

AGENDA
TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETINGS
TO BE HELD ON NOVEMBER 20 AND 22, 2023
AT 7:00 P.M. in COUNCIL CHAMBERS

Item # 1 **CALL TO ORDER**

Land Acknowledgement

Item # 2 **ADOPTION OF THE AGENDA**

Item # 3 **DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST**

Item # 4 **DELEGATIONS, PRESENTATIONS OR PETITIONS**

Item # 5 **PUBLIC QUESTION PERIOD**

Item # 6 **ADOPTION OF THE MINUTES**

6.1 Minutes of the November 6 and 8, 2023 Council Meetings

Minutes attached. Requires motion to approve.

Item # 7 **ACTION ITEMS**

7.1 Action Items List

Document attached.

Item # 8 **NEW BUSINESS**

8.1 RFCD 2023-SAO-094 ~ Changes to Vehicle Policy

Document attached. Requires motion to approve.

8.2 RFCD 2023-SAO-095 ~ Close Town Facilities for Christmas Party

Document attached. Requires motion to approve.

8.3 RFCD 2023-SAO-096 ~ 2023 Holiday Hours

Document attached. Requires motion to approve.

Item # 9 **BY-LAWS**

9.1 RFCD 2023-SAO-097 ~ Acquire Commissioners Land By-law 2720/LND/23

By-law attached. Requires THIRD AND FINAL READING.

Item # 10 **DEPARTMENT HEAD REPORTS**

10.1 Economic Development and Tourism

Report attached. Requires motion to adopt.

10.2 Protective Services Report

Report attached. Requires motion to adopt.

10.3 Public Safety & Infrastructure

Report attached. Requires motion to adopt.

Item # 11 **INFORMATION ITEMS**

11.1 Strategic Priorities Chart

Document attached. For information only.

Item # 12 **COUNCIL CONCERNS**

Item #13 **IN CAMERA ITEMS**

13.1 Confidential Legal Information - CTV Act, s.23 (3)

Item # 14 **ADJOURNMENT**

MINUTES
TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETING
HELD ON NOVEMBER 6 AND 8, 2023
AT 7:00 P.M. IN COUNCIL CHAMBERS

Present:	<u>Monday</u>	<u>Wednesday</u>
Deputy Mayor:	Natasha Kulikowski	Natasha Kulikowski
Councillor:	Whitney Alexis	Whitney Alexis (zoom)
	Ned Day	Ned Day
	Tony Devlin	Tony Devlin
	Grant Gowans	Grant Gowans
	Jesse Harder	Jesse Harder
	Alana Mero	Alana Mero
		Kurt Wainman
Absent:	Clarence Wood (on Monday and Wednesday, with notice) Kurt Wainman (on Monday, without notice)	
Staff Present:	Michael Trabysh, Senior Administrative Officer Jenna MacNeil, Executive Assistant Cyndy Pihlaja, Senior Director of Public Safety, & Infrastructure Steve Krug, Director of Parks, Recreation, & Leisure Services	

1) Call to order

Deputy Mayor Kulikowski called both meetings to order at 7:00 p.m.

2) Adoption of the agenda

Moved by Councillor Mero, seconded by Councillor Gowans:

MOTION: 198/10/23 “BE IT RESOLVED THAT Inuvik Town Council hereby adopts the agenda as amended.”

Motion CARRIED

3) Declaration of conflict of interest or pecuniary interest

Councillor Harder declared conflict with Item 8.1.

Councillor Devlin and Councillor Alexis declared conflict with item 9.1

4) Delegations, presentations, or petitions

S/Sgt Aubin presented the RCMP report on Wednesday.

Tom Zubko and Dr. Hussien Badan provided an update on the Inuvik Internet Society.

5) Public question period

There were none.

6) Approval of minutes

6.1 Minutes of the October 23 and 25, 2023, Council Meetings

Moved by Councillor Devlin, seconded by Councillor Day:

MOTION: 199/10/23 “BE IT RESOLVED THAT Inuvik Town Council hereby adopts the minutes of the October 23 and 25, 2023 Council meeting as presented.”

Motion CARRIED

7) Action Items

Council noted the document.

