

MINUTES
TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETING
HELD ON SEPTEMBER 11 AND 13, 2023
AT 7:00 P.M. in COUNCIL CHAMBERS

Present:	<u>Monday</u>	<u>Wednesday</u>
Mayor:	Clarence Wood	Clarence Wood
Councillors:	Deputy Mayor Natasha Kulikowski	Deputy Mayor Natasha Kulikowski
	Whitney Alexis	Whitney Alexis
	Ned Day	Ned Day
	Tony Devlin	Tony Devlin
	Grant Gowans	Grant Gowans
	Jesse Harder	Jesse Harder
	Alana Mero	Alana Mero
	Kurt Wainman	Kurt Wainman

Absent:

Staff Present: Michael Trabysh, Senior Administrative Officer
Jenna MacNeil, Executive Assistant
Cyndy Pihlaja, Senior Director of Public Safety, and Infrastructure (on Monday)
Chidi Amobi, Director of Corporate Services
Steve Krug, Director of Parks, Recreation, and Leisure Services (on Monday)
Brian Larman, Director of Protective Services and Fire Chief (on Monday)

Item # 1 **CALL TO ORDER**

Mayor Wood called both meetings to order at 7:00 PM

Item # 2 **ADOPTION OF THE AGENDA**

Moved by Councillor Mero, seconded by Deputy Mayor Kulikowski:

MOTION: 158/09/23 “BE IT RESOLVED THAT Inuvik Town Council hereby adopts the agenda as amended.”

Motion **CARRIED**

Item # 3 **DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST**

None

MINUTES

*Inuvik Town Council Meetings
September 11 and 13, 2023*

Item # 4 DELEGATIONS, PRESENTATIONS, OR PETITIONS**4.1 RCMP Report**

S/Sgt. Aubin presented the report to Council.

4.2 Delegation for Hours of Operation at the Library

Karli Zschogner advocated for a change in the library's operating hours, aiming to extend its availability into the evening and increase the number of days it is open each week.

4.3 Delegations for Greener Neighbourhoods Pilot Program

Jade English presented a proposition to the Town, requesting their collaboration in his proposed partnership with the Green Neighbourhoods initiative.

Moved by Councillor Gowans, seconded by Councillor Harder:

MOTION 159/09/23 BE IT RESOLVED THAT Inuvik Town Council hereby accept the presentations and delegations as presented."

Item # 5 PUBLIC QUESTION PERIOD

There were no questions from the public.

Item # 6 ADOPTION OF THE MINUTES**6.1 Minutes of the August 9, 2023, Council Meeting**

Moved by Councillor Gowans, seconded by Councillor Alexis:

MOTION 160/09/23 BE IT RESOLVED THAT Inuvik Town Council hereby adopts the minutes of the August 9, 2023 Council meeting as presented."

Motion **CARRIED**

Item # 7 ACTION ITEMS**7.1 Action Items List**

Council noted the document.

MINUTES

Inuvik Town Council Meetings
September 11 and 13, 2023

Item # 8 **NEW BUSINESS**8.1 RFCD 2023-SAO-072 ~ Updates to Credit Card Policy

Moved by Councillor Devlin, seconded by Councillor Alexis:

MOTION: 161/09/23 “BE IT RESOLVED “THAT Inuvik Town Council hereby adopts the Town of Inuvik Credit Card Policy FM.004 as revised.”

Motion **CARRIED.**

8.2 RFCD 2023-SAO-073 ~ Updates to HR.012 Medical Travel Benefits

Moved by Councillor Gowans, seconded by Councillor Mero:

MOTION: 162/09/23 “BE IT RESOLVED THAT Inuvik Town Council hereby adopts the amendments to Article 221 and Article 305 of the Town of Inuvik Human Resource Policy Hr.012.”

Motion **CARRIED.**

8.3 RFCD 2023-SAO-075 ~ Appointment of Public Works Committee members

Moved by Councillor Mero, seconded by Councillor Alexis:

MOTION: 163/09/23 “BE IT RESOLVED THAT Inuvik Town Council hereby appoints the following Councillor’s to the Public Works Committee for a term expiring at the end of Councils term of Office: Councillor Harder, Councillor Day, Councillor Gowans.”

Motion **CARRIED.**

8.4 RFCD 2023-SAO-076 ~ Appointment of Economic Development Committee members

Moved by Councillor Mero, seconded by Councillor Alexis:

MOTION: 164/09/23 “BE IT RESOLVED THAT Inuvik Town Council hereby appoints the following Councillor’s to the Economic Development Committee for a term expiring at the end of Councils term of Office: Councillor Devlin, Councillor Alexis, Councillor Harder.”

Motion **CARRIED.**

MINUTES

Inuvik Town Council Meetings
September 11 and 13, 2023

Item # 9

BY-LAWS

9.1

RFCD 2023-SAO-070 ~ Land Administration By-law 2708/LND/23

Moved by Councillor Devlin, seconded by Councillor Mero:

MOTION: 165/09/23 “BE IT RESOLVED THAT Inuvik Town Council hereby gives **THIRD AND FINAL READING** to By-Law #2708/LND/23, the Land Administration by-law.”

Motion **CARRIED**.

9.2

RFCD 2023-SAO-071 ~ Appoint Director of Protective Services By-law 2717/APP/23

Moved by Deputy Mayor Kulikowski, seconded by Councillor Gowans:

MOTION: 166/09/23 “BE IT RESOLVED THAT Inuvik Town Council hereby **FIRST READING** to By-Law #2717/APP/23, a by-law to Appoint Brian Larman as Director of Protective Services.”

Motion **CARRIED**.

Moved by Councillor Alexis, seconded by Councillor Gowans:

MOTION: 167/09/23 “BE IT RESOLVED THAT Inuvik Town Council hereby **SECOND READING** to By-Law #2717/APP/23, a by-law to Appoint Brian Larman as Director of Protective Services.”

Motion **CARRIED**.

Item # 10

DEPARTMENT REPORTS

10.1

Financial Report

10.2

Capital Projects Report

Moved by Councillor Harder, seconded by Councillor Alexis:

MOTION: 168/09/23 “BE IT RESOLVED THAT Inuvik Town Council hereby adopts the following reports as presented: Item 10.1 –Financial Report, and Item 10.2- Capital Projects Report.”

Motion **CARRIED**.

Item # 11

INFORMATION ITEMS

11.1

Strategic Priorities Chart

Council noted the document

MINUTES

Inuvik Town Council Meetings
September 11 and 13, 2023

Item # 12 COUNCIL CONCERNS

Can be viewed on the corresponding YouTube link.

Item #13 IN CAMERA ITEMS**13.1 Confidential and Personnel Information - CTV Act, s.23 (3)(c)**

Committee of the Whole:

Moved by Councillor Devlin, seconded by Councillor Gowans:

MOTION: 169/09/23 “BE IT RESOLVED THAT Inuvik Town Council hereby moves in camera at 9:09 p.m.”

Motion **CARRIED.**

Moved by Councillor Gowans, seconded by Councillor Alexis:

MOTION: 170/09/23 “BE IT RESOLVED THAT Inuvik Town Council hereby moves out of camera at 10:08 p.m.”

Motion **CARRIED.**

Regular Meeting:

Moved by Councillor Gowans, seconded by Councillor Mero:

MOTION: 171/09/23 “BE IT RESOLVED THAT Inuvik Town Council hereby moves in camera at 7:09 p.m.”

Motion **CARRIED.**

Moved by Councillor Gowans, seconded by Councillor Day:

MOTION: 172/09/23 “BE IT RESOLVED THAT Inuvik Town Council hereby moves out of camera at 9:15 p.m.”

Motion **CARRIED.**

Item # 14

ADJOURNMENT

The Committee of the Whole meeting adjourned at 10:08 pm.

Moved by Councillor Gowans:

MOTION: 173/09/23 “BE IT RESOLVED THAT the Regular Council meeting adjourns at 9:15 pm.”

Motion **CARRIED**.

ACTION ITEMS

September 25 and 27, 2023 COUNCIL MEETINGS

No.	ITEM	REQUIRED ACTION	ACTION TAKEN / ANTICIPATED COMPLETION DATE
1.	Condemned Buildings	Public safety issue with fire, repeated calls and unnecessary use of resources.	Sept 11 - Aecom Engineers have been scheduled for week of Sept 25th to complete a structural assessment.
2.	Solar Project	Update RET Screen model and submit corrected values	<p>Meeting has been scheduled with SolVest to update RET Screen and re-submit to NR-CAN. NR-CAN has advised that it will take up to 3 months before a contribution agreement can be finalized. Project most likely not to start until 2024.</p> <p>Sept 11 - Infrastructure Canada has requested our Incorporation/community charter docs.</p>
3.	HAF-Application Deadline	Complete grant application for up to \$51,000.00 in funding per net new unit.	<p>Dillon Consulting is assisting with this application since they are working on the community plan, which directly ties in. Fees are recoverable as part of the grant. Due date for the grant application is August 18, 2023.</p> <p>Sept 11 – CMHC has extended the deadline to Sept 29 due to the evacuation in Yellowknife.</p> <p>Sept 11 – Our current estimated funding is \$2.67M</p> <p>Sept 21 – Need to add missing-middle properties per City of Calgary result</p>
4.	Speeding / Quads	Implement deterrents to combat speeding utilizing but not limited to traffic controls, speed bumps, traffic calming etc.	<p>A 3-way stop is being installed on Franklin and Millen. Further areas will be considered and implemented as necessary.</p> <p>Sept 11 – Stop sign was removed for the winter, will consider putting it back for the summer</p>

ACTION ITEMS

September 25 and 27, 2023 COUNCIL MEETINGS

No.	ITEM	REQUIRED ACTION	ACTION TAKEN / ANTICIPATED COMPLETION DATE
			<p>Sept 11 – We will be meeting with RCMP to strategize a method for corralling and ticketing quads</p> <p>Sept 15 – Quad Check stop held</p>
5.	Library Hours	Review operating hours at the Library and budget impact.	September 22 nd interviews for Library manager, when the role is filled the manager will advise on staffing and budget.
Completed Action Items			
1.	Dempster Fiber Line	ROHL Global Networks has asked the Town if a development permit is required to install fiber optic lines in the Town boundaries	<p>Lawson Lundell was consulted, and it was determined that fiber communication lines require permitting and are assessable for property taxation purposes as well.</p> <p>Issue permit by August 31, 2023</p> <p>Permit issued Sept 15, 2023</p>
2.	Water Main Break	Fix water leak at Tununuk and Mackenzie in the Utilidor.	Beaufort Mechanical has repaired the leak.
3.	Town Beautification / Blind Corners	JB Firth has been issued work orders under their as-and-when contract to clear overgrown brushes, install signs and mow ditches. Mackenzie Rd. is priority.	Work orders have been issued.
4.	Swimming Pool	Fix white caulking.	The pool re-opened on Aug 3 rd .

