

AGENDA
TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETING
TO BE HELD ON JUNE 26, 2024
AT 7:00 PM IN COUNCIL CHAMBERS

Item # 1 CALL TO ORDER

Land Acknowledgement

Item # 2 ADOPTION OF THE AGENDA

Item # 3 DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST

Item # 4 DELEGATIONS, PRESENTATIONS OR PETITIONS

4.1 Children First Society

Staff and Board members will provide an update.

4.2 RCMP Report

Report Attached.

Item # 5 PUBLIC QUESTION PERIOD

Item # 6 ADOPTION OF THE MINUTES

6.1 Minutes of the May 22 2024 Council Meeting

Minutes attached. Requires motion to approve.

6.2 Minutes of the June 6 2024 Special Council Meeting

Minutes attached. Requires motion to approve.

Item # 7

ACTION ITEMS

7.1

Action Items List

Document attached.

Item # 8

NEW BUSINESS

8.1

RFCD 2024-SAO-058 ~ Update to HR.012 paid days off for beneficiaries

Document attached. Requires motion to approve.

8.2

RFCD 2024-SAO-062 ~ Reallocate Capital Funding-Utilidor

Document attached. Requires motion to approve.

8.3

RFCD 2024-SAO-063 ~ Tender Award for Brushing and Clearing-Solar

Document attached. Requires motion to approve.

8.4

RFCD 2024-SAO-064 ~ Update to MG.001 Donation and Sponsorship Policy

Document attached. Requires motion to approve.

8.5

RFCD 2024-SAO-065 ~ Tender Award for Electric Fence

Document attached. Requires motion to approve.

Item # 9

BY-LAWS

9.1

RFCD 2024-SAO-054 ~Salvaging by-law 2734

By-law attached. Requires THIRD AND FINAL READING.

9.2

RFCD 2024-SAO-055 ~ Road Renaming (Jak Zheii) by-law 2735

By-law attached. Requires THIRD AND FINAL READING.

9.3 RFCD 2024-SAO-060~ Dispose of by way of sale by-law 2736

By-law attached. Requires THIRD AND FINAL READING.

9.4 RFCD 2024-SAO-061 ~ Appoint MED Officer by-law 2737

By-law attached. Requires FIRST AND SECOND READING.

Item # 10 **DEPARTMENT UPDATES**

10.1 Economic Development and Tourism

10.2 Protective Services

10.3 Infrastructure

10.4 Corporate Services

10.5 Parks, Recreation, and Leisure

10.6 Senior Administrative Officer

Item # 11 **INFORMATION ITEMS**

11.1 Strategic Priorities Chart

Document attached. For information only.

Item # 12 **COUNCIL CONCERNS**

Item #13 **IN CAMERA ITEMS**

13.1 Confidential Legal Information - CTV Act, s.23 (3) (e) (h)

Item # 14 **ADJOURNMENT**



MONTHLY POLICING REPORT

May, 2024

Inuvik

Inuvik Detachment “G” Division RCMP Northwest Territories

Annual Performance Plan (A.P.P.'s) Community Priorities:

Community approved priorities are:

1. Enhance Road Safety
2. Crime Reduction
3. Contribute to the Safety and Wellness of Indigenous Communities

1. Enhance Road Safety

The NT RCMP traffic section attended Inuvik this month and provided training to Inuvik members on the use of vehicle speed detection radar instruments (see photo below).

The Detachment conducted six proactive traffic enforcement programs this month (check stops) resulting in one (1) Criminal Code charge to a driver for driving while prohibited. Eleven (11) tickets for speeding infractions were issued as well as several other tickets under the *Motor Vehicle Act*.

Members will continue to focus on impaired and dangerous driving. Community members are encouraged to report these offences by calling 911.

2. Crime Reduction:

Several Crime Reduction initiatives were undertaken by the Detachment this month including;

- Foot Patrols during the Pride Parade
- Continued foot patrols inside local apartment complexes
- Foot Patrols in downtown Inuvik
- Licensed establishment checks

3. Contribute to the Safety and Wellness of our Indigenous Community

The drugs seized on February 11th, 2024 at Nova Apartments were analyzed by Health Canada and according to their report the results were as follows;

- 1- Cocaine

This data should be used with caution when determine trends or drawing conclusions about they type and nature of substances circulating on the illicit drug market.



Notable Occurrences for the Month:

On May 5th, 2024, the Inuvik Detachment with assistance from the NT RCMP Emergency Response Team, executed a proactive search warrant on a Bonnetplume Road residence. The investigation is still ongoing.

Community Contribution:



Inuvik RCMP officer's conducting vehicle speed enforcement on the Dempster Highway just outside of Inuvik. This driver was travelling 119 km/hr in a 70 km/hr zone. A ticket was issued under the *Motor Vehicle Act*.



S/Sgt. Jesse Aubin learning traditional hide tanning techniques at the Inuvik Native Band (photo courtesy of the Inuvik Native Band)



Cst. Kayla Demont and Cst. Quinton MacDonald assist with serving lunch at the Inuvik Native Band (photo courtesy of the Inuvik Native Band)



S/Sgt. Jesse Aubin would like to introduce Cst. Quinton MacDonald who joined the Detachment during the month of May.



Hello Inuvik, my name is Quinton MacDonald. I am born and raised in Dartmouth, Nova Scotia. This is the first time I have lived outside of Nova Scotia. I have never been up North before, but I did a lot of research on Inuvik and was super excited when I was told that it would be my first post. I am looking forward to experience the culture, nature and the community. Some of my hobbies are baseball, hockey, golf and hiking. Before joining the RCMP I attended Saint Mary's University where I took criminology and psychology. I also coached youth hockey for 3 years back home. I am hoping to get involved with coaching hockey here and getting involved with the community. I am extremely excited to serve this community and to start getting to know everyone. If you ever see me out on the streets, do not hesitate to come up and say hi.

Inuvik Detachment responded to a total of 422 calls for service during the month of May, 2024.

OCCURRENCES	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Assaults (Not including sexual assaults)	43	223	49	452
Sexual Offences	8	25	1	38
Break and Enters (Residence & Business)	2	11	6	43
Theft of Motor Vehicle	2	8	2	24
Theft Under \$ 5000.00	13	53	17	129
Theft Over \$ 5000.00	0	1	1	7
Drugs (Possession)	0	2	0	8
Drugs (Trafficking)	9	60	3	71
Liquor Act	32	135	35	323
Unlawful Sale (Bootlegging)	0	1	0	0
Causing a disturbance / Mischief (total)	153	803	199	1593
Impaired Driving	6	40	18	186
Missing Persons	0	1	3	15
Other Complaints	81	401	103	956
Total Violations	349	1764	437	3845

Intimate Partner Violence:

The Detachment investigated nine complaints of intimate partner violence this month.



Mental Health Act:

The Detachment responded to 35 calls for service in relation to well being checks and the Mental Health Act.

OTHER STATS	Current Month	Year to date	Current Month of previous year	Previous Year to Date
Prisoners Held	85	304	42	780
Alcohol Seizures	5	33	2	12

JUSTICE REPORTS	Current Month	Year to Date
Victim Services Referral - Accepted	3	23
Victim Services Referral - Declined	16	92
Victim Services - Proactive Referral	1	5
Youth Alternative Measures (YCJA Warnings & Cautions)	0	0
Youth Diversion (Community Justice Referrals)	0	0
Adult Diversion (Community Justice Referrals)	0	0

Should you have any questions or concerns regarding this report, please feel free to contact me to discuss.

Detachment Commander; S/Sgt. Jesse Aubin
Inuvik RCMP Detachment
Telephone: (867) 777-4957

Internal Distribution List:

Insp. Yannick Hamel - District OIC
Zach Lovely - “G” Division Business Strategies Manager

External Distribution List:

Duane Smith - Chair Inuvialuit Regional Corporation
Ken Kyikavichik – Grand Chief Gwich’in Tribal Council

MINUTES
TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETING
HELD ON MAY 22, 2024
AT 7:00 P.M. IN COUNCIL CHAMBERS

Present: Wednesday

Mayor: Clarence Wood
Councillor: Deputy Mayor Alana Mero
Whitney Alexis
Ned Day
Tony Devlin
Jesse Harder
Natasha Kulikowski
Kurt Wainman

Absent:

Staff Present: Cynthia Pihlaja, Acting Senior Administrative Officer
Jenna MacNeil, Executive Administrative Coordinator
Charlotte Verriere, Director of Economic Development & Tourism
Daniel Dokunmu, Director of Infrastructure
Steve Krug, Director of Parks, Recreation & Leisure

1) Call to order

Mayor Wood called the meeting to order at 7:00 pm.

2) Adoption of the agenda

Moved by Deputy Mayor Mero, seconded by Councillor Alexis:

MOTION: 113/05/24 **“BE IT RESOLVED THAT Inuvik Town Council hereby adopts the agenda as presented.”**

Motion CARRIED

3) Declaration of conflict of interest or pecuniary interest

Councillor Harder declared conflict with item 8.2.

MINUTES

Inuvik Town Council Meeting
May 22, 2024

4) Delegations, presentations, or petitions

None.

5) Public question period

None.

6) Approval of Minutes

6.1 Minutes of the May 6 and 8, 2024 Council Meetings

Moved by Councillor Deputy Mayor Mero, seconded by Councillor Kulikowski:

MOTION: 114/05/24 **“BE IT RESOLVED THAT Inuvik Town Council hereby adopts the minutes of the May 6 and 8, 2024 Council meetings as presented.”**

Motion CARRIED.

6.2 Minutes of the May 14, 2024 Special Council Meeting

Moved by Deputy Mayor Mero, seconded by Councillor Kulikowski:

MOTION: 115/05/24 **“BE IT RESOLVED THAT Inuvik Town Council hereby adopts the minutes of the May 14, 2024 Special Council meeting as presented.”**

Motion CARRIED.

6.3 Minutes of the May 14, 2024 Public Hearing

Moved by Councillor Harder, seconded by Deputy Mayor Mero:

MOTION: 116/05/24 **“BE IT RESOLVED THAT Inuvik Town Council hereby adopts the minutes of the May 14, 2024 Public Hearing as presented.”**

Motion CARRIED.