8) New Business

8.1 RFCD 2023-SAO-092 ~ Funding for Solid Waste Site Improvement

Moved by Councillor Mero, seconded by Councillor Gowans:

MOTION: 200/10/23 “BE IT RESOLVED THAT Inuvik Town Council hereby approves funding of \$37,500.00 to be withheld from the 2024-2025 Community Public Infrastructure allocation reducing the available allocation for the said years to \$1,816,500.00.

Motion CARRIED.

9) By-laws

9.1 RFCD 2023-SAO-093 ~ Acquire Commissioners Land By-law 2720/LND/23

Moved by Councillor Mero, seconded by Councillor Harder:

MOTION: 193/10/23 “BE IT RESOLVED THAT Inuvik Town Council hereby gives
FIRST READING to By-law 2720/LND/23, a by-law to acquire
real property.”

Motion CARRIED.

Moved by Councillor Mero, seconded by Councillor Day:

MOTION: 194/10/23 “BE IT RESOLVED THAT Inuvik Town Council hereby gives
SECOND READING to By-law 2720/LND/23, a by-law to
acquire real property.”

Motion CARRIED.

10) Reports

There were none.

11) Information items

11.1 Strategic Priorities Chart

Council noted the document.

11.2 Aurora Research Institute ~ Various Research Projects

Council noted the document(s).

12) Council comments

Can be found on the corresponding YouTube link

13) In camera items

There were none.

14) Adjournment

The Committee of the Whole meeting adjourned at 7:48 pm

Moved by Councillor Gowans:

MOTION: 197/10/23 “BE IT RESOLVED THAT the Regular Council meeting
adjourns at 7:23 pm.”

Motion CARRIED.

Mayor

Date of approval

Senior Administrative Officer

Date of approval

ACTION ITEMS

November 20 and 22, 2023 COUNCIL MEETINGS

No.	ITEM	REQUIRED ACTION	ACTION TAKEN / ANTICIPATED COMPLETION DATE
1	2024 Budget	Preparation of 2024 Operating and Capital Budgets	<p>Nov 6 - Suggested dates: Wednesday November 15th 6-8pm. Wednesday November 29th 6-8pm. Saturday December 2nd (if needed) 9-11am.</p> <p>Nov 15 - First workshop was held with Council on the operating budget, next workshop is scheduled for capital budget</p>
3	Ground mount Utilidor Pilot Project	Small section TBD with low impact. Plan and design work required for 2024 budget.	<p>Nov 6 – Hasegawa Engineering is putting a proposal together for TOI.</p> <p>Nov 17 - Hasegawa Engineering will present to Council in December</p>
4	Recruitment	Continue to recruit for vacant Town positions	<p>Nov 17: Director of Finance – Offer In Progress Civil Engineer – Interviews being scheduled Library Manager – Top candidate declined, re-advertised / In progress Special Projects Coordinator – Starts Dec 4th Development Officer – Contracted to Cairnstone Planning</p>
5	MSC Parking Lot – Standing water	Determine source of water in parking lot	<p>Nov 6 – several tests have been conducted, nothing conclusive yet, will be reaching out to Hasegawa Engineering for consultation.</p> <p>Nov 17: Still no update</p>

ACTION ITEMS

November 20 and 22, 2023 COUNCIL MEETINGS

No.	ITEM	REQUIRED ACTION	ACTION TAKEN / ANTICIPATED COMPLETION DATE
6	Condemned Buildings	Public safety issue with fire, repeated calls and unnecessary use of resources.	<p>Sept 11 - Aecom Engineers have been scheduled for week of Sept 25th to complete a structural assessment.</p> <p>Oct 20 – Aecom Structural report is coming next week.</p> <p>Nov 6 – Aecom still has not sent report on their letterhead</p> <p>Nov 17: Have asked AECOM for an update and asked to see if we can use the previous contamination test from Nanzu and Walltech.</p>
7	Solar Project	<p>Update RET Screen model and submit corrected values</p> <p>Sign Contribution Agreement</p>	<p>Meeting has been scheduled with SolVest to update RET Screen and re-submit to NR-CAN. NR-CAN has advised that it will take up to 3 months before a contribution agreement can be finalized. Project most likely not to start until 2024.</p> <p>Sept 11 - Infrastructure Canada has requested our Incorporation/community charter docs.</p> <p>Oct 20 – from Govt of Canada <i>“I am confident that we will be able to get approvals within the stipulated timelines give or take a week or two to CA signoff timeline.”</i></p> <p>Nov 6 – Solvest has sent another request for an update on the Contribution Agreement</p> <p>Nov 17: Contribution agreement has been received, sent to lawyer for review, edits in progress, signing scheduled for Monday Nov 20th.</p>

