

AGENDA
TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETING
TO BE HELD ON OCTOBER 11, 2023
AT 7:00 P.M. in COUNCIL CHAMBERS

Item # 1 **CALL TO ORDER**

Land Acknowledgement

Item # 2 **ADOPTION OF THE AGENDA**

Item # 3 **DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST**

Item # 4 **DELEGATIONS, PRESENTATIONS OR PETITIONS**

4.1 RCMP Report

Report attached.

Item # 5 **PUBLIC QUESTION PERIOD**

Item # 6 **ADOPTION OF THE MINUTES**

6.1 Minutes of the September 25 and 27, 2023 Council Meetings

Minutes attached. Requires motion to approve.

6.2 Minutes of the October 3, 2023 Public Works Committee Meeting

Minutes attached. Requires motion to approve.

Item # 7 **ACTION ITEMS**

7.1 Action Items List

Document attached.

Item # 8 **NEW BUSINESS**

8.1 RFCD 2023-SAO-083 ~ MSC Concession Contract Award

Document attached. Requires motion to approve.

Item # 9 BY-LAWS

9.1 RFCD 2023-SAO-084 ~ Dispose of by way of sale By-law 2718/LND/23

By-law attached. Requires THIRD AND FINAL READING.

9.2 RFCD 2023-SAO-085 ~ Dispose of by of sale By-law 2719/LND/23

By-law attached. Requires THIRD AND FINAL READING.

9.3 RFCD 2023-SAO-086 ~ Appoint Development Officer 2720/APP/23

By-law attached. Requires FIRST AND SECOND READING.

Item # 10 DEPARTMENT HEAD REPORTS

Item # 11 INFORMATION ITEMS

11.1 Strategic Priorities Chart

Document attached. For information only.

11.2 2024 Budget Calendar and Plan

Document attached. For information and discussion only.

Item # 12 COUNCIL CONCERNS

Item #13 IN CAMERA ITEMS

13.1 Confidential Legal Information - CTV Act, s.23 (3) (h) (i)

Item # 14 ADJOURNMENT



MONTHLY POLICING REPORT September, 2023



Inuvik Detachment “G” Division Northwest Territories



Annual Performance Plan (A.P.P.'s) Community Priorities:

Community approved priorities are:

1. Intimate Partner Violence;
2. Reconciliation;
3. Road Safety
4. Reduce Drug/Alcohol Abuse

1. Intimate Partner Violence:

Inuvik Detachment is currently working with Victim Services on providing the Bystander Program to East Three Secondary School. The Detachment is also exploring if this program can be offered to adults in the community. As school is back in session, the Detachment has partnered with the East Three Elementary and Secondary School to provide ongoing engagement in relation to healthy relationships.

2. Reconciliation:

The Detachment is again participating in the Breakfast Program at East Three Elementary school each Friday. Members were also present for Books and Bannock and marched in the Truth and Reconciliation school walk on September 29th.

On September 9th, members attended the Canadian Armed Forces community BBQ at Chief Jim Koe Park.

On September 17th members led the Terry Fox Run down Mackenzie Road. Members also attended the community BBQ held after the event.

On September 29th members participated in both the East Three Elementary and Secondary School marches to honour Truth and Reconciliation day.

On September 30th members also walked in the community march to the Midnight Sun Complex to start Truth and Reconciliation day. S/Sgt. Aubin played goalie during the youth carnival (see picture below).

3. Road Safety:

The Detachment conducted two proactive traffic enforcement programs this month (check stops). Due to the great proactive work of detachment members, four impaired driving by alcohol charges were laid.

A Criminal Code charge of driving while prohibited was also laid due to a police-initiated traffic stop of an ATV on Mackenzie Road. Two other tickets for offences under the *all-*



terrain vehicle act were issued this month.

Eight tickets for offences under the *Motor vehicle Act* were issued as well as multiple warnings. Members will continue to focus on impaired and dangerous driving. Community members are encouraged to report these offences by calling 911.

On September 2nd, 2023 a citizen of Inuvik reported a possible impaired driver. Detachment members attempted to stop the vehicle but the driver fled. For safety purposes, members did not pursue as they had identified the driver when they attempted to stop him. The 19-year-old male driver was later located and arrested. He is facing charges under the Criminal Code including flight from police, dangerous operation of a motor vehicle and taking a motor vehicle without consent.

4. Drugs and Alcohol:

Multiple proactive foot patrols (see photo below) were completed downtown this month with several police generated liquor act offence investigations initiated resulting in 6 bottles of liquor disposed of.