MINUTES

Inuvik Town Council Meeting
May 22, 2024

7) Action Items

Council noted the document.

8) New Business

8.1 RFCD 2024-SAO-048 ~ Request for Road Closure (Pride Parade)

Moved by Councillor Kulikowski, seconded by Councillor Devlin:

MOTION: 117/05/24 **“BE IT RESOLVED THAT Inuvik Town Council approves the proposal for a temporary, rolling road closure along Mackenzie Road, between Dolphin Street and Kingmingya Road, from 6:00 p.m. to 6:30 p.m. on Thursday, May 30, 2024.”**

Motion CARRIED.

8.2 RFCD 2024-SAO-049 ~ Update to Policy FM.022 Community Beautification Re: commercial tipping

Moved by Deputy Mayor Mero, seconded by Councillor Kulikowski:

MOTION: 118/05/24 **“BE IT RESOLVED THAT Inuvik Town Council hereby adopts the amendments to FM.022, the Community Beautification Policy, establishing a maximum allowed weight of 20,000 pounds per business to be enforced during Commercial Free Tipping Week.”**

Motion DEFERRED.

8.3 RFCD 2024-SAO-050 ~ FP.010 Scent Free Fitness Center

Moved by Deputy Mayor Mero, seconded by Councillor Alexis:

MOTION: 119/05/24 **“BE IT RESOLVED THAT Inuvik Town Council Adopts the Scent free policy for the Inuvik Fitness Center FP.010”**

Motion CARRIED.

MINUTES

Inuvik Town Council Meeting
May 22, 2024

8.4 RFCD 2024-SAO-053 ~ Updated Request from UNW for Discount

Moved by Deputy Mayor Mero, seconded by Councillor Devlin:

MOTION: 120/05/24**Motion 1:**

“BE IT RESOLVED THAT Inuvik Town Council resolves to provide the Union of Northern Workers, Local 3 with an enhanced discount on corporate passes, allowing up to 10 users per pass instead of the usual 5.”

Motion DEFEATED.

Moved by Councillor Alexis, seconded by Councillor Harder:

MOTION: 121/05/24**Motion 2:**

“BE IT RESOLVED THAT Inuvik Town Council hereby grants the Union of Northern Workers, Local 3 members with a 10% discount off membership fees.”

Motion DEFEATED.

9) By-laws

9.1 RFCD 2024-SAO-051 ~ Salvaging By-law 2734/H&S/24

Moved by Deputy Mayor Mero, seconded by Councillor Kulikowski:

MOTION: 122/05/24

“BE IT RESOLVED THAT Inuvik Town Council hereby gives FIRST READING to By-Law #2734/H&S/24, the salvaging by-law.”

Motion CARRIED.

Moved by Councillor Kulikowski, seconded by Councillor Harder:

MOTION: 123/05/24

“BE IT RESOLVED THAT Inuvik Town Council hereby gives SECOND READING to By-Law #2734/H&S/24, the salvaging by-law.”

Motion CARRIED.

MINUTES

Inuvik Town Council Meeting
May 22, 2024

9.2 RFCD 2024-SAO-051 ~ Street Naming By-law 2735/GEN/24

Moved by Councillor Kulikowski, seconded by Deputy Mayor Mero:

MOTION: 124/05/24 **“BE IT RESOLVED THAT Inuvik Town Council hereby gives FIRST READING to By-law # 2735/GEN/24 a by-law to amend Appendix A of the Road Naming by-law.”**

Motion CARRIED.

Moved by Councillor Devlin, seconded by Councillor Day:

MOTION: 125/05/24 **“BE IT RESOLVED THAT Inuvik Town Council hereby gives SECOND READING to By-law # 2735/GEN/24 a by-law to amend Appendix A of the Road Naming by-law.”**

Motion CARRIED.

10) Directors Updates

The Directors provided updates on their respective departments.

11) Information items

11.1 Strategic Priorities Chart

Council reviewed the document.

12) Council comments

Can be found on the corresponding YouTube link.

13) In camera items

Confidential Information - CTV Act, s.23 (3)(f)

Moved by Councillor Alexis, seconded by Deputy Mayor Mero:

MOTION: 126/05/24 **“BE IT RESOLVED THAT Inuvik Town Council hereby moves in camera at 7:50 p.m.”**

Motion CARRIED.

MINUTES

Inuvik Town Council Meeting
May 22, 2024

Moved by Councillor Kulikowski, seconded by Deputy Mayor Mero:

MOTION: 127/05/24 **“BE IT RESOLVED THAT Inuvik Town Council hereby moves out of camera at 8:07 p.m.”**

Motion CARRIED.

14) Adjournment

Moved by Deputy Mayor Mero:

MOTION: 128/05/24 **“BE IT RESOLVED THAT the Regular Council meeting adjourns at 8:07 p.m.”**

Motion CARRIED.

Mayor

Senior Administrative Officer

MINUTES
TOWN OF INUVIK ~ SPECIAL COUNCIL MEETING
HELD ON JUNE 6, 2024
AT 6:00 P.M. IN COUNCIL CHAMBERS

Present: Thursday

Mayor: Clarence Wood
Councillor: Deputy Mayor Alana Mero
Ned Day
Tony Devlin
Jesse Harder (zoom)
Kurt Wainman

Absent: Whitney Alexis
Natasha Kulikowski

Staff Present: Cynthia Pihlaja, Acting Senior Administrative Officer
Jenna MacNeil, Executive Administrative Coordinator

Others Present: Boyd Clark, Independent Facilitator (zoom)
Toby Kruger, Lawson Lundell & Associates (zoom)

1) Call to order

Mayor Wood called the meeting to order at 6:00 pm.

2) Adoption of the agenda

Moved by Deputy Mayor Mero, seconded by Councillor Day:

MOTION: 129/06/24 **“BE IT RESOLVED THAT Inuvik Town Council hereby adopts the agenda as presented.”**

Motion CARRIED

3) Tender Opening

4) Declaration of conflict of interest or pecuniary interest

Councillor Devlin declared conflict with item 7.1.

MINUTES

Inuvik Town Council Special Meeting
June 6, 2024

5) Move In camera

Confidential Information - CTV Act, s.23 (3)(f)

Moved by Councillor Wainman, seconded by Councillor Day:

MOTION: 130/06/24 **“BE IT RESOLVED THAT Inuvik Town Council hereby moves in camera at 6:06 p.m.”**

Motion CARRIED.

6) Move out of Camera

Confidential Information - CTV Act, s.23 (3)(f)

Moved by Councillor Wainman, seconded by Councillor Day:

MOTION: 131/06/24 **“BE IT RESOLVED THAT Inuvik Town Council hereby moves out of camera at 6:11 p.m.”**

7) Award Sale

7.1 RFCD 2024-SAO-056 ~ Award Tender for Sale of Lots

Moved by Deputy Mayor Mero, seconded by Councillor Wainman:

MOTION: 132/06/24 **“BE IT RESOLVED THAT Inuvik Town Council hereby awards the tender for public auction of 25 lots to the Gwich’in Tribal Council for the amount of \$2,362,500.00.**

Motion CARRIED.

8) By-law to Dispose of By Way of Sale

8.1 RFCD 2024-SAO-057 ~ By-law 2736/LND/24

MINUTES

Inuvik Town Council Special Meeting
June 6, 2024

Moved by Deputy Mayor Mero, seconded by Councillor Wainman:

MOTION: 133/06/24 **“BE IT RESOLVED THAT Inuvik Town Council hereby gives FIRST READING to By-Law #2736/LND/24, a by-law to dispose of real property by way of sale.”**

Motion CARRIED.

Moved by Councillor Wainman, seconded by Councillor Day:

MOTION: 134/06/24 **“BE IT RESOLVED THAT Inuvik Town Council hereby gives SECOND READING to By-Law # 2736/LND/24, a by-law to dispose of real property by way of sale.”**

Motion CARRIED.

9) Adjournment

Moved by Councillor Wainman:

MOTION: 135/06/24 **“BE IT RESOLVED THAT the Regular Council meeting adjourns at 6:14 p.m.”**

Motion CARRIED.

Mayor

Senior Administrative Officer

ACTION ITEMS

June 24 and 26, 2024 COUNCIL MEETINGS

No.	ITEM	REQUIRED ACTION	ACTION TAKEN / ANTICIPATED COMPLETION DATE
1.	Acquire Commissioner Land	Obtain title to all commissioner land in the Municipal boundary	<p>Feb 9 – Request for letter of support sent to Minister of Environment and Climate Change</p> <p>May 17- Administration is investigating the status of this item.</p> <p>June 20- on June 5th a motion was passed in legislature municipal block land transfer to communities. We will continue to monitor the status of this and provide updates. We will continue to acquire commissioners land on an as needed basis.</p> <p>At GTC’s request, the Town is rescinding our request to acquire commissioners land at 3 Council Crescent as they stated they can manage this on their own.</p>
2.	Blue bins	Currently, there is no map that identifies where future bins are placed.	June 20- The blue bins have been built and are being placed. A map is forth coming
3.	Community Plan	Ministerial Approval	June 20- we are awaiting editorial comments from the GTC to demonstrate that sufficient community consultation with indigenous stake holders has been given. Administration expects to have the document in office in the very near future. Once received this will go to third reading.

REQUEST FOR COUNCIL DECISION

Meeting Dates: June 24 and 26, 2024

RFCD #: 2024-SAO-058

TOPIC

**Amendment to Human Resource Policy HR.012
Recognition of Land Claim Agreement
Gwich'in Day and Inuvialuit Day**

BACKGROUND

For Gwich'in land claim beneficiaries, April 22nd is a local holiday marking the signing of their land claim agreement.

For Inuvialuit final agreement beneficiaries, June 5th is a local holiday marking the signing of their land claim agreement.

Historically, administration has granted leave to beneficiaries so they could celebrate these significant achievements with their respective communities. However, there was no clear direction or policy to address this leave.

It has been determined that to implement this leave appropriately, an amendment to the Human Resources Policy is required.

