

AGENDA
TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETING
TO BE HELD ON APRIL 22 AND 24, 2024
AT 7:00 PM IN COUNCIL CHAMBERS

Item # 1 CALL TO ORDER

Land Acknowledgement

Item # 2 ADOPTION OF THE AGENDA

Item # 3 DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST

Item # 4 DELEGATIONS, PRESENTATIONS OR PETITIONS

Item # 5 PUBLIC QUESTION PERIOD

Item # 6 ADOPTION OF THE MINUTES

6.1 Minutes of the April 22 and 24 2024 Council Meetings

Minutes attached. Requires motion to approve.

Item # 7 ACTION ITEMS

7.1 Action Items List

Document attached.

Item # 8 NEW BUSINESS

Item # 9 BY-LAWS

Item # 10 **DEPARTMENT UPDATES**

10.1 Economic Development and Tourism

10.2 Protective Services

10.3 Infrastructure

10.4 Corporate Services

10.5 Parks, Recreation, and Leisure

Item # 11 **INFORMATION ITEMS**

11.1 Strategic Priorities Chart

Document attached. For information only.

Item # 12 **COUNCIL CONCERNS**

Item #13 **IN CAMERA ITEMS**

13.1 Confidential Legal Information - CTV Act, s.23 (3) (f)

Item # 14 **ADJOURNMENT**

MINUTES
TOWN OF INUVIK ~ REGULAR COUNCIL MEETING
HELD ON APRIL 10, 2024
AT 7:00 P.M. IN COUNCIL CHAMBERS

6.1

Present: Wednesday

Mayor

Councillor: Assistant Deputy Mayor Alana Mero
Whitney Alexis
Ned Day (call in)
Tony Devlin
Jesse Harder
Kurt Wainman

Absent: Clarence Wood (on Monday and Wednesday, with notice)
Natasha Kulikowski (on Monday and Wednesday, with notice)

Staff Present: Cynthia Pihlaja, Acting Senior Administrative Officer
Jenna MacNeil, Executive Administrative Coordinator
Stephen Odiase, Director of Corporate Services
Daniel Dokunmu, Director of Infrastructure
Brian Larman, Director of Protective Services & Fire Chief

1) Call to order

Assistant Deputy Mayor Mero called the meeting to order at 7:00 pm.

2) Adoption of the agenda

Moved by Councillor Harder, seconded by Councillor Alexis:

MOTION: 081/04/24 **“BE IT RESOLVED THAT Inuvik Town Council hereby adopts the agenda as presented.”**

Motion CARRIED

3) Declaration of conflict of interest or pecuniary interest

None.

4) Delegations, presentations, or petitions

RCMP Report

S/Sgt Aubin was in attendance to present the report and receive feedback.



5) Public question period

None.

6) Approval of Minutes

6.1 Minutes of the March 25 and 27, 2024 Council Meetings

Moved by Councillor Devlin, seconded by Councillor Harder:

MOTION: 082/04/24

“BE IT RESOLVED THAT Inuvik Town Council hereby adopts the minutes of the March 25 and 27, 2024 Council meetings as presented.”

Motion CARRIED.

7) Action Items

Councillor Alexis requested an update on item 4 – Scent Policy in the fitness center. Acting SAO Pihlaja responded that Director Krug will provide an update when he returns to work.

8) New Business

8.1 RFCD 2024-SAO-035 ~ Update to Policy HR. 012 Outside Employment

Moved by Councillor Harder, seconded by Councillor Alexis:

MOTION: 083/04/24

“BE IT RESOLVED THAT Inuvik Town Council hereby adopts the amendments to Article 101 Code of Ethics, Outside Employment, of the Town of Inuvik Human Resource Policy HR.012.”

Motion CARRIED.

8.2 RFCD 2024-SAO-036 ~ Request for Donation Muskrat Jamboree Kiddies Carnival

Moved by Councillor Wainman, seconded by Councillor Alexis:

MOTION: 084/04/24

“BE IT RESOLVED THAT Inuvik Town Council hereby approves an in-kind donation to the Muskrat Jamboree for the 2024 Kiddies Carnival taking place June 8 & 9, 2024 to include the following:

- **Donation of the Chief Jim Koe Park Events Pavilion, dance floor, barbeque, tables and chairs, portable stage, and power as per the application for donation.”**

Motion CARRIED.