REQUEST FOR COUNCIL DECISION

Meeting Dates: September 25 and 27, 2023

RFCD #: 2023-SAO-077

TOPIC

Reallocate Funds for Repairs to Fire Truck

BACKGROUND

We recently encountered a significant issue with Pumper 2, our frontline fire truck. The motor in Pumper 2 experienced a catastrophic failure due to cracked cylinder liners. After careful evaluation and recommendations from Northwind CAT and Diamond International, it has been determined that the most cost-effective solution is to replace the entire motor assembly. The new motor will come with a warranty and will also address potential damage to other components caused by the failure.

The estimated net cost for this motor replacement is \$57,882.56, which includes the block core return. Rebuilding the motor is not a favorable option as it would result in a motor without warranty and significant expenses. On the other hand, replacing the entire motor assembly ensures the longevity and reliability of Pumper 2, which still has at least another 12 years of service life remaining.

To fund this critical motor replacement, I propose the reallocation of funds that were originally earmarked for two other projects. Specifically, I recommend reallocating the \$10,000 budgeted for the replacement of the fire hall floor and the \$21,000 allocated for the refurbishment of the fire training site. These funds would be redirected towards the motor replacement, providing a necessary financial boost to address this immediate concern.

Any amount in excess of \$31,000 required for the motor replacement will be funded either through the operating fund or potential annual surplus. We understand the importance of maintaining a functional and efficient fire department within the Municipality, and these additional funding sources will ensure the necessary financial resources are available.

In conclusion, I kindly request the Council's approval to reallocate the budgeted capital expenditure of \$10,000 for the Firehall floor replacement and \$21,000 for the fire training site refurbishment to fund the motor replacement of Pumper 2. This reallocation of funds will ensure the continuation of the Inuvik Fire Department's operational capabilities without the need for a more costly complete apparatus replacement.

FINANCIAL IMPLICATIONS

We have already spent \$3,750.00 on insurance and approximately \$11,500 on shipping to Acheson. We anticipate additional expenses when bringing the apparatus back to Inuvik, but these costs will be lessened as the apparatus will be inspected by IFD personnel in Acheson and driven back to Inuvik.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the Strategic Priorities Chart

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

A complete apparatus replacement would cost approximately \$750,000 - \$1,000,000. Furthermore, it is crucial to highlight the potential risks associated with relying solely on our backup apparatus. While they are available, having only limited redundancy leaves us vulnerable in the event of any difficulties during a response. Therefore, addressing the motor replacement issue promptly is vital to ensure the Inuvik Fire Department's capability to respond effectively to fires and other emergencies.

OPTIONS

Council has three options:

1. Approve the motion
2. Defeat the motion
3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

Should Council wish to approve as presented, the motions should be:

“BE IT RESOLVED THAT Inuvik Town Council grants approval for the reallocation of funds from the fire hall floor and training site to be utilized for the necessary repairs of the fire truck.

Signature – Michael Trabysh, SAO



REQUEST FOR COUNCIL DECISION

Meeting Date: September 25 and 27, 2023

RFCD #: 2023-SAO-080

TOPIC

Family Wellness Center Conditional Use

BACKGROUND

An application for a Development Permit has been submitted by Inuvialuit Regional Corporation for the development of a wellness center at the corner of Tumma Drive and the Marine By-pass (Lot 10, Block 69, Plan 4318) (attached).

Enabling Bylaw(s) and Associated Summaries:

1. 2583/P+D/15, Zoning Bylaw, November 2015

This Bylaw created the C2 Zone and General Regulations for Development, including the Permitted and Conditional Uses allowed in the C2 Zone.

2. 2673/P+D/21, Zoning Bylaw Amendment, October 2021

This Bylaw created the "Special Care Facility" Land Use and made it a Conditional Use within the C2 Zone. Special Care Facility is defined as:

"A building that receives persons primarily for the purpose of providing temporary care, guidance, or other activities for a continuous purpose usually not exceeding 24 hours. Does not include a Day Care Facility, Day Home, or a Special Care Residence."

Further, special regulations are set forth regarding this land use:

"1) A Special Care Residence or Facility shall comply with the following regulations:

"a) the maximum number of residents shall be established by Council and shall be based upon the nature of the special care residence or special care facility and/or the nature of the zone in which it is located;

"b) a special care residence or special care facility shall not generate pedestrian traffic, vehicular traffic, or parking in excess of that which is characteristic of the zone in which it is located; and

"c) a special care residence or special care facility will be subject to all development regulations of that zone in which it is located.

"2) Each application to develop a Special Care Residence or Facility shall be accompanied by a report of a Professional Planner or document approved by the Development Officer, indicating that a detailed planning analysis of the proposed development has been carried out."

FINANCIAL IMPLICATIONS

Cash outflows: This development may see the town incur costs for adapting the utilidor to the utilidette for the new facility and possible site access grading.

Cash inflows: This new development currently has a lot value assessed at \$273,500. The proposed development will add improvements to the parcel estimated at \$6.0 Million. Total increased annual property tax is estimated at \$175,658.00.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not the Strategic Priorities Chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

Maximum number of residents will be 28 residents and 4 staff. This is considered by the development officer to be consistent with the residential area along Tumma Drive and the proximity to the Marine Bypass road.

Residents will typically stay more than 24 hours, and hence traffic or parking impacts are likely to be minimal.

The proposal meets required Zoning Bylaw regulations on setback and height. Note that from grade level to highest pitch of roof is 6.328m, and maximum height in the Zoning Bylaw is 10m.

Opinion of Professional Planner (Peter Scholz, Registered Professional Planner and Professional Transportation Planner):

The location of the proposal, on the southern outskirts of the developed part of Inuvik, is consistent and appropriate with a family support facility, as it is close to town, with access to community and emergency services, yet provides some privacy as there will be families in distress.

It is noted that the site plan includes retention of existing vegetation and/or planting of new vegetation, as well as a fence enclosing the play area on the Tumma Drive side. Said vegetation and fence would help separate the proposed facility from nearby residential areas. Council may consider whether to directly ask the residents on Tumma Drive their opinions or concerns, specifically on landscaping requirements that would best serve the neighbourhood. It is unlikely this development will have a negative impact on the neighbourhood, and should any negative impacts arise, they are likely to involve domestic issues, which may be dealt with through improved screening.

OPTIONS

Council has three options:

1. Approve the motion
2. Defeat the motion
3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

“BE IT RESOLVED THAT Inuvik Town Council hereby approves the proposal to accommodate a conditional use of a Wellness Center at the corner of Tumma Drive and the Marine By-pass (Lot 10, Block 69, Plan 4318).”

Signature – Michael Trabysh, SAO



REQUEST FOR COUNCIL DECISION – DONATIONS

Meeting Date: September 25 and 27, 2023

RFCD #: 2023-SAO-082

TOPIC

Request for Donation of Space at the Midnight Sun Complex

BACKGROUND

The Town has received a request from the Inuvik Girl Guides to resume using the Community Hall at the MSC free of charge for its programming on Mondays between 5:30 p.m. and 8:30 p.m.

FINANCIAL IMPLICATIONS

The current hourly rental rate for the Community Hall is \$ 75.00 per hour up to four hours, resulting in a revenue loss of \$ 225.00 per week. If exclusive use is granted, a loss of revenue could also occur due to lack of availability.

The ability to cancel use or re-route use to another available area of the facility enables the Hall to be booked for paying rentals.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

REQUEST FOR COUNCIL DECISION – DONATIONS

OPTIONS

Council has four options:

1. Approve the request based on information provided.
2. Approve the request with variation(s) to the request such as the dates and times.
3. Deny the request by defeating the motion.
4. Refer the document back to Administration with suggested changes or areas that require further investigation.

RECOMMENDATION

Should Council wish to approve the request as presented, the motion should be:

“BE IT RESOLVED THAT Inuvik Town Council hereby waives the rental fee for use of the Midnight Sun Complex Community Hall by the Inuvik Girl Guides between the hours of 5:30 p.m. and 8:30 p.m. on Mondays. This decision will be reviewed by Council and Administration on or before June 1, 2024.”

