

AGENDA
TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETING
TO BE HELD ON MAY 6 AND 8, 2024
AT 7:00 PM IN COUNCIL CHAMBERS

Item # 1 **CALL TO ORDER**

Land Acknowledgement

Item # 2 **ADOPTION OF THE AGENDA**

Item # 3 **DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST**

Item # 4 **DELEGATIONS, PRESENTATIONS OR PETITIONS**

4.1 Inuvik EV Charging Station – Electrification of the Dempster Highway

Item # 5 **PUBLIC QUESTION PERIOD**

Item # 6 **ADOPTION OF THE MINUTES**

6.1 Minutes of the April 22 and 24 2024 Council Meetings

Minutes attached. Requires motion to approve.

Item # 7 **ACTION ITEMS**

7.1 Action Items List

Document attached.

Item # 8 **NEW BUSINESS**

8.1 RFCD 2024-SAO-041 ~ Update to Fees and Charges Policy

Document attached. Requires motion to approve.

8.2 [RFCD 2024-SAO-042 ~ GNAF Request for Donation](#)

Document attached. Requires motion to approve.

8.3 [RFCD 2024-SAO-043 ~ Cancel June 10 and 12 Council Meetings](#)

Document attached. Requires motion to approve.

8.4 [RFCD 2024-SAO-044 ~ Tender Award for Quonset Demolition](#)

Document attached. Requires motion to approve.

Item # 9 **BY-LAWS**

9.1 [RFCD 2024-SAO-045 ~ Dispose of By Way of Sale 2730/LND/24](#)

By-law attached. Requires motion to approve.

Item # 10 **DEPARTMENT UPDATES**

Item # 11 **INFORMATION ITEMS**

11.1 [Strategic Priorities Chart](#)

Document attached. For information only.

Item # 12 **COUNCIL CONCERNS**

Item #13 **IN CAMERA ITEMS**

Item # 14 **ADJOURNMENT**

MINUTES
TOWN OF INUVIK ~ REGULAR COUNCIL MEETING
HELD ON APRIL 22 AND 24, 2024
AT 7:00 P.M. IN COUNCIL CHAMBERS

Present:	<u>Wednesday</u>	<u>Wednesday</u>
Mayor		
Councillor:	Assistant Deputy Mayor Alana Mero Whitney Alexis Tony Devlin Jesse Harder (zoom) Kurt Wainman	Assistant Deputy Mayor Alana Mero Whitney Alexis Tony Devlin Jesse Harder (zoom) Kurt Wainman
Absent:	Clarence Wood (on Monday and Wednesday, with notice) Natasha Kulikowski (on Monday and Wednesday, with notice) Ned Day, (on Monday and Wednesday, with notice)	
Staff Present:	Cynthia Pihlaja, Acting Senior Administrative Officer (on Monday) Jenna MacNeil, Executive Administrative Coordinator Charlotte Verriere, Director of Economic Development & Tourism Shandy Onishenko, Acting Director of Parks, Recreation, & Leisure Stephen Odiase, Director of Corporate Services (ASAO on Wednesday) Daniel Dokunmu, Director of Infrastructure (on Monday)	

1) Call to order

Assistant Deputy Mayor Mero called both meetings to order at 7:00 pm.

2) Adoption of the agenda

Moved by Councillor Devlin, seconded by Councillor Alexis:

MOTION: 092/04/24 “BE IT RESOLVED THAT Inuvik Town Council hereby adopts the agenda as presented.”

Motion CARRIED

3) Declaration of conflict of interest or pecuniary interest

None.

4) Delegations, presentations, or petitions

None.

5) Public question period

None.

6) Approval of Minutes

6.1 Minutes of the April 10, 2024 Council Meeting

Moved by Councillor Devlin, seconded by Councillor Alexis:

MOTION: 093/04/24 “BE IT RESOLVED THAT Inuvik Town Council hereby adopts the minutes of the April 10, 2024 Council meeting as presented.”

Motion CARRIED.

7) Action Items

Council noted the document.

8) New Business

None.

9) By-laws

None.

10) Directors Updates

Moved by Councillor Wainman, seconded by Councillor Alexis:

MOTION: 094/04/24 “BE IT RESOLVED THAT Inuvik Town Council hereby adopts the following staff reports as presented:
Item 10.1 – Economic Development and Tourism Report,
Item 10.2 – Infrastructure Report,
Item 10.3 – Corporate Services Report, and
Item 10.4 – Parks, Recreation, and Leisure Report .”

Motion CARRIED.

11) Information items

11.1 Strategic Priorities Chart

Council noted the document.

12) Council comments

Can be found on the corresponding YouTube link.

13) In camera items

Confidential Information - CTV Act, s.23 (3)(f)

Committee of the Whole Meeting

Moved by Councillor Alexis, seconded by Councillor Devlin:

MOTION: 095/04/24 “BE IT RESOLVED THAT Inuvik Town Council hereby
moves in camera at 7:27 p.m.”

Motion CARRIED.

Moved by Councillor Alexis, seconded by Councillor Devlin:

MOTION: 096/04/24 “BE IT RESOLVED THAT Inuvik Town Council hereby
moves out of camera at 7:47 p.m.”

Motion CARRIED.

14) Adjournment

The Committee of the Whole meeting adjourned at 7:48 pm

Moved by Councillor Harder:

MOTION: 097/04/24 “BE IT RESOLVED THAT the Regular Council meeting
adjourns at 7:05 p.m.”

Motion CARRIED.

Mayor

Senior Administrative Officer

ACTION ITEMS

May 6 and 8, 2024 COUNCIL MEETING

No.	ITEM	REQUIRED ACTION	ACTION TAKEN / ANTICIPATED COMPLETION DATE
1.	Acquire Commissioner Land	Obtain title to all commissioner land in the Municipal boundary	Feb 9 – Request for letter of support sent to Minister of Environment and Climate Change
2.	Scent Policy	Create and post notices in fitness center	March 8 – Director Krug is working on implementing policy and posters.
3.	Map in Chambers	To print the map staff to acquire software and supplies to begin using plotter. Once this is done a map will be printed.	Testing on the plotter has begun. Next up is a supplies order.
4.	Blue bins	Currently, there is no map that identifies where future bins are placed.	When queried, the former Director of Public Works explained the plan and vision. Infrastructure is currently using that information to create a plan and map.

REQUEST FOR COUNCIL DECISION

Meeting Date: May 6 and 8, 2024

RFCD #: 2024-SAO-041

TOPIC

Update to the fees and charges policy-KM CommUNITY Room

BACKGROUND

A special featured space found inside the Inuvik Welcome Centre is a small meeting room that has been named the “Kristine McLeod Memorial CommUNITY Room” in honor of the late Gwich’in Tribal Council Deputy Grand Chief, Ms. Kristine McLeod. This room is aimed to serve the people of Inuvik and the visitors to our Arctic community. While the room is currently open for anyone to use for free, the department of Economic Development and Tourism is proposing to extend its use by allowing business’ or artists to rent the room out to host pop-up shops for a small fee of \$30 per half day.

FINANCIAL IMPLICATIONS

There would be some financial revenue gained through the rental agreement.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

Rentals would be scheduled to take place within the building's operating hours and will not disrupt the center's daily operations. Users would be expected to keep the space clean throughout their rental and return it to its initial condition by the end of their rental period. Further information can be found in the rental agreement.

OPTIONS

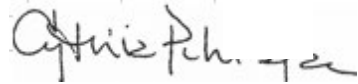
Council has three options:

1. Approve the update as presented via motion
2. Defeat the motion
3. Refer the item back to administration with suggested changes or area that require further investigation

RECOMMENDATION

“BE IT RESOLVED THAT Inuvik Town Council hereby approves the update to the fees and charges policy to allow for renting out the Kristine McLeod CommUNITY room at a rate of \$30 per half day.”

Signature – Cyndy Pihlaja, Acting SAO

A handwritten signature in black ink, appearing to read "Cyndy Pihlaja", is written over a white rectangular background.