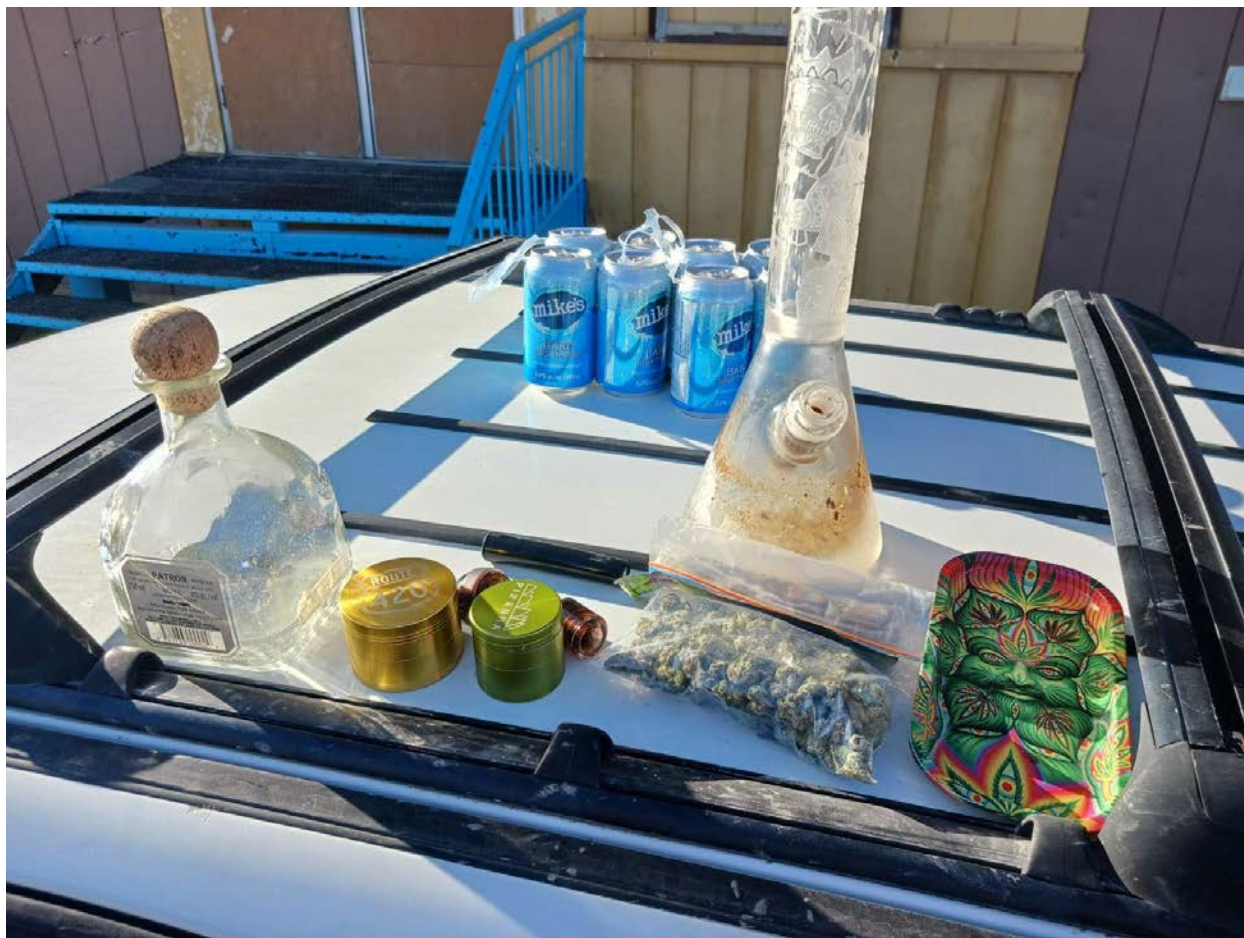
On September 16th, 2023 police stopped a vehicle on suspicion that vehicle occupants were smoking cannabis. The vehicle was subsequently searched and members located 17 grams of illegal cannabis along with open liquor and drug paraphernalia. The driver was charged under the *Cannabis Act* for consuming cannabis in a vehicle (see photo below).

Notable Occurrences for the Month:

On September 3rd, 2023 the Inuvik Detachment received a report of a missing person from the Inuvik Hospital. The Detachment including Police Dog Services, a helicopter, drones using heat sensors and local volunteers searched for the male. He was eventually located, unharmed three days later. The Detachment would like to thank the Town of Inuvik and the Fire Department for their assistance during the search. The Detachment would also like to thank the citizens of Inuvik for all their cooperation.



Cst. Curlew and Cst. Bursey on foot patrol, checking in with local business.



Illegal alcohol and cannabis seized during a traffic stop on September 16th, 2023.



S/Sgt. Jesse Aubin playing goalie during the Truth and Reconciliation day youth carnival.



Community Contributions

Sgt. Jesse Aubin would also like to introduce Cst. Darryl Nadeau who joined the Detachment in September.



Hello Inuvik, my name is Darryl Nadeau I am originally from Prince Edward Island. My last detachment was in Fort Smith, NT and before that St. Albert, Alberta. I have been a member for 6 years now and love working in the North. I am very pleased to be joining the community. I have a Forestry and Environmental Management Degree and have always enjoyed the outdoors, which is why working in the North was an easy decision to make. I enjoy meeting new people and spending allot of my time with my wife and children who also enjoy the outdoors as well. I look forward to working many years in Inuvik and becoming part of the community.



The Inuvik RCMP Detachment responded to 546 calls for service during the month of September 2023.

