

AGENDA
TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETING
TO BE HELD ON JULY 22 AND 24, 2024
AT 7:00 PM IN COUNCIL CHAMBERS

Item # 1 **CALL TO ORDER**

Land Acknowledgement

Item # 2 **ADOPTION OF THE AGENDA**

Item # 3 **DECLARATION OF CONFLICT OF INTEREST OR PECUNIARY INTEREST**

Item # 4 **DELEGATIONS, PRESENTATIONS OR PETITIONS**

Presentation of gifts from the family of the late Tommy Williams to be donated to the Roy “Sugloo” Ipana Arena

Item # 5 **PUBLIC QUESTION PERIOD**

Item # 6 **ADOPTION OF THE MINUTES**

6.1 Minutes of the July 8 and 10, 2024 Council Meeting

Minutes attached. Requires motion to approve.

Item # 7 **ACTION ITEMS**

7.1 Action Items List

Document attached.

Item # 8 **NEW BUSINESS**

8.1 RFCD 2024-070-SAO~ Cancel August 26 and 28 Council Meetings

Document attached. Requires motion to approve.

8.2 RFCD 2024-071-SAO~ Strategic Priorities Chart Update

Document attached. Requires motion to approve.

8.3 RFCD 2024-072-SAO~ Request for Donation-Western Arctic Business Development Corporation

Document attached. Requires motion to approve.

8.4 RFCD 2024-073-SAO~ Request for Donation-Northern Games Society

Document attached. Requires motion to approve.

8.5 RFCD 2024-074-SAO~ Appoint Returning Officer

Document attached. Requires motion to approve.

Item # 9 **BY-LAWS**

None.

Item # 10 **DEPARTMENT UPDATES**

10.1 Economic Development and Tourism

10.2 Parks, Recreation, and Leisure

10.3 Senior Administrative Officer

Item # 11 **INFORMATION ITEMS**

Item # 12 **COUNCIL CONCERNS**

Item #13 **IN CAMERA ITEMS**

Item # 14 **ADJOURNMENT**

MINUTES
TOWN OF INUVIK ~ COMMITTEE OF THE WHOLE AND REGULAR COUNCIL MEETING
HELD ON JULY 8 AND 10, 2024
AT 7:00 PM IN COUNCIL CHAMBERS

Present:	<u>Monday</u>	<u>Wednesday</u>
Mayor:	Clarence Wood	Clarence Wood
Councillor:	Deputy Mayor Alana Mero (zoom)	Whitney Alexis
	Whitney Alexis	Ned Day
	Ned Day	Tony Devlin
	Tony Devlin	Jesse Harder (zoom)
	Jesse Harder (zoom)	Natasha Kulikowski
	Natasha Kulikowski	Kurt Wainman
	Kurt Wainman	

Absent: Alana Mero (on Wednesday, with notice)

Staff Present: Cynthia Pihlaja, Acting Senior Administrative Officer
 Jenna MacNeil, Executive Administrative Coordinator
 Charlotte Verriere, Director of Economic Development and Tourism
 Stephen Odiase, Director of Corporate Services
 Steve Krug, Director of Parks & Recreation
 Brian Larman, Director of Protective Services (on Monday)
 John Hicks, Acting Director of Protective Services (on Monday)

1) Call to order

Mayor Wood called both meetings to order at 7:00 pm.

2) Adoption of the agenda

Moved by Councillor Kulikowski, seconded by Councillor Alexis:

MOTION: 153/07/24 **“BE IT RESOLVED THAT Inuvik Town Council hereby adopts the agenda as amended.”**

Motion CARRIED

3) Declaration of conflict of interest or pecuniary interest

Deputy Mayor Mero declared conflict with item 4.2

4) Delegations, presentations, or petitions

4.1 RCMP Report

On Wednesday S/Sgt Aubin was in attendance to receive comments and questions.