FINANCIAL IMPLICATIONS

There are no additional financial implications as this would be absorbed into the existing staffing budgets and the leave is limited to beneficiaries of the respective land claim agreements.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

While not on our Strategic Priorities Chart, this aligns with the Town's commitment toward Truth and Reconciliation actions.

OTHER CONSIDERATIONS OR OPERATIONAL PLAN

If approved, administration will make required changes to the policy and share an updated copy with all staff.

OPTIONS

Council has three options:

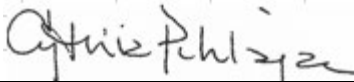
1. Approve the recommendation as presented via motion
2. Defeat the motion
3. Refer the document back to Administration with suggested changes or areas that require further investigation

RECOMMENDATION

Should Council wish to approve the policy amendment as presented, the motion should be:

“BE IT RESOLVED THAT Inuvik Town Council hereby approves of amending the Human Resources Policy HR.012 Article 201, to add April 22nd as a designated paid holiday for beneficiaries of the Gwich’in land claim agreement, and June 5th as a designated paid holiday for beneficiaries of the Inuvialuit final agreement.”

Signature – Cyndy Pihlaja, SAO



*Town of Inuvik**Human Resources Policies and Procedures Manual*

17. An employee who is proceeding on vacation leave of at least five (5) working days shall be granted once in each calendar year, in addition to their vacation leave, travel time with pay for one (1) day at the commencement of their vacation leave, and one (1) day travel time at the termination of their vacation leave.
18. The provisions of this article do not apply to an employee who is on leave of absence without pay or is under suspension.
19. An employee's travel time entitlement will be granted within the established limit when at least five (5) days of vacation leave are liquidated in conjunction with an application for travel time.
20. An employee shall not be granted travel time under this article during their first six (6) months of employment with the Town.
21. Earned but unused travel time shall not be cumulative and shall not be carried over into future calendar years.

Article 203. Designated Paid Holidays**Purpose**

Employees are entitled to Designated Paid Holidays except as stipulated in this article.

Procedures

1. All employees shall be entitled to the following designated paid holidays at their regular rate of pay:
 - a) New Year's Day;
 - b) Good Friday;
 - c) Easter Monday;
 - d) Victoria Day;
 - e) National Indigenous Peoples Day;
 - f) Canada Day;
 - g) The first Monday in August;
 - h) Labour Day;
 - i) National Day of Truth and Reconciliation
 - j) Thanksgiving Day;
 - k) Remembrance Day;
 - l) ½ day (afternoon) December 24;
 - m) Christmas Day; and,
 - n) Boxing Day.

2. Where the Mayor of the Town proclaims a holiday for employees in support of a community function, the employees of the Town who are scheduled to report for work on that day shall be given time off with pay. If an employee is required to work, they shall be compensated at the overtime rate for time worked during the holiday hours.

Holiday Falling on a Day of Rest

3. When a designated paid holiday coincides with an employee's day of rest, the holiday shall be moved to the employee's first working day following their day of rest in accordance with the NWT *Employment Standards Act*.
4. When a designated paid holiday is moved to another day under the provisions of Clause 3:
 - a) Work performed by an employee on the day from which the holiday was moved shall be considered as work performed on a day of rest; and,
 - b) Work performed by an employee on the day to which the holiday was moved shall be considered as work performed on a holiday.
5. Should December 24th fall on a Saturday or Sunday, the employee will not be entitled to that half day of holiday on another date unless that employee was scheduled for work on the Saturday or Sunday.
6. When the Employer requires an employee to work on a designated paid holiday, as overtime, they shall be compensated one and one half (1 ½) times their hourly rate for the hours worked in addition to the pay that they would have been granted had they not worked on the holiday.
7. Where a designated paid holiday falls within a period of leave with pay, the holiday shall not count as a day of leave.
8. The employee is entitled to take three (3) designated days of leave with pay between Christmas and New Years. These mandatory leave days do not carry over and cannot be transferred unless specifically designated by the Senior Administrative Officer. If, due to operational requirements as designated by the Senior Administrative Officer, an employee must work on these days, that employee is entitled to three (3) additional leave days which must be taken by September 30th of the following year.
9. An employee is not entitled to designated paid holiday pay while on:
 - a) Pregnancy leave;
 - b) Parental leave;
 - c) Compassionate leave;
 - d) Family Violence Leave exceeding 5 days;
 - e) Emergency Leave exceeding 14 days;

- f) Court Leaver exceeding 10 days;
- g) Reservist leave;
- h) Education Leave Without Pay; or
- i) Has otherwise not worked for the Town a total of at least 30 days in the last 12 months.

10. An employee who is absent without leave on the designated paid holiday, the working day immediately preceding the designated paid holiday, or the working day following the designated paid holiday is not eligible for designated holiday pay.

11. The Town acknowledges and honors the significant cultural holidays of the Gwich'in and Inuvialuit People residing within our community. Employees who are Gwich'in and Inuvialuit beneficiaries employed with the Town will be granted a day off on the anniversary of the signing of their respective land claim agreements—April 22nd for Gwich'in beneficiaries and June 5th for Inuvialuit beneficiaries. If these dates coincide with a scheduled day off, the following workday will be provided as a compensatory day off.

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Article 204. Special Leave

Purpose

The Town of Inuvik provides Special Leave under certain circumstances as described in this article.

Procedures

1. An employee shall earn special leave credits up to a maximum thirty (30) days at the following rates:
 - a) One (1) day for each calendar month in which they received pay for at least ten (10) days, or
 - b) one half (1/2) day for each calendar month in which they received pay for less than ten (10) days.
2. As credits are used, they may be earned up to the maximum.
3. Newly hired employees shall be advanced five (5) days of special leave.
4. The Senior Administrative Officer shall grant to a full-time employee special leave with pay for a period of up to five (5) consecutive working days in the following circumstances:
 - a) When there is a death in the employee's immediate family; and,
 - b) When an employee is to be married.

REQUEST FOR COUNCIL DECISION

Meeting Dates: June 24 and 26, 2024

RFCD #: 2024-062-INF

TOPIC

Reallocate funds from the 2024 utilidor replacement project

BACKGROUND

In 2023, Council approved \$3,000,000 in capital funds to continue the utilidor replacement project. After approval by the council, \$1,500,000 million of this fund was reallocated to fund the 150kw backup generator, piping replacement at the water treatment plant and reservoir rehabilitation.

Inuvialuit Regional Corporation has applied for a development permit to build a new hotel at 133 Mackenzie Road, Inuvik (Old Eskimo Inn site). This development will have an impact on the existing utilidor system. That portion of the utilidor is an older version and was going to be replaced sometime in the future, although it had not been identified in any immediate replacement plans.

IRC’s development request includes a bridge over the utilidor system. This will impact the Town’s ability to replace that utilidor line in the future. It is recommended that at a minimum, the portion of the utilidor behind that building under the future bridge be replaced this year to accommodate the entire replacement of the utilidor line at a future date.

The replacement of the utilidor system in this area of town is not in the current plan for the next couple of years as the priority is to continue the replacement from where we stopped last year towards Hidden Lake. As a result, we requested IRC to contribute to this replacement to accommodate their development request, however they stated that they have no funding immediately available for this.

We request Councils approval to reallocate up to \$1,000,000 of the remaining \$1,500,000 to fund the replacement of this portion of the utilidor.

FINANCIAL IMPLICATIONS

This request still meets the criteria of water and sewer capital budget funds.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

While this item is not on the strategic priorities plan or chart, this will address concerns for vacant land in the downtown core, and contribute to development and property tax income.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

The utilidor replacement project is always a priority; though this segment of the utilidor is not on our priorities chart for the coming year, it still has to be replaced. Considering this and the ramifications of improvement of the downtown sector and the benefit to the general public, it is suggested that this section of utilidor be replaced before construction of the hotel commences as failure to do so may result in arduous construction conditions when we return to replace the utilidor at a future date when the Hotel is in place.

OPTIONS

Council has three options:

1. Approve the motion
2. Defeat the motion
3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

Should Council wish to approve as presented, the motion should be:

“BE IT RESOLVED THAT Inuvik Town Council grants approval for the reallocation of funds from the utilidor replacement project to be used for the replacement of the utilidor for the proposed hotel building at 133 Mackenzie Road.

Signature – Daniel Dokunmu, Director of Infrastructure.



REQUEST FOR COUNCIL DECISION

Meeting Dates: June 24 and 26, 2024

RFCD #: 2024-SAO-063

TOPIC

Tender Award for Brushing & Clearing for Solar Plant Development

BACKGROUND

The Brushing Tender closed at 3:00 p.m. on May 20, 2024.

The tender opening was done in the Town Office.

The following personnel participated in the tender opening meeting:

Daniel Dokunmu, Director of Infrastructure

Lori-Leigh Joy, Infrastructure Clerk

MaryJoyce Aala, Finance Officer

Jenna MacNeil, Executive Administrative Coordinator

1 bid was received as follows:

SkyTee Ventures Inc. – \$45,600

FINANCIAL IMPLICATIONS

The budget for this project was estimated at \$50,000. This brushing project is funded as part of the larger solar plant development.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

None.

OPTIONS

Council has two options:

1. Pass the motion to accept and award the tender
2. Refuse the tender by defeating the motion

RECOMMENDATION

Administration is recommending the contract be awarded to SkyTee Ventures and should Council wish to approve the contract award, the motion should be:

“BE IT RESOLVED THAT Inuvik Town Council hereby awards the Brushing & Clearing tender contract to SkyTee Ventures Inc. for the tendered price of \$45,600.00.”

Signature – Daniel Dokunmu, Director of Infrastructure

A handwritten signature in black ink, appearing to be 'Daniel Dokunmu', written within a rectangular box.

REQUEST FOR COUNCIL DECISION

Meeting Dates: June 24 and 26, 2024

RFCD #: 2024-052-SAO

TOPIC

**Update to MG.001
Donation and Sponsorship**

BACKGROUND

At the recommendation of Mayor Wood, administration has revised the donation and sponsorship policy. The updated policy now requires that organizations requesting donations or sponsorships must demonstrate that they have volunteered or made efforts to contribute to Town-organized events or volunteer initiatives. A draft copy of the policy is attached for your review.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

If approved, Administration will publish an online update regarding the new requirement and will remind applicants when they submit their applications.