Signature – Michael Trabysh, SAO



REQUEST FOR COUNCIL DECISION

Meeting Date: September 25 & 27, 2023

RFCD #: 2023-SAO-078

TOPIC

BY-LAW 2717/APP/23 ~ Appointment of Director of Protective Services

BACKGROUND

In order to formalize the hiring of our Director of Protective Services, Brian Larman, Council must appoint him to the position by by-law.

The attached by-law was given First and Second Readings at the September 13, 2023 Council meeting. Council may now proceed with giving Third and Final Reading.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

OPTIONS

Council has three options:

1. Give the by-law the required reading as presented via motion
2. Defeat the by-law on third reading
3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

Should Council wish to approve the by-law as presented, the motion should be:

"BE IT RESOLVED THAT Inuvik Town Council hereby gives THIRD AND FINAL READING to By-law 2717/APP/23, a by-law to appoint a Director of Protective Services."

Signature – Michael Trabysh, SAO



A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES TO APPOINT A DIRECTOR OF PROTECTIVE SERVICES FOR THE TOWN AND TO SET FORTH CERTAIN EMPLOYMENT TERMS AND CONDITIONS

PURSUANT TO the *Cities, Towns and Villages Act* of the Northwest Territories, S.N.W.T. 2003, c.22 as amended;

WHEREAS the Council of the Municipal Corporation of the Town of Inuvik deems is appropriate and necessary to appoint a Director of Protective Services.

NOW THEREFORE BE IT RESOLVED that the Council of the Municipal Corporation of the Town of Inuvik, in Council duly assembled, enacts as follows:

- 1. That Mr. Brian Larman is hereby appointed Director of Protective Services for the Town of Inuvik effective August 14, 2023.
- 2. The Director of Protective Services shall report directly to the Senior Director of Public Safety & Infrastructure Services.
- 3. The Director of Protective Services shall be paid an annual salary and benefits as established in the Offer of Employment.
- 4. Any previous by-laws dealing with the appointment of a Director of Protective Services or Fire Chief are hereby repealed upon the date of final reading of this by-law.
- 5. By-law #2616/APP/18 is hereby repealed.
- 6. This by-law will come into effect upon the day of its final passage.

READ THE FIRST TIME THIS 13th DAY OF September, 2023 A.D.

READ A SECOND TIME THIS 13th DAY OF September, 2023 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS _____ DAY OF _____, 2023 A.D.

MAYOR

SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

SENIOR ADMINISTRATIVE OFFICER

REQUEST FOR COUNCIL DECISION

Meeting Dates: September 25 & 27, 2023

RFCD #: 2023-SAO-079

TOPIC

By-Law 2718/LND/23 Sale of Land - Carmichael Sub-division

BACKGROUND

The Town of Inuvik is in receipt of an “Offer to Purchase Municipal Land” from the Inuvialuit Regional Corporation. The property was surveyed and registered with land titles and appears on the current Certified Assessment Roll.

- The total purchase price is **\$2,517,570.00**
- The Zoning is R1 –Residential Low
- The Town of Inuvik has title to this property

FINANCIAL IMPLICATIONS

Accepting this offer results in additional cash inflows consisting of property taxes, utility revenue and reduced interest and principal on debt. The net cash inflow savings of accepting this offer is estimated at \$ 1,160,409 (in year five). Further, the debt servicing breaks even in year nine.

Not accepting the offer results in servicing debt of \$5.5 Million and could impact sales activity drastically reducing the number of lots sold. The worst-case scenario could realize a net cash outflow loss of \$ 1,586,818. A detailed cash flow model is tabled below and will be presented to Committee of the Whole on September 25, 2023.

			Town of Inuvik									
			Sale of 33 Lots Analysis									
			2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Term Loan			\$ 5,500,000									
Less: Lot Sales	33	76,290	\$ 2,517,570									
Loan Balance			\$ 2,982,430									
Cash Inflows:												
Annual New Inventory					6	8	10	9	5	4	5	6
Cummulative Units					6	14	24	33	38	42	47	53
Property Tax					26,919	62,812	107,677	148,056	170,489	188,435	210,868	237,787
Utilities					6,307	14,717	25,229	34,690	39,947	44,151	49,408	55,715
Incremental Inflows					33,227	77,529	132,907	182,747	210,436	232,587	260,276	293,502
Cash Outflows:												
Interest Only (first year)				(221,414)								
Principal and Interest					(288,315)	(288,315)	(288,315)	(288,315)	(288,315)	(288,315)	(288,315)	(288,315)
Net Cash Flow				(221,414)	(255,088)	(210,786)	(155,408)	(105,568)	(77,879)	(55,728)	(28,039)	5,187

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

With increased opportunities for housing in the community, Inuvik will benefit from the ability to attract and retain new residents, workers, provide options for those on waiting lists, and contribute to future economic development in the community.

OPTIONS

Council has three options:

1. Approve the by-law as presented via motion
2. Defeat the motion
3. Refer the by-law back to Administration with suggested changes or areas that require further investigation

RECOMMENDATION

“BE IT RESOLVED THAT Inuvik Town Council hereby FIRST READING to By-Law #2718/LND/23, a by-law to dispose of real property by way of sale.”

“BE IT RESOLVED THAT Inuvik Town Council hereby SECOND READING to By-Law #2718/LND/23, a by-law to dispose of real property by way of sale.”

Signature – Michael Trabysh, SAO



TOWN OF INUVIK
BY-LAW #2718/LND/23

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES TO DISPOSE OF REAL PROPERTY BY WAY OF SALE.

WHEREAS pursuant to the *Cities, Towns and Villages Act*, S.N.W.T. 2003, C.22, Sections 54, 55 and Land Administration By-law 2708/LND/23.

AND WHEREAS the land is not required for municipal purposes;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipal Corporation in the Northwest Territories, at a duly constituted session, enacts as follows:

1. The Mayor and the Senior Administrative Officer are hereby authorized on behalf of the Municipal Corporation of the Town of Inuvik in the Northwest Territories to sell to **Inuvialuit Regional Corporation** of the Town of Inuvik in the Northwest Territories, for the sum of **TWO MILLION FIVE HUNDRED SEVENTEEN THOUSAND AND FIVE HUNDRED SEVENTY DOLLARS (\$2,517,570.00)** the land described hereunder:

	Lot	Blk	Plan	Civic Address	Lot Area, in Sq. Meters	Zoning
1	73	71	3833	65 Ruyant Crescent	439	R1
2	74	71	3833	67 Ruyant Crescent	437	R1
3	27	35	3834	12 Carmichael Drive East	564	R1
4	29	35	3834	16 Carmichael Drive East	564	R1
5	34	35	3834	13 Carmichael Drive West	564	R1
6	35	35	3834	11 Carmichael Drive West	564	R1
7	37	35	3834	7 Carmichael Drive West	564	R1
8	125	34	3834	17 Carmichael Drive East	762	R1
9	127	34	3834	13 Carmichael Drive East	620	R1
10	1	94	3834	Firth Street	796	R1
11	2	94	3834	Firth Street	723	R1
12	3	94	3834	Firth Street	721	R1
13	4	94	3834	Firth Street	721	R1
14	5	94	3834	Firth Street	717	R1
15	6	94	3834	Firth Street	718	R1
16	7	94	3834	Firth Street	717	R1
17	8	94	3834	Firth Street	730	R1

18	9	94	3834	Firth Street	721	R1
19	10	94	3834	Firth Street	681	R1
20	11	94	3834	Wolverine Road	559	R1
21	12	94	3834	Wolverine Road	493	R1
22	13	94	3834	Wolverine Road	496	R1
23	14	94	3834	Wolverine Road	567	R1
24	15	94	3834	Reliance Street	739	R1
25	16	94	3834	Reliance Street	738	R1
26	17	94	3834	Reliance Street	734	R1
27	18	94	3834	Reliance Street	735	R1
28	19	94	3834	Reliance Street	738	R1
29	20	94	3834	Reliance Street	733	R1
30	21	94	3834	Reliance Street	738	R1
31	22	94	3834	Reliance Street	729	R1
32	23	94	3834	Reliance Street	723	R1
33	24	94	3834	Reliance Street	733	R1

2. This By-law shall come into effect upon the final day of passing.

READ A FIRST TIME THIS _ DAY OF _____ , 2023 A.D.

READ A SECOND TIME THIS _ DAY OF _____, 2023 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS ___DAY OF _____, 2023 A.D.

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

MAYOR

SENIOR ADMINISTRATIVE OFFICER

REQUEST FOR COUNCIL DECISION

Meeting Dates: September 25 and 27, 2023

RFCD #: 2023-SAO-081

TOPIC

By-Law 2719/LND/23 Sale of Land -
Lot 51 Block 70 Plan 1154 – 10 Kugmallit Road

BACKGROUND

The Town of Inuvik is in receipt of an “Application to Purchase Municipal Land” from Abdalla Mohamed as Administrator of the Estate of Frank Fulop for the above-noted property. The Town leased the property to late Mr. Fulop until he passed away. Under the terms of the lease, the owner has the option to purchase the property at the assessed value of the land.

The total purchase price is **\$25,660.00**.
The Zoning is R1 – Residential
The Town of Inuvik has title to this property

FINANCIAL IMPLICATIONS

Aside from the cash influx from the sale, there are no administrative or development costs that would be incurred as the property have already been surveyed and the Town has title to this property.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

Under Policy FM.014 the Town made the decision not to have any new land leases.