4.2 THARP House Update

Representatives from IRC, HSS, and Housing NWT provided an overview of the project intended to allow transitional housing to male residents returning from treatment facilities in the South. More information can be found in the corresponding YouTube link.

5) Public question period

None.

6) Approval of Minutes

6.1 Minutes of the June 26 2024, Council Meeting

Moved by Councillor Devlin, seconded by Councillor Day:

MOTION: 154/07/24 **“BE IT RESOLVED THAT Inuvik Town Council hereby adopts the minutes of the June 26, 2024, Council meeting as presented.”**

Motion CARRIED.

7) Action Items

Council noted the document.

8) New Business

8.1 RFCD 2024-066-SAO ~ Operations and Maintenance Contribution Agreement

Moved by Councillor Devlin, seconded by Councillor Alexis:

MOTION: 155/07/24 **“BE IT RESOLVED THAT Inuvik Town Council hereby approves the Contribution Agreement with the Government of the Northwest Territories for Operations & Maintenance funding in the amount of \$1,988,667.00”**

Motion CARRIED.

8.2 RFCD 2024-067-SAO ~Water and Waste Services Contribution Agreement

Moved by Councillor Kulikowski, seconded by Councillor Alexis:

MOTION: 156/07/24 **“BE IT RESOLVED THAT Inuvik Town Council hereby approves the Contribution Agreement with the Government of the Northwest Territories for Water & Sewer Funding in the amount of \$1,044,333.00.”**

Motion CARRIED.

8.3 RFCD 2024-069-SAO ~ Update to HR.012 paid days off for beneficiaries

Moved by Councillor Kulikowski, seconded by Councillor Day:

MOTION: 157/07/24 **“BE IT RESOLVED THAT Inuvik Town Council hereby approves of amending the Human Resources Policy HR.012 Article 201, to allow Indigenous land claim beneficiaries employed by the Town to receive a day off on the anniversary of their respective land claim agreements.**

Motion CARRIED.

9) By-laws

9.1 RFCD 2024-SAO-068 ~ Appoint MED Officer by-law 2737/APP/24

Moved by Councillor Devlin, seconded by Councillor Kulikowski:

MOTION: 158/07/24 **“BE IT RESOLVED THAT Inuvik Town Council hereby gives THIRD READING to By-law 2737/APP/24, a by-law to appoint a By-law Enforcement Officer.”**

Motion CARRIED.

10) Directors Updates

None.

11) Information items

11.1 Strategic Priorities Chart

Council noted the document.

12) Council comments

Can be found on the corresponding YouTube link.

13) In camera items

None.

14) Adjournment

The Committee of the Whole meeting adjourned at 8:22 pm

Moved by Councillor Alexis:

MOTION: 159/07/24 “BE IT RESOLVED THAT the Regular Council meeting adjourns at 7:13 p.m.”

Motion CARRIED.

Mayor

Senior Administrative Officer

ACTION ITEMS

July 22 and 24, 2024 COUNCIL MEETINGS

No.	ITEM	REQUIRED ACTION	ACTION TAKEN / ANTICIPATED COMPLETION DATE
1.	Acquire Commissioner Land	Obtain title to all commissioner land in the Municipal boundary	<p>Feb 9 – Request for letter of support sent to Minister of Environment and Climate Change</p> <p>May 17- Administration is investigating the status of this item.</p> <p>June 20- on June 5th a motion was passed in legislature municipal block land transfer to communities. We will continue to monitor the status of this and provide updates. We will continue to acquire commissioners land on an as needed basis.</p> <p>July 19, no update regarding the above motion</p> <p>At GTC’s request, the Town is rescinding our request to acquire commissioners land at 3 Council Crescent as they stated they can manage this on their own.</p> <p>July 5, application has been rescinded</p>
2.	Community Plan	Ministerial Approval	<p>June 20- we are awaiting editorial comments from the GTC to demonstrate that sufficient community consultation with indigenous stake holders has been given. Administration expects to have the document in office in the very near future. Once received this will go to third reading.</p> <p>July 5, still awaiting response from GTC</p>
3.	72 hour parking in downtown core	Update by-law	<p>Directors are working to identify priority by-laws which need to be updated. This by-law will be identified as a priority for revision.</p>
4.	Condition of walking trails	Clean up and maintenance	<p>The monitoring, maintenance, and restrictions, of trail use in relation to motor recreational motor vehicles will be reviewed with the department of Infrastructure, and the Department of Parks and Leisure and in consultation with user groups.</p>

