

**AGENDA**  
**TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETING**  
**TO BE HELD ON APRIL 22 AND 24, 2024**  
**AT 7:00 PM IN COUNCIL CHAMBERS**

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Item # 1                    **CALL TO ORDER**

Land Acknowledgement

Item # 2                    **ADOPTION OF THE AGENDA**

Item # 3                    **DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST**

Item # 4                    **DELEGATIONS, PRESENTATIONS OR PETITIONS**

Item # 5                    **PUBLIC QUESTION PERIOD**

Item # 6                    **ADOPTION OF THE MINUTES**

6.1                        Minutes of the April 22 and 24 2024 Council Meetings

Minutes attached. Requires motion to approve.

Item # 7                    **ACTION ITEMS**

7.1                        Action Items List

Document attached.

Item # 8                    **NEW BUSINESS**

Item # 9                    **BY-LAWS**

- Item # 10                    **DEPARTMENT UPDATES**
- 10.1                    Economic Development and Tourism
  - 10.2                    Protective Services
  - 10.3                    Infrastructure
  - 10.4                    Corporate Services
  - 10.5                    Parks, Recreation, and Leisure

- Item # 11                    **INFORMATION ITEMS**
- 11.1                    Strategic Priorities Chart  
  
Document attached. For information only.

Item # 12                    **COUNCIL CONCERNS**

- Item #13                    **IN CAMERA ITEMS**
- 13.1                    Confidential Legal Information - CTV Act, s.23 (3) (f)

Item # 14                    **ADJOURNMENT**



**MINUTES**  
**TOWN OF INUVIK ~ REGULAR COUNCIL MEETING**  
**HELD ON APRIL 10, 2024**  
**AT 7:00 P.M. IN COUNCIL CHAMBERS**

6.1

**Present:** Wednesday

Mayor

Councillor: Assistant Deputy Mayor Alana Mero  
Whitney Alexis  
Ned Day (call in)  
Tony Devlin  
Jesse Harder  
Kurt Wainman

**Absent:** Clarence Wood (on Monday and Wednesday, with notice)  
Natasha Kulikowski (on Monday and Wednesday, with notice)

**Staff Present:** Cynthia Pihlaja, Acting Senior Administrative Officer  
Jenna MacNeil, Executive Administrative Coordinator  
Stephen Odiase, Director of Corporate Services  
Daniel Dokunmu, Director of Infrastructure  
Brian Larman, Director of Protective Services & Fire Chief

## 1) Call to order

Assistant Deputy Mayor Mero called the meeting to order at 7:00 pm.

## 2) Adoption of the agenda

Moved by Councillor Harder, seconded by Councillor Alexis:

**MOTION: 081/04/24**      **“BE IT RESOLVED THAT Inuvik Town Council hereby adopts the agenda as presented.”**

Motion CARRIED

## 3) Declaration of conflict of interest or pecuniary interest

None.

## 4) Delegations, presentations, or petitions

RCMP Report

S/Sgt Aubin was in attendance to present the report and receive feedback.



## 5) Public question period

None.

## 6) Approval of Minutes

6.1 Minutes of the March 25 and 27, 2024 Council Meetings

Moved by Councillor Devlin, seconded by Councillor Harder:

**MOTION: 082/04/24**      **“BE IT RESOLVED THAT Inuvik Town Council hereby adopts the minutes of the March 25 and 27, 2024 Council meetings as presented.”**

Motion CARRIED.

## 7) Action Items

Councillor Alexis requested an update on item 4 – Scent Policy in the fitness center. Acting SAO Pihlaja responded that Director Krug will provide an update when he returns to work.

## 8) New Business

8.1 RFCD 2024-SAO-035 ~ Update to Policy HR. 012 Outside Employment

Moved by Councillor Harder, seconded by Councillor Alexis:

**MOTION: 083/04/24**      **“BE IT RESOLVED THAT Inuvik Town Council hereby adopts the amendments to Article 101 Code of Ethics, Outside Employment, of the Town of Inuvik Human Resource Policy HR.012.”**

Motion CARRIED.

**MINUTES**

Inuvik Town Council Meetings  
April 10, 2024

**8.2 RFCD 2024-SAO-036 ~ Request for Donation Muskrat Jamboree Kiddies Carnival**

Moved by Councillor Wainman, seconded by Councillor Alexis:

**MOTION: 084/04/24**

**“BE IT RESOLVED THAT Inuvik Town Council hereby approves an in-kind donation to the Muskrat Jamboree for the 2024 Kiddies Carnival taking place June 8 & 9, 2024 to include the following:**

- **Donation of the Chief Jim Koe Park Events Pavilion, dance floor, barbeque, tables and chairs, portable stage, and power as per the application for donation.”**

Motion CARRIED.