OCCURRENCES	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Assaults (Not including sexual assaults)	51	342	43	471
Sexual Offences	2	29	3	43
Break and Enters (Residence & Business)	8	32	4	42
Theft of Motor Vehicle	4	20	3	12
Theft Under \$ 5000.00	9	90	11	116
Theft Over \$ 5000.00	2	7	0	1
Drugs (Possession)	1	5	1	4
Drugs (Trafficking)	10	52	4	27
Liquor Act	34	256	37	348
Unlawful Sale (Bootlegging)	0	0	0	0
Causing a disturbance / Mischief (total)	132	1272	101	1581
Causing a Disturbance	67	398	27	350
Mischief - damage to property	20	111	6	116
Mischief - obstruct enjoyment	45	763	68	1115
Impaired Driving	20	136	9	108
Other Complaints	85	684	43	579
Total Violations	358	2925	259	3332

Total Calls for service 546



JUSTICE REPORTS	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Victim Services Referral - Accepted	3	54	2	39
Victim Services Referral - Declined	18	175	42	232
Victim Services - Proactive Referral	0	6	1	8
Victim Services - Not Available	0	0	0	0
Restorative Justice Referrals	2	3	0	5
Emergency Protection Orders (Detachment Initiated)	0	2	0	7
ODARA Reports	3	44	4	60
Prisoners Held	89	569	53	620
Prisoners Escorted	0	1	0	0
Prisoners Held non-PROS Agency	0	0	0	1
Prisoners Escorted Non-PROS Agency	0	0	0	0
Liquor Destroyed Immediately	9	64	6	42



Should you have any questions or concerns regarding this report or any other community matters, please feel free to contact me to discuss.

Report completed by: S/Sgt. Jesse Aubin
Inuvik RCMP Detachment
Telephone: (867) 777-4957

Internal Distribution List:

S/Sgt Bruce MCGREGOR - North District Advisory NCO
"G" Division Criminal Operations

External Distribution List:

Duane Smith - Chair Inuvialuit Regional Corporation
Ken Kyikavichik – Grand Chief Gwich'in Tribal Council

MINUTES

**TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETING
HELD ON SEPTEMBER 25 AND 27, 2023
AT 7:00 P.M. in COUNCIL CHAMBERS**

Present:MondayWednesday

Mayor:

Clarence Wood

Clarence Wood

Councillors:

Whitney Alexis

Whitney Alexis (zoom)

Ned Day

Ned Day

Tony Devlin

Tony Devlin

Grant Gowans

Grant Gowans

Jesse Harder

Jesse Harder

Alana Mero (zoom)

Alana Mero (zoom)

Kurt Wainman

Kurt Wainman

Absent:

Natasha Kulikowski

Staff Present:

Michael Trabysh, Senior Administrative Officer

Jenna MacNeil, Executive Assistant

Cyndy Pihlaja, Senior Director of Public Safety, and Infrastructure

Chidi Amobi, Director of Corporate Services

Steve Krug, Director of Parks, Recreation, and Leisure Services

Brian Larman, Director of Protective Services and Fire Chief (on Monday)

Item # 1

CALL TO ORDER

Mayor Wood called both meetings to order at 7:00 PM

Item # 2

ADOPTION OF THE AGENDA

Moved by Councillor Devlin, seconded by Councillor Day:

MOTION: 174/09/23 "BE IT RESOLVED THAT Inuvik Town Council hereby adopts the agenda as amended."Motion **CARRIED**

Item # 3

DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST

None

Item # 4 **DELEGATIONS, PRESENTATIONS, OR PETITIONS**

None

Item # 5 **PUBLIC QUESTION PERIOD**

There were no questions from the public.

Item # 6 **ADOPTION OF THE MINUTES**

6.1 Minutes of the September 11 and 13, 2023, Council Meeting

Moved by Councillor Gowans, seconded by Councillor Devlin:

MOTION 175/09/23 BE IT RESOLVED THAT Inuvik Town Council hereby adopts the minutes of the September 11 and 13, 2023 Council meeting as presented.”

Motion **CARRIED**

Item # 7 **ACTION ITEMS**

7.1 Action Items List

Council noted the document.

Item # 8 **NEW BUSINESS**

8.1 RFCD 2023-SAO-077 ~ Reallocate funds for fire truck

Moved by Councillor Devlin, seconded by Councillor Day:

MOTION: 176/09/23 “BE IT RESOLVED THAT Inuvik Town Council grants approval for the reallocation of funds from the fire hall floor and training site to be utilized for the necessary repairs of the fire truck.

Motion **CARRIED.**

8.2 RFCD 2023-SAO-073 ~ Conditional use development permit

Moved by Councillor Day, seconded by Councillor Alexis:

MOTION: 180/09/23 “BE IT RESOLVED THAT Inuvik Town Council hereby approves the proposal to accommodate a conditional use of a Wellness Center at the corner of Tumma Drive and the Marine By-pass (Lot 10, Block 69, Plan 4318).”

Motion **CARRIED**.