REQUEST FOR COUNCIL DECISION

Meeting Dates: July 22 and 24, 2024

RFCD #: 2024-070-SAO

TOPIC

Cancel August 26 and 28 Council Meetings

BACKGROUND

In line with our published schedule for Committee of the Whole and Regular Council meetings, the last meetings in July and August are designated as optional. It is recommended to cancel the meetings on August 26 and 28 due to the typically lower volume of requests during this period, which would also allow for easier vacation planning.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

OPTIONS

Council has three options:

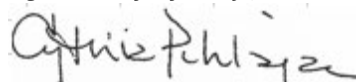
1. Approve the recommendation as presented via motion
2. Defeat the motion
3. Refer the document back to Administration with suggested changes.

RECOMMENDATION

Should Council wish to approve canceling these meetings, the motion should be:

“BE IT RESOLVED THAT Inuvik Town Council hereby cancels the Committee of the Whole meeting scheduled for August 26, 2024 and the Regular Council meeting scheduled for August 28, 2024.”

Signature – Cyndy Pihlaja, SAO



REQUEST FOR COUNCIL DECISION

Meeting Dates: July 22 and 24, 2024

RFCD #: 2024-071-SAO

TOPIC

Strategic Priorities Chart Update

BACKGROUND

At the request of a Council Member, Administration convened to review and update the Strategic Priorities Chart, noting completed items. Several items were removed due to a lack of available information regarding their details. Additionally, Council decided not to replace these removed items, given that the current Council term will conclude in October of this year.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is the strategic priorities chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

Upon reviewing previous briefing notes, Administration discovered that updates to the Strategic Priorities Chart require Council approval. This action is intended to formalize the changes already approved by Council at the May 22nd meeting.

OPTIONS

Council has three options:

1. Approve the motion as presented.
2. Defeat the motion
3. Refer the document back to Administration with suggested changes or areas that require further investigation

RECOMMENDATION

“BE IT RESOLVED THAT Inuvik Town Council hereby approves the updates the Strategic Priorities Chart as presented.”

Signature –Acting SAO – Cyndy Pihlaja



STRATEGIC PRIORITIES CHART July 2024

COUNCIL PRIORITIES (Council & SAO)

NOW	TIMELINE
<ol style="list-style-type: none"> TRIPARTITE LEADERSHIP TABLE: ABANDONED/UNSIGHTLY PROPERTY COLD TESTING OPPORTUNITIES: Working Group BOAT LAUNCH ENHANCEMENT PLAN INITIALIZATION VOLUNTEER STRATEGY 	October September September October July

NEXT	ADVOCACY/PARTNERSHIP
<ul style="list-style-type: none"> TRAIL PLAN: Draft ROAD MAINTENANCE: Priorities RECREATION FACILITY: Future Needs Waste management strategy Enhanced Cultural training Flag Policy Community beautification 	<ul style="list-style-type: none"> <i>Department Service Decentralization (GNWT)</i> <i>College Programs: Local Needs Alignment</i> <i>NTPC: Net Metering Cap Removal</i> <i>MLA & MP Meetings</i> <i>Homelessness strategy support</i> <i>Empty property options</i> <i>Inuvik Works: Support</i> <i>MMIWG support</i>

ORGANIZATIONAL INITIATIVE (Directors/Managers)

