder:

MOTION: 044/02/23 “BE IT RESOLVED THAT Inuvik Town Council hereby adopts the agenda as presented.”

Motion **CARRIED**.

Item # 3 DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST

Councillor Day declared conflict with Item 9.1.

Item # 4 DELEGATIONS, PRESENTATIONS OR PETITIONS

None.

Item # 5 **PUBLIC QUESTION PERIOD**

There were no questions from the public.

Item # 6 **ADOPTION OF THE MINUTES**

6.1 Minutes of the February 6 and 8, 2023 Council Meetings

Moved by Councillor Alexis, seconded by Councillor Devlin:

MOTION 045/02/23 BE IT RESOLVED THAT Inuvik Town Council hereby adopts the minutes of the February 6 and 8, 2023 Council meetings as presented."

Motion **CARRIED.**

Item # 7 **ACTION ITEMS**

7.1 Action Items List

Council noted the document.

Item # 8 **NEW BUSINESS**

8.1 RFCD 2023-SAO-023 ~ Formal Request for Ministerial Exemption to Borrow Funds

Moved by Councillor Gowans, seconded by Councillor Wainman:

MOTION: 046/02/23 BE IT RESOLVED THAT Inuvik Town Council hereby applies to the Minister responsible for MACA for an exemption to borrow up to but not greater than \$5,000,000."

Motion **CARRIED.**

Item # 9 **BY-LAWS**

9.1 RFCD 2023-SAO-020 ~ Passenger Transportation By-law 2704/L+P/23

Moved by Councillor Gowans, seconded by Councillor Devlin:

MOTION: 047/02/23 "BE IT RESOLVED THAT Inuvik Town Council hereby gives THIRD AND FINAL READING to By-law #2704/L+P/23, a by-law to amend the Taxi By-law #2577/L+P/14 Schedule "C"."

Motion **CARRIED.**

9.2 RFCD 2023-SAO-021 ~ ATV By-law 2707/TR/23

Moved by Councillor Devlin, seconded by Councillor Harder:

MOTION: 048/02/23 “BE IT RESOLVED THAT Inuvik Town Council hereby gives **THIRD AND FINAL READING** to By-law 2706/APP/23, the by-law to Appoint a By-law Enforcement Officer.”

Motion **CARRIED**.

9.3 RFCD 2023-SAO-022 ~ By-law 2709/LND/23 Sale of Property

Moved by Councillor Wainman, seconded by Councillor Devlin:

MOTION: 049/02/23 “BE IT RESOLVED THAT Inuvik Town Council hereby **FIRST READING** to By-Law #2709/LND/23, a by-law to dispose of real property by way of sale.”

Motion **CARRIED**.

Moved by Councillor Gowans, seconded by Councillor Wainman:

MOTION: 050/02/23 “BE IT RESOLVED THAT Inuvik Town Council hereby gives **SECOND READING** to By-law #2709/LND/23, a by-law to dispose of real property by way of sale.”

Motion **CARRIED**.

Item # 10 **DEPARTMENT HEAD REPORTS**

None.

Item # 11 **INFORMATION ITEMS**

11.1 Strategic Priorities Chart

Council noted the document.

Item # 12 **COUNCIL CONCERNS**

Councillor Harder requested an update on the pool. Acting SAO Hammond responded that she would inquire and provide an update at the next meeting.

Item #13

IN CAMERA ITEMS

None.

Item # 14

ADJOURNMENT

The Committee of the Whole meeting adjourned at 7:16 pm.

Moved by Councillor Wainman:

MOTION: 051/02/23 “BE IT RESOLVED THAT the Regular Council meeting adjourn at 7:07p.m.”

Motion **CARRIED.**

MINUTES
TOWN OF INUVIK ~ SPECIAL COUNCIL MEETING
HELD ON FEBRUARY 23, 2023
AT 5:30 P.M. in COUNCIL CHAMBERS

Present: Thursday

Mayor: Clarence Wood
 Councillors: Whitney Alexis
 Ned Day
 Tony Devlin
 Grant Gowans
 Jesse Harder
 Alana Mero via zoom

Absent: Natasha Kulikowski (with notice)
 Kurt Wainman (with notice)

Staff Present: Cynthia Hammond, Acting Senior Administrative Officer
 Jenna MacNeil, Council Administrator

Item # 1 **CALL TO ORDER**

Mayor Wood called both meetings to order at 5:30 PM

Item # 2 **ADOPTION OF THE AGENDA**

Moved by Councillor Gowans, seconded by Councillor Harder:

MOTION: 052/02/23 “BE IT RESOLVED THAT Inuvik Town Council hereby adopts the agenda as presented.”