8.3 RFCD 2023-SAO-082 ~ Request from Girl Guides, donation of space

Moved by Councillor Gowans, seconded by Councillor Mero:

MOTION: 181/09/23 “BE IT RESOLVED THAT Inuvik Town Council hereby waives the rental fee for use of the Midnight Sun Complex Community Hall by the Inuvik Girl Guides between the hours of 5:30 p.m. and 8:30 p.m. on Mondays. This decision will be reviewed by Council and Administration on or before June 1, 2024.”

Motion **CARRIED**.

Item # 9 **BY-LAWS**

9.1 RFCD 2023-SAO-078 ~ Appoint Director of Protective Services By-law 2717/APP/23

Moved by Councillor Devlin, seconded by Councillor Gowans:

MOTION: 182/09/23 “BE IT RESOLVED THAT Inuvik Town Council hereby **THIRD AND FINAL READING** to By-Law #2717/APP/23, a by-law to Appoint Brian Larman as Director of Protective Services.”

Motion **CARRIED**.

9.2 RFCD 2023-SAO-079 ~ Dispose of by-way of sale By-law 2718/LND/23

Moved by Councillor Wainman, seconded by Councillor Day:

MOTION: 183/09/23 “BE IT RESOLVED THAT Inuvik Town Council hereby **FIRST READING** to By-Law #2718/LND/23, a by-law to dispose of real property by way of sale.”

Motion **CARRIED**.

Moved by Councillor Gowans, seconded by Councillor Wainman:

MOTION: 184/09/23 “BE IT RESOLVED THAT Inuvik Town Council hereby **SECOND READING** to By-Law #2718/LND/23, a by-law to dispose of real property by way of sale.”

Motion **CARRIED**.

9.3 RFCD 2023-SAO-081 ~ Dispose of by-way of sale By-law 2719/LND/23

Moved by Councillor Devlin, seconded by Councillor Wainman:

MOTION: 185/09/23 “BE IT RESOLVED THAT Inuvik Town Council hereby **FIRST READING** to By-Law #2719/LND/23, a by-law to dispose of real property by way of sale.”

Motion **CARRIED**.

Moved by Councillor Wainman, seconded by Councillor Day:

MOTION: 186/09/23 “BE IT RESOLVED THAT Inuvik Town Council hereby **SECOND READING** to By-Law #2719/LND/23, a by-law to dispose of real property by way of sale.”

Motion **CARRIED**.

Item # 10 **DEPARTMENT REPORTS**

10.1 Economic Development and Tourism Report

New Director Charlotte Verriere introduced herself and gave brief overview of completed summer activities and upcoming plans for the winter.

Item # 11 **INFORMATION ITEMS**

11.1 Strategic Priorities Chart

Council noted the document

Item # 12 **COUNCIL CONCERNS**

Can be viewed on the corresponding YouTube link.

Item # 14

ADJOURNMENT

The Committee of the Whole meeting adjourned at 7:37 pm.

Moved by Councillor Gowans:

MOTION: 187/09/23 “BE IT RESOLVED THAT the Regular Council meeting adjourns at 7:10 pm.”

Motion **CARRIED.**

MINUTES
PUBLIC WORKS COMMITTEE MEETING
HELD ON OCTOBER 3, 2023
AT 5:15 P.M. IN COUNCIL CHAMBERS

Present: Councillor Ned Day
Councillor Grant Gowans
Councillor Jesse Harder
Michael Trabysh, Senior Administrative Officer
Cyndy Pihlaja, Senior Director of Public Safety and Infrastructure
Steve Krug, Director of Parks, Recreation, and Leisure
Scott Sim, Recreation Foreman
Angus Dillon, Utilidor Operator
David Kendi, Utilidor Lead
Arlo Clarkson, Utilidor Operator
Ben Squirrel, Plumber

Absent:

Item #1 CALL TO ORDER

Councillor Gowans called the meeting to order at 5:20 p.m.

Item #2 DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST

There were no declarations of conflict of interest or pecuniary interest.