OPTIONS

Council has three options:

1. Approve the by-law as presented via motion
2. Defeat the motion
3. Refer the by-law back to Administration with suggested changes or areas that require further investigation

RECOMMENDATION

“BE IT RESOLVED THAT Inuvik Town Council hereby FIRST READING to By-Law # 2719/LND/23, a by-law to dispose of real property by way of sale.”

“BE IT RESOLVED THAT Inuvik Town Council hereby SECOND READING to By-Law #2719/LND/23, a by-law to dispose of real property by way of sale.”

Signature – Michael Trabysh, SAO



TOWN OF INUVIK
BY-LAW #2719/LND/23

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES TO DISPOSE OF REAL PROPERTY BY WAY OF SALE.

WHEREAS pursuant to the *Cities, Towns and Villages Act*, S.N.W.T. 2003, C.22,

AND WHEREAS the land is not required for municipal purposes;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipal Corporation in the Northwest Territories, at a duly constituted session, enacts as follows:

1. The Mayor and the Senior Administrative Officer are hereby authorized on behalf of the Municipal Corporation of the Town of Inuvik in the Northwest Territories to sell to **Mr. Abdalla Mohamed.** of the Town of Inuvik in the Northwest Territories, for the sum of **TWENTY-FIVE THOUSAND AND SIX HUNDRED SIXTY DOLLARS (\$25,660.00)** the land described hereunder:

 LOT 51
 BLOCK 70
 PLAN 1154
 INUVIK
2. This By-law shall come into effect upon the final day of passing.

READ A FIRST TIME THIS __ DAY OF _____ , 2023 A.D.

READ A SECOND TIME THIS __ DAY OF _____, 2023 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS __DAY OF _____, 2023 A.D.

MAYOR

SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

SENIOR ADMINISTRATIVE OFFICER

STRATEGIC PRIORITIES CHART

May 2023

COUNCIL PRIORITIES (Council & SAO)

NOW	TIMELINE
1. TRIPARTITE LEADERSHIP TABLE: Meeting	October
2. ABANDONED/UNSIGHTLY PROPERTY – By-law review and enforcement	September
3. COLD TESTING OPPORTUNITIES: Working Group	September
4. BOAT LAUNCH ENHANCEMENT PLAN INITIALIZATION	October
5. VOLUNTEER STRATEGY	July

NEXT	ADVOCACY/PARTNERSHIP
<ul style="list-style-type: none"> TRAIL PLAN: Draft ROAD MAINTENANCE: Priorities RECREATION FACILITY: Future Needs Waste management strategy Enhanced Cultural training Flag Policy Community beautification 	<ul style="list-style-type: none"> <i>Department Service Decentralization (GNWT)</i> <i>College Programs: Local Needs Alignment</i> <i>NTPC: Net Metering Cap Removal</i> <i>MLA & MP Meetings</i> <i>Homelessness strategy support</i> <i>Empty property options</i> <i>Inuvik Works: Support</i> <i>MMIWG support</i>

ORGANIZATIONAL INITIATIVE (Directors/Managers)

1. Facility Inspection Checklist (MSC Pilot) - July
2. Health & Safety Program: Review - October
3. Cross Training Program: Needs & Design - September
4. External Funding Chart: Create - September

OPERATIONAL INITIATIVES

SENIOR ADMINISTRATIVE OFFICER	FINANCE & ADMINISTRATION
<ol style="list-style-type: none"> 1. TRIPARTITE LEADERS: Meeting – September 2. Human Resources Policy: Roll-out – June 3. Water Treatment Plant Land <ul style="list-style-type: none"> Council Proceedings Bylaw: Revisions Council Indemnity Review Lottery Regulations: Update 	<ol style="list-style-type: none"> 1. New payroll and HR system review of options – June 2. Cloud-based record storage (financial) – July 3. Cross-Training Program <ul style="list-style-type: none"> E-Service Portal: Launch

ECONOMIC DEVELOPMENT & TOURISM	PROTECTIVE SERVICES
<ol style="list-style-type: none"> 1. COLD TESTING: Working Group – Sept 2. Sector working groups – December 3. Small business survey – December <ul style="list-style-type: none"> Climate change positioning strategy MCIT 2023-24 	<ol style="list-style-type: none"> 1. Municipal Enforcement Public Education Evaluation - September 2. ABANDONED/UNSIGHTLY PROPERTY – By-law review and enforcement 3. Emergency Response Plan: Update – August <ul style="list-style-type: none"> Passenger Transportation Bylaw

COMMUNITY SERVICES & RECREATION	CAPITAL
<ol style="list-style-type: none"> 1. MSC Inspection Schedule Implementation - August 2. Online Booking: Software Selection – October 3. Volunteer Strategy – July <ul style="list-style-type: none"> Community Activity Guide/Calendar Nordic Walking Group Elders Engagement Initiative Book Club Launch Community Group Partnerships MSC Inspection Schedule Online Booking: Software Selection 	<ul style="list-style-type: none"> Waste Site Fencing: Construction – October Breynat Road Upgrade: Phase 1 Construction - October Lagoon Dike Rehabilitation: Tender – June New Sub-division Development - December
	PUBLIC WORKS/MS
	<ol style="list-style-type: none"> 1. TRAIL PLAN: Draft – October 2. Sports Field Maintenance: Training – June 3. Boat Launch Enhancement Plan Initialization - October <ul style="list-style-type: none"> Water Intake Inspection - Winter 2024 Drainage Plan: Update

CODES: **BOLD CAPITALS** = NOW Priorities; **CAPITALS** = NEXT Priorities; *Italics* = Advocacy; Regular Title Case = Operational Strategies

Jul 03, 2023
Application No. 5683

Application for Single Year Research

I would like to inform the Town of Inuvik that an application for a Northwest Territories Scientific Research Licence has been received by the Department of Education, Culture and Employment. Application No. 5683 was submitted by:

Dr. Ryan Gibson
50 Stone Road East

Phone: 519-824-4120 Ext. 56785
Email: gibsonr@uoguelph.ca

to conduct the following study:
Government Land Policy in the NWT

Please read the enclosed application and send comments to the Manager of Scientific Services. A comment form has been included with this review package for your convenience. Responses can be submitted online at researchlicensing.ece.gov.nt.ca or emailed to researchlicensing@gov.nt.ca.

Sincerely,

Nicole Hammer
Manager, Scientific Services Office



Application #5683

Government Land Policy in the NWT

Year: 2023 Length Of Project: Year 1 of 1

Inuvialuit Settlement Region, Gwich'in Settlement Area, Sahtu Settlement Area,
Dehcho Region, North Slave Region, South Slave Region, Deline Gotine Government

Social Sciences

Principal Investigator:

Dr. Ryan Gibson
University of Guelph
50 Stone Road East
Guelph, ON
N1G2W1, Canada
Phone: 519-824-4120 Ext. 56785
Email: gibsonr@uoguelph.ca

Primary Contact Information:

Mr. Chris Van Dyke
1502-503 52 Ave
Yellowknife, NT
X1A3Y4, Canada
Phone: 867-444-8374
Email: vandykec@uoguelph.ca

Research Supervisor Information:

Same as Principal Investigator

Team Members:

Chris Van Dyke

Research Locations

Description for where research will be carried out:

Communities:

Aklavik, Ulukhaktok, Inuvik, Sachs Harbour, Tuktoyaktuk, Fort McPherson, Tsiigehtshic, Colville Lake, Délı̄ne, Fort Good Hope, Norman Wells, Tulı́t'a, Fort Liard, Fort Providence, Fort Simpson, Jean Marie River, Nahanni Butte, Sambaa K'e, Wrigley, Gamèti, Behchokò, Wekweètì, Whatì, Yellowknife, Enterprise, Fort Resolution, Fort Smith, Hay River, Hay River Reserve, Łútsëlké, Kakisa, Paulatuk, Dettah

Project Description

Dates of Research Activity:

Start Date: Oct 01, 2023 -- End Date: Dec 08, 2023

Objective:

The study aims to fill in a literature gap describing government land policy, legislation and regulations in the Northwest Territories historically, and further aims to answer the following questions:

- What has been the impact of government land legislation, regulation and policy on housing in the NWT?
- How has government land policy in the NWT evolved over time, and why?
- Has the devolution of lands and resources from the federal government to the Government of the Northwest Territories (GNWT) (2014) impacted residential land users in the NWT?
- How has government land policy in the NWT impacted residents' access to housing?

Rationale:

The NWT's unique land context, particularly when juxtaposed against its territorial neighbours of Nunavut and the Yukon, deserves to be detailed and the government policy framework that led there critiqued, particularly given the significant involvement the territorial government retains in leasing residential properties to households throughout the territory. The concept of land as a resource for income to be derived from versus as a 'right' to support lifestyles appears to continue to be something of a dichotomy in the NWT. As the devolution of lands and resources from the federal government to the territory is approaching its tenth anniversary, now is an opportune time to begin to assess any successes and lessons to be learned from that process.

Methodology:

- 1) Conduct archival, primary and secondary research of government documents/decisions, to develop history of land policy in the NWT.
- 2) Conduct quantitative research using descriptive methods to describe and evaluate data including the numbers of residential leases issued by year and by region/community, average lease pricing, average property assessment values compared between leased and fee simple title land, etc. While some of this information is already public, in other cases information will need to be sought from the territorial and federal governments. Any information requests will clarify that no personal information of land users/leaseholders is being requested, with the goal of expediting the request process.
- 3) Conduct qualitative research in the form of semi-structured interviews with stakeholders to hear perspectives on the impacts of government land policy in the territory. Interview responses will be coded to understand themes.