Program or Service	Fee	GST	Total	Per 8.1
Chief Jim Koe Park Events Pavilion				
Program or Service				
Booking/Damage Deposit	\$ 150.00	\$ -	\$ 150.00	per event *
Booking/Damage Deposit- Licenced Event	\$ 500.00	\$ -	\$ 500.00	per licenced event**
Casual Use - not booked - no amenities	no charge	no charge	no charge	non exclusive *
Booked Use - no amenities	deposit required	no gst	deposit required	non exclusive *
Booked Use - amenities required	as indicated	as indicated	as indicated	non exclusive *
Booked Use - Licenced - Exclusive	\$ 1,000.00	\$ 50.00	\$ 1,050.00	per day - 8 a to 11 p **
Booked Use - non-licenced - Exclusive	\$ 625.00	\$ 31.25	\$ 656.25	per day - 8 a to 11 p *
Hourly (non-licenced only - max. 4 hours)	\$ 75.00	\$ 3.75	\$ 78.75	per hr. or part thereof
Set-up (evening before)	\$ 200.00	\$ 10.00	\$ 210.00	per 4 hr. (5:00 - 9:00)
Take down (morning after)	\$ 200.00	\$ 10.00	\$ 210.00	for 4 hr. (9:00 - 1:00)
Security - user's expense	user's expense	user's expen	user's expense	duration of use/event
Insurance - user's expense	user's expense	user's expen	user's expense	duration of use/event
Pavilion Amenities				
Trailer Stage	\$ 700.00	\$ 35.00	\$ 735.00	first day
Trailer stage - per additional day	\$ 125.00	\$ 6.25	\$ 131.25	per additional day
Dance Floor	\$ 300.00	\$ 15.00	\$ 315.00	per event
Platform Stage	\$ 300.00	\$ 15.00	\$ 315.00	per event
Tables	\$ 12.00	\$ 0.60	\$ 12.60	per table/day
Chairs	\$ 5.00	\$ 0.25	\$ 5.25	per chair/day
Package - 1 table with 6 chairs	\$ 30.00	\$ 1.50	\$ 31.50	per package unit/day
Sound System (includes power)	\$ 250.00	\$ 12.50	\$ 262.50	per day
Additional portable washrooms	\$ 50.00	\$ 2.50	\$ 52.50	per unit/day
Washroom Pump out	\$ 116.50	\$ 5.83	\$ 122.33	first unit
Washroom Pump out	\$ 25.00	\$ 1.25	\$ 26.25	additional unit same location
Hand-wash Stations	\$ 50.00	\$ 2.50	\$ 52.50	per unit/day
Additional Garbage bins	\$ 50.00	\$ 2.50	\$ 52.50	per bin
Garbage disposal + MSC staff	\$ 35.00	\$ 1.75	\$ 36.75	per diposal trip + MSC staff
MSC Staff - as required	\$ 50.00	\$ 2.50	\$ 52.50	per staff/per hour
Table cloths	\$ 15.00	\$ 0.75	\$ 15.75	per table
Table skirting	\$ 10.00	\$ 0.50	\$ 10.50	per table
Pipe and drape	\$ 10.00	\$ 0.50	\$ 10.50	per 10' section
Heaters	\$ 50.00	\$ 2.50	\$ 52.50	per /own propane
Power	\$ 25.00	\$ 1.25	\$ 26.25	per day
Wifi access	\$ 20.00	\$ 1.00	\$ 21.00	per day
Podium	\$ 15.00	\$ 0.75	\$ 15.75	per day
Zip Walls	TBD	TBD	TBD	TBD
Kristine McLeod COMMUNITY Room - Welcome Centre				
Pop up store	\$ 30.00	\$ 1.50	\$ 31.50	1pm-6pm per day - during operational days
Other	\$ -	\$ -	no charge	During operational hours
OTHER				
Staff hours for delivery / set up / take down of equipment	\$ 47.62	\$ 2.38	\$ 50.00	per person/per hour
LOTTERY FEES				
50/50, 1/3 1/3 1/3 and Progressive Bingos				
Less than 6 games being run during the lottery	\$ 20.00	\$ -	\$ 20.00	per license
More than 6 games being run during the lottery	\$ 50.00	\$ -	\$ 50.00	per game
All Other Games				
Total prize value \$1,250.00 or less	\$ 50.00	\$ -	\$ 50.00	per game
Total prize value \$1,250.00 or more	5% of total prize value			per game
Nevada Tickets				
Hall/Media Bingo	\$ 50.00	\$ -	\$ 50.00	per game
Booth fee where licence is for 6 months or less	\$ 50.00	\$ -	\$ 50.00	per day
	\$ 450.00	\$ -	\$ 450.00	per month
Casinos				

KRISTINE MCLEOD COMMUNITY ROOM AGREEMENT

Welcome

The Inuvik Welcome Centre was completed in the Spring of 2022 and is designed to be a holistic and dynamic facility made up of two distinct spaces; a wooden covered boardwalk which hosts the Summer Outdoor Arctic Market and a brightly coloured two-storey building which serves as a year-round municipal visitor reception on the first floor and houses the full time permanent offices for the Town of Inuvik Economic Development & Tourism Department on the second floor.

A special featured space found inside the Inuvik Welcome Centre is a small meeting room that has been named the “Kristine McLeod Memorial CommUNITY Room” in honour of the late Gwich’in Tribal Council Deputy Grand Chief, Ms. Kristine McLeod who passed away unexpectedly in August of 2021.

On June 18th of 2021 Deputy Grand Chief McLeod addressed the crowd during the Grand Opening of the Special Events Pavilion. She spoke to the importance of working together for the betterment of Gwich’in and all people. She spoke fondly of memories attending special events, festivals, and cultural celebrations in Chief Jim Koe Park and the significance they have for a healthy & vibrant community.

It is with those same ideals that the Inuvik Welcome Centre will continue to grow and evolve to serve the people of Inuvik and the visitors to our Arctic community.

Location

The Kristine McLeod CommUNITY room is in the Inuvik Welcome Centre located at 190 Mackenzie Road, inside of Chief Jim Koe Park in Inuvik.

Times

Open all year round, the Welcome Centre is open from Mid May to Mid September 7 days a week and otherwise Monday to Friday. The Kristine McLeod CommUNITY room is available to use in the afternoons by anyone.

Location and time are subject to change. For the most up to date information follow :

<https://www.facebook.com/Arctic.Market/>

Registration

We welcome anyone to use the room for your meetings, workshops and even to sell your products. Anyone interested can book the room online: <https://trulyarcticinuvik.ca/> For those without ability to register online, we also welcome you to phone us at 867.777.8618 or send us an email at tourism@inuvik.ca.

- Once registered you will receive a confirmation number.
- If you did not register and pay a week prior to your booking, you will not be able to access the room.
- A registered vendors agrees to all terms and conditions laid-out in this document “Kristine McLeod CommUNITY Room Agreement” as well as all Town of Inuvik policies and by-laws.

If you are planning to sell your products we will ask you a rental fee. Any other use of the room is free of charge.

2024 Rental Rates: \$30.00 per ½ Day increment.

\$40.00 Per ½ Day Increment for food vendors.

Payment Methods

Payment is required when you register online, over the phone or at the Welcome Center located at 190 Mackenzie Road in Inuvik. The payment online and over the phone can be debit and credit and at the Welcome Center, the payment can be debit, credit, or cash You will receive a confirmation number that confirms your registration.

What is included in your registration

Television and White Board

The registration comes with one television and one white board for use during rental only. Any damage to the television will result in an \$800 fee payable to the Town of Inuvik. Any damage to the whiteboard will result in a \$1200 fee payable to the Town of Inuvik.

Tables & Chairs

The registration comes with ONE, 6-foot uncovered table and two chairs. Any additional tables and chairs need to be booked ahead of time upon registration.

Power

For those vendors who request use of power, you will have access to one standard electrical outlet with two standard 125 volt plugs. We ask that you do not overload your outlet and be mindful of overextending the available wattage at your station. Vendors need to provide their own extension cords.

Set-up / Take-Down

You will have access to the room ½ hour before your set registration time to set up. You must be out of the room at or before 6:00pm. No items are allowed to be left in the room overnight. The Town of Inuvik does not hold any liability for any property on or left in the building at any point during the rental. We ask you to leave the room as you found it: clean, with all furniture put back to its original place.

Authorized products for sale

Any crafted or handmade items and food are authorized to be sold. Mass produced, non crafted or handmade, and illegal products are not authorized to be sold.

Food permit

Food vendors will be requested to display a printed copy of their up to date and approved food permit. Any violation against the NWT Food Establishment Regulations will be reported to the Department of Health and Social Services, Government of the Northwest Territories.

To apply for a food permit: <https://www.hss.gov.nt.ca/en/services/apply-food-establishment-permit>

Parking

Parking at and around the immediate vicinity of the Inuvik Welcome Centre is limited.

The limited spots are reserved for Staff, those with accessibility issues, and persons visiting the Inuvik Welcome Centre.

We ask vendors to use the side gravel parking lot (Anglican Church/Capital Suites side) for loading & unloading only. There is space for vendors to pull directly adjacent to the wooden boardwalk to allow for unloading your items.

Once you have finished dropping off / unloading we ask that you park your vehicle in one of the other larger parking areas surrounding Chief Jim Koe Park such as:

- Anglican Church Parking Lot
- Aurora Research Institute (ARI) Parking Lot
- Inuvik Post Office
- Parking lot adjacent to Igloo Church / V&S / Arctic Foods / Just Raven
- Gravel lot in back corner of Chief Jim Koe Park (at rear of Children First building)

Cancellation

Please, let us know if you will not be coming in for your registered day.

No credit or reimbursement will be applied to purchased days. Dates are not transferable due to cancellation or otherwise.

Garbage & Food waste

It is very important that all garbage, refuse, and food waste is properly disposed of in the blue bin adjacent to the wooden boardwalk at the Inuvik Welcome Centre before leaving.

Pets

Pets are not permitted inside or tied to any parts of the Inuvik Welcome Centre or the Special Events Pavilion. This includes the wooden covered boardwalk area as well as entry ways, stairwells, bannisters, beams & poles, bleachers, or any other permanent structure as part of a Town owned building, facility, or temporary structure. Pets within Chief Jim Koe Park must be contained on a leash at all times. Owners are responsible for picking up and disposing of their pet's waste.

Smoking

In adherence to the Town of Inuvik Smoking By-Law #2629/H&S/19, smoking is not permitted on any Town Recreational Property (public parks and recreation facilities operated by the Town of Inuvik), therefore we ask all persons wishing to smoke, to do so outside of the boundaries of Chief Jim Koe Park or Town owned land or facilities (including Inuvik Welcome Centre, Special Events Pavilion, & green areas within the Park). Currently the only designated smoking area adjacent to the Park is next to the porta-potties across the gravel roadway.

Suggested items to bring as a vendor

- Table covers, displays, paper weights or other ways to keep items from blowing in the wind
- Bug dope, sunscreen, hand fan
- Jackets, toques, sun hats, sunglasses, and or clothing layers
- Water bottle, snacks, & hot beverage in thermos
- Printed price list / menu for food vendors, cash float, change, & cash box
- Business Cards or NWT Arts Tags

Washrooms and Hand washing

Access to washrooms will be the indoor washrooms inside the Inuvik Welcome Center. Each vendor is also requested to have hand wipes and hand sanitizer available at their table.

Contact

Inuvik Welcome Centre
190 Mackenzie Road
867.777.8618
Email: tourism@inuvik.ca

REQUEST FOR COUNCIL DECISION - DONATIONS

Meeting Dates: May 6 and 8, 2024

RFCD #: 2024-SAO-042

TOPIC

Request for Donation - Great Northern Arts Festival

BACKGROUND

For more than 35 years, the Great Northern Arts Festival has contributed positively to the community economically and by providing a platform for showcasing talent. Although the festival was canceled last year, it is making a comeback in 2024 under new management.

Previously, the Town generously granted the festival free use of the Midnight Sun Complex venue. However, in recent years, the expectations and demands placed on its Town staff during all stages of the festival have increased significantly, surpassing what Administration considers reasonable.