Item #3 ITEMS FOR DISCUSSION

- 3.1 As and When Tenders
- 3.2 Project Updates
- 3.3 Ground Mount Utilidor

Item #4 ADJOURNMENT

The meeting adjourned at 7:30 p.m. by Councillor Harder

ACTION ITEMS

October 11, 2023 COUNCIL MEETING

No.	ITEM	REQUIRED ACTION	ACTION TAKEN / ANTICIPATED COMPLETION DATE
1.	Condemned Buildings	Public safety issue with fire, repeated calls and unnecessary use of resources.	Sept 11 - Aecom Engineers have been scheduled for week of Sept 25th to complete a structural assessment.
2.	Solar Project	Update RET Screen model and submit corrected values	<p>Meeting has been scheduled with SolVest to update RET Screen and re-submit to NR-CAN. NR-CAN has advised that it will take up to 3 months before a contribution agreement can be finalized. Project most likely not to start until 2024.</p> <p>Sept 11 - Infrastructure Canada has requested our Incorporation/community charter docs.</p>
3.	HAF-Application Deadline	Complete grant application for up to \$51,000.00 in funding per net new unit.	<p>Dillon Consulting is assisting with this application since they are working on the community plan, which directly ties in. Fees are recoverable as part of the grant. Due date for the grant application is August 18, 2023.</p> <p>Sept 11 – CMHC has extended the deadline to Sept 29 due to the evacuation in Yellowknife.</p> <p>Sept 11 – Our current estimated funding is \$2.67M</p> <p>Sept 21 – Need to add missing-middle properties per City of Calgary result</p>
4.	Speeding / Quads	Implement deterrents to combat speeding utilizing but not limited to traffic controls, speed bumps, traffic calming etc.	<p>A 3-way stop is being installed on Franklin and Millen. Further areas will be considered and implemented as necessary.</p> <p>Sept 11 – Stop sign was removed for the winter, will consider putting it back for the summer</p>

ACTION ITEMS

October 11, 2023 COUNCIL MEETING

No.	ITEM	REQUIRED ACTION	ACTION TAKEN / ANTICIPATED COMPLETION DATE
			<p>Sept 11 – We will be meeting with RCMP to strategize a method for corralling and ticketing quads</p> <p>Sept 15 – Quad Check stop held</p>
5.	Library Hours	Review operating hours at the Library and budget impact.	September 22 nd interviews for Library manager, when the role is filled the manager will advise on staffing and budget.
Completed Action Items			
1.	Dempster Fiber Line	ROHL Global Networks has asked the Town if a development permit is required to install fiber optic lines in the Town boundaries	<p>Lawson Lundell was consulted, and it was determined that fiber communication lines require permitting and are assessable for property taxation purposes as well.</p> <p>Issue permit by August 31, 2023</p> <p>Permit issued Sept 15, 2023</p>
2.	Water Main Break	Fix water leak at Tununuk and Mackenzie in the Utilidor.	Beaufort Mechanical has repaired the leak.
3.	Town Beautification / Blind Corners	JB Firth has been issued work orders under their as-and-when contract to clear overgrown brushes, install signs and mow ditches. Mackenzie Rd. is priority.	Work orders have been issued.
4.	Swimming Pool	Fix white caulking.	The pool re-opened on Aug 3 rd .

REQUEST FOR COUNCIL DECISION

Meeting Dates: October 11, 2023

RFCD #: 2023-SAO-083

TOPIC

AWARDING OF THE MIDNIGHT SUN COMPLEX CONCESSION CONTRACT

BACKGROUND

A request for proposals was advertised locally via postings, website, and social media. The competition closed on September 30, 2023.

One proposal was received and was reviewed by Michael Trabysh - SAO, and Mayor Clarence Wood.

The town has been without an MSC concession for a few years now and the users of the MSC complex have expressed dissatisfaction with lack of options for warm food and drink. This will fill a large gap in the community for options for food service and delivery not only in the MSC but in the community.

FINANCIAL IMPLICATIONS

Revenue from renting the space for \$1500 per month

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

Council has given its approval for \$100,000.00 to be allocated towards concession equipment as part of the 2023 capital budget. These funds will be used to enhance the MSC concession and the town will retain ownership of the equipment. The lessee will be responsible for the maintenance of the equipment

OPTIONS

Council has two options:

1. Pass the motion to accept and award the tender
2. Refuse the tender by defeating the motion

RECOMMENDATION – SAO

Administration is recommending the contract be awarded to George Abraham of Lil Ava's Pizza and should Council wish to approve the contract award the motion should be:

"BE IT RESOLVED THAT Inuvik Town Council hereby awards the Midnight Sun Concession contract for the period of two years with the option to renew for an additional three to eight years to Lil Ava's Pizza."

Signature – Michael Trabysh, SAO

A handwritten signature in blue ink, appearing to read 'mtrabysh', is written below the signature line.

REQUEST FOR COUNCIL DECISION

Meeting Dates: October 11, 2023

RFCD #: 2023-SAO-084

TOPIC

Third Reading of By-Law 2718/LND/23 Sale of Land - Carmichael Sub-division

BACKGROUND

The Town of Inuvik is in receipt of an "Offer to Purchase Municipal Land" from the Inuvialuit Regional Corporation. The property was surveyed and registered with land titles and appears on the current Certified Assessment Roll.

- The total purchase price is **\$2,517,570.00**
- The Zoning is R1 –Residential Low
- The Town of Inuvik has title to this property

FINANCIAL IMPLICATIONS

Accepting this offer results in additional cash inflows consisting of property taxes, utility revenue and reduced interest and principal on debt. The net cash inflow savings of accepting this offer is estimated at \$ 1,160,409 (in year five). Further, the debt servicing breaks even in year nine.

Not accepting the offer results in servicing debt of \$5.5 Million and could impact sales activity drastically reducing the number of lots sold. The worst-case scenario could realize a net cash outflow loss of \$ 1,586,818. A detailed cash flow model is tabled below and will be presented to Committee of the Whole on September 25, 2023.