Communication Plan:

Initial outreach has been made with the NWT Association of Communities (NWTAC) to advise of the project and seek input. NWTAC will receive email updates throughout the project given their potential interest in the subject matter. Potential interviewees will consist solely of public servants or leaders in various levels of government, providing input relevant to their position. Interviewees will be contacted by email with information about the study and informed consent. Interviewees will receive updates by email as the study progresses, and interviewees as well as NWTAC will receive a copy of the final report for their information.

Travel Arrangements:

N/A - no travel anticipated. Interviews will be conducted virtually or by phone.

Ethics

Will you be interviewing or surveying NWT residents?

Yes

What organization conducted (or will be conducting) the Ethics review for this

research?

University of Guelph Research Ethics Board

When was the review received (or anticipated to be received)?

Sep 08, 2023

How will you maintain participant confidentiality in your research?

Participants' contact info will only be stored on an encrypted platform per University of Guelph policy, and will only be accessible to the research team. Following the completion of the research, this information will be destroyed with assistance from the University's IT office. No participant names or positions will be used in the research outputs.

How will the data be stored over the short and long terms?

Per University of Guelph requirements, all data will be stored on the University of Guelph's OneDrive platform, a secure, encrypted platform, in a secure folder only accessible to the two members of the research team. All data will be destroyed upon completion of the project with assistance from the University of Guelph's IT department.

Supporting Information

Potential Adverse Impacts:

Risk associated with the study is expected to be minimal, with the main risk related to participant privacy. Given that the interview participants will be drawn from relatively small pool, there is a possibility that someone familiar with their workplace would be able to identify them. Given that they will be speaking in their capacity as public servants or politicians about subjects directly pertaining to their jobs, this will not pose any undue risk to their employment.

Adverse Impact Mitigation:

Participants will be informed of the potential risks in the interview consent form (see submitted document), and will have the opportunity to withdraw their consent to participate at any point during the interview and up to two weeks after. No identifying information will be used in the report.

Distribution

Inuvialuit Regional Corporation
 Hamlet of Aklavik
 Hamlet of Ulukhaktok
 Town of Inuvik
 Hamlet of Paulatuk
 Hamlet of Sachs Harbour
 Hamlet of Tuktoyaktuk
 Gwich'in Tribal Council
 GTC Department of Cultural Heritage
 Tsiigehtchic Charter Community Council
 Tsiigehtchic Charter Community Gwichya Gwich'in Band
 Hamlet of Fort McPherson
 Behd'zi Ahda' First Nation Band
 Ayoni Keh Land/Dugha Financial Corporation
 K'ahsho Got'ine Charter Community Council
 Deline Got'ine Government
 Xahweguweh/Yamoga Land and Financial Corporation

Fort Norman Métis Community
 Hamlet of Tulita
 Town of Norman Wells
 Dehcho First Nations
 Tlicho Government
 North Slave Métis Alliance
 Akaitcho Territory Government
 Acho Dene Koe Band
 Hamlet of Fort Liard
 Hamlet of Fort Providence
 Village of Fort Simpson
 Hay River Dene Band/Katlodeeche First Nation
 Jean Marie River First Nation
 Nahanni Butte Dene Band
 Sambaa K'e Dene Band
 Pehdzeh Ki First Nation
 City of Yellowknife
 Fort Resolution Settlement Corporation/Deninoo Community Council
 Town of Fort Smith
 Town of Hay River
 Smith Landing First Nation
 Northwest Territory Métis Nation
 Norman Wells Land Corporation
 Sahtu Secretariat Incorporated
 Wek'èezhii Renewable Resources Board
 Parks Canada - Wood Buffalo National Park
 Inuvialuit Joint Secretariat
 Parks Canada - Nahanni and Nááts'ihch'oh NPR
 Scotty Creek Research Station
 Aklavik Community Corporation
 Ulukhaktok Community Corporation
 Inuvik Community Corporation
 Paulatuk Community Corporation
 Sachs Harbour Community Corporation
 Tuktoyaktuk Community Corporation
 Ehdíitat Gwich'in Council
 Tetlit Gwich'in Council
 Nihtat Gwich'in Council
 Tulita Dene Band Council
 Deh Gah Got'ie Dene Council
 Liidlíi Kue First Nation
 Ka'a'gee Tu First Nation
 Yellowknives Dene First Nation
 Deninu Kue First Nation
 Salt River First Nation 195
 West Point First Nation
 Lutsel K'e Dene First Nation
 Hamlet of Enterprise
 Hamlet of Rae-Edzo

Jul 03, 2023
Application No. 5683

Scientific Research Licence Comment Form

Town of Inuvik

Project Details

Government Land Policy in the NWT

Submitted by: Dr. Ryan Gibson

Length of Project: 1 year(s)

Comments on Project

Please outline any concerns, requests or suggestions regarding Application No. 5683 :

No concerns, requests or suggestions to express at this time(check here):

Signature of Town of Inuvik official

PRINT NAME

SIGNATURE

DATE _____



Jul 05, 2023
Application No. 5684

Application for Multiyear Research

I would like to inform the Town of Inuvik that an application for a Northwest Territories Scientific Research Licence has been received by the Department of Education, Culture and Employment (ECE). Application No. 5684 was submitted by:

Dr. Felix Nwaishi
4825 Mount Royal Gate Southwest

Phone: 4034405126
Email: fnwaishi@mtroyal.ca

to conduct the following study:
Integrating the Concept of Traditional Storytelling in Exploring the Nexus of Arctic Environmental Change, Landscape Transformation and Evolution of Novel Antibiotics and Resistance

For the following years:
2023 to 2025

Please read the enclosed application and send comments to the Manager, Scientific Services Office, Department of Education, Culture and Employment. A comment form has been included with this review package for your convenience. Responses can be submitted online at researchlicensing.ece.gov.nt.ca or emailed to researchlicensing@gov.nt.ca.

Sincerely,

Nicole Hammer
Manager, Scientific Services Office



Application #5684

Integrating the Concept of Traditional Storytelling in Exploring the Nexus of Arctic Environmental Change, Landscape Transformation and Evolution of Novel Antibiotics and Resistance

Year: 2023 Length Of Project: Year 1 of 2

Inuvialuit Settlement Region, Gwich'in Settlement Area

Physical Sciences

Principal Investigator:

Dr. Felix Nwaishi
Mount Royal University
4825 Mount Royal Gate Southwest
Calgary, AB
T3E 6K6, Canada
Phone: 4034405126
Email: fnwaishi@mtroyal.ca

Primary Contact Information:
Same as Principal Investigator

Research Supervisor Information:
Same as Principal Investigator

Team Members:
Ranjan Datta, Joe Jack, Jeella Acedo, Sarae Quewezance, Elisabeth Richardson, Chris Weisener

Research Locations

Description for where research will be carried out:

Communities:
Inuvik, Tuktoyaktuk

Project Description

Dates of Research Activity:

Start Date: Oct 09, 2023 -- End Date: Dec 31, 2023

Objective:

The goal of our project is to explore research that is built on Indigenous knowledge and integrates recent advancements in western science disciplines (i.e., environmental metagenomic and ecosystem probing) to assess the potential emergence of novel antimicrobial compounds and/or AMR genes from thawing permafrost in CAR. The specific objectives of this research are to:

- 1) listen and learn from Knowledge keepers about observed changes in the permafrost environment and potential health risks.
- 2) build on information gathered from traditional storytelling to assess the potential for antimicrobial compounds and AMR genes in environmental samples from degraded permafrost environments.
- 3) evaluate interactions between ecosystem factors and emerging permafrost microbes.
- 4) assess the relationship between current traditional Indigenous land uses and the ecological/human health risks associated with emerging permafrost microbes and their AMR characteristics.

The research questions that will be used to address the objectives of this research include as follows:

- 1) What are the potential health risk anticipated by indigenous communities in changing arctic environment
- 2) Are there potentials for the evolution of antimicrobial compounds and AMR genes from environmental samples in degraded permafrost environments.
- 3) How does interactions between ecosystems and released melt water impact the characteristics of microbes emerging from permafrost
- 4) Are their potential risk of contamination to land uses that support traditional and cultural livelihood of the communities.

Rationale:

Across the globe, researchers are acknowledging the critical need for a meaningful and respectful relationship with Indigenous Peoples, which allows the integration of Indigenous knowledge into western scientific methods. This collaboration presents enormous opportunities to address the impacts of complex challenges facing humanity, such as climate change, especially in regions where the Indigenous Peoples have lived and developed deep knowledge about the environment. The Canadian Arctic Region (CAR) is home to over two hundred thousand people, the majority of whom are Indigenous to the region. Indigenous Peoples in this region have lived in very close proximity to their natural environment for millennia, making elements of this environment an integral part of their sociocultural lifestyle. Accordingly, knowledge of the region's environmental history has been preserved and passed on from one generation to another, through Knowledge keepers and traditional Storytellers. As a result of 21st-century global warming, Northern Arctic Regions like the CAR are warming three times faster than other parts of the earth, leading to the alteration of environmental trends and conditions that are well-known to Knowledge keepers. For instance, arctic warming is causing drastic changes such as the thawing of permanently frozen grounds also known as permafrost. Permafrost thaw and subsequent degradation of the landscape can lead to the environmental re-introduction of biological and chemical compounds that have been locked away in ice for millennia. It is believed that this will cause adverse health effects through contamination of food and water resources that wildlife and humans depend on for survival. Scientists have expressed concerns about the possibility of a "permafrost pandemic", which describes a scenario where permafrost thaw leads to the emergence of disease-causing microbes or genes that are resistant to the current suite of antibiotics used in veterinary and human medicine. Antibiotic or antimicrobial resistance (AMR) is listed as one of the major threats to global health, thus the emergence of novel food-and waterborne AMR from permafrost degradation could lead to a complete collapse of the fragile food and health systems in the arctic regions. Given that Indigenous Peoples in the CAR are the First Responders to this dual climate and public health emergencies, any research efforts to successfully mitigate impacts must be designed from the perspective of Indigenous knowledge through meaningful engagement with traditional Knowledge keepers, who are living archives of the environmental history.