ACTION ITEMS

November 20 and 22, 2023 COUNCIL MEETINGS

No.	ITEM	REQUIRED ACTION	ACTION TAKEN / ANTICIPATED COMPLETION DATE
8	HAF-Application Deadline	Complete grant application for up to \$51,000.00 in funding per net new unit.	<p>Dillon Consulting is assisting with this application since they are working on the community plan, which directly ties in. Fees are recoverable as part of the grant. Due date for the grant application is August 18, 2023.</p> <p>Sept 11 – CMHC has extended the deadline to Sept 29 due to the evacuation in Yellowknife.</p> <p>Sept 11 – Our current estimated funding is \$2.67M</p> <p>Sept 21 – Need to add missing-middle properties per City of Calgary result</p> <p>Oct 20 – Application has been submitted, updates have been sent, waiting for approval.</p> <p>Nov 17: waiting for approval</p>
9	Land Sales	Determine prices and advertise industrial and residential land inventory	<p>Oct 20 – 33 lots sold to IDC, Legal contract is near completion.</p> <p>Nov 3 – Have reached out to Remax as Coldwell Banker has not taken any affirmative action on listing and marketing our lots</p> <p>Nov 6 – IDC Contract is still not complete, a holdback was requested but it has been rejected.</p> <p>Nov 17: Signing ceremony scheduled for Monday Nov 20th.</p>
10	Library Hours	Review operating hours at the Library and budget impact.	<p>September 22nd interviews for Library manager, when the role is filled the manager will advise on staffing and budget.</p> <p>Oct 20 – Interviews were not successful, restarting interview process</p>

ACTION ITEMS

November 20 and 22, 2023 COUNCIL MEETINGS

No.	ITEM	REQUIRED ACTION	ACTION TAKEN / ANTICIPATED COMPLETION DATE
Completed Action Items			
1.	Dempster Fiber Line	ROHL Global Networks has asked the Town if a development permit is required to install fiber optic lines in the Town boundaries	<p>Lawson Lundell was consulted, and it was determined that fiber communication lines require permitting and are assessable for property taxation purposes as well.</p> <p>Issue permit by August 31, 2023</p> <p>Permit issued Sept 15, 2023</p>
2.	Water Main Break	Fix water leak at Tununuk and Mackenzie in the Utilidor.	Beaufort Mechanical has repaired the leak.
3.	Town Beautification / Blind Corners	JB Firth has been issued work orders under their as-and-when contract to clear overgrown brushes, install signs and mow ditches. Mackenzie Rd. is priority.	Work orders have been issued.
4.	Swimming Pool	Fix white caulking.	The pool re-opened on Aug 3 rd .
5.	Speeding / Quads	Implement deterrents to combat speeding utilizing but not limited to traffic controls, speed bumps, traffic calming etc.	<p>A 3-way stop is being installed on Franklin and Millen. Further areas will be considered and implemented as necessary.</p> <p>Sept 11 – Stop sign was removed for the winter, will consider putting it back for the summer</p> <p>Sept 11 – We will be meeting with RCMP to strategize a method for corralling and ticketing quads</p> <p>Sept 15 – Quad Check stop held</p>

ACTION ITEMS

November 20 and 22, 2023 COUNCIL MEETINGS

No.	ITEM	REQUIRED ACTION	ACTION TAKEN / ANTICIPATED COMPLETION DATE
6.	MSC Concession	RFP – Proponent has been selected	Oct 20 – Legal is preparing lease, equipment has been procured and shipment will start next week
7.	Eligible Suppliers List	Pursuant to Section 11.6 of Procurement Policy number MG.003, the Public Works director shall advertise annually for contractors and keep a registry for small scale construction projects.	Nov 6 – We will complete an advertisement for the next issue of the Inuvik Drum and due to timing, the period will run from now until the end of 2024. Then annually thereafter.