			Town of Inuvik									
			Sale of 33 Lots Analysis									
			2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Term Loan			\$ 5,500,000									
Less: Lot Sales	33	76,290	\$ 2,517,570									
Loan Balance			\$ 2,982,430									
Cash Inflows:												
Annual New Inventory					6	8	10	9	5	4	5	6
Cummulative Units					6	14	24	33	38	42	47	53
Property Tax					26,919	62,812	107,677	148,056	170,489	188,435	210,868	237,787
Utilities					6,307	14,717	25,229	34,690	39,947	44,151	49,408	55,715
Incremental Inflows					33,227	77,529	132,907	182,747	210,436	232,587	260,276	293,502
Cash Outflows:												
Interest Only (first year)				(221,414)								
Principal and Interest					(288,315)	(288,315)	(288,315)	(288,315)	(288,315)	(288,315)	(288,315)	(288,315)
Net Cash Flow				(221,414)	(255,088)	(210,786)	(155,408)	(105,568)	(77,879)	(55,728)	(28,039)	5,187

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

With increased opportunities for housing in the community, Inuvik will benefit from the ability to attract and retain new residents, workers, provide options for those on waiting lists, and contribute to future economic development in the community.

OPTIONS

Council has three options:

1. Approve the by-law as presented via motion
2. Defeat the motion
3. Refer the by-law back to Administration with suggested changes or areas that require further investigation

RECOMMENDATION

“BE IT RESOLVED THAT Inuvik Town Council hereby gives THIRD AND FINAL READING to By-Law #2718/LND/23, a by-law to dispose of real property by way of sale.”

Signature – Michael Trabysh, SAO



TOWN OF INUVIK
BY-LAW #2718/LND/23

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES TO DISPOSE OF REAL PROPERTY BY WAY OF SALE.

WHEREAS pursuant to the *Cities, Towns and Villages Act*, S.N.W.T. 2003, C.22, Sections 54, 55 and Land Administration By-law 2708/LND/23.

AND WHEREAS the land is not required for municipal purposes;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipal Corporation in the Northwest Territories, at a duly constituted session, enacts as follows:

- 1. The Mayor and the Senior Administrative Officer are hereby authorized on behalf of the Municipal Corporation of the Town of Inuvik in the Northwest Territories to sell to **Inuvialuit Regional Corporation** of the Town of Inuvik in the Northwest Territories, for the sum of **TWO MILLION FIVE HUNDRED SEVENTEEN THOUSAND AND FIVE HUNDRED SEVENTY DOLLARS (\$2,517,570.00)** the land described hereunder:

	Lot	Blk	Plan	Civic Address	Lot Area, in Sq. Meters	Zoning
1	73	71	3833	65 Ruyant Crescent	439	R1
2	74	71	3833	67 Ruyant Crescent	437	R1
3	27	35	3834	12 Carmichael Drive East	564	R1
4	29	35	3834	16 Carmichael Drive East	564	R1
5	34	35	3834	13 Carmichael Drive West	564	R1
6	35	35	3834	11 Carmichael Drive West	564	R1
7	37	35	3834	7 Carmichael Drive West	564	R1
8	125	34	3834	17 Carmichael Drive East	762	R1
9	127	34	3834	13 Carmichael Drive East	620	R1
10	1	94	3834	Firth Street	796	R1
11	2	94	3834	Firth Street	723	R1
12	3	94	3834	Firth Street	721	R1
13	4	94	3834	Firth Street	721	R1
14	5	94	3834	Firth Street	717	R1
15	6	94	3834	Firth Street	718	R1
16	7	94	3834	Firth Street	717	R1
17	8	94	3834	Firth Street	730	R1

18	9	94	3834	Firth Street	721	R1
19	10	94	3834	Firth Street	681	R1
20	11	94	3834	Wolverine Road	559	R1
21	12	94	3834	Wolverine Road	493	R1
22	13	94	3834	Wolverine Road	496	R1
23	14	94	3834	Wolverine Road	567	R1
24	15	94	3834	Reliance Street	739	R1
25	16	94	3834	Reliance Street	738	R1
26	17	94	3834	Reliance Street	734	R1
27	18	94	3834	Reliance Street	735	R1
28	19	94	3834	Reliance Street	738	R1
29	20	94	3834	Reliance Street	733	R1
30	21	94	3834	Reliance Street	738	R1
31	22	94	3834	Reliance Street	729	R1
32	23	94	3834	Reliance Street	723	R1
33	24	94	3834	Reliance Street	733	R1

2. This By-law shall come into effect upon the final day of passing.

READ A FIRST TIME THIS 27th DAY OF September , 2023 A.D.

READ A SECOND TIME THIS 27th DAY OF Septmeber , 2023 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS ____DAY OF _____, 2023 A.D.

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

MAYOR

SENIOR ADMINISTRATIVE OFFICER

REQUEST FOR COUNCIL DECISION

Meeting Date: October 11, 2023

RFCD #: 2023-SAO-085

TOPIC

Third reading of By-Law 2719/LND/23 Sale of Land -
Lot 51 Block 70 Plan 1154 – 10 Kugmallit Road

BACKGROUND

The Town of Inuvik is in receipt of an “Application to Purchase Municipal Land” from Abdalla Mohamed as Administrator of the Estate of Frank Fulop for the above-noted property. The Town leased the property to late Mr. Fulop until he passed away. Under the terms of the lease, the owner has the option to purchase the property at the assessed value of the land.