<ol style="list-style-type: none"> Facility Inspection Checklist (MSC Pilot) - July Health & Safety Program: Review - October Cross Training Program: Needs & Design - September External Funding Chart: Create - September

OPERATIONAL INITIATIVES

SENIOR ADMINISTRATIVE OFFICER	FINANCE & ADMINISTRATION
<ol style="list-style-type: none"> TRIPARTITE LEADERS: Meeting – Water Treatment Plant Land 	<ol style="list-style-type: none"> Cloud-based record storage (financial) – July Cross-Training Program <ul style="list-style-type: none"> E-Service Portal: Launch

ECONOMIC DEVELOPMENT & TOURISM	PROTECTIVE SERVICES
<ol style="list-style-type: none"> COLD TESTING: Working Group Small business survey Climate change positioning strategy (An economic Development and marketing strategy will be conducted by the end of 2024/2025) 	<ol style="list-style-type: none"> Municipal Enforcement Public Education Evaluation - September ABANDONED/UNSIGHTLY PROPERTY – By-law review and enforcement Emergency Response Plan: Update – August <ul style="list-style-type: none"> Passenger Transportation Bylaw

PARKS, RECREATION & LEISURE SERVICES	CAPITAL
<ol style="list-style-type: none"> MSC INSPECTION SCHEDULE IMPLEMENTATION- DECEMBER ONLINE BOOKING: SOFTWARE SELECTION – OCTOBER -NOVEMBER HELMET POLICY – SEPTEMBER <ul style="list-style-type: none"> Summer Camp Staff Training Fun Run Canada Day Arena Score Board and Sound System 	<ul style="list-style-type: none"> Waste Site Fencing: Construction – October Breynat Road Upgrade: Phase 1 Construction - October Lagoon Dike Rehabilitation: Tender – June New Sub-division Development - December

PUBLIC WORKS/MSC
<ol style="list-style-type: none"> TRAIL PLAN: Draft – October Sports Field Maintenance: Training – June Boat Launch Enhancement Plan Initialization - October <ul style="list-style-type: none"> Water Intake Inspection - Winter 2024 Drainage Plan: Update

CODES: **BOLD CAPITALS** = NOW Priorities; **CAPITALS** = NEXT Priorities; *Italics* = Advocacy; Regular Title Case = Operational Strategies

REQUEST FOR COUNCIL DECISION – DONATIONS

Meeting Dates: July 22 and 24, 2024

RFCD #: 2024-072-SAO

TOPIC

Request for Donation –

Western Arctic Business Development Corporation Tradeshow October 18 & 19, 2024

BACKGROUND

Administration received a request for donation of space and equipment from the Western Arctic Business Development Corporation for their annual tradeshow which is scheduled for October 18th and 19th 2024.

This not-for-profit annual tradeshow provides small business with an opportunity to showcase their products and services to the public and other businesses as well as attract business development to the Beaufort Delta.

Below is a breakdown of their request and the cost.

Venue	Total Days	Regular Rate/day	Regular Total
MSC Community Hall	2	\$300.00	\$ 600.00
MSC Pool Lobby	2	\$50.00	\$100.00
Approx. 10 Tables + 60 chairs, skirting, podium, 20 booths, coffee, water, projector, screen, speaker, mic	2	\$ 1775	\$3550.00
TOTAL			\$ 4250.00

FINANCIAL IMPLICATIONS

There would be a loss in revenue approximately \$4250

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

While this is an annual event for the WABDC, Administration has no previous record of request for donations. This is believed to be their first time requesting a donation of space.