OPTIONS

Council has three options:

1. Approve the motion as presented
2. Defeat the motion
3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

"BE IT RESOLVED THAT the Inuvik Town Council adopts the changes to MG.001, the Donation and Sponsorship Policy, requiring applicants to provide proof of volunteer efforts."

Signature – Cyndy Pihlaja, SAO





POLICIES AND PROCEDURES MANUAL	Category Municipal Governance	Policy Number MG.001
	Date ▼	Resolution Number ▼

Deleted: February 14, 2024

Deleted: 028/02/24

DONATION AND SPONSORSHIP POLICY

1. POLICY

This policy has been developed to assist Council in administering requests for donations and/or sponsorships; to establish guidelines for requests from organizations or individuals who reside in the Town of Inuvik; and, to delineate eligibility for receiving a donation from the Town.

The Town may:

- Lend certain furnishings to local groups that will assist them in hosting their local event
- Provide relief on facility user fees or rentals
- Provide promotional items to groups or individuals

2. PURPOSE

The purpose of this policy is:

- To establish funding criteria and application procedures for requests for financial assistance from groups and organizations
- To provide Council and staff with clear direction in considering and responding to requests for assistance
- To secure an open and transparent decision-making process for requests for donations
- To provide an accessible and equitable process for groups and organizations seeking donations
- To establish a process which allows Council to conduct a meaningful comparison of requests for donations
- To provide a process which allows Council to maintain an equitable distribution of donations

The Town will implement and maintain a donations and sponsorship program with the purpose of demonstrating good corporate citizenship. Annually, the Town of Inuvik will budget the exact amount of money it will expend for donations to support various community events, programs and projects per section 9 of this policy.

Donation requests will be evaluated against predetermined criteria and with due regard to the value of the donation request. This donation/donation in-kind funding assistance is not meant to provide annual operating funds for groups or organizations on an ongoing basis, unless specifically set out in this policy. Council's decision regarding the funding recommendation is final and binding.

The criteria to be met by organizations requesting donations and/or sponsorships from the Town are as follows:

- Be based within the Town of Inuvik
- Be not for profit
- Participated in Town sponsored fundraising efforts such as:
 - community beautification
 - call out for volunteers
 - engaged in Town organized events
 - demonstrated community engagement
- The significance of the event
- The total cost of the event
- The benefit to the community
- Monies raised through events or activities associated with the donation must be used or distributed wholly within the Town of Inuvik with the exception of Territorial or National Championships
- Not be the recipient of any other financial or other type of assistance from Council
- Not be a Federal or Territorial government funded initiative
- Agree to acknowledge Council's contribution in all publicity relating to the events or activity to which the donation applies

Preference is given to groups and organizations falling within the following categories:

- not-for-profit
- can demonstrate community support and involvement
- can demonstrate how the funds or in-kind donation from the Town is to be spent with the expected outcome of the event
- events, projects or programs that support, sustain, promote, inform, educate, celebrate, preserve and/or provide access to the arts, culture, environment, heritage, youth, children, elders, recreation and/or healthy living activities

The following are not eligible for support: individuals, organizations, projects or activities located outside the town's municipal boundaries; professional fundraisers working on behalf of an organization; generic requests that may have been sent to various organizations; requests for cash donations; "to whom it may concern" letters; and, requests for donation of Town facilities for licensed events.

Requests for donations should be concise, submitted in writing, and include the following:

- An outline of the project or event for which the donation is being requested and the expected outcome;
- The amount or in-kind services being requested together with a total budget or projected cost of the event; and,
- A completed application form.

Applications should be submitted at least one month prior to the event.

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3. DEFINITIONS

Donations refer to in-kind contributions only.

In-kind donations are donations that do not involve a direct cash contribution but instead might include providing promotional items or Town services, or waiver of user/rental fees.

Sponsorships relate to opportunities that will in most cases offer a promotional opportunity for the Town. Where Town sponsorship has been approved, groups or organizations must recognize the Town of Inuvik by using the Town logo on all advertising and printing.

Town facilities as defined within this policy shall include the following:

- Swimming Pool
- Squash Courts
- Kids Play Zone
- Community Hall
- Arena
- Curling Ice Surface and Lounge (during periods it is not being leased by the Inuvik Curling Club)
- Sun Dog Room
- Community Lounge
- Event Pavilion in Chief Jim Koe Park
- Portable Stage
- Eligible resources

Municipally owned resources eligible for donation include:

- a) Use of a municipally owned facility (rental fee waived/reduced)
- b) Municipal staff support for an event (wages waived/reduced)
- c) Use of municipally owned equipment (rental fee waived/reduced)
- d) Use of municipally owned materials (rental fee waived/reduced)

4. REQUESTS FOR A DONATION

All requests for a donation must be made in writing and provide supporting details that the event is providing an economic or cultural/social benefit to the community and surrounding region.

A not-for-profit group must be sponsoring the event and this group must complete the written application.

A detailed budget showing proposed revenues and expenditures for the event must be submitted with the application. Council reserves the right to request a financial statement for the previous year prepared by an auditor who is entitled to engage in public practice under the Chartered Professional Accountants Act.

Territorial and national competitions may be eligible for a donation.

5. APPROVAL OF REQUESTS FOR A DONATION

All requests for a donation received by the Town shall be reviewed by Administration to ensure the request includes the information required as stated in this policy (i.e. evidence they are a not-for-profit group, economic benefit is clearly stated, detailed budget includes all revenues and expenditures for the event, etc.) before the request is presented to Council.

Organizations requesting donations from the Town of Inuvik that require Council approval under this policy shall ensure that a representative is present at the Council meeting to answer questions or provide additional information. Council reserves the right to postpone making a decision until such time as a representative is available to attend.

Council shall make the decision on approval of all requests for a donation unless otherwise specified in this policy.

6. REQUESTS FOR DONATION OF FURNISHINGS

The Town may lend furnishings such as tables, chairs, conference draperies and linens, bleachers, portable barbecue, tents and barricades to local groups for events at no charge. The local group is responsible for picking up, setting up, returning, and replacing any item(s) that are damaged or missing.

If a local group requires the Town to deliver, set up or pick up the borrowed item(s), or if the group does not return the item(s) as agreed, the Town will pick up the item(s) and may bill the group for staff time, equipment costs, material costs and a 20% administration fee.

The Senior Administrative Officer or his/her designate has the authority to donate furnishings to local non-profit recognized charities.

7. REQUESTS FOR ITEM DONATIONS

The Senior Administrative Officer or his/her designate has the authority to donate promotional items (such as a golf shirt, hat, pen, etc.) or passes for use of the pool, gym or squash courts, subject to availability, for prizes, gifts or silent auction items. Requests for donation of the portable barbecue or tents shall be at the discretion of the Senior Administrative Officer. A monthly report shall be prepared for Council to include any donations approved by the Senior Administrative Officer.

8. REQUESTS FOR REDUCTION OR ELIMINATION OF FEES FOR USE OF TOWN FACILITIES

Not-for-profit groups may request a reduction or elimination of fees from the Town of Inuvik for the use of Town facilities. Any reduction or elimination of fees can only be done by motion of Council. This reduction or elimination of fees shall only be done in exceptional circumstances and will not be granted for licensed events using Town facilities.

Youth and student groups may be eligible to apply for reduced facility user fees up to 50 % of the current subsidized rate provided they show a statement of need and that the registration fees are in line with similar groups in the region. This can be applied to sports tournaments and clinics.

Where user groups require meeting space for a limited time and the space is not being rented, approval shall be at the discretion of the Senior Administrative Officer or his/her designate. The exception to this shall be the community room at the library and the fire training area at the fire department. The Head Librarian, in consultation with the Director of Community Services, shall have the authority to allow the use of the community room at no charge. The Fire Chief, in consultation with the Senior Administrative Officer, shall have the authority to allow the use of the fire training area at no charge. A monthly report including any donations of either of these areas shall be provided to Council.

9. PRE-APPROVED ANNUAL DONATIONS

Each year, the Town of Inuvik shall provide the following financial donations which do not require Council approval and are to be included in the annual budget allocation. These donations are to be reviewed every three (3) years.

1) Aurora College Scholarship - \$1,000.00

This is for the Town of Inuvik scholarship that is presented annually to a student enrolled in the Office Administration Program. Applicants are required to write an essay on a topic which is changed each year.

2) Northern Arts and Cultural Centre (NACC) - \$5,000.00

The Northern Arts and Cultural Centre brings world class entertainment to Inuvik which normally would not be available to the citizens. As a sponsor, we receive recognition of our contribution.

3) Inuvik Volunteer Fire Fighters Ball and Children's Show

Each year, the Inuvik Volunteer Fire Department may use the Community Hall free of charge for one (1) adult and one (1) children's event.

4) Muskrat Jamboree

Each year, the Muskrat Jamboree may use the Community Hall free of charge for its closing ceremonies and the organizing committee will also receive a \$2,500.00 cash donation.

5) Muskrat Jamboree Kiddie Carnival

Each year, the Muskrat Jamboree may use the Community Hall free of charge as an alternative location for its kiddie carnival should weather prevent it from being held outside.



TOWN OF INUVIK

DONATION AND SPONSORSHIP POLICY MG.001

APPLICATION FOR DONATION

Please note that applications should be submitted at least one month prior to the event date.