8.3 RFCD 2024-SAO-038 ~ Update to Policy FD.001 Hiring

Moved by Councillor Wainman, seconded by Councillor Harder:

MOTION: 085/04/24

“BE IT RESOLVED THAT Inuvik Town Council hereby adopts the Town of Inuvik Fire Department Hiring Policy FD.001 as revised.”

Motion CARRIED.

8.4 RFCD 2024-SAO-039 ~ Update to Policy FD.002 Promotion

Moved by Councillor Devlin, seconded by Councillor Alexis:

MOTION: 086/04/24

“BE IT RESOLVED THAT Inuvik Town Council hereby adopts the Town of Inuvik Fire Department Promotion Policy FD.002 as revised.”

Motion CARRIED.

8.5 RFCD 2024-SAO-040 ~ Update to Policy FD.003 Remuneration

Moved by Councillor Devlin, seconded by Councillor Alexis:

MOTION: 087/04/24 **“BE IT RESOLVED THAT Inuvik Town Council hereby adopts the Town of Inuvik Fire Department Remuneration Policy FD.003 as revised.”**

Motion CARRIED.

9) By-laws

9.1 RFCD 2024-SAO-037 ~ Lease Unsurveyed Land By-law 2732/LND/24

Moved by Councillor Devlin, seconded by Councillor Alexis:

MOTION: 088/04/24 **“BE IT RESOLVED THAT Inuvik Town Council hereby gives THIRD READING to By-law 2732/LND/24, a by-law to acquire leasehold interest in land.”**

Motion CARRIED.

10) Directors Updates

None.

11) Information items

11.1 Strategic Priorities Chart

Council noted the document.

12) Council comments

Can be found on the corresponding YouTube link.

13) In camera items

Confidential Information - CTV Act, s.23 (3)(f)

Regular Meeting

Moved by Councillor Harder, seconded by Councillor Alexis:

MOTION: 089/04/24 **“BE IT RESOLVED THAT Inuvik Town Council hereby moves in camera at 7:22 p.m.”**

Motion CARRIED.

Moved by Councillor Harder, seconded by Councillor Alexis:

MOTION: 090/04/24 **“BE IT RESOLVED THAT Inuvik Town Council hereby moves out of camera at 9:33 p.m.”**

Motion CARRIED.

14) Adjournment

Moved by Councillor Harder:

MOTION: 091/04/24 **“BE IT RESOLVED THAT the Regular Council meeting adjourns at 9:34 p.m.”**

Motion CARRIED.

Mayor

Senior Administrative Officer

INUVIK

Parks and Recreation Update



Prepared By: Steve Krug

UPDATE

What we accomplished:

*Hosted Muskrat Jamboree April 5- 8th

Arena Pad & River Area

Thank you, Organisers and Volunteers for another successful year

*Lost and Found Night

Opportunity for people to pick up lost and found items. Left over items are going to the "FREE" Store at the Landfill.

*Easter Sliding Event

Trace's first community event!

Sliding – hot chocolate at the ski hill

*Swimming Lesson Sign Up

*Submitted the MACA Community Sport Recreation Accountability Report 2023-24

*Secured Monthly Pool Sponsorship (April)

Campaign to secure more for the next few months is posted to social media

*Various Maintenance tasks

Cleaning out the Old Sedna Pool – in prep for demolition & Battery storage

Making space at the Cold Storage Facility

What's coming up:

Community Beautification

Planning meetings with TOI Departments

Zone Clean Up

Beautification Contest

Ball Field User Group Meeting

Pre- Season meeting – ISPA (Inuvik Slow Pitch Association)

Community Garage Sale

Indoors in the Arena – no date set yet

Summer Staff Job Ad's

Summer Maintainer Crew

Summer Camp Staff

First Aid Training Session

Various Staff from different Departments

Drop Zone

Setting up- Scheduling – Staffing

Fitness Centre

Daily membership inspections (Evenings Monday / Friday) – verifying member information

Fitness Centre education & awareness program



CONCLUSION



DOES COUNCIL HAVE ANY QUESTIONS?