There has been a request to use the curling rink on July 1st, which is a holiday long weekend. Unfortunately, the curling rink will not be available until Tuesday, July 2nd.

We have been informed there will be a new person coordinating the show this year. It is important to have that person contact the Director of Parks, Recreation, and Leisure to ensure that the expectations on both sides are clear.

Please note that the estimated staff time may vary and could be more or less than anticipated.

Administration has carefully assessed the request and does have some concerns outlined in other considerations.

FINANCIAL IMPLICATIONS

Below is a summary of the in-kind value of the donations estimate. Rates used are for a non-profit non-licensed event.

	Venue	Total Days	Regular Rate/day	Regular Total
	MSC Community Hall	9	\$300.00	\$ 2,700.00
	MSC Arena	9	\$600.00	\$ 5,400.00
	MSC Curling Rink	19	\$400.00	\$ 7,600.00
	MSC Curling Lounge	15	\$200.00	\$ 5,200.00
in the request this is referred to outdoor space where tents are set up	Large Tent	15	\$400.00+\$125.00 each additional day	\$ 2,150.00
	2 Small Tents	15	\$200.00+\$75.00 each additional day	\$1,250.00
	Events Pavilion – exclusive use	7	\$625.00	\$ 4,375.00

Events Pavilion – Trailer Stage	7	\$700.00+\$125.00 each additional day	\$ 1,450.00
Events Pavilion – Platform Stage	7	300.00	\$ 2,100.00
Events Pavilion – Sounds system/power	7	\$250.00	\$1,750.00
Events Pavilion – Podium	7	\$15.00	\$ 105.00
Damage Deposit			\$ 750.00
			\$34,830.00
Miscellaneous	Total Days	Regular Rate	Regular Total
Miscellaneous AV Equipment	6	\$300.00	\$ 1800.00
Email usage (gnaf@inuvik.ca)			\$ 840.00
			\$ 2640.00
Staffing Costs	Hours	Regular Rate	Regular Total
Staff Assistance	125	\$51.00	\$ 6,375.00
Manager Assistance	40	\$75.00	\$ 3,000.00
Off-Hours Staff Cost (5-10PM)	115	\$77.00	\$ 8,855.00
			\$ 18,230.00
TOTAL FESTIVAL			\$ 55,700.00

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

- We receive a number of last-minute urgent requests, such as additional items not initially included in the donation request, like photocopying, supplies, wireless internet, and internet access for streaming.
- There have been frequent venue changes without prior notice, making it challenging to stick to planned staffing and cleaning schedules when moving back and forth between the park and the facility. Last-minute adjustments to facility hours and staffing have also been requested, which are not always feasible and may result in paying employees overtime due to unscheduled hours.
- It is essential to have clear communication channels established for issue resolution with designated contact persons on both sides. GNAF staff and volunteers should refrain from directing Town staff and instead use the assigned point of contact.
- Instances of volunteers accessing areas outside the designated GNAF space have occurred, necessitating clear guidelines that restrict unauthorized access to the entire facility.

- All specific requirements need to be finalized according to the initial request, ensuring that volunteers, staff, and board members are informed and comply with authorized activities, respecting facility operational hours and staff. For instance, in 2022, setup began two days earlier than requested.
- Issues like leaving doors open for smoking, subsequent requests for heating, and burning of mosquito coils indoors, leading to pest entry, We will be going back to installing the single door in place of the garage door on the curling ice surface once they have their things brought in on the pad.
- They have put more tables in the lobby areas than permitted by the Fire Marshall
- In the past they have contracted someone to do the lighting and sound. There is no provision in the request regarding security as it will be required with the portable stage being open unless they are prepared to dismantle it all everyday so we can close up the stage. Who will be responsible for these potential costs for security as we will not have the staff to do it or will have to pay overtime to have staff sitting in the pavilion all night. There maybe an option by having the walls installed earlier than planned and making the building fully enclosed.
- It has been noticed that acknowledgement for the Town of Inuvik contribution is not followed up on in their brochure.
- An orientation for GNAF employees and volunteers regarding smoking, restricted access, security of buildings and expectations of MSC staff should be conducted prior to the beginning of the festival.

OPTIONS

Council has three options:

1. Approve the request as presented via the recommended motion
2. Defeat the motion
3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

“BE IT RESOLVED THAT Inuvik Town Council hereby approves an in-kind donation to the Great Northern Arts Festival for 2024 to include the following:

- **Donation of the Community Hall, Arena Dry Floor, Curling Club Dry Floor and Curling Club Lounge, Events Pavillion and other items as per the letter of request from the Great Northern Arts Festival; and,**
- **Building maintenance assistance of Midnight Sun Complex staff during the festival.”**

Signature – Cynthia Pihlaja, Acting SAO





Dated: Thursday, 24th April 2024
Great Northern Arts Festival Society
PO Box 2921, Unit 301, 125 Mackenzie Road,
Inuvik, NT X0E 0T0 - gnaf@inuvik.ca

Attn: Town of Inuvik Council

To whom it may concern:

The Great Northern Arts Society is a non-profit organization that hosts the annual Great Northern Arts Festival (GNAF). Each year, the Recreation Complex is transformed into a professional level gallery and workshop space, and the town of Inuvik comes alive with creativity. The outdoor Carving Village is a buzz with activity, and evenings under the midnight sun are filled with music and cultural entertainment. We rely on the generosity of the community, and sponsors to ensure this internationally-recognized event continues as the largest annual celebration of northern arts and culture in Canada.

Over the years, we have enjoyed your generous in-kind support of our Venue space at the Midnight Sun Complex, and many other contributions; the Town of Inuvik's contribution allows for the success of our festival. We respectfully request similar sponsorship for this year.

With 2500-4000 pieces on display in a given year, the Festival provides an opportunity for the public to enjoy and invest in true Northern culture and artistic expression. By enhancing the public profile and accessibility to Northern artists, the Festival has consistently supported the development of a sustainable economic sector for Northern peoples.

This year, our theme is "From Ashes to Arts", which we chose as a way to celebrate, symbolize and commemorate the resilience and bravery of our communities and those that protected our homes through the NWT 2023 wildfires. As we recover as a society from the repercussions of our 2023 canceled festival, and the effects of COVID on the festival, we are looking forward to our artist's interpretations and a packed schedule of vibrant cultural performances, art displays and workshops. With your continued support we hope to bring the festival back in all of its strength this year!

Please let me know if there is anything else I can supply. The support of the Town of Inuvik cannot be underestimated; you make our event possible-!

Best wishes, and thank you for your consideration,

Adi Scott



24th April, 2024



DONATION AND SPONSORSHIP POLICY MG.001

APPLICATION FOR DONATION

Please note that applications should be submitted at least one month prior to the event date. Date: April

12th 2024 - date of event - 10th-15th July - (with space requested respectively from 6th-16th July 2024)

1. Name of Applicant

a) ORGANIZATION INFORMATION

Name: Great Northern Arts Festival Society

Address: PO2921, 125 Mackenzie Road, Inuvik, X0E0T0

PhoneNumber: 867-678-0511

E-mail: gnaf@inuvik.ca

Organization's Executive Information:

President/Chairperson Name: Laska Nerysoo

Address: PO2921, 125 Mackenzie Road, Inuvik, X0E0T0

Phone Number: N/A

E-mail: gnaf@inuvik.ca

b) INDIVIDUAL INFORMATION

Name: Adi Scott (Executive Director)

Address: PO2878, 20 Gwich'in Road, Inuvik X0E0T0

PhoneNumber: 867-688-6353

E-mail: gnaf@inuvik.ca

2. If the applicant is:

a) an organization or group, is it a registered society in good standing?

Yes

No

If not in good standing, please explain: NOTE: If your organization is a registered society, please provide the Town with a copy of your society's letter of incorporation.

b) If the applicant is an organization, is it:

Not-for-profit

Other

If other, explain:

3. Donation Information

NOTE: Requests for donation of space for licensed events using Town facilities as defined in the Town of Inuvik Donation and Sponsorship Policy are not eligible for donation. Please see the policy for full details. a) If the donation request is for space at a Town facility, please provide details (dates, description of space needed, type of event being held, equipment/supplies needed, etc.)

Please see attached spreadsheet for space/facility requests

b) If the request is for something other than 3 a) or b), please explain: N/A

4. Total cost of event, project or program being promoted:

\$200,000

5. Have you received donation/donation in-kind assistance from any other organization, individual or government agency?

Yes

No

If yes, please list all organizations, individuals and government agencies from which you have received or are about to receive assistance from and specify the dollar value of that assistance.

Name Amount: \$35,000 - Canada Heritage Fund (Accepted - for festival administration, artists travel/accoms)

Name Amount: \$30,000 - Canada Arts Council (Accepted - for performer/artist fees, materials, contractors - lights/sound/security etc)

Name Amount: \$15,000 - Canada Summer Jobs (accepted) (for summer youth staff salaries)

Name Amount: \$25,000 - GNWT - ITI (applied but not accepted yet) (for insurance, administration, auditor, staff meeting/travel)

Name Amount: \$20,000 - Anti-poverty (applied but not accepted yet) (for artist fees, materials, outreach, programming)

6. What monies are you or your organization committing or raising towards the event, project or program you are sponsoring?

- We will be applying for a bingo license when the new applications open in August, in the meantime we are seeking donations and sponsorships from multiple organizations
- We also raise and apply for funding/donations from many different organizations - resulting in an income of around \$100,000 - \$150,000 depending on rate of successful outreach.

7. Have you previously applied for and received donation/donation in-kind funding or support from the Town of Inuvik?

Yes

No

If yes, when? 2022, 2018, 2017, 2016 (then each year before that to the early 2000's)

Amount of donation/donation in-kind assistance received:

We have been donated the use of the MSC complex: main community hall area, curling rink, ice rink and curling lounge spaces for the duration of the festival - including allowance for set-up time, tables, chairs and additional extension cables.

For what purpose?

- MSC main hall - for drum dancing, opening/closing ceremonies, old time dance, live music performances etc
- Ice rink - demonstration area
- Curling lounge - gallery/sales entrance and artists rest space
- Curling rink - art gallery/acoustic performance stage

8. Have you previously applied for and been refused donation/donation in-kind funding or support from the Town of Inuvik? If yes, please explain.