Motion **CARRIED**.

Item # 3 **DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST**

Item # 4 **BY-LAWS**

4.1 RFCD 2023-SAO-024 ~ Sale of Land By-law 2709/LND/23

Moved by Councillor Harder, seconded by Councillor Alexis:

MOTION: 053/02/23 “BE IT RESOLVED THAT Inuvik Town Council hereby gives **THIRD AND FINAL READING** to By-law #2709/LND/23, a by-law to dispose of real property by way of sale.”

Motion **CARRIED.**

Item # 5

ADJOURNMENT

Moved by Councillor Gowans:

MOTION: 054/02/23 “BE IT RESOLVED THAT the Special Council meeting adjourn at 5:32 p.m.”

Motion **CARRIED.**

ACTION ITEMS

March 6 & 8, 2023 COUNCIL MEETINGS

No.	ITEM	REQUIRED ACTION	ACTION TAKEN / ANTICIPATED COMPLETION DATE
1.	Food Cycle Science Corporation	Discuss potential Town participation in 12-week Impact Canada Pilot Program	SAO Hood had discussion with group at FCM. It was decided to put project on hold until fall due to staffing issues. This will a 2023 investigation as to viability of project
2.	Ski Club Lease	Town has signed lease for property from GNWT. Property survey is required to move forward with land acquisition. See item 4.	
3.	Survey of leased lands	Coordinate the survey of a number of land parcels that are Commissioners Lands that can then be registered with Land Titles and then acquired by the Town.	Comprehensive list of parcels to be constructed and then the surveys can be arranged. This process will be scheduled for 2023 and included in the 2023 fiscal budget. It is anticipated to take 6 months from time of survey to the land being registered and transfer request completed by GNWT and Land Title.

REQUEST FOR COUNCIL DECISION

Meeting Date: March 6 & 8, 2023

RFCD #: 2023-SAO-025

TOPIC

Lifeguard Uniform Community Contest

BACKGROUND

Community Services - Aquatics is looking to revitalize pool staff uniforms with the anticipated re-opening. They would like to engage the community in an art contest to develop a unique graphic for the Lifeguard staff uniform.

The community will be invited to submit original, aquatic and/or western arctic themed designs to the Aquatic Supervisor over a period of 6-8 weeks. Upon conclusion of the submission period, the Aquatic Supervisor will call the panel to meet, review designs, and ultimately select a winning design. See attached mock-up.

The Aquatic Supervisor is requesting three individuals from council to create a panel to judge and impartially decide on a community submitted design for the front of the new Lifeguard uniforms. It is recommended that a prize of a three-month pool membership be awarded to the person with the winning submission.

FINANCIAL IMPLICATIONS

Uniform expenditures are included in the 2023 budget. (Pool – program supplies)

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

None.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

None.

OPTIONS

Council has three options:

1. Approve the motion to appoint three Councillors to form the judging panel.
2. Defeat the motion.
3. Refer the item back to Administration with suggested changes or areas that require further investigation.

RECOMMENDATION

“THAT Inuvik Town Council hereby appoints the following three Council Members:

- 1.**
 - 2.**
 - 3.**
- to form a review panel to select a winning design for the Lifeguard uniforms, and further, that Inuvik Town Council hereby approves awarding a three-month pool membership to the person with the winning submission.”**

Signature – SAO



Lifeguard Uniform – Mock-up

- “LIFEGUARD” – wording is required as per legislation
- Plan to obtain the Gwich'in and Inuvialuit word for “Lifeguard” to be added to the back of the uniforms



REQUEST FOR COUNCIL DECISION

Meeting Dates: March 6 & 8, 2023

FCD #: 2023-SAO-026

TOPIC

APPOINTMENTS TO THE 2023 MUNICIPAL BOARD OF REVISION SCHEDULED TO BE HELD AT 10:00 A.M. ON THURSDAY, March 30, 2023

BACKGROUND

Pursuant to Sections 30 & 31 Chapter P-10 of the Property Assessment and Taxation Act:

30 (2): “The Council of each Municipal taxing authority shall appoint, by resolution, at least three (3) persons as members of the Municipal Board of Revision.”