OPTIONS

Council has three options:

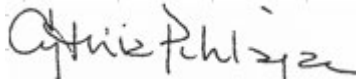
- 1. Approve the request as presented via the recommended motion
- 2. Defeat the motion
- 3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

“BE IT RESOLVED THAT Inuvik Town Council hereby approves an in-kind donation to the Western Arctic Business Development Corporation for 2024 to include the following:

- **Donation of the Community Hall, Pool Lobby, and equipment listed in the application**

Acting Senior Administrative Officer- Cyndy Pihlaja





TOWN OF INUVIK

DONATION AND SPONSORSHIP POLICY MG.001

APPLICATION FOR DONATION

Please note that applications should be submitted at least one month prior to the event date.

Date: July 11, 2024

1. Name of Applicant

a) ORGANIZATION INFORMATION

Name: Western Arctic Business Development Corporation

Address: Suite 204, 125 Mackenzie Road, PO Box 2360, Inuvik NT X0E 0T0

Phone Number: 867-777-2836 Fax Number: _____

E-mail: generalmanager@northwestel.net

Organization's Executive Information:

President/Chairperson Name: Susan Kovacs, General Manager

Address: Suite 204, 125 Mackenzie Road, PO Box 2360, Inuvik NT X0E 0T0

Phone Number: 867-777-2836 Fax Number: _____

E-mail: generalmanager@northwestel.net

b) INDIVIDUAL INFORMATION

Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

E-mail: _____

2. If the applicant is:

a) an organization or group, is it a registered society in good standing?

Yes

No

If not in good standing, please explain:

NOTE: If your organization is a registered society, please provide the Town with a copy of your society's letter of incorporation.

b) If the applicant is an organization, is it:

Not-for-profit

Other

If other, explain:

3. **Donation Information**

NOTE: Requests for donation of space for licensed events using Town facilities as defined in the Town of Inuvik Donation and Sponsorship Policy are not eligible for donation. Please see the policy for full details.

a) If the donation request is for space at a Town facility, please provide details (dates, description of space needed, type of event being held, equipment/supplies needed, etc.)

Dates: October 18 and 19, 2024
 Space needed: Community Hall and Pool Lobby
 Name of the event: Beaufort Delta Business Trade Show
 Purpose: To provide small businesses with an opportunity to showcase their products and services to the public and other businesses, to help organizations (both governmental and non-governmental) interested in business development highlight their business-focused programs, to encourage the public to support local businesses and consider starting their own ventures, and to attract business investment in the Beaufort Delta Region
 Equipment needed: tables, chairs, projector, screen, speaker, microphones, podium, booths, table cloths, table skirts, coffee and tea urns, water dispenser

b) If the request is for something other than 3 a) or b), please explain:

4. Total cost of event, project or program being promoted: approximately \$25,000

5. Have you received donation/donation in-kind assistance from any other organization, individual or government agency?

- Yes
- No

If yes, please list all organizations, individuals and government agencies from which you have received or are about to receive assistance from and specify the dollar value of that assistance.

GNWT - Industry, Tourism & Investment	\$15,000
Name	Amount
Name	Amount
Name	Amount

6. What monies are you or your organization committing or raising towards the event, project or program you are sponsoring?

We will be sending request for donation letters to potential sponsors.

7. Have you previously applied for and received donation/donation in-kind funding or support from the Town of Inuvik?

Yes

No

If yes, when? _____

Amount of donation/donation in-kind assistance received: _____

For what purpose?

8. Have you previously applied for and been refused donation/donation in-kind funding or support from the Town of Inuvik? If yes, please explain.

No.

9. Are any of the financial proceeds from the event, project or program you, your organization or group are sponsoring going to be donated to other groups or organizations in Inuvik? Please specify.

N/A

 Name of Group/Organization

 Amount of Donation

 Name of Group/Organization

 Amount of Donation

 Name of Group/Organization

 Amount of Donation

10. In order for the Town of Inuvik to process your application for donation, you may be required to provide the following financial information:

- a) a copy of your group or organization's current budget; and,
- b) a copy of your group or organization's latest audited independent financial statements.

If the information is unavailable you will provide an explanation as to why.