Date: _____

1. Name of Applicant

a) **ORGANIZATION INFORMATION**

Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

Organization's Executive Information:

President/Chairperson Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

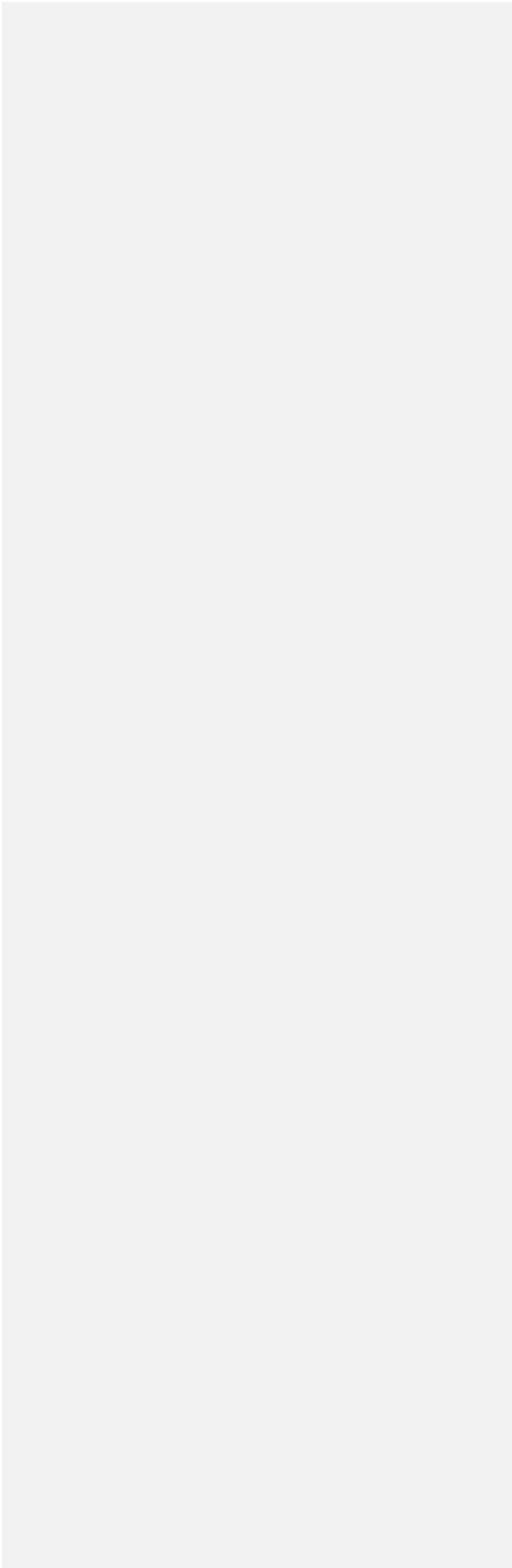
b) **INDIVIDUAL INFORMATION**

Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____



2. If the applicant is:

- a) an organization or group, is it a registered society in good standing?

Yes

No

If not in good standing, please explain:

NOTE: If your organization is a registered society, please provide the Town with a copy of your society's letter of incorporation.

- b) If the applicant is an organization, is it:

Not-for-profit

Other

If other, explain:

3. **Donation Information**

NOTE: Requests for donation of space for licensed events using Town facilities as defined in the Town of Inuvik Donation and Sponsorship Policy are not eligible for donation. Please see the policy for full details.

- a) If the donation request is for space at a Town facility, please provide details (dates, description of space needed, type of event being held, equipment/supplies needed, etc.)

b) If the request is for something other than 3 a) or b), please explain:

4. Total cost of event, project or program being promoted: _____

5. Have you received donation/donation in-kind assistance from any other organization, individual or government agency?

Yes

No

If yes, please list all organizations, individuals and government agencies from which you have received or are about to receive assistance from and specify the dollar value of that assistance.

Name Amount

Name Amount

Name Amount

6. What monies are you or your organization committing or raising towards the event, project or program you are sponsoring?

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7. Have you participated in or responded to any requests from the town for volunteering or fundraising initiatives? If so, please provide details

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8. Have you previously applied for and received donation/donation in-kind funding or support from the Town of Inuvik?

- Yes
- No

If yes, when? _____

Amount of donation/donation in-kind assistance received: _____

For what purpose?

9. Have you previously applied for and been refused donation/donation in-kind funding or support from the Town of Inuvik? If yes, please explain.

10. Are any of the financial proceeds from the event, project or program you, your organization or group are sponsoring going to be donated to other groups or organizations in Inuvik? Please specify.

_____	_____
Name of Group/Organization	Amount of Donation
_____	_____
Name of Group/Organization	Amount of Donation
_____	_____
Name of Group/Organization	Amount of Donation

11. In order for the Town of Inuvik to process your application for donation, you may be required to provide the following financial information:

- a) a copy of your group or organization's current budget; and,
- b) a copy of your group or organization's latest audited independent financial statements prepared by an auditor who is entitled to engage in public practice under the Chartered Professional Accountants Act.

If the information is unavailable you will provide an explanation as to why.

12. You, your group, or organization agree to abide by and provide the Town of Inuvik with all the necessary information it requires in order to process this application. This includes requested financial information. Any misrepresentation or material omission on this application can result in the application being declined.

13. Organizations requesting donations from the Town of Inuvik that require Council approval under the Donation and Sponsorship Policy shall ensure that a representative is present at the Council meeting to answer questions or provide additional information. Council reserves the right to postpone making a decision until such time as a representative is available to attend.

14. You, your group or organization will be required to provide the necessary public liability and all perils insurance coverage if required by the Town in order for the Town to provide any donation/donation in-kind assistance for your event, project or program.

15. You, your group or organization hereby agrees to save harmless the Town of Inuvik from any claim, counter claim, damages or lawsuit arising from you or your group or organization's sponsoring of this event, project or program.

16. I/we agree to provide the Town of Inuvik with a follow-up report if requested:

I _____ on behalf of _____

do hereby declare that I have the authority and approval to make the above donation/donation in-kind application for assistance from the Town of Inuvik.

17. Contact Person:

Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

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REQUEST FOR COUNCIL DECISION

Meeting Date: June 26, 2024

RFCD #: 2024-065-INF

TOPIC

Tender Award for the Installation of the Electric Fence at the Landfill

BACKGROUND

Request for quotes were sent to three proponents, namely:

- Phoenix Fencing
- Robin Wheeler
- Cofly Construction

3 bids were received as follows:

- Phoenix Fencing - \$175,612.05 (*excludes concrete, trenching and other site services scope, which the town will be responsible for*)
- Robin Wheeler – \$195,105.00 (*excludes concrete, trenching and other site services scope, which the town will be responsible for*)
- Cofly Construction – \$415,000.00 (Includes entire scope)

Cost breakdown with complete scope estimate attached

FINANCIAL IMPLICATIONS

The budget for this scope of the project was estimated at \$350,000.00

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

None.

OPTIONS

Council has two options:

1. Pass the motion to accept and award the tender
2. Refuse the tender by defeating the motion

RECOMMENDATION

The administration is recommending the contract be awarded to Phoenix Fence and should the Council wish to approve the contract award, the motion should be:

“BE IT RESOLVED THAT Inuvik Town Council hereby awards the electric fence and installation tender contract to Pheonix fence for the tendered price of \$175,612.05.”

Signature – Daniel Dokunmu, Director of Infrastructure



Electric Fence Project					
S/N	Description	Phoenix	Robin wheeler	Cofly	
1	Fence Materials and Installation	\$175,612.05	\$ 195,105.00	\$ 199,000.00	
2	Freight	\$23,000	\$ 23,000.00	\$ 216,000.00	* All other costs
3	Additional support	\$30,000.00	\$ 30,000.00		
4	Per diem 22 days 6 people	\$ 2,985.40	\$ 2,985.40		
5	Accommodation 22 days (5 rooms)	\$ 27,500.00	\$ 27,500.00		
6	Contingency	\$ 20,000.00	\$20,000.00		
7	Concrete	\$50,000.00	\$ 50,000.00		
8	Sub Total	\$ 329,097.45	\$ 348,590.40	\$ 415,000.00	
		+	+	+	
9	GST	\$ 16,454.87	\$ 17,429.52	\$ 20,750.00	
		=	=	=	
10	Total	\$ 345,552.32	\$ 366,019.92	\$ 435,750.00	

REQUEST FOR COUNCIL DECISION

Meeting Dates: June 22 and 24, 2024

RFCD #: 2024-SAO-054

TOPIC

3RD Reading

Amendment to the Scavenging Bylaw #2647/H&S/20 Change name to Salvage By-law

BACKGROUND

During a recent review of the scavenging by-law and the related permit and release of liability form, it was discovered that the form lacks important information about personal protective equipment (PPE), risk acknowledgment, and the expiration date for the scavenging permit. Administration believes that updating the permit to include clear terms and conditions that meet safety standards and allow for effective tracking is necessary for everyone's benefit.

Additionally, Administration has learned that the term "Scavenge" may be perceived negatively. Therefore, we propose changing the name from "Scavenge" to "Salvage."

FINANCIAL IMPLICATIONS

No financial implications.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

None.

OPTIONS

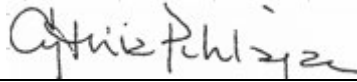
Council has three options:

1. Give the by-law the required reading as presented via motion
2. Defeat the by-law on the third reading
3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

“BE IT RESOLVED THAT Inuvik Town Council hereby gives THIRD READING to By-law 2734/H&S/23 a by-law to amend the Scavenge by-law.”

Signature – SAO, Cynthia Pihlaja

A handwritten signature in black ink, appearing to read "Cynthia Pihlaja", written in a cursive style within a rectangular box.

**TOWN OF INUVIK
BY-LAW #2734/H&S/24**

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES TO PROVIDE FOR SALVAGING AT THE SOLID WASTE DISPOSAL FACILITY

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PURSUANT TO the *Cities, Towns and Villages Act* of the Northwest Territories, S.N.W.T. 2003, c. 22 as amended;

WHEREAS the Town of Inuvik wishes to regulate salvaging at the Solid Waste Disposal Facility;

Deleted: scavenging

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Inuvik, in Council duly assembled, enacts as follows:

1.0 SHORT TITLE

1.1 This by-law may be cited as the "Salvage By-law".

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2.0 DEFINITIONS

2.1 In this by-law, the following terms have the following meanings, unless context requires otherwise:

1) "**Domestic Waste Dump**" means an area within the Solid Waste Disposal Facility designated for the disposal of household waste such as paper, diapers, food containers, clothing, tins and any other general household waste.

2) "**Person**" has the meaning given to it in the Northwest Territories *Interpretation Act*.

3) "**Peace Officer**" means any By-law Enforcement Officer of the Town of Inuvik, or any RCMP officer.

