

AGENDA
TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETINGS
TO BE HELD ON JUNE 26 AND 28, 2023
AT 7:00 P.M. in COUNCIL CHAMBERS

Item # 1 **CALL TO ORDER**

Land Acknowledgement

Item # 2 **ADOPTION OF THE AGENDA**

Item # 3 **DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST**

Item # 4 **DELEGATIONS, PRESENTATIONS OR PETITIONS**

4.1 RCMP Report

Report attached.

4.2 Update on Fibre Optic Line

Michael Fabijan from Kavik-Stantec will be in attendance to provide an update.

Item # 5 **PUBLIC QUESTION PERIOD**

Item # 6 **ADOPTION OF THE MINUTES**

6.1 Minutes of the May 24 2023 Council Meetings

Minutes attached. Requires motion to approve.

Item # 7 **ACTION ITEMS**

7.1 Action Items List

Document attached.

Item # 8 **NEW BUSINESS**

8.1 RFCD 2023-SAO-055 ~ Appointment of Naming Committee Members

Document attached. Requires motion to approve.

8.2 RFCD 2023-SAO-056 ~ Appointment of Lottery Committee Members

Document attached. Requires motion to approve.

8.3 RFCD 2023-SAO-057 ~ Appointment of Aquatics Mascot Naming Committee

Document attached. Requires motion to approve.

8.4 RFCD 2023-SAO-058 ~ Award Community Plan and Zoning Bylaw Review Update

Document attached. Requires motion to approve.

8.5 RFCD 2023-SAO-062 ~ Final Budget Review

Document attached. Requires motion to approve.

8.6 RFCD 2023-SAO-063 ~ Approval of lifeguard uniform

Document attached. Requires motion to approve.

Item # 9

BY-LAWS

9.1 RFCD 2023-SAO-059 ~ By-law 2714/BORR/23 Debenture Borrowing for Utilidors

By-law attached. Requires THIRD AND FINAL READING.

9.2 RFCD 2023-SAO-060 ~ By-law 2715/APP/23 Appoint Senior Administrative Officer

By-law attached. Requires THIRD AND FINAL READING.

9.3 RFCD 2023-SAO-061 ~ By-law 2716/TAX/23 Annual Tax Billing

By-law attached. Requires FIRST AND SECOND READING.

Item # 10

DEPARTMENT HEAD REPORTS

10.1 Community Services Report

Report to be circulated. Requires motion to adopt.

10.2 Capital Projects Report

Report attached. Requires motion to adopt.

Item # 11 INFORMATION ITEMS

11.1 Strategic Priorities Chart

Document attached. For information only.

11.2 Aurora Research Institute ~ Various Research Projects

Document attached. For information only.

Item # 12 COUNCIL CONCERNS

Item #13 IN CAMERA ITEMS

Item # 14 ADJOURNMENT



MONTHLY POLICING REPORT May, 2023



Inuvik Detachment “G” Division Northwest Territories



Annual Performance Plan (A.P.P.'s) Community Priorities:

Community approved priorities are:

1. Intimate Partner Violence;
2. Reconciliation;
3. Road Safety
4. Reduce Drug/Alcohol Abuse

1. Intimate Partner Violence:

The Detachment participated in the annual Moose Hide Campaign with East Three School. The Moose Hide Campaign is an Indigenous led grassroots movement to engage men and boys in ending violence against women. Inuvik members attended the school to participate in the presentations and marched in the parade.

On May 12th, Cst. O'Connor provided a presentation to elementary school children on healthy relationships, anti-bullying and cyber safety. Preventing violence against women and girls is a priority for the Inuvik Detachment.

Detachment members were also involved with "Wellness day" at East Three School. Members provided several more presentations on healthy relationships and anti-bullying. These presentations are also a great way for the Detachment to connect with community youth in a positive way.

2. Reconciliation:

Cst. David Barnes and Cst. Kristen Bursey participated in the Science Rendezvous hosted at the Midnight Sun complex. (picture below). The members showed local youth how to take fingerprints and explained what it was like to be a police officer.

On May 17th, Sgt. Jesse Aubin attended the first post Covid Inuvik interagency committee meeting. Stakeholders from a variety of agencies were present and the Inuvik Detachment will continue to apart of this great initiative moving forward.

3. Road Safety:

The Detachment conducted 5 proactive traffic enforcement programs this month (check stops). Over 50 vehicles were check for sobriety and *Motor Vehicle Act* compliance. Due to the great proactive work of detachment members, three impaired driving by alcohol charges were laid and 4 tickets were issued for offences under the *Motor vehicle Act*.



4. Drugs and Alcohol:

Multiple proactive foot patrols were completed downtown this month with several police generated liquor act offence investigations initiated. Two Inuvik members will be attending the RCMP Bike Patrol course this spring. Bike patrols will supplement foot patrols this summer to increase police visibility in high traffic areas.

Notable Occurrences for the Month:

The Inuvik RCMP responded to 32 calls for service in the month of May in relation to mental health and wellness checks. Most of these calls for service were resolved safely by Detachment members using dialogue and de-escalation techniques. The Inuvik Detachment will refer clients to community resources when appropriate and continue to form strong partnerships with local mental health service providers.

Community Contributions

The breakfast program at the school continued this month and was featured in News/North Paper (See below). Members also participated in the Books and Bannock reading program at the school

A2 Monday, May 22, 2023 News/North NWT www.NNSL.com

RCMP officers serve hot meals at East Three breakfast club

Initiative a part of larger community outreach program

By Eric Bowling
Northern News Services

In Canada's far North, the RCMP doesn't just dish out justice.

As part of the Inuvik detachment's ongoing community engagement efforts, once a week police officers join in the East Three Elementary breakfast club, delivering a hot breakfast to the students of both the elementary and secondary sections.

"I have been posted to Inuvik for about six months and, since I arrived here, we have been participating in the Breakfast Program at the East Three Schools," said Const. Savannah O'Connor. "Once a week when we attend either the Elementary or the High school (sometimes both) and assist with the Breakfast Program."

"The school Breakfast Program helps to ensure that all students have the opportunity to start their day with a nutritious meal. It gives me a lot of pride to see the students' faces when we deliver their breakfast to them."

It's all part of a more holistic approach to community policing, which in Inuvik has included showing children how to conduct investigations into cookie heists to bystander intervention training and even bike rodeos in conjunction with the town's municipal enforcement department.

Detachment commander Sgt. Jesse Aubin said the bystander intervention training was popular enough the department was preparing a class for adults.

"It all goes back to Sir Robert Peel - 'The police are the community, the community are the police.' We can't operate effectively unless we're a part of the community. That's what we're striving to do with these initiatives — to make sure that we are part of the community not just as police officers but as citizens of the town of Inuvik."

"That's extremely important, not only for us but for the public so that they're comfortable talking to us, comfortable reporting things to the police, to being witnesses and those types of things. It's a two way relationship."

"We can't just hide behind the police car all the time. We need to be out and engaging and being part of the community."

Because police officers are frequently moved from community to community every so often, the Inuvik detachment has a mentoring system to pass the torch when new officers come up to Inuvik.

Aubin added as a courtesy to drivers in town that police were planning for traffic enforcement to keep the streets safe for Inuvik's youth and Elders.

Equally important in the RCMP's outreach, noted Aubin, was enabling youth to see themselves in policing positions.

"We attended the college career fair and a couple of members sat there with a little recruitment booth," he said. "That's an important connection, a positive way that the community can see us and hopefully get young people of Inuvik interested in a career with the RCMP."

"That's a priority for us, recruiting not just people from the North, but Indigenous candidates as well, and there's no better way to do that than a place like Inuvik — there are lots of youth here and they're interested, hopefully in pursuing a career with policing."

For O'Connor, helping out and giving back to the community just goes with the territory.

She expressed her gratitude to the school for allowing her to participate.

"It is very important to us to promote positive police interactions with youth in the community and it is also a lot of fun for us attending the Breakfast Program," she said.

"I'm very thankful to Shayna who organizes the breakfast program for allowing us to be a part of it and also to the East Three Elementary and Secondary Schools for welcoming us into their schools."

All in a day's work! RCMP officer Const. Savannah O'Connor says she loves participating in the East Three School breakfast club, handing out hot meals to all the students. Eric Bowling/NNSL photo



Cst. Barnes and Cst. Bursey at the Science Rendezvous



The Inuvik RCMP Detachment responded to 496 calls for service during the month of May 2023.

OCCURRENCES	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Assaults (Not including sexual assaults)	43	148	43	471
Sexual Offences	0	16	3	43
Break and Enters (Residence & Business)	6	13	2	42
Theft of Motor Vehicle	1	8	0	12
Theft Under \$ 5000.00	14	35	14	116
Theft Over \$ 5000.00	1	2	0	1
Drugs (Possession)	0	2	0	4
Drugs (Trafficking)	3	13	0	27
Liquor Act	33	118	36	348
Unlawful Sale (Bootlegging)	0	0	0	0
Causing a disturbance / Mischief (total)	196	670	137	1581
Causing a Disturbance	68	126	34	350
Mischief - damage to property	13	39	9	116
Mischief - obstruct enjoyment	115	505	94	1115
Impaired Driving	18	63	4	108
Other Complaints	94	347	57	579
Total Violations	409	1435	296	3332



JUSTICE REPORTS	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Victim Services Referral - Accepted	2	28	2	39
Victim Services Referral - Declined	7	139	9	232
Victim Services - Proactive Referral	0	4	1	8
Victim Services - Not Available	0	0	0	0
Restorative Justice Referrals	0	0	1	5
Emergency Protection Orders (Detachment Initiated)	0	2	1	7
ODARA Reports	4	24	5	60
Prisoners Held	92	264	50	620
Prisoners Escorted	0	0	0	0
Prisoners Held non-PROS Agency	0	0	0	1
Prisoners Escorted Non-PROS Agency	0	0	0	0
Liquor Destroyed Immediately	14	26	4	42



Should you have any questions or concerns regarding this report or any other community matters, please feel free to contact me to discuss.

Report completed by: Sgt. Jesse Aubin
Inuvik RCMP Detachment
Telephone: (867) 765-3906
Email: jesse.aubin@rcmp-grc.gc.ca

Internal Distribution List:

S/Sgt Bruce MCGREGOR - North District Advisory NCO
"G" Division Criminal Operations

External Distribution List:

Duane Smith - Chair Inuvialuit Regional Corporation
Ken Kyikavichik – Grand Chief Gwich'in Tribal Council

MINUTES
TOWN OF INUVIK ~ REGULAR COUNCIL MEETING
HELD ON MAY 24, 2023
AT 7:00 P.M. in COUNCIL CHAMBERS

Present: Wednesday

Councillors: Deputy Mayor Natasha Kulikowski
 Whitney Alexis (zoom)
 Ned Day
 Tony Devlin
 Grant Gowans
 Alana Mero

Absent: Clarence Wood (with notice)
 Jesse Harder (with notice)
 Kurt Wainman (without notice)

Staff Present: Grant Hood, Senior Administrative Officer
 Michael Trabysh, Assistant Senior Administrative Officer
 Jenna MacNeil, Council Administrator
 Rick Campbell, Director of Public Services
 Jackie Challis, Director of Economic Development and Tourism
 Cyndy Hammond, Director of Protective Services
 Lise Saumur, Director of Community Services

Item # 1 **CALL TO ORDER**

Deputy Mayor Kulikowski called the meeting to order at 7:00 PM

Item # 2 **ADOPTION OF THE AGENDA**

Moved by Councillor Mero, seconded by Councillor Gowans:

MOTION: 105/05/23 **“BE IT RESOLVED THAT Inuvik Town Council hereby adopts the agenda as presented.”**

Motion **CARRIED**

Item # 3 **DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST**

None

Item # 4 **DELEGATIONS, PRESENTATIONS, OR PETITIONS**

None

MINUTES

*Inuvik Town Council Meeting
May 24, 2023*

Item # 5 **PUBLIC QUESTION PERIOD**

There were no questions from the public

Item # 6 **ADOPTION OF THE MINUTES**

6.1 Minutes of the May 8 and 10, 2023 Council Meetings

Moved by Councillor Mero, seconded by Councillor Devlin:

MOTION 106/05/23 BE IT RESOLVED THAT Inuvik Town Council hereby adopts the minutes of the May 8 and 10, 2023 Council meetings as presented.”

Motion **CARRIED**

Item # 7 **ACTION ITEMS**

7.1 Action Items List

Council noted the document

Item # 8 **NEW BUSINESS**

8.1 RFCD 2023-SAO-049 ~ Inuvialuit Day Request

Moved by Councillor Mero, seconded by Councillor Day:

MOTION: 107/05/23 “BE IT RESOLVED THAT Inuvik Town Council hereby authorizes the closure of Mackenzie Road in front of the Mackenzie Hotel to the intersection of Veterans Way on June 5, 2023, from 9:00 a.m. until 3:00 p.m. in celebration of Inuvialuit Day and grants permission for Town staff to assist with setting up barricades and equipment for the event and the use of the Jim Koe Park Pavilion free of charge.”

Motion **CARRIED.**

8.2 RFCD 2023-SAO-051 ~ Annual Spring Cleanup

Moved by Councillor Gowans, seconded by Councillor Day:

MOTION: 108/05/23 “BE IT RESOLVED THAT Inuvik Town Council hereby approves of the following spring clean-up activities for 2023:

- Free tipping for residential users from May 29 to June 9;
- Free tipping for commercial and industrial users from May 29 to June 9 with the exception of construction and demolition debris, and hazardous materials;
- Two weeks (May 29 to June 9) will be scheduled for large item residential pick-up;
- Sponsorship of the Community Beautification Contest with categories for residential, commercial, and industrial properties;
- Support for the annual Community Zone Clean-up;
- Support for the continuation of the Water Rebate Program;
- Support for the continuation of the Graffiti Hotline Program; and,
- Support for the development of a general series of ads and interviews about clean-up.”

Motion **CARRIED**.

8.3 RFCD 2023-SAO-052 ~ Approve Strategic Priorities Chart

Moved by Councillor Mero, seconded by Councillor Day:

MOTION: 109/05/23 “BE IT RESOLVED THAT Inuvik Town Council hereby approves the Strategic Priorities Chart as presented.”

Motion **CARRIED**.

8.4 RFCD 2023-SAO-053 ~ Cancel Council Meetings

Moved by Councillor Mero, seconded by Councillor Day:

MOTION: 110/05/23 “BE IT RESOLVED THAT Inuvik Town Council hereby cancels the June 12 committee of the whole meeting and the June 14, 2023 regular council meeting.”

Motion **CARRIED**.

8.5 RFCD 2023-SAO-054 ~ Muskrat Jamboree Kiddie Carnival Request for Donation

Moved by Councillor Devlin, seconded by Councillor Gowans:

MOTION: 111/05/23 “BE IT RESOLVED THAT Inuvik Town Council hereby approves an in-kind donation to the Muskrat Jamboree for the 2023 Kiddies Carnival taking place June 17 & 18, 2023 to include the following:

- **Donation of the Chief Jim Koe Park Events Pavilion, dance floor, barbeque, tables and chairs, portable stage, and power as per the application for donation.”**

Motion **CARRIED.**

Item # 9

BY-LAWS

9.1

RFCD 2023-SAO-050 ~ 2715/APP/23 Appoint Senior Administrative Officer

Moved by Councillor Devlin, seconded by Councillor Mero:

MOTION: 112/05/23 “BE IT RESOLVED THAT Inuvik Town Council hereby gives FIRST READING to By-law 2715/APP/23, a by-law to appoint a Senior Administrative Officer.”

Motion **CARRIED.**

Moved by Councillor Gowans, seconded by Councillor Day:

MOTION: 113/05/23 “BE IT RESOLVED THAT Inuvik Town Council hereby gives SECOND READING to By-law 2715/APP/23, a by-law to appoint a Senior Administrative Officer.”

Motion **CARRIED.**

Item # 10

DEPARTMENT HEAD REPORTS

None

Item # 11

INFORMATION ITEMS

None

Item # 12

COUNCIL CONCERNS

None

Item #13

IN CAMERA ITEMS

None

Item # 14

ADJOURNMENT

Moved by Councillor Gowans:

MOTION: 114/05/23 “BE IT RESOLVED THAT the Regular Council meeting adjourns at 7:17 pm.”

Motion **CARRIED.**

ACTION ITEMS

June 26 & 28, 2023 COUNCIL MEETING

No.	ITEM	REQUIRED ACTION	ACTION TAKEN / ANTICIPATED COMPLETION DATE
1.	Food Cycle Science Corporation	Discuss potential Town participation in 12-week Impact Canada Pilot Program	SAO Hood had discussions with the group at CAMA. At this time the discussion of the viability of the project was completed. At this time it was felt the Town did not have the financial resources available to participate in this fiscal year. Administration is recommending that this project be closed.
2.	Ski Club Lease	Town has signed lease for property from GNWT. Property survey is required to move forward with land acquisition. See item 3.	
3.	Survey of leased lands	Coordinate the survey of a number of land parcels that are Commissioners Lands that can then be registered with Land Titles and then acquired by the Town.	Comprehensive list of parcels to be constructed and then the surveys can be arranged. This process will be scheduled for 2023 and included in the 2023 fiscal budget. It is anticipated to take 6 months from time of survey to the land being registered and transfer request completed by GNWT and Land Title.

REQUEST FOR COUNCIL DECISION

Meeting Date: June 26 & 28, 2023

RFCD #: 2023-SAO-055

TOPIC

APPOINTMENT OF MEMBERS TO THE NAMING MUNICIPAL FACILITIES AND PARKS COMMITTEE

BACKGROUND

The Naming Committee was established to review applications received to add names to the Names Reserve List as well as applications to name or rename municipal facilities and parks.

At the beginning of the year, Administration put out a call for volunteers to sit on the Naming Committee. The names that have been put forward are:

- Jessi McLeod
- Corrine Bullock
- Anna Pingo

The committee meets twice a year to review applications for names to be added to the Names Reserve List. Other meetings will be scheduled when requests to name or rename municipal facilities or parks are received by the Town.

The attached policy provides more details about the committee's role.

RECOMMENDATION

"THAT Inuvik Town Council hereby appoints Jessi McLeod, Corrine Bullock and Anna Pingo to the Naming Committee for a two (2) year term expiring on May 31st, 2025."

Signature – Grant Hood, Senior Administrative Officer



POLICIES AND PROCEDURES MANUAL	Category Facilities and Properties	Policy Number FP.008
	Date April 28, 2021	Resolution Number 093/04/21

NAMING MUNICIPAL FACILITIES AND PARKS POLICY

1.0 POLICY STATEMENT

1.1 The primary function of naming municipal facilities and parks is to recognize and commemorate noteworthy persons associated with Inuvik and the region, to reflect Inuvik's history and to recognize the natural features of the community. This policy will:

- establish the roles of Town Council and the Naming Committee in the naming of municipal facilities and parks;
- establish the criteria to recognize and commemorate noteworthy persons whereby names will be placed on the Names Reserve List;
- establish the principles for the naming and renaming of municipal facilities and parks; and,
- adhere to the Town of Inuvik Civic Address and Standards Guidelines Policy FP.009.

2.0 ROLES

2.1 The role of Town Council will be to:

- Approve amendments to this policy; and,
- Make decisions on requests to name or re-name municipal facilities and parks based on recommendations from the Naming Committee.

2.2 The role of the Naming Committee will be to:

- Recommend names for municipal facilities and parks to Town Council for decision;
- Approve names to be added to the Names Reserve List;
- Approve names to be added to the Road Name Registry; and
- Recommend amendments to this policy to Town Council.

3.0 DEFINITIONS

- "Applicant"** means a person that includes an individual, partnership, association and corporation.
- "Municipal Facility"** includes any building, structure or area of land owned by the Town of Inuvik.
- "Name"** and **"Naming"** includes re-name and re-naming respectively.
- "Naming Municipal Facilities, Parks and Roads Committee"** or **"Naming Committee"** means a committee designated by Town Council to approve names for the Names Reserve List and Road

Name Registry and to review applications for naming municipal facilities, parks and roads to Town Council.

- (e) **“Names Reserve List”** means the list of names approved by the Naming Committee.
- (f) **“Senior Administrative Officer”** means the Senior Administrative Officer of the Town of Inuvik.

4.0 NAMING COMMITTEE

- 4.1 This policy will establish a Naming Committee and set out its terms of reference by adopting Appendix A attached to and forming part of this policy.

5.0 GENERAL PRINCIPLES

- 5.1 Naming a municipal facility or park after a person shall be commensurate with the contributions of the person being honoured and having regard for the person’s achievements or areas of interest.
- 5.2 Whenever possible, preference will be assigned to those names that have been on the Names Reserve List the longest but have not been selected.
- 5.3 Municipal facilities may be named after the neighbourhood in which they are located, the name of a person, a geographical designation, an organization or after a historical event.
- 5.4 The naming of halls, rooms or other facilities within a municipal facility may be excluded from this policy.
- 5.5 Naming or renaming of municipal roads is set out in the Civic Address Standards & Guidelines Policy FP.009 as amended.

6.0 NAMES RESERVE LIST APPLICATION PROCESS

- 6.1 This policy will establish a Names Reserve List.
- 6.2 Anyone wishing to have a name added to the Names Reserves List will submit an application to the Senior Administrative Officer on a form established by the Town.
- 6.3 The Naming Committee will meet twice each year to review and make decisions about applications received for the Names Reserve List. The outcome of the decision will be provided to Council for information.
- 6.4 Whenever possible, preference will be assigned to those names that have been on the Names Reserve List the longest but have not been selected.

- 6.5 If the Town receives a Names Reserve List application form that is inaccurate, incomplete or does not follow policy guidelines, the submission will be rejected. If a submission is rejected, the rationale will be communicated to the individual or organization submitting the application.
- 6.5 Within 10 days of a decision being made by the Naming Committee to add a name to the Names Reserve List, the Senior Administrative Officer will notify the applicant.

7.0 **NAME CRITERIA**

Names of People

- 7.1 The name of a person must meet at least one of the following criteria:
- a) A person who demonstrates excellence, courage or exceptional dedication to service in ways that bring special credit to the Town of Inuvik, Northwest Territories or Canada;
 - b) A person who volunteers and gives extraordinary help or care to individuals, families or groups, or supports community services or humanitarian causes;
 - c) A person who fosters equality and reduces discrimination;
 - d) A person who risks their life to save or protect others; and/or
 - e) A person who achieves a deed or activity performed in an outstanding professional manner or of an uncommonly high standard that brings considerable benefit or great honour to the Town of Inuvik, Northwest Territories or Canada.
- 7.2 Naming a municipal facility or park after a person shall be commensurate with the contributions of the person being honoured and having regard for the person's achievements or areas of interest.