REQUEST FOR COUNCIL DECISION

Meeting Dates: November 20 and 22, 2023

RFCD #: 2023-SAO-094

TOPIC

HR.012 Policy – Change to Authorized Drivers

BACKGROUND

The administration recently made several changes to the organizational structure of the municipality. Accordingly, several departmental names and positions require updating in the HR Manual with respect to the appropriate access and authorization of town vehicle usage. Further, in order to meet with stakeholders and attend events, we are proposing that the policy also contain the position of Mayor thereby allowing the Mayor to have access to a Town Vehicle.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

None.

OPTIONS

Council has three options:

1. Approve the amendment as presented via motion
2. Defeat the motion
3. Refer the item back to Administration with suggested changes or areas that require further investigation

RECOMMENDATION – SAO

“BE IT RESOLVED THAT Inuvik Town Council hereby adopts the amendments to Article 403, Section 9 – Authorized Drivers of the Town of Inuvik Human Resource Policy HR.012.”

Signature – Michael Trabysh, SAO



Article 403. Operation Of a Vehicle

Purpose

All Town drivers/mobile equipment operators (hereafter drivers/operators) must possess a valid, current, and appropriate driver's license and/or mobile equipment operating certificate, operate the vehicle/mobile equipment in a safe manner, and abide by the conditions outlined in this article.

If there are any contradictions between this article and the safety manual, the safety manual will prevail.

Purpose

1. The objectives of this article are:
 - to establish the safe and efficient use of its vehicles and to ensure the safety of staff and the public
 - to establish priorities for the use of vehicles and assist in their safe operation through the control of vehicle drivers
 - to establish procedures should an accident occur while operating a vehicle or mobile equipment
 - to establish guidelines for policy violations

Definitions

Accident: Any event that results in damage to a vehicle, mobile equipment or property or injury to an individual or animal.

Employee: Any person hired by the Town on a temporary, casual, permanent part-time, permanent full-time or contract basis or volunteer firefighter.

Designated Use: The operator allocated a vehicle under this category has use of the vehicle 24 hours a day, 7 days a week. The individual is always available and therefore has the ability to utilize the vehicle for inspections, routine checks, emergency response, and other duties to meet the mandate of the department concerned. The vehicle may be parked at the operator's residence.

Impaired: A diminished capacity to perform normal duties safely as a result of impairment.

Impairment: A variety of conditions and/or substances that impact an employee's normal ability to work safely. Impairment can come from fatigue, stress, illness, or the use of alcohol, drugs, prescribed and over-the-counter medications.

Restricted Use: The individual allocated a vehicle under this category has restricted use of the vehicle. The individual is limited to normal Town business hours of operation specific to their department.

Restricted use can be amended by specific exceptions based on operational needs or events by the Department Head. Exceptions should be recorded by the operator in their diary.

Vehicles: All Town owned or leased fleet vehicles including cars, trucks, vans, buses, transports, buses, transports and trailers.

Procedures

1. With the exception of the Municipal Enforcement department, animals are not permitted in Town vehicles unless the animal is a service animal.
2. The authorized driver assumes responsibility for any vehicle violations and parking tickets incurred by them.
3. All vehicles will be equipped with an Emergency Kit.
4. Impaired driving is strictly prohibited. article 501: Impairment shall always be adhered to.
5. Smoking in Town vehicles is strictly prohibited.
6. The Senior Administrative Officer will ensure that all vehicles are operated in accordance with the NWT WSCC Powered Mobile Equipment Code of Practice including the use of Traffic Controls.
7. Employees may be subject to Canada Revenue Agency rules regarding use of Town-owned vehicles.
8. Town vehicles are not to be used to transport unauthorized persons or personal acquaintances who are not involved in work or business on behalf of the Town unless prior permission has been received from their supervisor or if the employee is required to transport others to fulfill their duties.
9. Town vehicles are not expected to be used for regular transportation of family members. Where units are designated or when emergencies arise, staff are expected to be prudent in the transportation of immediate family members.