STRATEGIC PRIORITIES CHART

June 15, 2022

COUNCIL PRIORITIES (Council & SAO)

NOW

1. **TRIPARTITE LEADERSHIP TABLE: Meeting**
2. **ABANDONED/UNSIGHTLY PROPERTY**
3. **RESIDENTIAL PROPERTY: INVENTORY**
4. **CLIMATE ADAPTATION STRATEGY: Funding Research**
5. **COLD TESTING OPPORTUNITIES: Working Group**

TIMELINE

September
September
August
October
September

NEXT

- EMPTY PROPERTY: Options
- COMMUNITY PLAN: Update
- TRAIL PLAN: Draft
- ROAD MAINTENANCE: Priorities
- RECREATION FACILITY: Future Needs
- COUNCIL PROCEEDINGS BYLAW
- LONG TERM FINANCIAL PLAN
- PLASTIC BAG BAN: Bylaw

ADVOCACY/PARTNERSHIP

- *Department Service Decentralization (GNWT)*
- *College Programs: Local Needs Alignment*
- *NTPC: Net Metering Cap Removal*
- *MLA & MP Meeting Schedule*
- *Homeless Strategy: Status*
- *Inuvik Works: Support*

ORGANIZATIONAL INITIATIVE (Directors/Managers)

1. Facility Inspection Checklist (MSC Pilot) - July
2. Health & Safety Program: Review - October
3. Cross Training Program: Needs & Design - September
4. External Funding Chart: Create - September

OPERATIONAL INITIATIVES

SENIOR ADMINISTRATIVE OFFICER

1. **TRIPARTITE LEADERS: Meeting** – September
2. **CLIMATE ADAPT. STRAT.: Research** – Oct.
3. Human Resources Policy: Approval – Sept.
 - Council Proceedings Bylaw: Revisions
 - Lottery Regulations: Update

FINANCE & ADMINISTRATION

1. Health & Safety Manual: Review - November
2. Council Indemnity Bylaw: Review - September
3. **RESIDENTIAL PROPERTY: INVENTORY** - Aug.
 - Cross Training Program
 - E-Service Portal: Launch

ECONOMIC DEVELOPMENT & TOURISM

1. Tourism Action Plan 2023-2024 - December
2. New Office Operations Plan - July
3. **COLD TESTING: Working Group** – Sept
 - Small Business/Artisans 2023-24 – Dec.
 - MCIT 2023-34 - December

PROTECTIVE SERVICES

1. Be Safe/Be Seen: Design - July
2. UNSIGHTLY PROPERTY: Ops Guidelines - July
3. Emergency Response Plan: Update – November
 - Passenger Transportation Bylaw
 - Bite Prevention Program: Pilot Evaluation

RECREATION & LIBRARY

1. Nordic Walking Group: Start-Up – November
2. Elders Engagement Initiative - July
3. Book Club Launch – October
 - Community Group Partnerships

COMMUNITY SERVICES

1. MSC Inspection Schedule - July
2. Swim Pool: Staffing – July
3. Online Booking: Software Selection - October
 - Community Activity Guide/Calendar
 -

CAPITAL

- 2022 Utilidor Replacement: Design – June
- Waste Site Fencing: Design – June
- Swim Pool Rehabilitation: Complete – July
- Breynat Road Upgrade: Tender – Complete
- Lagoon Dike Rehabilitation: Tender - June

PUBLIC WORKS/MSC

1. TRAIL PLAN: Draft – October
2. Sport Field Maintenance: Training – June
3. ROAD MAINT. PRIORITIES: Review – Sept.
 - Water Intake Inspection
 - Drainage Plan: Update

CODES: BOLD CAPITALS = NOW Priorities; CAPITALS = NEXT Priorities; Italics = Advocacy; Regular Title Case = Operational Strategies