Other Names

- 7.3 Municipal facilities and parks may be named after the neighbourhood in which they are located, the name of a person, a geographical location, an organization or after a historical event.
- 7.4 The Town of Inuvik encourages that the names to be honoured reflect the cultural and ethnic diversity of the community and persons who have made significant contributions to the community.
- 7.6 Names other than a person may reflect a historical event significant to Inuvik.
- 7.7 Names other than a person may recognize the flora and fauna of the local area or the geographical or topographical feature of the local area.

Exceptions

- 7.8 Notwithstanding the above, a name not identified on the Names Reserve List may be assigned when unique or extenuating circumstances warrant.

7.0 NAMING AND RENAMING MUNICIPAL FACILITIES AND PARKS APPLICATION AND PUBLIC HEARING PROCESS

- 7.1 Anyone wishing to request to name or rename a municipal facility or park must submit an application to the Senior Administrative Officer on a form established by the Town.
- 7.2 Within 10 business days of receiving the application, the Senior Administrative Officer will notify Town departments and agencies if necessary, to request comments and to provide an opportunity to be heard by the Naming Committee.
- 7.3 Administration will provide the application and any supporting documents to the Naming Committee for consideration.
- 7.4 Administration will notify the applicant of the opportunity to be heard by the Naming Committee.
- 7.5 The request will be heard by the Naming Committee within 30 days of receiving the application, and a recommendation put forward to Town Council for decision.
- 7.6 Town Council will hold a public hearing on the proposed municipal facility or park name change within 30 days of the Naming Committee's meeting to discuss the request. The applicant and any residents affected by the proposed name change will be notified of the date and time of the public hearing.
- 7.7 The date and time of the hearing and details about how the public may submit comments will be advertised on the Town's website and social media platforms as well as for 2 consecutive weeks in the local newspaper.
- 7.8 Council may choose to invite key stakeholders and others who may have an interest in the name or change of name to attend the public hearing and provide input to assist with making an informed decision.
- 7.9 The Town staff member responsible for civic addressing, through approval by Council may, by written notice to affected parties, rename a municipal facility or park when a duplication of the name exists within the town or when renaming would provide a general improvement in the Town's administration of essential services and is in the public's interest.
- 7.10 Council will carefully consider all verbal and written submissions in the course of making its final decision on the proposed name.
- 7.11 Within 10 business days following the public hearing, the Senior Administrative Officer will notify the applicant, affected Town departments and agencies in writing of Council's decision.
- 7.12 Within 14 business days following the public hearing, the Town will advertise all name changes.
- 7.13 Within 90 days of Council's decision to name or rename a municipal facility or park, the Town will purchase and install new signage and any other required materials to complete the name change.

Appendix A
Terms of Reference
Town of Inuvik Naming Municipal Facilities, Parks and Roads Committee (Naming Committee)

1.0 Purpose

- 1.1 The Town of Inuvik Municipal Council wishes to formalize the naming of municipal facilities, parks, and roads. The Naming Committee will take on the responsibility reviewing applications received by the Town for names to be placed on the Names Reserve List and Road Name Registry as well as requests to name or rename new or existing municipal facilities, parks, or roads.

2.0 Committee Mandate

- 2.1 The Naming Committee's mandate includes but is not limited to:
- Reviewing applications from the public for suggestions of names to be placed on the Names Reserve List as established by the Naming Municipal Facilities and Parks Policy FP.008 as amended;
 - Reviewing applications from the public for suggestions of names to be placed on the Road Name Registry as established by the Civic Address Standards & Guidelines Policy FP.009 as amended;
 - Reviewing applications from the public to name or rename municipal facilities, parks, and municipal roads, and recommend their decisions to Council;
 - Bringing forward ideas and suggestions from the community;
 - Hearing and considering presentations by any individual, organization, or delegation regarding the naming of municipal facilities, parks and roads and advising Council of recommendations for consideration; and,
 - Completing other duties as may be assigned by Council.

3.0 Committee Composition

- 3.1 The Committee shall consist of:
- a) Three (3) members of Town Council appointed by motion of Council;
 - b) A minimum of three (3) to a maximum of six (6) members of the community at large, appointed by motion of Council; and,
 - c) The Senior Administrative Officer and other Town staff, as required.
- 3.2 All members except for the appointed Town Councillors shall serve without pay or remuneration.
- 3.3 Appointed Town Council members are eligible to receive remuneration for attendance at Committee meetings.
- 3.4 The Mayor or Deputy Mayor acting on behalf of the Mayor is an ex-officio Committee member who shall have voting privileges.
- 3.5 Any member of Town Council may be appointed to the Committee with full voting privileges by motion of Council.
- 3.6 Non-appointed Town Council members may attend Committee meetings but will be considered ex-officio participants without voting privileges.
- 3.7 The Senior Administrative Officer and any other staff members are ex-officio members of the Committee without voting privileges.

4.0 Term of Office

- 4.1 Town Council shall appoint each Committee member for a 2-year term. Town Council members will be appointed to the Committee at the beginning of their term of office and will serve until their term on Council expires.
- 4.2 In the event of a vacancy, Town Council may appoint by motion, upon recommendation of the Committee, a replacement who shall become a member of the Committee for the remainder of the vacated position's term.
- 4.3 Any member of the Committee who is absent from three (3) regular meetings shall, unless such absence is excused by resolution of the Committee entered into its minutes, forfeit membership, and Town Council may appoint by motion, upon recommendation of the Committee, a replacement who shall become a member of the Committee for the remainder of the vacated position's term.
- 4.4 Town Council may remove any member from the Committee for any reason which, in its opinion, is reasonable.

5.0 Committee Meetings

- 5.1 A member of Town Council chosen by the Committee and appointed by motion of Council shall preside as the Chairperson for the Committee.
- 5.2 The Committee shall meet at the earliest convenient date after June 30 and December 31 each year to review and make decisions about applications received for the Names Reserve List and/or Road Name Registry. Should there be no applications received in the time since the last meeting, no meeting shall be held. Should a meeting be held, the outcome of the committee's decisions will be provided to Council for information.
- 5.3 All Committee members shall be notified in advance by e-mail of the meeting date and time. Meetings may be rescheduled if necessary, to accommodate members' attendance.
- 5.4 The agenda will be set by the Chairperson with assistance from the Senior Administrative Officer. Agenda packages will be prepared and emailed to members a minimum of 3 days before the meeting date.
- 5.5 If the Chairperson is absent, the meeting will be chaired by another member of the Committee chosen from amongst the Committee members in attendance at the meeting.
- 5.6 A quorum consists of one-half of the members of the committee, if
 - a) representatives of both Council and the public are present; and
 - b) not less than one-half of the members present represent the public members.
- 5.7 Committee members who are unable to attend meetings are permitted to participate by electronic means where possible.
- 5.8 The Chairperson shall not vote except to break a tie vote.

6.0 Guidance from Council

- 6.1 Town Council may, by motion, appoint a special committee of Council, designate its mandate, term, composition, and authorities, duties, and responsibilities, and appoint its members to deal with any matter. Such a Committee will cease to exist when Town Council by motion decides that the special mandate is completed. Town Council may remove Committee members for just cause.
- 6.2 Town Council may expand, disband, or alter the Committee's function and its terms of reference in whole or in part at any time and may dismiss any Committee member(s) for just cause.

7.0 Governance

- 7.1 The Committee shall serve in an advisory capacity only and may only make recommendations to Council on matters within their terms of reference.
- 7.2 The Committee or its appointed representatives have no authority or power to commit Council, the municipality, or municipal employees to any course of action or to incur any expenditure on behalf of Council of the municipality.

8.0 Reporting to Council

- 8.1 Town Council will hold a public hearing on all applications to name or rename municipal facilities, parks, or roads as per the requirements of the Naming Municipal Facilities and Parks Policy FP.008 and the Civic Address Standards and Guidelines Policy FP.009.

REQUEST FOR COUNCIL DECISION

Meeting Date: June 26 & 28, 2023

RFCD #: 2023-SAO-056

TOPIC

APPOINTMENT OF MEMBERS TO THE LOTTERY COMMITTEE

BACKGROUND

At the beginning of the year, Administration put out a call for volunteers to sit on the Lottery Committee. The names that have been put forward are:

- Bernice Furlong
- Melba Mitchell
- Elizabeth Gordon
- Donovan Arey
- Kari Shanks
- Allan Lee
- Merle Carpenter
- Don Fisher
- Nick Saturnino

The committee meets twice a year, usually in September and March, to review applications for lottery licenses and assign bingo dates to applicants based on set criteria and rating formulas. The committee also reviews existing lottery regulations and recommends amendments to Council. The current regulations were adopted in April 2023.

The attached excerpt from the current regulations provides more details about the committee's role. The complete regulations can be found on the Town of Inuvik website (<https://www.inuvik.ca/en/town-hall/Policies.asp>).

RECOMMENDATION

“THAT Inuvik Town Council hereby appoints Bernice Furlong, Melba Mitchell, Elizabeth Gordon, Donovan Arey, Kari Shanks, Allan Lee, Merle Carpenter, Don Fisher, and Nick Saturnino to the Lottery Committee for a two (2) year term expiring on May 31st, 2025.”

Signature – Grant Hood, Senior Administrative Officer



13.25 Assignment of Media Bingo Licenses:¹

- a) Council shall appoint a Lottery Licensing Committee which shall assign the various Media Bingo dates. The term of the Lottery Licensing Committee shall be for a two-year term at the pleasure of Council.
- b) The Committee shall be comprised of:
 - (i) One member of Council; and
 - (ii) Members of the Public or License Holders, appointed by Council.
- c) The Lottery Licensing Committee shall meet on the earliest convenient date following the Media Bingo Application deadlines. Additional meetings may also be called by the Chair and Vice-Chair in his/her absence.
- d) The Lottery Licensing Committee shall establish its own meeting procedures.
- e) The Lottery Licensing Committee shall appoint a Chair and Vice-Chair.
- f) The Lottery Licensing Committee shall assign the various available Bingo dates.
- g) While every attempt will be made to assign groups their preferred dates, no guarantees can be provided.
- h) In the event that there are groups that did not receive any or all of their requested dates, the committee should also create a prioritized waitlist.
- i) Fees will be due and payable within thirty (30) days of the Lottery Licensing Committee's assignment of dates unless otherwise approved by the Town.
- j) Any groups which cannot hold their assigned Bingos must notify the Lottery Officer within five (5) business days of the date of the scheduled Bingo.
- k) The Lottery Officer will offer the Bingo to the next available group on the prioritized waiting list.
- l) Failure to host a Bingo shall mean a forfeit of the License Application fee.

REQUEST FOR COUNCIL DECISION

Meeting Dates: June 26 and 28, 2023

RFCD #: 2023-SAO-057

TOPIC

Aquatics Mascot Naming Community Contest and Appointment of Judges

BACKGROUND

Community Services - Aquatics is looking to name its new department mascot as a way to maintain positive community engagement. The mascot will be present in all department communications.

The community will be invited to submit their name ideas for the mascot over a period of 4 weeks. Upon conclusion of the submission period, the Aquatic Supervisor will call the panel to meet, review names, and ultimately select a winner. See attached mascot design courtesy of Jewel Lennie.

The Aquatic Supervisor is requesting three individuals from Council to create a panel to judge and impartially decide on a community-submitted name for the new mascot. It is recommended that a prize of a one-month pool membership be awarded to the person with the winning submission.

FINANCIAL IMPLICATIONS

Cost of (1) one-month pool pass.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

None

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

None

OPTIONS

Council has three options:

1. Approve the motion to appoint three Councillors to form the judging panel.
2. Defeat the motion.
3. Refer the item back to Administration with suggested changes or areas that require further investigation.

1. to form a review panel to select a winning Name for the department mascot, and further, that Inuvik Town Council hereby approves awarding a one-month pool membership to the person with the winning submission.”

$f \mapsto l$

A cartoon illustration of a muscular blue fish wearing a red tank top, flexing its right arm. The fish is surrounded by a circular wreath of blue bubbles.

REQUEST FOR COUNCIL DECISION

Meeting Dates: June 26 & 28, 2023

RFCD #: 2023-SAO-058

TOPIC

Awarding of the contract for Community Plan and Zoning By-law Review and Update

BACKGROUND

Pursuant to CPDA, Section 6 requires that Council review its Community Plan every 8 years and Section 7 requires that Council proceed under Section 12(2) to make a zoning by-law upon review.

On May 1st the RFP closed for the review of the Community Plan and Zoning By-laws. There were 5 submissions. An evaluation team of Mayor Wood, the Director of Public Works Rick Campbell, Assistant SAO Michael Trabysh, and SAO Grant Hood evaluated each proposal independently using the evaluation criteria set out in the RFP. This evaluation determined that the submission from Dillon Consulting be awarded the contract.

FINANCIAL IMPLICATIONS

The selected proposal from Dillon Consulting is expected to cost \$92,595.00

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the Strategic Priorities Plan or Chart

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

This item is in the 2023 Budget

OPTIONS

Council has three options:

1. Approve the awarding of the Tender for the tendered amount
2. Refer the document back to Administration with suggested changes
3. Not accept the tender as presented and cancel the review of the General Plan and Zoning Update

RECOMMENDATION

OPTION #1:

“BE IT RESOLVED THAT Inuvik Town Council hereby awards the Community Plan and Zoning By-law Review and Update Tender Contract to Dillon Consulting for the tendered price of \$92,595.00.”

OPTION #2:

“BE IT RESOLVED THAT Inuvik Town Council hereby refers the document back to Administration with the suggested changes.”

OPTION #3:

“BE IT RESOLVED THAT Inuvik Town Council hereby cancels the Community Plan and Zoning By-law Review and Update.”

Signature – Grant Hood, SAO

A handwritten signature in black ink, appearing to be 'G. Hood', is written within a rectangular box.

REQUEST FOR COUNCIL DECISION

Meeting Dates: June 26 & 28, 2023

RFCD #: 2023-SAO-062

TOPIC

2023 FINAL OPERATING AND CAPITAL BUDGET

BACKGROUND

The 2023 operating and capital budget has been prepared by Administration and is attached for Council's consideration.

FINANCIAL IMPLICATIONS

The financial implications are set out in the budget itself.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

OPTIONS

Council has three options:

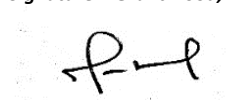
1. Approve the budget as presented via motion
2. Defeat the motion
3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

Should Council wish to approve the budget as presented, the motion should be:

"BE IT RESOLVED THAT Inuvik Town Council hereby approves the Town of Inuvik 2023 Operating and Capital Budget as presented."

Signature – Grant Hood, SAO





Town of Inuvik

2023 Final Operating and Capital Budget

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Capital Budget

5 year Capital Plan	CP 1 - 3
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INTRODUCTION

The 2023 Operating and Capital Budget represents the planned operating and capital needs of the Town of Inuvik for 2023. This Operating and Capital Budget reflect the funds that Council and Administration feel are important to continue to provide the level of service that the residents expect as well as to replace, repair and maintain Town infrastructure. Salaries and Benefits (33%) and Utilities (19%) account for 51% of the total Operating Budget of \$16,451,680. The budget report on page DS – 2 shows details by Department of the projected revenues and expenditures and the pie charts on page “v” shows revenue and expenditures by major source. You will see that capital expenditures account for 39% of our overall spending which totals \$33,231,328.

This document contains a Summary of Revenue and Expenditures and details for each Department of its expected revenue and expenditures. We are projecting a balanced budget for fiscal 2023. This is similar to the balanced budget projected in the interim budget from December 2023. Despite the increased financial pressure due to inflation, this increase has been kept. Contributing factors for this reduction include salary costs that have been adjusted as we have some vacancies. In addition, we will receive additional revenues from land sale which will be used to fund the water distribution system project.

Amortization shown in Department 60 – Utilities and Department 90 - Fiscal Services are a non-cash item and provided for information. These amounts represent the estimated depreciation for 2023 of the Town assets over their useful lives.

There continues to be pressure as with most municipalities to replace aging infrastructure and develop new as needed. The Town of Inuvik is no different with a funding shortfall for capital projects of \$3,571,278 which is covered by current year operating surpluses and accumulated surplus. Proposed in this budget is a mill rate increase of 3.9% versus the proposed 4.5% in the interim budget. While this may seem like a large increase in actual monetary terms it will only produce an additional \$247,930 which does not cover forced growth items such as salary and benefit costs increases. As the population ages like other jurisdictions the Seniors and Disabled Tax Exemption expense increases as well putting pressure on revenue generation.

For 2023, as noted earlier, the Town has embarked on some major capital expenditures with over 50% of them directly related to water and sewer operations. This includes a

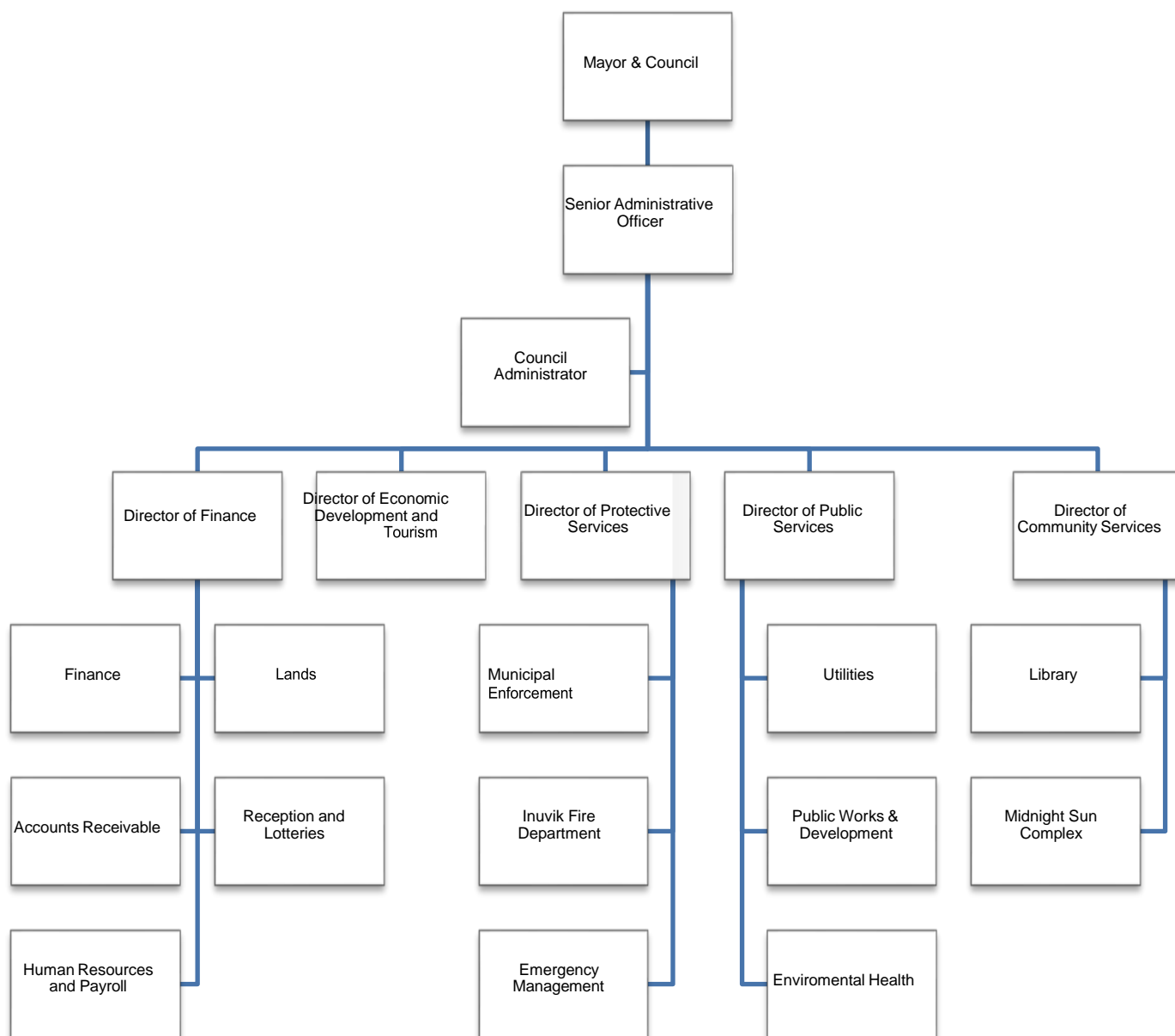
\$3,325,000 utilidor replacement and \$7,600,000 water distribution system projects. As part of these capital expenditures the Town has been able to source funding for some projects and financing for one of the significant of capital-intensive projects. These are the Hidden Lake Biomass project, Solid Waste Site, Breynat Road Upgrade and Water Distribution system projects.

There will be increased pressure in future years to continue with an aggressive capital expenditure plan that will be reviewed each year. This aggressive plan is shown in this budget in the forecast for fiscal 2024 and 2025. While a deficit is shown for those years as the annual budgets are prepared there may be other funding opportunities that come available to assist with this deficit.

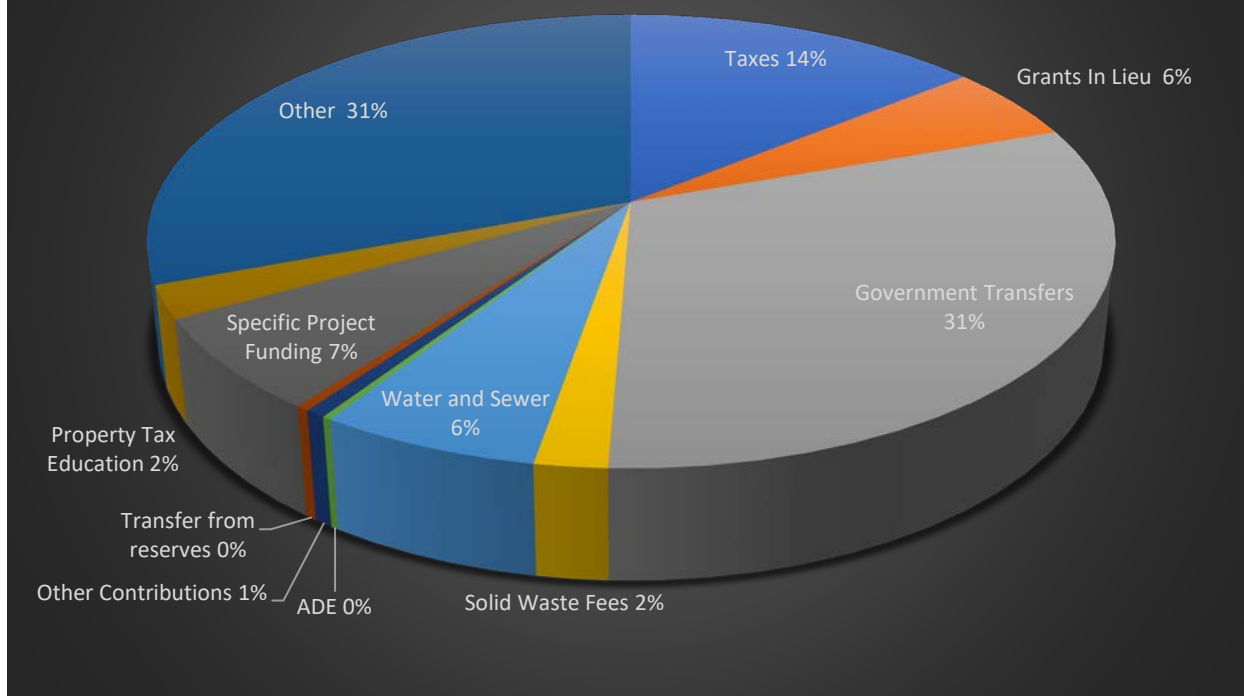
The financial information in the Operating Budget is presented on a comparative basis at the department summary and detail level for the 2021 Actual, 2022 Budget, and 2022 Actual to December 31 and 2023 Budget. It also includes a forecast of revenue and expenditures for fiscal 2024 and 2025. The Capital Budget represents a 5-year anticipated requirement of expenditures with a useful life exceeding one year.