4) "**Salvage**" means removing anything from an area designated as a Solid Waste Disposal Facility.

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5) "**Salvage Permit**" means a permit issued by the Senior Administrative Officer or their designate for salvaging and recycling, from the Domestic Waste Dump.

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6) "**Senior Administrative Officer**" means the Senior Administrative Officer of the Municipal Corporation of the Town of Inuvik or their designate.

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7) "**Solid Waste Disposal Facility**" means any area set aside by the Town for the dumping of garbage, domestic waste, refuse and any other non-hazardous waste.

3.0 GENERAL

3.1 The Senior Administrative Officer is authorized to issue a salvage permit to any person wishing to salvage from the domestic waste dump.

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3.2 No person shall salvage from the domestic waste dump without a salvage permit.

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3.3 No person shall enter the solid waste disposal facility to scavenge when the facility is closed to the public or otherwise closed to salvage activities.

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3.4 No person shall obstruct a Peace Officer in the enforcement of this by-law.

TOWN OF INUVIK
BY-LAW #2734/H&S/24

3.5 No person shall break open bags of garbage while salvaging

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3.6 The Senior Administrative Officer or their designate may revoke the scavenging permit of anyone found to be contravening this by-law.

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4.0 NOTICE OF APPEAL AND DECISION

4.1 The revocation of a salvage permit may be appealed to Council.

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4.2 Appellants must submit notice of their appeal in writing to the Senior Administrative Officer within seven (7) days of the revocation date.

4.3 Each notice of appeal shall:

- i) state with reasonable exactness the grounds of appeal;
- ii) state the name and address of the appellant and the interest of the appellant as stated on the permit; and,
- iii) be dated and signed by the appellant or on their behalf by their agent; if signed by an agent, it shall state the name and address of the agent.

4.4 Upon receiving a notice of appeal, the Senior Administrative Officer shall set a date for the appeal hearing which shall be held within fifteen (15) days of the receipt of the notice of appeal.

4.5 Where a decision to revoke a salvage permit is appealed pursuant to section 4.1, the decision is stayed pending a decision by Council on the appeal.

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4.6 Council shall consider each appeal having regard to the circumstances and merits of the case and applicable provisions of this by-law. When hearing an appeal, Council shall:

- i) not be bound by the technical rules of evidence; and,
- ii) afford to every person concerned the opportunity to be heard, to submit evidence and to hear the evidence of others.

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4.7 Council's decision shall be final. Council may:

- i) confirm the revocation, vary the revocation, or reinstate the salvage permit; and,
- ii) add any conditions that Council may see fit.

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5.0 OFFENCES

5.1 Every person who contravenes any provision of this by-law is guilty of an offence and is liable upon Summary Conviction (if a fine is not otherwise specified in Schedule A attached to and forming part of this by-law) to:

- i) for a person, to a fine not exceeding two thousand dollars (\$2,000.00), or to imprisonment for a term not exceeding six (6) months, or to both;
- ii) for a corporation, to a fine not exceeding ten thousand dollars (\$10,000.00), or to imprisonment for a term not exceeding six (6) months, or to both.

TOWN OF INUVIK
BY-LAW #2734/H&S/24

5.2 In addition to any fine that may be levied, the court may order a person convicted of an offence under this by-law:

- i) to pay any fee or charge that may otherwise be payable by the person to the Town in respect of any licence or permit that should have been obtained by the person; and,
- ii) to do or refrain from doing any activity that the court may specify.

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5.3 A Peace Officer may issue a Summary Offence Ticket in the form prescribed by the *Summary Convictions Procedures Act* to any person who contravenes any provision of this by-law, and such person may, in lieu of prosecution, pay the Town of Inuvik the specified penalty for the offence as listed in Schedule A attached to and forming part of this by-law, prior to the court date specified on the ticket.

6.0 SEVERABILITY

6.1 If any provision or part of this by-law is declared by court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the by-law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.

6.0 REPEALS

6.1 By-law #1864/H&S/00 as amended and any other scavenging or salvaging by-laws in effect are hereby repealed.

7.0 EFFECT

7.1 This by-law shall come into effect upon the day of its final passage.

READ A FIRST TIME THIS 22 DAY OF MAY, 2024 A.D.

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READ A SECOND THIS 22 DAY OF MAY, 2024 A.D.

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READ A THIRD TIME AND FINALLY PASSED THIS DAY OF , 2024 A.D.

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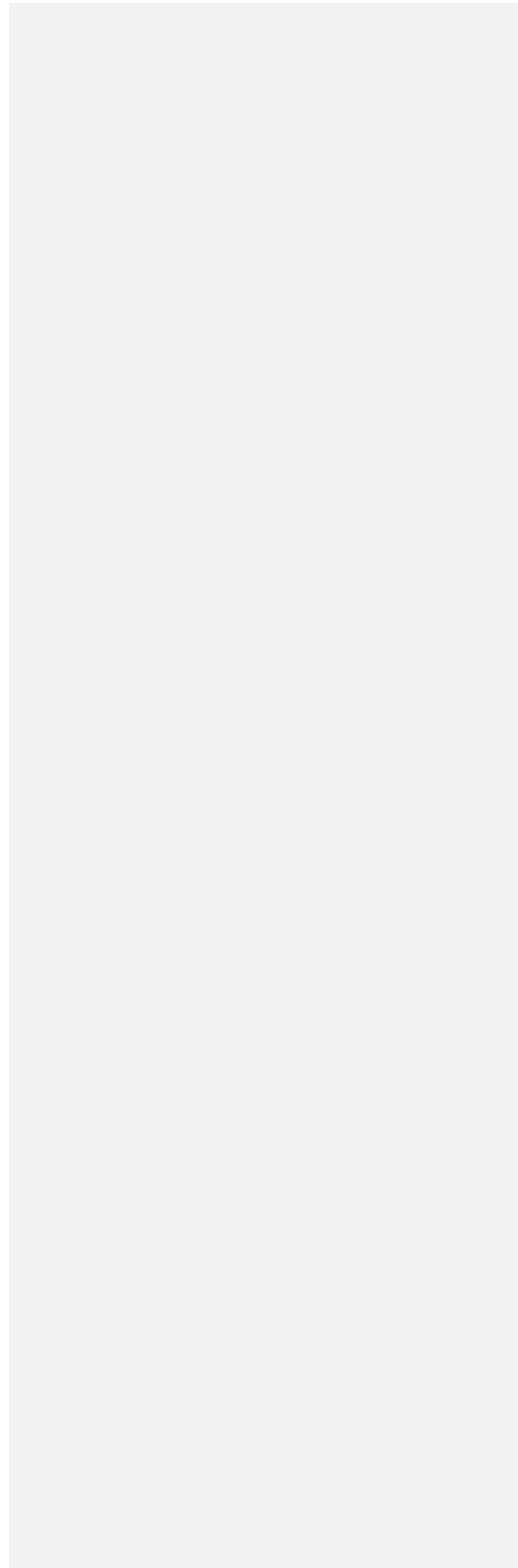
TOWN OF INUVIK
BY-LAW #2734/H&S/24

MAYOR

SENIOR ADMINISTRATIVE OFFICER

I hereby certify that this by-law has been made in accordance with the requirements of the *Cities, Towns and Villages Act* and the by-laws of the Town of Inuvik.

SENIOR ADMINISTRATIVE OFFICER



TOWN OF INUVIK
BY-LAW #2734/H&S/24

SCHEDULE A
SPECIFIED PENALTIES

SECTION	OFFENCE	SPECIFIED PENALTY
3.2	Salvage without a permit	\$100.00
3.3	Enter the solid waste disposal facility to salvage after hours or when salvaging is otherwise prohibited	\$200.00
3.4	Obstruct Peace Officer	\$500.00
3.5	Open bags of garbage while salvaging	\$100.00

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TOWN OF INUVIK
BY-LAW #2734/H&S/24

SCHEDULE B

Salvage Permit and Release of Liability

PERMIT TO SALVAGE

TOWN OF INUVIK

PERMIT NUMBER _____

Pursuant to Town of Inuvik Salvage Bylaw # 2647/H&S/20, this permit to salvage is intended to provide further waste diversion domestic waste dump at the discretion of the Director of Infrastructure. A Waiver of Claims, Release of Liability and Indemnity Agreement is attached and must be signed and accompany this permit in order for it to be valid.

TERMS AND CONDITIONS

1. No person under the age of 19 shall be issued a Permit to Salvage. Youth 16 and over may take part under the supervision of an adult and utilizing the required personal safety equipment.
2. By signing this permit, the permit holder authorizes the the Town of Inuvik or its authorized representative to, without prior notice and without incurring liability for so doing, inspect scavenging activities for the purpose of determining if the terms and conditions of this permit have been met.
3. Issuance of this permit shall not relieve the permit holder from liability arising from civil or criminal activities.
4. No salvaging shall be permitted within the active domestic waste cell or from the transfer station bins or from any other area specified as "off limits" by a representative of the Town of Inuvik.
5. The permit holder accepts all responsibility and liability for injury or loss to the permit holder while on the Landfill site, even if it is the fault of The Town of Inuvik and contractors acting on behalf of The Town of Inuvik, in accordance with the Waiver of Claims, Release of Liability and Indemnity Agreement.
6. The permit holder while on the Landfill site shall wear safety boots with toe and shank protection; approved hardhat; safety vest and gloves. A long sleeved shirt; long pants; safety glasses and earplugs are highly recommended.
7. The permit holder shall not use torches; grinders or any other device that may cause sparks or flames.
8. The permit holdershall leave any site at the Landfill that is being maintained by heavy equipment.
9. The permit holder shall follow the instructions, as per the terms and conditions set in this permit or as set out by representatives of the Town of Inuvik.
10. Notwithstanding any terms or conditions of this pe.mit, all provisions of Salvage and Recycling Bylaw #????, as amended from time to time, must be complied with by the permit holder at all times.
11. The permit holder shall salvage solid waste in acco.dance with Solid Waste Bylaw as amended in perpetuity

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TOWN OF INUVIK
BY-LAW #2734/H&S/24

12. A representative of The Town of Inuvik may revoke this permit at any time due to the failure of the permit holder to comply with any of the terms and conditions of this permit or for any other reason deemed to be in the best interest of the Landfill.