30 (3): “The members of a Municipal Board of Revision shall designate one (1) of the members as the Chairperson.”

30 (4): “A majority of the members of a Municipal Board of Revision must be persons who are not Council members.”

31 (3): “The Chairperson and other members of a Municipal Board of Revision may be paid the honoraria that the Council, by resolution, determines for the performance of their respective duties.

Deputy Mayor Kulikowski was appointed to last year’s Board.

The Town of Inuvik has received one (1) complaint plus one (1) assessor’s correction. The deadline for complaints was January 31, 2023.

FINANCIAL IMPLICATIONS

The cost of honorariums for the members is included in the 2023 interim budget.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

This is an annual process directed by the *Property Assessment and Taxation Act*. At the time of the distribution of the Council package the actual names of the non-Council members were being confirmed and will be available for the motion on Wednesday March 8, 2023

OPTIONS

Council has three options:

1. Appoint the members as presented via motion
2. Defeat the motion
3. Refer the document back to Administration with suggested changes or areas that require further investigation

RECOMMENDATION

The recommended motion is:

“BE IT RESOLVED that pursuant to the Property Assessment and Taxation Act, S.30., 31, C.P-10, R.S.N.W.T., the Inuvik Town Council hereby appoints Resident 1, Resident 2, and Councilor X to the 2023 Municipal Board of Revision at an honorarium of \$100.00 per half day and \$150.00 per full day.”

Signature – Grant Hood, SAO

A handwritten signature in black ink, appearing to be 'G. Hood', is written over a light blue grid background.



TOWN OF INUVIK

COMMUNITY SERVICES DEPARTMENT REPORT TO COMMITTEE OF THE WHOLE FEBRUARY 2023

COMMUNITY SERVICES – Lise Saumur – Director of Community Services

We have made an application for the funds to hire 2 summer students with the Canadian Parks and Recreation Association through the Government of Canada – Youth Employment and Skills Strategy Program.

Like many other departments and agencies in Inuvik, we continue to struggle with staffing illness, vacancies, and leaves. Kudos to all staff for the time and efforts in keeping on top of daily challenges. Coming off the IRC Cup last weekend, staff will prepare for the upcoming Gwich'in Cup, followed by a Pool Operator 1 and 2 course the last week of March for the Facility and Aquatic Staff.

Staff illness and lack of availability with casual staff, have necessitated closure of the library for a few days.

Cimco will be in to take us through a few ice plant repairs and annual shutdown at the end of March/beginning of April.

RECREATION REPORT – Steve Krug – Recreation Co-ordinator

Arena

The Roy Ipana Memorial Arena was busier than usual this month. A variety of different activities and events took place in February. Most notable was the Annual IRC Native Hockey Tournament- February 23-26th. This year there was only 8 teams opposed to 12-15 teams in years past.

The Schedule for the Hockey tournament was spread out over 4 days with a couple games Thursday night, opening ceremonies on Friday and the remainder of the tournament taking place Saturday and final championship games Sunday.

February 10th the Recreation Staff hosted a Glow in the Dark Skate for youth. These Glow in the Dark Skates have been very popular over the season. One final Glow in the Dark Skate will take place in March as a wrap up for the rink.

There are two new jerseys on display in the area lobby, one from last seasons IRC Cup, a Every Child Matters jersey and an Inuvik Minor Hockey Jersey. They look sharp and are a nice addition.

Fitness Centre

The MSC fitness center has had some minor repairs done to equipment. Both spin bikes were non-operational for a period of time due to parts coming from Edmonton. New parts to repair one have arrived and were installed, although the calibration isn't set to the proper levels. Attempts to correct the calibrator have been done but still aren't 100% accurate. More time will be spent to inspect and correct the problem. Parts for the second bike are ordered and expected to arrive soon.

MSC Conference

New laptops and laptop accessories were purchased from Arctic Digital to enhance user experiences for clients. These new computers are functioning properly.