11. You, your group, or organization agree to abide by and provide the Town of Inuvik with all the necessary information it requires in order to process this application. This includes requested financial information. Any misrepresentation or material omission on this application can result in the application being declined.

12. Organizations requesting donations from the Town of Inuvik that require Council approval under the Donation and Sponsorship Policy shall ensure that a representative is present at the Council meeting to answer questions or provide additional information. Council reserves the right to postpone making a decision until such time as a representative is available to attend.
13. You, your group or organization will be required to provide the necessary public liability and all perils insurance coverage if required by the Town in order for the Town to provide any donation/donation in-kind assistance for your event, project or program.
14. You, your group or organization hereby agrees to save harmless the Town of Inuvik from any claim, counter claim, damages or lawsuit arising from you or your group or organization's sponsoring of this event, project or program.
15. I/we agree to provide the Town of Inuvik with a follow-up report if requested:

I Susan Kovacs on behalf of Western Arctic Business Development Corp.
 do hereby declare that I have the authority and approval to make the above donation/donation in-kind application for assistance from the Town of Inuvik.

16. Contact Person:

Name: Susan Kovacs
 Address: 125 Mackenzie Road 204 Suite
 Phone Number: 867-777-2836 Fax Number: —
 E-mail: generalmanager@northwestel.net

REQUEST FOR COUNCIL DECISION – DONATIONS

Meeting Dates: July 22 and 24, 2024

RFCD #: 2024-073-SAO

TOPIC

Request for Donation –

Northern Games Society Community event July 22nd to July 26th 2024

BACKGROUND

Administration received a request for donation of space and equipment from the Northern Games Society for this year's event in which Inuvik is the host Community.

The Northern Games Society is a not-for-profit Society whose vision and mandate are to preserve, support and teach the cultural practices of Inuit and Inuvialuit from across the circumpolar world.

The games provide a reliable opportunity for professional and personal development, sportsmanship, competition, and the promotion of marketing of the unique cultural way of life on a world stage.

Below is a breakdown of their request and the cost.

Venue	Total Days	Regular Rate/day	Regular Total
2 tents	6	\$75ea.+\$200 set up	\$1300.00
4 bleachers	4	\$50.00 ea. =\$200	\$800.00
6 portable washrooms	6	\$50.00 ea. =\$300.00	\$600.00
Washroom pump outs	6	\$241.50 per	\$1449.00
Exclusive use of Pavilion	6	\$625.00	\$3750.00
Trailer Stage	6	\$700+\$125 each add. day	\$1325.00
Staff assistance	6	\$50/h approx. 20 hours	\$1000.00
Power	6	\$25.00	\$150.00
8 table & chair pkgs	6	\$30 ea.	\$1440.00
TOTAL			\$11,814.00

FINANCIAL IMPLICATIONS

There would be a loss in revenue of approximately \$11,814.

There will also be a refundable damage deposit of \$900 collected for the event.

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

None.

OPTIONS

Council has three options:

- 1. Approve the request as presented via the recommended motion
- 2. Defeat the motion
- 3. Defer the item via motion with direction to Administration on how to proceed

RECOMMENDATION

“BE IT RESOLVED THAT Inuvik Town Council hereby approves an in-kind donation to the Northern Games Society for their 2024 Inuvik host community event to include the following:

- **Exclusive use of the events pavilion, trailer stage, tents, bleachers, staff assistance, and equipment listed in the application**

Acting Senior Administrative Officer- Cyndy Pihlaja





TOWN OF INUVIK

DONATION AND SPONSORSHIP POLICY MG.001

APPLICATION FOR DONATION

Please note that applications should be submitted at least one month prior to the event date.