**8.3 RFCD 2024-SAO-038 ~ Update to Policy FD.001 Hiring**

Moved by Councillor Wainman, seconded by Councillor Harder:

**MOTION: 085/04/24**

**“BE IT RESOLVED THAT Inuvik Town Council hereby adopts the Town of Inuvik Fire Department Hiring Policy FD.001 as revised.”**

Motion CARRIED.

**8.4 RFCD 2024-SAO-039 ~ Update to Policy FD.002 Promotion**

Moved by Councillor Devlin, seconded by Councillor Alexis:

**MOTION: 086/04/24**

**“BE IT RESOLVED THAT Inuvik Town Council hereby adopts the Town of Inuvik Fire Department Promotion Policy FD.002 as revised.”**

Motion CARRIED.

**MINUTES**

Inuvik Town Council Meetings  
April 10, 2024

### 8.5 RFCD 2024-SAO-040 ~ Update to Policy FD.003 Remuneration

Moved by Councillor Devlin, seconded by Councillor Alexis:

**MOTION: 087/04/24**      **“BE IT RESOLVED THAT Inuvik Town Council hereby adopts the Town of Inuvik Fire Department Remuneration Policy FD.003 as revised.”**

Motion CARRIED.

## 9) By-laws

### 9.1 RFCD 2024-SAO-037 ~ Lease Unsurveyed Land By-law 2732/LND/24

Moved by Councillor Devlin, seconded by Councillor Alexis:

**MOTION: 088/04/24**      **“BE IT RESOLVED THAT Inuvik Town Council hereby gives THIRD READING to By-law 2732/LND/24, a by-law to acquire leasehold interest in land.”**

Motion CARRIED.

## 10) Directors Updates

None.

## 11) Information items

### 11.1 Strategic Priorities Chart

Council noted the document.

## 12) Council comments

Can be found on the corresponding YouTube link.

**MINUTES**

Inuvik Town Council Meetings

April 10, 2024

## 13) In camera items

Confidential Information - CTV Act, s.23 (3)(f)

Regular Meeting

Moved by Councillor Harder, seconded by Councillor Alexis:

**MOTION: 089/04/24**      **“BE IT RESOLVED THAT Inuvik Town Council hereby moves in camera at 7:22 p.m.”**

Motion CARRIED.

Moved by Councillor Harder, seconded by Councillor Alexis:

**MOTION: 090/04/24**      **“BE IT RESOLVED THAT Inuvik Town Council hereby moves out of camera at 9:33 p.m.”**

Motion CARRIED.

## 14) Adjournment

Moved by Councillor Harder:

**MOTION: 091/04/24**      **“BE IT RESOLVED THAT the Regular Council meeting adjourns at 9:34 p.m.”**

Motion CARRIED.

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Mayor

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Senior Administrative Officer

# INUVIK

## Parks and Recreation Update



Prepared By: Steve Krug

# UPDATE

## *What we accomplished:*

\*Hosted Muskrat Jamboree April 5- 8<sup>th</sup>

Arena Pad & River Area

Thank you, Organisers and Volunteers for another successful year

\*Lost and Found Night

Opportunity for people to pick up lost and found items. Left over items are going to the "FREE" Store at the Landfill.

\*Easter Sliding Event

Trace's first community event!

Sliding – hot chocolate at the ski hill

\*Swimming Lesson Sign Up

\*Submitted the MACA Community Sport Recreation Accountability Report 2023-24

\*Secured Monthly Pool Sponsorship ( April)

Campaign to secure more for the next few months is posted to social media

\*Various Maintenance tasks

Cleaning out the Old Sedna Pool – in prep for demolition & Battery storage

Making space at the Cold Storage Facility

## *What's coming up:*

Community Beautification

Planning meetings with TOI Departments

Zone Clean Up

Beautification Contest

Ball Field User Group Meeting

Pre- Season meeting – ISPA ( Inuvik Slow Pitch Association)

Community Garage Sale

Indoors in the Arena – no date set yet

Summer Staff Job Ad's

Summer Maintainer Crew

Summer Camp Staff

First Aid Training Session

Various Staff from different Departments

Drop Zone

Setting up- Scheduling – Staffing

Fitness Centre

Daily membership inspections ( Evenings Monday / Friday) – verifying member information

Fitness Centre education & awareness program



## CONCLUSION



DOES COUNCIL HAVE ANY QUESTIONS?