Authorized Drivers

Department	Position(s)	Vehicle Use
Fire	Fire Chief & Duty Officer	Designated
Fire	Apparatus Operators	Restricted
Municipal Enforcement	Peace Officer	Restricted
Development	Development Officer	Restricted
Public Works	<u>Senior Director &</u> Director	Designated
<u>Parks, Recreation & Leisure</u>	Director & Staff	Restricted

Deleted: Community Services

<u>Parks, Recreation, & Leisure</u>	Facilities Foreman	Designated
Economic Development/Tourism	Director & Staff	Restricted
Utilidor	Lead Hand & On-Call	Designated
Administration	<u>Mayor</u> , SAO & Staff	Restricted

Deleted: Community Services

A supervisor may revoke an employee's authorization to operate a Town vehicle or equipment should any occurrence outlined in Appendix 400 B: Occurrences that could lead to withdrawal of authorized Driver Status arise involving that employee.

10. An employee may appeal this decision to the Senior Administrative Officer.

Drivers Licences

11. Drivers/operators are drivers/mobile equipment operators that:
- Have a current and valid license and/or equipment operating certificate appropriate to the class or requirement for the vehicle/mobile equipment
 - Have been authorized to operate the vehicle/mobile equipment by the Senior Administrative Officer or designate
 - meet the requirements for operation of a vehicle and/or mobile equipment as defined in this article.
12. The Senior Administrative Officer or designate will ensure that all drivers have a valid license or operating certificate to drive and/or operate a vehicle or mobile equipment and meet the requirements as set out in this article. The Senior Administrative Officer or designate will maintain a list of authorized drivers for all Town vehicles and mobile equipment.
13. All drivers must have a valid driver's license and/or mobile equipment operating certificate appropriate to the class or type of vehicle or mobile equipment.
14. All drivers must submit a driver's abstract demonstrating that they have a valid and current driver's license and are legally eligible to operate a vehicle. The Town will reimburse the employee for the cost for obtaining a driver's abstract.
15. Drivers must report any suspension of their driver's license and/or mobile equipment operating certificate immediately to the Senior Administrative Officer.
16. Any Town employee found driving a vehicle without the required, valid, and current driver's license, or driving while a driver's license has been suspended, will be subject to corrective action up to and including dismissal.

17. Should an employee be disciplined under this section, the employee may be required to reimburse the Town for any fees (towing, impound, etc.) paid by the Town as a result of the violation.
18. Town owned vehicles must be insured to be driven by licensed and authorized Town staff and other authorized persons during normal working hours or during authorized overtime periods.
19. In certain circumstances, the Senior Administrative Officer may authorize the use of Town vehicles outside of the normal hours of work.

Vehicle Operation and Safety

20. Drivers are prohibited from using Town vehicles other than for Town business unless otherwise authorized by the Senior Administrative Officer.
21. Drivers must observe safe driving practices at all times, including, but not limited to:
 - a) Use of seat belts
 - b) Obeying speed limits, traffic signs and signals
 - c) Operating in compliance with all federal, territorial and municipal acts, regulations, by-laws and Town policies
 - d) Conducting pre-operation checks to ensure the vehicle is in good working order
 - e) Taking extra pre-cautions when reversing the vehicle, and
 - f) Respecting distracted driving legislation.
22. Drivers must report and are responsible for addressing, any tickets or violations received while operating the vehicle, including, but not limited to, speeding, parking or other traffic violations.
23. Prior to operating any vehicle, all drivers must receive an orientation to the vehicle to familiarize themselves with safety belts, braking systems, back-up alarms and other features of the vehicle.
24. Prior to using the vehicle, every operator shall perform and log a full circle vehicle/equipment check where the driver must check:
 - a) fluid levels and top-up if required
 - b) check that all lights are operational
 - c) check brake performance
 - d) keep vehicle and/or equipment clean
 - e) check tire air pressures, and
 - f) check for any damage to interior and exterior and report to supervisor if any is discovered
25. Excessive idling of vehicles is generally not required. In cases where a vehicle is left idling and unattended, drivers must lock the doors to prevent theft.