The total purchase price is \$25,660.00.
The Zoning is R1 – Residential
The Town of Inuvik has title to this property

FINANCIAL IMPLICATIONS

Aside from the cash influx from the sale, there are no administrative or development costs that would be incurred as the property have already been surveyed and the Town has title to this property.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

Under Policy FM.014 the Town made the decision not to have any new land leases.

OPTIONS

- Council has three options:
- 1. Approve the by-law as presented via motion
 - 2. Defeat the motion
 - 3. Refer the by-law back to Administration with suggested changes or areas that require further investigation

RECOMMENDATION

“BE IT RESOLVED THAT Inuvik Town Council hereby gives THIRD AND FINAL READING to By-Law # 2719/LND/23, a by-law to dispose of real property by way of sale.”

Signature – Michael Trabysh, SAO



TOWN OF INUVIK
BY-LAW #2719/LND/23

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES TO DISPOSE OF REAL PROPERTY BY WAY OF SALE.

WHEREAS pursuant to the *Cities, Towns and Villages Act*, S.N.W.T. 2003, C.22,

AND WHEREAS the land is not required for municipal purposes;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipal Corporation in the Northwest Territories, at a duly constituted session, enacts as follows:

1. The Mayor and the Senior Administrative Officer are hereby authorized on behalf of the Municipal Corporation of the Town of Inuvik in the Northwest Territories to sell to **Mr. Abdalla Mohamed.** of the Town of Inuvik in the Northwest Territories, for the sum of **TWENTY-FIVE THOUSAND AND SIX HUNDRED SIXTY DOLLARS (\$25,660.00)** the land described hereunder:

**LOT 51
BLOCK 70
PLAN 1154
INUVIK**
2. This By-law shall come into effect upon the final day of passing.

READ A FIRST TIME THIS 27th DAY OF September , 2023 A.D.

READ A SECOND TIME THIS 27th DAY OF September , 2023 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS DAY OF , 2023 A.D.

MAYOR

SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

SENIOR ADMINISTRATIVE OFFICER

REQUEST FOR COUNCIL DECISION

Meeting Date: October 11, 2023

RFCD #: 2023-SAO-086

TOPIC

By-law 2715/APP/23 ~ To Appoint a Development Officer

BACKGROUND

Administration has recently been made aware of the need for a Council-appointed Development Officer to handle permit issuances for the Town of Inuvik. While the search for a permanent officer is ongoing, Administration would like to appoint Peter Scholz from Cairnstone Consulting the authority to issue permits in the interim.

RECOMMENDATION – SAO

RECOMMENDED MOTION #1:

“BE IT RESOLVED THAT Inuvik Town Council hereby gives FIRST READING to By-law 2720/APP/23, a by-law to appoint a Development Officer.”

RECOMMENDED MOTION #2:

“BE IT RESOLVED THAT Inuvik Town Council hereby gives SECOND READING to By-law 2720/APP/23, a by-law to appoint a Development Officer.”

Signature – Michael Trabysh, SAO

A handwritten signature in blue ink, appearing to read 'mtrabysh', is written over a light blue horizontal line.

TOWN OF INUVIK
BY-LAW #2720/APP/23

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES TO APPOINT A DIRECTOR OF PROTECTIVE SERVICES FOR THE TOWN AND TO SET FORTH CERTAIN EMPLOYMENT TERMS AND CONDITIONS

PURSUANT TO the *Community Planning and Development Act* of the Northwest Territories, S.N.W.T. 2011, c.22 as amended;

WHEREAS the Council of the Municipal Corporation of the Town of Inuvik deems is appropriate and necessary to appoint a Development Officer.

NOW THEREFORE BE IT RESOLVED that the Council of the Municipal Corporation of the Town of Inuvik, in Council duly assembled, enacts as follows:

- 1. That Mr. Peter Scholz is hereby appointed Development Officer for the Town of Inuvik effective October 11, 2023.
- 2. The Development Officer shall report directly to the Senior Administrative Officer.
- 3. This by-law will come into effect upon the day of its final passage.

READ THE FIRST TIME THIS ____ DAY OF _____, 2023 A.D.

READ A SECOND TIME THIS ____ DAY OF _____, 2023 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS ____ DAY OF _____, 2023 A.D.