Methodology:

Addressing the complexity of climate change impacts on Indigenous communities requires a multi-lens approach that is grounded in a decolonial research process and a critical understanding of traditional knowledge production. Thus, our research methodology will follow the decolonial research framework, which respects and honours the inclusion of decolonial epistemologies and ontologies by decolonizing the Western scientific paradigm from community perspectives. This decolonial multi-lens approach is critical to actualizing the goals of our research because of the need to decolonize climate change impact research in northern Arctic communities.

To actualize the research objectives, the first and most important step in our project will involve building meaningful and respectful relationships with Indigenous communities by applying the Land and Peoples Relationship (LPR) Model. Some of our research team members have a track record of building respectful and meaningful relationships with Indigenous communities. We'll build on their experience to establish new

relationships and engage with the community to revisit our research goals, objectives, and research design so that our research can create meaningful implications for the community. For this, we will rely on Indigenous Elders and Knowledge-keepers to guide us, which will create an opportunity for our research team to deeply listen and learn from the Knowledge keepers during a series of community engagement workshops in the first year of the project. This engagement will lead to the co-formulation of Indigenous Knowledge-informed hypotheses and field sampling design for antimicrobial compounds, AMR genes, and relevant environmental probing. Site visits for collaborative sampling campaigns will be led by Indigenous Elders, Knowledge-keepers, and local community Band leaders. Once sampling sites have been identified, we will use environmental DNA sequencing to examine the microbial content of the permafrost soil. This technique involves sequencing “free” DNA directly from soil; most of this DNA is from soil microbes, with some contribution from local flora and fauna (e.g., fallen leaves and fecal matter). To minimize the chemical waste produced in an ecologically sensitive area, a physical DNA separation technique based on magnetic beads will be applied. We will sequence the DNA on-site and with community collaboration using a Nanopore MinION, a highly portable small-scale DNA sequencing machine, and therefore will not have to remove any physical material for DNA extraction from the local environment.

Communication Plan:

The communication plan for the proposed research project is designed to ensure meaningful and respectful engagement with community organizations and Knowledge keepers. The plan will include the following key points:

Stakeholder Identification: Identify and involve key stakeholders, including Indigenous communities, Knowledge keepers, government agencies, and funding organizations. This will be followed by an engagement process

Engagement and Consultation: Engage in face-to-face consultations, community meetings, and engagement sessions to establish meaningful relationships, build trust, and foster open dialogue with Indigenous communities and Knowledge keepers. The engagement process will respect cultural protocols, traditions, and values of Indigenous communities, ensuring that research activities align with community values and practices.

Two-Way Knowledge Exchange: Promote a two-way exchange of knowledge between Indigenous knowledge and western science, valuing the contributions of Knowledge keepers and actively listening to their perspectives. This will be led by an Indigenous elder in the research team, using clear and jargon-free language. The research team will also develop communication materials in multiple formats, and ensure accessibility for effective communication with stakeholders.

Regular Updates and Feedback: We will maintain regular communication channels, provide updates on the project's progress, and seek feedback and input from Indigenous communities and Knowledge keepers. Keeping an open communication channel will foster collaboration with Indigenous communities and Knowledge keepers in the co-creation of knowledge products that reflect and respect Indigenous values and perspectives.

Knowledge Sharing and Dissemination: We will disseminate research findings in a manner that respects Indigenous protocols and preferences, prioritizing sharing results with Indigenous communities first. We will maintain ongoing communication, support, and collaboration with the communities to foster long-term relationships beyond the project.

Travel Arrangements:

We plan to travel to Inuvik for our first engagement with community organization by early August, 2023. During this visit, we hope to build collaborative working relationship with the community stakeholders, which will be built on to plan the field travels dates and locations.

Ethics

Will you be interviewing or surveying NWT residents?

Yes

What organization conducted (or will be conducting) the Ethics review for this research?

Ethics review for this project was completed by the Human Research Ethics Board (HERB) at Mount Royal University. Ethics review will also be conducted by Aurora College ethics review Board

When was the review received (or anticipated to be received)?

Jun 09, 2023

How will you maintain participant confidentiality in your research?

In this research, confidentiality of participants is ensured through various measures. All participants' names will be replaced with pseudonyms in research and publications, maintaining their anonymity. Participants have the option to choose their own pseudonyms if they prefer. Taped recordings and transcripts will only be analyzed by the researcher, limiting access to the data. Additionally, participants can decide whether to disclose their real names, and this choice will be well-documented. For visual materials such as videotapes and photos, explicit consent will be obtained before using them in report writing and academic publications. These measures prioritize participant privacy and uphold ethical standards throughout the research process.

How will the data be stored over the short and long terms?

All data will be stored with password-protected computers, locked, secure cabinets etc. Original copies of all data will be kept for at least five years. At this stage, only We, as PI, Co-PIs and our research assistant, will be involved in this research.

Supporting Information

Potential Adverse Impacts:

No known or foreseeable risks are associated with participation in the study. However, if emotional stress occurs, participants can withdraw their participation from the research anytime during the interview or story-sharing stage.

Adverse Impact Mitigation:

Distribution

Inuvialuit Regional Corporation
 Town of Inuvik
 Hamlet of Tuktoyaktuk
 Gwich'in Tribal Council
 GTC Department of Cultural Heritage
 Inuvialuit Joint Secretariat
 Inuvik Community Corporation
 Nihtat Gwich'in Council
 Tuktoyaktuk Community Corporation



Jul 05, 2023
Application No. 5684

Scientific Research Licence Comment Form

Town of Inuvik

Project Details

Integrating the Concept of Traditional Storytelling in Exploring the Nexus of Arctic Environmental Change, Landscape Transformation and Evolution of Novel Antibiotics and Resistance
Submitted by: Dr. Felix Nwaishi
Length of Project: 2 year(s)

Comments on Project

Please outline any concerns, requests or suggestions regarding Application No. 5684 :

No concerns, requests or suggestions to express at this time(check here):

Signature of Town of Inuvik official

PRINT NAME

SIGNATURE

DATE

Aug 10, 2023
Application No. 5711

Application for Single Year Research

I would like to inform the Town of Inuvik that an application for a Northwest Territories Scientific Research Licence has been received by the Department of Education, Culture and Employment. Application No. 5711 was submitted by:

Mr Pascal Lupien
1812 Sir Issac Brock Way

Phone: (905) 688-5550 ext. 3478
Email: plupien@brocku.ca

to conduct the following study:
Indigenous Women, Gender Diverse People and Information and Communication Technologies

Please read the enclosed application and send comments to the Manager of Scientific Services. A comment form has been included with this review package for your convenience. Responses can be submitted online at researchlicensing.ece.gov.nt.ca or emailed to researchlicensing@gov.nt.ca.

Sincerely,

Nicole Hammer
Manager, Scientific Services Office



Application #5711

Indigenous Women, Gender Diverse People and Information and Communication Technologies

Year: 2023 Length Of Project: Year 1 of 1

Inuvialuit Settlement Region, Gwich'in Settlement Area

Physical Sciences

Principal Investigator:

Mr Pascal Lupien
Brock University (Political Science Department)
1812 Sir Issac Brock Way
St. Catharines , ON
L2S3A1, Canada
Phone: (905) 688-5550 ext. 3478
Email: plupien@brocku.ca

Primary Contact Information:

Miss Nicole Marie Schafenacker
Box 2209 Marsh Lake
Marsh Lake, YT
Y0B 1Y2, Canada
Phone: (867)879-5944
Email: nicole.schafenacker@gmail.com

Research Supervisor Information:

Same as Principal Investigator

Team Members:

Carrie Denmanns-Epp

Research Locations

Description for where research will be carried out:

Communities:

Inuvik

Project Description

Dates of Research Activity:

Start Date: Oct 02, 2023 -- End Date: Dec 31, 2023

Objective:

Overall Objectives

The goal of this project is to conduct research working directly with Indigenous women and gender-diverse people in Latin America and northern Canada/Turtle Island to research, develop and implement digital solutions that will give them more power both within and outside of their communities. The objectives of this project are to:

- Create a North-South community of resilient and empowered Indigenous women and gender-diverse people, along with academics and students, research institutes, organizations, Elders and specialists, to identify solutions that draw on ICTs for the purpose of meeting the women and gender-diverse people's identified needs.
- Support research, led by Indigenous women and gender-diverse people and drawing on their ways of knowing and being, to co-develop and recommend digital strategies and solutions to needs and challenges that prevent marginalized Indigenous women and gender-diverse people from being heard and exercising agency. Based on an initial consultation with women's groups, we are likely to focus on digital strategies and tools that support women and gender-diverse people's efforts to:
- Develop leadership skills and political/social engagement to allow women and gender-diverse people more power, agency and autonomy within and outside of their communities.
- Connect Indigenous women's organizations seeking to enhance their ability to use ICTs effectively with each other and with allied experts who can support them in these endeavours.
- Hire, train, and provide experience to Indigenous women and gender-diverse at the collaborating institutions and in communities to work on these solutions.
- Integrate and support sharing of experiences and stories between Indigenous women and gender-diverse people. Facilitate the flow of knowledge, experiences and know-how from South to North, North to South and South to South. Women and gender-diverse people sharing and working with each other across boundaries will support their efforts to empower their communities and assert agency.