Council and Administration feel this is a fiscally responsible budget and ensures the residents and our funding partners that we are providing good stewardship to the revenues entrusted to the Town and spending it wisely and on necessary and relative items to operate the Town.

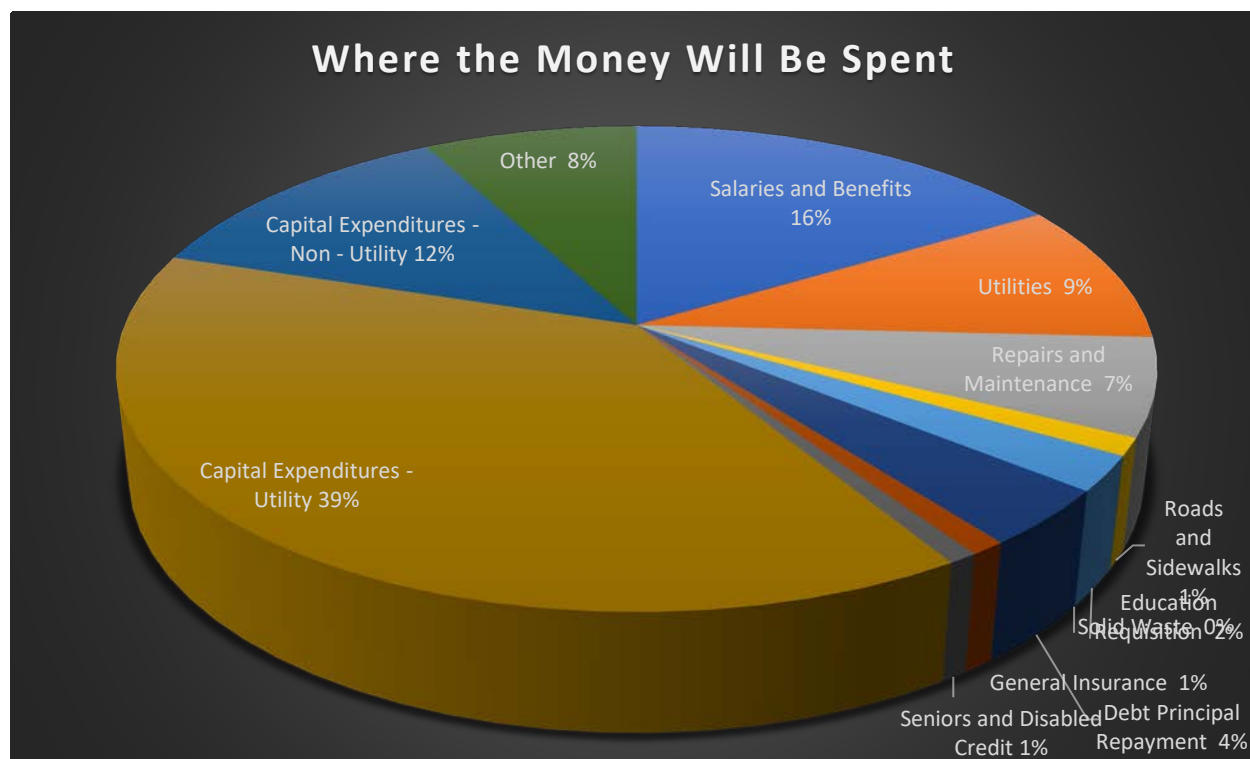
Organizational Chart



Where the Money Comes From



Where the Money Will Be Spent





Town of Inuvik

2023 Final Operating Budget

Town Of Inuvik
Final Operating Budget
For The Year Ended December 31, 2023, 2024, 2025

	2021	2022	2022	2023	%	2024	%	2025	%
	<u>Actuals</u>	<u>Budget</u>	<u>December 31</u>	<u>Budget</u>	<u>Variance</u>	<u>Forecast</u>	<u>Variance</u>	<u>Forecast</u>	<u>Variance</u>
<u>REVENUES</u>									
Administrative	\$ 7,823,917	\$ 7,841,193	\$ 7,802,519	\$ 8,281,785	5.6%	\$ 8,513,189	3%	\$ 8,753,102	3%
Protective Services	68,575	72,500	60,837	65,000	-10.3%	65,000	0%	65,000	0%
Public Works	20,000	25,000	25,000	25,000	0.0%	25,000	0%	25,000	0%
Environmental	545,014	655,000	667,232	697,500	6.5%	662,708	-5%	700,851	6%
Economic Development/Tourism	162,160	203,400	273,215	272,500	34.0%	183,500	-33%	183,500	0%
Utilities	3,418,904	3,468,866	3,405,932	3,513,566	1.3%	3,577,076	2%	3,642,491	2%
Recreation	277,477	356,000	327,364	491,700	38.1%	415,430	-16%	425,440	2%
Library	77,296	86,250	97,467	84,800	-1.7%	84,850	0%	84,900	0%
Land	208,252	9,500	45,462	2,266,887	23762.0%	3,848	-100%	3,848	0%
Fiscal	3,806,137	3,496,000	3,463,995	3,496,000	0.0%	3,496,000	0%	3,496,000	0%
	\$ 16,407,732	\$ 16,213,709	\$ 16,169,021	\$ 19,194,737	18%	\$ 17,026,602	-11%	\$ 17,380,131	2%
<u>EXPENSES</u>									
Administrative	\$ 3,239,439	\$ 3,121,677	\$ 2,930,402	\$ 3,618,047	15.9%	\$ 3,450,320	-5%	\$ 3,513,238	2%
Protective Services	740,782	849,047	833,320	913,217	7.6%	936,429	3%	959,780	3%
Public Works	1,548,110	1,549,582	1,586,072	1,527,441	-1.4%	1,527,471	0%	1,542,103	1%
Environmental	780,431	984,200	938,062	1,009,200	2.5%	999,200	-1%	999,200	0%
Economic Development/Tourism	542,447	663,009	770,313	889,698	34.2%	830,431	-7%	847,633	2%
Utilities	3,123,493	3,080,506	3,215,180	3,561,276	15.6%	3,448,827	-3%	3,456,729	0%
Recreation	2,861,003	3,514,045	3,145,407	3,675,277	4.6%	3,793,349	3%	3,878,425	2%
Library	420,859	440,674	408,539	456,425	3.6%	492,377	8%	503,937	2%
Land	173,327	100	32,708	100	0.0%	100	0%	100	0%
Fiscal	10,140	801,000	11,551	801,000	0.0%	801,000	0%	801,000	0%
	\$ 13,440,029	\$ 15,003,840	\$ 13,871,554	\$ 16,451,680	10%	\$ 16,279,503	-1%	\$ 16,502,145	1%
Surplus / (Deficit)	\$ 2,967,703	\$ 1,209,869	\$ 2,297,467	\$ 2,743,057	127%	\$ 747,098	-73%	\$ 877,986	18%
Net Transfers to Capital Expenditures	1,815,527	2,421,870	1,580,390	2,743,057	0	3,304,050	3	2,832,604	(2)
	\$ 1,815,527	\$ 2,421,870	\$ 1,580,390	\$ 2,743,057	13%	\$ 3,304,050	21%	\$ 2,832,604	
Surplus (Deficit) after Transfers	\$ 1,152,176	\$ (1,212,001)	\$ 717,077	\$ (0)	-100%	\$ (2,556,952)	0%	\$ (1,954,618)	\$ 0
Amortization	\$ 3,339,006	\$ 3,380,000	\$ 3,500,686	\$ 3,502,000	4%	\$ 3,502,000	0%	\$ 3,502,000	0%



Town of Inuvik

Department 10
Administrative

Department 10 Summary

ADMINISTRATIVE

The Administrative Department includes Council and General Administration. Council provides strategic direction for the Town and approves policies and By-Laws under which staff must carry out their daily functions. Staff in this department provide administrative and advisory services to Council as well as provides services to the public, suppliers and staff. Administration is responsible for support and maintenance of the computer systems and data communications.

This Department includes Council, SAO, Council Administrator, Director of Finance, Accounts Payable, Accounts Receivable, Human Resources/Payroll, Property Taxation and Reception/Lotteries.

The Department has a total budgeted full-time staff complement of 6 employees and the Accounts Receivable/Utilities Officer who is budgeted under Department 60.

	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2024 Forecast	2025 Forecast
Revenue:						
Total Administrative Revenue	\$ 7,689,352	\$ 7,803,593	\$ 7,746,145	\$ 8,256,185	\$ 8,487,589	\$ 8,727,502
Total Building/Development Revenue	134,565	37,600	56,374	25,600	25,600	25,600
Total Revenue	\$ 7,823,917	\$ 7,841,193	\$ 7,802,519	\$ 8,281,785	\$ 8,513,189	\$ 8,753,102
Expenditures:						
Legislative Expenses	\$ 191,058	\$ 222,560	\$ 207,522	\$ 246,036	\$ 249,844	\$ 254,553
Gen. Administrative Expenses	3,048,381	2,899,117	2,722,880	3,372,011	3,200,476	3,258,685
Total Expenditures	\$ 3,239,439	\$ 3,121,677	\$ 2,930,402	\$ 3,618,047	\$ 3,450,320	\$ 3,513,238
Net Budget Variance	\$ 4,584,478	\$ 4,719,516	\$ 4,872,117	\$ 4,663,738	\$ 5,062,870	\$ 5,239,863

Town of Inuvik
Department 10 - Administrative

	2021 Actuals	2022 Budget	2022 December 31	2023 Budget	% Variance	2024 Forecast	% Variance	2025 Forecast	% Variance
<u>REVENUE</u>									
Land Taxes	\$ 4,111,029	\$ 4,381,570	\$ 4,334,275	4,703,729	7.4%	\$ 4,867,911	3.5%	\$ 5,038,204	3.5%
Property Taxes - Education Portion	692,101	710,321	710,321	777,674	9.5%	777,674	0.0%	777,674	0.0%
Property Taxes Bad Debt Expense	-	-	-	-	0.0%	-	0.0%	-	0.0%
Grants in Lieu - Federal	359,713	321,199	366,441	316,395	-1.5%	327,451	3.5%	338,915	3.5%
Grants in Lieu - GNWT	1,422,927	1,488,425	1,458,077	1,416,590	-4.8%	1,466,302	3.5%	1,517,764	3.5%
Grants in Lieu - NWTPC	68,987	62,778	71,275	64,778	3.2%	67,040	3.5%	69,393	3.5%
Grants in Lieu - CBC	7,765	7,108	8,023	7,518	5.8%	7,780	3.5%	8,053	3.5%
Senior Citizen Tax Grant	109,360	101,794	114,774	132,102	29.8%	136,031	3.0%	140,099	3.0%
Administrative Recoveries	151,624	25,000	3,820	10,000	-60.0%	10,000	0.0%	10,000	0.0%
Tax Certificates	4,200	4,400	5,300	4,400	0.0%	4,400	0.0%	4,400	0.0%
Tax Penalties & Interest	182,839	150,000	181,766	180,000	20.0%	180,000	0.0%	180,000	0.0%
Business Licenses	27,925	27,000	23,550	25,000	-7.4%	25,000	0.0%	25,000	0.0%
Education Tax	-	5,000	-	5,000	0.0%	5,000	0.0%	5,000	0.0%
Interest earned on Investments	31,925	40,000	137,358	130,000	225.0%	130,000	0.0%	130,000	0.0%
Management Fee - Lotteries	28,000	28,000	28,000	28,000	0.0%	28,000	0.0%	28,000	0.0%
Management Fee - Utilities	250,000	250,000	250,000	250,000	0.0%	250,000	0.0%	250,000	0.0%
Total Administrative Revenue	\$ 7,448,396	\$ 7,602,593	\$ 7,692,979	\$ 8,051,185	5.9%	\$ 8,282,589	2.9%	\$ 8,522,502	2.9%
Development Permits	\$ 134,115	\$ 37,000	\$ 54,857	\$ 25,000	-32.4%	\$ 25,000	0.0%	\$ 25,000	0.0%
Moving & Demolition Permits	250	300	1,517	300	0.0%	300	0.0%	300	0.0%
Home Occupation Permits	200	300	-	300	0.0%	300	0.0%	300	0.0%
Total Building/Development Revenue	\$ 134,565	\$ 37,600	\$ 56,374	\$ 25,600	-31.9%	\$ 25,600	0.0%	\$ 25,600	0.0%
CA - Administration	\$ 30,263	-	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%
Small Community Employment Support	210,693	201,000	53,165	205,000	2.0%	205,000	0.0%	205,000	0.0%
Total Contribution Agreements	\$ 240,956	\$ 201,000	\$ 53,165	205,000	2%	205,000	\$ -	205,000	0.0%
Total Revenue	\$ 7,823,917	\$ 7,841,193	\$ 7,802,519	\$ 8,281,784.99	5.6%	\$ 8,513,189	2.8%	\$ 8,753,102	2.8%
<u>LEGISLATIVE EXPENSES</u>									
Mayors / Councillors Indemnity	\$ 132,569	\$ 141,997	\$ 141,135	\$ 151,632	6.8%	\$ 161,946	6.8%	\$ 170,156	5.1%
CPP/EI - Mayor & Councillors	5,193	7,697	1,569	8,248	7.2%	8,396	1.8%	8,396	0.0%
Group Insurance	2,998	5,587	478	5,840	4.5%	5,840	0.0%	5,840	0.0%
Pension Plan	6,123	-	-	-	0.0%	-	0.0%	-	0.0%
Northern Allowance	15,005	15,279	15,625	14,816	-3.0%	14,661	-1.0%	14,661	0.0%
Conventions & Delegations	948	22,000	29,444	25,000	13.6%	20,000	-20.0%	25,000	25.0%
Donations	7,500	8,500	-	8,500	0.0%	8,500	0.0%	8,500	0.0%
Election/Plebiscite Expenses	3,901	-	-	-	0.0%	2,500	0.0%	-	-100.0%
Legislative Expenditures	4,151	8,000	6,799	19,000	137.5%	15,000	-21.1%	9,000	-40.0%
Publications, Memberships, Sub.	12,670	13,500	12,471	13,000	-3.7%	13,000	0.0%	13,000	0.0%
Total Legislative Expense	\$ 191,058	\$ 222,560	\$ 207,522	\$ 246,036	10.5%	\$ 249,844	1.5%	\$ 254,553	1.9%

Town of Inuvik
Department 10 - Administrative

	2021	2022	2022	2023	%	2024	%	2025	%
	Actuals	Budget	December 31	Budget	Variance	Forecast	Variance	Forecast	Variance
<u>GEN. ADMINISTRATIVE EXPENSES</u>									
Education Requisition	\$ 692,101	\$ 710,321	\$ 710,321	\$ 777,674	9.5%	\$ 777,674	0.0%	\$ 777,674	0.0%
Salaries	675,163	657,423	697,286	728,873	10.9%	715,195	-1.9%	760,335	6.3%
Casual Wages	7,677	1,710	426	2,661	55.6%	2,741	3.0%	2,823	3.0%
CPP/EI	33,480	35,444	39,445	49,401	39.4%	36,461	-26.2%	36,468	0.0%
Group Insurance	31,778	33,014	29,306	34,561	4.7%	35,232	1.9%	35,793	1.6%
Pension Plan Costs	49,140	52,209	48,127	57,182	9.5%	57,100	-0.1%	60,712	6.3%
Northern Allowance	91,581	80,100	70,828	101,013	26.1%	103,143	2.1%	103,143	0.0%
Workers Compensation	90,565	98,489	98,489	104,278	5.9%	106,364	2.0%	108,491	2.0%
Recruitment	37,316	27,000	15,103	130,000	381.5%	25,000	-80.8%	25,000	0.0%
Medical Travel	4,598	5,000	2,524	5,000	0.0%	5,000	0.0%	5,000	0.0%
Accounting/Auditing/Consulting	116,644	74,500	62,513	150,000	101.3%	45,000	-70.0%	50,000	11.1%
Advertising	2,620	2,600	762	3,000	15.4%	2,500	-16.7%	2,500	0.0%
Bank Service Charges	9,074	2,700	2,370	2,700	0.0%	2,700	0.0%	2,700	0.0%
Business Travel	-	7,000	4,991	12,800	82.9%	10,000	-21.9%	15,000	50.0%
Computer Software/Hardware	17,020	15,000	14,397	15,000	0.0%	15,000	0.0%	15,000	0.0%
Computer Support	45,408	65,500	49,656	55,119	-15.8%	70,000	27.0%	70,000	0.0%
Credit Card Charges	34,564	31,000	39,881	40,000	29.0%	40,000	0.0%	40,000	0.0%
Courier, Freight & Postage	14,493	14,000	15,994	18,000	28.6%	20,000	11.1%	22,000	10.0%
Court of Revision	300	500	300	500	0.0%	500	0.0%	500	0.0%
General Insurance	259,942	280,620	280,620	315,147	12.3%	330,904	5.0%	347,449	5.0%
Bad Debt Expense	124,645	2,000	-	2,000	0.0%	2,000	0.0%	2,000	0.0%
Legal	78,115	95,000	56,783	95,000	0.0%	120,000	26.3%	90,000	-25.0%
Lottery Share - Inuvialuit	5,000	5,000	-	5,000	0.0%	5,000	0.0%	5,000	0.0%
Lottery Share - Gwich'in	5,000	5,000	-	5,000	0.0%	5,000	0.0%	5,000	0.0%
Professional Development	10,999	25,000	5,019	20,000	-20.0%	20,000	0.0%	20,000	0.0%
Publications, Memberships, Sub.	2,275	4,100	2,285	6,000	46.3%	4,000	-33.3%	4,000	0.0%
Repairs & Maintenance - Equipment	1,349	2,000	1,590	2,000	0.0%	2,000	0.0%	2,000	0.0%
Special Events	13,542	20,000	7,978	23,000	15.0%	23,000	0.0%	23,000	0.0%
Supplies & Stationery	20,042	25,000	10,779	25,000	0.0%	25,000	0.0%	25,000	0.0%
Health and Safety Supplies	2,318	500	-	500	0.0%	500	0.0%	500	0.0%
Tax Collection - Legal Cost Recovery	(2,750)	(3,200)	-	3,200	0.0%	(3,200)	0.0%	(3,200)	0.0%
Tax Forgiveness - Seniors & Disabled	218,719	203,587	218,334	264,203	29.8%	272,063	3.0%	280,199	3.0%
Telephone & Fax	62,219	65,000	69,954	69,000	6.2%	69,000	0.0%	69,000	0.0%
Utilities - Electricity	53,668	57,000	49,089	55,000	-3.5%	55,000	0.0%	55,000	0.0%
Utilities - Heat	62,591	60,000	46,083	60,000	0.0%	60,000	0.0%	60,000	0.0%
Utilities - Water & Sewer	2,390	2,000	10,136	3,600	80.0%	3,600	0.0%	3,600	0.0%
Xerox	13,744	16,000	24,712	16,000	0.0%	16,000	0.0%	16,000	0.0%
CA - Administration	28,686	-	-	-	0.0%	-	-	-	-
CA - Small Community Employment Supp	132,365	121,000	36,800	121,000	0.0%	121,000	0.0%	121,000	0.0%
Total Gen. Administrative Expense	\$ 3,048,381	\$ 2,899,117	\$ 2,722,880	\$ 3,372,011	16.3%	\$ 3,200,476	-5.1%	\$ 3,258,685	1.8%
Total Expenses	\$ 3,239,439	\$ 3,121,677	\$ 2,930,402	\$ 3,618,046.64	15.9%	\$ 3,450,320	-4.6%	\$ 3,513,238	1.8%
Net Budget Variance	\$ 4,584,478	\$ 4,719,516	\$ 4,872,117	\$ 4,663,738.35	-1.2%	\$ 5,062,870	8.6%	\$ 5,239,863	3.5%



Town of Inuvik

Department 20
Protective Services

Department 20 Summary

Protective Services

The Director of Protective Services oversees and manages the Inuvik Protective Services Department, which is comprised of 4 separate division lines as noted below.

Animal Control Services

In addition to municipal enforcement the 2 full time Municipal Enforcement Officers also perform animal control services. The primary services include: apprehension of dogs at large and those voluntarily surrendered, dispatching of aggressive dogs, inoculation of dogs, arranging for emergency veterinary services of dogs in custody, arranging for transport to southern shelters, daily nourishment and care, daily cleaning and disinfecting of the pound.

Municipal Enforcement

The 2 full time Municipal Enforcement Officers are tasked with the enforcement of town bylaws, territorial and federal legislation, ticketing and prosecution.

Emergency Measures

Aside for the Director of Protective Services, there are no dedicated staff to provide emergency measures services. The primary responsibilities are to maintain the plan, ensure the plan is reviewed and tested, provide accurate contact information to key players and to enact the plan as required, which may include activating the Emergency Operations Centre, the Municipal Emergency Operating group and any ancillary logistics, personnel and services as dictated by the emergency.

Fire Protection Services

Overseen by the Fire Chief/Director of Protective Services, the Inuvik Fire Department is comprised of 35 to 40 volunteer firefighters. These individuals, are compensated with an honorarium, provide 2 lines of defense of public fire safety - Public Education, Prevention and Emergency Response services.