- Yes
 No

9. Are any of the financial proceeds from the event, project or program you, your organization or group are sponsoring going to be donated to other groups or organizations in Inuvik? Please specify.

Name of Group/Organization - Inuvik Food Bank
 Amount of Donation - dependant on gallery donations

10. In order for the Town of Inuvik to process your application for donation, you may be required to provide the following financial information:

- a) a copy of your group or organization's current budget; and,
 b) a copy of your group or organization's latest audited independent financial statements. If the information is unavailable you will provide an explanation as to why.

Please find attached:

- a) Our current estimated budget
- b) Our most recent audited financial statements from 2022 - we are behind on our 2023 audit due to the festival not running last year.
- c) Or most recent unaudited profit/loss balance sheet

11. You, your group, or organization agree to abide by and provide the Town of Inuvik with all the necessary information it requires in order to process this application. This includes requested financial information. Any misrepresentation or material omission on this application can result in the application being declined.

We agree

12. Organizations requesting donations from the Town of Inuvik that require Council approval under the Donation and Sponsorship Policy shall ensure that a representative is present at the Council meeting to answer questions or provide additional information.

Council reserves the right to postpone making a decision until such time as a representative is available to attend.

We agree

13. You, your group or organization will be required to provide the necessary public liability and all perils insurance coverage if required by the Town in order for the Town to provide any donation/donation in-kind assistance for your event, project or program.

We agree

14. You, your group or organization hereby agrees to save harmless the Town of Inuvik from any claim, counter claim, damages or lawsuit arising from you or your group or organization's sponsoring of this event, project or program.

We agree

15. I/we agree to provide the Town of Inuvik with a follow-up report if requested: I on behalf of do hereby declare that I have the authority and approval to make the above donation/donation in-kind application for assistance from the Town of Inuvik.

We agree

16. Contact Person:

Name: Adi Scott

Address: 20 Gwich'in Road, Inuvik, X0E0T0

Phone Number: +1 867-688-6353

Fax Number: N/A

E-mail: gnaf@inuvik.ca

2024 - Detail of Requested space/equipment

Festival Dates/set-up dates:	Space Request:	Notes for use:	Additional Requests
9th-15th July, 2024	Jim Koe Park - Demonstration tent	Stage set-up for live music performances	--
9th-17th July, 2024	Midnight Sun Complex Community Hall	Artist breakfasts/lunches	12 tables + 50 chairs
9th-17th July, 2024	Midnight Sun Complex Arena	Demonstration area	30 tables + 80-ish chairs, plus extension cables
1st-19th July, 2024	Midnight Sun Complex Curling Rink	Gallery set-up	15ish tables, plus 30ish chairs + extension cords
5th-19th July, 2024	Midnight Sun Complex Curling Club Lounge		3 tables plus 10 chairs, plus extension cords
5th-19th July, 2024	Outdoor space behind Curling rink (where the Carving Tent is normally set-up)	For the carving village	Extra extension cables and power panels available for carvers to plug in equipment
5th-19th July, 2024	Building maintenance/expertise of the Midnight Sun Complex staff	(as needed for set-up tear-down, and during festival times)	--
15th July, 2024	Use of TOI's BBQ	For Volunteer/Worker Appreciation and Artist Welcome BBQ	--
Year-round	Continued year-round storage of our storage/stonished at the TOI storage site		



700956
January 12 2024 | EMAIL

THE GREAT NORTHERN ARTS FESTIVAL SOCIETY
PO BOX 2921
95 GWICH'IN ROAD
INUVIK, NT X0E 0T0

ATTENTION: ADMINISTRATION

Dear Sir/Madam:

Letter of Status - THE GREAT NORTHERN ARTS FESTIVAL SOCIETY

This letter confirms that the above noted society is registered within the jurisdiction of the Northwest Territories; and that, pursuant to the *Societies Act* of the Northwest Territories, the society is currently up to date with required annual filings.

If you have any questions or require further information, please do not hesitate to contact our office at (867)767-9304, toll-free (877)743-3302, fax (867)873-0243; via email at CorporateRegistries@gov.nt.ca or direct at (867)767-9260 ext. 82200. All forms and instructions are also available on our website: <https://www.justice.gov.nt.ca/en/non-profit-societies/>

Sincerely,

Ashley Fowlow
Paralegal Team Lead
Societies Registry
Department of Justice

THE GREAT NORTHERN ARTS FESTIVAL SOCIETY
Financial Statements
Year Ended September 30, 2022

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Independent Auditor's Report

To the Members of The Great Northern Arts Festival Society

Qualified Opinion

We have audited the financial statements of The Great Northern Arts Festival Society (the society), which comprise the statement of financial position as at September 30, 2022, and the statements of revenues and expenses, changes in net debt and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the society as at September 30, 2022, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO)

Basis for Qualified Opinion

In common with many not-for-profit organizations, the society derives revenue from fundraising activities and donations, the completeness of which are not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the society. Therefore, we were not able to determine whether any adjustments might be necessary to fundraising and donation revenue, excess of revenues over expenses, and cash flows from operations for the year ended September 30, 2022, current assets and net assets as at September 30, 2022. Our audit opinion on the financial statements for the year ended September 30, 2021 was modified accordingly because of the possible effects of this limitation of scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the society in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the society's financial reporting process.

(continues)

Independent Auditor's Report to the Members of The Great Northern Arts Festival Society (*continued*)

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Burnaby, British Columbia
December 8, 2023


McDonald Rickett
Chartered Professional Accountants

Statement of Financial Position

September 30, 2022

	2022	2021
Assets		
Current		
Cash	\$ 75,147	\$ 99,099
Accounts receivable	-	22,000
Prepaid expenses	2,632	3,972
	77,779	125,071
Capital assets (Note 4)	21,191	26,604
	\$ 98,970	\$ 151,675
Liabilities		
Current		
Accounts payable	\$ 14,558	\$ 13,426
Government remittances payable	3,796	4,153
Deferred revenue (Note 5)	81,875	66,500
	100,229	84,079
Net Assets		
General Fund	(22,450)	40,991
Capital Asset Fund	21,191	26,605
	(1,259)	67,596
	\$ 98,970	\$ 151,675

Approved by the Directors



 Director



 Director

THE GREAT NORTHERN ARTS FESTIVAL SOCIETY

8.2

Statement of Revenues and Expenses

Year Ended September 30, 2022

	2022	2021
Revenues		
Contribution Agreement Revenue (<i>Schedule 1</i>)	\$ 227,150	\$ 155,313
Fundraising income	77,301	20,637
Craft fair income	4,191	3,725
Donations	15,150	11,005
Festival income	11,485	-
Stone and fur sales	1,227	1,506
	336,504	192,186
Expenses		
Advertising and promotion	3,886	1,502
Amortization	5,413	6,807
Credit card charges	288	175
Donations	200	200
Insurance	3,684	3,560
Interest and bank charges	689	812
Office	10,088	4,411
Fundraising costs	25,435	26,858
Craft fair costs	63,291	11,253
Special projects costs	610	3,775
Professional fees	10,000	10,000
Salaries and wages	110,327	70,910
Telephone	785	2,466
Unrecoverable GST input tax credits	-	2,365
Vehicle	578	300
Festival Expenses (<i>Schedule 2</i>)	170,085	67,409
	405,359	212,803
Deficiency of revenues over expenses	\$ (68,855)	\$ (20,617)

See notes to financial statements

THE GREAT NORTHERN ARTS FESTIVAL SOCIETY

8.2

Statement of Changes in Net Debt

Year Ended September 30, 2022

	General Fund	Capital Asset Fund	2022	2021
Net assets - beginning of year	\$ 40,991	\$ 26,605	\$ 67,596	\$ 88,213
Deficiency of revenues over expenses	(68,855)	-	(68,855)	(20,617)
	(27,864)	26,605	(1,259)	67,596
Fund transfer:				
Transfer to general fund from capital asset fund for amortization	5,414	(5,414)	-	-
Net assets (debt) - end of year	\$ (22,450)	\$ 21,191	\$ (1,259)	\$ 67,596

Statement of Cash Flows
Year Ended September 30, 2022

	2022	2021
Operating activities		
Deficiency of revenues over expenses	\$ (68,855)	\$ (20,617)
Item not affecting cash:		
Amortization of capital assets	5,413	6,807
	(63,442)	(13,810)
Changes in non-cash working capital:		
Accounts receivable	22,000	(15,000)
GST recoverable	-	460
Prepaid expenses	1,340	(1,552)
Accounts payable	1,132	2,927
Government remittances payable	(357)	3,335
Deferred revenue	15,375	3,437
	39,490	(6,393)
Cash flow used by operating activities	(23,952)	(20,203)
Investing activity		
Purchase of capital assets	-	(780)
Decrease in cash flow	(23,952)	(20,983)
Cash - beginning of year	99,099	120,082
Cash - end of year	\$ 75,147	\$ 99,099

Notes to Financial Statements
Year Ended September 30, 2022

1. Purpose of the society

The Great Northern Arts Festival Society (the "organization") is a not-for-profit organization of Northwest Territories incorporated under the Societies Act on August 1, 1990. Management has determined that they are exempt from payment of income tax under Section 149(1) of the Income Tax Act.

The organization's purpose is to foster the education and training of "Northern Artists" regarding all facets of the creation and business of the arts through the establishment of the annual "Territorial Arts Festival" held during the third week of July in Inuvik, Northwest Territories.

2. Going concern

After year end, the society ceased operations. In early December 2023, an executive director was hired and a board struck to continue the society's operations. Management has determined that no adjustment to assets is required.

3. Summary of significant accounting policies

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO). Canadian accounting standards for not-for-profit organizations are part of Canadian GAAP.

Fund accounting

Revenues and expenses related to program delivery and administrative activities are reported in the general fund.

The capital asset fund reports the assets, liabilities, revenues, and expenses related to The Great Northern Arts Festival Society's capital assets.

Contributed services

The operations of the organization depend on both the contribution of time by volunteers and donated materials from various sources. The fair value of donated materials and services cannot be reasonably determined and are therefore not reflected in these financial statements.