Date: July 16, 20241. Name of Applicanta) **ORGANIZATION INFORMATION**Name: Northern Games SocietyAddress: P.O. Box 1108, Inuvik, NT X0E 0T0Phone Number: 867-620-0792 Fax Number: _____E-mail: northerngames@inuvialuit.com**Organization's Executive Information:**President/Chairperson Name: President GERRY KISORNAddress: P.O. Box 2165 Inuvik, NT X0E 0T0Phone Number: 867-777-3833 Fax Number: 780-554-2638E-mail: Siulig@northwestel.netb) **INDIVIDUAL INFORMATION**Name: Billie LennieAddress: Box 2958 Inuvik, NT X0E 0T0Phone Number: 867-678-5401 Fax Number: _____E-mail: lennie88@northwestel.net

2. If the applicant is:

a) an organization or group, is it a registered society in good standing?

Yes

No

If not in good standing, please explain:

NOTE: If your organization is a registered society, please provide the Town with a copy of your society's letter of incorporation.

b) If the applicant is an organization, is it:

Not-for-profit

Other

If other, explain:

3. Donation Information

NOTE: Requests for donation of space for licensed events using Town facilities as defined in the Town of Inuvik Donation and Sponsorship Policy are not eligible for donation. Please see the policy for full details.

a) If the donation request is for space at a Town facility, please provide details (dates, description of space needed, type of event being held, equipment/supplies needed, etc.)

55th northern games of the western Arctic July 22-27, 2024
The Northern Games Society would like to request
from the Town of Inuvik

- Chief Sun Koe park pavilion*
- Chief Sun Koe park open space area*
- The Welton Centre office*

- Two Tent covers
- 4 Bleachers
- 6 Porto POTTIES
- 10 Picnic Tables
- Power Connection
- Water Tank

b) If the request is for something other than 3 a) or b), please explain:

4. Total cost of event, project or program being promoted: \$ 456,000.00

5. Have you received donation/donation in-kind assistance from any other organization, individual or government agency?

Yes
 No

If yes, please list all organizations, individuals and government agencies from which you have received or are about to receive assistance from and specify the dollar value of that assistance.

GNWT, Municipal + Community Affairs	\$ 40,000
Name <u>ILAVIATUT RESOURCES CORPORATION</u>	Amount <u>\$ 45,000.00</u>
<u>Northwestel</u>	<u>\$ 10,000.00</u>
Name	Amount
<u>Gwich'in Tribal Council</u>	<u>\$ 15,000.00</u>
Name	Amount

6. What monies are you or your organization committing or raising towards the event, project or program you are sponsoring?

The NGS will be selling clothing, Country foods, 50/50 tickets to help pay for accommodations, Transportation, Billeting

7. Have you previously applied for and received donation/donation in-kind funding or support from the Town of Inuvik?

- Yes
- No

If yes, when? 2014 Circumpolar Northern Homes

Amount of donation/donation in-kind assistance received: Mainly Facilities
Chief Sam Koe park, MSRE.

For what purpose?

TO ASSIST in hosting the Northern Homes Communities from the NWT, Nunavut, Alaska Greenland, Labrador, Yukon.

8. Have you previously applied for and been refused donation/donation in-kind funding or support from the Town of Inuvik? If yes, please explain.

NO.

9. Are any of the financial proceeds from the event, project or program you, your organization or group are sponsoring going to be donated to other groups or organizations in Inuvik? Please specify. \$30,000.00

Inuvialuit Community Society
 Name of Group/Organization

Social Media Video + Photos
 Amount of Donation

NORTHWIND Industry Ltd
 Name of Group/Organization

\$10,000 Operator + Equipment
 Amount of Donation

Town of Inuvik
 Name of Group/Organization

\$12,000 Venues/Facilities
 Amount of Donation

10. In order for the Town of Inuvik to process your application for donation, you may be required to provide the following financial information:

- a) a copy of your group or organization's current budget; and,
- b) a copy of your group or organization's latest audited independent financial statements prepared by an auditor who is entitled to engage in public practice under the Chartered Professional Accountants Act.

If the information is unavailable you will provide an explanation as to why.