	2021	2022	2022	2023	2024	2025
	Actual	Budget	Actual	Budget	Forecast	Forecast
<u>Revenue:</u>						
Total Revenue	\$ 68,575	\$ 72,500	\$ 60,837	\$ 65,000	\$ 65,000	\$ 65,000
<u>Expenditures:</u>						
Animal Control Expenses	\$ 19,028	\$ 22,400	\$ 21,296	\$ 24,300	\$ 24,300	\$ 24,300
By-Law Enforcement Expenses	220,465	297,034	271,363	271,638	284,313	297,602
Emergency Measures Expenses	3,333	4,300	3,742	4,500	4,500	4,500
Fire Protection Expenses	497,955	525,313	536,918	612,779	623,316	633,378
Total Expenditures	\$ 740,782	\$ 849,047	\$ 833,320	\$ 913,217	\$ 936,429	\$ 959,780
Net Budget Variance	\$ (672,207)	\$ (776,547)	\$ (772,483)	\$ (848,217)	\$ (871,429)	\$ (894,780)

Town of Inuvik
Department 20 - Protective Services

	2021 Actuals	2022 Budget	2022 December 31	2023 Budget	% Variance	2024 Forecast	% Variance	2025 Forecast	% Variance
<u>REVENUE</u>									
Fire Department Recoveries	\$ 7,870	\$ 10,000	\$ 2,271	\$ 2,500	-75.0%	\$ 2,500	0.0%	\$ 2,500	0.0%
Other Revenue	100	-	783	-		-	0.0%	-	0.0%
Animal Control - Dog Licence	3,306	2,500	1,270	2,500	0.0%	2,500	0.0%	2,500	0.0%
Animal Control - Impound Fees	1,140	2,000	2,370	2,000	0.0%	2,000	0.0%	2,000	0.0%
ATV - Fees	396	500	255	500	0.0%	500	0.0%	500	0.0%
Taxi Permits / Transfers	15,695	15,500	15,445	15,500	0.0%	15,500	0.0%	15,500	0.0%
Municipal Enforcement Fines	3,067	5,000	1,443	5,000	0.0%	5,000	0.0%	5,000	0.0%
CA - Highway Rescue Funding	37,000	37,000	37,000	37,000	0.0%	37,000	0.0%	37,000	0.0%
Total Revenue	\$ 68,575	\$ 72,500	\$ 60,837	\$ 65,000	-10.3%	\$ 65,000	0.0%	\$ 65,000	0.0%
<u>ANIMAL CONTROL EXPENSES</u>									
Spay Neuter Program	\$ 2,400	\$ 2,800	\$ 2,400	\$ 2,800	0.0%	\$ 2,800	0.0%	\$ 2,800	0.0%
Supplies & Stationery	329	3,500	2,223	4,500	28.6%	4,500	0.0%	4,500	0.0%
Utilities - Electricity	6,080	6,100	5,779	6,100	0.0%	6,100	0.0%	6,100	0.0%
Utilities - Heat	7,876	7,500	6,797	7,000	-6.7%	7,000	0.0%	7,000	0.0%
Utilities - Water/Sewer	2,344	2,500	4,097	3,900	56.0%	3,900	0.0%	3,900	0.0%
Total Animal Control Expense	\$ 19,028	\$ 22,400	\$ 21,296	\$ 24,300	8.5%	\$ 24,300	0.0%	\$ 24,300	0.0%
<u>BY-LAW ENFORCEMENT EXPENSES</u>									
Special Events	\$ 128	\$ 2,000	\$ 399	\$ 2,000	0.0%	\$ 2,000	0.0%	\$ 2,000	0.0%
Salaries	140,699	188,195	176,308	165,198	-12.2%	176,860	7.1%	188,778	6.7%
Casual	6,192	6,185	6,543	5,463	-11.7%	5,627	3.0%	5,796	3.0%
CPP/EI	8,214	10,174	9,756	10,790	6.1%	10,803	0.1%	10,817	0.1%
Group Insurance	4,443	6,895	8,426	6,703	-2.8%	6,925	3.3%	7,160	3.4%
Pension Plan Costs	8,142	13,796	12,741	12,384	-10.2%	13,317	7.5%	14,270	7.2%
Clothing/Uniforms	2,714	3,200	891	3,200	0.0%	3,200	0.0%	3,200	0.0%
Northern Allowance	23,259	31,790	30,867	30,700	-3.4%	30,381	-1.0%	30,381	0.0%
Communications & Licensing	8,254	9,500	8,697	9,700	2.1%	9,700	0.0%	9,700	0.0%
Courier, Freight & Postage	58	500	272	500	0.0%	500	0.0%	500	0.0%
Professional Development	6,051	3,000	2,728	3,000	0.0%	3,000	0.0%	3,000	0.0%
Publications, Memberships, Subscriptions	100	300	-	300	0.0%	300	0.0%	300	0.0%
Repairs & Maintenance - Equipment	236	1,000	-	1,000	0.0%	1,000	0.0%	1,000	0.0%
Supplies & Stationery	989	3,000	3,145	3,000	0.0%	3,000	0.0%	3,000	0.0%
Supplies - By-Law	108	3,800	2,064	3,800	0.0%	3,800	0.0%	3,800	0.0%
Telephone & Fax	3,654	3,700	4,133	3,900	5.4%	3,900	0.0%	3,900	0.0%
Vehicle - Fuel	4,037	5,500	4,196	5,500	0.0%	5,500	0.0%	5,500	0.0%
Vehicle - Repair & Maintenance	3,187.46	3,500	198	3,500	0.0%	3,500	0.0%	3,500	0.0%
Derelict Vehicle Removal	-	1,000	-	1,000	0.0%	1,000	0.0%	1,000	0.0%
Total By-Law Enforcement Expense	\$ 220,465	\$ 297,034	\$ 271,363	\$ 271,638	-8.5%	\$ 284,313	4.7%	\$ 297,602	4.7%

Town of Inuvik
Department 20 - Protective Services

	2021	2022	2022	2023	%	2024	%	2025	%
	Actuals	Budget	December 31	Budget	Variance	Forecast	Variance	Forecast	Variance
<u>EMERGENCY MEASURES EXPENSES</u>									
Supplies - EMO	\$ -	\$ 500	\$ -	\$ 500	0.0%	\$ 500	0.0%	\$ 500	0.0%
Telephone & Fax	3,333	3,800	3,742	4,000	5.3%	4,000	0.0%	4,000	0.0%
Total Emergency Measures Expense	\$ 3,333	\$ 4,300	\$ 3,742	\$ 4,500	4.7%	\$ 4,500	0.0%	\$ 4,500	0.0%
<u>FIRE PROTECTION EXPENSES</u>									
Salaries	\$ 135,397	\$ 138,497	\$ 142,269	\$ 206,833	49.3%	\$ 221,138	6.9%	\$ 230,225	4.1%
Casual	-	-	1,423	-	0.0%	-	0.0%	-	0.0%
Volunteers (Operations Renumeration)	21,176	28,000	42,400	26,000	-7.1%	26,000	0.0%	26,000	0.0%
Volunteers (Training/Other Renumeration)	59,448	57,000	54,554	51,000	-10.5%	51,000	0.0%	51,000	0.0%
CPP/EI	5,195	4,834	5,769	9,912	105.1%	10,153	2.4%	10,316	1.6%
Group Insurance	3,580	3,708	3,802	6,684	167.3%	6,762	1.2%	6,847	1.3%
Volunteer Insurance	2,449	2,500	2,449	2,500	0.0%	2,500	0.0%	2,500	0.0%
Pension Plan Costs	10,142	11,080	10,790	16,547	49.3%	17,691	6.9%	18,418	4.1%
Northern Allowance	15,063	15,279	15,038	22,223	45.4%	21,992	-1.0%	21,992	0.0%
Advertising	-	500	-	500	0.0%	500	0.0%	500	0.0%
Business Travel	-	1,000	-	1,000	0.0%	1,000	0.0%	1,000	0.0%
Communications & Licensing	9,957	10,000	8,207	10,100	1.0%	10,100	0.0%	10,100	0.0%
Courier, Freight & Postage	1,790	2,500	1,592	2,500	0.0%	2,500	0.0%	2,500	0.0%
Fire Chief's Apartment	4,547	3,500	967	3,500	0.0%	3,500	0.0%	3,500	0.0%
Medicals	326	800	695	1,400	75.0%	1,400	0.0%	1,400	0.0%
Professional Development	-	8,000	3,227	8,000	0.0%	8,000	0.0%	8,000	0.0%
Publications, Memberships & Sub.	1,095	2,500	3,277	3,300	32.0%	3,300	0.0%	3,300	0.0%
Repairs & Maintenance - Equipment	10,298	10,000	6,855	10,300	3.0%	10,300	0.0%	10,300	0.0%
Repairs & Maintenance - Alarm System	2,340	2,500	-	2,500	0.0%	2,500	0.0%	2,500	0.0%
Special Events	6,349	8,000	8,584	8,000	0.0%	8,000	0.0%	8,000	0.0%
Supplies & Stationery	1,904	5,000	4,176	5,000	0.0%	5,000	0.0%	5,000	0.0%
Supplies - Fire Protection	63,126	69,000	65,045	69,000	0.0%	69,000	0.0%	69,000	0.0%
Health and Safety Supplies	-	500	-	500	0.0%	500	0.0%	500	0.0%
Telephone & Fax	9,517	9,300	9,922	9,200	-1.1%	9,200	0.0%	9,200	0.0%
Training	29,288	25,000	26,792	25,000	0.0%	20,000	-20.0%	20,000	0.0%
Utilities - Electricity	38,277	41,000	39,969	41,000	0.0%	41,000	0.0%	41,000	0.0%
Utilities - Heat	39,258	39,000	37,786	39,000	0.0%	39,000	0.0%	39,000	0.0%
Utilities - Water & Sewer	1,856	2,000	2,731	2,000	0.0%	2,000	0.0%	2,000	0.0%
Vehicle - Fuel	7,668	7,000	12,991	9,000	28.6%	9,000	0.0%	9,000	0.0%
Vehicle - License & Registration	315	315	43	281	-10.8%	281	0.0%	281	0.0%
Vehicle - Repairs & Maintenance	17,595	17,000	25,565	20,000	17.6%	20,000	0.0%	20,000	0.0%
CA - Highway Rescue Funding	-	-	-	-	0.0%	-	0.0%	-	0.0%
Total Fire Protection Expense	\$ 497,955	\$ 525,313	\$ 536,918	\$ 612,779	16.7%	\$ 623,316	1.7%	\$ 633,378	1.6%
Total Expenses	\$ 740,782	\$ 849,047	\$ 833,320	\$ 913,217	7.6%	\$ 936,429	2.5%	\$ 959,780	2.5%
Net Budget Variance	\$ (672,207)	\$ (776,547)	\$ (772,483)	\$ (848,217)	9.2%	\$ (871,429)	2.7%	\$ (894,780)	2.7%



Town of Inuvik

Department 30
Public Services

Department 30 Summary

Public Services

The Public Services Department includes the Works Division and Development Division. The Director of Public Services also has the responsibilities for Department 40 - Environmental Health and Department 60 - Utilities of the Town.

The Works Division is responsible for roads and sidewalks within the Town including repairs and maintenance and also repairs and maintenance of the Parks and Playgrounds equipment, pathways and signage.

The Development Division is responsible for issuing building and development permits and the associated enforcement and work with By-Law staff on related by-law such as Clean Yard By-Law and Derelict Buildings By-Law.

The Department has a total budgeted full-time staff complement of 2 employees.

	2021	2022	2022	2023	2024	2025
	Actual	Budget	Actual	Budget	Forecast	Forecast
Revenue:						
Total Revenue	\$ 20,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Expenditures:						
Administrative Expenses	\$ 398,816	\$ 381,482	\$ 454,113	\$ 400,241	\$ 459,271	\$ 473,903
General Services Expenses	662,320	909,000	618,257	785,100	785,100	785,100
Town Owned Building Repairs	347,740	175,500	457,930	259,000	200,500	200,500
Town Shop Expenses	4,704	18,100	6,405	18,100	17,100	17,100
Parks & Playgrounds Expenses	134,530	65,500	49,367	65,000	65,500	65,500
Total Expenditures	\$ 1,548,110	\$ 1,549,582	\$ 1,586,072	\$ 1,527,441	\$ 1,527,471	\$ 1,542,103
Net Budget Variance	\$ (1,528,110)	\$ (1,524,582)	\$ (1,561,072)	\$ (1,502,441)	\$ (1,502,471)	\$ (1,517,103)

Town of Inuvik
Department 30 - Public Works

	2021 Actuals	2022 Budget	2022 December 31	2023 Budget	% Variance	2024 Plan	% Variance	2025 Plan	% Variance
<u>REVENUE</u>									
Other Revenues	\$ -		\$ -		0.0%	\$ -	0.0%	\$ -	0.0%
Curling Club Lease	20,000	25,000	25,000	25,000	0.0%	25,000	0.0%	25,000	0.0%
Total Revenue	\$ 20,000	\$ 25,000	\$ 25,000	\$ 25,000	0.0%	\$ 25,000	\$ -	\$ 25,000	\$ -
<u>ADMINISTRATIVE EXPENSES</u>									
Salaries	\$ 243,583	\$ 191,506	\$ 217,992	\$ 199,771.07	4.3%	\$ 243,141	21.7%	\$ 253,914	4.4%
Casual Wages	45,654	81,134	101,666	86,415	6.5%	89,005	3.0%	91,665	3.0%
CPP/EI	13,424	14,939	17,571	16,707	11.8%	17,749	6.2%	17,968	1.2%
Group Insurance	8,695	6,246	5,230	6,954	11.3%	10,734	54.3%	10,851	1.1%
Pension Plan Costs	19,024	12,131	13,492	15,982	31.7%	19,451	21.7%	20,313	4.4%
Northern Allowance	36,826	39,077	43,467	39,662	1.5%	44,442	12.1%	44,442	0.0%
Advertising	1,352	1,500	2,752	1,500	0.0%	1,500	0.0%	1,500	0.0%
Professional Development	169	5,000	419	5,000	0.0%	5,000	0.0%	5,000	0.0%
Publications, Memberships, Subscriptions	935	850	-	850	0.0%	850	0.0%	850	0.0%
Supplies & Stationery	1,837	1,500	15,376	-	-100.0%	-	0.0%	-	0.0%
Christmas Lights and Decorations	25,526	25,000	34,617	25,000	0.0%	25,000	0.0%	25,000	0.0%
Safety Equipment	31	1,000	-	1,000	0.0%	1,000	0.0%	1,000	0.0%
Telephone & Fax	1,759	1,600	1,532	1,400	-12.5%	1,400	0.0%	1,400	0.0%
Total Administrative Expense	\$ 398,816	\$ 381,482	\$ 454,113	\$ 400,240.97	4.9%	\$ 459,271	14.7%	\$ 473,903	3.2%
<u>GENERAL SERVICES EXPENSES</u>									
Lot Cleanup	\$ -	\$ 2,500	\$ -	\$ 2,500	0.0%	\$ 2,500	0.0%	\$ 2,500	0.0%
Brushing	46,895	50,000	42,957	50,000	0.0%	50,000	0.0%	50,000	0.0%
Contracted Services - Drainage	100,084	80,000	62,482	80,000	0.0%	80,000	0.0%	80,000	0.0%
Dust Abatement	48,160	100,000	93,264	100,000	0.0%	100,000	0.0%	100,000	0.0%
Guard Rails	1,450	5,000	5,972	5,000	0.0%	5,000	0.0%	5,000	0.0%
Gravel Road Repair	69,785	199,000	68,110	75,000	-62.3%	75,000	0.0%	75,000	0.0%
Pavement Repair	6,030	25,000	19,412	25,000	0.0%	25,000	0.0%	25,000	0.0%
Snow Removal	170,538	225,000	189,905	225,000	0.0%	225,000	0.0%	225,000	0.0%
Sidewalks	925	3,000	609	3,000	0.0%	3,000	0.0%	3,000	0.0%
Street Signs	20,397	12,000	4,149	12,000	0.0%	12,000	0.0%	12,000	0.0%
Street Sweeping	43,412	20,000	12,232	20,000	0.0%	20,000	0.0%	20,000	0.0%
Street Lights	87,330	80,000	82,518	80,100	0.1%	80,100	0.0%	80,100	0.0%
Traffic Markings	-	1,500	-	1,500	0.0%	1,500	0.0%	1,500	0.0%
Sanding	67,314	92,000	36,547	92,000	0.0%	92,000	0.0%	92,000	0.0%
Contracted Services - Engineering	-	14,000	100	14,000	0.0%	14,000	0.0%	14,000	0.0%
Total General Services Expense	\$ 662,320	\$ 909,000	\$ 618,257	\$ 785,100.00	-13.6%	\$ 785,100	0.0%	\$ 785,100	0.0%

Town of Inuvik
Department 30 - Public Works

	2021 Actuals	2022 Budget	2022 December 31	2023 Budget	% Variance	2024 Plan	% Variance	2025 Plan	% Variance
<u>TOWN OWNED BUILDING REPAIRS</u>									
Town Hall	\$ 49,345	\$ 20,000	\$ 40,419	\$ 25,000	25.0%	\$ 20,000	-20.0%	\$ 20,000	0.0%
Dog Pound	13,304	5,000	4,361	5,000	0.0%	5,000	0.0%	5,000	0.0%
Fire Hall	29,539	15,000	10,718	15,000	0.0%	5,000	-66.7%	5,000	0.0%
Town Shop	184	2,500	4,715	2,500	0.0%	2,500	0.0%	2,500	0.0%
Youth Centre and Homeless Shelter	46,292	20,000	42,536	22,000	10.0%	22,000	0.0%	22,000	0.0%
ECE Building and Distributor St Shop	25,748	3,000	2,534	3,000	0.0%	3,000	0.0%	3,000	0.0%
Midnight Sun Complex	110,715	90,000	253,215	155,500	72.8%	112,000	-28.0%	112,000	0.0%
Library	8,552	5,000	19,279	6,000	20.0%	6,000	0.0%	6,000	0.0%
Children First	30,113	15,000	10,093	15,000	0.0%	15,000	0.0%	15,000	0.0%
Welcome Centre	-	-	61,784	5,000	0.0%	5,000	0.0%	5,000	0.0%
Event Pavilion	33,948	-	8,276	5,000	0.0%	5,000	0.0%	5,000	0.0%
Total Town Building Repairs	\$ 347,740	\$ 175,500	\$ 457,930	\$ 259,000.00	47.6%	\$ 200,500	-22.6%	\$ 200,500	0.0%
<u>TOWN SHOP EXPENSES</u>									
Repairs & Maintenance - Yard	\$ (1,962)	\$ 3,000	\$ -	\$ 3,000	0.0%	\$ 3,000	0.0%	\$ 3,000	0.0%
Repairs & Maintenance - Equipment	144	2,500	323	2,500	0.0%	2,500	0.0%	2,500	0.0%
Vehicle - Fuel	2,695	6,500	4,515	6,500	0.0%	6,500	0.0%	6,500	0.0%
Vehicle - License & Registration	501	1,100	1,095	1,100	0.0%	100	-90.9%	100	0.0%
Vehicle - Repair & Maintenance	3,326	5,000	472	5,000	0.0%	5,000	0.0%	5,000	0.0%
Total Town Shop Expense	\$ 4,704	\$ 18,100	\$ 6,405	\$ 18,100.00	0.0%	\$ 17,100	-5.5%	\$ 17,100	0.0%
<u>PARKS & PLAYGROUNDS EXPENSES</u>									
Repairs & Maintenance - Park Equip.	\$ 102,782	\$ 45,000	\$ 48,567	\$ 45,000	0.0%	\$ 45,000	0.0%	\$ 45,000	0.0%
Utilities - Electricity	671	1,500	770	1,000	-33.3%	1,500	50.0%	1,500	0.0%
Pathways	31,077	15,000	31	15,000	0.0%	15,000	0.0%	15,000	0.0%
Signage	-	4,000	-	4,000	0.0%	4,000	0.0%	4,000	0.0%
Total Parks & Playground Expenses	\$ 134,530	\$ 65,500	\$ 49,367	\$ 65,000.00	-0.8%	\$ 65,500	0.8%	\$ 65,500	0.0%
Total Expenses	\$ 1,548,110	\$ 1,549,582	\$ 1,586,072	\$ 1,527,440.97	-1.4%	\$ 1,527,471	0.0%	\$ 1,542,103	1.0%
Net Budget Variance	\$ (1,528,110)	\$ (1,524,582)	\$ (1,561,072)	\$ (1,502,440.97)	-1.5%	\$ (1,502,471)	0.0%	\$ (1,517,103)	1.0%



Town of Inuvik

Department 40
Environmental Health

Department 40 Summary
Environmental Health

The Environmental Health Department includes Administrative, Cemeteries, Quarries, Solid Waste Collection, Solid Waste Disposal and Hazardous Waste.

The Director of Public Services is responsible for the costs of operating each area and in most cases work is performed by Contractors. Payments to these Contractors make up the main expenditures.