13. Print Name: _____ Signature: _____ Page 1 of 2

TOWN OF INUVIK
BY-LAW #2734/H&S/24

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Town of Inuvik,

2 Firth Street, Box 1160,

Inuvik, NT X0E 0T0

(867)777 8600 FAX (867) 777 8601

SOLID WASTE SALVAGE

PERMIT NO: _____

Date of Application: _____

This Permit to Salvage shall become effective on _____

This permit entitles the holder to salvage material from the Solid Waste Disposal Facility during normal hours of operation.

The holder acknowledges that salvage operations are conducted at his/her own risk.

Print Name: _____ Signature: _____

Director of Infrastructure: _____

This Permit to Salvage shall expire on _____

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REQUEST FOR COUNCIL DECISION

Meeting Dates: June 22 and 24, 2024

RFCD #: 2024-SAO-055

TOPIC

3rd READING

Update to by-law 2710/GEN/23 “Schedule A” Change Ruyant Crescent to Jak Zheii Place

BACKGROUND

The Town of Inuvik Naming Committee has reviewed two proposals to rename Ruyant Crescent. Upon evaluation, the Committee suggested "Jak Zheii" as a new name to the community, which is the Gwich'in word for "blueberry." This name reflects the area's historical significance as a popular berry picking location.

Administration has actively engaged the public through an online campaign, interviews with local newspapers, and a public hearing to gather feedback on this proposed name change. Notably, there were no submissions either supporting or opposing the change.

The decision now rests with Council, who will determine whether to approve or reject the motion to rename the street.

FINANCIAL IMPLICATIONS

There will be some costs to update signage on the crescent and the park located within the Crescent.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

While there may be some costs associated with the changes this change highlights the Town's commitment to Truth and Reconciliation

OPTIONS

Council has three options:

1. Give the by-law the required reading as presented via motion
2. Defeat the by-law on the third reading
3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

“BE IT RESOLVED THAT Inuvik Town Council hereby gives THIRD READING to By-law # 2735/GEN/24 a by-law to amend the Road Naming by-law.”

Signature – Acting SAO, Cyndy Pihlaja



TOWN OF INUVIK
BY-LAW #2735/GEN/24

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE
NORTHWEST TERRITORIES TO AMEND THE STREET NAMING BY-LAW
2710/GEN/23

WHEREAS the Municipal Corporation of the Town of Inuvik has the authority to regulate the naming of streets within the Town of Inuvik, pursuant to the Cities, Towns and Villages Act, R.S.N.W.T. 2003, c. C-22 and subsequent amendments thereto.

AND WHEREAS the Town of Inuvik has enacted Street Naming By-law 2710/GEN/23

AND WHEREAS the Council of the Municipal Corporation of the Town of Inuvik deems it desirable and necessary to amend the Street Naming by-law by revising the “Schedule A” – Street Names;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipal Corporation of the Town of Inuvik in Council duly assembled enacts as follows:

1. That “*Schedule A*” forming part of By-law # 2710/GEN/23 is repealed and replaced with the new schedule attached to and forming part of this by-law.

2. This By-law shall come into effect upon the final day of passing.

READ A FIRST TIME THIS 22 DAY OF MAY, 2024 A.D.

READ A SECOND TIME THIS 22 DAY OF MAY, 2024 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS ___ DAY OF _____ 2024 A.D.

MAYOR

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

SENIOR ADMINISTRATIVE OFFICER

SCHEDULE 'A' STREET NAMES

<u>Name</u>	<u>Description</u>
Adam Street	from Wolverine Road to Kugmallit Road
Arctic Street	from the Northeast corner of Lot 7 Block 55 to the southeast corner of Lot 8, Block 57
Bay Street	from Navy Road to Willow Road
Berger Street	from Kingmingya Road to Mackenzie Road
Bompas Street	from Gwich'in Road to Mackenzie Road and from Centennial Street to Stringer Road
Breynat Street	from Bompas Street to Kingmingya Road
Carn Street	from Airport Road to East Channel Road
Centennial Street	from By-Pass Road to Bonnetplume Road
Distributor Street	from the junction of Franklin Road and Veterans Way to the boat launch and up to Water Road
Dolphin Street	from Wolverine Road to Franklin Road
Duck Lake Street	from Mackenzie Road to River Road
Firth Street	from Inuit Road to Kingmingya Road
Millen Street	from Mackenzie Road to Franklin Road
Muskrat Street	from Navy Road to Willow Road
Okpik Street	from High Road to Low Road
Raven Street	from Wolverine Road to Bonnet Plume Road
Reliance Street	from Wolverine Road to Franklin Road
Tower Street East and West	from High Road to Low Road
Union Street	from Kingmingya Road to Franklin Road
Water Street	from Veterans Way to the junction of Distributor Street and River Road
Anderson Road	from Airport Road to the Dempster Highway
Airport Road	from the junction of Gwich'in Road and Mackenzie Road to Mike Zubko Airport
Bonnetplume Road	from Navy Road to Firth Street
Boot Lake Road	from Lot 1, Block 51 to Lot 16, Block 50
Cemetery Road	from Airport Road to Lot 1 Group 1355
Franklin Road	from Navy Road to the Junction of Distributor Street and Veterans Way
Gwich'in Road	from Firth Street to the junction of Mackenzie Road and Airport Road
High Road	from the Northwest corner of Lot 17, Block 52 to Tower Street
Industrial Road	from Muskrat Street to Wolverine Road
Inuit Road	from Raven Street to Breynat Street

Kingmingya Road	from Lagoon Road to the Southwest corner of Lot 14, Block 18
Kugmallit Road	from Navy Road to Centennial Street
Lagoon Road	from N.T. Road to Kingmingya Road
Low Road	from Northeast corner of Lot 16, Block 52 to Tower Street
Mackenzie Road	from Navy Road to the junction of Gwich'in Road and Airport Road
Marne By-Pass Road	from Navy Road to the junction with Airport Road
N.T. Road	from Tank Farm Road to Navy Road
Navy Road	From CFS Inuvik Operations Gateway to Franklin Road
River Road	from Distributor to Duck Lake Street
Stringer Road	from Breynat Street to Bompas Street
Tank Farm Road	from N.T. Road to and including Lot 4, Block 75
Willow Road	from Muskrat Street to Marine Bypass
Wolverine Road	from Navy Road to Firth Street
Alder Drive	from the Northeast corner of Lot 1 Block 47 to the Northeast corner of Lot 44 Block 46
Camsell Place	from Mackenzie Road to the completion of the circle around Block 29
Carmichael Drive East	from Inuit Road to the Southwest corner of Lot 25, Block 34
Carmichael Drive West	from Inuit Road to the Southeast corner of Lot 30, Block 34
<u>Jak Zheii Place</u>	<u>from Dolphin Street surrounding Block 72</u>
Kingalook Place	from Gwich'in Road, inside Block 30
Nanuk Place	from Nataala drive to Lot 16, Block 25
Nataala Drive	from Bompas Street to Gwich'in Road
Semmler Place	from Stringer Road around the inside of Block 87
Spruce Hill Drive	from the Southeast corner of Lot 8 Block 28 to the Northeast corner of Lot 27, Block 27
Tuma Drive	from the Northwest corner of Lot 22 Block 79 to the Southwest corner of Lot 20, Block 79
Tununuk Place	from Mackenzie Road bisecting property known as Lots 7 to 16 Block 30
Veteran's Way	from Mackenzie Road to the junction of Franklin Road and Distributor Street

Deleted: Ruyant Crescent

Deleted: from Dolphin Street surrounding Block 72

REQUEST FOR COUNCIL DECISION

Meeting Dates: June 24 and 26, 2024

RFCD #: 2024-SAO-060

TOPIC

3rd Reading

By-Law 2736/LND/24 – 25 lots in Block 34, Plan 3834

BACKGROUND

At the direction of Council, the Town of Inuvik issued a tender for the purchase of the remaining lots in Block 34, Plan 3834. The tender opening was conducted publicly, and the successful bidder was the Gwich'in Tribal Council.

- The purchase price is \$ 2,362,500.00
- The zoning is R1 – Residential Low
- The Town of Inuvik has title to this property

FINANCIAL IMPLICATIONS

Aside from the cash influx from the sale the owner(s) will be required to pay yearly taxes on the properties.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

With increased opportunities for housing in the community, Inuvik will benefit from the ability to attract and retain new residents, workers, provide options for those on waiting lists, and contribute to future economic development in the community.

After the by-law has been passed the lands department will work with legal counsel to sign over the properties to the Gwich'in Tribal Council.

OPTIONS

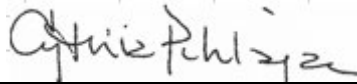
Council has three options:

1. Approve the by-law as presented via motion
2. Defeat the motion
3. Refer the by-law back to Administration with suggested changes or areas that require further investigation

RECOMMENDATION

“BE IT RESOLVED THAT Inuvik Town Council hereby gives THIRD AND FINAL READING to By-Law #2736/LND/24, a by-law to dispose of real property by way of sale.”

Signature – Cyndy Pihlaja, Senior Administrative Officer



A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES TO DISPOSE OF REAL PROPERTY BY WAY OF SALE.