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date.

Measurement estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

(continues)

Notes to Financial Statements
Year Ended September 30, 2022

3. Summary of significant accounting policies (*continued*)

Cash

Cash comprises an operating bank account and lottery bank account

Capital assets

Capital assets are stated at cost less accumulated amortization and are amortized over their estimated useful lives on a declining balance basis at the following rates:

Computer equipment	30%
Festival equipment	20%
Furniture and fixtures	20%
Office equipment	20%
Web design	20%

Revenue recognition

The Great Northern Arts Festival Society follows the deferral method of accounting for contributions.

Revenue from sales of products is recognized when title passes to the customer, which generally coincides with the delivery and acceptance of goods.

Revenue derived from government sponsored grants and contribution agreements is initially recorded as deferred income on the balance sheet. The amount is recognized as income on a straight-line basis over the term of the grant or contribution agreement.

Deferred revenue arises from program funding amounts received with completion dates extending beyond the year end. These amounts will be recognized as income in proportion to the completion date of the agreements.

4. Capital assets

	2022		2021	
	Cost	Accumulated amortization	Cost	Accumulated amortization
Festival equipment	\$ 9,921	\$ 9,215	\$ 9,921	\$ 9,039
Computer equipment	2,940	2,292	2,940	2,014
Office equipment	22,228	22,099	22,228	22,067
Furniture and fixtures	81,911	63,851	81,911	59,336
Web design	5,000	3,352	5,000	2,940
	\$ 122,000	\$ 100,809	\$ 122,000	\$ 95,396
Net book value	\$ 21,191		\$ 26,604	

Notes to Financial Statements
Year Ended September 30, 2022

5. Deferred revenue

	2022	2021
Government funding source:		
Deferred revenue - Canada	\$ 55,750	\$ 17,500
Deferred revenue - Northwest Territories	26,125	49,000
	\$ 81,875	\$ 66,500

6. Economic dependence

The organization currently generates a substantial amount of its revenue from contributions provided by various levels of government. The ability of the organization to continue operations is dependent upon these contributions.

7. COVID-19

In March 2020, the World Health Organization declared a global pandemic due to the novel coronavirus (COVID-19). The situation is constantly evolving, and the measures put in place are having multiple impacts on local, provincial, national and global economies.

Management is uncertain of the effects of these changes on its financial statements and believes that any disturbance may be temporary; however, there is uncertainty about the length and potential impact of the disturbance.

As a result, we are unable to estimate the potential impact on the society's operations as at the date of these financial statements.

8. Financial instruments

The society is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the society's risk exposure and concentration as of September 30, 2022.

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The society is exposed to this risk mainly in respect of its receipt of funds from its funding sources.

Unless otherwise noted, it is management's opinion that the society is not exposed to significant other price risks arising from these financial instruments.

THE GREAT NORTHERN ARTS FESTIVAL SOCIETY

Contribution Agreement Revenue

Year Ended September 30, 2022

8.2

(Schedule 1)

	2022	2021
Canada Council of the Arts	\$ 25,000	\$ -
GNWT ITI operations and funding agreement	9,000	-
ECE Training Northern Artists	10,000	20,000
GNWT ECE Arts Council	15,400	17,000
Gov NU - Culture & Heritage	15,000	2,500
Heritage Canada	83,750	45,938
ITI Community Economic Development	52,000	25,750
ITI Inuvik-Craft Fair	-	27,125
NWT Anti-poverty Fund	17,000	17,000
	\$ 227,150	\$ 155,313

Festival Expenses

Year Ended September 30, 2022

(Schedule 2)

	2022	2021
Accommodations	\$ 1,860	\$ 9,566
Artist commission	39,523	-
Artist travel	21,104	11,888
Contracts	37,774	25,656
Equipment rental	-	1,210
Food and beverages purchases	2,550	3,939
Freight and shipping	5,221	866
Performing arts	27,863	13,798
Staff Travel	705	-
Supplies	32,446	486
Telephone	919	-
Workshop supplies and fees	120	-
	\$ 170,085	\$ 67,409

Below previous in-kind donations - not yet confirmed:			
Air North	\$3,000.00		
Aklak Air	\$5,000.00		
Amierco Security	\$4,500.00		
Aurora College In-Kind donation	\$11,000.00		
Canadian North (Freight and Carrier)	\$0.00		
Manitoulin In-Kind Donation	\$1,000.00		
Northwind	\$2,300.00		
MGM Bus Services	\$2,000.00		
Town of Inuvik In-Kind Donation	\$80,000.00		
Home Hardware	\$2,500.00		
Mackenzie Hotel In-Kind Donation	\$9,000.00		
Total worth of Inkind	\$125,300.00		



The Annually Extraordinary
GREAT NORTHERN
ARTS FESTIVAL



SPONSORSHIP
GUIDE

ANNUALLY^{8.2} EXTRAORDINARY.

Thirty-five years of tireless enthusiasm, devotion, creativity and service have made the Great Northern Arts Festival a unique and moving event. We strive to lead and flourish as a Northern Arts organization and look to our future with pride of accomplishment in our three decades of cultivating, promoting and advocating Northern Art and Artists.



This year the 5 day Great Northern Arts Festival (10-15th July), is held on the lands of the Gwich'in and Inuvialuit peoples in Inuvik, NWT. We host up to 100 artists primarily from across the Northwest Territories, Nunavut, and the Yukon. With additional artists from across Canada and internationally attending too! It is normally attended by some 3,000 visitors from across the world.



The Festival provides Indigenous and other northern artisans a critical opportunity to create new work, teach their craft, attend seminars and workshops, and to exhibit and sell traditional and fine art to an international tourism clientele. The event has brought in some \$17 million in direct and secondary economic benefit to Canada's North in its history.

Artists, performers, and visitors are drawn to Inuvik for the GNAF's one-of-a-kind workshops, seminars, hands-on learning opportunities and nightly cultural entertainment, all of which takes place within the setting of a professional art gallery, studio workspace and stage setting.



THE BENEFITS ^{8.2} OF CORPORATE SPONSORSHIP.

Affiliate your brand with a world-class festival of Indigenous art and music with over three decades of experience connecting with local Northern communities and international visitors alike.

- 
- Create community goodwill by demonstrating your commitment to giving back with visible support of a high-profile and widely beloved public event
 - Market your company to targeted groups of northern residents, practitioners and enthusiasts of arts and culture and northern tourism clients
 - Your support helps to renew a viable northern arts economic sector
 - By supporting our workshops and arts mentorships, you create educational and professional development opportunities for underserved youth
 - Your employees, customers and suppliers will know that you believe in investing in people - in our traditions and futures
 - Your support serves to promote and sustain Inuvialuit, Inuit, Gwich'in, Métis and Dene creators and cultures.
- 

PROMOTING NORTHERN ART AND ARTISTS WORLDWIDE.

8.2

The mission of the Great Northern Arts Society is to advance the mentorship of northern artists, to promote northern art and artists globally, and to immerse our community and visitors in a uniquely Canadian northern art and cultural experience at an annual festival.

In return for your financial contribution or contribution of products or services, you receive exclusive rights to associate with the 2024 Great Northern Arts Festival and are entitled to use Festival logos and emblems in all advertising and promotions within Canada.

Further sponsorship benefits are available depending on the level of sponsorship - including event naming rights, noted on our website, cross-promotional social media marketing options, opportunities to address Festival gatherings, preferred access event seating, hospitality services, and accreditation to staff and guests.



SPONSORSHIP LEVELS

^{8.2}
Our sponsorship levels are broken down into the following categories (please see below). Your financial support goes directly towards covering our major operating costs, helping support our Northern Artists.

These costs include: the travel, accommodation and meal expenses of hosting our Northern artists and performers, many of whom must travel enormous distances from remote communities to participate.

Any contribution is highly appreciated, please contact us for more information about each level of Sponsorship, we're happy to help!

BELUGA/QILALUGAQ

\$25,000 + CASH/IN-KIND

CARIBOU/TUKTU

\$15,000 TO \$24,999

BEAR/NANUQ

\$10,000 TO \$14,999

WOLVERINE/QAVVIK

\$5,000 TO \$9,999

WOLF/AMARUQ

\$2,000 TO \$4,999

MUSKRAT/KIVGALUK

\$500 TO \$1,999

SPONSORSHIP LEVEL:

(Cash and/or In-kind)

Graphic Link on Website/Mobile App

Text Link on GNAF Website

Your logo on all printed materials

Your logo on all printed materials (except poster)

Banner on site of Festival

Logo on GNAF T-shirts

Logo on Mobile App & in advertising

Representative address

Recognition by MC/announcers

Full page colour a in printed program

8.2

Full page black & white ad in printed program

Half page black & white ad in printed program

BELUGA
\$25,000+



CARIBOU
\$15,000 to \$24,999



BEAR
\$10,000 to \$14,999



WOLVERINE
\$5,000 to \$9,999



WOLF
\$2,000 to \$4,999



MUSKRAT
\$500 to \$1,999



FURTHER SPONSORSHIP OPPORTUNITIES: 8.2



HELP NORTHERN ARTISTS AND PERFORMERS STAY STRONG.

ARTIST WELLNESS LOUNGE \$5,000
An area provided for our artists' rest and self care, easily accessed from the venue site

ARTIST CAFETERIA \$10,000
Meals are served to over 100 artists, staff and volunteers each day. The Cafeteria is centrally located, offers a variety of traditional and contemporary meals, and is a high visibility opportunity for supporting the Festival.

THE OLD TIME DANCE \$7,500
Bring back a longstanding Inuvik summer tradition! The Old Time Dance brings together the community, visitors and artists for an evening of jigging, dancing and traditional fiddling - expect a full house and a long sunny night!

THE ARCTIC FASHION SHOW \$10,000
The jewel of every Festival, the perennially popular Arctic Fashion Show is considered one of the best northern shows in the world – offering viral media coverage and substantial on-site crowds.

STUDIO/WORKSHOP ZONE \$10,000
Over 60 artists set up their studios and workspaces in Inuvik's Midnight Sun Complex for the public: high visibility and recognition. Most of our ~60 workshops take place in this zone, so it is a constant beehive of activity.