	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2024 Forecast	2025 Forecast
Revenue:						
Total Revenue	\$ 545,014	\$ 655,000	\$ 667,232	\$ 697,500	\$ 662,708	\$ 700,851
Expenditures:						
Administrative Expenses	\$ 81,120	\$ 65,000	\$ 76,562	\$ 70,000	\$ 70,000	\$ 70,000
Cemetery Expenses	30,259	50,000	57,695	70,000	60,000	60,000
Quarry Expenses	1,170	4,000	-	4,000	4,000	4,000
Solid Waste Collection Expenses	497,887	514,200	481,555	514,200	514,200	514,200
Solid Waste Disposal Expenses	169,995	301,000	322,250	301,000	301,000	301,000
Hazardous Waste Expenses	-	50,000	-	50,000	50,000	50,000
Total Expenditures	\$ 780,431	\$ 984,200	\$ 938,062	\$ 1,009,200	\$ 999,200	\$ 999,200
Net Budget Variance	\$ (235,417)	\$ (329,200)	\$ (270,830)	\$ (311,700)	\$ (336,492)	\$ (298,349)

Town of Inuvik
Department 40 - Environmental

	2021	2022	2022	2023	%	2024	%	2025	%
	Actuals	Budget	December 31	Budget	Variance	Forecast	Variance	Forecast	Variance
<u>REVENUE</u>									
Garbage/Tipping Fees	\$ 168,506	\$ 130,000	\$ 152,354	\$ 140,000.00	7.7%	\$ 140,000	0.0%	\$ 140,000	0.0%
Quarry Fees	-	5,000	2,850	\$ 5,000.00	0.0%	5,000	0.0%	5,000	0.0%
Royalty fees	-	130,000	120,321	\$ 130,000.00	0.0%	60,000	-53.8%	60,000	0.0%
Solid Waste Levy	376,508	390,000	391,707	\$ 422,500.00	8.3%	457,708	8.3%	495,851	8.3%
Total Revenue	\$ 545,014	\$ 655,000	\$ 667,232	\$ 697,500.00	6.5%	\$ 662,708	-5.0%	\$ 700,851	5.8%
<u>ADMINISTRATIVE EXPENSES</u>									
Garbage/Tipping Fees	\$ 81,120	\$ 65,000	\$ 76,562	\$ 70,000.00	7.7%	\$ 70,000	0.0%	\$ 70,000	0.0%
Total Administrative Expense	\$ 81,120	\$ 65,000	\$ 76,562	\$ 70,000.00	7.7%	\$ 70,000	0.0%	\$ 70,000	0.0%
<u>CEMETERY EXPENSES</u>									
Grave Preparation & Burial	\$ 25,709	\$ 30,000	\$ 57,353	\$ 50,000	66.7%	\$ 40,000	-20.0%	\$ 40,000	0.0%
Grounds Maintenance	4,550	20,000	342	20,000	0.0%	20,000	0.0%	20,000	0.0%
Total Cemetery Expense	\$ 30,259	\$ 50,000	\$ 57,695	\$ 70,000.00	40.0%	\$ 60,000	-14.3%	\$ 60,000	0.0%
<u>QUARRY EXPENSES</u>									
Restorations	\$ 1,170	\$ 4,000	\$ -	\$ 4,000.00	0.0%	\$ 4,000	0.0%	\$ 4,000	0.0%
Total Quarry Expense	\$ 1,170	\$ 4,000	\$ -	\$ 4,000.00	0.0%	\$ 4,000	0.0%	\$ 4,000	0.0%
<u>SOLID WASTE COLLECTION EXPENSES</u>									
Anti Litter/Beautification Campaign	\$ 3,000	\$ 10,200	\$ 4,422	\$ 10,200	0.0%	\$ 10,200	0.0%	\$ 10,200	0.0%
Solid Waste Collection	494,887	504,000	477,133	504,000	0.0%	504,000	0.0%	504,000	0.0%
Total Solid Waste Collection Expense	\$ 497,887	\$ 514,200	\$ 481,555	\$ 514,200.00	0.0%	\$ 514,200	0.0%	\$ 514,200	0.0%
<u>SOLID WASTE DISPOSAL EXPENSES</u>									
Site Restoration	20,000	20,000	\$ 20,000	\$ 20,000	0.0%	20,000	0.0%	20,000	0.0%
Contracted Services - Disposal	\$ 149,995	\$ 279,000	302,250	279,000	0.0%	\$ 279,000	0.0%	\$ 279,000	0.0%
Signage	-	2,000	-	2,000	0.0%	2,000	0.0%	2,000	0.0%
Total Solid Waste Disposal Expense	\$ 169,995	\$ 301,000	\$ 322,250	\$ 301,000.00	0.0%	\$ 301,000	0.0%	\$ 301,000	0.0%
<u>HAZARDOUS WASTE EXPENSES</u>									
Private Lot Cleanup	-	50,000	\$ -	\$ 50,000.00	0.0%	50,000	0.0%	50,000	0.0%
Total Hazardous Waste Expenses	\$ -	\$ 50,000	\$ -	\$ 50,000.00	0.0%	\$ 50,000	0.0%	\$ 50,000	0.0%
Total Expense	\$ 780,431	\$ 984,200	\$ 938,062	\$ 1,009,200.00	2.5%	\$ 999,200	-1.0%	\$ 999,200	0.0%
Net Budget Variance	\$ (235,417)	\$ (329,200)	\$ (270,830)	\$ (311,700.00)	-5.3%	\$ (336,492)	8.0%	\$ (298,349)	-11.3%



Town of Inuvik

Department 50
Economic Development
Tourism

Department 50 Summary
Economic Development/Tourism

The Economic Development/Tourism Department includes two main areas which are Economic Development (promoting Inuvik as a premier destination to live, work and invest) and Tourism (promoting Inuvik as a premier destination to visit and hold meetings & conferences).

The Department is also responsible for the coordination of the new Arctic Development Expo, production of the Inuvik and Beaufort-Delta Attraction Guide, and attending tradeshow, conferences, and events promoting Inuvik.

The Department works with a range of stakeholders including: industry, local businesses, government departments (municipal, territorial, federal, & aboriginal) and tourism marketing organizations.

The department has a total budgeted full-time staff complement of 3 employees.

	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2024 Forecast	2025 Forecast
Revenue:						
Total Revenue	\$ 162,160	\$ 203,400	\$ 273,215	\$ 272,500	\$ 183,500	\$ 183,500
Expenditures:						
Administrative Expenses	\$ 332,647	\$ 283,609	\$ 279,943	\$ 356,848	\$ 387,581	\$ 404,783
Econ. Dev./Planning/Tourism Expenses	209,800	379,400	490,370	532,850	442,850	442,850
Total Expenditures	\$ 542,447	\$ 663,009	\$ 770,313	\$ 889,698	\$ 830,431	\$ 847,633
Net Budget Variance	\$ (380,287)	\$ (459,609)	\$ (497,098)	\$ (617,198)	\$ (646,931)	\$ (664,133)

Town of Inuvik
Department 50 - Economic Development/Tourism

	2021	2022	2022	2023	%	2024	%	2025	%
	Actuals	Budget	December 31	Budget	Variance	Forecast	Variance	Forecast	Variance
<u>REVENUE</u>									
Tourism Recoveries	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%
Sale of Promotional Items	3,924	5,000	19,664	15,000	200.0%	15,000	0.0%	15,000	0.0%
Tourism Online Store Sales	7,734	5,000	85	1,000	100.0%	1,000	0.0%	1,000	0.0%
Inuvik Guide	41,150	35,000	5,195	35,000	0.0%	35,000	0.0%	35,000	0.0%
Special Events	3,350	2,500	26,830	5,000	100.0%	2,500	-50.0%	2,500	0.0%
Sunrise Festival Donations and Revenue	-	24,500	24,500	35,000	42.9%	25,000	0.0%	25,000	0.0%
ADE Sponsorship	20,000	30,000	30,000	30,000	0.0%	20,000	-33.3%	20,000	0.0%
ADE Delegation registration	7,669	50,000	36,525	50,000	0.0%	57,500	15.0%	57,500	0.0%
ADE Exhibitors registration	-	-	-	-	0.0%	-	0.0%	-	0.0%
ADE Day Pass	-	-	610	-	0.0%	-	0.0%	-	0.0%
ADE Tradeshow Booth	1,200	1,400	1,900	2,500	78.6%	2,500	0.0%	2,500	0.0%
CA - Conference Host ADE	-	-	-	-	0.0%	-	0.0%	-	0.0%
CA - Special Projects	77,134	50,000	43,820	50,000	0.0%	25,000	-50.0%	25,000	0.0%
CA - Canadian Heritage Fiddle & Flow Grant	-	-	84,086	49,000	0.0%	-	-100.0%	-	-
Total Revenue	\$ 162,160	\$ 203,400	\$ 273,215	\$ 272,500	34.0%	\$ 183,500	-32.7%	\$ 183,500	0.0%
<u>ADMINISTRATIVE EXPENSES</u>									
Online Store Purchases	\$ 444	\$ 1,500	1,679	\$ 1,500	0.0%	\$ -	-100.0%	\$ -	0.0%
Salaries	244,999	215,968	182,033	247,490	14.6%	274,607	11.0%	289,900	5.6%
Casual Wages	-	-	31,885	14,829	0.0%	15,274	3.0%	15,731	3.0%
CPP/EI	12,689	12,140	12,738	15,827	30.4%	15,804	-0.1%	15,804	0.0%
Group Insurance	11,444	6,857	5,748	10,653	55.4%	12,446	16.8%	12,674	1.8%
Pension Plan Costs	18,650	12,305	10,576	19,467	58.2%	21,637	11.1%	22,860	5.7%
Northern Allowance	44,422	34,839	35,284	47,082	35.1%	47,814	1.6%	47,814	0.0%
Total Administrative Expense	\$ 332,647	\$ 283,609	\$ 279,943	\$ 356,848.02	25.8%	\$ 387,581	8.6%	\$ 404,783	4.4%

Town of Inuvik
Department 50 - Economic Development/Tourism

	2021	2022	2022	2023	%	2024	%	2025	%
	Actuals	Budget	December 31	Budget	Variance	Forecast	Variance	Forecast	Variance
<u>ECONOMIC DEV./PLANNING/TOURISM</u>									
Promotional Material - Resale	\$ 9,531	\$ 10,000	\$ 14,838	\$ 30,000	200.0%	\$ 20,000	-33.3%	\$ 20,000	0.0%
Advertising/Marketing	19,607	30,000	8,391	30,000	0.0%	30,000	0.0%	30,000	0.0%
Attraction Guide	27,109	35,000	34,621	35,000	0.0%	35,000	0.0%	35,000	0.0%
Business Travel	-	-	-	10,000	0.0%	10,000	0.0%	10,000	0.0%
Courier, Freight, Postage	260	1,000	1,110	1,500	50.0%	1,500	0.0%	1,500	0.0%
Professional Development	671	1,500	325	1,500	0.0%	1,500	0.0%	1,500	0.0%
Publications, Memberships, Subscriptions	8,010	8,000	5,009	8,000	0.0%	8,000	0.0%	8,000	0.0%
Special Events	16,946	20,000	17,241	25,000	25.0%	25,000	0.0%	25,000	0.0%
Sunrise Festival	21,207	30,300	43,608	49,500	63.4%	25,000	-49.5%	25,000	0.0%
Supplies & Stationery	2,082	2,000	2,519	2,500	25.0%	2,500	0.0%	2,500	0.0%
Telephone & Fax	2,776	10,000	2,095	2,000	-80.0%	2,000	0.0%	2,000	0.0%
Conferencing/Promotion	10,017	20,000	24,931	30,000	50.0%	30,000	0.0%	30,000	0.0%
Utilities - Electricity	-	8,000	6,224	11,000	37.5%	11,000	0.0%	11,000	0.0%
Utilities - Heat	-	7,500	2,938	3,750	-50.0%	3,750	0.0%	3,750	0.0%
Utilities - Water & Sewer	-	600	-	600	0.0%	600	0.0%	600	0.0%
Xerox	-	4,000	2,752	4,000	0.0%	4,000	0.0%	4,000	0.0%
ADE Advertising, Signage	-	5,000	6,037	5,000	0.0%	5,000	0.0%	5,000	0.0%
ADE Business Travel	-	-	-	-	0.0%	-	100.0%	-	0.0%
ADE Speakers	15,668	20,000	13,476	20,000	0.0%	20,000	0.0%	20,000	0.0%
ADE Freight	142	500	-	500	0.0%	500	0.0%	500	0.0%
ADE Entertainment	8,010	15,000	29,719	35,000	133.3%	30,000	-14.3%	30,000	0.0%
ADE Sound	-	5,000	4,065	5,000	0.0%	5,000	0.0%	5,000	0.0%
ADE Security	-	5,000	7,800	7,500	50.0%	7,500	0.0%	7,500	0.0%
ADE Products	-	20,000	19,360	20,000	0.0%	20,000	0.0%	20,000	0.0%
ADE Catering	-	85,000	81,817	85,000	0.0%	85,000	0.0%	85,000	0.0%
ADE Conference Supplies, Brochures	-	3,000	-	3,000	0.0%	1,500	-50.0%	1,500	0.0%
ADE Conference Supplies	-	-	2,920	3,000	0.0%	3,000	0.0%	3,000	0.0%
ADE Office Supplies	540	1,000	1,178	1,000	0.0%	1,000	0.0%	1,000	0.0%
ADE Photography	-	2,000	1,500	2,000	0.0%	2,000	0.0%	2,000	0.0%
ADE - Other	4,424	5,000	9,161	7,500	50.0%	7,500	0.0%	7,500	0.0%
CA - Special Projects	62,800	25,000	70,678	45,000	80.0%	45,000	0.0%	45,000	0.0%
Canadian Heritage Fiddle & Flow Grant	-	-	76,055	49,000	0.0%	-	-100.0%	-	0.0%
Total Econ. Dev./Plan/Tourism Exp.	\$ 209,800	\$ 379,400	\$ 490,370	\$ 532,850	40.4%	\$ 442,850	-16.9%	\$ 442,850	0.0%
Total Expense	\$ 542,447	\$ 663,009	\$ 770,313	\$ 889,698	34.2%	\$ 830,431	-6.7%	\$ 847,633	2.1%
Net Budget Variance	\$ (380,287)	\$ (459,609)	\$ (497,098)	\$ (617,198)	34.3%	\$ (646,931)	4.8%	\$ (664,133)	2.7%



Town of Inuvik

Department 60
Utilities

Department 60 Summary

Utilities

The Utilities Department includes maintenance and operation of the Utilidor system throughout the Town and the Water Treatment Plant.

The Director of Public Services is responsible for this department and its Utilidor staff. The Utilidor crew carries out inspections on the utilidor and performs repairs and maintenance where possible without the assistance of a contractor. The crew is also responsible to maintain the Town Water Plants to ensure safe potable water for the citizens of Inuvik. The Utilities Accounts Receivable Officer reports to

The Department has a total budgeted full-time staff complement of 5 employees.

	2021	2022	2022	2023	2024	2025
	Actual	Budget	Actual	Budget	Forecast	Forecast
Revenue:						
Total Revenue	\$ 3,418,904	\$ 3,468,866	\$ 3,405,932	\$ 3,513,566	\$ 3,577,076	\$ 3,642,491
Expenditures:						
Expenses	\$ 3,123,493	\$ 3,080,506	\$ 3,215,180	\$ 3,561,276	\$ 3,448,827	\$ 3,456,729
Total Expenditures	\$ 3,123,493	\$ 3,080,506	\$ 3,215,180	\$ 3,561,276	\$ 3,448,827	\$ 3,456,729
Net Transfers to Capital Exp.	\$ 367,418	\$ (2,111,449)	\$ (840,382)	\$ (2,651,057)	\$ (2,426,500)	\$ (1,849,000)
Surplus after Transfers	\$ (72,007)	\$ 2,499,809	\$ 1,031,133	\$ 2,603,347	\$ 2,554,749	\$ 2,034,762
Amortization	\$ 1,468,170	\$ 1,490,000	\$ 1,508,935	\$ 1,510,000	\$ 1,510,000	\$ 1,510,000

Town of Inuvik
Department 60 - Utilities

	2021 Actuals	2022 Budget	2022 December 31	2023 Budget	% Variance	2024 Forecast	% Variance	2025 Forecast	% Variance
REVENUE									
Utilidor Recoveries	\$ 6,712	\$ -	\$ -	\$ -	0.0%	\$ 100	0.0%	\$ 100	0.0%
Commercial	116,504	121,400	133,285	125,000	3.0%	128,800	3.0%	132,700	3.0%
Residential	1,048,865	1,081,500	1,037,770	1,113,900	3.0%	1,147,300	3.0%	1,181,700	3.0%
Commercial - Government	262,195	288,400	280,021	297,100	3.0%	306,000	3.0%	315,200	3.0%
Residential - Government	508,657	504,000	493,855	504,000	0.0%	519,100	3.0%	534,700	3.0%
Waterpoint	82,660	73,404	61,057	73,404	0.0%	75,600	3.0%	77,900	3.0%
Water Hookups/Disconnects	-	500	-	500	0.0%	500	0.0%	500	0.0%
Penalties & Interest	8,311	14,661	14,943	14,661	0.0%	14,676	0.1%	14,691	0.1%
Grants - Water & Sewer - Territorial	1,385,000	1,385,000	1,385,000	1,385,000	0.0%	1,385,000	0.0%	1,385,000	0.0%
Total Revenue	\$ 3,418,904	\$ 3,468,866	\$ 3,405,932	\$ 3,513,565.50	1.3%	\$ 3,577,076	1.8%	\$ 3,642,491	1.8%

Town of Inuvik
Department 60 - Utilities

	2021 Actuals	2022 Budget	2022 December 31	2023 Budget	% Variance	2024 Forecast	% Variance	2025 Forecast	% Variance
EXPENSES									
Penalties and Interest	\$ 27	\$ -	\$ 22	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%
Salaries	396,719	430,490	445,362	400,707	-6.9%	470,058	17.3%	500,106	6.4%
Casual Wages	-	-	-	-	0.0%	-	0.0%	-	0.0%
CPP/EI	21,012	24,557	23,354	24,305	-1.0%	25,789	6.1%	25,789	0.0%
Group Insurance	24,119	22,604	22,743	18,063	-20.1%	24,126	33.6%	24,576	1.9%
Pension Plan Costs	29,261	32,432	30,006	32,200	-0.7%	37,748	17.2%	40,152	6.4%
Clothing Allowance	1,726	1,500	2,154	2,000	33.3%	2,000	0.0%	2,000	0.0%
Northern Allowance	69,565	75,122	71,606	64,200	-14.5%	73,305	14.2%	73,305	0.0%
Advertising	1,003	500	-	-	-100.0%	-	0.0%	-	0.0%
Professional Development	250	8,000	22,352	10,000	25.0%	10,000	0.0%	10,000	0.0%
Publications, Memberships, Sub.	-	2,500	3,390	2,500	0.0%	2,500	0.0%	2,500	0.0%
Repairs & Maintenance - Utilidor	293,745	300,000	278,500	300,000	0.0%	300,000	0.0%	300,000	0.0%
Supplies & Stationery	8,031	4,000	4,742	4,000	0.0%	4,000	0.0%	4,000	0.0%
Health and Safety Supplies	100	1,500	75	1,500	0.0%	1,500	0.0%	1,500	0.0%
Telephone & Fax	14,380	14,500	21,666	17,000	17.2%	17,000	0.0%	17,000	0.0%
Vehicle - Fuel	18,631	15,000	19,767	15,000	0.0%	15,000	0.0%	15,000	0.0%
Vehicle - License & Registration	279	-	-	-	0.0%	-	0.0%	-	0.0%
Vehicle - Repair & Maintenance	6,235	10,000	6,924	10,000	0.0%	10,000	0.0%	10,000	0.0%
Contracted Services - Engineering	59,849	125,000	46,069	125,000	0.0%	125,000	0.0%	125,000	0.0%
Management Fees	250,000	250,000	250,000	250,000	0.0%	250,000	0.0%	250,000	0.0%
Chemicals	180,189	189,000	164,220	189,000	0.0%	189,000	0.0%	189,000	0.0%
WTP Long Term Loan Interest Payments	349,708	328,000	405,835	459,000	39.9%	350,000	-23.7%	325,000	-7.1%
Lab Analysis	10,045	12,000	11,578	12,000	0.0%	12,000	0.0%	12,000	0.0%
Primary Water Tempering	175,938	165,000	171,191	400,000	142.4%	400,000	0.0%	400,000	0.0%
Repairs & Maintenance - Buildings	20,428	10,000	41,515	10,000	0.0%	10,000	0.0%	10,000	0.0%
Repairs & Maintenance - Equipment	167,083	65,000	241,302	160,000	146.2%	65,000	-59.4%	65,000	0.0%
Repairs & Maintenance - Grounds	57,791	20,000	-	20,000	0.0%	20,000	0.0%	20,000	0.0%
Repairs & Maintenance - Meters	-	5,000	-	5,000	0.0%	5,000	0.0%	5,000	0.0%
Supplies - Shop	12,684	3,500	-	3,500	0.0%	3,500	0.0%	3,500	0.0%
Utilities - Electricity	714,248	725,000	724,100	876,000	20.8%	876,000	0.0%	876,000	0.0%
Utilities - Heat	240,191	240,000	206,326	150,000	-37.5%	150,000	0.0%	150,000	0.0%
Utilities - Water & Sewer	257	300	383	300	0.0%	300	0.0%	300	0.0%
Total Expense	\$ 3,123,493	\$ 3,080,506	\$ 3,215,180	\$ 3,561,275.58	15.6%	\$ 3,448,827	-3.2%	\$ 3,456,729	0.2%
Net Budget Variance	\$ 295,411	\$ 388,360	\$ 190,751	\$ (47,710.08)	-112.3%	\$ 128,249	-368.8%	\$ 185,762	44.8%

Town of Inuvik
Department 60 - Utilities

	2021 Actuals	2022 Budget	2022 December 31	2023 Budget	% Variance	2024 Forecast	% Variance	2025 Forecast	% Variance
Capital expenditure funding									
Grants - Gas Tax	\$ 2,251,004	\$ 2,030,000	\$ 2,030,000	\$ 890,210	-56.1%	\$ 651,000	0.0%	\$ 651,000	0.0%
Community Public Infrastructure	27,535	2,164,887	664,600	2,690,512	24.3%	1,000,000	0.0%	500,000	-50.0%
Grant - Small Communities Fund	401,334	-	-	-	0.0%	-	0.0%	-	0.0%
Transfer from Water & Sewer reserve	-	493,163	-	-	-100.0%	-	0.0%	-	0.0%
Transfer from Water & Sewer fund	-	-	-	828,221	0.0%	-	0.0%	-	0.0%
Hidden Lake Biomass Project	689,759	884,253	620,978	263,275	-70.2%	-	0.0%	-	0.0%
WTP - Glycol/Heat Exchanger	39,100	243,622	243,622	-	-100.0%	-	0.0%	-	0.0%
Water distribution system	-	-	-	5,500,000	0.0%	-	0.0%	-	0.0%
	\$ 3,408,733	\$ 5,815,925	\$ 3,559,200	\$ 10,172,218.00	74.9%	\$ 1,651,000	0.0%	\$ 1,151,000	-\$ 1
Utility capital expenditures									
Hidden Lake Biomass Project	\$ -	\$ 884,253	\$ 620,978	\$ 263,275	-70.2%	\$ -	0.0%	\$ -	0.0%
WTP - Glycol/Heat Exchanger	-	346,620	292,941	-	-100.0%	-	0.0%	-	0.0%
Utilidor Replacement	-	4,000,000	2,701,965	3,325,000	-16.9%	-	0.0%	-	0.0%
Capital Expenditures	3,041,315	2,424,001	6,270	1,635,000	-32.5%	4,077,500	0.0%	3,000,000	-26.4%
Water distribution system	-	-	-	7,600,000	0.0%	-	0.0%	-	0.0%
CWWF - 2nd Water Storage Tank	-	272,500	777,427	-	-100.0%	-	0.0%	-	0.0%
	\$ 3,041,315	\$ 7,927,374	\$ 4,399,582	\$ 12,823,275	-320%	\$ 4,077,500	0%	\$ 3,000,000	(0)
Net Transfers to Capital Expenditures	\$ 367,418	\$ (2,111,449)	\$ (840,382)	\$ (2,651,057)	25.6%	\$ (2,426,500)	-8.5%	\$ (1,849,000)	-23.8%
Surplus after Transfers	\$ 662,829	\$ (1,723,089)	\$ (649,630)	\$ (2,698,767)	56.6%	\$ (2,298,251)	-14.8%	\$ (1,663,238)	-27.6%
Amortization	\$ 1,468,170	\$ 1,490,000	1,508,935	\$ 1,510,000	1.3%	\$ 1,510,000	0.0%	\$ 1,510,000	0.0%



Town of Inuvik

**Department 70
Community Services/
Recreation**

Department 70 Summary
Community Services/Recreation

The Community Services/Recreation Department includes the Midnight Sun Complex Administration, Arena, Pool, Fitness Centre, Community Hall and other amenities.

Most activities within this department are carried out in the Midnight Sun Complex with seasonal activities such as Summer Day Camp outside this complex. The Complex houses an official NHL sized ice surface, a Pool complete with a 190 foot Waterslide, leisure pool, lazy river, hot tub, tot pool, sauna and steam room, a Community Hall/Conference Centre, Fitness centre open 24 hours a day, squash courts, play zone, and a curling facility that is leased to the Inuvik Curling Club.

The recreation division of the department has a number of programs that are run throughout the year for the benefit of all residents.

The Department has a total budgeted full-time staff complement of 14 employees and employs many casual staff to assist in the operations.