Squash

The Squash courts walls and floors have been recently cleaned and the lights were changed.

Boot Camp – Fitness

Boot Camp fitness programs are currently taking place on Tuesday and Thursday evenings.

RENTAL ACTIVITIES REPORT**Community Hall**

- Boot Camp – 1 day
- Territorial Courts – 1 day
- Bereavement Feast – 1 day
- University of the Arctic – open house – 1 day
- Community Services – Pool Staff training – 1 day
- Brownies/Girl Guides – 4 days
- Arctic Market – 1 day
- Environment & Natural Resources training – 2 days
- IRC Cultural Events – 3 days
- Minor Hockey Girl's Hockey Day – 1 day

Community Lounge

- Kuzuri Judo – 3 days
- Brownies/Girl Guides – 1 day
- Community Services – Pool Staff training – 2 days
- NWT Courts – 1 day
- Boot Camp – 7 days
- Environment & Natural Resources meeting – 1 day
- Birthday Party – 1 day

Pool Lobby

- Arctic Market – 1 day
- Golf Club Bingo Card Sales – 1 day
- Food Sales for IRC Cup – 3 days

Sundog Room

- IRC Cup – live streaming – 3 days
- Environment & Natural Resources meeting – 1 day

Play Zone

- Birthday Parties - 6

Arena

- Private Ice Rentals - 6

Cancellations

- Children First Gala – Community Hall – 1 day
- NWT Courts – Community Hall – 6 days
- Dene Nation – Community Hall – 5 days
- Private Party – Lounge – 1 day
- NWT Courts – Lounge – 2 days
- Inuvialuit Regional Corporation – Blanket Project Art Exhibit – Community Lounge – 28 days
- Parks Canada – Sundog Room – 3 days
- Birthday Parties – Play Zone - 2

AQUATIC REPORT – Shandy Onishenko – Aquatic Supervisor

- Aquatic Safety Canada consultant, Kelly Carter, provided services February 2-6th. Assisted Aquatic Supervisor with operational procedures, practices, and knowledge. Identified areas for improvement and provided feedback on Safety Supervision Plan.
- Cleaning of all aquatic change rooms and aquatic area completed.
- Major and minor maintenance completed. Follow-up task lists created and delegated.
- Second Health Inspection occurred February 15th. Health Inspectors identified some areas in need of addressing before opening to public. Approval to allow staff in water for training.
- Bacteriological samples submitted to laboratory and passed inspection. Ongoing weekly samples to be submitted going forward.
- MSC desk staff trained in pool admission standards, managing access, and emergency procedures.
- Staff recertifications took place last week of February. Aquatic Supervisor has determined that further training is required and scheduled to occur throughout early March.
- Current original courses will be postponed and rescheduled accordingly.
- Aquatic Supervisor will work on options for pool schedule once ready to open; mid-late March.
- Please note that significant progress has been made with the help of the aquatic, custodial, utilidor, arena, and public works teams. The Aquatic Supervisor would also like to thank Plumb Crazy and their crew for their ongoing work and support.

Director of Public Works Monthly Report for February 2023

During the month of February 2023, the public works department had various projects and tasks that were completed or are on going.

- The Utilidor crew has had another busy month! The focus in the winter is to keep the water tempered so we can treat it and have our distribution system work well. We are continuing to have issues with plugged sewage mains and finding lots are blocked with fat and the like.
- We have had a project for putting a third heat exchanger into the water treatment plant and up grades to the existing pumps at the power plant to use more waste heat from the Power Corp and this is now completed. We are using the waste heat recovery system from the Power Corp to heat the water treatment building as well as to temper the building. All seems to be working well! As I have watched this for the past 2 months I am finding that NCPC provides way more heat when using the Natural gas generators versus the Diesel gens. When they are using the diesel generators depending on the outside air temp our boilers at the water plant have to come on to help keep the heat up, but still way better than with out the third heat exchanger.
- We had the roads graded in Feb as the snow kept falling.
- We had crews out taking down the xmas light and putting them away for next year.
- We have had to do a lot of sanding of the streets this month.
- We have had a very good start to the year and our systems are all working well!
- Electric power produced by the solar panels at the Town Hall and the Midnight Sun Complex. I am not going to continue doing this as it will now be available online at <https://www.inuvik.ca/en/living-here/building-energy-monitoring-system.asp>

These are some of the things that happened during the month of February, as well as our usual jobs and everyday duties involved in running the Town's Public Works Systems.