CARVING VILLAGE \$7,500
Sponsor our Carving Tent - where generations of soapstone carvers have made the dust fly and countless thousands of new works have been made.

MAINSTAGE HEADLINE NAMING RIGHTS \$12,000
Nightly performance events happen at the 270 seat outdoor Pavilion Mainstage in Inuvik's Chief Jim Koe Park. Reach the community at this central high profile gathering place featuring the best in music, culture, and general entertainment.

COUNTRY FOOD \$4,000
Support the nutrition and comfort of elders and visiting artists from remote communities by purchasing foods from the land obtained by local harvesters.



Mahsi. Quyanainni.

**FOR MORE INFORMATION,
PLEASE CONTACT
ADARA SCOTT AT
GNAF.INUVIK.CA**

PO Box 2921
Unit 301
125 Mackenzie Rd
Inuvik, NT, Canada
X0E 0T0
867-678-0511
www.gnaf.org



***Your corporate
contribution is vital
for the Great Northern
Arts Festival to sustain,
continue, and lead in 2024.***



REQUEST FOR COUNCIL DECISION

Meeting Date: May 6 and 8, 2024

RFCD #: 2024-SAO-043

ORGANIZATION

Cancellation of Council Meetings June 10 and 12, 2024

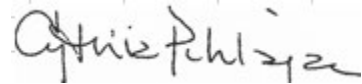
BACKGROUND

The Annual Arctic Development Expo is scheduled for June 10 to 12, 2024. This event is attended by members of Council and Town employees. As a result of this conflict, it is recommended that the Council meetings scheduled for June 10 & 12, 2024 be cancelled. There are still meetings scheduled for June 24 and 26, 2024 which will fulfill the requirements for a regular meeting at least once a month.

RECOMMENDATION – SAO

“BE IT RESOLVED THAT Inuvik Town Council hereby cancels the June 10, 2024 committee of the whole meeting and the June 12, 2024 regular council meeting.”

Signature – Acting SAO Cyndy Pihlaja



REQUEST FOR COUNCIL DECISION

Meeting Dates: May 6 and 8, 2024

RFCD #: 2024-SAO-044

TOPIC

Tender Award for Quonset Demolition

BACKGROUND

The Quonset demolition Tender closed at 4:00 p.m. on April 29, 2024.

The tender opening was done in the Town Office.

The following personnel participated in the tender closing meeting:

Daniel Dokunmu, Director of Infrastructure

Lori-Leigh Joy, Infrastructure Clerk

Robert Ferland, Finance Officer

Jenna MacNeil, Executive Administrative Coordinator

3 bids were received as follows:

Beaufort Construction – \$230,000

Delta Enterprise Inc. – \$49,500

Rex Maintenance Services – \$35,000

FINANCIAL IMPLICATIONS

The budget for this project was estimated at \$50,000

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

None.

OPTIONS

Council has two options:

1. Pass the motion to accept and award the tender
2. Refuse the tender by defeating the motion

RECOMMENDATION

Administration is recommending the contract be awarded to Rex Maintenance Services and should Council wish to approve the contract award, the motion should be:

“BE IT RESOLVED THAT Inuvik Town Council hereby awards the Quonset Demolition tender contract to Rex Maintenance Services for the tendered price of \$35,000.00.”

Signature – Daniel Dokunmu, Director of Infrastructure

A handwritten signature in black ink, appearing to be 'Daniel Dokunmu', written over a horizontal line.

REQUEST FOR COUNCIL DECISION

Meeting Dates: May 6 and 8, 2024

RFCD #: 2024-SAO-045

TOPIC

By-Law 2730/LND/24 Sale of Land - Carmichael Sub-division

BACKGROUND

The Town of Inuvik is in receipt of an “Offer to Purchase Municipal Land” from the Inuvialuit Regional Corporation. The property was surveyed and registered with land titles and appears on the current Certified Assessment Roll.

- The total purchase price is **\$1,907,250.00**
- The Zoning is R1 –Residential Low
- The Town of Inuvik has title to this property

This ordinance was initially presented to Council for discussion on February 26, 2024. Due to ambiguity involving multiple concerned parties, it was decided to send it back to administration for further review. Council has reviewed schedules of events and circumstances which occurred with legal advisors, as well as deliberated on the matter, and ultimately decided to reject the motion and proceed with auctioning off the remaining lots in the Carmichael sub-division.

FINANCIAL IMPLICATIONS

There will be an influx from the sale as well as property taxes collected on the properties.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

With increased opportunities for housing in the community, Inuvik will benefit from the ability to attract and retain new residents, workers, provide options for those on waiting lists, and contribute to future economic development in the community.

RECOMMENDATION

"BE IT RESOLVED THAT Inuvik Town Council hereby defeats the FIRST READING of By-Law #2730/LND/24, a by-law to dispose of real property by way of sale."

"BE IT RESOLVED THAT Inuvik Town Council hereby authorizes the public auction of the remaining lots in the Carmichael Subdivison which are listed in the attached by-law 2730/LND/24 and in accordance with the terms and conditions set out in the attached by-law 2708/LND/23 "The Land Admininstration By-law"

Signature – Cyndy Pihlaja, Acting SAO

A handwritten signature in black ink, appearing to read "Cyndy Pihlaja", is centered within a rectangular box.

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES TO DISPOSE OF REAL PROPERTY BY WAY OF SALE.

WHEREAS pursuant to the Cities, Towns and Villages Act, S.N.W.T. 2003, C.22,

AND WHEREAS the land is not required for municipal purposes;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipal Corporation in the Northwest Territories, at a duly constituted session, enacts as follows:

- The Mayor and the Senior Administrative Officer are hereby authorized on behalf of the Municipal Corporation of the Town of Inuvik in the Northwest Territories to sell to **THE INUVIALUIT REGIONAL CORPERATION** of the Town of Inuvik in the Northwest Territories, for the sum of **ONE MILLION NINE HUNDRED SEVEN THOUSAND TWO HUNDRED FIFTY DOLLARS (\$1,907,250.00)** the land described hereunder:

LOT 92 BLOCK 34 PLAN 3834	LOT 105 BLOCK 34 PLAN 3834
LOT 93 BLOCK 34 PLAN 3834	LOT 106 BLOCK 34 PLAN 3834
LOT 94 BLOCK 34 PLAN 3834	LOT 107 BLOCK 34 PLAN 3834
LOT 95 BLOCK 34 PLAN 3834	LOT 108 BLOCK 34 PLAN 3833
LOT 96 BLOCK 34 PLAN 3834	LOT 109 BLOCK 34 PLAN 3834
LOT 97 BLOCK 34 PLAN 3834	LOT 110 BLOCK 34 PLAN 3834
LOT 98 BLOCK 34 PLAN 3834	LOT 111 BLOCK 34 PLAN 3834
LOT 99 BLOCK 34 PLAN 3834	LOT 112 BLOCK 34 PLAN 3834
LOT 100 BLOCK 34 PLAN 3834	LOT 113 BLOCK 34 PLAN 3834
LOT 101 BLOCK 34 PLAN 3834	LOT 114 BLOCK 34 PLAN 3834
LOT 102 BLOCK 34 PLAN 3834	LOT 115 BLOCK 34 PLAN 3834
LOT 103 BLOCK 34 PLAN 3834	LOT 116 BLOCK 34 PLAN 3834
LOT 104 BLOCK 34 PLAN 3834	INUVIK

- This By-law shall come into effect upon the final day of passing.

READ A FIRST TIME THIS ___ DAY OF _____, 2024 A.D.

READ A SECOND TIME THIS ___ DAY OF _____, 2024 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS ___ DAY OF _____ 2024 A.D.

MAYOR

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

SENIOR ADMINISTRATIVE OFFICER

BEING A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES TO REGULATE LAND ADMINISTRATION IN THE TOWN OF INUVIK

WHEREAS the Town is authorized to purchase, sell, lease, or otherwise acquire and dispose of real property;

AND WHEREAS the Cities, Towns and Villages Act requires the Town to adopt a Land Administration By-law to provide for policy and procedures relating to the acquisition, holding and disposal of real property;

NOW THEREFORE the Council of the Municipal Corporation of the Town of Inuvik, in regular session, duly assembled, hereby enacts as follows:

TITLE

1. This By-law may be cited as “The Land Administration By-law”.

DEFINITIONS

2. In this By-law:

- (a) “Acquisition of Land” means the purchase, lease or other means of acquiring land;
- (b) “Town” means the Municipal Corporation of the Town of Inuvik which is represented by the Senior Administrative Officer or their designate, except when decisions of Council are required;
- (c) “Council” means the Council of the of the Municipal Corporation of the Town of Inuvik;
- (d) “Developed Land” means land in which the necessary municipal infrastructure has been placed to allow improvements to be built or installed thereon;
- (e) “Development Costs” means the Town’s direct and indirect costs of developing a lot or another specific area of land for disposition to the public, and which may include:
 - (i) land acquisition;
 - (ii) fees for appraisal, legal services, surveying, planning and engineering designs and project management;
 - (iii) land excavation and filling;
 - (iv) roads, lanes, parking areas, curbs, sidewalks, walkways, boulevards and all necessary appurtenances to Town standards
 - (v) water, sanitary and storm sewer systems, including service connections and all necessary appurtenances to Town standards;
 - (vi) electrical transmission systems, including all necessary appurtenances;
 - (vii) parks and recreational improvements;
 - (viii) financing charges including interest; and.
 - (ix) natural gas;

and which may be increased or reduced by up to 25% for site-specific factors. The amounts of capital grants or contributions from the Government of the Northwest Territories for the development of the land shall be deducted from the Town’s costs in determining Development Costs.

- (f) “Disposal of Land” means the sale, lease or other means of disposing of land but does not include any activities otherwise exempted by this by-law
- (g) “Granular Material” means any Natural Resource defined as sand, black dirt, rock and clay.