	2021	2022	2022	2023	2024	2025
	Actual	Budget	Actual	Budget	Forecast	Forecast
Revenue:						
Total Revenue	\$ 277,477	\$ 356,000	\$ 327,364	\$ 491,700	\$ 415,430	\$ 425,440
Expenditures:						
Administrative Expenses	\$ 568,146	\$ 630,918	\$ 619,378	\$ 608,138	\$ 622,959	\$ 639,106
Midnight Sun Complex Expenses	2,143,501	2,575,998	2,260,409	2,568,270	2,682,002	2,736,623
Swimming Pool Expenses	137,921	266,493	221,495	456,959	442,576	455,887
Summer Day Camp Expenses	11,435	40,636	44,127	41,910	45,812	46,810
Total Expenditures	\$ 2,861,003	\$ 3,514,045	\$ 3,145,407	\$ 3,675,277	\$ 3,793,349	\$ 3,878,425
Net Budget Variance	\$ (2,583,525)	\$ (3,158,045)	\$ (2,818,044)	\$ (3,183,577)	\$ (3,377,919)	\$ (3,452,985)

Town of Inuvik
Department 70 - Community Services / Recreation

	2021 Actuals	2022 Budget	2022 December 31	2023 Budget	% Variance	2024 Forecast	% Variance	2025 Forecast	% Variance
REVENUE									
Other Revenue	\$ 359	\$ -	\$ -	\$ -					
Recreation Recoveries	5,250	5,000	18,401	5,000	0.0%	5,000	0.0%	5,000	0.0%
Ice Rental - Youth	25,177	34,000	23,228	35,000	2.9%	35,875	2.5%	36,775	2.5%
Ice Rental - Adult	28,515	31,500	22,780	32,500	3.2%	33,300	2.5%	34,145	2.5%
Skate Sharpening	1,581	2,000	2,223	2,300	15.0%	2,800	21.7%	3,000	7.1%
Conference Equipment	8,976	12,000	16,788	23,000	91.7%	14,000	-39.1%	15,000	7.1%
Facility Rental	70,135	65,000	58,949	157,000	141.5%	69,000	-56.1%	71,000	2.9%
Vending Machines	-	-	-	-	0.0%	-	0.0%	-	0.0%
Concession Rental	-	-	-	10,000	0.0%	26,345	163.5%	26,345	0.0%
Gym Memberships	49,926	60,000	83,719	75,000	25.0%	77,500	3.3%	80,000	3.2%
Recreation Special Events	140	4,500	3,367	-	-100.0%	-	0.0%	-	0.0%
Yoga	2,561	2,500	2,998	2,700	8.0%	2,700	0.0%	2,700	0.0%
Summer Day Camp Program Fees	15	-	910	1,100	0.0%	1,150	4.5%	1,200	4.3%
Special Events	19	300	2,927	6,200	1966.7%	6,510	5.0%	6,825	4.8%
Squash Rackets/Balls	20	100	51	200	100.0%	100	-50.0%	100	0.0%
Squash Court Rentals	3,463	3,400	5,912	6,300	85.3%	5,450	-13.5%	5,450	0.0%
Swim Accessories	49	4,000	72	5,000	25.0%	4,000	-20.0%	4,000	0.0%
Locker Fees	-	200	-	500	150.0%	500	0.0%	500	0.0%
Play Zone Admissions	2,599	3,500	8,513	8,000	128.6%	7,200	-10.0%	7,400	2.8%
Pool Fees - Youth	(128)	8,000	571	27,000	237.5%	28,000	3.7%	29,000	3.6%
Pool Fees - Adult	(56)	10,000	5	35,400	254.0%	36,500	3.1%	37,500	2.7%
Pool Rentals	7	2,000	584	16,500	725.0%	16,500	0.0%	16,500	0.0%
CA - Rec Community Participation	43,000	43,000	43,000	43,000	0.0%	43,000	0.0%	43,000	0.0%
CA - Other Contributions	35,870	65,000	32,366	-	-100.0%	-	0.0%	-	0.0%
Total Revenue	\$ 277,477	\$ 356,000	\$ 327,364	\$ 491,700	38.1%	\$ 415,430	-15.5%	\$ 425,440	2.4%

Town of Inuvik
Department 70 - Community Services / Recreation

	2021 Actuals	2022 Budget	2022 December 31	2023 Budget	% Variance	2024 Forecast	% Variance	2025 Forecast	% Variance
<u>ADMINISTRATIVE EXPENSES</u>									
Concession/Vending Machines	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%
Gym Related Expenses	22,091	4,000	14,556	5,000	25.0%	5,000	0.0%	5,000	0.0%
Yoga	1,192	1,250	1,493	1,400	12.0%	1,450	3.6%	1,450	0.0%
Salaries	235,059	313,893	312,127	309,375	-1.4%	321,847	4.0%	334,742	4.0%
Casual Wages	159,917	84,874	94,941	68,289	-19.5%	70,329	3.0%	72,446	3.0%
CPP/EI	24,028	19,039	23,217	20,707	8.8%	20,756	0.2%	20,756	0.0%
Group Insurance	9,684	14,336	14,676	15,091	5.3%	15,189	0.6%	15,293	0.7%
Pension Plan Costs	18,437	24,985	23,207	24,624	-1.4%	25,622	4.1%	26,653	4.0%
Northern Allowance	46,243	61,390	55,817	56,252	-8.4%	55,666	-1.0%	55,666	0.0%
Courier, Freight, Postage	-	700	-	500	-28.6%	500	0.0%	500	0.0%
Professional Development	2,950	26,000	25,650	26,000	0.0%	26,000	0.0%	26,000	0.0%
Publications, Memberships, Subscriptions	150	100	-	100	0.0%	100	0.0%	100	0.0%
Repairs & Maintenance - Equipment	-	5,000	742	5,000	0.0%	5,000	0.0%	5,000	0.0%
Special Events	1,074	5,000	94	5,150	3.0%	5,150	0.0%	5,150	0.0%
Supplies & Stationery	670	1,750	1,466	1,750	0.0%	1,750	0.0%	1,750	0.0%
Conference Centre Supplies	-	600	357	\$ 900.00	50.0%	600	-33.3%	600	0.0%
Programming supplies	1,457	10,000	2,915	10,000.00	0.0%	10,000	0.0%	10,000	0.0%
Telephone & Fax	8,363	8,500	9,236	8,500.00	0.0%	8,500	0.0%	8,500	0.0%
Volunteer Appreciation	-	2,500	-	2,500.00	0.0%	2,500	0.0%	2,500	0.0%
Xerox	2,673	4,000	4,125	4,000.00	0.0%	4,000	0.0%	4,000	0.0%
CA - Rec Community Participation	19,836	43,000	34,758	43,000.00	0.0%	43,000	0.0%	43,000	0.0%
CA - Other Contributions	14,322	-	-	-	0.0%	-	0.0%	-	0.0%
Total Administrative Expense	\$ 568,146	\$ 630,918	\$ 619,378	\$ 608,138	-3.6%	\$ 622,959	2.4%	\$ 639,106	2.6%
<u>MIDNIGHT SUN RECREATION COMP</u>									
Salaries	\$ 776,786	\$ 807,212	\$ 759,252	\$ 753,045	-6.7%	\$ 869,677	15.5%	\$ 907,413	4.3%
Casual Wages	46,470	50,661	41,350	94,069	85.7%	96,888	3.0%	99,784	3.0%
CPP/EI	39,320	53,150	37,852	53,446	0.6%	57,284	7.2%	57,284	0.0%
Group Insurance	37,624	37,431	37,654	36,328	-2.9%	42,023	15.7%	42,532	1.2%
Pension Plan Costs	53,676	64,148	53,149	56,832	-11.4%	68,838	21.1%	71,857	4.4%
Clothing Allowance	490	1,000	-	1,050	5.0%	1,100	4.8%	1,150	4.5%
Northern Allowance	129,883	152,694	126,299	150,978	-1.1%	164,067	8.7%	164,067	0.0%
Courier, Freight, Postage	218	700	21	700	0.0%	700	0.0%	700	0.0%
Repairs & Maintenance - Equipment	71,213	117,300	85,111	123,150	5.0%	129,300	5.0%	135,750	5.0%
Supplies	30,358	39,780	30,893	46,750	17.5%	43,825	-6.3%	46,000	5.0%
Safety Equipment	189	1,025	327	1,025	0.0%	1,125	9.8%	1,175	4.4%
Health and Safety Supplies	290	500	270	500	0.0%	550	10.0%	575	4.5%
Telephone & Fax	6,976	7,600	8,110	7,600	0.0%	7,200	-5.3%	7,200	0.0%
Utilities - Electricity	621,001	735,000	695,913	735,000	0.0%	735,000	0.0%	735,000	0.0%
Utilities - Heat	287,653	400,000	332,263	400,000	0.0%	350,000	-12.5%	350,000	0.0%
Utilities - Water & Sewer	14,868	85,000	18,132	85,000	0.0%	80,000	-5.9%	80,000	0.0%
Vehicle - Fuel	13,801	12,597	22,988	12,597	0.0%	23,200	84.2%	24,360	5.0%
Vehicle - Repairs & Maintenance	12,686	10,200	10,826	10,200	0.0%	11,225	10.0%	11,775	4.9%
Total MSC Expense	\$ 2,143,501	\$ 2,575,998	\$ 2,260,409	\$ 2,568,270	-0.3%	\$ 2,682,002	4.4%	\$ 2,736,623	2.0%

Town of Inuvik
Department 70 - Community Services / Recreation

	2021 Actuals	2022 Budget	2022 December 31	2023 Budget	% Variance	2024 Forecast	% Variance	2025 Forecast	% Variance
<u>SWIMMING POOL EXPENSES</u>									
Salaries	\$ 79,773	\$ 130,964	\$ 108,010	\$ 180,211	37.6%	\$ 188,984	4.9%	\$ 197,288	4.4%
Casual Wages	-	57,547	24,235	118,401	105.7%	121,884	2.9%	125,456	2.9%
CPP/EI	4,571	13,072	7,543	20,553	57.2%	20,834	1.4%	21,117	1.4%
Group Insurance	5,244	6,791	6,487	8,516	25.4%	8,568	0.6%	8,620	0.6%
Pension Plan Costs	6,400	10,164	8,605	14,417	41.8%	15,119	4.9%	15,783	4.4%
Northern Allowance	24,877	34,005	35,350	51,111	50.3%	50,563	-1.1%	50,548	0.0%
Courier, Freight, Postage	-	200	60	200	0.0%	200	0.0%	200	0.0%
Publications, memberships, subscriptions	303	250	250	250	0.0%	350	40.0%	350	0.0%
Repairs & Maintenance - Pool	14,299	5,000	25,485	55,000	1000.0%	20,000	-63.6%	20,000	0.0%
Supplies For Resale	-	2,000	-	2,000	0.0%	3,000	50.0%	3,000	0.0%
Supplies - Programs	-	3,000	2,070	3,000	0.0%	9,175	205.8%	9,625	4.9%
Health and Safety Supplies	9	400	652	400	0.0%	1,000	150.0%	1,000	0.0%
Telephone & Fax	2,447	3,100	2,746	2,900	-6.5%	2,900	0.0%	2,900	0.0%
Total Swimming Pool Expenses	\$ 137,921	\$ 266,493	\$ 221,495	\$ 456,959	71.5%	\$ 442,576	-3.1%	\$ 455,887	3.0%
<u>SUMMER DAY CAMP EXPENSES</u>									
Casual Wages	\$ 8,810	\$ 31,390	\$ 33,939	\$ 32,772	4.4%	\$ 33,681	2.8%	\$ 34,615	2.8%
CPP/EI	1,127	2,508	2,996	2,722	8.5%	2,797	2.7%	2,874	2.7%
Northern Allowance	1,499	6,737	6,202	6,416	-4.8%	6,335	-1.3%	6,321	-0.2%
Supplies - Programs	-	-	989	-	0.0%	3,000	0.0%	3,000	0.0%
Total Summer Day Camp Expense	\$ 11,435	\$ 40,636	\$ 44,127	\$ 41,910	3.1%	\$ 45,812	9.3%	\$ 46,810	2.2%
Total Expenses	\$ 2,861,003	\$ 3,514,045	\$ 3,145,407	\$ 3,675,276.72	4.6%	\$ 3,793,349	3.2%	\$ 3,878,425	2.2%
Net Budget Variance	\$ (2,583,525)	\$ (3,158,045)	\$ (2,818,044)	\$ (3,183,576.72)	0.8%	\$ (3,377,919)	6.1%	\$ (3,452,985)	2.2%



Town of Inuvik

Department 71
Library

Department 71 Summary

Library

The Library handles usual library materials consisting of Adult, Young Adult, Juvenile, Children's fiction and non-fiction. Besides reading materials the library also holds various programs and other activities. The mission statement is "To provide programs, services and facilities for the informational, recreational, educational and cultural needs of the community."

This department has a total budgeted full-time staff complement of 3 employees and employs many casual staff to assist in the operations.

	2021	2022	2022	2023	2024	2025
	Actual	Budget	Actual	Budget	Forecast	Forecast
<u>Revenue:</u>						
Total Revenue	\$ 77,296	\$ 86,250	\$ 97,467	\$ 84,800	\$ 84,850	\$ 84,900
<u>Expenditures:</u>						
Total Expenditures	\$ 420,859	\$ 440,674	\$ 408,539	\$ 456,425	\$ 492,377	\$ 503,937
Net Budget Variance	\$ (343,563)	\$ (354,424)	\$ (311,073)	\$ (371,625)	\$ (407,527)	\$ (419,037)

Town of Inuvik
Department 71, Section 670 - Library

	2021	2022	2022	2023	%	2024	%	2025	%
	Actuals	Budget	December 31	Budget	Variance	Forecast	Variance	Forecast	Variance
<u>REVENUE</u>									
Other Revenue	\$ 406	\$ 500	\$ 1,025	\$ 1,000	100.0%	\$ 1,000	0.0%	\$ 1,000	0.0%
Library Community Room	150	250	1,301	1,300	420.0%	1,350	3.8%	1,400	3.7%
Library Block Funding	55,000	55,000	55,000	55,000	0.0%	55,000	0.0%	55,000	0.0%
Literacy Funding	11,740	20,000	40,141	20,000	0.0%	20,000	0.0%	20,000	0.0%
Other Contribution Agreements	10,000	10,500	-	7,500	-28.6%	7,500	0.0%	7,500	0.0%
Total Revenue	\$ 77,296	\$ 86,250	\$ 97,467	\$ 84,800	-1.7%	\$ 84,850	0.1%	\$ 84,900	0.1%
<u>EXPENSES</u>									
Salaries	\$ 158,445	\$ 201,211	\$ 182,940	\$ 206,193	2.5%	\$ 244,947	18.8%	\$ 259,786	6.1%
Casual Wages	115,138	57,716	61,085	56,539	-2.0%	57,609	1.9%	58,709	1.9%
CPP/EI	18,251	19,441	17,927	20,114	3.5%	20,305	1.0%	20,370	0.3%
Group Insurance	7,739	12,701	10,153	12,404	-2.3%	14,503	16.9%	14,660	1.1%
Pension Plan Costs	10,554	16,027	12,564	19,796	23.5%	19,526	-1.4%	20,713	6.1%
Northern Allowance	47,186	53,928	49,261	54,280	0.7%	47,488	-12.5%	47,373	-0.2%
Courier, Freight, Postage	363	200	113	500	150.0%	500	0.0%	500	0.0%
Professional Development	-	500	433	1,000	100.0%	1,100	10.0%	1,250	13.6%
Program Supplies	6,502	7,000	2,043	7,350	5.0%	7,700	4.8%	875	-88.6%
Purchase of Books	5,145	12,000	11,435	15,000	25.0%	15,750	5.0%	16,525	4.9%
Purchase of Furniture & Equipment	-	700	355	1,250	78.6%	750	-40.0%	750	0.0%
Repairs & Maintenance - Equipment	-	350	307	500	42.9%	500	0.0%	500	0.0%
Supplies & Stationery	1,931	4,100	2,975	4,300	4.9%	4,500	4.7%	4,725	5.0%
Telephone & Fax	3,558	3,700	3,984	4,100	10.8%	4,100	0.0%	4,100	0.0%
Utilities - Electricity	21,286	24,000	24,361	24,500	2.1%	24,500	0.0%	24,500	0.0%
Utilities - Heat	21,449	21,000	23,439	23,500	11.9%	23,500	0.0%	23,500	0.0%
Utilities - Water & Sewer	436	2,100	1,498	1,100	-47.6%	1,100	0.0%	1,100	0.0%
Xerox	2,876	4,000	3,665	4,000	0.0%	4,000	0.0%	4,000	0.0%
Total Expenses	\$ 420,859	\$ 440,674	\$ 408,539	\$ 456,425	3.6%	\$ 492,377	7.9%	\$ 503,937	2.3%
Net Budget Variance	\$ (343,563)	\$ (354,424)	\$ (311,073)	\$ (371,625.00)	4.9%	\$ (407,527)	9.7%	\$ (419,037)	2.8%



Town of Inuvik

Department 80
Land

Department 80 Summary

Land

The Land Department is responsible for the Taxation, Land sales and leases and the administration of all land files on behalf of the Town.

The responsibility for this department is under the Administrative Department where there is 1 full-time employee.

	2021	2022	2022	2023	2024	2025
	Actual	Budget	Actual	Budget	Forecast	Forecast
<u>Revenue:</u>						
Total Revenue	\$ 208,252	\$ 9,500	\$ 45,462	\$ 2,266,887	\$ 3,848	\$ 3,848
<u>Expenditures:</u>						
Total Expenditures	\$ 173,327	\$ 100	\$ 32,708	\$ 100	\$ 100	\$ 100
Net Budget Variance	\$ 34,925	\$ 9,400	\$ 12,754	\$ 2,266,787	\$ 3,748	\$ 3,748

Town of Inuvik
Department 80 - Land

	Account	2021 Actuals	2022 Budget	2022 December 31	2023 Budget	% Variance	2024 Forecast	% Variance	2025 Forecast	% Variance
<u>REVENUE</u>										
Land Sales	31808003050	\$ 198,420	\$ -	\$ 35,580	\$ 2,263,039	0.0%	\$ -	-100.0%	\$ -	0.0%
Land Leases	31808003055	9,082	9,000	9,382	3,348	-62.8%	3,348	0.0%	3,348	0.0%
Land Administration Fees	31808004295	750	500	500	500	0.0%	500	0.0%	500	0.0%
Total Revenue		\$ 208,252	\$ 9,500	\$ 45,462	\$ 2,266,887	23762.0%	\$ 3,848	-99.8%	\$ 3,848	0.0%
<u>EXPENSES</u>										
Cost of Land Sales	32808004185	\$ 166,800	\$ -	\$ 32,580	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%
Land Leases	32808004280	6,335	-	-	-	0.0%	-	0.0%	-	0.0%
Land Admin Fees	32808004295	192	100	128	100	0.0%	100	0.0%	100	0.0%
Contracted Services - Surveying	32808006072	-	-	-	-	0.0%	-	0.0%	-	0.0%
Total Expenses		\$ 173,327	\$ 100	\$ 32,708	\$ 100	0.0%	\$ 100	0.0%	\$ 100	0.0%
Net Budget Variance		\$ 34,925	\$ 9,400	\$ 12,754	\$ 2,266,787	24014.8%	\$ 3,748	-99.8%	\$ 3,748	0.0%



Town of Inuvik

Department 90
Fiscal Services

Department 90 Summary

Fiscal Services

Fiscal Services is where non routine items such as capital expenditures , debenture payments, and other related nonoperational items are recorded.

Funding from the GNWT for Operational and Capital Block Funding is recorded in this category and as well as other sources of capital funding such as Contribution Agreements.

Responsibility for this department is under the Administrative Department.