MAYOR

SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

SENIOR ADMINISTRATIVE OFFICER

STRATEGIC PRIORITIES CHART

May 2023

COUNCIL PRIORITIES (Council & SAO)

NOW	TIMELINE
1. TRIPARTITE LEADERSHIP TABLE: Meeting	October
2. ABANDONED/UNSIGHTLY PROPERTY – By-law review and enforcement	September
3. COLD TESTING OPPORTUNITIES: Working Group	September
4. BOAT LAUNCH ENHANCEMENT PLAN INITIALIZATION	October
5. VOLUNTEER STRATEGY	July

NEXT	ADVOCACY/PARTNERSHIP
<ul style="list-style-type: none"> TRAIL PLAN: Draft ROAD MAINTENANCE: Priorities RECREATION FACILITY: Future Needs Waste management strategy Enhanced Cultural training Flag Policy Community beautification 	<ul style="list-style-type: none"> <i>Department Service Decentralization (GNWT)</i> <i>College Programs: Local Needs Alignment</i> <i>NTPC: Net Metering Cap Removal</i> <i>MLA & MP Meetings</i> <i>Homelessness strategy support</i> <i>Empty property options</i> <i>Inuvik Works: Support</i> <i>MMIWG support</i>

ORGANIZATIONAL INITIATIVE (Directors/Managers)

1. Facility Inspection Checklist (MSC Pilot) - July
2. Health & Safety Program: Review - October
3. Cross Training Program: Needs & Design - September
4. External Funding Chart: Create - September

OPERATIONAL INITIATIVES

SENIOR ADMINISTRATIVE OFFICER	FINANCE & ADMINISTRATION
<ol style="list-style-type: none"> 1. TRIPARTITE LEADERS: Meeting – September 2. Human Resources Policy: Roll-out – June 3. Water Treatment Plant Land <ul style="list-style-type: none"> Council Proceedings Bylaw: Revisions Council Indemnity Review Lottery Regulations: Update 	<ol style="list-style-type: none"> 1. New payroll and HR system review of options – June 2. Cloud-based record storage (financial) – July 3. Cross-Training Program <ul style="list-style-type: none"> E-Service Portal: Launch

ECONOMIC DEVELOPMENT & TOURISM	PROTECTIVE SERVICES
<ol style="list-style-type: none"> 1. COLD TESTING: Working Group – Sept 2. Sector working groups – December 3. Small business survey – December <ul style="list-style-type: none"> Climate change positioning strategy MCIT 2023-24 	<ol style="list-style-type: none"> 1. Municipal Enforcement Public Education Evaluation - September 2. ABANDONED/UNSIGHTLY PROPERTY – By-law review and enforcement 3. Emergency Response Plan: Update – August <ul style="list-style-type: none"> Passenger Transportation Bylaw

COMMUNITY SERVICES & RECREATION	CAPITAL
<ol style="list-style-type: none"> 1. MSC Inspection Schedule Implementation - August 2. Online Booking: Software Selection – October 3. Volunteer Strategy – July <ul style="list-style-type: none"> Community Activity Guide/Calendar Nordic Walking Group Elders Engagement Initiative Book Club Launch Community Group Partnerships MSC Inspection Schedule Online Booking: Software Selection 	<ul style="list-style-type: none"> Waste Site Fencing: Construction – October Breynat Road Upgrade: Phase 1 Construction - October Lagoon Dike Rehabilitation: Tender – June New Sub-division Development - December
	PUBLIC WORKS/MS
	<ol style="list-style-type: none"> 1. TRAIL PLAN: Draft – October 2. Sports Field Maintenance: Training – June 3. Boat Launch Enhancement Plan Initialization - October <ul style="list-style-type: none"> Water Intake Inspection - Winter 2024 Drainage Plan: Update

CODES: **BOLD CAPITALS** = NOW Priorities; **CAPITALS** = NEXT Priorities; *Italics* = Advocacy; Regular Title Case = Operational Strategies

ADDITION TO THE AGENDA
TOWN OF INUVIK ~ REGULAR COUNCIL MEETING
TO BE HELD ON OCTOBER 11, 2023
AT 7:00 P.M. in COUNCIL CHAMBERS

Item # 8 **NEW BUSINESS**

8.2 RFCD 2023-SAO-087 ~ Appoint a Development Officer

Document attached. Requires motion to approve.

Item # 9 **BY-LAWS**

~~9.3 RFCD 2023-SAO-086 ~ 2720 APP Development Officer~~

~~Document attached. Requires motion to approve.~~

REQUEST FOR COUNCIL DECISION

Meeting Date: October 11, 2023

RFCD #: 2023-SAO-087

TOPIC

Appoint a Development Officer

BACKGROUND

Pursuant to the Town of Inuvik zoning by-law 2583/P+D/15, section 3.1 which states:
The office of the Development Officer is hereby established and shall be filled by a person appointed by resolution of Council established in accordance with Section 52 of the Community Planning and Development Act, which states:
Council may appoint one or more development officers for the administration and enforcement of this Act, the zoning bylaw and if applicable, the subdivision bylaw

Administration has recently been made aware of the need for a Council-appointed Development Officer to handle permit issuances for the Town of Inuvik. While the search for a permanent officer is ongoing, Administration would like to appoint Peter Scholz from Cairnstone Consulting the authority to issue permits in the interim.

RECOMMENDATION – SAO

RECOMMENDED MOTION #1:

“BE IT RESOLVED THAT Inuvik Town Council hereby appoints Peter Scholz to Development Officer for the Town of Inuvik

Signature – Michael Trabysh, SAO