Rick Campbell
Director of Public Services
Town of Inuvik

STRATEGIC PRIORITIES CHART

June 15, 2022

COUNCIL PRIORITIES (Council & SAO)

NOW

1. **TRIPARTITE LEADERSHIP TABLE: Meeting**
2. **ABANDONED/UNSIGHTLY PROPERTY**
3. **RESIDENTIAL PROPERTY: INVENTORY**
4. **CLIMATE ADAPTATION STRATEGY: Funding Research**
5. **COLD TESTING OPPORTUNITIES: Working Group**

TIMELINE

September
September
August
October
September

NEXT

- EMPTY PROPERTY: Options
- COMMUNITY PLAN: Update
- TRAIL PLAN: Draft
- ROAD MAINTENANCE: Priorities
- RECREATION FACILITY: Future Needs
- COUNCIL PROCEEDINGS BYLAW
- LONG TERM FINANCIAL PLAN
- PLASTIC BAG BAN: Bylaw

ADVOCACY/PARTNERSHIP

- *Department Service Decentralization (GNWT)*
- *College Programs: Local Needs Alignment*
- *NTPC: Net Metering Cap Removal*
- *MLA & MP Meeting Schedule*
- *Homeless Strategy: Status*
- *Inuvik Works: Support*

ORGANIZATIONAL INITIATIVE (Directors/Managers)

1. Facility Inspection Checklist (MSC Pilot) - July
2. Health & Safety Program: Review - October
3. Cross Training Program: Needs & Design - September
4. External Funding Chart: Create - September

OPERATIONAL INITIATIVES

SENIOR ADMINISTRATIVE OFFICER

1. **TRIPARTITE LEADERS: Meeting** – September
2. **CLIMATE ADAPT. STRAT.: Research** – Oct.
3. Human Resources Policy: Approval – Sept.
 - Council Proceedings Bylaw: Revisions
 - Lottery Regulations: Update

FINANCE & ADMINISTRATION

1. Health & Safety Manual: Review - November
2. Council Indemnity Bylaw: Review - September
3. **RESIDENTIAL PROPERTY: INVENTORY** - Aug.
 - Cross Training Program
 - E-Service Portal: Launch

ECONOMIC DEVELOPMENT & TOURISM

1. Tourism Action Plan 2023-2024 - December
2. New Office Operations Plan - July
3. **COLD TESTING: Working Group** – Sept
 - Small Business/Artisans 2023-24 – Dec.
 - MCIT 2023-34 - December

PROTECTIVE SERVICES

1. Be Safe/Be Seen: Design - July
2. UNSIGHTLY PROPERTY: Ops Guidelines - July
3. Emergency Response Plan: Update – November
 - Passenger Transportation Bylaw
 - Bite Prevention Program: Pilot Evaluation

RECREATION & LIBRARY

1. Nordic Walking Group: Start-Up – November
2. Elders Engagement Initiative - July
3. Book Club Launch – October
 - Community Group Partnerships

COMMUNITY SERVICES

1. MSC Inspection Schedule - July
2. Swim Pool: Staffing – July
3. Online Booking: Software Selection - October
 - Community Activity Guide/Calendar
 -

CAPITAL

- 2022 Utilidor Replacement: Design – June
- Waste Site Fencing: Design – June
- Swim Pool Rehabilitation: Complete – July
- Breynat Road Upgrade: Tender – Complete
- Lagoon Dike Rehabilitation: Tender - June

PUBLIC WORKS/MSC

1. TRAIL PLAN: Draft – October
2. Sport Field Maintenance: Training – June
3. ROAD MAINT. PRIORITIES: Review – Sept.
 - Water Intake Inspection
 - Drainage Plan: Update

CODES: BOLD CAPITALS = NOW Priorities; CAPITALS = NEXT Priorities; Italics = Advocacy; Regular Title Case = Operational Strategies

NWT Scientific Research Licence # 17215 Issued

Please be advised that the NWT Scientific Research Licence has been issued to Ms. Claire Singer for the project entitled: Indigenous Knowledge of Berries in the Northwest Territories. The Notification of Research summarizing the researcher's activities and locations is attached.