26. Employees are permitted to take vehicles home if they are on call, standby or working after normal hours.
27. Town vehicles leaving for work outside of the should be equipped with seasonal based emergency equipment including:
 - Reflective hazard cones
 - Emergency First Aid Kit
 - Spare electrical fuses
 - Properly charged and rated fire extinguisher
 - Satellite phone
 - GPS Tracking Device (i.e. SPOT Locator)
 - Emergency food and water supply
 - Proper seasonal clothing including jackets, boots, hats, gloves
 - Insect protection
 - Predator protection (i.e. Bear Spray).

Accidents

28. Any employee or other authorized individual involved in an accident while operating a Town vehicle must report the accident to the Senior Administrative Officer as soon as possible. The driver must contact the RCMP concerning any serious accidents, accidents where there are injuries, and/or where there may be a dispute as a result of the accident.
29. A Motor Vehicle Accident Report Form (see Appendix 400 A) must be completed by the driver on the day of the accident and be submitted to the Senior Administrative Officer. If possible, pictures should be taken to accompany the report.
30. The Town must contact the insurance company as soon as possible following an accident.

REQUEST FOR COUNCIL DECISION

Meeting Dates: November 20 and 22, 2023

RFCD #: 2023-SAO-095

TOPIC

Closure of Town Facilities to allow an all Staff Christmas Party

BACKGROUND

This year the Staff Christmas Party is scheduled to take place on Friday December 22nd from 3:30 pm to 6:00 pm. In order to ensure all staff are able to attend, Administration is requesting that all Town facilities be closed on December 22nd at noon. The closure will give all staff the opportunity to attend. The MSC will open for regular hours after 6:30 pm.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

OPTIONS

Council has three options:

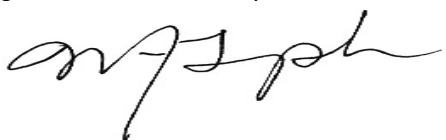
1. Approve the schedule as presented via motion
2. Defeat the motion
3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

Should Council wish to approve the schedule, the motion should be:

"BE IT RESOLVED THAT Inuvik Town Council hereby approves of closing the Midnight Sun Complex, the Inuvik Centennial Library, The Welcome Center and the Town Office on Friday, December 22nd, 2023 from 12:00 pm until 6:30 pm to allow for a staff Christmas Party."

Signature – Michael Trabysh, SAO



REQUEST FOR COUNCIL DECISION

Meeting Dates: November 20 and 22, 2023

RFCD #: 2023-SAO-096

TOPIC

December Holiday Hours for Town Facilities

BACKGROUND

The attached operating schedule for Town of Inuvik facilities is being proposed for the upcoming holiday season. Input has been provided by those senior staff responsible for each facility. A motion to approve the schedule is required.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

OPTIONS

Council has three options:

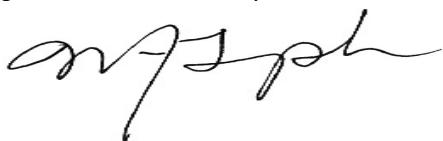
1. Approve the schedule as presented via motion
2. Defeat the motion
3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

Should Council wish to approve the schedule, the motion should be:

"BE IT RESOLVED THAT Inuvik Town Council hereby approves the proposed 2023 Holiday Schedule for all Town Facilities as presented."