- (h) "Land" means real property or an interest therein, other than an easement or restrictive covenant;
- (i) "Lot" means a specific area of land, the boundaries of which are:
 - (j) shown on a plan registered at the NWT Land Titles Office; or
 - (ii) described in a certificate of title registered at the NWT Land Titles Office;
- (i) "Market Value" means the value of land based on the amount that a willing buyer would pay to a willing seller. This value shall be determined by a professionally qualified land appraiser or by public tender;
- (k) "Minister" means the Minister of Municipal and Community Affairs;
- (l) "Municipal Infrastructure" means those facilities or amenities normally put in place on developed or undeveloped lands to allow improvements to be built or install and which may include all or one of the following:
 - (i) roads, lanes, parking areas, curbs, sidewalks, walkways, boulevards and all necessary appurtenances;
 - (ii) water, sanitary and storm sewer systems, including service connections and all necessary appurtenances;
 - (iii) electrical transmission systems, including all necessary appurtenances;
 - (iv) parks and recreational improvements;
 - (v) land required for, or in connection with, any of the facilities described in 2 (k) of this by-law, or any other facilities deemed to be required by Council;
 - (vi) natural gas;
- (m) "Off-site Levy" means a surcharge levied by the Town pursuant to section 8 against the purchaser of land from the Town or against a tenant leasing land from the Town;
- (n) "Quarry" means any work or undertaking in which granular materials are removed from the ground or the land by any method, and includes all ways, works, machinery, plant, buildings and premises belonging to or used in connection with the quarry;
- (o) "Site-specific Factors" means factors which may be used, where applicable, in adding to or subtracting from the cost of developed land and which may consist of:
 - (i) the size of the parcel;
 - (ii) the site conditions;
 - (iii) the desirability of location;
 - (iv) the existing adjacent land uses; and
 - (v) the land's zoning.
- (p) "Town Standard" means any Standard approved and/or used by the Town for the purpose of Development. These standards may include, but are not limited to standards for roads, sidewalks, parks, and recreational improvements, water and sewer infrastructure, landscaping, curbing, gutters, etc.
- (q) "Undeveloped Land" means land which does not have the municipal infrastructure necessary to use land for its intended purpose.

APPLICATION

- 3. (a) Except as expressly provided herein or otherwise authorized by the Minister, this by-law will apply to all acquisitions, sales, leases, or other dispositions of land by the Town.
- (b) This by-law shall not apply to month-to-month tenancies or leases having terms of less than three (3) years.
- (c) This by-law shall not apply to assignments of existing leases of Town lands.

- (d) Neither the Town nor any authorized representative of the Town shall make or enter into any offer, agreement or other arrangement for the purchase, sale, lease or other disposition of land except in accordance with this by-law.
- (e) This by-law shall not apply to easement agreements for the purpose of public utility uses and structures as defined in the zoning by-law or for the purpose of site servicing.

REQUEST FOR LAND WITHIN THE MUNICIPAL BOUNDARY

A request for acquisition of land shall:

- a) Be made using the form specified by the Town, as amended from time to time; and
- b) Include such information necessary or appropriate to consider the request, including but not limited to a sketch delineating the area to be acquired and any development proposal.

ACQUISITION BY THE TOWN

- (a) The Town shall acquire Head Leases or Title, as applicable, on all Commissioner's or Crown Land required for municipal purposes.
- (b) The Town may acquire fee simple or leasehold interest in any real property which is required for municipal purposes.
- (c) The acquisition of land by purchase, lease or other means from another party by the Town shall be authorized by by-law.
- (d) A by-law for the purchase or lease of land shall include the legal description of the land to be acquired, or, in the case of a lease of unsurveyed lands, a description of the parcel and sketch sufficient to identify the property to be leased.
- (e) The Town may acquire real property by expropriation pursuant to the provision of the *Expropriation Act* and *Community Planning and Development Act*, and through the tax recovery process in accordance with the *Property Assessment and Taxation Act*.
- (f) The acquisition of real property shall be by by-law in accordance with this By-law and the *Cities Towns and Villages Act*.
- (g) Council may amend any terms of agreement for the sale, lease or other disposition of land by resolution except the legal description of the land affected, which may be amended only by by-law.

DISPOSAL BY THE TOWN

- (a) The Town may dispose of fee simple or leasehold interest in any real property where the land is not required for municipal purposes, and where the intended land use is in accordance with the Town's General Plan, and Zoning By-law, or any other relevant by-laws, plans and studies. Where applicable, adjacent property owners (i.e. those sharing common property lines) may be given first refusal to lease or purchase such lands.
- (b) Where land is to be offered for sale, lease or other disposition without a specific intended purchaser or lessee, the by-law authorizing the sale, lease or other disposition of the land shall:
 - i. include a legal description of the land;
 - ii. state whether the land shall be offered for sale, lease or other disposal by ballot draw, public tender, call for development proposal or, in the case of land which has been previously advertised unsuccessfully, on a first come first serve basis; and
 - iii. specify the form of agreement to be used if applicable; and state the minimum acceptable purchase price or lease payment if applicable.
- (c) The disposal of fee simple or leasehold interest in any real property shall be in accordance with this By-law and the *Cities, Towns and Villages Act*.

- (d) Prior to the Town authorizing the sale or lease of property to a business, corporation or society, the society must provide proof of being in good standing in accordance with the provisions of the *N.W.T. Societies Act* or other relevant *Act*, by-law or policy.
 - (e) Where the Town disposes real property to a tax-exempt institution, another order of government or a non-profit organization, the Town may require the purchaser or lessee to enter into an agreement which gives the Town the right of first refusal to reacquire the land and any improvements placed thereon should the purchaser or lessee cease to operate or no longer require the property for its intended purpose.
 - (f) Real property disposals by the Town will be subject to the terms and conditions of a Purchase or Lease Agreement.
 - (g) Real property may be leased where it is not available in fee simple title to the Town, or where there is benefit to the Town in retaining real property for public purposes.
 - (h) All lease agreements shall incorporate clauses relative to remediation of potential environmental damage, including the requirements for remediation, at the lessee's expense, and the lessee shall be required to deposit security with the Town in the form of a bond or irrevocable letter of credit to the noted remediation requirements.
 - (i) Disposition of land in fee simple or leasehold interest shall be authorized by by-law. Subject to provisions of this By-law, all land disposal by-laws shall state the method by which land shall be disposed of, pursuant to this By-law.
 - (j) Where land is to be sold, leased or otherwise disposed of to a specific intended purchaser or lessee, the by-law authorizing the sale, lease or other disposition of the land shall:
 - (i) include a legal description of the land or, in the case of a lease of unsurveyed lands, a description of the parcel and a sketch sufficient to identify the property to be leased; and
 - (ii) specify the form of agreement to be used if applicable.
4. Council shall not authorize the lease, sale or other disposition of lands owned by the Town unless:
- (a) it has been established that the Town has legal title to the interest to be conveyed in the land;
 - (b) an inspection of the lands has been conducted to determine:
 - (i) whether the lands are occupied;
 - (ii) if there are any improvements on the land which do not belong to the Town;
 - (iii) if there are any easements affecting the land; and
 - (iv) whether any other circumstances exist which may prevent or delay the proposed disposal of the land.

OFF-SITE LEVIES

5. The Town may levy charges against land being developed, whether by the Town or by a private developer, to pay for all or part of the capital costs of any municipal infrastructure which is located outside the boundaries of the land being developed, but which is of direct (but not exclusive) benefit to the land being developed, including, but not limited to:
- (a) new or expanded facilities for the storage, transmission, treatment or supply of water;
 - (b) new or expanded facilities for the transmission, treatment or disposal of sewage;

- (c) new or expanded storm sewer drainage facilities;
 - (d) new or expanded roadways and sidewalks; and
 - (e) land required for, or in connection with, any of the facilities described in 7 (a), 7 (b), 7 (c) and 7 (d).
6. The Town may designate by by-law areas of the Town in which off-site levies shall be levied. The amount of the off-site levy may be a fixed amount payable for each lot or may be an amount per unit based on some measurable criteria such as frontage, area or fair market value of a lot.
 7. In determining the amount to be raised by off-site levies for municipal infrastructure, the Town shall deduct the amount of any capital grants received from the territorial or federal governments for completion of any portion of the municipal infrastructure for which the off-site levy is being made.
 8. Off-site levies shall be paid in full before a development permit is issued for any improvement on a parcel of land that is subject to off-site levies.
 9. All off-site levy revenues shall be deposited in a separate account to be used for the purpose for which the levy was made.

ESTABLISHING THE PRICE OF LAND

10. The price of previously developed land to be disposed of by the Town shall be:
 - (a) the greater of the fair market value (including improvements) or the replacement cost of the land and improvements; or
 - (b) at a price determined by assessed value of land (including improvements) plus a percentage factor, determined by Council, which would be designated to approximate (a) above.
11. The price of newly developed land to be disposed of by the Town shall be calculated based on development costs, off-site levies and the allowance, if any, to be added or subtracted for site-specific factors AND upon due consideration of the market value (including off-site levies) of the land.
12. All development costs and off-site levies for newly developed land shall be recovered unless the Town is unable to dispose of the land within a reasonable period of time, as determined by Council and an application to the Minister to sell land below cost, is approved.
13. The annual lease rate for land leased by the Town shall:
 - (i) not burden other rate payers; and
 - (ii) not exceed the value of capital requirements as determined by fair market value or the replacement cost of the land and improvements; and
 - (iii) in any event, not exceed 10% of the price of the lot.
 - (iv) Notwithstanding Section 7 (a), Council may, at its sole discretion, dispose of land below the appraised value or development costs where it is deemed to support economic development or re-vitalization of a neighbourhood.