# STRATEGIC PRIORITIES CHART

June 15, 2022

## COUNCIL PRIORITIES (Council & SAO)

COUNCIL PRIORITIES (Council & SAO)	
<b>NOW</b> 1. <b>TRIPARTITE LEADERSHIP TABLE: Meeting</b> 2. <b>ABANDONED/UNSIGHTLY PROPERTY</b> 3. <b>RESIDENTIAL PROPERTY: INVENTORY</b> 4. <b>CLIMATE ADAPTATION STRATEGY: Funding Research</b> 5. <b>COLD TESTING OPPORTUNITIES: Working Group</b>	<b>TIMELINE</b> September September August October September
<b>NEXT</b> <ul style="list-style-type: none"> <li>• EMPTY PROPERTY: Options</li> <li>• COMMUNITY PLAN: Update</li> <li>• TRAIL PLAN: Draft</li> <li>• ROAD MAINTENANCE: Priorities</li> <li>• RECREATION FACILITY: Future Needs</li> <li>• COUNCIL PROCEEDINGS BYLAW</li> <li>• LONG TERM FINANCIAL PLAN</li> <li>• PLASTIC BAG BAN: Bylaw</li> </ul>	<b>ADVOCACY/PARTNERSHIP</b> <ul style="list-style-type: none"> <li>• <i>Department Service Decentralization (GNWT)</i></li> <li>• <i>College Programs: Local Needs Alignment</i></li> <li>• <i>NTPC: Net Metering Cap Removal</i></li> <li>• <i>MLA &amp; MP Meeting Schedule</i></li> <li>• <i>Homeless Strategy: Status</i></li> <li>• <i>Inuvik Works: Support</i></li> </ul>
ORGANIZATIONAL INITIATIVE (Directors/Managers)	
1. Facility Inspection Checklist (MSC Pilot) - July 2. Health & Safety Program: Review - October 3. Cross Training Program: Needs & Design - September 4. External Funding Chart: Create - September	
OPERATIONAL INITIATIVES	
<b>SENIOR ADMINISTRATIVE OFFICER</b> 1. <b>TRIPARTITE LEADERS: Meeting</b> – September 2. <b>CLIMATE ADAPT. STRAT.: Research</b> – Oct. 3. Human Resources Policy: Approval – Sept. <ul style="list-style-type: none"> <li>• Council Proceedings Bylaw: Revisions</li> <li>• Lottery Regulations: Update</li> </ul>	<b>FINANCE &amp; ADMINISTRATION</b> 1. Health & Safety Manual: Review - November 2. Council Indemnity Bylaw: Review - September 3. <b>RESIDENTIAL PROPERTY: INVENTORY</b> - Aug. <ul style="list-style-type: none"> <li>• Cross Training Program</li> <li>• E-Service Portal: Launch</li> </ul>
<b>ECONOMIC DEVELOPMENT &amp; TOURISM</b> 1. Tourism Action Plan 2023-2024 - December 2. New Office Operations Plan - July 3. <b>COLD TESTING: Working Group</b> – Sept <ul style="list-style-type: none"> <li>• Small Business/Artisans 2023-24 – Dec.</li> <li>• MCIT 2023-34 - December</li> </ul>	<b>PROTECTIVE SERVICES</b> 1. Be Safe/Be Seen: Design - July 2. UNSIGHTLY PROPERTY: Ops Guidelines - July 3. Emergency Response Plan: Update – November <ul style="list-style-type: none"> <li>• Passenger Transportation Bylaw</li> <li>• Bite Prevention Program: Pilot Evaluation</li> </ul>
<b>RECREATION &amp; LIBRARY</b> 1. Nordic Walking Group: Start-Up – November 2. Elders Engagement Initiative - July 3. Book Club Launch – October <ul style="list-style-type: none"> <li>• Community Group Partnerships</li> </ul>	<b>COMMUNITY SERVICES</b> 1. MSC Inspection Schedule - July 2. Swim Pool: Staffing – July 3. Online Booking: Software Selection - October <ul style="list-style-type: none"> <li>• Community Activity Guide/Calendar</li> <li>•</li> </ul>
<b>CAPITAL</b> - 2022 Utilidor Replacement: Design – June - Waste Site Fencing: Design – June - Swim Pool Rehabilitation: Complete – July - Breynat Road Upgrade: Tender – Complete - Lagoon Dike Rehabilitation: Tender - June	<b>PUBLIC WORKS/MSC</b> 1. TRAIL PLAN: Draft – October 2. Sport Field Maintenance: Training – June 3. ROAD MAINT. PRIORITIES: Review – Sept. <ul style="list-style-type: none"> <li>• Water Intake Inspection</li> <li>• Drainage Plan: Update</li> </ul>
CODES: BOLD CAPITALS = NOW Priorities; CAPITALS = NEXT Priorities; Italics = Advocacy; Regular Title Case = Operational Strategies	