11. You, your group, or organization agree to abide by and provide the Town of Inuvik with all the necessary information it requires in order to process this application. This includes requested financial information. Any misrepresentation or material omission on this application can result in the application being declined.

The NGS will abide and provide all information required by TOWN of Inuvik.

12. Organizations requesting donations from the Town of Inuvik that require Council approval under the Donation and Sponsorship Policy shall ensure that a representative is present at the Council meeting to answer questions or provide additional information. Council reserves the right to postpone making a decision until such time as a representative is available to attend.
13. You, your group or organization will be required to provide the necessary public liability and all perils insurance coverage if required by the Town in order for the Town to provide any donation/donation in-kind assistance for your event, project or program.
14. You, your group or organization hereby agrees to save harmless the Town of Inuvik from any claim, counter claim, damages or lawsuit arising from you or your group or organization's sponsoring of this event, project or program.
15. I/we agree to provide the Town of Inuvik with a follow-up report if requested:

Donald Kuptana on behalf of Northern Games Society

do hereby declare that I have the authority and approval to make the above donation/donation in-kind application for assistance from the Town of Inuvik.

16. Contact Person:

Name: Donald Kuptana, Executive Director

Address: P.O. Box 1108 Inuvik, NT X0E 0T0

Phone Number: 867-620-0792 Fax Number: _____

E-mail: northerngames@inuvialut.com

REQUEST FOR COUNCIL DECISION

Meeting Dates: July 22 and 24, 2024

RFCD #: 2024-074-SAO

TOPIC

Appointment of Returning Officer 2024 Municipal Election

BACKGROUND

There is a need for Council to formally appoint a Returning Officer for this year's election and to establish the voting locations.

Due to the potential of reduced meetings in August, and a September 2nd deadline falling before the first scheduled meeting in September, Administration requests that the appointment be made early.

The schedule with 2024 registration deadlines is attached.

FINANCIAL IMPLICATIONS

There would be some overtime charges for staff

STRATEGIC PLAN OR PRIORITIES CHART IMPLICATIONS

This item is not on the strategic priorities plan or chart.

OTHER CONSIDERATIONS OR OPERATIONAL IMPACTS

There are no other considerations or operational impacts.

OPTIONS

Council has three options:

1. Approve the recommendation as presented via motion
2. Defeat the motion
3. Refer the document back to Administration with suggested changes or areas that require further investigation

RECOMMENDATION


Should Council wish to approve the recommendation, the motion should be:

“BE IT RESOLVED THAT Inuvik Town Council appoints Ms. Cynthia Pihlaja as Returning Officer for the 2024 Municipal and Inuvik District Education Authority Elections;

AND THAT two (2) polling stations are hereby established at the Midnight Sun Recreation Complex and Ingamo Hall Friendship Centre;

AND FURTHER THAT an advance poll will be held at the Inuvik Centennial Library.”

Signature, Cyndy Pihlaja



2024 Municipal By-Election Guidelines for Required Action

Task	Section	Deadline
Appoint Returning Officer & Registrar (may be the same person)	11 (7)	Sep 2
Open Nominations	11 (6)	Sept 9
Close Nominations	11 (5)	Sept 23
Withdraw from Elections	46 (1)	Sept 25
Extend Nominations	39 (2)	Oct 1
Post Voters List/Notice	11 (3) (4)	Sept 21
Earliest Date Advance Vote	11 (2)	Oct 7
Latest Date Advance Vote	11 (2)	Oct 15
Final Date to submit proxy application forms	53 (3)	Oct 16
Election Date	12	Oct 21
Request Administrative Recount	80	Oct 24
Remove Election Materials	109	Oct 28
Request Judicial Recount	83 (1)	Oct 31
Term Begins	14 (2) CTV	Nov 1
Election Petition Deadline	89	Dec 17
Destroy Elections Materials	79 (1)	Jan 17 2023