	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2024 Forecast	2025 Forecast
<u>Revenue:</u>						
Total Revenue	\$ 3,806,137	\$ 3,496,000	\$ 3,463,995	\$ 3,496,000	\$ 3,496,000	\$ 3,496,000
<u>Expenditures:</u>						
Expenses	\$ 10,140	\$ 801,000	\$ 11,551	\$ 801,000	\$ 801,000	\$ 801,000
Total Expenditures	\$ 10,140	\$ 801,000	\$ 11,551	\$ 801,000	\$ 801,000	\$ 801,000
Net Transfers to Capital Exp.	-\$ 2,182,945	-\$ 310,421	-\$ 740,008	-\$ 92,000	-\$ 877,550	-\$ 983,604
Surplus after Transfers	\$ 5,978,942	\$ 3,005,421	\$ 4,192,452	\$ 2,787,000	\$ 3,572,550	\$ 3,678,604
Amortization	\$ 1,870,836	\$ 1,890,000	\$ 1,991,751	\$ 1,992,000	\$ 1,992,000	\$ 1,992,000

**Town of Inuvik
Department 90 - Fiscal**

	2021 Actuals	2022 Budget	2022 December 31	2023 Budget	% Variance	2024 Forecast	% Variance	2025 Forecast	% Variance
REVENUE									
Other Revenue	\$ 400,000	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%
Block Funding	2,627,000	2,656,000	2,656,000	2,656,000	0.0%	2,656,000	0.0%	2,656,000	0.0%
Sale of Assets	(56,651)	-	-	-	0.0%	-	0.0%	-	0.0%
Gas Tax Revenue (non utility)	800,000	800,000	800,000	800,000	0.0%	800,000	0.0%	800,000	0.0%
Bingo License	26,853	40,000	3,460	40,000	0.0%	40,000	0.0%	40,000	0.0%
Raffles	366	-	3,675	-	0.0%	-	0.0%	-	0.0%
Nevadas	8,570	-	7,780	-	0.0%	-	0.0%	-	0.0%
Total Revenue	\$ 3,806,137	\$ 3,496,000	\$ 3,463,995	\$ 3,496,000	0.0%	\$ 3,496,000	0.0%	\$ 3,496,000	0.0%
EXPENSES									
Overdraft Interest	\$ 725	\$ 1,000	\$ 9,926	\$ 1,000	0.0%	\$ 1,000	0.0%	\$ 1,000	0.0%
Visa Suspense	-	-	1,617	-	0.0%	-	0.0%	-	0.0%
Cash Over/Short	26	-	8	-	0.0%	-	0.0%	-	0.0%
WTP Loan Interest	9,389	-	-	-	0.0%	-	0.0%	-	0.0%
WTP Long Term Loan Principal Payments	-	800,000	-	800,000	0.0%	800,000	0.0%	800,000	0.0%
Total Expenses	\$ 10,140	\$ 801,000	\$ 11,551	\$ 801,000	0.0%	\$ 801,000	0.0%	\$ 801,000	0.0%
Net Budget Variance	\$ 3,795,997	\$ 2,695,000	\$ 3,452,444	\$ 2,695,000	0.0%	\$ 2,695,000	0.0%	\$ 2,695,000	0.0%
CA - Canadian Heritage - Chief Jim Koe Park	\$ 163,430	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%
CA - CanNor Funding - Chief Jim Koe Park	535,500	218,250	191,244	-	-100.0%	-	0.0%	-	0.0%
CA - Chief Jim Koe Park	48,908	-	-	-	0.0%	-	0.0%	-	0.0%
CA - ICIP - Pool Rehabilitation	289,448	273,052	273,052	-	-100.0%	-	100.0%	-	100.0%
CA - ICIP - Breynt Road Upgrade	-	758,360	25,330	1,354,630	78.6%	-	-100.0%	-	0.0%
CA - ICIP - Solid Waste Site Upgrade	-	600,000	65,240	600,000	0.0%	-	-100.0%	-	0.0%
CA- ITI - Infrastructure	80,000	-	75,000	-	0.0%	-	0.0%	-	0.0%
Community Public Infrastructure	677,826	2,034,368	1,117,517	1,887,444	-7.2%	854,000	-54.8%	1,350,000	58.1%
Other Funding	-	139,650	-	-	-100.0%	-	0.0%	-	0.0%
Transfer from Reserves	40,827	238,940	111,928	121,799	-49.0%	-	-100.0%	-	0.0%
Non - Utility Capital Expenditures	4,018,884	4,573,041	2,599,319	4,055,873		1,731,550		2,333,604	34.8%
Net Transfer to Capital Expenditures	\$ (2,182,945)	\$ (310,421)	\$ (740,008)	\$ (92,000)	-70.4%	\$ (877,550)	-255%	\$ (983,604)	193%
Surplus after Transfers	\$ 1,613,052	\$ 2,384,579	\$ 2,712,437	\$ 2,603,000	9.2%	\$ 1,817,450	-30.2%	\$ 1,711,396	-5.8%
Amortization	\$ 1,870,836	\$ 1,890,000	1,991,751	\$ 1,992,000	5.4%	\$ 1,992,000	0.0%	\$ 1,992,000	0.0%

TOWN OF INUVIK
FIVE YEAR CAPITAL PLAN - UTILITY PROJECTS
2023 - 2027

Funding Source	2023	2024	2025	2026	2027
Community Public Infrastructure	\$ 2,690,512	\$ 1,000,000	\$ 500,000	\$ 1,854,000	\$ 1,854,000
Gas Tax	890,210	743,000	743,000	743,000	743,000
Biomass Project Hidden Lake	263,275				
Debenture Water Distribution System	5,500,000				
Water and sewer fund	828,221				
Totals:	\$ 10,172,218	\$ 1,743,000	\$ 1,243,000	\$ 2,597,000	\$ 2,597,000

	2023	2024	2025	2026	2027
Utilidor Replacement	\$ 3,325,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000
WTP - Beam installation	135,000		-	-	-
Biomass Project Hidden Lake	263,275				
Water Distribution System	7,600,000				
Water Treatment Plant 150KW backup generator	-	350,000	-	-	-
Water Meter MXU Read replacement program	-	400,000	-	-	-
Sewage Lagoon	1,500,000	300,000	-	-	-
River Pump house 50KW backup generator	-	27,500	-	-	-
Total	\$ 12,823,275	\$ 4,077,500	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000

Difference:	\$ (2,651,057)	\$ (2,334,500)	\$ (1,757,000)	\$ (403,000)	\$ (403,000)
Cumulative Total:	\$ (2,651,057)	\$ (4,985,557)	\$ (6,742,557)	\$ (7,145,557)	\$ (7,548,557)

TOWN OF INUVIK
FIVE YEAR CAPITAL PLAN - NON-UTILITY PROJECTS
2023 - 2027

Funding Source	2023	2024	2025	2026	2027
Community Public Infrastructure	1,887,444	\$ 854,000	\$ 1,350,000	\$ 1,854,000	\$ 1,854,000
Water and sewer capital reserves	-				
Garage Bin Pad (Capital Reserve)	15,000				
Previous Year Surplus Reserve	-				
Community Solid Waste Site Program	600,000				
Breynat Road Upgrade - ICIP	1,354,630				
Breynat Road Upgrade - Reserve	106,799				
Firehall Exhaust System Reserve	-				
Totals:	\$ 3,963,873	\$ 854,000	\$ 1,350,000	\$ 1,854,000	\$ 1,854,000

	2023	2024	2025	2026	2027
Haul All Garbage Bins	95,000	95,000	95,000	95,000	95,000
Expand Solid Waste Site and Install Fencing	800,000	-	-	-	-
Garbage Bin Pad Improvement	25,000	-	-	-	-
Breynat Road Upgrade	1,806,173	320,950	1,177,904	-	-
Fitness Equipment	15,000	30,000	15,000	30,000	15,000
Conference Equipment	20,000	20,000	20,000	20,000	20,000
Vehicle	85,000	85,000	85,000	85,000	85,000
Firehall bathroom renovation	30,000	-	-	-	
Fire Training Site refurbishment	30,000	-	-	-	
MSC Flooring replacement	70,000	-	-		
SCBA Replacement	65,700	65,700	65,700	65,700	
MSC Concession equipment	100,000	-			
Additional dressing room	750,000	-			
Flooring replacement for Firehall	10,000	-			
Signage for Chief Jim Koe Park	20,000	-			
Discovery Inuvik signage	20,000				
Pool Renovation	92,000				
Pool Filter Sand	22,000				
Pool Signage		15,000			
MSC Arena Insulation	-	-	800,000	-	-
Sidewalks	-	670,000		-	
Motor control Panel Replacement	-	69,900	-	-	
MSC Fitness Center re-location	-	-	-		1,200,000
Ice Floor covering	-			80,000	
Chief Jim Koe Park Washroom & Concession	-	400,000			
Zamboni			100,000		
Total	\$ 4,055,873	\$ 1,771,550	\$ 2,358,604	\$ 375,700	\$ 1,415,000

Difference:	\$ (92,000)	\$ (917,550)	\$ (1,008,604)	\$ 1,478,300	\$ 439,000
Cumulative Total:	\$ (92,000)	\$ (1,009,550)	\$ (2,018,154)	\$ (539,854)	\$ (100,854)

REQUEST FOR COUNCIL DECISION

Meeting Date: June 26 and 28, 2023

RFCD #: 2023-SAO-063

TOPIC

Final Approval for Lifeguard Uniform Design

BACKGROUND

The aquatics department sought to refresh its uniforms in preparation for its upcoming reopening. To accomplish this, they held a design contest that engaged the community. After much deliberation, Adara Scott's submission stood out to the judges and was selected in late May. However, before production can commence, final approval for the design and available options are required. See the attached design and options for review.

FINANCIAL IMPLICATIONS

Included in the 2023 Program Supply budget.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

None.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

None.

OPTIONS

Council has three options:

1. Approve the Design as presented via motion
2. Defeat the motion
3. Refer the item back to Administration with suggested changes or areas that require further investigation

RECOMMENDATION

"BE IT RESOLVED THAT Inuvik Town Council hereby approves the Lifeguard Uniform Design as is.

Signature – SAO



MSC Aquatic Lifeguard Uniform Final Approval

Option 1: Approve as is

Option 2: Approve front as is, modify font on back:

Font Options:

- a. All words match "LIFEGUARD" font on front
- b. All words match translations on back
- c. All words match font on Instructor uniforms:



- d. All words match TOI font:



- e. Other suggestions

Option 3: Other suggestions

Also for decision: TOI Logo on left or right side

(lifeguard tube strap typically covers right side)



REQUEST FOR COUNCIL DECISION

Meeting Date: June 26 & 28 2023

RFCD #: 2023-SAO-059

ORGANIZATION

Revised Debenture Borrowing By-law 2714/BORR/23

BACKGROUND

At the May 10 Council meeting, the first and second reading was given to borrow for the development of a Utilidor system on Reliance and Firth Street. A request was sent to the Minister for Municipal and Community Affairs for an exemption to have a plebiscite. This ministerial exemption was given, and Council can proceed with the third reading of the by-law.

FINANCIAL IMPLICATIONS

No change from the information presented in the first and second readings.

OTHER CONSIDERATIONS

None

RECOMMENDATION – SAO

“BE IT RESOLVED THAT Inuvik Town Council hereby gives THIRD and FINAL READING to By-law 2714/BORR/23, a by-law to provide for debenture borrowing for utilidor construction and related infrastructure.”

Signature – SAO



**TOWN OF INUVIK
BY-LAW #2714/BORR/23**

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES TO BORROW MONEY ON THE SECURITY OF A NEW DEBENTURE TO BE ISSUED BY THE TOWN OF INUVIK FOR THE PURPOSES OF FINANCING THE COST OF THE INSTALLATION OF A WATER DISTRIBUTION SYSTEM

PURSUANT TO the *Cities, Towns and Villages Act* of the Northwest Territories, S.N.W.T. 2003, c.22 as amended;

AND WHEREAS the Council of the Municipal Corporation of the Town of Inuvik deems it desirable and necessary to finance by long-term borrowing such project as described herein;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipal Corporation of the Town of Inuvik, in Council duly assembled, enacts as follows:

1. Subject to approval by the Minister of Municipal and Community Affairs, the Municipal Corporation of the Town of Inuvik is hereby authorized to issue debentures on the security of which may be borrowed up to **FIVE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$5,500,000.00)** to be used by the Town of Inuvik for the purposes of financing the cost of installing a water distribution system which is required in order to comply with the Government of the Northwest Territories Regulations and the Federal Government Guidelines.
2. The term of the debentures to be issued shall not exceed **TWENTY (20) YEARS**.
3. The debentures shall bear an interest rate at a fixed rate that the Town of Inuvik may negotiate, not to exceed **SEVEN PERCENT (7%)** per annum, to be established at the time of the draw-down of funds. Interest and principal shall be payable in Canadian dollars at Inuvik, Northwest Territories.
4. On any date on which payment of principal on the debt instrument becomes due, the debt may be redeemed by the Town of Inuvik by the repayment of outstanding principal and interest plus a penalty for lost interest income as may be determined by the holder.
5. The assessed value of all property in the Town of Inuvik on which property taxes are paid or in respect of which grants are made in lieu of such taxation, according to the latest revised assessment roll is **THREE HUNDRED SEVENTY-NINE MILLION EIGHT HUNDRED FORTY SEVEN THOUSAND NINE HUNDRED DOLLARS (\$379,847,900.00)**.
6. The debentures shall be dated June 1, 2023, or such other date thereafter as shall be deemed expedient and shall be signed by the Mayor and Senior Administrative Officer and sealed on behalf of the Municipal Corporation of the Town of Inuvik.

COMING INTO FORCE

7. This by-law shall come into effect upon receiving the Third and Final Reading and meets the requirements of Section 75 of the *Cities, Towns, and Villages Act*.

READ THE FIRST TIME THIS 10th DAY OF May, 2023 A.D.


READ A SECOND TIME THIS 10th DAY OF May, 2023 A.D.


MAYOR


SENIOR ADMINISTRATIVE OFFICER

Approved by the Minister of Municipal and Community Affairs

THIS 28 DAY OF May, 2023 A.D.


MINISTER OF MUNICIPAL AND COMMUNITY AFFAIRS

READ A THIRD TIME AND FINALLY PASSED THIS ____ DAY OF _____, 2023 A.D.

MAYOR

SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

SENIOR ADMINISTRATIVE OFFICER

REQUEST FOR COUNCIL DECISION

Meeting Dates: June 26 and 28, 2023

RFCD #: 2023-SAO-060

TOPIC

By-law 2715 ~ To Appoint a Senior Administration Officer

BACKGROUND

We are pleased to announce that Michael Trabysh has joined the Town of Inuvik as our new Senior Administration Officer.

As per the provisions of the *Cities, Towns and Villages Act*, the Town must appoint its Senior Administration Officers by by-law. First and Second Readings were given to the attached by-law at the May 24, 2023 Council meeting. Third Reading may now be given.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

OPTIONS

Council has three options:

1. Give Third Reading to the attached by-law
2. Defeat the motion
3. Refer the document back to Administration with suggested changes or areas that require further investigation

RECOMMENDATION

Should Council wish to approve the by-law as presented, the motions should be:

"BE IT RESOLVED THAT Inuvik Town Council hereby gives THIRD READING to By-law 2715/APP/23, a by-law to appoint Michael Trabysh as the Senior Administration Officer."

Signature – Grant Hood, SAO



A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES TO APPOINT A SENIOR ADMINISTRATIVE OFFICER FOR THE TOWN OF INUVIK AND TO SET FORTH CERTAIN TERMS AND CONDITIONS OF EMPLOYMENT

PURSUANT TO the *Cities, Towns and Villages Act* of the Northwest Territories, S.N.W.T. 2003, c. 22 as amended;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipal Corporation of the Town of Inuvik, in Council duly assembled, enacts as follows:

- 1. That Mr. Michael Trabysh is hereby appointed as the Senior Administrative Officer for the Town of Inuvik, effective July 19, 2023.
- 2. The Senior Administrative Officer shall perform the statutory duties required by the Cities, Towns and Villages Act, S.N.W.T. 2023, C8, and shall, in addition, perform other duties as required by by-law or resolution of Council.
- 3. The Senior Administrative Officer shall report directly to the Mayor.
- 4. The Senior Administrative Officer shall be paid an annual salary and benefits as established in the offer of employment letter dated May 3rd, 2023.
- 5. The Senior Administrative Officer of the Town of Inuvik, for the purposes of the municipal corporation, may be called the “Town Manager”.
- 6. That By-law #2492/APP/10 is hereby repealed.
- 7. This by-law will come into effect on July 19th, 2023.

READ A FIRST TIME THIS 24 DAY OF May, 2023 A.D.

READ A SECOND TIME THIS 24 DAY OF May, 2023 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS DAY OF , 2023 A.D.

MAYOR

SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

SENIOR ADMINISTRATIVE OFFICER

REQUEST FOR COUNCIL DECISION

Meeting Dates: June 26 & 28, 2023

RFCD #: 2023-SAO-061

TOPIC

2023 ANNUAL TAX BILLING BY-LAW 2716/TAX/23

BACKGROUND

Town Council must pass a by-law to process the second (and final) tax billing each year. Where the interim tax billing by-law authorizes and allows the Town to bill property owners based on 50% of the previous year’s taxes levied, the annual tax billing by-law sets the mill rates for the year and allows the Town to collect the remaining taxes.

The draft annual tax levy by-law is attached for Council’s consideration.

FINANCIAL IMPLICATIONS

Collecting property taxes enables the Town of Inuvik to finance its activities and continue to provide the level of service that residents expect as well as to replace, repair and maintain Town infrastructure.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

OPTIONS

- Council has three options:
- 1. Give first and second readings to the attached by-law
 - 2. Defeat the motion
 - 3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

Should Council wish to approve the by-law as presented, the motions should be:

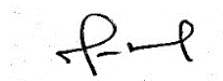
Motion #1:

“BE IT RESOLVED THAT Inuvik Town Council hereby gives FIRST READING to By-law 2716/TAX/23, the 2023 annual tax billing by-law.”

Motion #2:

“BE IT RESOLVED THAT Inuvik Town Council hereby gives SECOND READING to By-law 2716/TAX/23, the 2023 annual tax billing by-law.”

Signature – Grant Hood, SAO



**TOWN OF INUVIK
BY-LAW #2716/TAX/23**

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES TO PROVIDE FOR THE LEVYING OF TAXES TO RAISE REVENUE TO MEET THE ESTIMATED EXPENDITURES OF THE MUNICIPALITY THEREIN FOR THE CALENDAR YEAR 2023

WHEREAS pursuant to the *Cities, Towns and Villages Act*, S.N.W.T. 2003, c.22 section 95, subsections (1) and (2) and subsequent amendments thereto which state:

- 95.** (1) Council shall, before each fiscal year, adopt a budget for the fiscal year.
- (2) The budget must include estimates of
- (a) all expenditures to be incurred by the municipal corporation, including
 - (i) payments in respect of debts,
 - (ii) operating expenditures,
 - (iii) capital expenditures, and
 - (iv) grants;
 - (b) all revenues to be received by the municipal corporation, including
 - (i) fees and charges for services, public utilities, and facilities, and
 - (ii) grants and contributions;
 - (c) any sum required to meet a deficit incurred by the municipal corporation in the preceding fiscal year; and
 - (d) any taxes that may be collected by the municipal corporation and forwarded under the *Property Assessment and Taxation Act* or the *Education Act*.

AND WHEREAS pursuant to Section 76 subsections (1) and (3) of the Property Assessment and Taxation Act Chapter P-10 R.S.N.W.T. 1988 and subsequent amendments thereto which state:

- 76.** (1) Every calendar year the council of a municipal taxing authority shall, by by-law, establish a municipal mill rate for each property class in the municipal taxation area, for the purpose of raising a property tax for municipal or local purposes.
- (3) Where an Education body makes a request under paragraph 135 (3) (a) of the *Education Act* of the amount it requires for education purposes, the council of a municipal taxing authority shall, by by-law, establish an education mill rate for each property class in the education district to raise a property tax in the amount required by the Education body.

AND WHEREAS the following sums are necessary, on the basis of the said estimates and demands, after taking into account the said anticipated revenues and estimate of unpaid taxes;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipal Corporation of the Town of Inuvik in Council duly assembled enacts as follows:

SHORT TITLE

1. This by-law may be cited as the “General Tax Levy By-law 2023.”

INTERPRETATION

2. (1) In this by-law:
- (a) “**Mill**” means the taxation unit per thousand dollars of assessed value;
 - (b) “**Mill Rate**” means the applicable figure, expressed in parts per thousand, established pursuant to Part II;
 - (c) “**Person**” includes a corporation, but does not include the Town;
 - (d) “**The Town**” means the Municipal Corporation of the Town of Inuvik in the Northwest Territories.
- (2) Except as herein specifically defined, and as the context may otherwise require, the words and expressions used in this by-law mean the same as provided by the

Interpretation Act, the Cities, Towns and Villages Act, the Property Assessment and Taxation Act or the Education Act, as the case may be.

Part I ~ LEVY

3. On behalf of the Town, and pursuant to Section 77 (1) of the “*Property Assessment and Taxation Act*,” there is hereby levied for the year 2023, against all lands in the Town liable to taxation, a tax which is due and payable within sixty (60) days of the mailing date of the tax notice.
4. The Town Council deems it necessary that the computation of the rate at which such tax is levied shall be based as follows and such is fixed hereby:

- (a) for the raising of revenue to meet estimated expenditures for the Town for the year 2023 (see “**Schedule B**” attached to and forming part of this by-law), the following mill rate shall be applied:

Property Class 1 – Commercial	20.91 mills
Property Class 2 - Undeveloped Commercial	28.00 mills
Property Class 3 – Industrial	20.91 mills
Property Class 4 – Undeveloped Industrial	28.00 mills
Property Class 5 – Residential	16.34 mills
Property Class 6 – Undeveloped Residential	22.78 mills
Property Class 7 – Recreational	16.92 mills
Property Class 8 – Institutional	17.06 mills

- (b) for the raising of revenue to meet the requirements of the School District for the fiscal year 2023 (see “**Schedule A**” attached to and forming part of this by-law), the following mill-rate shall be applied:

Education Mill Rate	2.82 mills
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Part II ~ INTEREST

5. (1) Interest on all taxes levied under this by-law unpaid after sixty (60) days of the mailing date, shall be paid in an amount equal to one point eight percent (1.8%) of the unpaid taxes on the last day of each calendar month thereafter until all sums due under this by-law in respect of such interest and taxes shall be paid.
- (2) All sums paid under this by-law shall be paid and applied firstly in payment of the arrears of property taxes; secondly in payment of arrears of any other tax, levy, expense, or charge; and, thirdly in payment of current property taxes, and other taxes, levies, expenses or charges.
6. By-law #2694/TAX/22 is hereby repealed.

READ A FIRST TIME THIS ____ DAY OF _____, 2023 A.D.

READ A SECOND TIME THIS ____ DAY OF _____, 2023 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS ____ DAY OF _____,2023 A.D.

MAYOR

SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns, and Villages Act and the by-laws of the Town of Inuvik.

SENIOR ADMINISTRATIVE OFFICER

SCHEDULE "A"

MILL RATE ESTABLISHMENT ORDER (2023)



VIA EMAIL: sao@inuvik.ca

Mr. Grant Hood
Senior Administrative Officer
Town of Inuvik
2 Firth Street PO BOX 1160
INUVIK NT X0E 0T0

Dear Mr. Hood:

2023 Education Mill Rates in Municipal Taxation Areas

This letter is to advise that the Minister of Finance has established 2023 education mill rates for the Municipal Taxation Areas in keeping with the policy that ensures mill rates increase each year at the rate of inflation.

The 2023 Inuvik education mill rate is 2.82.

Please do not hesitate to contact our office at (867) 767-9158 extension 15051 if there are any questions regarding this matter.