TERMS AND CONDITIONS OF LAND DISPOSAL BY THE TOWN

14. Except as expressly provided herein, before disposing of any particular parcel of land, the Town shall conduct a ballot draw, public tender, or call for development proposal in accordance with this by-law offering the property for sale, lease or other disposition, as the case may be. If no offers are received for the purchase of the property as a result of the ballot draw, public tender or call for development proposal, or, if in the opinion of Council, the price offered or other conditions of any offer received are unacceptable, the Town may dispose of the land by any means, including on a first come first serve basis, subject always to the terms of this by-law.
15. The provision of Section 16 shall not apply to the disposal of land:
 - (a) to the Federal Government or the Territorial Government;
 - (b) to be used for the installation of electric power, telephone or other communication utilities, if the utility company is a Crown corporation or government regulated monopoly;

- (c) to be consolidated with adjoining land when the land being disposed of does not comply with the minimum lot size requirements as the Town's Zoning By-law;
 - (d) to a person or persons with a leasehold interest who wish to purchase the freehold interest in the same land;
 - (e) to an assignment of an existing lease; or
 - (f) disposing of land to a specific intended purchaser or ~~leasee~~ lessee.
16. Purchasers of single residential lots from the Town shall have priority over those acquiring more than one lot, except when lots are required by:
- (a) the Federal Government or Territorial Government;
 - (b) Housing NWT; or
 - (c) the Canada Mortgage and Housing Corporation.
17. All offers to the Town and all agreements or other arrangements with the Town for the purchase of Town land shall be in writing and in a format which is acceptable to the Town. Any application for the purchase of Town land shall indicate the applicant's proposed use of the land and, in the case of vacant land, the improvements to be constructed or placed by the applicant on the land.
18. A person leasing land from the Town shall be required to enter into a lease substantially in the form as approved by Council
19. If a private developer wishes to purchase undeveloped land from the Town and to build or install municipal infrastructure to develop the land, then, before approving the disposal to the private developer, the Town shall:
- (a) have first obtained a cost estimate establishing that the private developer will be able to develop and sell lots at a lower cost than the price the Town would be required to charge under this policy;
 - (b) require the developer to provide a letter from a financial institution confirming that the developer has sufficient financial resources to complete the development of the subject land;
 - (c) require the developer to enter into an agreement with the Town requiring the developer to dispose of vacant land by way of ballot draw, tender or proposal call, unless a building has been constructed or installed on the land and the building is sold with the land;
 - (d) specify by agreement with the developer any requirements for the development of the land pursuant to Section 37 of the Planning Act, R.S.N.W.T. 1988, c. P-7, including any restrictions on the use of the lands;
 - (e) transfer title to the developer, subject to a caveat to ensure compliance with subsections 22 (c) and 22 (d) if applicable; and
 - (f) require that the development of the municipal infrastructure be completed within a reasonable period of time to ensure an adequate supply of serviced land is maintained in the Town.

PUBLIC NOTICE OF THE DISPOSAL OF TOWN OWNED LAND

20. Before disposing of any land to the public, the Town shall provide public notice either:
- (a) by advertising the availability of the land in two consecutive issues of a newspaper having circulation in the town; or,
 - (b) by posting a notice in six prominent places within the municipal boundaries of the town; and
 - (c) on the Town's website.
21. Each advertisement or notice shall include:
- (a) a sketch, drawn to scale, identifying the size and location of the land;
 - (b) the legal description, if any;
 - (c) the minimum purchase price acceptable, if applicable;
 - (d) the process by which the disposal of land shall occur; and
 - (e) the location and time at which applicants for the land may participate in the process; and
 - (f) results of inspection by the Town as outlined in Section 6 (b) of this by-law.

22. Subject to section 26, land which has been advertised or posted but not sold, leased or otherwise disposed of in response to such advertisement or notice may thereafter be disposed of on a first come first serve basis without further advertisement or notice.
23. The Town shall readvertise or post a new notice advising of the availability of land in accordance with section 23 before disposing of that land:
 - (a) if that land has been rezoned or subdivided since it was first advertised or posted as available for disposition, even if the subdivision or rezoning was at the request of a specific person;
 - (b) if an application was made for the acquisition of the land but was withdrawn by the applicant after acceptance by the Town; or
 - (c) if any Lease or Agreement for Sale granted in response to the first advertisement or notice is terminated before the construction of any improvements on the land.

LAND SALE CATALOGUE

24. A catalogue of all land which has been approved by disposal by Town By-law shall be maintained. The information in the catalogue shall include:
- (a) a sketch, drawn to scale, identifying the size and location of the land;
 - (b) the full legal description, if any;
 - (c) the price of the land;
 - (d) conditions of disposal; and
 - (e) a record of pending disposals.
25. The catalogue shall be open for inspection by the public at the Town Office during normal business hours.

QUARRY MANAGEMENT

26. (a) The Town shall manage quarries in accordance with the statutes of the Governments of the Northwest Territories and Canada.
- (b) The acquisition and disposal of land for quarry purposes shall be subject to the requirements of this by-law.
- (d) Subject to authorization by by-law, the Town may apply for quarry permits and land use permits from senior governments for quarry purposes, and issue quarry permits to other parties.
- (e) Any agreement executed by the Town to lease or sell land for quarry purposes shall require the purchaser or lessee from the Town to restore the land at his or her own expense in accordance with the policies and guidelines established by the Government of the Northwest Territories and any other requirements of the Town.
- (f) Before executing a lease agreement or transfer for quarry lands, the Town shall require the lessee or purchaser to deliver and deposit security with the Town to ensure complete restoration of the site. The terms and amount of this security shall be determined by Council. This security shall consist of cash or an Irrevocable Letter of Credit issued by a Chartered Bank or a Surety Company.

BY-LAW ADMINISTRATION

27. Council may by resolution adopt standard forms of agreement for the acquisition or disposal of land and may authorize administration to make such minor amendments to any such standard form agreement as may be necessary to adapt the agreement to the requirements of any particular transaction.

28. All agreements for the acquisition or disposition of land made pursuant to this by-law shall be substantially in the form as approved by Council..
29. The fees, procedures and agreements required for the administration of this by-law shall be as determined from time to time by resolution of Council.

REPEALS

30. The following by-law is hereby repealed: 95-1369.


EFFECT

This by-law comes into effect on the date of its final passing, subject to the approval of the Minister of Municipal and Community Affairs.

READ A FIRST TIME THIS 9th DAY OF August, 2023.

READ A SECOND TIME THIS 9th DAY OF August, 2023.

READ A THIRD TIME AND FINALLY PASSED WITH THE CONSENT OF MEMBERS PRESENT THIS 13th DAY OF September, 2023.


MAYOR


SENIOR ADMINISTRATIVE OFFICER

STRATEGIC PRIORITIES CHART

June 15, 2022

COUNCIL PRIORITIES (Council & SAO)	
NOW 1. TRIPARTITE LEADERSHP TABLE: Meeting 2. ABANDONED/UNSIGHTLY PROPERTY 3. RESIDENTIAL PROPERTY: INVENTORY 4. CLIMATE ADAPTATION STRATEGY: Funding Research 5. COLD TESTING OPPORTUNITIES: Working Group	TIMELINE September September August October September
NEXT <ul style="list-style-type: none"> • EMPTY PROPERTY: Options • COMMUNITY PLAN: Update • TRAIL PLAN: Draft • ROAD MAINTENANCE: Priorities • RECREATION FACILITY: Future Needs • COUNCIL PROCEEDINGS BYLAW • LONG TERM FINANCIAL PLAN • PLASTIC BAG BAN: Bylaw 	ADVOCACY/PARTNERSHIP <ul style="list-style-type: none"> • <i>Department Service Decentralization (GNWT)</i> • <i>College Programs: Local Needs Alignment</i> • <i>NTPC: Net Meterring Cap Removal</i> • <i>MLA & MP Meeting Schedule</i> • <i>Homeless Strategy: Status</i> • <i>Inuvik Works: Support</i>
ORGANIZATIONAL INITIATIVE (Directors/Managers)	
1. Facility Inspection Checklist (MSC Pilot) - July 2. Health & Safety Program: Review - October 3. Cross Training Program: Needs & Design - September 4. External Funding Chart: Create - September	
OPERATIONAL INITIATIVES	
SENIOR ADMINISTRATIVE OFFICER 1. TRIPARTITE LEADERS: Meeting – September 2. CLIMATE ADAPT. STRAT.: Research – Oct. 3. Human Resources Policy: Approval – Sept. <ul style="list-style-type: none"> • Council Proceedings Bylaw: Revisions • Lottery Regulations: Update 	FINANCE & ADMINISTRATION 1. Health & Safety Manual: Review - November 2. Council Indemnity Bylaw: Review - September 3. RESIDENTIAL PROPERTY: INVENTORY - Aug. <ul style="list-style-type: none"> • Cross Training Program • E-Service Portal: Launch
ECONOMIC DEVELOPMENT & TOURISM 1. Tourism Action Plan 2023-2024 - December 2. New Office Operations Plan - July 3. COLD TESTING: Working Group – Sept <ul style="list-style-type: none"> • Small Business/Artisans 2023-24 – Dec. • MCIT 2023-34 - December 	PROTECTIVE SERVICES 1. Be Safe/Be Seen: Design - July 2. UNSIGHTLY PROPERTY: Ops Guidelines - July 3. Emergency Response Plan: Update – November <ul style="list-style-type: none"> • Passenger Transportation Bylaw • Bite Prevention Program: Pilot Evaluation
RECREATION & LIBRARY 1. Nordic Walking Group: Start-Up – November 2. Elders Engagement Initiative - July 3. Book Club Launch – October <ul style="list-style-type: none"> • Community Group Partnerships 	COMMUNITY SERVICES 1. MSC Inspection Schedule - July 2. Swim Pool: Staffing – July 3. Online Booking: Software Selection - October <ul style="list-style-type: none"> • Community Activity Guide/Calendar •
CAPITAL - 2022 Utilidor Replacement: Design – June - Waste Site Fencing: Design – June - Swim Pool Rehabilitation: Complete – July - Breynat Road Upgrade: Tender – Complete - Lagoon Dike Rehabilitation: Tender - June	PUBLIC WORKS/MSC 1. TRAIL PLAN: Draft – October 2. Sport Field Maintenance: Training – June 3. ROAD MAINT. PRIORITIES: Review – Sept. <ul style="list-style-type: none"> • Water Intake Inspection • Drainage Plan: Update
CODES: BOLD CAPITALS = NOW Priorities; CAPITALS = NEXT Priorities; Italics = Advocacy; Regular Title Case = Operational Strategies	