Specific Objectives for Engaging a Community in NWT

We have been working with an advisory council of women and gender-diverse people based in the Yukon since we began this phase of the project in 2021. We are eager to add the voices of Indigenous women and gender-diverse people from the NWT to this project. We have been in conversation with Aurora College and Western Arctic Youth Collective about hosting a community workshop on digital skills created by and for women and gender-diverse people in the north to this end.

To provide further context about this research so far, our advisory council identified the priority areas that digital skills could support for women and gender-diverse people in the north as being: health & wellness, community safety, and economic independence. These are important areas of political engagement and decision-making as well as autonomy. Additionally, this work aligns with the strategies identified in Changing the Story to Upholding Dignity and Justice: Yukon's MMIWG2S+ Strategy.

Based on feedback from our focus groups and one on one interviews in the Yukon and transboundary Indigenous groups in northern BC, the women and gender-diverse people we have engaged are interested in mentorship and workshop opportunities specifically focused on digital skill-building. These could include mentorship and workshops on skills such as: developing a personal podcast or website, support for developing an online business (such as an Etsy page to sell jewelry), mobile web apps, graphic design skills for online marketing etc. These skills would support Indigenous women and gender diverse people in further creating health, wellness, safety and economic independence for themselves and their communities.

In short, we are applying for a research license in NWT to host a community conversation and workshop in Inuvik with support from Aurora College and from the local Indigenous women led organization Western Arctic Youth Collective. This community conversation and workshop will focus on digital skills and tools to further support Indigenous women and gender-diverse people's health, wellness, and financial independence in Inuvik. This will be further described in the methodology section below.

Rationale:

There remains a significant gap in our knowledge with respect to Indigenous women and gender-diverse

people who work within the often male-dominated structures surrounding the use of information and communication technologies (ICTs) for civil and political engagement. What are the specific needs of Indigenous women and gender-diverse people when it comes to using ICTs for these purposes? How can ICTs better support these needs? In what ways can they shift the balance of power toward women and gender-diverse people? The overall goal of this project is to support Indigenous women and gender-diverse people in Latin America and northern Canada/Turtle Island with developing ICT solutions that will allow them to further exercise agency both within and outside of their communities.

During an initial consultation coordinated by the PI, Indigenous women's groups identified a key priority centered around this goal, using technologies for: the development of leadership skills and political/social engagement.

The objectives of the project include:

- Supporting research led by Indigenous women and gender-diverse people and drawing on their ways of knowing and being, with an aim to develop and recommend ICT solutions to challenges that prevent them from exercising agency, autonomy, and being heard;
- Connecting Indigenous women's organizations with each other and with allied individuals who can support them in these endeavours; hiring, training, and providing experience to Indigenous women to work on these solutions;
- Facilitating the flow of knowledge, experiences and stories from South to North, North to South and South to South.

Our project proposes a distributed leadership in a community space approach in which Indigenous women and gender-diverse people and their ways of knowing, being and doing will be at the centre of all research activities. Solutions will be developed through a community-based technology development model, as opposed the more common top-down technology transfer approach. We will also create an ongoing, connected and resilient community of Indigenous women across boundaries (natural and settler-imposed) that will allow women and gender-diverse people to continue to share their experiences after the project is complete. This approach will ensure that outcomes are meaningful to and will support Indigenous women and gender-diverse people.

Please note that the above described research has been underway in Latin America since 2020 and with communities in the Yukon since 2021 (with ethics clearance and appropriate licenses in all locations). We are hoping to engage Indigenous women and gender-diverse in the NWT so that the project engages and benefits as many women and gender-diverse people in the north as possible.

Methodology:

The project adopts a community-based participatory research (CBPR) approach to ensure that the perspectives of the communities are incorporated into the research design. To this end, as mentioned we have created an advisory council with women and gender-diverse people in communities across Yukon that meets quarterly. Again, we are eager to add voices from the NWT.

Our advisory council plays a key role in determining the methods and approaches for engaging the community in this project to ensure the project goals and approaches come from the community, and that the benefits of the project remain in the community. We use a collective decision-making model with our advisory council at every major step of the project (such as determining research priorities and appropriate methods).

Our methods to date for engaging participants include one-on-one interviews and focus groups. We have been referring to the focus groups as "community conversations". The community conversations in the Yukon have been co-facilitated with our Project Liaison, an Indigenous woman from the Carcross/Tagish First Nation. When it is not possible to gather individuals together we have been using one-on-one interviews in person or virtually instead. Since this research began we have held a series of community conversations and individual interviews with individuals and communities in the Yukon. These community conversations and interviews have also taken place in our other two sites in Latin America: Bolivia and Ecuador.

Based on these community conversations and interviews, and in dialogue with our advisory council, we have organized a series of mentorship opportunities between Indigenous women and gender-diverse people who work in digital technology fields and Indigenous women and gender-diverse people who would like to learn digital skills. The mentorship has focused on digital skills including film-making and editing, radio broadcast and podcasting, and web-design. We are now moving into the knowledge translation phase of our work where we hope to share the knowledge gained through this work with the broader community. To do this, mentees will share the skills they have learned through a community workshop on digital skill-building in the north.

We wish to engage women and gender-diverse people in Inuvik in a community workshop on digital skills created specifically for Indigenous women and gender-diverse people living in the north.

We have been in conversation with the organization Western Arctic Youth Collective and with Research Chair Sara Komarnisky at Aurora College about hosting a community conversation in Inuvik to this end. Western Arctic Youth Collective's involvement in the project will depend on the timing (this project has been delayed by a year from the original planning) and Aurora College's involvement is confirmed.

In 2023 we also worked with Dr. Crystal Fraser, Gwichyà Gwich'in citizen, member the of Gwich'in Council International and assistant professor at the University of Alberta, as a consultant on this project. Dr. Fraser hosted a workshop for our advisory council and project participants on the intersection between Indigenous ways of knowing and use digital technologies and engaged in several one on one conversations with our research co-ordinator Nicole Schafenacker on this topic.

With support from our project liaison, and in partnership with ideally both Western Arctic Youth Collective and Aurora College, we will host digital skill-building workshop especially for Indigenous women and gender-diverse people in Inuvik.

I, the research co-ordinator, have completed the online course "The Fundamentals of OCAP (Ownership, Control, Access and Possession)®" through the First Nations Information Governance Centre (FNIGC) and Algonquin College about appropriate research protocols while working with Indigenous communities.

Communication Plan:

A representative from the Western Arctic Youth Collective will join our advisory council once we are granted our license. We will work with leadership in Western Arctic Youth Collective and in consultation with Aurora College to determine the best way of carrying the community workshop (ie. the structure of the event, activities for engaging creative brainstorming and appropriate honorariums for participants' time, etc).

We will engage the Inuvialuit Regional Corporation and the Gwich'in Tribal Council through a virtual presentation on the project upon receiving the research license followed by a conversation about specific protocols that should be observed during the community conversation.

We will continue to communicate with the Inuvialuit Regional Corporation and the Gwich'in Tribal Council at every major step of the project including the workshop in the fall, and the management of data throughout the project and following its completion.

We will also continue to engage our advisory council in collective decision making at each major step of the project.

Travel Arrangements:

As the research co-ordinator I will travel from Whitehorse-Inuvik via Air North airline in October or November 2023 to help facilitate the community workshop on digital skill building. This community conversation and workshop will be hosted with support from ideally both Western Arctic Youth Collective and Aurora College. Our Project Liaison will co-facilitate this conversation with me virtually from Whitehorse. Digital skill content such a film-editing, podcasting and web design will be shared by our project mentees (who received individual mentorship from our mentors in these digital skills). Ideally project mentees will travel with me to provide the workshop in person, or will participate virtually.

Ethics

Will you be interviewing or surveying NWT residents?

No

How will the data be stored over the short and long terms?

If given consent by participants I will record the workshop and prepare a detailed written transcript of it immediately following the workshop. The transcript will use a coding system: the interviewee's name will not appear on the transcript itself, each interview will be identified using a code. Once the recording is transcribed, the recording will be destroyed. The codes and identifying information will be on a separate document kept on my Brock workspace drive. The transcript be kept in a personal Brock Google Drive account (thus in a separate location from the secure Brock workspace drive on which I will store the codes). Only the researchers will have access to any of the data collected. All data collected will be destroyed following completion of research project.

Supporting Information

Potential Adverse Impacts:

There is always a potential social risk to privacy when information is recorded; all transcripts will be protected through various means described above. There is a chance participants may feel discomfort from the workshop.

Adverse Impact Mitigation:

If any of the participants experience discomfort during the workshop the facilitator will immediately offer to move onto the next question or topic. Workshop participants may withdraw from the project at any time, and if they request it, any information we have gathered through the workshop process from them will be destroyed.

In an emergency the facilitator will assist the participant in accessing appropriate mental health supports through the Inuvik Regional Hospital in the event they are distressed.