Sincerely,

Kelly Bluck
Director, Fiscal Policy, Finance

- c. Ms. Tegwen Jones Director & Superintendent of Insurance, Taxation, Corporate Credit & Collections, Finance

Ms. Grace Lau-a, Director, Community Operations, Municipal and Community Affairs

SCHEDULE “B”

TOWN OF INUVIK OPERATING REVENUE AND EXPENDITURE SUMMARY

Town of Inuvik Final Operating Budget For The Year Ended December 31, 2021, 2022, 2023									
	2019 Actuals	2020 Budget	2020 Dec. 31	2021 Budget	% Variance	2022 Forecast	% Variance	2023 Forecast	% Variance
REVENUES									
Administrative	\$ 7,314,248	\$ 10,467,295	\$ 12,420,942	\$ 7,766,073	-25.8%	\$ 7,764,561	0.0%	\$ 7,989,161	2.9%
Protective Services	95,800	41,000	50,443	78,000	90.2%	41,000	-47.4%	41,000	0.0%
Public Works	30,196	38,000	38,998	20,000	-47.4%	20,000	0.0%	20,000	0.0%
Environmental	513,934	825,000	972,102	465,000	-43.6%	492,700	6.0%	520,400	5.6%
Economic Development/Tourism	267,839	58,975	62,992	78,900	33.8%	95,750	21.4%	106,000	10.7%
Utilities	3,265,370	3,214,500	3,308,983	3,300,413	2.7%	3,359,971	1.8%	3,421,171	1.8%
Recreation	513,880	307,950	301,941	312,920	1.6%	453,250	44.8%	471,400	4.0%
Library	90,478	90,250	93,929	82,750	-8.3%	79,350	-4.1%	82,200	3.6%
Land	135,460	272,000	272,110	135,500	-50.2%	11,000	-91.9%	11,000	0.0%
Fiscal	2,448,011	3,452,000	3,579,839	3,487,000	1.0%	3,487,000	0.0%	3,487,000	0.0%
	\$ 14,675,215	\$ 18,766,970	\$ 21,102,279	\$ 15,726,556	-16.2%	\$ 15,804,582	0.5%	\$ 16,149,332	2.2%
EXPENSES									
Administrative	\$ 2,960,379	\$ 5,968,202	\$ 7,597,301	\$ 3,134,143	-47.5%	\$ 3,234,180	3.2%	\$ 3,220,894	-0.4%
Protective Services	760,168	811,895	689,390	772,030	-4.9%	832,594	7.8%	849,028	2.0%
Public Works	1,403,751	1,392,319	1,494,096	1,405,670	1.0%	1,445,650	2.8%	1,451,182	0.4%
Environmental	821,857	991,050	1,217,817	786,200	-20.7%	787,050	0.1%	787,050	0.0%
Economic Development/Tourism	773,379	617,269	653,119	526,205	-14.8%	605,215	15.0%	625,636	3.4%
Utilities	2,946,411	3,073,265	3,329,789	3,082,864	0.3%	2,985,575	-3.2%	2,956,343	-1.0%
Recreation	3,634,619	3,499,277	3,085,539	3,521,014	0.6%	3,677,356	4.4%	3,726,071	1.3%
Library	502,022	490,442	453,883	445,944	-9.1%	476,425	6.8%	487,191	2.3%
Land	128,494	221,200	221,276	111,300	-49.7%	-	-100.0%	-	0.0%
Fiscal	1,464,877	1,677,800	943,429	808,000	-51.8%	1,265,480	56.6%	1,215,063	-4.0%
	\$ 15,395,956	\$ 18,742,718	\$ 19,685,639	\$ 14,593,370	-22.1%	\$ 15,309,524	4.9%	\$ 15,318,458	0.1%
Surplus / (Deficit)	\$ (720,741)	\$ 24,252	\$ 1,416,640	\$ 1,133,186	4572.5%	\$ 495,058	-56.3%	\$ 830,874	67.8%
Net Transfers to Capital Expenditures	\$ (704,899)	\$ 627,700	\$ 342,518	\$ 1,133,186	80.5%	\$ 495,058	-56.3%	\$ 830,874	67.8%
	\$ (704,899)	\$ 627,700	\$ 342,518	\$ 1,133,186	80.5%	\$ 495,058	-56.3%	\$ 830,874	67.8%
Surplus (Deficit) after Transfers	\$ (15,842)	\$ (603,448)	\$ 1,074,122	\$ (0)	-100.0%	\$ (0)	238.0%	\$ 0	-124.3%
Amortization	\$ 3,410,043	\$ 3,500,000	\$ 3,243,328	\$ 3,380,000	-3.4%	\$ 3,420,000	1.2%	\$ 3,475,000	1.6%



TOWN OF INUVIK

COMMUNITY SERVICES DEPARTMENT REPORT TO COMMITTEE OF THE WHOLE MAY 2023

COMMUNITY SERVICES – Lise Saumur – Director of Community Services

The closure of the pool in early May, combined with the coordination of upcoming facility use and outdoor facility preparations led to an interesting and busy month for all. We had a couple work intensive rentals/setups in May as well. Typical hiccups aside, staff were able to pull everything together for the varied facility use and rentals.

The cancellation of the Great Northern Arts Festival will enable additional time for the Drop Zone program prior to the Military rental of the facility come mid August. Summer staff have been hired and we will commence with the Green Shacks at the end of June. Special events/workshops will begin in July.

RECREATION REPORT – Steve Krug – Recreation Co-ordinator

Sports Field & Sports Field Users

The Annual Sports Field meeting was held on May 6th. The intent was to host the meeting early in the month to allow the groups to get ready before their season starts. Meeting topics included: Field Maintenance, Insurance, scheduling, parking, and general information sharing from both sides, The Town of Inuvik, and the user groups. Another follow-up meeting was held to confirm details on the 25th of May.

The Old Softball field was leveled to the best of our ability. This will make for better playability during games. 5mm crushed fill was used to help fill in the unlevel sections. Bases were installed and foul lines painted. The new tractor has been used several times now for, Ripping the hardened clay on both fields. The aerating attachment was used on the old ball field. The Fertilizer attachment was used to spread fertilizer on the old field. A mower attachment was used to cut outfield grass. Watering both fields was a learning experience. The old field is showing signs of improvement both in the infield and the outfield. The New field is also showing signs of improvement, left field was eroding away. But since then, it has been repaired. New yellow coping has been installed over the fence edge. This is a safety feature but also cosmetic. Work on the soccer pitch will start in the coming weeks.

Community Garage Sale

The Recreation and Community Services Department held an indoor community Garage sale on May 27th. There were several tables, roughly 20 with a variety of items for sale. The indoor Garage sale started at 10 am and ran till 2Pm.

Drop Zone

Drop Zone was open for rentals Starting May 13th until June 3rd. This is a popular venue for birthday parties. It will reopen June 24th.

Fitness Centre

The MSC Fitness Centre managed to get past mud season with little to No problems with members wearing muddy shoes. Some repairs to equipment were done to ensure that pieces of equipment will continue to work correctly. The leg extension machine cable finally arrived and was installed.

AQUATIC REPORT – Shandy Onishenko – Aquatic Supervisor

- Much work has been completed on the pool in regards to repairs, deep cleaning, and preventative maintenance
- We are still sorting out a timeframe with Myrtha to re-seal the pool.
- Seven new assistant lifeguards have been conditionally hired following successful completion of their certifications
- The department partnered with E3E to provide Water Smart and Safe Boating programs to elementary students at the beginning of June for Safe Boating Awareness Week
- Current staff are undergoing certification as Swim & Lifesaving Instructors
- The aquatic supervisor will be on vacation from June 30th – July 11th. Work on the pool will continue in her absence.

RENTAL ACTIVITIES REPORT**Community Hall**

- Brownies/Girl Guides – 4 days
- Boot Camp – 2 days
- Legislative Assembly – 1 day
- Aurora College – Science Rendezvous - 1 day
- Territorial Courts – 2 days
- Fire Fighter's Ball – 3 days
- Sports Field Meeting – 1 day

Community Lounge

- Boot Camp – 7 days
- Tourism Stakeholders Meeting – 1 day
- BDEC – Training – 5 days

Sundog Room

- Slo-pitch Meeting – 1 day
- Aquatic Training – 4 days
- Manzu – Training – 2 days
- Birthday Party – 1 day
- Sports Field Meeting – 1 day
- Staff Meeting – 1 day
- ECC – Forestry – 2 days

Arena Pad

- ICC feast/dance/jigging – 1 day
- Northern Premier's Event – 1 day
- Garage Sale – 1 day

Curling Lounge

- Indigenous Peoples Day Meeting – 1 day

Curling Pad

- ECC – Forestry – 2 days

Play Zone

- Birthday Parties – 5

Drop Zone

- Birthday Parties – 2

Equipment Rental

- East Three – Black Lights – 4 days

Cancellations

- NWT Courts – Community Hall – 2 days
- NWT Courts – Curling Lounge – 2 days
- Wedding – Community Hall – 3 days
- Birthday Parties – Play Zone – 3

**CAPITAL PROJECTS REPORT FOR COUNCIL
As Of May 31, 2023**

Note: All dates/times and costs are based on information available at the time of report compilation and are subject to change due to year adjustments and late invoices

Project	Budget (\$)	% of Work Complete	Expenditure to Date	Comments
Utilidor Replacement	3,325,000	3%	57,155	Tender approved by Council, started working on the project
WTP - Beam installation	135,000	3%	2,926	Materials have been ordered and project will commence as soon as they are received
Sewage Lagoon	1,500,000	1%	55,755	Tender being prepared
Haul All Garbage Bins	84,895	0%	910	Order quantities being developed
Expand Solid Waste Site and Install Fencing	800,000	0%	2,103	Revised project scope being prepared for tender
Garbage Bin Pad Improvement	25,000	0%	910	Awaiting summer construction season
Breynat Road Rehabilitation	1,806,173	5%	758	Awaiting construction season to start project
Fitness Equipment	15,000	0%		Items will be ordered as needed
Conference Equipment	20,000	0%		Items will be ordered as needed
Vehicle	70,000	2%	84,936	Project completed
Firehall bathroom renovation	30,000	100%	32,563	Project completed
Fire Training Site refurbishment	30,000	0%	3,862	Evaluation of needs ongoing
MSC Flooring replacement	70,000	0%		Final requirements and quotes being finalized
SCBA Replacement	65,700	100%	65,689	Annual payment year 2 of 5
MSC Concession equipment	100,000	5%		Evaluating and assessing equipment that need to be replaced.
Additional dressing room	750,000	1%	17,250	Tender nearing completion for release
Flooring replacement for Firehall	10,000	0%		To be completed in conjunction with MSC flooring replacement
Signage for Chief Jim Koe Park	20,000	1%		Initial work for design ongoing
Discovery Inuvik signage	20,000	40%		Order placed and expected delivery later this year
Pool signage	15,000	0%		Final requirements be completed before ordering

STRATEGIC PRIORITIES CHART

May 2023

COUNCIL PRIORITIES (Council & SAO)

NOW	TIMELINE
1. TRIPARTITE LEADERSHIP TABLE: Meeting	October
2. ABANDONED/UNSIGHTLY PROPERTY – By-law review and enforcement	September
3. COLD TESTING OPPORTUNITIES: Working Group	September
4. BOAT LAUNCH ENHANCEMENT PLAN INITIALIZATION	October
5. VOLUNTEER STRATEGY	July

NEXT	ADVOCACY/PARTNERSHIP
<ul style="list-style-type: none"> TRAIL PLAN: Draft ROAD MAINTENANCE: Priorities RECREATION FACILITY: Future Needs Waste management strategy Enhanced Cultural training Flag Policy Community beautification 	<ul style="list-style-type: none"> <i>Department Service Decentralization (GNWT)</i> <i>College Programs: Local Needs Alignment</i> <i>NTPC: Net Metering Cap Removal</i> <i>MLA & MP Meetings</i> <i>Homelessness strategy support</i> <i>Empty property options</i> <i>Inuvik Works: Support</i> <i>MMIWG support</i>

ORGANIZATIONAL INITIATIVE (Directors/Managers)

1. Facility Inspection Checklist (MSC Pilot) - July
2. Health & Safety Program: Review - October
3. Cross Training Program: Needs & Design - September
4. External Funding Chart: Create - September

OPERATIONAL INITIATIVES

SENIOR ADMINISTRATIVE OFFICER	FINANCE & ADMINISTRATION
<ol style="list-style-type: none"> 1. TRIPARTITE LEADERS: Meeting – September 2. Human Resources Policy: Roll-out – June 3. Water Treatment Plant Land <ul style="list-style-type: none"> Council Proceedings Bylaw: Revisions Council Indemnity Review Lottery Regulations: Update 	<ol style="list-style-type: none"> 1. New payroll and HR system review of options – June 2. Cloud-based record storage (financial) – July 3. Cross-Training Program <ul style="list-style-type: none"> E-Service Portal: Launch

ECONOMIC DEVELOPMENT & TOURISM	PROTECTIVE SERVICES
<ol style="list-style-type: none"> 1. COLD TESTING: Working Group – Sept 2. Sector working groups – December 3. Small business survey – December <ul style="list-style-type: none"> Climate change positioning strategy MCIT 2023-24 	<ol style="list-style-type: none"> 1. Municipal Enforcement Public Education Evaluation - September 2. ABANDONED/UNSIGHTLY PROPERTY – By-law review and enforcement 3. Emergency Response Plan: Update – August <ul style="list-style-type: none"> Passenger Transportation Bylaw

COMMUNITY SERVICES & RECREATION	CAPITAL
<ol style="list-style-type: none"> 1. MSC Inspection Schedule Implementation - August 2. Online Booking: Software Selection – October 3. Volunteer Strategy – July <ul style="list-style-type: none"> Community Activity Guide/Calendar Nordic Walking Group Elders Engagement Initiative Book Club Launch Community Group Partnerships MSC Inspection Schedule Online Booking: Software Selection 	<ul style="list-style-type: none"> Waste Site Fencing: Construction – October Breynat Road Upgrade: Phase 1 Construction - October Lagoon Dike Rehabilitation: Tender – June New Sub-division Development - December
	PUBLIC WORKS/MSC
	<ol style="list-style-type: none"> 1. TRAIL PLAN: Draft – October 2. Sports Field Maintenance: Training – June 3. Boat Launch Enhancement Plan Initialization - October <ul style="list-style-type: none"> Water Intake Inspection - Winter 2024 Drainage Plan: Update

CODES: **BOLD CAPITALS** = NOW Priorities; **CAPITALS** = NEXT Priorities; *Italics* = Advocacy; Regular Title Case = Operational Strategies

NWT Scientific Research Licence # 17266 Issued

Please be advised that the NWT Scientific Research Licence has been issued to Dr Emily Henry for the project entitled: Towards Inuvialuit Heritage Data Sovereignty: Current Practice and Paths Forward. The Notification of Research summarizing the researcher's activities and locations is attached.

Thank you,
Manager, Scientific Services Office
Department of Education, Culture and Employment
Government of Northwest Territories
Tel: (867) 777-3298
researchlicensing@gov.nt.ca
<https://researchlicensing.ece.gov.nt.ca>

May 24, 2023

Notification of Research

I would like to inform you that Northwest Territories Scientific Research Licence No. 17266 has been issued to:

Dr Emily Henry
Western University
Social Science Centre, 34301
1151 Richmond St
Western University
London, ON
N6G 2V4, Canada
Phone: 905 375 2322
Email: ehenry33@uwo.ca

to conduct the following study:

Towards Inuvialuit Heritage Data Sovereignty: Current Practice and Paths Forward (5449)

Please contact the researcher if you would like more information about this research project.

Summary of Research

This licence has been issued for the scientific research application No.5449.

To move towards Indigenous data sovereignty, the research will critically analyze Inuvialuit heritage data governance structures by examining the existing approaches to managing Inuvialuit heritage data and the perspectives of diverse actors involved in this process. The research asks: (1) What are Inuvialuit aims and concerns regarding heritage data sovereignty? (2) What data governance frameworks are currently in place in these contexts? (3) How do these frameworks support and/or undermine Inuvialuit data sovereignty? (4) What changes are needed to better support Inuvialuit data sovereignty and what are the barriers to implementing them?

By identifying and supporting the need for Inuvialuit sovereign rights over their cultural heritage and suggesting best practices in Indigenous digital heritage data governance, my research will help improve Inuvialuit access, control, possession, and ownership over their digital cultural heritage.

Four main constituencies will be involved with this research, to understand the current data governance frameworks for Inuvialuit heritage and how they support and/or undermine data sovereignty: (1) Leadership of the Inuvialuit Regional Corporation (IRC) who are responsible for setting strategic priorities; (2) staff at the Inuvialuit Cultural Centre (ICC), the cultural arm of the IRC; (3) staff at Prince of Wales Northern Heritage Centre (PWNHC), who curates archaeological collections from Inuvialuit cultural sites and implement NWT heritage legislation; and (4) academic researchers involved in digital heritage projects in partnership with the ICC. Semi-structured

interviews may be conducted with individuals from all these constituencies, which include Inuvialuit community members (IRC, and ICC). Interviews with leadership and staff of the IRC and ICC will take place in person at the ICC in Inuvik, NWT; interviews with staff at PWNHC will take place in person at the PWNHC in Yellowknife, NWT; interviews with academics in partnership with the ICC will take place virtually. Between 10-40 individuals will be interviewed, spread out as evenly as possible across these four constituencies. Interviews will take approximately 1-2 hours. Interviews will be audio-recorded and supplemented by notes (either taken by hand or via laptop), as per participant consent. Willingness to be audio-recorded is not necessary for participation. In the interviews, the interviewer will ask questions to determine how these constituencies define data governance and data sovereignty, why/if they consider it important, what policies and/or legislation govern their approach to data governance, and what challenges they face in moving towards Inuvialuit data sovereignty. In other terms, the interviewer will ask how collections are managed, accessed, controlled, owned, and organized, by whom, and how these conditions are governed (or not) by legislative protocols and heritage policies.

In addition to these semi-structured interviews, the researcher will also spend time at the ICC and PWNHC observing how their data governance processes are implemented to better understand how they relate to data sovereignty. To gather this information, participant observation will be utilized as a method. Time will be spent volunteering at the ICC and PWNHC (approximately 20-80 hours at each). This will involve watching how the institutes are utilized on a day-to-day basis, participating in/listening to informal conversations about governance structures and collection management, and taking photographs of the space (no individuals or identifiable information will be pictured). This will allow investigation into how, and by whom, files related to cultural sites and belongings, such as site records, collections catalogs, photographs, and oral history transcripts, are organized, protected, accessed, and controlled.

The processes and results of this MA research will be shared with participating constituencies and the broader Inuvialuit community in multiple ways: (1) through community meetings, (2) over social media, (3) through the ILHP website, and (4) through publication, in which all participating research constituencies will have access. By making my research steps and findings accessible, the possibility for response and engagement within Inuvialuit communities will increase and thus improve Inuvialuit data governance-- reflecting the purposes of my research. Apart from the sharing of data, other ILHP team members will also be available to the Inuvialuit community through the same channels, allowing members of the community to voice concerns, share ideas, and further build relationality. See Inuvialuit Living History website: www.inuvialuitlivinghistory.ca and Facebook page.

The fieldwork for this study will be conducted from: June 01 - August 10, 2023

Sincerely,

Niccole Hammer
Manager, Scientific Services Office

Distribution
Inuvialuit Regional Corporation
Town of Inuvik

Inuvik Community Corporation
Inuvialuit Joint Secretariat

NWT Scientific Research Licence # 17276 Issued

Please be advised that the NWT Scientific Research Licence has been issued to Dr Tara-Leigh McHugh for the project entitled: "That was our sport back then". The Notification of Research summarizing the researcher's activities and locations is attached.

Thank you,
Manager, Scientific Services Office
Department of Education, Culture and Employment
Government of Northwest Territories
Tel: (867) 777-3298
researchlicensing@gov.nt.ca
<https://researchlicensing.ece.gov.nt.ca>

June 22, 2023

Notification of Research

I would like to inform you that Northwest Territories Scientific Research Licence No. 17276 has been issued to:

Dr Tara-Leigh McHugh
University of Alberta
1-111 University Hall
University of Alberta
Edmonton, AB
T6G2H9, Canada
Phone: 7809913779
Email: tmchugh@ualberta.ca

to conduct the following study:
"That was our sport back then" (5505)

Please contact the researcher if you would like more information about this research project.

Summary of Research

This licence has been issued for the scientific research application No.5505.

The objective is to examine the emotional, mental, physical, and spiritual (i.e., holistic) benefits of participating in traditional games for Indigenous youth.

To address two exploratory research questions:

- 1) How does participation in traditional games contribute to emotional, mental, physical, and spiritual benefits for Indigenous youth?
- 2) What factors specific to traditional games can be modified to maximize emotional, mental, physical, and spiritual benefits for Indigenous youth

Participants will be recruited to result in a purposeful and convenient sample of 50 participants: 30 Indigenous youth between the ages of 15 and 24 years (consistent with Statistics Canada's definition of youth), 5 parents/guardians, 10 coaches/officials, and 5 Elders/Knowledge Holders living within the Northwest Territories, but inclusive to other Indigenous participants whose regions also participate in traditional games (for example, the Yukon Aboriginal Sport Circle and Indigenous Sport Council of Alberta both send athletes, coaches, and officials to participate in Arctic Sports and Dene Games, both of which are traditional games, at the Arctic Winter Games). Effort will be made to recruit equal numbers of women and men. While the focus will be on the experiences of Indigenous youth, the research is guided by the assumption that parents/guardians, as well as coaches, officials, Knowledge Holders and Elders will provide valuable insights about the holistic benefits of participating in traditional games for Indigenous youth.

To derive optimal learning from participants' in-depth and experiential knowledge, data will be generated via sharing circles. As well, participants will be engaged in a photovoice approach and use photographs and personal narratives to share their knowledge. Data also will be generated via follow-up interviews. The opportunity to participate in the sharing circles will still be offered to those who choose not to do the photovoice portion of the research. Some participants may choose to participate in the sharing circles to share their valuable insights and experiences but may not feel comfortable taking or sharing photos. Specifically, data will be generated from 10 sharing circles with 5 participants each: 6 sharing circles with youth (total of 30 youth), 1 sharing circle with parents/guardians (total of 5 parents/guardians), 2 sharing circles with coaches/officials (total of 10 coaches/officials), and 1 sharing circle with Elders/Knowledge Holders (total of 5 Elders/Knowledge Holders). Those who are invited to participate in sharing circles will be provided with photovoice instructions: Given ethical considerations regarding anonymity, participants will be asked to avoid taking photographs of people. Participants will have the opportunity to take photographs using their own personal devices (e.g., cell phones) or they will be provided with digital cameras. Participants will bring digital or hard copies of two photographs that best represent their experiences to the sharing circles.

Each sharing circle will begin with an opportunity for participants to describe their photographs and present narratives about what each photograph represents. Following the photovoice component, participants will be provided with additional opportunities to share their traditional games experiences. Using a semi-structured format, participants in the sharing circles will be asked questions based on an interview guide and informed by the integrated Indigenous-ecological model. With the consent of participants, sharing circles will be audio-recorded and will last approximately 1.5-2 hours. To honor local traditions, a cultural feast will be held after each sharing circle.

All sharing circles will be professionally transcribed and checked against original recordings. Photographs also will be retained and included in reported findings. Content analysis will be used as the primary method of data analysis with text (e.g., transcripts) constituting the primary form of data. Although no systematic rules for analysis exist, a feature common in content analysis is that many words of text are grouped/classified into smaller content categories. To develop content categories, the RAB will engage in three processes: preparation, organization, and reporting. During preparation, we will select the unit of analysis (likely, groups of words). Organization will involve open coding to develop a codebook and identifying possible categories, patterns, and themes. All participants will have the opportunity to take part in follow-up interviews to share their insights on proposed themes. Feedback will be incorporated into the development of final themes that will be used to represent findings. Finally, when reporting themes, direct quotations and photographs from participants will be included.

A research Advisory Board (RAB) consisting of community partners and key members from the provincial/Territorial Aboriginal Sport Bodies (PTASB) will guide all aspects of this research, including knowledge translation. The RAB, which is comprised of NWT stakeholders and community organizations, will decide on the best process for communicating processes of data generation, analysis, and research findings to communities. Based on the previous experience in working with these community partners, it is anticipated that brief summary reports and community presentations will be the best process of communication.

The fieldwork for this study will be conducted from June 23, 2023 to December 31, 2023.

Sincerely,

Niccole Hammer
Manager, Scientific Services Office

Distribution

Inuvialuit Regional Corporation

Town of Inuvik

Nihtat Gwich'in Council

Akaiicho Territory Government

City of Yellowknife

Wek'èezhii Renewable Resources Board

Inuvialuit Joint Secretariat

Inuvik Community Corporation

GTC Department of Cultural Heritage

North Slave Métis Alliance

Yellowknives Dene First Nation

Northwest Territory Métis Nation

Aurora College - Yellowknife/North Slave
Campus