WHEREAS pursuant to the Cities, Towns and Villages Act, S.N.W.T. 2003, C.22,

AND WHEREAS the land is not required for municipal purposes;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipal Corporation of the Town of Inuvik in the Northwest Territories, at a duly constituted session, enacts as follows:

1. The Mayor and the Senior Administrative Officer are hereby authorized on behalf of the Municipal Corporation of the Town of Inuvik in the Northwest Territories to sell to **THE GWICH'IN TRIBAL COUNCIL** of the Town of Inuvik in the Northwest Territories, for the sum of TWO MILLION THREE HUNDRED SIXTY-TWO THOUSAND, FIVE HUNDRED DOLLARS (**\$2,362,500.00**) the land described hereunder:

LOT 92 BLOCK 34 PLAN 3834	LOT 105 BLOCK 34 PLAN 3834
LOT 93 BLOCK 34 PLAN 3834	LOT 106 BLOCK 34 PLAN 3834
LOT 94 BLOCK 34 PLAN 3834	LOT 107 BLOCK 34 PLAN 3834
LOT 95 BLOCK 34 PLAN 3834	LOT 108 BLOCK 34 PLAN 3833
LOT 96 BLOCK 34 PLAN 3834	LOT 109 BLOCK 34 PLAN 3834
LOT 97 BLOCK 34 PLAN 3834	LOT 110 BLOCK 34 PLAN 3834
LOT 98 BLOCK 34 PLAN 3834	LOT 111 BLOCK 34 PLAN 3834
LOT 99 BLOCK 34 PLAN 3834	LOT 112 BLOCK 34 PLAN 3834
LOT 100 BLOCK 34 PLAN 3834	LOT 113 BLOCK 34 PLAN 3834
LOT 101 BLOCK 34 PLAN 3834	LOT 114 BLOCK 34 PLAN 3834
LOT 102 BLOCK 34 PLAN 3834	LOT 115 BLOCK 34 PLAN 3834
LOT 103 BLOCK 34 PLAN 3834	LOT 116 BLOCK 34 PLAN 3834
LOT 104 BLOCK 34 PLAN 3834	INUVIK

2. This By-law shall come into effect upon the final day of passing.

READ A FIRST TIME THIS 6TH DAY OF JUNE, 2024 A.D.

READ A SECOND TIME THIS 6TH DAY OF JUNE, 2024 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS ___ DAY OF _____ 2024 A.D.

MAYOR

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

SENIOR ADMINISTRATIVE OFFICER

REQUEST FOR COUNCIL DECISION

Meeting Dates: June 24 and 26, 2024

RFCD #: 2024-SAO-061

TOPIC

By-law 2737/APP/24 ~ To Appoint a By-law Enforcement Officer

BACKGROUND

Stephane Villeneuve has been hired as a Municipal Enforcement Peace Officer to fill a term position in the Protective Services Department.

In accordance with the Cities, Towns, and Villages Act, the Town is required to appoint its By-law Enforcement Officers through a by-law. A draft by-law to appoint Mr. Villeneuve is attached for your review and consideration.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

OPTIONS

Council has three options:

1. Give first and second readings to the attached by-law
2. Defeat the motion
3. Refer the document back to Administration with suggested changes or areas that require further investigation

RECOMMENDATION

“BE IT RESOLVED THAT Inuvik Town Council hereby gives FIRST READING to By-law 2737/APP/24, a by-law to appoint a By-law Enforcement Officer.”

“BE IT RESOLVED THAT Inuvik Town Council hereby gives SECOND READING to By-law 2737/APP/24, a by-law to appoint a By-law Enforcement Officer.”

Signature – Cynthia Pihlaja, SAO



A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF INUVIK IN THE NORTHWEST TERRITORIES TO APPOINT A BY-LAW ENFORCEMENT OFFICER.

PURSUANT to the Cities, Towns and Villages Act, S.N.W.T. 2003, C.22 as amended

AND WHEREAS it is in the best interest of the Municipal Corporation of the Town of Inuvik that a By-law Enforcement Officer be appointed to enforce the by-laws of the Municipal Corporation of the Town of Inuvik, with the Council of the Corporation regulating and defining their duties and powers;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipal Corporation in the Northwest Territories, at a duly constituted session, enacts as follows:

1.0 SHORT TITLE

1 This by-law may be cited as the “By-law Enforcement Officer By-law.”

2.0 DEFINITIONS

2.1 In this by-law:

- a) **“Council”** means the Council of the Municipal Corporation of the Town of Inuvik in the Northwest Territories.
- b) **“Town”** means the Municipal Corporation of the Town of Inuvik in the Northwest Territories.
- c) **“By-law Enforcement Officer”** means a Municipal Enforcement Peace Officer appointed under this by-law.
- d) **“Senior Administrative Officer”** means the Senior Administrative Officer of the Town of Inuvik.
- e) **“Mayor”** means the elected Mayor of the Town of Inuvik.

3.0 BY-LAW ENFORCEMENT OFFICERS

3.1 **STEPHANE VILLENEUVE** is hereby appointed to the position of By-law Enforcement Officer.

4.0 DUTIES

4.1 The By-law Enforcement Officer, under the direction of the Director of Protective Services, shall:

(a) conduct patrols, investigations, and inquiries on behalf of the Town; shall give a written report to the Mayor and Council on a regular basis; and shall appear before Council when requested.

(b) encourage and ensure the due observance of the provisions of Town by-laws and generally assist the officers of the Town in the administration of such provisions.

(c) perform such other related duties as designated by the Mayor, Council and Senior Administrative Officer.

5.0 OATH

5.1 Before assuming the duties of their office, the By-law Enforcement Officer shall subscribe and affirm or swear an oath as follows:

I, STEPHANE VILLENEUVE, do solemnly and conscientiously promise and swear that I shall, without fear, favor or partiality, and in good conscience, with all loyalty to the Town of Inuvik, discharge with all diligence and discretion, the functions and duties pertaining to the office of By-law Enforcement Officer and in all matters and at all times to conduct myself in a proper and lawful manner.

Stephane Villeneuve
By-law Enforcement Officer

Commissioner of Oaths

6.0 IDENTIFICATION

6.1 The Senior Administrative Officer shall cause a suitable warrant of identity to be issued to the person for the tenure of their office as By-law Enforcement Officer under the by-law.

6.2 A warrant of identity shall state the name of the person entitled thereto, their title, weight, hair colour, eye colour and the date of their appointment under this by-law.

6.3 The By-law Enforcement Officer shall always have available on their person the warrant of identity issued to them under this by-law and shall produce it to any person in the course of their duties, upon reasonable request, for inspection.

6.4 A warrant of identification issued under this by-law remains the property of the Town and shall be surrendered to the Senior Administrative Officer upon termination of the office of By-law Enforcement Officer.

7.0 COMING INTO FORCE

7.1 This by-law shall take force and effect upon its final passage.

READ A FIRST TIME THIS ____ DAY OF _____, 2024 A.D.

READ A SECOND TIME THIS ____ DAY OF _____, 2024 A.D.

READ A THIRD TIME AND FINALLY PASSED THIS ____ DAY OF _____ 2024 A.D.

MAYOR

I hereby certify that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act and the by-laws of the Town of Inuvik.

SENIOR ADMINISTRATIVE OFFICER

STRATEGIC PRIORITIES CHART June 2024

COUNCIL PRIORITIES (Council & SAO)

<p>NOW</p> <ol style="list-style-type: none"> TRIPARTITE LEADERSHIP TABLE: ABANDONED/UNSIGHTLY PROPERTY COLD TESTING OPPORTUNITIES: Working Group BOAT LAUNCH ENHANCEMENT PLAN INITIALIZATION VOLUNTEER STRATEGY 	<p>TIMELINE</p> <p>October September September October July</p>
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<p>NEXT</p> <ul style="list-style-type: none"> TRAIL PLAN: Draft ROAD MAINTENANCE: Priorities RECREATION FACILITY: Future Needs Waste management strategy Enhanced Cultural training Flag Policy Community beautification 	<p>ADVOCACY/PARTNERSHIP</p> <ul style="list-style-type: none"> <i>Department Service Decentralization (GNWT)</i> <i>College Programs: Local Needs Alignment</i> <i>NTPC: Net Metering Cap Removal</i> <i>MLA & MP Meetings</i> <i>Homelessness strategy support</i> <i>Empty property options</i> <i>Inuvik Works: Support</i> <i>MMIWG support</i>
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ORGANIZATIONAL INITIATIVE (Directors/Managers)

- Facility Inspection Checklist (MSC Pilot) - July
- Health & Safety Program: Review - October
- Cross Training Program: Needs & Design - September
- External Funding Chart: Create - September

OPERATIONAL INITIATIVES

<p>SENIOR ADMINISTRATIVE OFFICER</p> <ol style="list-style-type: none"> TRIPARTITE LEADERS: Meeting – September Human Resources Policy: Roll-out – June Water Treatment Plant Land <ul style="list-style-type: none"> Council Proceedings Bylaw: Revisions Council Indemnity Review Lottery Regulations: Update 	<p>FINANCE & ADMINISTRATION</p> <ol style="list-style-type: none"> Cloud-based record storage (financial) – July Cross-Training Program <ul style="list-style-type: none"> E-Service Portal: Launch
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<p>ECONOMIC DEVELOPMENT & TOURISM</p> <ol style="list-style-type: none"> COLD TESTING: Working Group Small business survey Climate change positioning strategy An economic Development and marketing strategy will be conducted by the end of 2024/2025 	<p>PROTECTIVE SERVICES</p> <ol style="list-style-type: none"> Municipal Enforcement Public Education Evaluation - September ABANDONED/UNSIGHTLY PROPERTY – By-law review and enforcement Emergency Response Plan: Update – August <ul style="list-style-type: none"> Passenger Transportation Bylaw
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<p>PARKS, RECREATION & LEISURE SERVICES</p> <ol style="list-style-type: none"> MSC INSPECTION SCHEDULE IMPLEMENTATION- DECEMBER ONLINE BOOKING: SOFTWARE SELECTION – OCTOBER -NOVEMBER HELMET POLICY – SEPTEMBER <ul style="list-style-type: none"> Summer Camp Staff Training Fun Run Canada Day Arena Score Board and Sound System 	<p>CAPITAL</p> <ul style="list-style-type: none"> Waste Site Fencing: Construction – October Breynat Road Upgrade: Phase 1 Construction - October Lagoon Dike Rehabilitation: Tender – June New Sub-division Development - December
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	<p>PUBLIC WORKS/MSC</p> <ol style="list-style-type: none"> TRAIL PLAN: Draft – October Sports Field Maintenance: Training – June Boat Launch Enhancement Plan Initialization - October <ul style="list-style-type: none"> Water Intake Inspection - Winter 2024 Drainage Plan: Update
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CODES: **BOLD CAPITALS** = NOW Priorities; **CAPITALS** = NEXT Priorities; *Italics* = Advocacy; Regular Title Case = Operational Strategies