Signature – Michael Trabysh, SAO





2023 HOLIDAY HOURS

Date		MSC Frontdesk	Pool	Arena	Welcome Center	Library	Town Office	Protective Services Office
Friday	22-Dec	9:00 am – 3:00 pm, 7:00 pm – 9:30 pm (closed 3 – 7 for staff party)			9:00 am – 12:00 pm	9:00 am – 12:00 pm	9:00 am -12:00 pm	Municipal Enforcement will be closed from noon on December 22 nd to January 2 nd Fire Department will be closed from noon on December 22 nd to January 2 nd Emergency Services will be available during this time
Saturday	23-Dec	11:30 am -4:30 pm	12:00 pm – 5:00 pm	CLOSED	CLOSED	1:00 pm – 5:00 pm	CLOSED	
Sunday	24-Dec	CLOSED	CLOSED	CLOSED		CLOSED		
Monday	25-Dec	CLOSED	CLOSED	CLOSED		CLOSED		
Tuesday	26-Dec	CLOSED	CLOSED	CLOSED		CLOSED		
Wednesday	27-Dec	11:30 am -6:30 pm	12:00 pm - 6:30 pm	Open for rentals by request only		1:00 pm – 5:00 pm		
Thursday	28-Dec	11:30 am -6:30 pm	12:00 pm - 6:30 pm	Open for rentals by request only		1:00 pm – 5:00 pm		
Friday	29-Dec	11:30 am -6:30 pm	12:00 pm - 6:30 pm	Open for rentals by request only		1:00 pm – 5:00 pm		
Saturday	30-Dec	11:30 am -6:30 pm	12:00 pm - 6:30 pm	CLOSED		1:00 pm – 5:00 pm		
Sunday	31-DEC	11:30 am -6:30 pm	12:00 pm - 6:30 pm	CLOSED		CLOSED		
Monday	01-Jan	CLOSED	CLOSED	CLOSED	CLOSED			
Tuesday	02-Jan	Regular Hours	Regular Hours	Regular Hours	Regular Hours	Regular Hours	Regular Hours	

REQUEST FOR COUNCIL DECISION

Meeting Dates: November 20 and 22, 2023

RFCD #: 2023-SAO-097

TOPIC

3rd Reading for BY-LAW TO ACQUIRE COMMISSIONER'S LAND

Lot 0, Block 23, Plan 228

BACKGROUND

The Gwich'in Tribal Council (GTC) would like to beautify the lot in front of their office building located at 3 Council Crescent. This park-like area is currently in disrepair, and the GTC has approached the Town to take over this lot and update its appearance at their cost. Flags, flag poles, landscaping, grounds maintenance, trees and natural garden features are representative of their plans and their proposal is recommended by the administration as this is a key high traffic area along the entrance to our beautiful community.

In order to acquire fee simple title to the above property from the Commissioner, the Town is required to pass a by-law to acquire the property. Once a bylaw is in place, and the Commissioner's land application is approved, the Town can transfer the land to the GTC. A subsequent re-zoning of the lot to Parks and Open spaces would be a final step as the permitted use of this property.

A draft by-law is attached for consideration.

FINANCIAL IMPLICATIONS

There is an application fee of \$250.00 for the transfer from Commissioner's Land to Municipal Lands.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This land beautification project ties into Council's next plans under "Community Beautification".

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

OPTIONS

Council has three options:

1. Give the by-law Third Reading as presented
2. Defeat the motion
3. Refer the document back to Administration with suggested changes or areas that require further investigation

RECOMMENDATION

Should Council wish to approve the by-law as presented, the motion should be:

“BE IT RESOLVED THAT Inuvik Town Council hereby gives THIRD READING to By-law 2720/LND/23, a by-law to acquire real property.”

Signature – Michael Trabysch, SAO

A handwritten signature in black ink, appearing to read 'mtrabysch', is written over a light blue horizontal line within a rectangular box.

TOWN OF INUVIK
BY-LAW #2720/LND/23

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE
NORTHWEST TERRITORIES TO ACQUIRE REAL PROPERTY

PURSUANT TO the *Cities, Towns and Villages Act* of the Northwest Territories, S.N.W.T. 2003, c. 22 as amended;

AND WHEREAS it is deemed necessary that the Town of Inuvik acquire the said lands from the Commissioner of the Northwest Territories;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipal Corporation in the Northwest Territories, in council duly assembled, enacts as follows:

1. That the Mayor and the Senior Administrative Officer are hereby authorized on behalf of the Municipal Corporation of the Town of Inuvik to acquire from the Commissioner of the Northwest Territories for the sum of One Dollar (\$1.00) the land described in hereunder:

Lot 0, Block 23, Plan 228
2. This by-law shall come into effect upon the final day of passing.

READ A FIRST TIME THIS 8th DAY OF November, 2023 A.D.

READ A SECOND TIME THIS 8th DAY OF November, 2023 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS ____ DAY OF _____, 2023 A.D.

MAYOR

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

SENIOR ADMINISTRATIVE OFFICER