Thank you,
Manager, Scientific Services
Aurora Research Institute
Tel: (867) 777-3298
licence@nwtresearch.com
polar.nwtresearch.com



March 02, 2023

Notification of Research

I would like to inform you that Northwest Territories Scientific Research Licence No. 17215 has been issued to:

Ms. Claire Singer
Saint Mary's University
5404A 49 Street
Yellowknife, NT
X1A 1R3, Canada
Phone: (867) 444-0387
Email: Claire.Singer@smu.ca

to conduct the following study:

Indigenous Knowledge of Berries in the Northwest Territories (5495)

Please contact the researcher if you would like more information about this research project.

Summary of Research

This licence has been issued for the scientific research application No.5495.

The goal of this project is to complete a territory-wide Indigenous knowledge study to determine what we know about berries, describe any changes that are being seen in berries, identify potential causes of these changes, and outline what further information needs to be collected. The completion of this work will result in: 1) the development of regional and overall results reports describing the status, trends, and threats to berries in the NWT; 2) a gaps report that will drive the research agenda in the territory on these topics in the future (thus representing a community-driven research project and agenda); 3) guidelines or best practices for completing community-based research linked to biodiversity; and, 4) community-identified resources, such as an NWT berry calendar or cookbook.

Given reports of declines in the condition, size, and yield of berry plants, this work may be used to inform processes associated with species at risk, habitat, food security, and cultural continuity programming at appropriate levels of governance (Indigenous, territorial, regional, community). The identification of gaps in knowledge will be used to encourage and direct research on this topic in the future, based in either scientific or Indigenous knowledge, or a combination. Further, given the community-driven and Indigenous knowledge focus of this work, coupled with interdisciplinary participants from various sectors, the research team hope this work will facilitate building or strengthening relationships between governments and communities, and people and the land, and

recognize more fully the relationships between berries/plants, the health of the land, and the health of the people that depend upon it.

To meet these goals, flexible community-based knowledge documentation methods are being proposed. Methods that involve being on the land and storytelling will be prioritized, based on direction from the knowledge holders on the team and communities. A guiding set of interview themes and questions will be used in all communities. From there, methods will be tailored to the needs and preferences of each community. Methods may include one-on-one interviews with Indigenous knowledge holders in their preferred language and location, group discussion sessions, mapping (without needing to disclose specific berry picking locations), presentations, and publications. This approach will produce results that can be comparable across communities while ensuring that processes are suited to the needs and preferences of each community.

Interviewees and participants will be selected by regional representatives and interviews will be conducted with regional language experts. Ultimately, the research team want to ensure that all participants can share their experiences – and their reality – of berries, versus having the team make assumptions of how people relate to, know, and use these plants in their daily lives.

Interview questions have been drafted and focus on themes associated with the health and productivity of berries (e.g., good conditions/habitat for berries, timing of berry picking), changes being seen in berries (including potential causes of those changes), and socio-cultural importance and uses (e.g., berry picking history, types of berries picked/used, parts used, ways used, stories/practices/ ceremonies/ teachings, barriers to picking).

Knowledge mobilization is an important component of this project and will include digitization of interview recordings and transcripts, map data, and results to ensure they are readily available to communities/regional authorities that own the data. Data sharing agreement will be pursued with appropriate authorities.

As noted previously, regional results reports will be published, summarizing research results in each region. Further, an overall results report summarizing results for the NWT as a whole, a guidance/best practices report detailing recommendations for completing similar work in the territory, and a gaps report providing direction for future research will be published following project completion.

Translation of these documents in their entirety will likely be prohibitively costly and potentially of limited utility. As such, the research team will pursue translation of summaries of these products only so that the results are accessible across the territory at least in abridged format. To ensure results are accessible to a broad audience, we will pursue alternatives for sharing results, including videos, animations, fact sheets, recipe books covering traditional uses of berries, calendars with flowering/harvesting times, social media, etc.

The results may support future reporting and decision-making and will be reported to co-management authorities in the NWT.

The fieldwork for this study will be conducted from March 3, 2023 to December 31, 2023.

Sincerely,

Niccole Hammer
Manager, Scientific Services

Distribution

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