Tags:

gender-based violence; decolonization; digital solutions;

Distribution

Inuvialuit Regional Corporation
 Town of Inuvik
 Gwich'in Tribal Council
 GTC Department of Cultural Heritage
 Inuvialuit Joint Secretariat
 Nihtat Gwich'in Council

Aug 10, 2023
Application No. 5711

Scientific Research Licence Comment Form

Town of Inuvik

Project Details

Indigenous Women, Gender Diverse People and Information and Communication Technologies
Submitted by: Mr Pascal Lupien
Length of Project: 1 year(s)

Comments on Project

Please outline any concerns, requests or suggestions regarding Application No. 5711 :

No concerns, requests or suggestions to express at this time(check here):

Signature of Town of Inuvik official

PRINT NAME

SIGNATURE

DATE



September 20, 2023

NWT Licence 0 - Cancelled

Please be advised that the Northwest Territories Scientific Research Licence No. 0 has been cancelled for the 2022 study entitled: COVID-19 and the impacts on Northern Houselessness. Please contact us in the event you believe this was an error or if you would like to discuss the details of why it may have been cancelled.

Sincerely,

Niccole Hammer
Manager, Scientific Services
Department of Education, Culture and Employment
Tel: (867) 777-3298
researchlicensing@gov.nt.ca

Distribution

- Inuvialuit Regional Corporation
- Inuvik Community Corporation
- Town of Inuvik
- Nihtat Gwich'in Council
- Inuvialuit Joint Secretariat
- Gwich'in Renewable Resources Board
- Gwich'in Tribal Council



September 20, 2023

NWT Licence 0 - Cancelled

Please be advised that the Northwest Territories Scientific Research Licence No. 0 has been cancelled for the 2022 study entitled: Polar Humanities

Please contact us in the event you believe this was an error or if you would like to discuss the details of why it may have been cancelled.

Sincerely,

Nicole Hammer
Manager, Scientific Services
Department of Education, Culture and Employment
Tel: (867) 777-3298
researchlicensing@gov.nt.ca

Distribution

- Inuvialuit Regional Corporation
- Inuvik Community Corporation
- Town of Inuvik
- Tuktoyaktuk Community Corporation
- Hamlet of Tuktoyaktuk
- GTC Department of Cultural Heritage
- Nihtat Gwich'in Council
- North Slave Métis Alliance
- Akaitcho Territory Government
- Yellowknives Dene First Nation
- City of Yellowknife
- Northwest Territory Métis Nation
- Wek'ëezhii Renewable Resources Board
- Inuvialuit Joint Secretariat
- Gwich'in Renewable Resources Board

- Gwich'in Tribal Council

NWT Scientific Research Licence # 17320 Issued

Please be advised that the NWT Scientific Research Licence has been issued to Dr. Erin Hobin for the project entitled: Evaluating the impact of cannabis legalization in the Canadian territories.. The Notification of Research summarizing the researcher's activities and locations is attached.

Thank you,
Manager, Scientific Services Office
Department of Education, Culture and Employment
Government of Northwest Territories
Tel: (867) 777-3298
researchlicensing@gov.nt.ca
<https://researchlicensing.ece.gov.nt.ca>



July 27, 2023

Notification of Research

I would like to inform you that Northwest Territories Scientific Research Licence No. 17320 has been issued to:

Dr. Erin Hobin
Public Health Ontario
480 University Ave, Suite 300
Toronto, ON
M5V 1G2, Canada
Phone: 647-260-7198
Email: erin.hobin@oahpp.ca

to conduct the following study:

Evaluating the impact of cannabis legalization in the Canadian territories. (5586)

Please contact the researcher if you would like more information about this research project.

Summary of Research

This licence has been issued for the scientific research application No.5586.

The study has five objectives: 1) To examine prevalence and patterns of non-medical cannabis use, including use among young adults, age of initiation, and levels of dependence; 2) To examine the cannabis retail environment, including the extent to which consumers shift from illicit sources to legal retail sources, and the types of products used, including high potency products; 3) To assess changes in problematic use and risk behaviours, including driving after cannabis use, use in high risk occupational settings, and co-use with other types of psychoactive substances (e.g., opioids, alcohol, tobacco, e-cigarettes); 4) To examine changes in perceptions of risk and social norms; and 5) To evaluate the effectiveness of specific regulatory policies, including consumer awareness and knowledge of product health warnings, exposure to cannabis marketing, exposure to public education campaigns, and cannabis use in public spaces and workplaces.

A population-based online survey will be conducted among a total of 1,500 participants (500 in each of the 3 territories) aged 16+. The consent information and online survey will be available in English, French, Inuktitut, and Inuinnaqtun. The online survey was used in a small pilot conducted among approximately 350 participants aged 19+ in NWT and Yukon in 2018, as well as a larger international study conducted among approximately 110,000 participants aged 16+ residing in Canada and the United States over the last 3 years.

The research team are aiming to recruit study participants aged 16+ from across NWT using multiple strategies, including online platforms (e.g., social media, online local newspaper advertisements) and local radio announcements, as well as in-person recruitment in Yellowknife,

Inuvik, and Hay River. For the in-person recruitment, the team are planning to hire a total of 4 local research assistants, 2 in Yellowknife, and 1 in each of Inuvik and Hay River, to help with distributing recruitment materials at local community centres and other public venues in these communities.

Recruitment will occur for 6 weeks in September to October each year for 3 years (2021, 2022, and 2023). Participants will be invited to complete the online survey conducted in September and October each year for up to 3 years. All data collections will occur online over a period of up to 8 weeks each year.

As the research team are aiming to recruit study participants across NWT, the Department of Health and Social Services and Hotì ts'eeda advised us to connect with community leaders across NWT prior to submitting the research license application to provide study information and invite feedback. The team took a similar approach when applying for a research license for the pilot conducted in NWT and Yukon in 2018. In the feedback received from the community leaders in NWT and Yukon for the pilot study, the team were advised to extend participant recruitment beyond Yellowknife and Whitehorse to smaller communities across the territories, given that cannabis use may differ between capital regions and smaller communities. The team have incorporated this feedback in the current proposed study.

During the 2021 research license application process, the research team reached out via email and by telephone to the 64 Indigenous and government organizations indicated in the Aurora Research Institute's (ARI's) Portal to Online License Applications for Research (POLAR), as well as the Government of NWT Regional Wellness Councils, to provide study information and invite feedback. During the Wave 1 data collection period, the Indigenous and government organizations were contacted to request for their support in promoting the study through their networks and by posting study posters on physical bulletin boards and/or on social media.

In addition, the research team have received a letter of support from the NWT Chief Public Health Officer. The research team also has communicated with the Department of Health and Social Services and Hotì ts'eeda in NWT. Staff in the Department of Health and Social Services have been meaningfully involved since October 2020 in designing the study, developing the research objectives, and providing feedback on the survey tool and recruitment strategies. Staff at Hotì ts'eeda also have provided feedback on recruitment strategies and reviewed the survey tool.

Each year of the study, summaries of study findings will be provided via email to the Indigenous and government organizations, including the ARI, Hotì ts'eeda, NWT Chief Public Health Officer, NWT Department of Health and Social Services, and Health Canada. The Principal Investigators will host presentations of the results with territorial partners each year of the study, if there is interest. In addition, aggregated results will be shared on the project website (www.cannabisproject.ca/territories), in publications, and at conferences. No identifying information will be used in any reports. Of note, Indigenous identity will not be used in any of the analyses; aggregated data on Indigenous identity will only be used to describe the characteristics of the sample.

The fieldwork for this study will be conducted from September 1, 2023 to October 31, 2023.

Sincerely,

Niccole Hammer
Manager, Scientific Services Office

Distribution

Inuvialuit Land Administration
Hamlet of Aklavik
Town of Inuvik
Hamlet of Sachs Harbour
Gwich'in Renewable Resources Board
GTC Department of Cultural Heritage
Tsiigehtchic Charter Community Gwich'ya
Gwich'in Band
Sahtu Renewable Resources Board
Ayoni Keh Land/Dugha Financial Corporation
Deline Got'ine Government
Fort Norman Métis Community
Tulita Metis Land Corporation
Town of Norman Wells
Tlicho Government
Akaitcho Territory Government
Hamlet of Fort Liard
Denendeh Resource Committee
Hay River Dene Band/Katlodeeche First Nation
Nahanni Butte Dene Band
Pehdzeh Ki First Nation
Fort Resolution Settlement Corporation/Deninoo
Community Council
West Point Hunters and Trappers Association
Gwich'in Land Use Planning Board
Smith Landing First Nation
Tulita District Land Corporation Limited
Norman Wells Land Corporation
Wek'èezhii Renewable Resources Board
Aklavik Community Corporation
Inuvik Community Corporation
Paulatuk Community Corporation
Tetlit Gwich'in Council
Ulukhaktok Community Corporation

Inuvialuit Regional Corporation
Hamlet of Ulukhaktok
Hamlet of Paulatuk
Hamlet of Tuktoyaktuk
Gwich'in Tribal Council
Tsiigehtchic Charter Community Council
Hamlet of Fort McPherson
Behd'zi Ahda' First Nation Band
K'ahsho Got'ine Charter Community Council
Xahweguweh/Yamoga Land and Financial
Corporation
Tulita Renewable Resource Council
Hamlet of Tulita
Dehcho First Nations
North Slave Métis Alliance
Acho Dene Koe Band
Hamlet of Fort Providence
Village of Fort Simpson
Jean Marie River First Nation
Sambaa K'e Dene Band
City of Yellowknife
Town of Fort Smith
Town of Hay River
Yellowknives Dene First Nation - Lands &
Environment
Northwest Territory Métis Nation
K'ahsho Got'ine Land Corporation Limited
Sahtu Secretariat Incorporated
Inuvialuit Joint Secretariat
Ehdiitat Gwich'in Council
Nihtat Gwich'in Council
Sachs Harbour Community Corporation
Tuktoyaktuk Community Corporation
Health and Social Services and NTHSSA